

# Anastasia Mosquito Control District

of St. Johns County



District Board Meeting

**MAY 14, 2020**

Thursday at

**5:00 P.M**



**ANASTASIA MOSQUITO CONTROL DISTRICT  
of ST. JOHNS COUNTY**

**PROPOSED AGENDA**

Thursday, May 14, 2020  
5:00 P.M.

**Invocation and Pledge:** *Commissioner Howell*

**Consent Items: APPROVAL OF:**

1. Treasurer's Report
2. Vouchers (*Cancelled Checks*)
3. Chemical Inventory
4. Minutes: Regular Board Meeting, March 12, 2020 at 5:00 P.M.
5. Junior B.S. Accountant Job Description
6. Web Page Redesign Agreement
7. Quarterly Budget Analysis (*Jan., Feb., March*)
8. Budget Amendments ~ \$22,114.80 from Receipts (Grants and Miscellaneous Refunds) to Expenditures (Miscellaneous Supplies and Capital Outlay)

**Unfinished Business:**

1. Financial Auditor Report Ppt ~ *Ms. Julieann Klein, Lombardo Spradley & Klein, CPA's*
2. Update Report on Education Building Draft Plan ~ *Mr. Richard Weaver (15 min)*
3. Dress Code Policy Revision ~ *Commissioner Trish Becker (10 min)*

**New Business:**

1. Discussion & Approval of Recommendation to Request State Legislation Funding for SIT Building at AMCD for Northeastern Florida Region ~ *Commissioner Jeanne Moeller (10 min)*
2. Budget Direction Discussion, Boards Input FY 2021/2022 ~ *Dr. Rui-De Xue (15 min)*
3. Operations and Aerial Committee Meeting Report ~ *Commissioner Gary Howell (5 min)*

**Reports**

1. Director
2. Attorney

**Commissioner Comments:**

**Attachments:** FOR INFORMATION PURPOSES ONLY

1. None



# CONSENTS

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY

**TREASURER'S REPORT**

**April 2020 Reconcile**

**Report for May, 2020 Meeting**

4/30/20

Cash Balances Ending:

Local Fund	\$	3,839,883.15
S.B.A. Fund	\$	5,458,432.08
<b>Total Funds as of 04/30/20</b>	<b>\$</b>	<b>9,298,315.23</b>

4/30/20

Source of Income Local/ SBA Fund:

Taxes	\$	2,682.29	(Gross, before Tax Collector's Commission)
Prior Year Tax Distrib.	\$	607.02	
SBA Fund- Return on Investment	\$	4,261.75	
Local Fund, Interest	\$	-	
Salvage	\$	-	
Grant Momey	\$	50,435.54	SIT- Univ of FL \$38,435.54, Big Shot (Prevasive USA, LLC) \$12.000
Dormatory Rent	\$	1,400.00	
<b>Total Deposits by 04/30/20</b>	<b>\$</b>	<b>59,386.60</b>	

**CHEMICAL & INSECTICIDE INVENTORY**

**Report for May, 2020 Meeting**

Summary

**VOUCHERS PRESENTED**  
**Report for May, 2020 Meeting**

Local Fund

Several

**Anastasia Mosquito Control District**  
**VOUCHERS (Electronic Bill Pay & Canceled Checks)**  
 From 04/01/20 through 04/30/20

Date	Num	Name	Memo	Clr	Amount	Balance
<b>110 - Wells Fargo Bank - Local</b>						4,236,261.08
<b>110-A - QuickBooks Bill Pay</b>						-8,924,378.32
Total 110-A - QuickBooks Bill Pay						-8,924,378.32
<b>110 - Wells Fargo Bank - Local - Other</b>						13,160,639.40
04/01/2020			Deposit	X	27,506.49	13,188,145.89
04/01/2020	9-#431	Mandi A. Pearson	April 2020 Rent	X	291.00	13,188,436.89
04/01/2020	9-#432	Jessica Baynocky	April 2020 Rent	X	388.10	13,188,824.99
04/01/2020	Direct Dep	Don Girvan		X	-100.00	13,188,724.99
04/01/2020	Direct Dep	Gary Howell		X	-100.00	13,188,624.99
04/01/2020	Direct Dep	Gina LeBlanc		X	-100.00	13,188,524.99
04/01/2020	Direct Dep	Jeanne Moeller		X	-100.00	13,188,424.99
04/01/2020	Direct Dep	Panagiota Becker		X	-100.00	13,188,324.99
04/01/2020	Direct Dep	Jeremy Wholforth		X	-19.25	13,188,305.74
04/02/2020	9-#428	Payroll	Taxes Withheld	X	-15,533.99	13,172,771.75
04/02/2020	9-#428	Payroll	Bank Account, Other	X	-2,897.41	13,169,874.34
04/02/2020	9-#428	Payroll	Credit Union	X	-968.39	13,168,905.95
04/02/2020	9-#428	Payroll	Net Pay to Bank	X	-44,145.70	13,124,760.25
04/02/2020	9-#431	US Department of ...	Restore Funds VOID ...	X	138.79	13,124,899.04
04/02/2020	9-#431	US Department of ...	Restore Funds VOID ...	X	138.79	13,125,037.83
04/02/2020	7683	US Department of ...	Tracing# 1017189061		-138.79	13,124,899.04
04/02/2020	7684	US Department of ...	Tracing# 1017189061	X	-138.79	13,124,760.25
04/02/2020	7685	US Department of ...	Tracing# 1017189061		-138.79	13,124,621.46
04/02/2020	7686	Advanced Disposal	PW004328	X	-152.79	13,124,468.67
04/02/2020	7687	AFLAC	HZQ29	X	-72.72	13,124,395.95
04/02/2020	7688	Hagan Ace Mgmt. ...	ACCT#704012	X	-11.17	13,124,384.78
04/02/2020	7689	John W. Hock Co...	PO# 071111	X	-240.66	13,124,144.12
04/02/2020	7690	L.V. Hiers, Inc.	Cust#ANAMOS	X	-6,600.69	13,117,543.43
04/02/2020	7691	Legal Shield	Group#0144087	X	-57.80	13,117,485.63
04/02/2020	7692	Nationwide Retire...	Entity Code#0037184...	X	-1,030.00	13,116,455.63
04/02/2020	7693	Night Flight Conce...	pleoneamcd@gmail.c...	X	-218.48	13,116,237.15
04/02/2020	7694	Renco Corporation	REP(CSE)	X	-330.00	13,115,907.15
04/02/2020	7695	Grainger	826827735	X	-218.04	13,115,689.11
04/02/2020	Direct Dep	Ed Orzechowski		X	-1,320.00	13,114,369.11
04/02/2020	Direct Dep	Perry Hagaman		X	-420.00	13,113,949.11
04/02/2020	9-#417	Florida Retirement...	FRS April 2020 Empl...	X	-15,553.77	13,098,395.34
04/06/2020	9-#433	Lea Bangonan	April 2020 Rent	X	291.00	13,098,686.34
04/07/2020	7696	Adapco, Inc.	1010	X	-471.65	13,098,214.69
04/07/2020	7697	Augustine Alarm, ...	18081	X	-162.97	13,098,051.72
04/07/2020	7698	FPL - EOC DR-Ma...	54682-33191	X	-1,125.53	13,096,926.19
04/07/2020	7699	FPL - EOC DR - R...	37751-46008	X	-698.14	13,096,228.05
04/07/2020	7700	St. Johns County ...	Account#000020	X	-21.60	13,096,206.45
04/07/2020	7701	The Feed Store	00300	X	-409.50	13,095,796.95
04/07/2020	7702	The Home Depot	6035322500357292	X	-429.56	13,095,367.39
04/07/2020	7703	The St. Aug. Reco...	15661	X	-26.93	13,095,340.46
04/07/2020	7704	TPH The Parts Ho...	23256	X	-522.87	13,094,817.59
04/07/2020	7705	Wash Bay Services	Items purchases Mar...	X	-1,901.57	13,092,916.02
04/07/2020			Deposit	X	12,400.00	13,105,316.02
04/09/2020	7706	Fisher Scientific	ACCT#869579-001	X	-99.47	13,105,216.55
04/09/2020	7707	Harrell Constructio...	AMCD Complex	X	-71,250.00	13,033,966.55
04/09/2020	7708	UPS	39E90E	X	-20.19	13,033,946.36
04/13/2020			Deposit	X	594.88	13,034,541.24
04/13/2020		wells Fargo		X	-94.37	13,034,446.87
04/15/2020	7709	Advance Auto Parts	9530571521	X	-142.85	13,034,304.02
04/15/2020	7710	CINTAS- 120 EOC...	Py#14380229	X	-506.55	13,033,797.47
04/15/2020	7711	Cintas Fire Protect...	Cust 28987	X	-325.00	13,033,472.47
04/15/2020	7712	Comcast Business...	906116964	X	-426.20	13,033,046.27
04/15/2020	7713	COMCAST TV-Int...	8495-74-310-1079424	X	-356.03	13,032,690.24
04/15/2020	7714	DiscoverTec	VOID: ANAS001	X	0.00	13,032,690.24
04/15/2020	7715	Florida Mosquito C...	FEIN#59-1819301		-3,896.00	13,028,794.24
04/15/2020	7716	Grainger	826827735	X	-59.31	13,028,734.93
04/15/2020	7717	Harrell Constructio...	AMCD Complex	X	-53,899.20	12,974,835.73
04/15/2020	7718	Society for Vector ...	Inv# RAAPR18037	X	-400.00	12,974,435.73
04/15/2020	7719	St. Johns County ...	Account#000020	X	-42.00	12,974,393.73
04/15/2020	7720	Turner Ace Hardw...	ACCT#107	X	-10.17	12,974,383.56
04/15/2020	7721	UPS	39E90E	X	-13.25	12,974,370.31
04/15/2020	7722	Wash Bay Services		X	-2,511.00	12,971,859.31
04/15/2020			Deposit	X	2,682.29	12,974,541.60
04/16/2020	9-#428	Payroll	Taxes Withheld	X	-14,530.77	12,960,010.83
04/16/2020	9-#428	Payroll	Bank Account, Other	X	-2,897.41	12,957,113.42
04/16/2020	9-#428	Payroll	Credit Union	X	-968.39	12,956,145.03
04/16/2020	9-#428	Payroll	Net Pay to Bank	X	-41,021.79	12,915,123.24
04/16/2020	Direct Dep	Ed Orzechowski		X	-420.00	12,914,703.24

**Anastasia Mosquito Control District**  
**VOUCHERS (Electronic Bill Pay & Canceled Checks)**  
 From 04/01/20 through 04/30/20

Date	Num	Name	Memo	Clr	Amount	Balance
04/16/2020	Direct Dep	Perry Hagaman		X	-360.00	12,914,343.24
04/16/2020	WIRE	Aviation Instrumen...		X	-6,568.37	12,907,774.87
04/20/2020	7723	Blue Cross Blue S...	A5658	X	-33,574.50	12,874,200.37
04/20/2020	7724	DiscoverTec	ANAS001	X	-50.00	12,874,150.37
04/20/2020	7725	Garber Ford, Inc.	Inv#35485		-39,045.30	12,835,105.07
04/20/2020	7726	Guardian	Group ID#00 473459	X	-328.42	12,834,776.65
04/20/2020	7727	UHS	Fed Tax ID# 5960023...		-278.64	12,834,498.01
04/20/2020	7728	United Concordia	Recipient 000243770	X	-1,832.04	12,832,665.97
04/20/2020	7729	Nationwide Retire...	Entity Code#0037184...	X	-980.00	12,831,685.97
04/20/2020	7730	US Department of ...	Tracing# 1017189061		-138.79	12,831,547.18
04/21/2020	7731	Adapco, Inc.	1010	X	-1,490.50	12,830,056.68
04/21/2020	7732	Bank of America	4356 2200 0207 4579	X	-5,009.96	12,825,046.72
04/21/2020	7733	Entovate, LLC			-1,600.00	12,823,446.72
04/21/2020	7734	Fisher Scientific	ACCT#869579-001	X	-922.67	12,822,524.05
04/21/2020	7735	Flagler Care Center	Acct# 2279-1	X	-40.00	12,822,484.05
04/21/2020	7736	St. John's County ...	# FL2991PK	X	-119.55	12,822,364.50
04/21/2020	7737	Verizon Wireless ...	942060161-00001	X	-1,021.92	12,821,342.58
04/21/2020	7738	Walmart Community	6032 2020 0039 2663	X	-160.77	12,821,181.81
04/23/2020	7739	Brad Gunn		X	-140.25	12,821,041.56
04/23/2020	7740	VyStar Credit Union	HSA Funds on behalf...		-998.64	12,820,042.92
04/24/2020			Deposit	X	10,929.05	12,830,971.97
04/24/2020	Direct Dep	Morgan Duett		X	-1,103.92	12,829,868.05
04/24/2020	WIRE	Asghar Talbalaghi		X	-1,999.99	12,827,868.06
04/30/2020	9-#429	Payroll	Taxes Withheld	X	-14,759.79	12,813,108.27
04/30/2020	9-#429	Payroll	Bank Account, Other	X	-2,897.41	12,810,210.86
04/30/2020	9-#429	Payroll	Credit Union	X	-968.39	12,809,242.47
04/30/2020	9-#429	Payroll	Net Pay to Bank	X	-42,248.85	12,766,993.62
04/30/2020	7741	VyStar Credit Union	HSA Funding Heathe...		-918.44	12,766,075.18
04/30/2020	9-#430	Olivia K. Sypes	Olivia Sypes, Dorm D...		-400.00	12,765,675.18
04/30/2020	7742	Advanced Disposal	PW004328		-152.79	12,765,522.39
04/30/2020	7743	Bozard Ford	CUST#51724		-468.93	12,765,053.46
04/30/2020	7744	COPYFAX	AMO3		-174.75	12,764,878.71
04/30/2020	7745	Craft's Trophies & ...	Cust#1096		-76.00	12,764,802.71
04/30/2020	7746	Legal Shield	Group#0144087		-57.80	12,764,744.91
04/30/2020	7747	Nationwide Retire...	Entity Code#0037184...		-980.00	12,763,764.91
04/30/2020	7748	Pitney Bowes	Acct#1009481888		-287.40	12,763,477.51
04/30/2020	7749	St. Johns County ...	500562-129798		-337.04	12,763,140.47
04/30/2020	7750	UPS	39E90E		-1.21	12,763,139.26
04/30/2020	7751	US Department of ...	Tracing# 1017189061		-138.79	12,763,000.47
04/30/2020	9-#418R	Clyde Mizell, Inc.	Restoring Funds VOI...	X	1,261.00	12,764,261.47
Total 110 · Wells Fargo Bank - Local - Other					-396,377.93	12,764,261.47
Total 110 · Wells Fargo Bank - Local					-396,377.93	3,839,883.15
<b>TOTAL</b>					<b>-396,377.93</b>	<b>3,839,883.15</b>

**Anastasia Mosquito Control District**  
**Reconciliation Summary**  
110 · Wells Fargo Bank - Local, Period Ending 04/30/2020

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	<u>Apr 30, 20</u>
Beginning Balance	4,277,051.99
Cleared Transactions	
Checks and Payments - 88 items	-443,085.00
Deposits and Credits - 11 items	56,343.81
Total Cleared Transactions	<u>-386,741.19</u>
Cleared Balance	<u><u>3,890,310.80</u></u>
Uncleared Transactions	
Checks and Payments - 21 Items	<u>-50,427.65</u>
Total Uncleared Transactions	<u>-50,427.65</u>
Register Balance as of 04/30/2020	<u><u>3,839,883.15</u></u>
Ending Balance	3,839,883.15



**Anastasia Mosquito Control District**  
**Reconciliation Detail**  
**110 · Wells Fargo Bank - Local, Period Ending 04/30/2020**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						4,277,051.99
<b>Cleared Transactions</b>						
<b>Checks and Payments - 88 items</b>						
General Journal	03/05/2020	9-#418	Clyde Mizell, Inc.	X	-1,261.00	-1,261.00
Bill Pmt -Check	03/18/2020	7657	ManagerPlus Soluti...	X	-2,646.00	-3,907.00
Bill Pmt -Check	03/18/2020	7663	US Department of E...	X	-138.79	-4,045.79
Bill Pmt -Check	03/24/2020	7667	Blue Cross Blue Shi...	X	-31,308.37	-35,354.16
Bill Pmt -Check	03/24/2020	7677	VyStar Credit Union	X	-2,412.05	-37,766.21
Bill Pmt -Check	03/24/2020	7671	Fisher Scientific	X	-696.74	-38,462.95
Bill Pmt -Check	03/24/2020	7673	Guardian	X	-314.70	-38,777.65
Bill Pmt -Check	03/24/2020	7675	ULINE	X	-211.10	-38,988.75
Bill Pmt -Check	03/24/2020	7676	UPS	X	-108.11	-39,096.86
Bill Pmt -Check	03/24/2020	7665	American Crossroad...	X	-60.00	-39,156.86
Bill Pmt -Check	03/25/2020	7681	ULINE	X	-1,055.75	-40,212.61
Bill Pmt -Check	03/25/2020	7682	UPS	X	-101.17	-40,313.78
Bill Pmt -Check	04/01/2020	Direct ...	Don Girvan	X	-100.00	-40,413.78
Bill Pmt -Check	04/01/2020	Direct ...	Gary Howell	X	-100.00	-40,513.78
Bill Pmt -Check	04/01/2020	Direct ...	Gina LeBlanc	X	-100.00	-40,613.78
Bill Pmt -Check	04/01/2020	Direct ...	Panagiota Becker	X	-100.00	-40,713.78
Bill Pmt -Check	04/01/2020	Direct ...	Jeanne Moeller	X	-100.00	-40,813.78
Bill Pmt -Check	04/01/2020	Direct ...	Jeremy Wholforth	X	-19.25	-40,833.03
General Journal	04/02/2020	9-#428	Payroll	X	-44,145.70	-84,978.73
General Journal	04/02/2020	9-#417	Florida Retirement S...	X	-15,553.77	-100,532.50
General Journal	04/02/2020	9-#428	Payroll	X	-15,533.99	-116,066.49
Bill Pmt -Check	04/02/2020	7690	L.V. Hiers, Inc.	X	-6,600.69	-122,667.18
General Journal	04/02/2020	9-#428	Payroll	X	-2,897.41	-125,564.59
Bill Pmt -Check	04/02/2020	Direct ...	Ed Orzechowski	X	-1,320.00	-126,884.59
Bill Pmt -Check	04/02/2020	7692	Nationwide Retirem...	X	-1,030.00	-127,914.59
General Journal	04/02/2020	9-#428	Payroll	X	-968.39	-128,882.98
Bill Pmt -Check	04/02/2020	Direct ...	Perry Hagaman	X	-420.00	-129,302.98
Bill Pmt -Check	04/02/2020	7694	Renco Corporation	X	-330.00	-129,632.98
Bill Pmt -Check	04/02/2020	7689	John W. Hock Com...	X	-240.66	-129,873.64
Bill Pmt -Check	04/02/2020	7693	Night Flight Concepts	X	-218.48	-130,092.12
Bill Pmt -Check	04/02/2020	7695	Grainger	X	-218.04	-130,310.16
Bill Pmt -Check	04/02/2020	7686	Advanced Disposal	X	-152.79	-130,462.95
Bill Pmt -Check	04/02/2020	7684	US Department of E...	X	-138.79	-130,601.74
Bill Pmt -Check	04/02/2020	7687	AFLAC	X	-72.72	-130,674.46
Bill Pmt -Check	04/02/2020	7691	Legal Shield	X	-57.80	-130,732.26
Bill Pmt -Check	04/02/2020	7688	Hagan Ace Mgmt. C...	X	-11.17	-130,743.43
Bill Pmt -Check	04/07/2020	7705	Wash Bay Services	X	-1,901.57	-132,645.00
Bill Pmt -Check	04/07/2020	7698	FPL - EOC DR-Main...	X	-1,125.53	-133,770.53
Bill Pmt -Check	04/07/2020	7699	FPL - EOC DR - Re...	X	-698.14	-134,468.67
Bill Pmt -Check	04/07/2020	7704	TPH The Parts House	X	-522.87	-134,991.54
Bill Pmt -Check	04/07/2020	7696	Adapco, Inc.	X	-471.65	-135,463.19
Bill Pmt -Check	04/07/2020	7702	The Home Depot	X	-429.56	-135,892.75
Bill Pmt -Check	04/07/2020	7701	The Feed Store	X	-409.50	-136,302.25
Bill Pmt -Check	04/07/2020	7697	Augustine Alarm, Fir...	X	-162.97	-136,465.22
Bill Pmt -Check	04/07/2020	7703	The St. Aug. Record...	X	-26.93	-136,492.15
Bill Pmt -Check	04/07/2020	7700	St. Johns County So...	X	-21.60	-136,513.75
Bill Pmt -Check	04/09/2020	7707	Harrell Construction ...	X	-71,250.00	-207,763.75
Bill Pmt -Check	04/09/2020	7706	Fisher Scientific	X	-99.47	-207,863.22
Bill Pmt -Check	04/09/2020	7708	UPS	X	-20.19	-207,883.41
Check	04/13/2020		wells Fargo	X	-94.37	-207,977.78
Bill Pmt -Check	04/15/2020	7717	Harrell Construction ...	X	-53,899.20	-261,876.98
Bill Pmt -Check	04/15/2020	7722	Wash Bay Services	X	-2,511.00	-264,387.98
Bill Pmt -Check	04/15/2020	7710	CINTAS- 120 EOC- ...	X	-506.55	-264,894.53
Bill Pmt -Check	04/15/2020	7712	Comcast Business -...	X	-426.20	-265,320.73
Bill Pmt -Check	04/15/2020	7718	Society for Vector E...	X	-400.00	-265,720.73
Bill Pmt -Check	04/15/2020	7713	COMCAST TV-Inter...	X	-356.03	-266,076.76
Bill Pmt -Check	04/15/2020	7711	Cintas Fire Protection	X	-325.00	-266,401.76
Bill Pmt -Check	04/15/2020	7709	Advance Auto Parts	X	-142.85	-266,544.61
Bill Pmt -Check	04/15/2020	7716	Grainger	X	-59.31	-266,603.92
Bill Pmt -Check	04/15/2020	7719	St. Johns County So...	X	-42.00	-266,645.92
Bill Pmt -Check	04/15/2020	7721	UPS	X	-13.25	-266,659.17
Bill Pmt -Check	04/15/2020	7720	Turner Ace Hardware	X	-10.17	-266,669.34
General Journal	04/16/2020	9-#428	Payroll	X	-41,021.79	-307,691.13
General Journal	04/16/2020	9-#428	Payroll	X	-14,530.77	-322,221.90
Bill Pmt -Check	04/16/2020	WIRE	Aviation Instrument ...	X	-6,568.37	-328,790.27
General Journal	04/16/2020	9-#428	Payroll	X	-2,897.41	-331,687.68
General Journal	04/16/2020	9-#428	Payroll	X	-968.39	-332,656.07
Bill Pmt -Check	04/16/2020	Direct ...	Ed Orzechowski	X	-420.00	-333,076.07
Bill Pmt -Check	04/16/2020	Direct ...	Perry Hagaman	X	-360.00	-333,436.07
Bill Pmt -Check	04/20/2020	7723	Blue Cross Blue Shi...	X	-33,574.50	-367,010.57



Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	04/20/2020	7728	United Concordia	X	-1,832.04	-368,842.61
Bill Pmt -Check	04/20/2020	7729	Nationwide Retirem...	X	-980.00	-369,822.61
Bill Pmt -Check	04/20/2020	7726	Guardian	X	-328.42	-370,151.03
Bill Pmt -Check	04/20/2020	7724	DiscoverTec	X	-50.00	-370,201.03
Bill Pmt -Check	04/21/2020	7732	Bank of America	X	-5,009.96	-375,210.99
Bill Pmt -Check	04/21/2020	7731	Adapco, Inc.	X	-1,490.50	-376,701.49
Bill Pmt -Check	04/21/2020	7737	Verizon Wireless Ce...	X	-1,021.92	-377,723.41
Bill Pmt -Check	04/21/2020	7734	Fisher Scientific	X	-922.67	-378,646.08
Bill Pmt -Check	04/21/2020	7738	Walmart Community	X	-160.77	-378,806.85
Bill Pmt -Check	04/21/2020	7736	St. John's County T...	X	-119.55	-378,926.40
Bill Pmt -Check	04/21/2020	7735	Flagler Care Center	X	-40.00	-378,966.40
Bill Pmt -Check	04/23/2020	7739	Brad Gunn	X	-140.25	-379,106.65
Bill Pmt -Check	04/24/2020	WIRE	Asghar Talbalaghi	X	-1,999.99	-381,106.64
Bill Pmt -Check	04/24/2020	Direct ...	Morgan Duett	X	-1,103.92	-382,210.56
General Journal	04/30/2020	9-#429	Payroll	X	-42,248.85	-424,459.41
General Journal	04/30/2020	9-#429	Payroll	X	-14,759.79	-439,219.20
General Journal	04/30/2020	9-#429	Payroll	X	-2,897.41	-442,116.61
General Journal	04/30/2020	9-#429	Payroll	X	-968.39	-443,085.00
Total Checks and Payments					-443,085.00	-443,085.00
<b>Deposits and Credits - 11 items</b>						
Bill Pmt -Check	03/05/2020	7641	Clyde Mizell, Inc.	X		
General Journal	04/01/2020	9-#431	Mandi A. Pearson	X	291.00	291.00
General Journal	04/01/2020	9-#432	Jessica Baynocky	X	388.10	679.10
Deposit	04/01/2020			X	27,506.49	28,185.59
General Journal	04/06/2020	9-#433	Lea Bangonan	X	291.00	28,476.59
Deposit	04/07/2020			X	12,400.00	40,876.59
Deposit	04/13/2020			X	594.88	41,471.47
Bill Pmt -Check	04/15/2020	7714	DiscoverTec	X		41,471.47
Deposit	04/15/2020			X	2,682.29	44,153.76
Deposit	04/24/2020			X	10,929.05	55,082.81
General Journal	04/30/2020	9-#418R	Clyde Mizell, Inc.	X	1,261.00	56,343.81
Total Deposits and Credits					56,343.81	56,343.81
Total Cleared Transactions					-386,741.19	-386,741.19
Cleared Balance					-386,741.19	3,890,310.80
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 21 items</b>						
Bill Pmt -Check	03/24/2020	7670	COPYFAX		-199.55	-199.55
Bill Pmt -Check	04/02/2020	7685	US Department of E...		-138.79	-338.34
Bill Pmt -Check	04/02/2020	7683	US Department of E...		-138.79	-477.13
Bill Pmt -Check	04/15/2020	7715	Florida Mosquito Co...		-3,896.00	-4,373.13
Bill Pmt -Check	04/20/2020	7725	Garber Ford, Inc.		-39,045.30	-43,418.43
Bill Pmt -Check	04/20/2020	7727	UHS		-278.64	-43,697.07
Bill Pmt -Check	04/20/2020	7730	US Department of E...		-138.79	-43,835.86
Bill Pmt -Check	04/21/2020	7733	Entovate, LLC		-1,600.00	-45,435.86
Bill Pmt -Check	04/23/2020	7740	VyStar Credit Union		-998.64	-46,434.50
Bill Pmt -Check	04/30/2020	7747	Nationwide Retirem...		-980.00	-47,414.50
Bill Pmt -Check	04/30/2020	7741	VyStar Credit Union		-918.44	-48,332.94
Bill Pmt -Check	04/30/2020	7743	Bozard Ford		-468.93	-48,801.87
General Journal	04/30/2020	9-#430	Olivia K. Sypes		-400.00	-49,201.87
Bill Pmt -Check	04/30/2020	7749	St. Johns County Uti...		-337.04	-49,538.91
Bill Pmt -Check	04/30/2020	7748	Pitney Bowes		-287.40	-49,826.31
Bill Pmt -Check	04/30/2020	7744	COPYFAX		-174.75	-50,001.06
Bill Pmt -Check	04/30/2020	7742	Advanced Disposal		-152.79	-50,153.85
Bill Pmt -Check	04/30/2020	7751	US Department of E...		-138.79	-50,292.64
Bill Pmt -Check	04/30/2020	7745	Craft's Trophies & A...		-76.00	-50,368.64
Bill Pmt -Check	04/30/2020	7746	Legal Shield		-57.80	-50,426.44
Bill Pmt -Check	04/30/2020	7750	UPS		-1.21	-50,427.65
Total Checks and Payments					-50,427.65	-50,427.65
Total Uncleared Transactions					-50,427.65	-50,427.65
Register Balance as of 04/30/2020					-437,168.84	3,839,883.15
<b>Ending Balance</b>					<b>-437,168.84</b>	<b>3,839,883.15</b>

**Anastasia Mosquito Control District**  
**Reconciliation Summary**  
115 · SBA, Period Ending 04/30/2020

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	<u>Apr 30, 20</u>
Beginning Balance	5,454,170.33
Cleared Transactions	
Deposits and Credits - 1 Item	<u>4,261.75</u>
Total Cleared Transactions	<u>4,261.75</u>
Cleared Balance	<u><b>5,458,432.08</b></u>
Register Balance as of 04/30/2020	5,458,432.08
Ending Balance	5,458,432.08

**Anastasia Mosquito Control District**  
**Reconciliation Detail**  
 115 · SBA, Period Ending 04/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,454,170.33
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	04/30/2020			X	4,261.75	4,261.75
Total Deposits and Credits					4,261.75	4,261.75
Total Cleared Transactions					4,261.75	4,261.75
Cleared Balance					4,261.75	5,458,432.08
Register Balance as of 04/30/2020					4,261.75	5,458,432.08
<b>Ending Balance</b>					<b>4,261.75</b>	<b>5,458,432.08</b>





**State Board of Administration**  
**Local Government Surplus Funds Trust Fund**  
**Participant Statement**

**AGENCY ACCOUNT 101071**  
 04/01/2020 - 04/30/2020

Page 1 of 1

ANASTASIA MOSQUITO CONTROL DIS  
 OF ST JOHNS COUNTY  
 120 EOC DRIVE  
 ST. AUGUSTINE, FL 32092

Participant Return 04/30/2020 : 0.95 %

<u>Date</u>	<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Balance</u>
04/01/2020	BEGINNING BALANCE			5,454,170.33
04/30/2020	EARNED INCOME	INTEREST	4,261.75	5,458,432.08
	Totals:		4,261.75	5,458,432.08

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY

TREASURER'S REPORT

March 2020 Reconcile

Report for May, 2020 Meeting

Cash Balances Ending:

3/31/20

Local Fund	\$	4,236,538.66
S.B.A. Fund	\$	5,454,170.33
<b>Total Funds as of 03/31/20</b>	<b>\$</b>	<b>9,690,708.99</b>

Source of Income Local/ SBA Fund:

3/31/20

Taxes	\$	148,277.09	(Gross, before Tax Collector's Commission)
Prior Year Tax Distrib.	\$	-	
SBA Fund- Return on Investment	\$	6,296.15	
Local Fund, Interest	\$	-	
Salvage	\$	16.65	Scrap Metal
Other	\$	4,596.09	FEMA State Irma
Workshop	\$	(1,654.65)	Workshop Cancelation Reimbursements
Grant Momey	\$	10,741.15	Keystone Virus DACS Grant
Dormatory Rent	\$	1,400.00	
<b>Total Deposits by 03/31/20</b>	<b>\$</b>	<b>169,672.48</b>	

CHEMICAL & INSECTICIDE INVENTORY

Report for May, 2020 Meeting

Summary

VOUCHERS PRESENTED

Report for May, 2020 Meeting

Local Fund

Several

## Anastasia Mosquito Control District

### VOUCHERS (Electronic Bill Pay & Canceled Checks)

From 03/01/20 through 03/31/20

Date	Num	Name	Memo	Clr	Amount	Balance
<b>110 - Wells Fargo Bank - Local</b>						4,378,984.25
110-A - QuickBooks Bill Pay						-8,924,378.32
Total 110-A - QuickBooks Bill Pay						-8,924,378.32
<b>110 - Wells Fargo Bank - Local - Other</b>						13,303,362.57
03/01/2020	9-#418	Lea Bangonan	March 202...	X	291.00	13,303,653.57
03/02/2020	7619	Advanced Disposal	PW004328	X	-152.79	13,303,500.78
03/02/2020	7620	AFLAC	HZQ29	X	-72.72	13,303,428.06
03/02/2020	7621	COPYFAX	AMO3	X	-401.65	13,303,026.41
03/02/2020	7622	DiscoverTec	ANAS001	X	-50.00	13,302,976.41
03/02/2020	7623	Heather Ward		X	-9.97	13,302,966.44
03/02/2020	7624	Mobisoft Infotech	VCMS Dev...	X	-5,400.00	13,297,566.44
03/02/2020	7625	Sherwin Williams	ACCT#100...	X	-144.89	13,297,421.55
03/02/2020	7626	St. Johns County Property Appraiser	MosquitoC...	X	-19,930.82	13,277,490.73
03/02/2020	7627	Staples Credit Plan	60111000...	X	-199.65	13,277,291.08
03/02/2020	7628	Turner Ace Hardware	ACCT#107	X	-10.06	13,277,281.02
03/02/2020	7629	Verizon Wireless Cell Phones	94206016...	X	-1,024.22	13,276,256.80
03/02/2020	7630	Walmart Community	6032 2020...	X	-78.36	13,276,178.44
03/02/2020	Direct Dep	Don Girvan		X	-100.00	13,276,078.44
03/02/2020	Direct Dep	Gary Howell		X	-100.00	13,275,978.44
03/02/2020	Direct Dep	Gina LeBlanc		X	-100.00	13,275,878.44
03/02/2020	Direct Dep	Jeanne Moeller		X	-100.00	13,275,778.44
03/02/2020	Direct Dep	Panagiota Becker		X	-100.00	13,275,678.44
03/03/2020	Direct Dep	Panagiota Becker		X	-502.80	13,275,175.64
03/04/2020	9-#420	FEMA	FEMA Stat...	X	17,229.23	13,292,404.87
03/05/2020	9-#428	Payroll	Taxes Wit...	X	-15,000.49	13,277,404.38
03/05/2020	9-#428	Payroll	Bank Acco...	X	-2,515.41	13,274,888.97
03/05/2020	9-#428	Payroll	Credit Union	X	-968.39	13,273,920.58
03/05/2020	9-#428	Payroll	Net Pay to ...	X	-41,728.52	13,232,192.06
03/05/2020	7631	Augustine Alarm, Fire & Sound, Inc.	18081	X	-162.97	13,232,029.09
03/05/2020	7632	Hagan Ace Mgmt. Corp- 704012	ACCT#704...	X	-31.75	13,231,997.34
03/05/2020	7633	Harrell Construction Co., Inc.	AMCD Co...	X	-49,887.35	13,182,109.99
03/05/2020	7634	Legal Shield	Group#01...	X	-57.80	13,182,052.19
03/05/2020	7635	Nationwide Retirement Services	Entity Cod...	X	-1,030.00	13,181,022.19
03/05/2020	7636	QUEST DIAGNOSTICS	10356110	X	-24.20	13,180,997.99
03/05/2020	7637	St. Johns County Utility Dept. - EO...	500562-12...	X	-403.31	13,180,594.68
03/05/2020	7638	US Department of Education	Tracing# 1...	X	-138.79	13,180,455.89
03/05/2020	7639	BioQuip Products	Acct#0132...	X	-2,032.17	13,178,423.72
03/05/2020	7640	CINTAS- 120 EOC- MAIN	Py#14380...	X	-382.76	13,178,040.96
03/05/2020	7641	Clyde Mizell, Inc.	Chickens	X	-1,261.00	13,176,779.96
03/05/2020	7642	Comcast Business -Phone 120 EO...	906116964	X	-427.79	13,176,352.17
03/05/2020	7643	Craft's Trophies & Awards	Cust#1096	X	-315.00	13,176,037.17
03/05/2020	7644	FPL - EOC DR-Main33191	54682-331...	X	-1,290.50	13,174,746.67
03/05/2020	7645	FPL - EOC DR - Research-46008	37751-460...	X	-684.08	13,174,062.59
03/05/2020	7646	Lewis Longman & Walker P.A.	ID#4370-001	X	-1,250.00	13,172,812.59
03/05/2020	7647	The Home Depot	60353225...	X	-458.10	13,172,354.49
03/05/2020	7648	The St. Aug. Record- GateHouse F...	15661	X	-26.93	13,172,327.56
03/05/2020	7649	TPH The Parts House	23256	X	-209.69	13,172,117.87
03/05/2020	9-#419	Mandi A. Pearson	March 202...	X	824.45	13,172,942.32
03/05/2020	9-#417	Florida Retirement System	FRS Marc...	X	-15,262.13	13,157,680.19
03/09/2020	9-#427R	Workshop reimb	Reverse of...	X	-900.00	13,156,780.19
03/09/2020	9-#427R	Workshop reimb	Reverse of...	X	-600.00	13,156,180.19
03/09/2020	9-#427R	Workshop reimb	Reverse of...	X	-300.00	13,155,880.19
03/09/2020	9-#427R	Workshop reimb	Swiger, So...	X	-150.00	13,155,730.19
03/11/2020		wells Fargo		X	-142.25	13,155,587.94
03/12/2020	7650	Advance Auto Parts	9530571521	X	-38.03	13,155,549.91
03/12/2020	9-#422	DiscoverTec	Restoring ...	X	50.00	13,155,599.91
03/12/2020	7651	DiscoverTec	ANAS001	X	-50.00	13,155,549.91
03/16/2020	7652	Vector Control Consultants	AMCD GLP	X	-6,000.00	13,149,549.91
03/18/2020	9-#424	COMCAST TV-Internet - 120 EOC ...	Restore Fu...	X	348.22	13,149,898.13
03/18/2020	7653	Cintas First Aid & Safety	CUST#127...	X	-1,477.77	13,148,420.36
03/18/2020	7654	COMCAST TV-Internet - 120 EOC ...	8495-74-3...	X	-714.39	13,147,705.97
03/18/2020	7655	DiscoverTec	ANAS001	X	-50.00	13,147,655.97
03/18/2020	7656	Florida Pest Control	AMCD	X	-33.08	13,147,622.89
03/18/2020	7657	ManagerPlus Solutions, LLC	Inv.#41221...	X	-2,646.00	13,144,976.89
03/18/2020	7658	Nationwide Retirement Services	Entity Cod...	X	-1,030.00	13,143,946.89
03/18/2020	7659	Strate Welding Supply Co.	Cust#2464...	X	-360.00	13,143,586.89
03/18/2020	7660	Turner Ace Hardware	ACCT#107	X	-47.57	13,143,539.32
03/18/2020	7661	UHS	Fed Tax ID...	X	-197.48	13,143,341.84
03/18/2020	7662	United Concordia	Recipient ...	X	-1,660.61	13,141,681.23
03/18/2020	7663	US Department of Education	Tracing# 1...	X	-138.79	13,141,542.44
03/18/2020	7664	Verizon Wireless Cell Phones	94206016...	X	-1,054.16	13,140,488.28
03/19/2020	9-#425	Payroll	Taxes Wit...	X	-14,726.39	13,125,761.89



**Anastasia Mosquito Control District**  
**VOUCHERS (Electronic Bill Pay & Canceled Checks)**  
 From 03/01/20 through 03/31/20

Date	Num	Name	Memo	Clr	Amount	Balance
03/19/2020	9-#425	Payroll	Bank Acco...	X	-2,897.41	13,122,864.48
03/19/2020	9-#425	Payroll	Credit Union	X	-968.39	13,121,896.09
03/19/2020	9-#425	Payroll	Net Pay to ...	X	-40,486.92	13,081,409.17
03/24/2020	9-#427	UPS	Restoring ...	X	101.99	13,081,511.16
03/24/2020	7665	American Crossroads Apparel Co.	Mosquito ...		-60.00	13,081,451.16
03/24/2020	7666	Bank of America	4356 2200...	X	-9,777.11	13,071,674.05
03/24/2020	7667	Blue Cross Blue Shield of FL	A5658		-31,308.37	13,040,365.68
03/24/2020	7668	Bob's Backflow & Plumbing Servic...	backflow r...	X	-191.69	13,040,173.99
03/24/2020	7669	Bozard Ford	CUST#517...	X	-234.35	13,039,939.64
03/24/2020	7670	COPYFAX	AM03		-199.55	13,039,740.09
03/24/2020	7671	Fisher Scientific	ACCT#869...		-696.74	13,039,043.35
03/24/2020	7672	Florida Pest Control	AMCD	X	-53.50	13,038,989.85
03/24/2020	7673	Guardian	Group ID#...		-314.70	13,038,675.15
03/24/2020	7674	Sigma Scientific, LLC	Inv# INV34...	X	-330.00	13,038,345.15
03/24/2020	7675	ULINE	Cust. #830...		-211.10	13,038,134.05
03/24/2020	7676	UPS	39E90E		-108.11	13,038,025.94
03/24/2020	7677	VyStar Credit Union			-2,412.05	13,035,613.89
03/24/2020	7678	Walmart Community	6032 2020...	X	-236.42	13,035,377.47
03/25/2020	7680	St. Johns County Utility Dept. - EO...	500562-12...	X	-327.56	13,035,049.91
03/25/2020	7681	ULINE	Cust. #830...		-1,055.75	13,033,994.16
03/25/2020	7682	UPS	39E90E		-101.17	13,033,892.99
03/25/2020	7679	MISC.	VOID:	X	0.00	13,033,892.99
03/25/2020	9-#433	Keystone Grant Money	Keystone ...	X	10,741.15	13,044,634.14
03/25/2020	Direct Dep	Arrow Aviation	Cust # AM...	X	-28,312.50	13,016,321.64
03/30/2020	9-#432	Dennis Hollingsworth	Distrib. #8	X	145,327.87	13,161,649.51
03/30/2020	WIRE	Asghar Talbalaghi		X	-2,136.51	13,159,513.00
03/31/2020	9-#432	Olivia K. Sypes	April 2020 ...	X	1,126.40	13,160,639.40
Total 110 · Wells Fargo Bank - Local - Other					-142,723.17	13,160,639.40
Total 110 · Wells Fargo Bank - Local					-142,723.17	4,236,261.08
<b>TOTAL</b>					<b>-142,723.17</b>	<b>4,236,261.08</b>

**Anastasia Mosquito Control District**  
**Reconciliation Summary**  
**110 - Wells Fargo Bank - Local, Period Ending 03/31/2020**

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	<u>Mar 31, 20</u>
Beginning Balance	4,538,488.12
Cleared Transactions	
Checks and Payments - 81 items	-437,754.02
Deposits and Credits - 17 items	176,317.89
Total Cleared Transactions	-261,436.13
Cleared Balance	<u>4,277,051.99</u>
Uncleared Transactions	
Checks and Payments - 13 items	-40,513.33
Total Uncleared Transactions	-40,513.33
Register Balance as of 03/31/2020	<u>4,236,538.66</u>
New Transactions	
Checks and Payments - 30 items	-150,034.19
Total New Transactions	-150,034.19
Ending Balance	<u>4,086,504.47</u>

## Anastasia Mosquito Control District Reconciliation Detail

110 · Wells Fargo Bank - Local, Period Ending 03/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						4,538,488.12
Cleared Transactions						
Checks and Payments - 81 Items						
Bill Pmt -Check	10/28/2019	7482	Harrell Construction ...	X	-156,836.79	-156,836.79
General Journal	12/12/2019	9-#423	COMCAST TV-Inter...	X	-348.22	-157,185.01
General Journal	12/17/2019	9-#429	US Department of E...	X	-138.79	-157,323.80
General Journal	12/18/2019	9-#430	US Department of E...	X	-138.79	-157,462.59
General Journal	12/18/2019	9-#421	DiscoverTec	X	-50.00	-157,512.59
Bill Pmt -Check	01/09/2020	7537	Florida Mosquito Co...	X	-1,675.00	-159,187.59
General Journal	01/16/2020	9-#426	UPS	X	-101.99	-159,289.58
Bill Pmt -Check	02/18/2020	7607	Michael Phillips	X	-75.50	-159,365.08
Bill Pmt -Check	02/19/2020	7615	US Department of E...	X	-138.79	-159,503.87
Bill Pmt -Check	03/02/2020	7626	St. Johns County Pr...	X	-19,930.82	-179,434.69
Bill Pmt -Check	03/02/2020	7624	Mobisoft Infotech	X	-5,400.00	-184,834.69
Bill Pmt -Check	03/02/2020	7629	Verizon Wireless Ce...	X	-1,024.22	-185,858.91
Bill Pmt -Check	03/02/2020	7621	COPYFAX	X	-401.65	-186,260.56
Bill Pmt -Check	03/02/2020	7627	Staples Credit Plan	X	-199.65	-186,460.21
Bill Pmt -Check	03/02/2020	7619	Advanced Disposal	X	-152.79	-186,613.00
Bill Pmt -Check	03/02/2020	7625	Sherwin Williams	X	-144.89	-186,757.89
Bill Pmt -Check	03/02/2020	Direct ...	Gary Howell	X	-100.00	-186,857.89
Bill Pmt -Check	03/02/2020	Direct ...	Don Girvan	X	-100.00	-186,957.89
Bill Pmt -Check	03/02/2020	Direct ...	Jeanne Moeller	X	-100.00	-187,057.89
Bill Pmt -Check	03/02/2020	Direct ...	Gina LeBlanc	X	-100.00	-187,157.89
Bill Pmt -Check	03/02/2020	Direct ...	Panagiota Becker	X	-100.00	-187,257.89
Bill Pmt -Check	03/02/2020	7630	Walmart Community	X	-78.36	-187,336.25
Bill Pmt -Check	03/02/2020	7620	AFLAC	X	-72.72	-187,408.97
Bill Pmt -Check	03/02/2020	7622	DiscoverTec	X	-50.00	-187,458.97
Bill Pmt -Check	03/02/2020	7628	Turner Ace Hardware	X	-10.06	-187,469.03
Bill Pmt -Check	03/02/2020	7623	Heather Ward	X	-9.97	-187,479.00
Bill Pmt -Check	03/03/2020	Direct ...	Panagiota Becker	X	-502.80	-187,981.80
Bill Pmt -Check	03/05/2020	7633	Harrell Construction ...	X	-49,887.35	-237,869.15
General Journal	03/05/2020	9-#428	Payroll	X	-41,728.52	-279,597.67
General Journal	03/05/2020	9-#417	Florida Retirement S...	X	-15,262.13	-294,859.80
General Journal	03/05/2020	9-#428	Payroll	X	-15,000.49	-309,860.29
General Journal	03/05/2020	9-#428	Payroll	X	-2,515.41	-312,375.70
Bill Pmt -Check	03/05/2020	7639	BioQuip Products	X	-2,032.17	-314,407.87
Bill Pmt -Check	03/05/2020	7644	FPL - EOC DR-Main...	X	-1,290.50	-315,698.37
Bill Pmt -Check	03/05/2020	7646	Lewis Longman & ...	X	-1,250.00	-316,948.37
Bill Pmt -Check	03/05/2020	7635	Nationwide Retirem...	X	-1,030.00	-317,978.37
General Journal	03/05/2020	9-#428	Payroll	X	-968.39	-318,946.76
Bill Pmt -Check	03/05/2020	7645	FPL - EOC DR - Re...	X	-684.08	-319,630.84
Bill Pmt -Check	03/05/2020	7647	The Home Depot	X	-458.10	-320,088.94
Bill Pmt -Check	03/05/2020	7642	Comcast Business ...	X	-427.79	-320,516.73
Bill Pmt -Check	03/05/2020	7637	St. Johns County Ut...	X	-403.31	-320,920.04
Bill Pmt -Check	03/05/2020	7640	CINTAS- 120 EOC- ...	X	-382.76	-321,302.80
Bill Pmt -Check	03/05/2020	7643	Craft's Trophies & A...	X	-315.00	-321,617.80
Bill Pmt -Check	03/05/2020	7649	TPH The Parts House	X	-209.69	-321,827.49
Bill Pmt -Check	03/05/2020	7631	Augustine Alarm, Fir...	X	-162.97	-321,990.46
Bill Pmt -Check	03/05/2020	7638	US Department of E...	X	-138.79	-322,129.25
Bill Pmt -Check	03/05/2020	7634	Legal Shield	X	-57.80	-322,187.05
Bill Pmt -Check	03/05/2020	7632	Hagan Ace Mgmt. C...	X	-31.75	-322,218.80
Bill Pmt -Check	03/05/2020	7648	The St. Aug. Record...	X	-26.93	-322,245.73
Bill Pmt -Check	03/05/2020	7636	QUEST DIAGNOST...	X	-24.20	-322,269.93
General Journal	03/09/2020	9-#427R	Workshop reimb	X	-900.00	-323,169.93
General Journal	03/09/2020	9-#427R	Workshop reimb	X	-600.00	-323,769.93
General Journal	03/09/2020	9-#427R	Workshop reimb	X	-300.00	-324,069.93
General Journal	03/09/2020	9-#427R	Workshop reimb	X	-150.00	-324,219.93
Check	03/11/2020		wells Fargo	X	-142.25	-324,362.18
Bill Pmt -Check	03/12/2020	7651	DiscoverTec	X	-50.00	-324,412.18
Bill Pmt -Check	03/12/2020	7650	Advance Auto Parts	X	-38.03	-324,450.21
Bill Pmt -Check	03/16/2020	7652	Vector Control Cons...	X	-6,000.00	-330,450.21
Bill Pmt -Check	03/18/2020	7662	United Concordia	X	-1,660.61	-332,110.82
Bill Pmt -Check	03/18/2020	7653	Cintas First Aid & S...	X	-1,477.77	-333,588.59
Bill Pmt -Check	03/18/2020	7664	Verizon Wireless Ce...	X	-1,054.16	-334,642.75
Bill Pmt -Check	03/18/2020	7658	Nationwide Retirem...	X	-1,030.00	-335,672.75
Bill Pmt -Check	03/18/2020	7654	COMCAST TV-Inter...	X	-714.39	-336,387.14
Bill Pmt -Check	03/18/2020	7659	Strate Welding Sup...	X	-360.00	-336,747.14
Bill Pmt -Check	03/18/2020	7661	UHS	X	-197.48	-336,944.62
Bill Pmt -Check	03/18/2020	7655	DiscoverTec	X	-50.00	-336,994.62
Bill Pmt -Check	03/18/2020	7660	Turner Ace Hardware	X	-47.57	-337,042.19
Bill Pmt -Check	03/18/2020	7656	Florida Pest Control	X	-33.08	-337,075.27
General Journal	03/19/2020	9-#425	Payroll	X	-40,486.92	-377,562.19
General Journal	03/19/2020	9-#425	Payroll	X	-14,726.39	-392,288.58



Type	Date	Num	Name	Cir	Amount	Balance
General Journal	03/19/2020	9-#425	Payroll	X	-2,897.41	-395,185.99
General Journal	03/19/2020	9-#425	Payroll	X	-968.39	-396,154.38
Bill Pmt -Check	03/24/2020	7666	Bank of America	X	-9,777.11	-405,931.49
Bill Pmt -Check	03/24/2020	7674	Sigma Scientific, LLC	X	-330.00	-406,261.49
Bill Pmt -Check	03/24/2020	7678	Walmart Community	X	-236.42	-406,497.91
Bill Pmt -Check	03/24/2020	7669	Bozard Ford	X	-234.35	-406,732.26
Bill Pmt -Check	03/24/2020	7668	Bob's Backflow & Pl...	X	-191.69	-406,923.95
Bill Pmt -Check	03/24/2020	7672	Florida Pest Control	X	-53.50	-406,977.45
Bill Pmt -Check	03/25/2020	Direct ...	Arrow Aviation	X	-28,312.50	-435,289.95
Bill Pmt -Check	03/25/2020	7680	St. Johns County Uti...	X	-327.56	-435,617.51
Bill Pmt -Check	03/30/2020	WIRE	Asghar Talbalaghi	X	-2,136.51	-437,754.02
Total Checks and Payments					-437,754.02	-437,754.02
<b>Deposits and Credits - 17 items</b>						
Bill Pmt -Check	12/12/2019	7502	COMCAST TV-Inter...	X		
Bill Pmt -Check	12/17/2019	7521	US Department of E...	X		
Bill Pmt -Check	12/18/2019	7527	US Department of E...	X		
Bill Pmt -Check	12/18/2019	7524	DiscoverTec	X		
Bill Pmt -Check	01/16/2020	7568	UPS	X		
General Journal	03/01/2020	9-#418	Lea Bangonan	X	291.00	291.00
General Journal	03/04/2020	9-#420	FEMA	X	17,229.23	17,520.23
General Journal	03/05/2020	9-#419	Mandi A. Pearson	X	824.45	18,344.68
General Journal	03/12/2020	9-#422	DiscoverTec	X	50.00	18,394.68
General Journal	03/18/2020	9-#424	COMCAST TV-Inter...	X	348.22	18,742.90
General Journal	03/24/2020	9-#427	UPS	X	101.99	18,844.89
Check	03/25/2020	7679	MISC.	X		18,844.89
General Journal	03/25/2020	9-#433	Keystone Grant Mon...	X	10,741.15	29,586.04
General Journal	03/30/2020	9-#432	Dennis Hollingsworth	X	145,327.87	174,913.91
General Journal	03/31/2020	9-#432	Olivia K. Sypes	X	1,126.40	176,040.31
General Journal	04/02/2020	9-#431	US Department of E...	X	138.79	176,179.10
General Journal	04/02/2020	9-#431	US Department of E...	X	138.79	176,317.89
Total Deposits and Credits					176,317.89	176,317.89
Total Cleared Transactions					-261,436.13	-261,436.13
Cleared Balance					-261,436.13	4,277,051.99
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 13 items</b>						
Bill Pmt -Check	03/05/2020	7641	Clyde Mizell, Inc.		-1,261.00	-1,261.00
Bill Pmt -Check	03/18/2020	7657	ManagerPlus Solutl...		-2,646.00	-3,907.00
Bill Pmt -Check	03/18/2020	7663	US Department of E...		-138.79	-4,045.79
Bill Pmt -Check	03/24/2020	7667	Blue Cross Blue Shi...		-31,308.37	-35,354.16
Bill Pmt -Check	03/24/2020	7677	VyStar Credit Union		-2,412.05	-37,766.21
Bill Pmt -Check	03/24/2020	7671	Fisher Scientific		-696.74	-38,462.95
Bill Pmt -Check	03/24/2020	7673	Guardian		-314.70	-38,777.65
Bill Pmt -Check	03/24/2020	7675	ULINE		-211.10	-38,988.75
Bill Pmt -Check	03/24/2020	7670	COPYFAX		-199.55	-39,188.30
Bill Pmt -Check	03/24/2020	7676	UPS		-108.11	-39,296.41
Bill Pmt -Check	03/24/2020	7665	American Crossroad...		-60.00	-39,356.41
Bill Pmt -Check	03/25/2020	7681	ULINE		-1,055.75	-40,412.16
Bill Pmt -Check	03/25/2020	7682	UPS		-101.17	-40,513.33
Total Checks and Payments					-40,513.33	-40,513.33
Total Uncleared Transactions					-40,513.33	-40,513.33
Register Balance as of 03/31/2020					-301,949.46	4,236,538.66

Type	Date	Num	Name	Clr	Amount	Balance
<b>New Transactions</b>						
<b>Checks and Payments - 30 Items</b>						
General Journal	04/01/2020	9-#428	Payroll		-44,145.70	-44,145.70
General Journal	04/01/2020	9-#428	Payroll		-15,533.99	-59,679.69
General Journal	04/01/2020	9-#428	Payroll		-2,897.41	-62,577.10
General Journal	04/01/2020	9-#428	Payroll		-968.39	-63,545.49
Bill Pmt -Check	04/02/2020	7690	L.V. Hiers, Inc.		-6,600.69	-70,146.18
Bill Pmt -Check	04/02/2020	7692	Nationwide Retirem...		-1,030.00	-71,176.18
Bill Pmt -Check	04/02/2020	7694	Renco Corporation		-330.00	-71,506.18
Bill Pmt -Check	04/02/2020	7689	John W. Hock Com...		-240.66	-71,746.84
Bill Pmt -Check	04/02/2020	7693	Night Flight Concepts		-218.48	-71,965.32
Bill Pmt -Check	04/02/2020	7695	Grainger		-218.04	-72,183.36
Bill Pmt -Check	04/02/2020	7686	Advanced Disposal		-152.79	-72,336.15
Bill Pmt -Check	04/02/2020	7685	US Department of E...		-138.79	-72,474.94
Bill Pmt -Check	04/02/2020	7683	US Department of E...		-138.79	-72,613.73
Bill Pmt -Check	04/02/2020	7684	US Department of E...		-138.79	-72,752.52
Bill Pmt -Check	04/02/2020	7687	AFLAC		-72.72	-72,825.24
Bill Pmt -Check	04/02/2020	7691	Legal Shield		-57.80	-72,883.04
Bill Pmt -Check	04/02/2020	7688	Hagan Ace Mgmt. C...		-11.17	-72,894.21
Bill Pmt -Check	04/07/2020	7705	Wash Bay Services		-1,901.57	-74,795.78
Bill Pmt -Check	04/07/2020	7698	FPL - EOC DR-Main...		-1,125.53	-75,921.31
Bill Pmt -Check	04/07/2020	7699	FPL - EOC DR - Re...		-698.14	-76,619.45
Bill Pmt -Check	04/07/2020	7704	TPH The Parts House		-522.87	-77,142.32
Bill Pmt -Check	04/07/2020	7696	Adapco, Inc.		-471.65	-77,613.97
Bill Pmt -Check	04/07/2020	7702	The Home Depot		-429.56	-78,043.53
Bill Pmt -Check	04/07/2020	7701	The Feed Store		-409.50	-78,453.03
Bill Pmt -Check	04/07/2020	7697	Augustine Alarm, Fir...		-162.97	-78,616.00
Bill Pmt -Check	04/07/2020	7703	The St. Aug. Record...		-26.93	-78,642.93
Bill Pmt -Check	04/07/2020	7700	St. Johns County So...		-21.60	-78,664.53
Bill Pmt -Check	04/09/2020	7707	Harrell Construction ...		-71,250.00	-149,914.53
Bill Pmt -Check	04/09/2020	7706	Fisher Scientific		-99.47	-150,014.00
Bill Pmt -Check	04/09/2020	7708	UPS		-20.19	-150,034.19
Total Checks and Payments					-150,034.19	-150,034.19
Total New Transactions					-150,034.19	-150,034.19
<b>Ending Balance</b>					<b>-451,983.65</b>	<b>4,086,504.47</b>

**Anastasia Mosquito Control District**  
**Reconciliation Summary**  
115 · SBA, Period Ending 03/31/2020

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	<u>Mar 31, 20</u>
Beginning Balance	5,447,874.18
Cleared Transactions	
Deposits and Credits - 1 item	6,296.15
Total Cleared Transactions	<u>6,296.15</u>
Cleared Balance	<u><u>5,454,170.33</u></u>
Register Balance as of 03/31/2020	5,454,170.33
Ending Balance	5,454,170.33

Anastasia Mosquito Control District  
**Reconciliation Detail**  
115 - SBA, Period Ending 03/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,447,874.18
Cleared Transactions						
Deposits and Credits - 1 Item						
Deposit	03/31/2020			X	6,296.15	6,296.15
Total Deposits and Credits					6,296.15	6,296.15
Total Cleared Transactions					6,296.15	6,296.15
Cleared Balance					6,296.15	5,454,170.33
Register Balance as of 03/31/2020					6,296.15	5,454,170.33
Ending Balance					<u>6,296.15</u>	<u>5,454,170.33</u>



**State Board of Administration  
Local Government Surplus Funds Trust Fund  
Participant Statement**

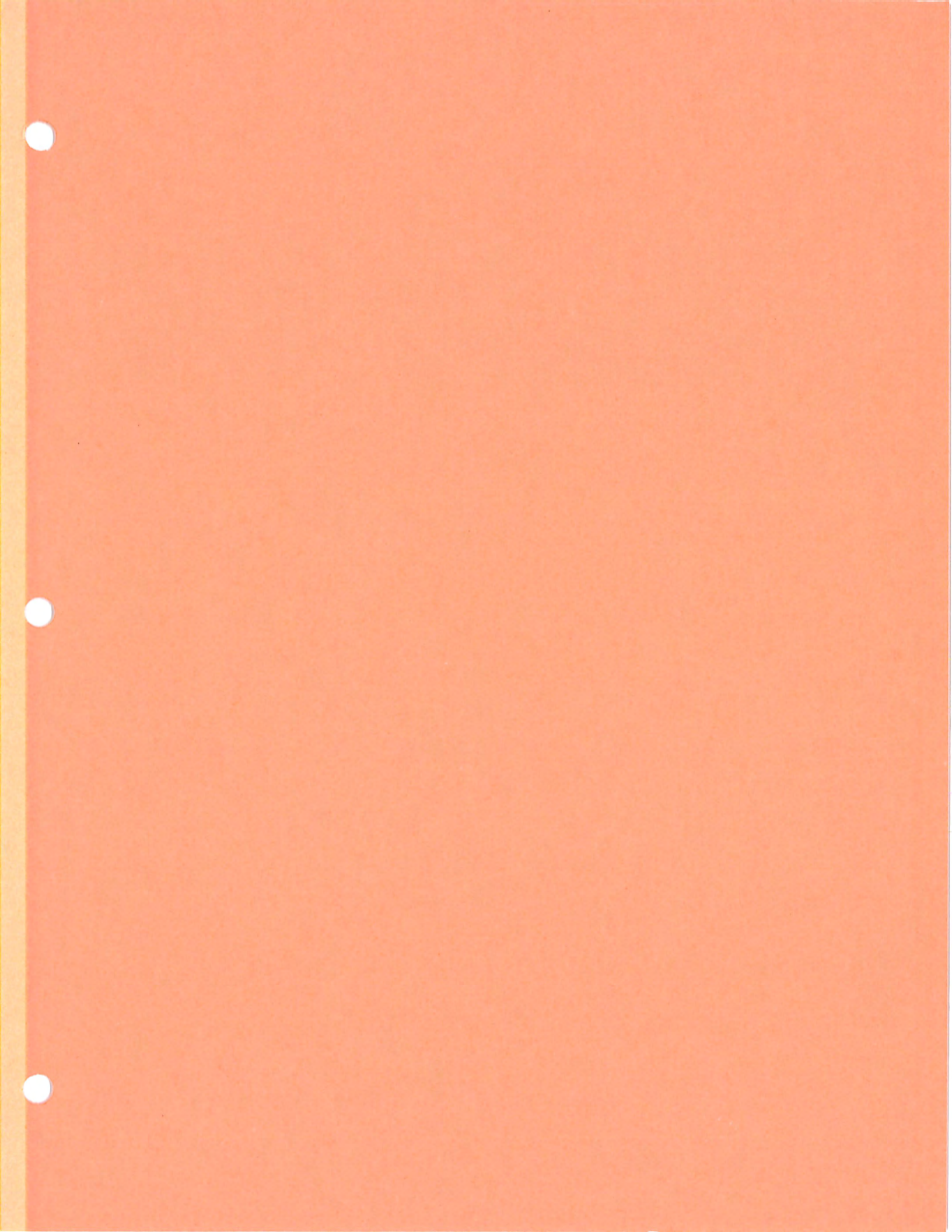
**AGENCY ACCOUNT 101071  
03/01/2020 - 03/31/2020**

ANASTASIA MOSQUITO CONTROL DIS  
OF ST JOHNS COUNTY  
120 EOC DRIVE  
ST. AUGUSTINE, FL 32092

Participant Return 03/31/2020 : 1.36 %

<u>Date</u>	<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Balance</u>
03/01/2020	BEGINNING BALANCE			5,447,874.18
03/31/2020	EARNED INCOME	INTEREST	6,296.15	5,454,170.33
	Totals:		6,296.15	5,454,170.33







**ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY**  
**CHEMICAL & FUEL INVENTORY**  
 MONTH OF MARCH 2020

**DISTRICT TOTALS**

CHEMICAL DESCRIPTION (indicate lbs., gals. or ea.)	BEGINNING PHYSICAL COUNT	AMOUNT PURCHASED	TRANSFER IN	TRANSFER OUT	AMOUNT AVAILABLE	AMOUNT USED	ENDING "BOOK" BALANCE	PHYSICAL COUNT	OVER / (UNDER)
ALTOCID WSP EA.	35,032.00				35,032.00	808.00	34,224.00	34,224.00	0.00
ALTOCID XR LBS.	560.00				560.00	51.00	509.00	509.00	0.00
ALTOCID XRG LBS.	14,480.00				14,480.00	610.00	13,870.00	13,870.00	0.00
AQUABAC XT GALS.	1.75				1.75	1.75	0.00	0.00	0.00
AQUALUER 20-20 GALS.	270.70				270.70	0.00	270.70	267.50	-3.20
B. t. i. DUNKS (Doughnuts) EA.	1,660.00				1,660.00	4.00	1,656.00	1,656.00	0.00
COCO BEAR GALS.	143.19				143.19	2.88	140.31	140.30	-0.01
DUET GALS.	466.50				466.50	0.00	466.50	466.50	0.00
MOSQUITOMIST TWO GALS.	185.00				185.00	0.00	185.00	185.00	0.00
NALED GALS.	749.00				749.00	0.00	749.00	749.00	0.00
NATULAR DT EA.	10,315.00				10,315.00	115.00	10,200.00	10,200.00	0.00
STRIKE PELLETS LBS.	44.00				44.00	0.00	44.00	44.00	0.00
SUSTAIN MBG LBS.	2,000.00				2,000.00	0.00	2,000.00	2,000.00	0.00
TALSTAR P GALS.	29.27				29.27	0.50	28.77	28.77	0.00
VECTOBAC 12AS GALS.	256.21				256.21	8.37	247.84	247.82	-0.02
GASOLINE GALS.	999.00	3,978.00			4,977.00	889.62	4,087.38	4,089.00	1.62
JET A GALS.	2,795.00				2,795.00	83.09	2,711.91	2,736.00	24.09
<b>TOTALS</b>	<b>69,986.62</b>	<b>3978.00</b>	<b>0.00</b>	<b>0.00</b>	<b>73,964.62</b>	<b>2574.21</b>	<b>71,390.41</b>	<b>71,412.89</b>	<b>22.48</b>

PREPARED BY: [Signature] Wesvir

REVIEWED BY: [Signature]

REVIEWED BY: [Signature]

DATE: 4/20/2020

DATE: 4/27/20


DATE: 4/27/20


BASE=	71,412.89
Total	71,412.89

**ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY  
CHEMICAL & FUEL INVENTORY  
VALUE**

MONTH OF MARCH 2020

CHEMICAL DESCRIPTION (indicate lbs., gals. or ea.)	PHYSICAL COUNT	ACTUAL COST PER LB/GAL/EA	TOTAL INVENTORY VALUE	INVOICE DATE	PURCHASED FROM
ALTOSID WSP EA.	34,224.00	\$0.8400	\$28,748.16	12/13/19	UNIVAR
ALTOSID XR LBS.	509.00	\$3.42	\$1,740.63	4/26/19	UNIVAR
ALTOSID XRG LBS.	13,870.00	\$8.7500	\$121,362.50	12/13/19	UNIVAR
AQUABAC XT GALS.	0.00	\$32.5000	\$0.00	9/24/18	ADAPCO
AQUALUER 20-20 GALS.	267.50	\$118.0000	\$31,565.00	7/18/18	ALLPRO
B. t. i. DUNKS (Doughnuts) EA.	1,656.00	\$0.8550	\$1,415.88	4/30/19	ADAPCO
COCO BEAR GALS.	140.30	\$20.4800	\$2,873.34	7/16/18	CLARKE
DUET GALS.	466.50	\$194.3184	\$90,649.53	12/6/19	CLARKE
MOSQUITOMIST TWO GALS.	185.00	\$68.2800	\$12,631.80	8/13/18	CLARKE
NALED GALS.	749.00	\$211.8400	\$158,668.16	6/18/18	ADAPCO
NATULAR DT EA.	10,200.00	\$0.4168	\$4,251.36	9/9/16	CLARKE
STRIKE PELLETS LBS.	44.00	\$184.1500	\$8,102.60	5/10/10	ADAPCO
SUSTAIN MBG LBS.	2,000.00	\$6.9000	\$13,800.00	1/7/19	ALLPRO
TALSTAR P GALS.	28.77	\$57.8273	\$1,663.69	8/9/19	UNIVAR
VECTOBAC 12AS GALS.	247.82	\$32.5000	\$8,054.15	6/26/19	ADAPCO
GASOLINE GALS.	4,089.00	\$2.2641	\$9,257.90	10/23/19	L. V. HIERS
JET A GALS.	2,736.00	\$2.6051	\$7,127.55	5/20/19	Avfuel
<b>TOTAL</b>	<b>71,412.89</b>	<b>\$945.95</b>	<b>\$501,912.26</b>		

PREPARED BY:  Weaver DATE: 4/20/2020

COST FIGURES REVIEWED BY:  DATE: 4/27/20

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_



**ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY  
 CHEMICAL & FUEL INVENTORY  
 MONTH OF FEBRUARY 2020**

**DISTRICT TOTALS**

CHEMICAL DESCRIPTION (indicate lbs., gals. or ea.)	BEGINNING PHYSICAL COUNT	AMOUNT PURCHASED	TRANSFER IN	TRANSFER OUT	AMOUNT AVAILABLE	AMOUNT USED	ENDING "BOOK" BALANCE	PHYSICAL COUNT	OVER / (UNDER)
ALTOSID WSP EA.	35,400.00				35,400.00	✓ 368.00	35,032.00	35,032.00	0.00
ALTOSID XR LBS.	560.00				560.00	0.00	560.00	560.00	0.00
ALTOSID XRG LBS.	14,480.00				14,480.00	0.00	14,480.00	14,480.00	0.00
AQUABAC XT GALS.	4.25				4.25	✓ 2.50	1.75	1.75	0.00
AQUALUER 20-20 GALS.	270.70				270.70	0.00	270.70	270.70	0.00
B. t. i. DUNKS (Doughnuts) EA.	1,660.00				1,660.00	0.00	1,660.00	1,660.00	0.00
COCO BEAR GALS.	143.81				143.81	✓ 0.63	143.18	143.19	0.01
DUJET GALS.	471.50				471.50	✓ 5.00	466.50	466.50	0.00
MOSQUITOMIST TWO GALS.	185.00				185.00	0.00	185.00	185.00	0.00
NALED GALS.	749.00				749.00	0.00	749.00	749.00	0.00
NATULAR DT EA.	10,317.00				10,317.00	2.00	10,315.00	10,315.00	0.00
STRIKE PELLETS LBS.	44.00				44.00	0.00	44.00	44.00	0.00
SUSTAIN MBG LBS.	2,000.00				2,000.00	0.00	2,000.00	2,000.00	0.00
TALSTAR P GALS.	29.84				29.84	✓ 0.57	29.27	29.27	0.00
VECTOBAC 12AS GALS.	257.00				257.00	✓ 0.79	256.21	256.21	0.00
GASOLINE GALS.	1,700.00				1,700.00	✓ 691.10	1,008.90	999.00	-9.90
JET A GALS.	2,795.00				2,795.00	0.00	2,795.00	2,795.00	0.00
<b>TOTALS</b>	<b>71,067.10</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>71,067.10</b>	<b>1070.59</b>	<b>69,996.51</b>	<b>69,986.62</b>	<b>-9.89</b>


<b>BASE=</b>	69,986.62
Total	69,986.62


DATE: 2/12/20 ✓  
 DATE: 4/23/20 ✓  
 DATE: 4/23/20 ✓


PREPARED BY: *[Signature]*  
 REVIEWED BY: *[Signature]*  
 REVIEWED BY: *[Signature]*

**ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY**  
**CHEMICAL & FUEL INVENTORY**  
**VALUE**  
**MONTH OF FEBRUARY 2020**

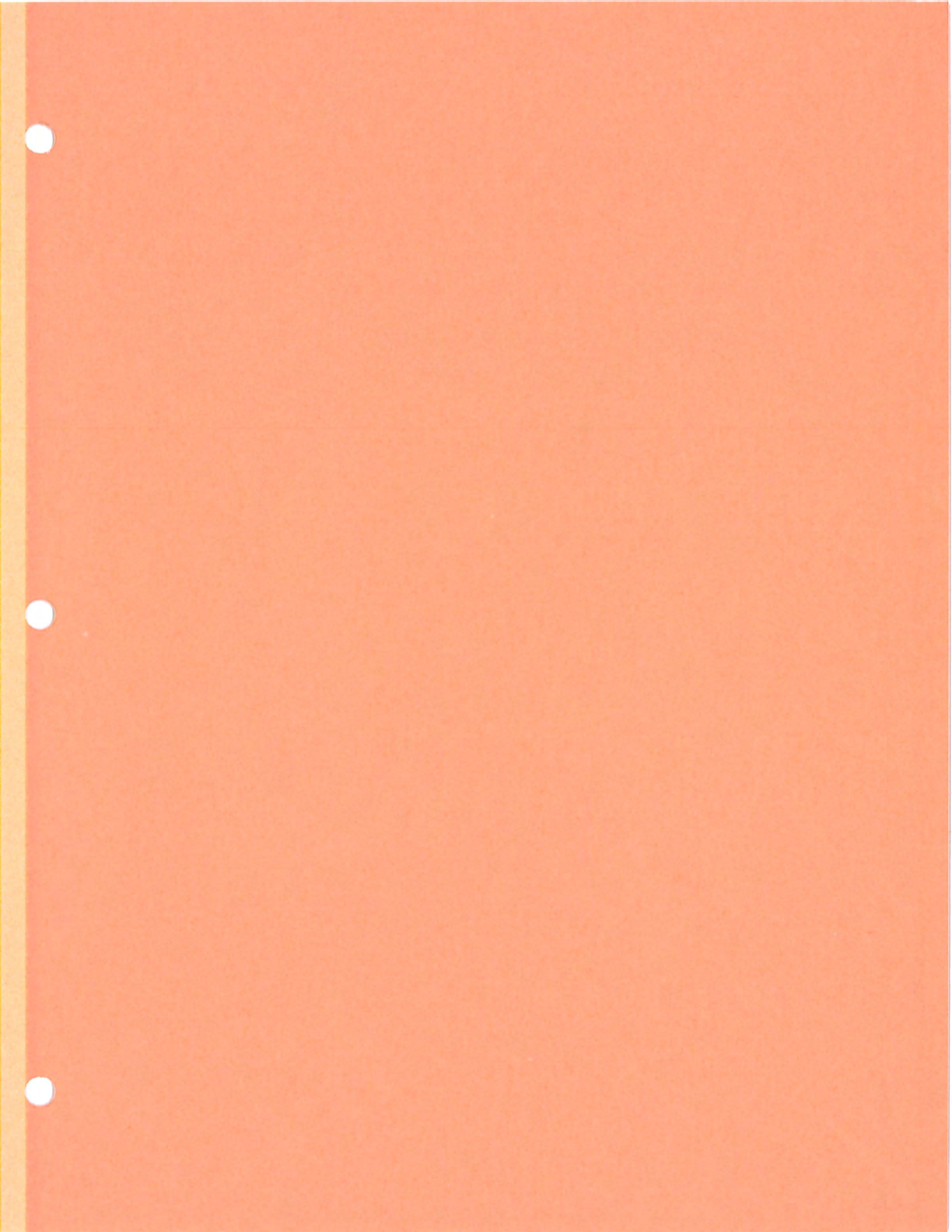
CHEMICAL DESCRIPTION (indicate lbs., gals. or ea.)	PHYSICAL COUNT	ACTUAL COST PER LB/GAL/EA	TOTAL INVENTORY VALUE	INVOICE DATE	PURCHASED FROM
ALTOCID WSP EA.	35,032.00	\$0.8400	\$29,426.88	12/13/19	UNIVAR
ALTOCID XR LBS.	560.00	\$3.42	\$1,915.03	4/26/19	UNIVAR
ALTOCID XRG LBS.	14,480.00	\$8.7500	\$126,700.00	12/13/19	UNIVAR
AQUABAC XT GALS.	1.75	\$32.5000	\$56.88	9/24/18	ADAPCO
AQUALUER 20-20 GALS.	270.70	\$118.0000	\$31,942.60	7/18/18	ALLPRO
B. t. i. DUNKS (Doughnuts) EA.	1,660.00	\$0.8550	\$1,419.30	4/30/19	ADAPCO
COCO BEAR GALS.	143.19	\$20.4800	\$2,932.53	7/16/18	CLARKE
DUET GALS.	466.50	\$194.3184	\$90,649.53	12/6/19	CLARKE
MOSQUITOMIST TWO GALS.	185.00	\$68.2800	\$12,631.80	8/13/18	CLARKE
NALED GALS.	749.00	\$211.8400	\$158,668.16	6/18/18	ADAPCO
NATULAR DT EA.	10,315.00	\$0.4168	\$4,299.29	9/9/16	CLARKE
STRIKE PELLETS LBS.	44.00	\$184.1500	\$8,102.60	5/10/10	ADAPCO
SUSTAIN MBG LBS.	2,000.00	\$6.9000	\$13,800.00	1/7/19	ALLPRO
TALSTAR P GALS.	29.27	\$57.8273	\$1,692.61	8/9/19	UNIVAR
VECTOBAC 12AS GALS.	256.21	\$32.5000	\$8,326.83	6/26/19	ADAPCO
GASOLINE GALS.	999.00	\$2.2641	\$2,261.84	10/23/19	L. V. HIERS
JET A GALS.	2,795.00	\$2.6051	\$7,281.25	5/20/19	Avfuel
<b>TOTAL</b>	<b>69,986.62</b>	<b>\$945.95</b>	<b>\$502,107.12</b>		

PREPARED BY:  Wesover DATE: 3/12/2020

COST FIGURES REVIEWED BY:  DATE: 4/23/20

REVIEWED BY:  DATE: 4/23/20





# Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, FL 32092  
Telephone: (904)-471-3107 \* Fax (904) 471-3189 \* Web: [www.amcdsjc.org](http://www.amcdsjc.org)

## BOARD OF COMMISSIONERS

Jeanne Moeller, Chairperson  
Trish Becker, Vice-Chairperson  
Don Girvan, Secretary/Treasurer  
Gary Howell, Commissioner  
Gina LeBlanc, Commissioner



## DISTRICT DIRECTOR

Dr. Rui-de Xue



Thursday, March 12, 2020

Next Meeting(s): Thursday, April 23, 2020 – 5:00 PM

## MINUTES

The regular Board meeting for the Anastasia Mosquito Control District of St. Johns County was held on Thursday, March 12, 2020, at 5:00 P.M.

Board members in attendance:

Mrs. Jeanne Moeller, Chairperson  
Mrs. Trish Becker, Vice-Chairperson  
Mr. Don Girvan, Secretary/Treasurer  
Mr. Gary Howell, Commissioner  
Mrs. Gina LeBlanc, Commissioner

Also in attendance:

Dr. Rui-De Xue, Director  
Mr. Wayne Flowers, Attorney  
Mr. Jason Harrell, Vice-President, Harrell Construction Co., Inc.

Chairperson Moeller called the meeting to order.

Commissioner Howell led the invocation and the Pledge of Allegiance to the flag.

**ROLL CALL:** Chairperson Moeller noted ~ All were present

**CEREMONY:** Commissioner Moeller presented a plaque honoring AMCD's first employee, Mr. George Pitts (11-1-1950 to 5-13-1966) to Mr. Floyd Phillips, with the Lincolnville Museum. Pictures were also taken.

**CITIZEN PARTICIPATION:** For Items not on the Agenda ~ None

**APPROVAL OF AGENDA:** Chairperson Moeller called for approval of the Agenda.

**A. A motion was made to approve the Agenda as presented.**

- Motioned by: Commissioner Becker
- Seconded by: Commissioner Girvan
- VOTE accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**



**APPROVAL OF CONSENT AGENDA: Chairperson Moeller called for approval of the Consent Agenda.**

**A. A motion was made to approve the Consent Agenda as presented.**

- Motioned by: Commissioner Howell
- Seconded by: Commissioner LeBlanc
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

**Consent Items ~ APPROVAL OF:**

1. Treasurer's Report
2. Vouchers (*Cancelled Checks*)
3. Chemical Inventory
4. Minutes: Regular Board Meeting: February 13, 2020 at 5:00 PM
5. Resolution 2020-01 for 2020 Elections
6. AMCD's GLP Chart
7. Visiting Scientist (Intern) and Biology (Intern) Job Descriptions required by GLP
8. Budget Amendments ~ \$175,153.12 from Receipts (FEMA, Workshop, & Dorm Rentals) to Expenditures

**UNFINISHED BUSINESS:**

**Item 1: Construction Project Update ~ *Mr. Jason Harrell, Vice-President, Harrell Construction Co., Inc.***

- Mr. Harrell gave an update; they are doing the road and the test pools which is part of the main expansion portion of the project; the change order for the screen room is waiting on permits from St. Johns County which should be ready soon; the hanger door is complete, as is the gate valve on 500; next week they will have the civil design on the education center and it should go to permitting next week and has an approved basic floor plan ready for the committee meeting. Mr. Weaver noted that the old hanger door is up for sale and is advertised in Trade-A-Plane.

- **THERE WAS NO MOTION ON THIS ITEM**

**Item 2: Disease Vector Education Center Committee Meeting Report ~ *Mr. Richard Weaver***

- They have had three meetings so far, February 5<sup>th</sup>, 6<sup>th</sup>, and 24<sup>th</sup>; they didn't get many new ideas from the last meeting but everyone is excited about being part of this; they did talk about having outdoor and picnic areas, there is 400-600 square feet for each section and the classroom is an open area. Layouts will be further defined after further meetings with Dr. Xue. Commissioner Howell mentioned his concern on security with the Education Center. Dr. Xue stated that he has meetings with the military in the next couple of weeks and will get suggestions from them also.

- **THERE WAS NO MOTION ON THIS ITEM**

**Item 3: 17<sup>th</sup> Annual Arbovirus Surveillance and Mosquito Control Workshop Updates ~ *Dr. Rui-De Xue***

- Dr. Xue stated that the AMCA cancelled their annual meeting this month due to concerns of the COVID-19 (Coronavirus), therefore the AMCD annual Workshop was also cancelled due to the same concerns; he stated several speakers would like to see it rescheduled and if possible he would like to reschedule the Workshop later in the year, but if not, he will combine the 17<sup>th</sup> and 18<sup>th</sup> annual workshop next year in 2021.

- **THERE WAS NO MOTION ON THIS ITEM**

## **NEW BUSINESS**

### **Item 1: Financial Auditor Report Update** ~ *Mr. Scott Hanna*

- Mr. Hanna stated he typically gets the FRS Disclosures in late January, which is the GASB 68 schedule; the draft of the Financial Auditor Report was submitted to our C.P.A., Ms. Julieann Klein and it should be ready for presentation at the April 23, 2020 Board meeting.

○ **THERE WAS NO MOTION ON THIS ITEM**

### **Item 2: WHO Droplet Size Consultant Meeting Report** (Feb. 17-21, 2020) ~ *Dr. Muhammad Farooq*

- At the WHO “Consultation to Finalize WHO Aircraft Disinsection Methods and Procedures” meeting held February 19-21, 2020 in Geneva, Switzerland, they discussed 4 methods of spraying pesticides inside airline cabins and the procedures to do so in order to keep insects and mosquitoes from being carried from one country to another; he also talked with members of WHO about future collaborations with AMCD.

○ **THERE WAS NO MOTION ON THIS ITEM**

### **Item 3: GLP Progress Update** ~ *Dr. Whitney Qualls*

- AMCD established an internal GLP committee and has meetings two times per week, they’ve so far tracked 176 hours in moving toward GLP compliance. They had an EPA inspection today and it was a good learning experience and it identified some things that will help them move forward. The EPA inspector told them there is no actual Certificate given to show GLP Compliance however, Dr. Xue stated that the Gates Foundation IVCC may give AMCD a plaque showing we are GLP Compliant. Dr. Qualls noted that Dr. Malamud-Roam has provided a lot of information that we have used to develop good standard operating procedures for us to follow and he stated that we have exceeded his expectations; she also stated we have to be E.P.A compliant for international studies, which means we also have to follow procedures that the E.P.A. requires. We have 51 Standard Operating Procedures at this time.

○ **THERE WAS NO MOTION ON THIS ITEM**

## **REPORTS:**

1. **Director** ~ Dr. Xue; we received information today that the DACS/DOH Tampa Lab has been shut down for several weeks, therefore we are not getting the sentinel chickens yet even though they were already ordered; Dr. Peper can test the chicken blood in house when he begins; the CDC/DOH SIT collaboration project has begun with the first release the first week in March and will be done 2 times each week; all performance evaluations were completed by the end of February; is working with UF and the USDA on two CDC Grants, for the Smart Cage and for the SIT for West Nile Virus *Culex* mosquitoes; also working on the State Grant for the Department of Agriculture in cooperation with the UF to apply for a grant to study larvicide BTI and IGR and how it affects the honey bee and the mosquito fish.
2. **Attorney** ~ Mr. Flowers; the Governor has entered two executive orders related to the Coronavirus emergency; last week a law firm that represents a large number of municipalities has sent a letter to the governor requesting him to include in the emergency order to allow some suspension of certain requirements of the Sunshine law. The request was that the entire board be able to do meetings via web based, televised, etc. communications rather than having to have a physical quorum present, which for us would be three Commissioners needing to physically be present in a meeting; nothing has been done with this at this time.

**COMMISSIONER COMMENTS:**

**Commissioner Girvan** ~ AMCD, the county and the finance sector have grown, he has had talks about succession planning and made a motion to draw up a job description for a Junior Accountant. Dr. Xue stated that we don't need a Junior Accountant at this time but long term we will need one and at that time will need to set it up in the Budget, after the Board approves a job description.

A. **A motion was made to have staff draw up a job description for a Junior B.S. Accountant and bring it back to the Board at a later meeting.**

- Motioned by: Commissioner Girvan
- Seconded by: Commissioner Moeller
- VOTE accepted by Commissioners' Girvan, Moeller, LeBlanc, and Becker
- VOTE opposed by Commissioner Howell
- **MOTION PASSED 4:1**

**Commissioner Becker** ~ requested the Board approve a date change for the April Board meeting; asked that everyone be aware of their neighbors who may not have the means and ability to get to the store for items they need and help them out; also please visit the Lincolnville Museum as it is filled with relics and knowledge and it is a great place to go and learn.

A. **A motion was made to change the April 9, 2020 Board meeting to Thursday, April 23, 2020 at 5:00 P.M.**

- Motioned by: Commissioner Becker
- Seconded by: Commissioner Howell
- VOTE accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

**Commissioner LeBlanc** ~ thanked the staff for all their hard work.

**Commissioner Howell** ~ we so need to help people out for what they need; appreciates not going to Portland, Oregon; thankful to Dr. Xue and the team in putting together good training programs; appreciates being on the Board for mosquito control and hears everywhere that we are doing a good job; thanked Mr. Phillips for being here to accept the plaque for Mr. Pitts and glad the plaque will be in the Lincolnville museum.

**Commissioner Moeller** ~ the Homeless Coalition is offering an anti-abduction/rape prevention workshop for self-defense techniques at Moultrie Baptist Church, on April 2, 2020, at \$25 per person or \$45 for two people. Mr. Ken Durling, a TKD instructor is donating his time for this and 100% of the profits go to the Homeless Coalition; thanked the staff for all the hard work.

**ATTACHMENTS: ~**

1. *None*

**ADJOURNMENT:**

Chairperson Moeller adjourned the meeting at 6:28 P.M.

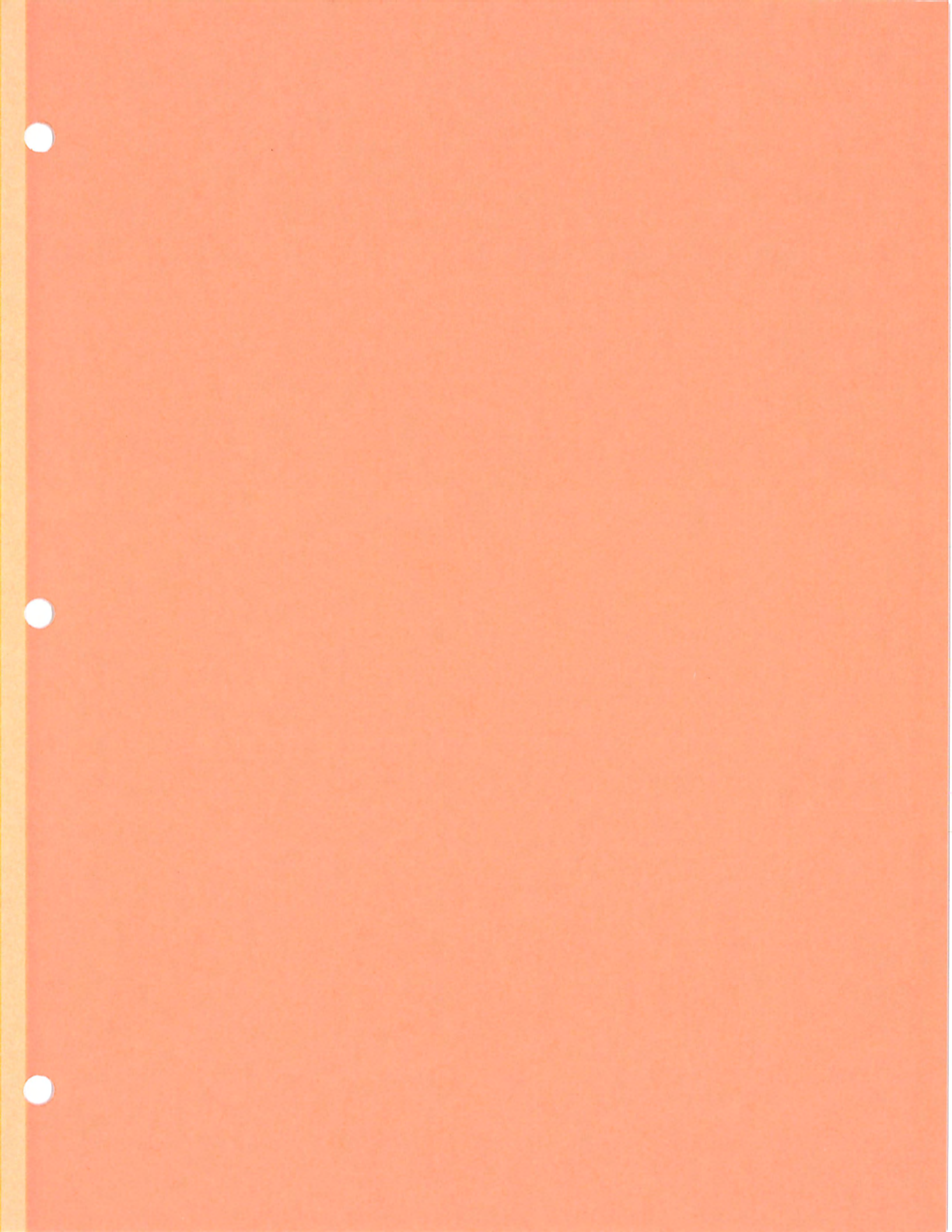
**ATTEST**

\_\_\_\_\_  
**Chairperson, Commissioner Jeanne Moeller**

\_\_\_\_\_  
**Secretary/Treasurer, Commissioner Don Girvan**

*These minutes are not intended to be a verbatim transcript of this meeting and could easily be misinterpreted by a reader who was not present. To obtain a full and accurate record of the meeting, an individual should view/listen to the entire proceedings via the District's DVD visual/recording system.*





THE ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY

JOB DESCRIPTION

<u>JOB TITLE</u>	<u>DEPARTMENT</u>	<u>STATUS</u>	<u>REPORTS TO (TITLE):</u>
Junior B.S. Accountant	Base Station	Exempt	Chief Financial Officer

**PURPOSE OF JOB:**

To conduct payroll, accounting, and assist the C.F.O. & District Director in budgeting, book-keeping, and other office duties.

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**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

1. Assist and/or prepare payroll in QuickBooks after receiving employee timesheet summary reports from Administrative Assistant and/or Data Manager and transmit to the Bank.
2. As needed, make deposits of federal tax withholdings and any funds from DACS, in-house workshops, salvage property sales, St. Johns County agencies or other sources.
3. Initiate and/or track purchase orders and vendor invoices and pay the District's bills.
4. Maintain ledger for bank balances and reconcile all bank accounts to the general ledger on a monthly basis.
5. Prepare monthly report, Department of Agriculture and Consumer Services (DACs) and other financial statements.
6. Assist/ and or prepare monthly DACS Budget Amendment, under direction of CFO.
7. Assist the CFO during the annual budget planning process.
8. Become familiarized with Truth in Millage (TRIM) Budget, Levying and Collection process. Double check for accuracy, and assist in preparation both Truth in Millage (TRIM- FL Dept. of Revenue) Budget and Department of Agriculture and Consumer Services (DACs) Budget.
9. Assist Scientific & other department managers to handle the grant budget and invoices.
10. Collate all New Hire Documents, and set them up in Accounting Payroll software.
11. Set up Full-time Employees with Health, Dental, Life, and Vision Insurance.
12. Assist CFO on scheduling and updating Employee Salary Changes, based on Pay Plan, COLA, and other Interim Pay Increases.
13. Become versed in Florida Retirement System (FRS) benefits. Understand the Pension/ Investment Plan option rules. Be able to prepare monthly FRS reports.
14. Assist the Chief Financial Officer in preparation of year-end Journal Entries, and accruals preparing Certified Annual Financial Report (CAFR).
15. Assist C.F.O. with providing report on district financial analysis to the Board on a monthly basis.

*Proposed for Approval by the Board of Commissioner on May 14, 2020*



16. Perform other duties as needed.

---

**QUALIFICATIONS:**

1. B.A. or B.S degree in accounting.
  2. Minimum of two (2) years of accounting/bookkeeping experience.
  3. Computer skills and proficiencies in QuickBooks and Excel programs.
  4. Valid FL Class E driver's license with an acceptable driving record.
  5. Be able to effectively communicate in English.
- 

**WORK ENVIRONMENT/PHYSICAL REQUIREMENTS:**

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

**Physical Requirements:** Light physical activity is required on a regular basis including reaching with arms and hands, using hands and fingers to type, standing, sitting and walking and may occasionally be required to lift up to twenty pounds and climb stairs. Adequate vision to see computer screens and written documents is required on a regular basis.

**Work Environment:** The work environment normally is an office, but could occasionally include warehouses, and vehicles. Working around chemicals, which are stored, handled, applied/used and disposed of according to exact labeling instructions, is required occasionally. Occasional local travel may be required.

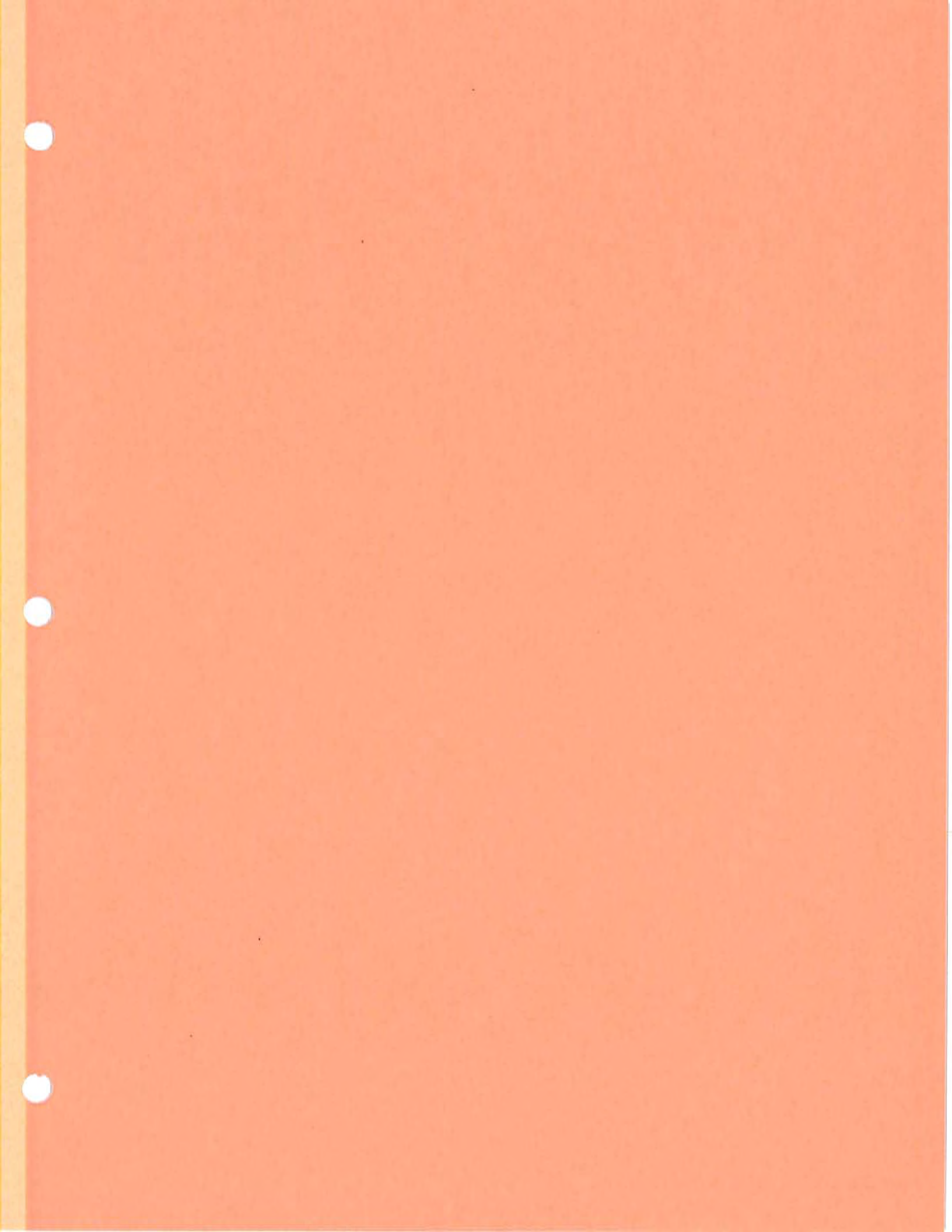
---

**I HAVE READ AND UNDERSTAND THIS JOB DESCRIPTION.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name





# Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, Florida 32092

PH: (904) 471-3107 • Fax (904) 471-3189 • Web Address: [www.amcdsjc.org](http://www.amcdsjc.org)

## 2020 MEMO

DISTRICT DIRECTOR

*Dr. Rui-De Xue*



BOARD OF COMMISSIONERS:

*Jeanne Moeller, Chairperson  
Trish Becker, Vice-Chairperson  
Don Girvan, Secretary/Treasurer  
Gary Howell, Commissioner  
Gina LeBlanc, Commissioner*

TO: Board of Commissioners

FROM: Dr. Rui-De Xue, Director, and Richard Weaver, Business Manager

CC: Charolette M. Hall, Administrative Assistant

DATE: May 14, 2020

RE: Web page redesign agreement

---

In an effort to update the current web site and site content, allow the site to be used on mobile devices, and allow the site to be maintained by AMCD employees, staff budgeted \$10,000.00 in the FY 19/20 budget.

AMCD staff put out an RFQ for the work and received back 10 quotes for the work with a price range from a low of \$3,500.00 to a high of \$17,960.00. After the committee reviewed all the submissions and got clarifications from the top 3 choices, the committee decided that Fisher Design & Advertising was the most qualified at a price of \$9,550.00.

Because this work involves an agreement, the Board of Commissioners must approve the agreement. Staff recommends that the Board of Commissioners approve the agreement and that the Chair Person sign the agreement.



**REV PROPOSAL FOR**

**ANASTASIA MOSQUITO  
CONTROL DISTRICT**

**WordPress Template Website Design**

Richard Weaver  
120 EOC Dr  
St. Augustine FL 32092  
904-471-3107 x 333  
RWeaveramcd@bellsouth.net

You cannot do today's job, with yesterday's methods  
and expect to be in business tomorrow.

Project proposal: WordPress Template Website Design  
Delivered on: Apr 28, 2020  
Revised on Apr 28, 2020 @ 4:46 PM  
Submitted by: Mary Fisher





## WHY HIRE FISHER DESIGN?



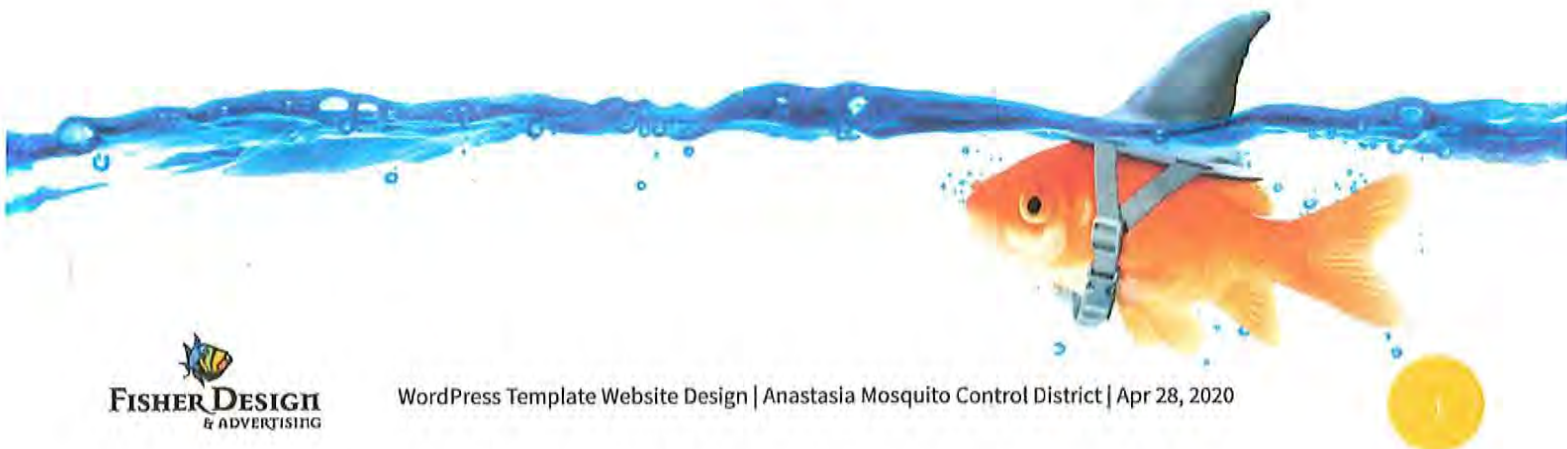
**FISHER DESIGN**  
& ADVERTISING

- We specialize in working in the professional services industry.
- We are very efficient with our time and your money.
- We have been in business since 1989. When you need our assistance in a hurry, we will still be here.
- Unlike other advertising and marketing companies, our creative professionals work directly with their clients, enabling a direct line of communication that results in outstanding, cost-effective sales and marketing materials that effectively hit their mark the first time.
- We have only the success of your practice in mind when we work on your marketing, not our profit. We will never suggest that you produce a job we don't think will bring you business/patients. This saves you money.
- We have a very experienced staff. Our marketing professionals have an average of 23 years experience each.
- Your web development will be done right here in our office in Jacksonville FL. It is not outsourced to another country.

### **We are not just a design firm, we are a full service Marketing firm:**

*Our work includes traditional and digital marketing, including:*

Web Design with Content Management Systems and E-Commerce, HTML-Rich E-mail Blasts, Search Engine Optimization, Direct Mail, Brochures, Post Cards, Print Advertisements (Newspaper, Magazine), Corporate Identity (Stationery, Envelopes, Business Cards, Note cards), Magazines, Strategic and Tactical Marketing Plans, Posters, Banners, Flyers, Tradeshow Booths, Billboards (Traditional and Digital), Videos, Radio and Television Commercials, Public Relations and Media Relations, Community Relations, Digital and Online ads including retargeting and behavioral targeting, Social Media (Facebook, LinkedIn, Pinterest, Twitter), Blogs, Reputation Management.







## OUR TEAM

### OUR CREATIVES DON'T JUST CREATE PRETTY STUFF, WE PUT MARKETING STRATEGY FIRST:

**Mary Fisher**, president, 39 years marketing, graphic design, advertising and agency management experience. B.A. in Art, emphasis in Graphic Design, Minor in Marketing.

**Bruce Floyd**, 37 years marketing, graphic design, advertising and art education experience. B.A. in Graphic Design.

**Mirko Bonet**, 17 years marketing, graphic design, web design, search engine optimization experience. B.F.A. in Graphic Design.

**Lindsay Powell**, 22 years advertising and graphic design experience, including brand identity, logo design, ads, event promotional materials and publications. B.A. in Advertising/Graphic Design.

**Joanelle Mulrain**, 39 years marketing, copywriting, public relations, community relations. B.F.A. in Art.

**Marv Conn**, 21 years programming experience, 13 years in PHP. Areas of expertise include PHP, high performance MySQL design, Apache web server, Linux (LAMP) and eCommerce security & useability.

**Erin Gordon**, 12 years of web design & development experience, and 9 years of Internet Marketing experience. She is a "techy" with expertise in all digital marketing avenues including SEO, PPC, social media, content management systems, inbound marketing and more. Associates in Computer Science and Bachelors in Advertising. Certified in Inbound Marketing and Google AdWords.

**John Weiner**, 8 years of SEO & internet marketing experience. He specializes in lead generation for local businesses through helping clients get more organic search visibility, and by getting their business ranked in Google Maps. He holds a B.A. in English from the University of Florida.

**Rosemary S. Jackson**, 26 years of marketing and public relations experience. She specializes in brand development and management, writing, and customizing comprehensive marketing plans for both public and private companies. She holds her Bachelor's degree from The University of Georgia concentrating in Journalism and Mass Communications.

**Marcia L. King**, 16 years of digital marketing and communications experience. She's proficient in social media marketing, content marketing, reputation management, strategic alignment and digital marketing. She holds several certifications from the University of North Florida and Florida State College at Jacksonville.





## PROFESSIONAL SERVICES REFERENCES

**ADK Executive Search:** Vicki Floyd, 904-662-2002  
**GM Hill Engineering:** Stacie Weber, 904-280-8244  
**Jacksonville Orthopaedic Institute:** Tim Wall, 904-858-7045  
**Eikner and Eikner:** Tod Eikner, 904-864-5493  
**Tromberg Law:** Fred Tromberg, 904-396-5321  
**St.Clair Law:** Tina St.Clair, 904-747-0847  
**Jacksonville Hearing and Balance:** Kelley Green, 904-982-8990  
**Richard Skinner & Ass:** Richard Skinner, 904-387-6710  
**Ed Booth, Aviation Attorney:** Ed Booth, 904-945-0321  
**Byrd & Byrd Attorneys:** Terry Byrd, 904-731-0990  
**TRK Investigations:** Marquis Picket, 904-662-7582  
**Fred Wilson And Associates:** William Wilson, 904 398-8636  
**North Florida Green Chamber of Commerce:** Chris Kelcourse, 904-878-3474  
**Patriot Rail:** Maureen Donnelly, 904-423-2543  
**Jax Chamber of Commerce:** Ellen Sullivan, (904) 716-0255

## PROFESSIONAL SERVICES WEBSITES

[www.adkexecutivesearch.com](http://www.adkexecutivesearch.com)  
[www.fredwilson.com](http://www.fredwilson.com)  
[www.TRKinvestigations.com](http://www.TRKinvestigations.com)  
[www.gmhillengineering.com](http://www.gmhillengineering.com)  
[www.fertilityjacksonville.com](http://www.fertilityjacksonville.com)  
[www.earthworksjax.com](http://www.earthworksjax.com)  
[www.maryfisherdesign.com/dev/revolution/](http://www.maryfisherdesign.com/dev/revolution/) (Revolution Biologics, not live yet)  
[www.pamelaneelinteriors.com](http://www.pamelaneelinteriors.com)  
[www.rs-architects.com](http://www.rs-architects.com)  
[www.fredwilson.com](http://www.fredwilson.com)  
[www.northfloridagreenchamber.org](http://www.northfloridagreenchamber.org)  
[www.patriotrail.com](http://www.patriotrail.com)  
[www.joionline.net](http://www.joionline.net)



# ESTIMATE: 52 PAGE WORDPRESS WEBSITE DESIGN

Description	Price	Qty	Subtotal
<b>52 page WordPress template website design (with full content management system and mobile responsive). Price includes meta data programming.</b> <i>Price includes up to 5 hours of alterations, additional alterations to be billed at \$135 hourly.</i>	\$6,800		\$6,800
<b>Database programming</b> for board information, documents, agendas, amendments, etc			\$1,500
<b>WordPress template purchase</b> <i>If you choose a custom template from our portfolio, you will save the \$65 and have more flexibility and will be more customizable</i>	\$65		\$65
<b>Copywriting</b> <i>Meta Data Writing (basic SEO) (simple formula)            Name of site: name of page: Same description+ page name variable.            Body copy writing: None included.            Any copywriting or editing needed to be billed at \$135 per hour</i>	\$780		\$780
<b>Royalty free stock photography \$65 each</b>			
<b>Tutorial</b> <i>Price include a one hour personal tutorial (in our studio) to teach you how to update your site plus a CD/link of the tutorial</i>			\$135
<b>ADA compliant programming</b>			\$270
<b>Price is a rough estimate until we get an accurate page count.</b>			
<b>Total, not including stock photos</b>			\$9,550

50% deposit due before commencement of job, please \$4,445



# OUTLINE OF PAGES (ROUGH OUTLINE)

<http://www.amcdsjc.org>

## 1. Home

## 2. About

- 3. FAQs
- 4. Operations
  - 5. Safety data sheets
  - 6. Pesticide labels
  - 7. Adult mosquito control
  - 8. Larvae mosquito control
    - Mosquito control fish
  - 9. Surveillance
    - 10. Arbo virus surveillance
    - 11. population surveillance
    - 12. environmental surveillance
  - 13. Applied Research
  - 14. PR DVD
  - 15. Publications
  - 16. District
  - 17. Annual Reports
  - 18. Documents and labels

## 19. Education

- 20. Watch and Learn
- 21. Workshops
- 22. Workshop registration
- 23. Tech Bulletins (remove old workshops)
- 24. Public education
- 25. School Program
- 26. Summer Camp program and registration
- 27. Educational Resources

## 28. Links

## 29. Events

- 30. Agenda for Event on home page
- 31. Fogging Mission

## 32. Service Requests (prominent)

## 33. Board Information (uploadable documents page)

- Budget and amendments (combined)
- Agendas
- Board
- Books
  - 2018
  - 2019
  - 2020
- Meeting Ad and Notices
- Commissioners

## 34. Mosquito Pest info

- 35. Biology
- 36. Control and Prevention
  - Personal Protection
  - Source Reduction
  - Prevention at home
  - 4. Zika
- 37. Applied Research
- 39. Vectored diseases
  - 40. yellow and dengue fever
  - 41. Eastern Equine
  - 42. West Nile
  - 43. St Louis Encephalitis
  - 44. Heart Worm
  - 45. Malaria
  - 46. Chikungunua
- 47. lifecycle
- 48. habitat
- 49. protection
- 50. metamorphosis
- 51. misc pests links
- 52. **Contact** with directions and personnel contact list
  - 53. survey
  - 54. Make a payment
  - 55. Employment with pdf

I have not included the intranet section in the quote (I cannot get to it)

Prices will be approximate until we determine the actual number of pages and functionality of site





# TERMS & CONDITIONS AGREEMENT

The undersigned guarantor ("Guarantor"), Anastasia Mosquito Control District hereby unconditionally and personally guarantees the payment of all sums to be paid by Client to Mary Fisher Design, LLC ("Company") pursuant to this Estimate or any future Work performed by Company and also guarantees the performance by Client of its other obligations pursuant to this Estimate or any future Work. This guaranty is for the benefit of Company, its successors and assigns. If there is any default under this Agreement Guarantor will, on demand, promptly cure such default without first requiring Company to proceed against the Client. No waiver, variation, extension of time or modification of this Agreement or any other action by Company will affect the liability of Guarantor hereunder.

THIS AGREEMENT (this "Agreement") is made as of the Effective Date on May 14, 2020. In consideration of the mutual covenants contained herein, the Company and the Client agree as follows:

## ARTICLE 1: ESTIMATES; PAYMENT

**1.01 Estimates.** The fees and expenses shown are minimum estimates for labor and materials. Final fees and expenses ("Invoiced Amount") shall be stated on the final invoice delivered to the Clients.

**1.02 Payment.** The Client agrees to pay the Invoiced Amount within thirty (30) days of receipt of the invoice. A monthly service charge of 1-1/2% of the Invoiced Amount shall be payable on all overdue balances; services charges shall also be included in the definition of Invoiced Amount. The Company will not grant any license or right of copyright until full payment of the Invoiced Amount is received from the Client. The Client shall pay for all collection, attorneys' fees, paralegal fees and expenses and legal fees and court costs incurred by the Company in connection with any default in payment of the Invoiced Amount.

**1.03 Changes to Agreement.** Revisions or changes to any work provided to the Client pursuant to this Estimate or any otherwise ("Work") that are initiated by the Client or beyond the control of the Company are not included in the estimated fees and expenses. The Client shall be responsible for the payment of the additional fees resulting from such changes provided the change is in writing and authorized by AMCD.

**1.04 Expenses; Sales Tax.** The Client shall reimburse the Company for all reasonable expenses arising directly from the completion of any Work, including any and all sales tax applicable to the Work, but not including travel expenses. We understand AMCD is tax exempt and will provide a tax exempt form.

## ARTICLE 2: CHANGE ORDERS

**Changes.** All changes will be billed hourly in addition to initial price quoted, not to exceed an hourly rate of \$135.00.

## ARTICLE 3: GRANT OF LICENSE

Upon receipt of full payment of the Invoiced Amount, the Company shall grant a non-exclusive, royalty-free, perpetual license to the Client to use any original works created by the Company for the Client. For all other works, including relicensed works, the Client shall have the rights specified, which may be restricted.

## ARTICLE 4: NON-SOLICITATION

During the Restricted Period, the Client, on behalf of itself and any director, officer, employee or affiliate, shall not directly or indirectly (i) solicit or engage in discussions with any Business Relationship to terminate or alter such relationship with Company; or (ii) solicit or engage in discussions with any Business Relationship to become engaged with the Client directly or indirectly or with any other person or entity. "Restricted Period" shall mean, collectively, (i) the period during which Company is performing services for the Client ("Term"), and (ii) the period commencing at the end of the Term and ending on the second (2nd) anniversary of the end of the Term. "Business Relationship" shall mean vendors, suppliers, freelancers, employees, agents, consultants, representatives, independent contractors or any other business relationship, contractual or otherwise, of the Company or any of its respective affiliates, who were or are engaged at any time during the Term. The Client hereby acknowledges and agrees that a breach of or default under any term or condition of this Agreement by the Executive or the Company shall not be a defense to the enforceability of the covenants and agreements contained in this section. The Client acknowledges and agrees that, upon the Company's adequate proof of the Client's breach of or default under any covenant or agreement contained in this section, the Restricted Period, as it applies to such covenant or agreement, shall be extended by a period of time equal to the period of time that the Client beginning upon termination of the Agreement and the last day of the breach or default. This covenant is an integral part of this Agreement.

## ARTICLE 5: INDEMNIFICATION

The Client shall indemnify and hold harmless, to the fullest extent permitted by law, the Company and all of its agents and employees from and against all claims, damages, losses, expenses, and legal fees arising out of, pertaining to, or resulting from any wrongdoing, negligence, and/or breach of contract by the Client, alleged or otherwise, that is related to the Work, including trademark or copyright infringement.





## ARTICLE 6: DISPUTE RESOLUTION

**6.01 Negotiation.** Except for issues of non-payment, the parties hereto shall attempt in good faith to resolve any dispute arising out of, connected with, related to or incidental to this Agreement promptly by good faith negotiation. Any party hereto may give the other party written notice of any dispute not resolved in the normal course of business. Within ten (10) business days after the delivery of such written notice, the parties involved in such dispute shall meet at a mutually acceptable time and place, and thereafter as often as they deem necessary or appropriate, to exchange relevant information and to attempt to resolve such dispute. If such dispute has not been resolved within thirty (30) days after the deemed delivery of the disputing party's written notice, or if the parties involved in such dispute fail to meet within ten (10) business days after the deemed delivery of the disputing party's written notice, any party involved in such dispute may initiate mediation of such dispute as provided in Section 6.02.

**6.02 Mediation.** If any dispute arising out of, connected with, related to or incidental to this Agreement has not been resolved by negotiation as provided in Section 6.01, the parties involved in such dispute shall attempt to resolve such dispute by mediation under the then current Model Procedure for Mediation of Business Disputes of the Center for Public Resources, Inc. ("CPR"), 366 Madison Avenue, New York, New York 10017. The parties involved in such dispute shall select a neutral third party from the CPR's Panel of Neutrals. If the parties involved in such dispute encounter difficulty in agreeing on a neutral third party, they shall seek the assistance of CPR in the selection process. Unless otherwise agreed to in writing by the parties involved in such dispute, the mediation shall take place in Jacksonville, Florida.

**6.03 Costs and Expenses.** The parties involved in dispute resolution procedures pursuant to Section 6.01 and/or Section 6.02 shall bear their respective out-of-pocket costs and expenses incurred in connection with such dispute resolution procedures, including filing fees, costs, witness fees, and reasonable fees and disbursements of outside legal counsel, paralegals, investigators, expert witnesses, accountants and other professionals (collectively, "Litigation Expenses"), except that the parties involved in such dispute resolution procedures shall share equally the costs and expenses of any neutral third party and the costs and expenses of any facility used in connection with such dispute resolution.

**6.04 Representation by Counsel.** If a party intends to be accompanied at a meeting by an attorney, the other party shall be given at least five (5) business days' prior written notice of such intention and such other party also may be accompanied by an attorney. All negotiations arising out of, connected to, related to or incidental to any non-litigated procedures provided in this Agreement are confidential and shall be treated as compromise and settlement negotiations for purposes of the rules of evidence of all applicable jurisdictions.

**8.05 Entire Agreement & Severability.** This Agreement constitutes the entire agreement between the parties and supersedes all prior agreements between the parties related to the subject matter hereof. If any portion of this Agreement is held invalid, the remainder of this Agreement shall not be invalidated or affected thereby.**8.06 Assignment, Modification & Transfer.** This Agreement may not be: (a) assigned without the other party's prior written consent; or (b) modified, changed or altered except by written agreement signed by both parties. This Agreement shall be binding upon and inure to the benefit of the parties, their respective successors and permitted assigns.

**7.01 Termination by the Company.** Either party may terminate this Agreement at any time if (i) the other party breaches any term or provision of this Agreement or (ii) the other party ceases to function as a going concern, has a receiver appointed for it or an application made for the appointment of such receiver, files or has filed against it a petition under the U. S. Bankruptcy Code, or makes an assignment for the benefit of its creditors. Upon termination of this Agreement, the Company shall be paid all for all labor, materials and other expenses incurred under this Agreement prior to and including the effective date of termination. Except as expressly provided in this Agreement, the termination of this Agreement shall not terminate or otherwise affect any parties' rights or obligations that existed prior to or on the effective date of such termination.

**7.02 Rights Upon Termination.** In the event of a termination of this Agreement pursuant to Section 7.01, ownership of all copyrights and original artwork shall be retained by the Company, and the Client shall pay for work completed, based on the labor, materials and expenses already incurred.



## ARTICLE 8: MISCELLANEOUS

**8.01 Notices.** All notices required or permitted to be given hereunder shall be in writing and personally delivered or sent by courier, facsimile, overnight mail, registered mail, express mail or certified mail, postage prepaid, return receipt requested. Notice shall be deemed effective upon delivery. All notices to the Client shall be delivered to the contact person and address provided for the Client on page 1 of this Agreement. All notices to Company shall be delivered to Fisher Design and Advertising, LLC Fisher at the address provided for the Company on page 1 of this Agreement, with a copy to the Client's attorney at: ADVOS Legal PLLC, 830-13 A1A North, Attn.: Gwen Hutcheson Griggs, Suite 480, Ponte Beach FL 32082.

**8.02 Applicable Law; Waiver of Jury Trial.** The laws of the State of Florida shall govern the construction, interpretation and enforceability of this Agreement. Venue shall lie in Duval County, Florida. The Client, to the full extent permitted by law, hereby knowingly, intentionally and voluntarily, with and upon advice of competent counsel: (a) submits to personal jurisdiction in the State of Florida over any suit, action or proceeding by any person arising from or relating to this Agreement, or the relationship of the parties hereto; (b) agrees that any such action, suit or proceeding shall be brought in any state or federal court of competent jurisdiction sitting in Duval County, Florida; (c) submits to the jurisdiction and venue of such courts; and (d) to the fullest extent permitted by law, agrees that it will not bring any action, suit or proceeding in any forum other than as provided in this Agreement. The Client further acknowledges that nothing herein shall affect the Company's right to bring any action, suit or proceeding in any other forum to the extent necessary to enforce its rights under this Agreement. AS A MATERIAL INDUCEMENT FOR THE PARTIES HERETO TO ENTER INTO THIS AGREEMENT, THE PARTIES HEREBY KNOWINGLY, VOLUNTARILY AND INTENTIONALLY WAIVE ALL OF THEIR RESPECTIVE RIGHTS TO A TRIAL BY JURY IN ANY PROCEEDING BROUGHT TO ENFORCE OR DEFEND ANY TERMS OR PROVISIONS OF THIS AGREEMENT.

**8.03 Force Majeure.** Neither party shall be liable for damages for its failure to perform, other than failure to pay, due to contingencies beyond its reasonable control, including (without limitation) fire, storm, flood, earthquake, explosion, accidents, public disorder, acts of terrorism, sabotage, strike, labor shortages, riots or acts of God.

**8.04 Survival.** Each provision of this Agreement that by its terms or meaning is intended to survive, shall survive any termination of this Agreement.

**8.07 Waiver.** If either party delays or fails to enforce any term or condition of this Agreement, such delay or failure shall not be considered a waiver of enforcement of that term or any other term or condition. If a party consents or approves of any act by the other party, such consent or approval shall not be considered a waiver of consent or approval for any subsequent similar act. All rights and remedies conferred under this Agreement or by any other instrument or law shall be cumulative and may be exercised singularly or concurrently.

**8.08 Facsimile Signatures.** Any signature delivered by facsimile, telecopy or other electronic device shall be deemed for all purposes as constituting good and valid execution and delivery of this Agreement by such party.

*Please refer to our [How We Work](#) page on our website for clarification of our process.*

*<http://www.maryfisherdesign.com/how-we-work>.*

*We look forward to working with you as your marketing partner.*





## NEXT STEPS

1. Please read the contract on the previous page to make sure you understand all the details involved with us working together. It's really important to us that everything is transparent and understood from the beginning so that we lay a solid foundation for a great working relationship.
2. If you have any questions at all, please let us know. We're happy to clarify any points and there may be some items that we can sort out together. We're committed to finding the best way to work together.
3. Once you feel confident about everything and are ready to move forward, please click the 'sign here' button below.
4. Sign in the box that pops up to make the acceptance official.
5. Once we receive notification of your acceptance, we'll contact you shortly to sort out next steps and get the project rolling.
6. We'll email you a separate copy of the signed contract for your records.
7. If you'd like to speak to us by phone, don't hesitate to call (904) 398-3699 x1.

*Jeanne, to accept this contract, click the Accept button and sign at the prompt. You will be emailed a copy for your records*

---

Jeanne Moeller  
Chairperson  
AMCD Board of Commissioners

5/14/2020





# Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, Florida 32092

PH: (904) 471-3107 • Fax (904) 471-3189 • Web Address: [www.amcdsjc.org](http://www.amcdsjc.org)

## 2020 MEMO

DISTRICT DIRECTOR

Dr. Rui-De Xue



BOARD OF COMMISSIONERS:

Jeanne Moeller, Chairperson  
Trish Becker, Vice-Chairperson  
Don Girvan, Secretary/Treasurer  
Gary Howell, Commissioner  
Gina LeBlanc, Commissioner

TO: Board of Commissioners

FROM: Scott Hanna, CPA

CC: Dr. Rui-De Xue, Director

DATE: May 14, 2020

RE: 2nd Quarter Budget Update

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The 2nd Quarter Detail, *Budget vs. Actual* is attached (October 1, 2019 through March 31, 2020), following this Memo. With Fifty percent of the year concluded, there are a few Budgeted Items that significantly exceed the 50% mark which are discussed below. The majority of figures that are significantly under 50% of the total budget are generally expenditures that are seasonal in nature, associated with the operational control of mosquitoes, which, typically, will show a marked increase beginning in the 3<sup>rd</sup> Quarter. However, due to the rise in Applied Research and Grant projects, over the last several years, more expenditures are less ratably tied to the mosquito season.

1) Line Item 360 – Taxes- 92.9%

Through the second quarter of the year, 92.9%, \$5,314,175 of our budgeted revenue has been received from the Tax Collector's Office. This can be attributed to an initial due date of November and discount incentives provided by the Tax Collector for remittances received in November and December of 4% and 3%, respectively. We are within slightly less than 1% of where we were last year at this time, relative to hitting the 100% of Budgeted mark.

1) Line 386 Interest Earned – 75.9% collected due to good return on SBA Investment, where the District's long-term operating funds are housed. The last five month moving average, October thru February, annualized, approximated about 1.8%, with a downward trend, due to the coronavirus in March and April at 1.4%, and .95%, respectively. Total through second Quarter, ending March 31st was \$49,330.

2) Line Item 390 – Grants -59.9%- Receipt of non-guaranteed, Grant funds were earned from the following organizations , FDACS (Keystone Grant), Lamplight Farms, Inc., MosquitoMate, Prevasive USA, LLC (Big Shot), and UF at \$10,741, \$20,000, \$12,000,



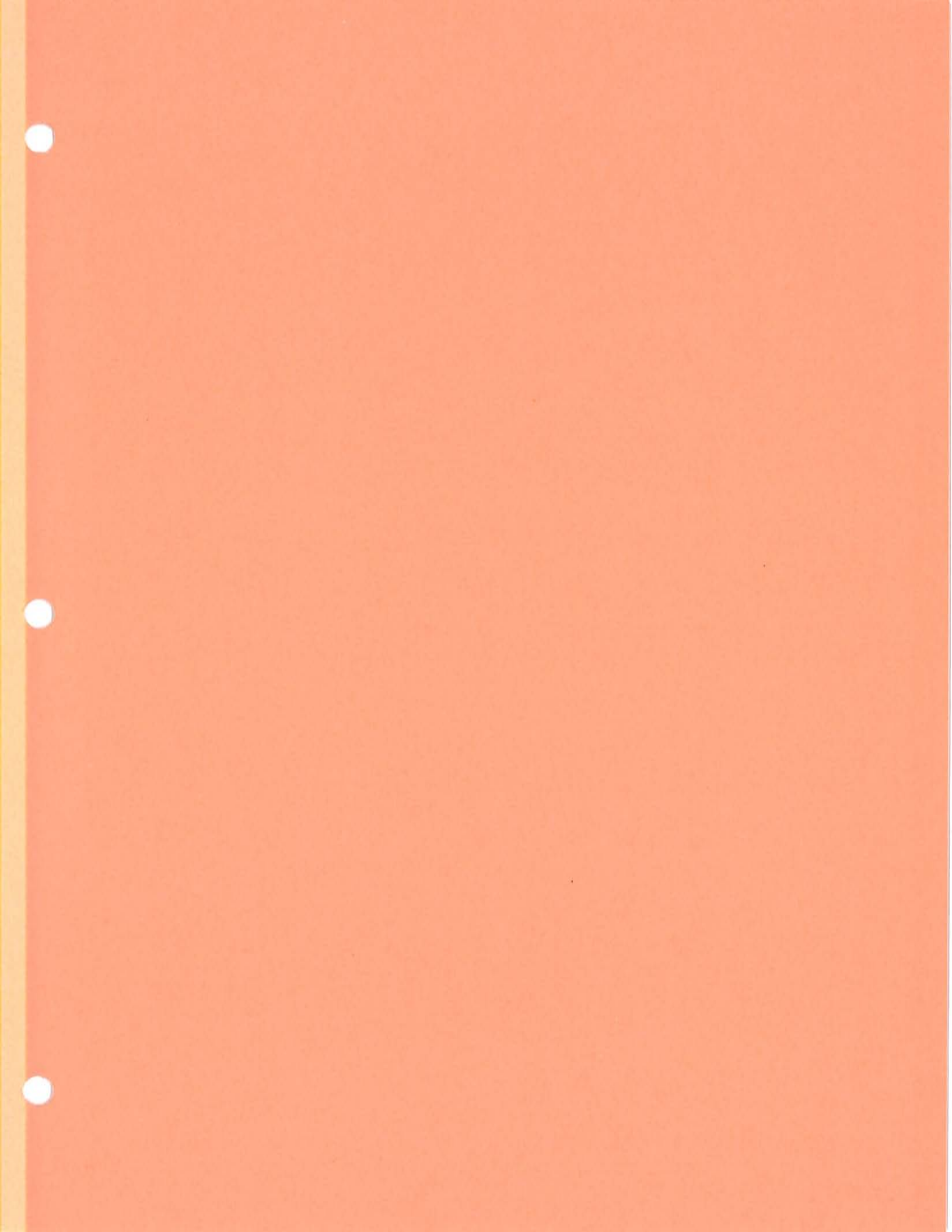
and \$8,180, respectively.

- 3) Line Item 392 – Miscellaneous- 102.2%  
Predominantly Long Outstanding FEMA (Hurricane Irma) \$176,440, PGIT Insurance Casualty Reimbursement \$18,884, and Dorm Rental \$6,665.
- 2) Line Item 445 Personal Service Benefits- 53.0%  
Slightly over the 50% mark, due to H.S.A. funding for Employee Health Insurance plan, beginning of January 100% Funded (Plan commencement January 1<sup>st</sup>), which falls into the District's second Quarter of Fiscal year calendar.
- 4) Line Item 572- Travel & Per Diem, 65.7% - Distance training, **specific events** (i.e. Dodd Short Course, FMCA, AMCA, Legislative Meetings). Majority of District wide training events attended and expended in off- season. Additional travel & Per Diem utilized for applied research purposes. Above budgeted amounts are being or have been reimbursed through Grant/ Workshop Budget Amendments in upcoming month.
- 5) Line Item 588 – Fleet/Prop/Liability Package- 95.2%  
Commercial Insurance policy traditionally paid in full for the year during the first month of the new policy, and full amount was estimated prior to the Budget finalization date.
- 6) Line Item 693 – Office Supplies- 71.2%  
Increased reporting, due to increase in Applied Research Activity, positions, etc. Office Supply usage, not ratably tied to mosquito season.
- 7) Line Item 708 – Tools/ Implements- 56.9%  
Slightly above the 50% mark, not material enough on a small \$5,000 total budgeted account to trend any relevant explanation.

Thank You

**Anastasia Mosquito Control District**  
**2nd Quarter Budget vs. Actual**  
**October 2019 through March 2020**

	Oct '19 - Mar 20	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
360 · Taxes	5,314,175	5,717,380	(403,205)	92.9%
386 · Interest Earned	49,330	65,000	(15,670)	75.9%
390 · Grants	50,921	85,000	(34,079)	59.9%
392 · Miscellaneous	203,664	199,306	4,358	102.2%
<b>Total Income</b>	<b>\$ 5,618,091</b>	<b>\$ 6,066,686</b>	<b>\$ (448,595)</b>	<b>92.6%</b>
<b>Expense</b>				
405 · Personal Services	752,771	1,682,749	(929,979)	44.7%
445 · Personal Service Benefits	445,560	840,459	(394,899)	53.0%
461 · Operating Expenses	205,759	476,220	(270,461)	43.2%
572 · Travel & Per Diem	18,832	28,682	(9,850)	65.7%
580 · Telephone/Commun	8,570	25,904	(17,334)	33.1%
582 · Freight Service	965	2,500	(1,535)	38.6%
584 · Utility Service	13,362	36,000	(22,638)	37.1%
586 · Rentals\Leases	-	1,000	(1,000)	0.0%
588 · Fleet/Prop/Liab Insurance	88,877	93,400	(4,523)	95.2%
605 · Repairs & Maintenance	27,877	107,250	(79,373)	26.0%
663 · Printing/ Reproduction	-	500	(500)	0.0%
667 · Public Promotional Expense	1,021	20,000	(18,979)	5.1%
673 · Other Current Charges	2,997	6,325	(3,328)	47.4%
693 · Office Supplies	15,670	22,000	(6,330)	71.2%
696 · Protective Clothing	379	1,500	(1,121)	25.3%
698 · Misc. Supplies	25,075	54,565	(29,490)	46.0%
708 · Tools/Implements	2,844	5,000	(2,156)	56.9%
709 · Publications & Dues	(974)	15,945	(16,919)	-6.1%
720 · Training	12,094	25,250	(13,156)	47.9%
723 · Gas, Oil & Lube	16,563	91,600	(75,037)	18.1%
741 · Chemicals/Solvents	242,660	574,388	(331,728)	42.2%
900 · Capital Outlay	332,423	1,020,559	(688,136)	32.6%
<b>Total Expenditures</b>	<b>\$ 2,213,322</b>	<b>\$ 5,131,796</b>	<b>\$ (2,918,474)</b>	
<b>Surplus/ (Deficit)</b>	<b>\$ 3,404,769</b>	<b>\$ 934,890</b>	<b>\$ 2,469,879</b>	







Florida Department of Agriculture and Consumer Services  
Division of Agricultural Environmental Services

**ARTHROPOD CONTROL BUDGET AMENDMENT**

Submit to:  
Mosquito Control  
3125 Conner Blvd, Suite E  
Tallahassee, FL 32399-1650

NICOLE "NIKKI" FRIED  
COMMISSIONER

Section 388.361, F.S. and 5E-13.027, F.A.C.  
Telephone (850) 617-7911; Fax (850) 617-7939

STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT. USE PAGE TWO FOR THIS PURPOSE.

Amendment No. 2020-05

Fiscal Year: 2019-2020

Date: 5/14/2020

Amending: Local Funds X State Funds    (Check appropriate fund account to be amended. Use a separate form for each fund). The

Board of Commissioners for Anastasia Mosquito Control District hereby submits to the Department of Agriculture and Consumer Services, for its consideration and approval, the following amendment for the current fiscal year as follows:

**ESTIMATED RECEIPTS**

NOTE: The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.

Total Available Cash and Receipts	Reserves	Present Budget	Increase Request	Decrease Request	Revised Budget
\$ 12,401,816.86	\$ 6,884,022.74	\$ 12,401,816.86	\$ 22,114.80	\$ -	\$ 12,423,931.66

NAME SOURCE OF INCREASE: (Explain Decrease)

**BUDGETED RECEIPTS**

ACCT NO	Description	Present Budget	Increase Request	Decrease Request	Revised Budget
311	Ad Valorem (Current/Delinquent)	\$ 5,717,380.00	\$ -	\$ -	\$ 5,717,380.00
334.1	State Grant	\$ -	\$ -	\$ -	\$ -
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ 85,000.00	\$ 16,356.69	\$ -	\$ 101,356.69
361	Interest Earnings	\$ 65,000.00	\$ -	\$ -	\$ 65,000.00
364	Equipment and/or Other Sales	\$ -	\$ -	\$ -	\$ -
369	Misc./Refunds (prior yr expenditures)	\$ 199,306.12	\$ 5,758.11	\$ -	\$ 205,064.23
380	Other Sources	\$ -	\$ -	\$ -	\$ -
389	Loans	\$ -	\$ -	\$ -	\$ -
<b>TOTAL RECEIPTS</b>		\$ 6,066,686.12	\$ 22,114.80	\$ -	\$ 6,088,800.92
Beginning Fund Balance		\$ 6,335,130.74	\$ -	\$ -	\$ 6,335,130.74
<b>Total Budgetary Receipts &amp; Balances</b>		\$ 12,401,816.86	\$ 22,114.80	\$ -	\$ 12,423,931.66

**BUDGETED EXPENDITURES**

NOTE: Total increase must equal total decrease, unless the total "Present Budget" is revised.

ACCT NO	Uniform Accounting System Transaction	Present Budget	Increase Request	Decrease Request	Revised Budget
10	Personal Services	\$ 1,682,749.37	\$ -	\$ -	\$ 1,682,749.37
0	Personal Service Benefits	\$ 840,458.75	\$ -	\$ -	\$ 840,458.75
30	Operating Expense	\$ 476,220.00	\$ -	\$ -	\$ 476,220.00
40	Travel & Per Diem	\$ 28,682.00	\$ -	\$ -	\$ 28,682.00
41	Communication Services	\$ 25,904.00	\$ -	\$ -	\$ 25,904.00
42	Freight Services	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
43	Utility Service	\$ 36,000.00	\$ -	\$ -	\$ 36,000.00
44	Rentals & Leases	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
45	Insurance	\$ 93,400.00	\$ -	\$ -	\$ 93,400.00
46	Repairs & Maintenance	\$ 107,250.00	\$ -	\$ -	\$ 107,250.00
47	Printing and Binding	\$ 500.00	\$ -	\$ -	\$ 500.00
48	Promotional Activities	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00
49	Other Charges	\$ 6,325.00	\$ -	\$ -	\$ 6,325.00
51	Office Supplies	\$ 22,000.00	\$ -	\$ -	\$ 22,000.00
52.1	Gasoline/Oil/Lube	\$ 91,600.00	\$ -	\$ -	\$ 91,600.00
52.2	Chemicals	\$ 574,388.00	\$ -	\$ -	\$ 574,388.00
52.3	Protective Clothing	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00
52.4	Misc. Supplies	\$ 54,565.00	\$ 17,114.80	\$ -	\$ 71,679.80
52.5	Tools & Implements	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
54	Publications & Dues	\$ 15,945.00	\$ -	\$ -	\$ 15,945.00
55	Training	\$ 25,250.00	\$ -	\$ -	\$ 25,250.00
60	Capital Outlay	\$ 1,020,559.00	\$ 5,000.00	\$ -	\$ 1,025,559.00
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ 385,998.00	\$ -	\$ -	\$ 385,998.00
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
<b>TOTAL BUDGET AND CHARGES</b>		\$ 5,517,794.12	\$ 22,114.80	\$ -	\$ 5,539,908.92
0.001	Reserves - Future Capital Outlay	\$ 5,793,033.74	\$ -	\$ -	\$ 5,793,033.74
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ 960,989.00	\$ -	\$ -	\$ 960,989.00
0.004	Reserves - Sick and Annual Leave	\$ 130,000.00	\$ -	\$ -	\$ 130,000.00
<b>TOTAL RESERVES</b>		\$ 6,884,022.74	\$ -	\$ -	\$ 6,884,022.74
<b>TOTAL BUDGETARY EXPENDITURES and BALANCES</b>		\$ 12,401,816.86	\$ 22,114.80	\$ -	\$ 12,423,931.66
<b>ENDING FUND BALANCE</b>		\$ -	\$ -	\$ -	\$ -

APPROVED: \_\_\_\_\_  
Chairman of the Board, or Clerk of Circuit Court

DATE \_\_\_\_\_

APPROVED: \_\_\_\_\_  
FDACS Mosquito Control Program Designee

DATE \_\_\_\_\_

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY  
FISCAL YEAR ENDING SEPTEMBER 30, 2020

BUDGET AMENDMENT NUMBER 2020-05

COMPUTATIONS

**LOCAL FUND**

Receipts:

Grants and Donations 16,356.69  
Misc./Refunds (Prior yr. Expenditures) 5,758.11  
(Excess Revenues over Budget)

**\$ 22,114.80**

Expenditures:

Misc. Supplies: Entomology Supplies (17,114.80)  
Capital Outlay: Machinery and Equipment (5,000.00)  
(Uses of Funds, matched to Revenue Stream)

**\$ -**

Budget Amendment (Net, pooled from Contingency)

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY  
FISCAL YEAR ENDING SEPTEMBER 30, 2020

LOCAL FUND BUDGET AMENDMENT NUMBER 2020-05

BUDGET JOURNAL ENTRIES:

Dr) EXPENDITURES: Miscellaneous Supplies  
EXPENDITURES: Capital Outlay  
Cr) REVENUE: Grants and Donations  
REVENUE: Misc./Refunds (Prior yr. Expenditures)

\$	17,114.80		
\$	5,000.00	\$	16,356.69
		\$	5,758.11
\$	22,114.80	\$	22,114.80