

Anastasia Mosquito
Control District
of St. Johns County



District Board Meeting
JUNE 14, 2018
Thursday at
5:00 P.M



ANASTASIA MOSQUITO CONTROL DISTRICT
ST. JOHNS COUNTY

PROPOSED AGENDA

Thursday, June 14, 2018
5:00 PM

Invocation and Pledge: *Commissioner Howell*

Item for Immediate Attention: *(See Policy attached)*

1. Discussion and Approval Concerning Commissioner Rock's Request to Join the Board Meetings Through Media Communication ~ Commissioner Jeanne Moeller (5 min)

Consent Items: APPROVAL OF:

1. Treasurer's Report
2. Vouchers *(Cancelled Checks)*
3. Chemical Inventory
4. Minutes: Regular Board Meeting, May 10, 2018 (5:00 PM)
5. Approval of Commissioner Moeller and Dr. Xue to attend SOVE Meeting, Yosemite, California, Oct. 7-11, 2018
6. Budget Amendments ~ Interest Earnings to Training: \$6,014.00

Unfinished Business:

1. AMCA Washington, DC Legislation Conference Report ~ *Commissioner Jeanne Moeller (5 min)*
2. AMCD & DOH Collaboration Meeting & National Mosquito Control Awareness Week Plan Update Reports ~ *Ms. Molly Clark, Education Specialist (10 min)*
3. Discussion and Review of the Laws, Regulations, and Process to Replace Commissioner Jacqueline Rock's Seat ~ *Mr. Wayne Flowers, District Attorney (5 min)*

New Business:

1. EEE Vector Control Response ~ *Mrs. Kay Gaines and Dr. Rui-De Xue (5 min)*
2. Discussion and Approval of Auditor Committee Contract Renewal Recommendation ~ *Commissioner Catherine Brandhorst (5 min)*
3. Change August 30, 2018 back to original date of August 9, 2018 at 5:00 P.M. ~ *Commissioner Jeanne Moeller (5 min)*
4. FY 18/19 Draft Budget Discussion ~ *Board of Commissioners and Dr. Rui-De Xue (20 min)* **PLEASE BRING BUDGET DRAFT BOOKS**

Reports

1. Director
2. Attorney

Commissioner Comments:

Attachments: FOR INFORMATION PURPOSES ONLY

1. None

BUSINESS

#1

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, Florida 32092

PH: (904) 471-3107 • Fax (904) 471-3189 • Web Address: www.amcdsjc.org

MEMO

DISTRICT DIRECTOR

Dr. Rui-de Xue



BOARD OF COMMISSIONERS:

Gary Howell, Chairperson

Gina LeBlanc, Vice-Chairperson

Jacqueline Rock, Secretary/Treasurer

Catherine Brandhorst, Commissioner

Jeanne Moeller, Commissioner

TO: Board of Commissioners

FROM: Dr. Rui-De Xue, Director

CC: Charolette M. Hall, Administrative Assistant

DATE: May 30, 2018

RE: Discussion and Approval Concerning Commissioner Rock's Request to Join the Board Meetings through Media Communication

Commissioner Jacqueline Rock requested attending the AMCD Board meetings through media communications, as she will be out of the country from May 29, 2018 through August 24, 2018.

Based on the District's policy (attached), her request needs to be approved by the Board.

Charolette Hall

From: Dr. Rui-De Xue <xueamcd@gmail.com>
Sent: Thursday, May 31, 2018 9:54 AM
To: 'Charolette Hall'
Cc: 'g-chowell'
Subject: FW: Commissioner Rock Request for permission

From: Rock Art Studio [mailto:rockart1333@gmail.com]
Sent: Thursday, May 31, 2018 9:39 AM
To: Rui-de Xue <xueamcd@gmail.com>
Subject: Commissioner Rock Request for permission

Dr.Xue please forward this email to all pertinent parties.

Dear Fellow commissioners,

Please add my request to the June meeting agenda for our media technologies to provide my attendance for a quorum vote during the August board meeting.

I respectfully request the board vote to allow my circumstances to be admissible for the following reasons:

My work as a sole-proprietor activist in the field of political activism within the county requires involvement abroad.

Research for AMCD includes reporting back in September about how other countries provide and afford public works in municipalities pertaining to mosquito eradication.

My goal is to report a comparable analysis.

My out-of-pocket expenses already are paid for the amount of \$1,000.00 which includes hotel and speaking registration fee for The Fifth World International Congress and Expo on Clean, Green Environmental Science in London, July 14-16, 2018.

As of May 29th my submitted abstract was officially accepted by panel, allowing me to present a lecture at this event.

In conclusion, I request the board please vote to allow me to represent our AMCD internationally as a proud member of this commission on the board in St.Johns County.

Thank you for the consideration on granting my request by vote on the June board meeting agenda for use of our communications technologies.

Sincerely,
Commissioner Jacqueline Rock

40 PARTICIPATION IN MEETINGS OF THE BOARD OF COMMISSIONERS
VIA COMMUNICATIONS MEDIA TECHNOLOGY

This Policy describes the circumstances under which a Commissioner may participate in a meeting of the Board of Commissioners (“Board”) or a committee thereof through the use of communications media technology, without being physically present for the meeting. Communications media technology, for purposes of this Policy includes electronic transmission of printed matter, audio, full-motion video, freeze-frame video, compressed video, and digital video by any method available. As discussed further below, a Commissioner may only be permitted to participate in a meeting via communications media technology when extraordinary circumstances exist that prevent the Commissioner from being physically present at the meeting in question.

A Commissioner may participate in any meeting of the Board, or a committee thereof, including casting votes on matters before the Board, only when all of the following requirements are met:

- A. A quorum of the Commissioners is physically present at the site of the meeting. Any Commissioner attending via electronic media technology may not be counted towards establishing a quorum for the meeting.
- B. All participants attending the meeting (Commissioners, staff, and the public) are able to hear and be heard by the Commissioner attending the meeting via communications media technology.
- C. Extraordinary circumstances exist that prevent the Commissioner proposing to attend the meeting via communications media technology from being physically present at the meeting. “Extraordinary circumstances” for purposes of this Policy includes one or more of the following:
 1. Hospitalization of the Commissioner or an “immediate family member” (as outlined in the Bereavement Policy of the Employee Handbook, page 4-32) of the Commissioner;
 2. Injury or Illness, including an illness that is contagious, that prevents the Commissioner from leaving home to attend the meeting, or injury or illness of a Commissioner’s “immediate family member” (as outlined in the Bereavement Policy of the Employee Handbook, page 4-32) who must be cared for by the Commissioner;
 3. Death of an “immediate family member” (as outlined in the Bereavement Policy of the Employee Handbook, page 4-32) of the Commissioner.
 4. Physically Disabled Member
 5. Such other circumstances as are described in a written request by a Commissioner to the Board asking permission to participate in a meeting via communications media technology.

If a Commissioner makes a request pursuant to number 5 above the request will be the first item for consideration on the agenda of the meeting the Commissioner seeks to attend through use of communications media technology. If the Board present at the meeting determines, through majority vote, that the circumstances described in the written request are extraordinary, then the request will be granted and the Commissioner will be permitted to participate in the meeting through use of communications media technology.

40 Policy 2014-01, As approved by the Board of Commissioners on January 16, 2014

CONSENTS

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY

TREASURER'S REPORT

May 2018 Reconcile

Report for June, 2018 Meeting

Cash Balances Ending:

5/31/18

Local Fund	\$	3,148,220.23
S.B.A. Fund	\$	4,677,343.24
Total Funds as of 05/31/18	\$	7,825,563.47

Source of Income Local/ SBA Fund:

5/31/18

Taxes	\$	-	
Prior Year Taxes	\$	3,073.08	
Local Fund - Interest	\$	58.23	
Transfer Funds from Local to SBA Investment	\$	1,000,000.00	Yielding high returns for Non-Current Operating Funds
SBA Fund- Return on Investment	\$	7,497.61	2.03% as an Annualized Interest Rate
Total Deposits by 05/31/18	\$	1,010,628.92	

CHEMICAL & INSECTICIDE INVENTORY

Report for June, 2018 Meeting

Summary

VOUCHERS PRESENTED

Report for June, 2018 Meeting

Local Fund several

VOUCHERS (Electronic Bill Pay & Canceled Checks)

Accrual Basis

From 05/01/18 through 05/31/18

Date	Num	Name	Memo	Clr	Amount	Balance
110 - Wells Fargo Bank - Local						4,558,202.56
110-A - QuickBooks Bill Pay						-7,081,781.44
05/01/2018	6176	Blue Cross Blue...	A5658	X	-26,224.95	-7,108,006.39
05/01/2018	6177	Guardian	Group ID#...	X	-396.46	-7,108,402.85
05/01/2018	6178	Jack Wright Tre...	tree service	X	-7,500.00	-7,115,902.85
05/01/2018	6179	JEA.	Acct#1610...	X	-81.65	-7,115,984.50
05/01/2018	6180	Republic Servic...	3-0687-00...	X	-468.43	-7,116,452.93
05/01/2018	6181	Republic Servic...	3-0687-36...	X	-262.90	-7,116,715.83
05/01/2018	6182	Staples Credit P...	60111000...	X	-116.21	-7,116,832.04
05/01/2018	6183	The St. Aug. Re...	15661	X	-551.44	-7,117,383.48
05/01/2018	6184	Verizon Wireles...	94206016...	X	-989.61	-7,118,373.09
05/01/2018	6185	Wal-Mart Comm...	6032 2020...	X	-731.88	-7,119,104.97
05/10/2018	6186	Augustine Alar...	18081	X	-84.99	-7,119,189.96
05/10/2018	6187	Braddock's Sma...	Order#669...		-27.00	-7,119,216.96
05/10/2018	6188	Fed Ex Revenu...	1668-7631-1	X	-38.27	-7,119,255.23
05/10/2018	6189	Hagan Ace Mg...	ACCT#704...	X	-62.67	-7,119,317.90
05/10/2018	6190	JEA.	Acct#1610...	X	-13.25	-7,119,331.15
05/10/2018	6191	Legal Shield	Group#01...	X	-57.80	-7,119,388.95
05/10/2018	6192	QUEST DIAGN...	10356110	X	-24.20	-7,119,413.15
05/10/2018	6193	READY REFRE...	0010927986	X	-80.79	-7,119,493.94
05/10/2018	6194	St. Johns Count...	500562-12...	X	-284.40	-7,119,778.34
05/10/2018	6195	The Home Depot	60353225...	X	-332.94	-7,120,111.28
05/10/2018	6196	The St. Augusti...	SAR-5312...	X	-263.04	-7,120,374.32
05/10/2018	6197	TPH The Parts ...	23256	X	-513.76	-7,120,888.08
05/10/2018	6198	Turner Ace Har...	ACCT#107	X	-4.99	-7,120,893.07
05/15/2018	6199	Aztec Office of ...	015791	X	-757.95	-7,121,651.02
05/15/2018	6200	Cintas Corporati...	280-01247	X	-453.76	-7,122,104.78
05/15/2018	6201	Cintas First Aid ...	CUST#047...	X	-499.90	-7,122,604.68
05/15/2018	6202	Comcast Busine...	906116964	X	-367.06	-7,122,971.74
05/15/2018	6203	FPL - EOC DRI...	54682-331...	X	-1,093.18	-7,124,064.92
05/15/2018	6204	Mobisoft Infotech	VCMS Dev...	X	-455.00	-7,124,519.92
05/15/2018	6205	The Feed Store	00300	X	-700.00	-7,125,219.92
05/15/2018	6206	Tractor Supply ...	6035 3012...	X	-239.98	-7,125,459.90
05/24/2018	6207	AFLAC	HZQ29	X	-161.76	-7,125,621.66
05/24/2018	6208	Cintas Fire Prot...	Cust 28987	X	-1,534.60	-7,127,156.26
05/24/2018	6209	COMCAST TV-I...	8495-74-3...	X	-310.29	-7,127,466.55
05/24/2018	6210	Craft's Trophies ...	Cust#1096	X	-180.00	-7,127,646.55
05/24/2018	6211	Flagler Care Ce...	Acct# 227...	X	-20.00	-7,127,666.55
05/24/2018	6212	Guardian	Group ID#...	X	-398.18	-7,128,064.73
05/24/2018	6213	Lewis Longman ...	ID#4370-001	X	-1,277.42	-7,129,342.15
05/24/2018	6214	Lombardo, Spra...	ID 2443	X	-5,900.00	-7,135,242.15
05/24/2018	6215	Safeco Insurance	Claim#03A...	X	-122.58	-7,135,364.73
05/24/2018	6216	United Concordia	Recipient ...	X	-1,438.91	-7,136,803.64
05/24/2018	6217	Bank of America	4356 2200...	X	-4,098.30	-7,140,901.94
05/24/2018	6218	Florida Mosquit...	FEIN#59-1...		-4,286.00	-7,145,187.94
05/25/2018	Dire...	Richard Weaver	reimburse...	X	-117.00	-7,145,304.94
05/31/2018	6219	Blue Cross Blue...	A5658		-25,972.66	-7,171,277.60
05/31/2018	6220	DiscoverTec	ANAS001		-50.00	-7,171,327.60
05/31/2018	6221	Florida Pest Co...	AMCD		-33.08	-7,171,360.68
05/31/2018	6222	MSC Industrial ...	CUST#023...	X	-100.78	-7,171,461.46
05/31/2018	6223	The St. Aug. Re...	15661	X	-67.32	-7,171,528.78
05/31/2018	6224	Verizon Wireles...	94206016...	X	-1,087.95	-7,172,616.73
05/31/2018	6225	Village Key & Al...	KEYS	X	-6.00	-7,172,622.73
05/31/2018	6226	Wal-Mart Comm...	6032 2020...	X	-65.32	-7,172,688.05
Total 110-A - QuickBooks Bill Pay					-90,906.61	-7,172,688.05
110 - Wells Fargo Bank - Local - Other						11,639,984.00
05/01/2018	Dire...	Catherine Brand...	Commissi...	X	-100.00	11,639,884.00
05/01/2018	Dire...	Gary Howell	Commissi...	X	-100.00	11,639,784.00
05/01/2018	Dire...	Gina LeBlanc	Commissi...	X	-100.00	11,639,684.00
05/01/2018	Dire...	Jacqueline Rock	Commissi...	X	-100.00	11,639,584.00
05/01/2018	Dire...	Jeanne Moeller	Commissi...	X	-100.00	11,639,484.00
05/02/2018	7208	Brad Gunn		X	-60.00	11,639,424.00
05/02/2018	7209	Christopher Bibbs		X	-3,184.14	11,636,239.86
05/02/2018	7210	Peter P. Leone III		X	-90.00	11,636,149.86
05/03/2018	7211	Florida U.C. Fund	UT ACCT#...	X	-4,890.00	11,631,259.86
05/03/2018	7212	Nationwide Retir...	Entity Cod...	X	-960.00	11,630,299.86
05/03/2018	7213	US Department ...	Tracing# 1...	X	-138.79	11,630,161.07
05/03/2018		QUICKBOOKS ...		X	-15.95	11,630,145.12
05/03/2018		QUICKBOOKS ...		X	-13.90	11,630,131.22
05/04/2018	9-#2...	Payroll	Taxes Wit...	X	-12,358.78	11,617,772.44
05/04/2018	9-#2...	Payroll	Bank Acco...	X	-1,407.00	11,616,365.44
05/04/2018	9-#2...	Payroll	Credit Union	X	-668.39	11,615,697.05
05/04/2018	9-#2...	Payroll	Net Pay to ...	X	-35,545.06	11,580,151.99
05/04/2018	9-#2...	Florida Retirem...	FRS April ...	X	-13,174.70	11,566,977.29

06/01/18
 Accrual Basis

VOUCHERS (Electronic Bill Pay & Canceled Checks)

From 05/01/18 through 05/31/18

Date	Num	Name	Memo	Clr	Amount	Balance
05/08/2018		wells Fargo	Deposit	X	58.23	11,567,035.52
05/09/2018	7214	Courtney Cunni...	Reimburse...	X	-4.57	11,567,030.95
05/09/2018	7215	Dillon Streuber	Reimburse...		-10.00	11,567,020.95
05/09/2018	7216	Oldcastle Precast	003972	X	-510.00	11,566,510.95
05/09/2018	7218	Harrell Construc...	AMCD Co...	X	-28,254.60	11,538,256.35
05/10/2018			Deposit	X	1,031.59	11,539,287.94
05/10/2018	9-#4...	SBA	Transfer	X	-1,000,000.00	10,539,287.94
05/11/2018	Dire...	Jacqueline Rock		X	-204.00	10,539,083.94
05/11/2018	Dire...	Jeanne Moeller	Travel	X	-631.22	10,538,452.72
05/11/2018	Dire...	Ruide Xue	Travel DC	X	-256.97	10,538,195.75
05/15/2018	7217	James Wynn	reimburse...	X	-128.39	10,538,067.36
05/18/2018	9-#2...	Payroll	Taxes Wit...	X	-13,356.24	10,524,711.12
05/18/2018	9-#2...	Payroll	Bank Acco...	X	-1,407.00	10,523,304.12
05/18/2018	9-#2...	Payroll	Credit Union	X	-668.39	10,522,635.73
05/18/2018	9-#2...	Payroll	Net Pay to ...	X	-39,168.93	10,483,466.80
05/18/2018	7219	Varco Pruden B...	100469608	X	-162,234.66	10,321,232.14
05/18/2018	7220	Nationwide Retir...	Entity Cod...	X	-960.00	10,320,272.14
05/18/2018	7221	US Department ...	Tracing# 1...		-138.79	10,320,133.35
05/21/2018	Dire...	Joe D'Amato	Dodd Bio/...	X	-67.18	10,320,066.17
05/31/2018			Deposit	X	842.11	10,320,908.28
Total 110 · Wells Fargo Bank - Local - Other					-1,319,075.72	10,320,908.28
Total 110 · Wells Fargo Bank - Local					-1,409,982.33	3,148,220.23
TOTAL					-1,409,982.33	3,148,220.23

06/01/18

Reconciliation Summary
110 · Wells Fargo Bank - Local, Period Ending 05/31/2018

	May 31, 18
Beginning Balance	4,555,463.98
Cleared Transactions	
Checks and Payments - 78 Items	-1,381,731.23
Deposits and Credits - 4 Items	5,005.01
Total Cleared Transactions	-1,376,726.22
Cleared Balance	<u>3,178,737.76</u>
Uncleared Transactions	
Checks and Payments - 7 Items	-30,517.53
Total Uncleared Transactions	-30,517.53
Register Balance as of 05/31/2018	<u>3,148,220.23</u>
New Transactions	
Checks and Payments - 11 Items	-69,102.94
Total New Transactions	-69,102.94
Ending Balance	<u>3,079,117.29</u>

Reconciliation Detail

110 · Wells Fargo Bank - Local, Period Ending 05/31/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						4,555,463.98
Cleared Transactions						
Checks and Payments - 78 items						
Bill Pmt -Check	04/25/2018	7207	Action Commercial ...	X	-1,579.05	-1,579.05
Bill Pmt -Check	05/01/2018	6176	Blue Cross Blue Shi...	X	-26,224.95	-27,804.00
Bill Pmt -Check	05/01/2018	6178	Jack Wright Tree Se...	X	-7,500.00	-35,304.00
Bill Pmt -Check	05/01/2018	6184	Verizon Wireless Ce...	X	-989.61	-36,293.61
Bill Pmt -Check	05/01/2018	6183	The St. Aug. Record...	X	-551.44	-36,845.05
Bill Pmt -Check	05/01/2018	6180	Republic Services - ...	X	-468.43	-37,313.48
Bill Pmt -Check	05/01/2018	6181	Republic Services - ...	X	-262.90	-37,576.38
Bill Pmt -Check	05/01/2018	Direct ...	Jeanne Moeller	X	-100.00	-37,676.38
Bill Pmt -Check	05/01/2018	Direct ...	Catherine Brandhorst	X	-100.00	-37,776.38
Bill Pmt -Check	05/01/2018	Direct ...	Gary Howell	X	-100.00	-37,876.38
Bill Pmt -Check	05/01/2018	Direct ...	Jacqueline Rock	X	-100.00	-37,976.38
Bill Pmt -Check	05/01/2018	Direct ...	Gina LeBlanc	X	-100.00	-38,076.38
Bill Pmt -Check	05/01/2018	6179	JEA.	X	-81.65	-38,158.03
Bill Pmt -Check	05/02/2018	7209	Christopher Bibbs	X	-3,184.14	-41,342.17
Bill Pmt -Check	05/02/2018	7210	Peter P. Leone III	X	-90.00	-41,432.17
Bill Pmt -Check	05/02/2018	7208	Brad Gunn	X	-60.00	-41,492.17
Bill Pmt -Check	05/03/2018	7211	Florida U.C. Fund	X	-4,890.00	-46,382.17
Bill Pmt -Check	05/03/2018	7212	Nationwide Retirem...	X	-960.00	-47,342.17
Bill Pmt -Check	05/03/2018	7213	US Department of E...	X	-138.79	-47,480.96
Check	05/03/2018		QUICKBOOKS BILL...	X	-15.95	-47,496.91
Check	05/03/2018		QUICKBOOKS BILL...	X	-13.90	-47,510.81
General Journal	05/04/2018	9-#239	Payroll	X	-35,545.06	-83,055.87
General Journal	05/04/2018	9-#238	Florida Retirement S...	X	-13,174.70	-96,230.57
General Journal	05/04/2018	9-#239	Payroll	X	-12,358.78	-108,589.35
General Journal	05/04/2018	9-#239	Payroll	X	-1,407.00	-109,996.35
General Journal	05/04/2018	9-#239	Payroll	X	-668.39	-110,664.74
Bill Pmt -Check	05/09/2018	7218	Harrell Construction ...	X	-28,254.60	-138,919.34
Bill Pmt -Check	05/09/2018	7216	Oldcastle Precast	X	-510.00	-139,429.34
Bill Pmt -Check	05/09/2018	7214	Courtney Cunningham	X	-4.57	-139,433.91
General Journal	05/10/2018	9-#416	SBA	X	-1,000,000.00	-1,139,433.91
Bill Pmt -Check	05/10/2018	6197	TPH The Parts House	X	-513.76	-1,139,947.67
Bill Pmt -Check	05/10/2018	6195	The Home Depot	X	-332.94	-1,140,280.61
Bill Pmt -Check	05/10/2018	6194	St. Johns County Util...	X	-284.40	-1,140,565.01
Bill Pmt -Check	05/10/2018	6196	The St. Augustine R...	X	-263.04	-1,140,828.05
Bill Pmt -Check	05/10/2018	6186	Augustine Alarm, Fir...	X	-84.99	-1,140,913.04
Bill Pmt -Check	05/10/2018	6193	READY REFRESH -...	X	-80.79	-1,140,993.83
Bill Pmt -Check	05/10/2018	6189	Hagan Ace Mgmt. C...	X	-62.67	-1,141,056.50
Bill Pmt -Check	05/10/2018	6191	Legal Shield	X	-57.80	-1,141,114.30
Bill Pmt -Check	05/10/2018	6188	Fed Ex Revenue Se...	X	-38.27	-1,141,152.57
Bill Pmt -Check	05/10/2018	6192	QUEST DIAGNOST...	X	-24.20	-1,141,176.77
Bill Pmt -Check	05/10/2018	6190	JEA.	X	-13.25	-1,141,190.02
Bill Pmt -Check	05/10/2018	6198	Turner Ace Hardware	X	-4.99	-1,141,195.01
Bill Pmt -Check	05/11/2018	Direct ...	Jeanne Moeller	X	-631.22	-1,141,826.23
Bill Pmt -Check	05/11/2018	Direct ...	Ruide Xue	X	-256.97	-1,142,083.20
Bill Pmt -Check	05/11/2018	Direct ...	Jacqueline Rock	X	-204.00	-1,142,287.20
Bill Pmt -Check	05/15/2018	6203	FPL - EOC DRIVE	X	-1,093.18	-1,143,380.38
Bill Pmt -Check	05/15/2018	6199	Aztec Office of FL (p...	X	-757.95	-1,144,138.33
Bill Pmt -Check	05/15/2018	6205	The Feed Store	X	-700.00	-1,144,838.33
Bill Pmt -Check	05/15/2018	6201	Cintas First Aid & S...	X	-499.90	-1,145,338.23
Bill Pmt -Check	05/15/2018	6204	Mobisoft Infotech	X	-455.00	-1,145,793.23
Bill Pmt -Check	05/15/2018	6200	Cintas Corporation-...	X	-453.76	-1,146,246.99
Bill Pmt -Check	05/15/2018	6202	Comcast Business -...	X	-367.06	-1,146,614.05
Bill Pmt -Check	05/15/2018	6206	Tractor Supply Credi...	X	-239.98	-1,146,854.03
Bill Pmt -Check	05/15/2018	7217	James Wynn	X	-128.39	-1,146,982.42
Bill Pmt -Check	05/18/2018	7219	Varco Pruden Buildi...	X	-162,234.66	-1,309,217.08
General Journal	05/18/2018	9-#240	Payroll	X	-39,168.93	-1,348,386.01
General Journal	05/18/2018	9-#240	Payroll	X	-13,356.24	-1,361,742.25
General Journal	05/18/2018	9-#240	Payroll	X	-1,407.00	-1,363,149.25
Bill Pmt -Check	05/18/2018	7220	Nationwide Retirem...	X	-960.00	-1,364,109.25
General Journal	05/18/2018	9-#240	Payroll	X	-668.39	-1,364,777.64
Bill Pmt -Check	05/21/2018	Direct ...	Joe D'Amato	X	-67.18	-1,364,844.82
Bill Pmt -Check	05/24/2018	6214	Lombardo, Spradley...	X	-5,900.00	-1,370,744.82
Bill Pmt -Check	05/24/2018	6217	Bank of America	X	-4,098.30	-1,374,843.12
Bill Pmt -Check	05/24/2018	6208	Cintas Fire Protection	X	-1,534.60	-1,376,377.72
Bill Pmt -Check	05/24/2018	6216	United Concordia	X	-1,438.91	-1,377,816.63
Bill Pmt -Check	05/24/2018	6213	Lewis Longman & ...	X	-1,277.42	-1,379,094.05
Bill Pmt -Check	05/24/2018	6212	Guardian	X	-398.18	-1,379,492.23
Bill Pmt -Check	05/24/2018	6209	COMCAST TV-Inter...	X	-310.29	-1,379,802.52
Bill Pmt -Check	05/24/2018	6210	Craft's Trophies & A...	X	-180.00	-1,379,982.52
Bill Pmt -Check	05/24/2018	6207	AFLAC	X	-161.76	-1,380,144.28
Bill Pmt -Check	05/24/2018	6215	Safeco Insurance	X	-122.58	-1,380,266.86
Bill Pmt -Check	05/24/2018	6211	Flagler Care Center	X	-20.00	-1,380,286.86
Bill Pmt -Check	05/25/2018	Direct ...	Richard Weaver	X	-117.00	-1,380,403.86

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	05/31/2018	6224	Verizon Wireless Ce...	X	-1,087.95	-1,381,491.81
Bill Pmt -Check	05/31/2018	6222	MSC Industrial Supp...	X	-100.78	-1,381,592.59
Bill Pmt -Check	05/31/2018	6223	The St. Aug. Record...	X	-67.32	-1,381,659.91
Bill Pmt -Check	05/31/2018	6226	Wal-Mart Community	X	-65.32	-1,381,725.23
Bill Pmt -Check	05/31/2018	6225	Village Key & Alarm,...	X	-6.00	-1,381,731.23
Total Checks and Payments					-1,381,731.23	-1,381,731.23
Deposits and Credits - 4 Items						
Deposit	04/30/2018			X	3,073.08	3,073.08
Deposit	05/08/2018		wells Fargo	X	58.23	3,131.31
Deposit	05/10/2018			X	1,031.59	4,162.90
Deposit	05/31/2018			X	842.11	5,005.01
Total Deposits and Credits					5,005.01	5,005.01
Total Cleared Transactions					-1,376,726.22	-1,376,726.22
Cleared Balance					-1,376,726.22	3,178,737.76
Uncleared Transactions						
Checks and Payments - 7 Items						
Bill Pmt -Check	05/09/2018	7215	Dillon Streuber		-10.00	-10.00
Bill Pmt -Check	05/10/2018	6187	Braddock's Small E...		-27.00	-37.00
Bill Pmt -Check	05/18/2018	7221	US Department of E...		-138.79	-175.79
Bill Pmt -Check	05/24/2018	6218	Florida Mosquito Co...		-4,286.00	-4,461.79
Bill Pmt -Check	05/31/2018	6219	Blue Cross Blue Shi...		-25,972.66	-30,434.45
Bill Pmt -Check	05/31/2018	6220	DiscoverTec		-50.00	-30,484.45
Bill Pmt -Check	05/31/2018	6221	Florida Pest Control		-33.08	-30,517.53
Total Checks and Payments					-30,517.53	-30,517.53
Total Uncleared Transactions					-30,517.53	-30,517.53
Register Balance as of 05/31/2018					-1,407,243.75	3,148,220.23
New Transactions						
Checks and Payments - 11 Items						
General Journal	06/01/2018	9-#241	Payroll		-42,149.70	-42,149.70
General Journal	06/01/2018	9-#241	Payroll		-14,171.56	-56,321.26
General Journal	06/01/2018	9-#241	Payroll		-1,407.00	-57,728.26
Bill Pmt -Check	06/01/2018	6227	American Crossroad...		-1,372.00	-59,100.26
Bill Pmt -Check	06/01/2018	7222	Nationwide Retirem...		-845.00	-59,945.26
General Journal	06/01/2018	9-#241	Payroll		-543.39	-60,488.65
Bill Pmt -Check	06/01/2018	6228	Staples Credit Plan		-437.88	-60,926.53
Bill Pmt -Check	06/01/2018	7223	US Department of E...		-138.79	-61,065.32
Bill Pmt -Check	06/01/2018	Direct ...	Daniel Dixon		-30.62	-61,095.94
Bill Pmt -Check	06/01/2018	Direct ...	David Strickland		-10.00	-61,105.94
Bill Pmt -Check	06/06/2018	6229	Fisher Scientific		-7,997.00	-69,102.94
Total Checks and Payments					-69,102.94	-69,102.94
Total New Transactions					-69,102.94	-69,102.94
Ending Balance					-1,476,346.69	3,079,117.29

06/01/18

Reconciliation Summary

115 · SBA, Period Ending 05/31/2018

	<u>May 31, 18</u>
Beginning Balance	3,669,845.63
Cleared Transactions	
Deposits and Credits - 2 Items	<u>1,007,497.61</u>
Total Cleared Transactions	<u>1,007,497.61</u>
Cleared Balance	<u>4,677,343.24</u>
Register Balance as of 05/31/2018	4,677,343.24
Ending Balance	4,677,343.24

Reconciliation Detail

115 · SBA, Period Ending 05/31/2018

Type	Date	Num	Name	Cir	Amount	Balance
Beginning Balance						3,669,845.63
Cleared Transactions						
Deposits and Credits - 2 items						
General Journal	05/10/2018	9-#416		X	1,000,000.00	1,000,000.00
Deposit	05/31/2018			X	7,497.61	1,007,497.61
Total Deposits and Credits					1,007,497.61	1,007,497.61
Total Cleared Transactions					1,007,497.61	1,007,497.61
Cleared Balance					1,007,497.61	4,677,343.24
Register Balance as of 05/31/2018					1,007,497.61	4,677,343.24
Ending Balance					1,007,497.61	4,677,343.24



State Board of Administration
Local Government Surplus Funds Trust Fund
Participant Statement

AGENCY ACCOUNT 101071
05/01/2018 - 05/31/2018

ANASTASIA MOSQUITO CONTROL DIS
OF ST JOHNS COUNTY
120 EOC DRIVE
ST. AUGUSTINE, FL 32092

Participant Return 05/31/2018 : 2.03 %

Date	Transaction Type	Description	Amount	Balance
05/01/2018	BEGINNING BALANCE			3,669,845.63
05/11/2018	DEPOSIT	WIRE RECD	1,000,000.00	4,669,845.63
05/31/2018	EARNED INCOME	INTEREST	7,497.61	4,677,343.24
	Totals:		1,007,497.61	4,677,343.24



**ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY
 CHEMICAL & FUEL INVENTORY
 MONTH OF APRIL 2018**

DISTRICT TOTALS

CHEMICAL DESCRIPTION (Indicate lbs., gals. or ea.)	BEGINNING PHYSICAL COUNT	AMOUNT PURCHASED	TRANSFER IN	TRANSFER OUT	AMOUNT AVAILABLE	AMOUNT USED	ENDING "BOOK" BALANCE	PHYSICAL COUNT	OVER / (UNDER)
ALTOSID WSP EA.	28,936.00				28,936.00	1151.00	27,785.00	27,785.00	0.00
ALTOSID XR LBS.	347.00	880.00			1,227.00	215.00	1,012.00	1,012.00	0.00
ALTOSID XRG LBS.	4,129.00				4,129.00	133.00	3,996.00	3,996.00	0.00
AQUABAC XT GALS.	330.17				330.17	70.66	259.51	259.52	0.01
AQUALUER 20-20 GALS.	634.90				634.90	0.00	634.90	634.90	0.00
B. i. i. DUNKS (Dognuts) EA.	0.00	2,000.00			2,000.00	35.00	1,965.00	1,965.00	0.00
COCO BEAR GALS.	148.95				148.95	4.70	144.25	144.25	0.00
DUET GALS.	210.00				210.00	1.50	208.50	208.50	0.00
MOSQUITOMIST TWO GALS.	354.00				354.00	0.00	354.00	354.00	0.00
NALED GALS.	390.00				390.00	0.00	390.00	390.00	0.00
NATULAR DT EA.	11,027.00				11,027.00	43.00	10,984.00	10,984.00	0.00
NATULAR XRT EA.	67.00				67.00	0.00	67.00	67.00	0.00
STRIKE PELLETS LBS.	44.00				44.00	0.00	44.00	44.00	0.00
SUSTAIN MBG LBS.	2,138.00				2,138.00	0.00	2,138.00	2,138.00	0.00
TALSTAR P GALS.	70.39				70.39	1.73	68.66	68.65	-0.01
GASOLINE GALS.	4,125.00				4,125.00	1436.70	2,688.30	2,697.00	8.70
TOTALS	52,951.41	2880.00	0.00	0.00	55,831.41	3092.29	52,739.12	52,747.82	8.70

BASE=	52,747.82
Total	52,747.82

PREPARED BY: [Signature] DATE: 5/11/18
 REVIEWED BY: [Signature] DATE: 6/01/18
 REVIEWED BY: [Signature] DATE: 6/6/18

PREPARED BY: [Signature] Weaver
 REVIEWED BY: [Signature] Scott
 REVIEWED BY: [Signature] Al

**ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY
CHEMICAL & FUEL INVENTORY**

VALUE

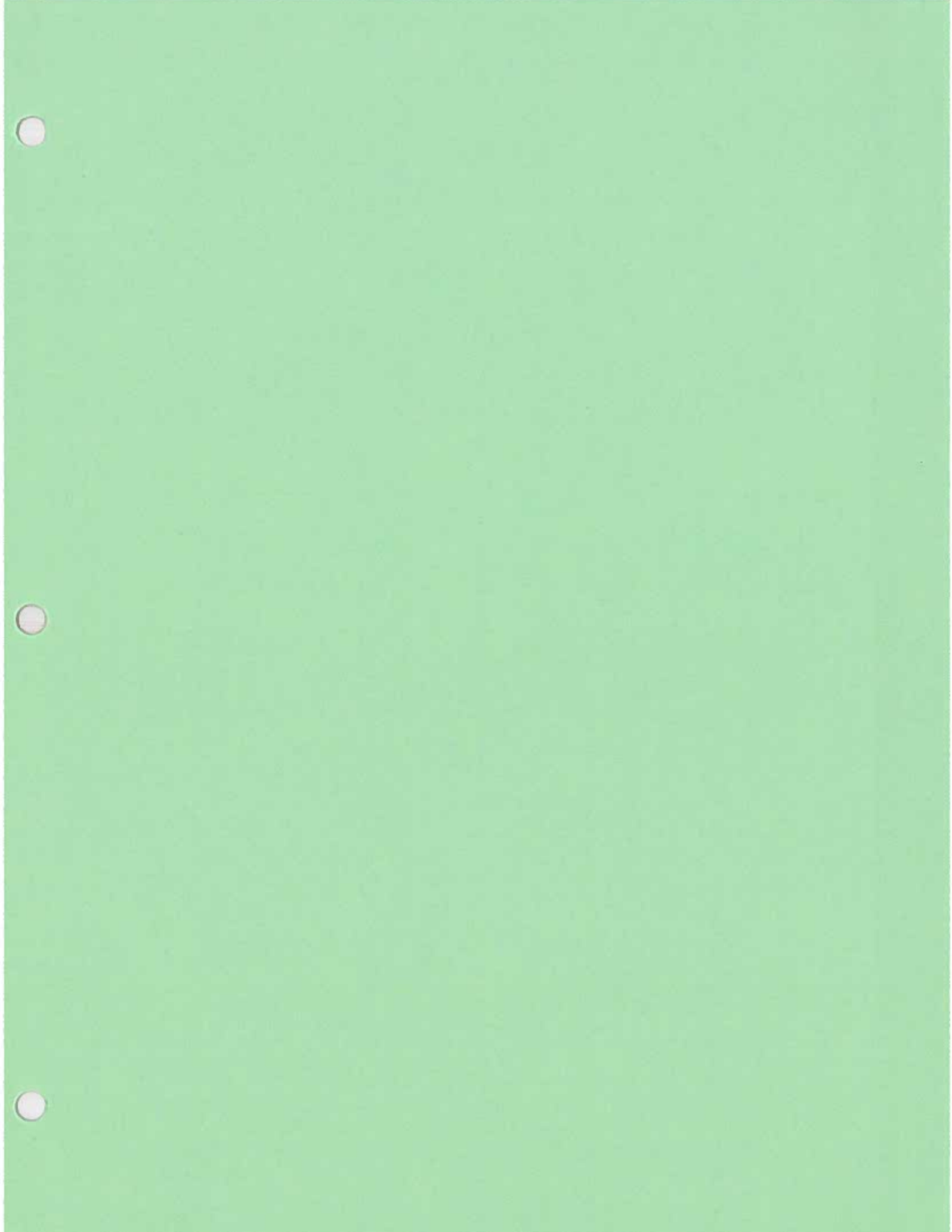
MONTH OF APRIL 2018

CHEMICAL DESCRIPTION (Indicate lbs., gals. or ea.)	PHYSICAL COUNT	ACTUAL COST PER LB/GAL/EA	TOTAL INVENTORY VALUE	INVOICE DATE	PURCHASED FROM
ALTOSID WSP EA.	27,785.00	\$0.8100	\$22,505.85	6/22/17	UNIVAR
ALTOSID XR LBS.	1,012.00	\$3.34	\$3,380.08	4/9/18	UNIVAR
ALTOSID XRG LBS.	3,996.00	\$8.4500	\$33,766.20	9/1/17	UNIVAR
AQUABAC XT GALS.	259.52	\$32.5000	\$8,434.40	2/13/18	ADAPCO
AQUALUER 20-20 GALS.	634.90	\$117.3400	\$74,499.17	10/2/17	ALLPRO
B. t. i. DUNKS (Dognuts) EA.	1,965.00	\$0.9780	\$1,921.77	4/9/18	ADAPCO
COCO BEAR GALS.	144.25	\$17.7300	\$2,557.55	9/17/14	CLARKE
DUJET GALS.	208.50	\$175.4800	\$36,587.58	9/9/16	CLARKE
MOSQUITOMIST TWO GALS.	354.00	\$51.7330	\$18,313.48	11/13/17	CLARKE
NALED GALS.	390.00	\$203.7600	\$79,466.40	6/16/17	ADAPCO
NATULAR DT EA.	10,984.00	\$0.4168	\$4,578.13	9/9/16	CLARKE
NATULAR XRT EA.	67.00	Transferred from lab			CLARKE
STRIKE PELLETS LBS.	44.00	\$184.1500	\$8,102.60	5/10/10	ADAPCO
SUSTAIN MBG LBS.	2,138.00	\$6.8800	\$14,709.44	7/13/17	ALLPRO
TALSTAR P GALS.	68.65	\$37.1400	\$2,549.66	3/29/17	UNIVAR
GASOLINE GALS.	2,697.00	\$2.2400	\$6,041.28	3/6/18	L. V. HIERS
TOTAL	52,747.82	\$842.95	\$317,413.59		

PREPARED BY: [Signature] Wesley DATE: 5/10/18

COST FIGURES REVIEWED BY: [Signature] DATE: 6/11/18

REVIEWED BY: [Signature] DATE: 6/11/18



Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, FL 32092

Telephone: (904)-471-3107 * Fax (904) 471-3189 * Web: www.amcdsjc.org

BOARD OF COMMISSIONERS

Gary Howell, Chairperson
Gina LeBlanc, Vice-Chairperson
Jacqueline Rock, Secretary/Treasurer
Catherine Brandhorst, Commissioner
Jeanne Moeller, Commissioner



DISTRICT DIRECTOR

Dr. Rui-de Xue



Thursday, May 10, 2018

Next Meeting(s): Thursday, June 14, 2018 – 5:00 PM

MINUTES

The regular Board meeting for the Anastasia Mosquito Control District of St. Johns County was held on Thursday, May 10, 2018, at 5:00 PM.

Board members in attendance:

Mr. Gary Howell, Chairperson
Mrs. Gina LeBlanc, Vice-Chairperson
Mrs. Jacqueline Rock, Secretary/Treasurer
Mrs. Catherine Brandhorst, Commissioner
Mrs. Jeanne Moeller, Commissioner

Also in attendance:

Dr. Rui-De Xue, Director
Mr. John Wallace, Attorney (*standing in for Mr. Wayne Flowers but came in at 5:50 PM*)
Ms. Julieann Klein, CPA, Lombardo Spradley & Klein, CPAs
Mr. Bill Youker, Vice-President, Harrell Construction Co., Inc.

Chairperson Howell called the meeting to order.

Commissioner Howell led the invocation and the Pledge of Allegiance to the flag.

Roll Call: Chairperson Howell noted ~ All were present except the attorney who was on his way from Jacksonville.

CITIZEN PARTICIPATION: For Items not on the Agenda ~

- Mrs. Carolyn Wolfe: support for Commissioner Jacqueline Rock running for City of St. Augustine Mayor seat.
- Mr. Paul Wise (Commissioner Rock's husband): support for Commissioner Rock's running for Mayor; she doesn't want to leave Mosquito Control but will support Mosquito Control in her position of Mayor if she is elected.
- Ms. Christine Montufar (Heritage Park): support for Commissioner Rock running for Mayor, her devotion will be a great benefit to the District as well, in all the issues and would like the AMCD Board to support her in running for Mayer.

APPROVAL OF AGENDA: Chairperson Howell called for approval of the Agenda.

A. A motion was made to approve the Agenda as presented.

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner LeBlanc
- VOTE accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

APPROVAL OF CONSENT AGENDA: Chairperson Howell called for approval of the Consent Agenda.

A. A motion was made to approve the Consent Agenda as presented.

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner Brandhorst
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

Consent Items ~ APPROVAL OF:

1. Treasurer's Report
2. Vouchers (*Cancelled Checks*)
3. Chemical Inventory
4. Minutes: Regular Board Meeting – April 12, 2018 at 5:00 PM
5. Contract Renewal for Aerial Spraying (Small - Application Dynamics for 2018 only)
6. Pay Plan Revision (Seasonal Rate of Pay, Promotion Grades for MC Techs, COLA)
7. Hiring Policy Revision (Qualified Relatives may apply for temporary intern or seasonal positions only)
8. Permissive Use Agreement (Joint Use with St. Johns County for Old Beach Road Property – May and June 2018)
9. Quarterly Budget Analysis
10. Budget Amendments ~\$6,184.20 (*From Misc. Revenue to Training*) \$650,000.00 (*from Sale of Cartwheel Bay Ave. Property to Capital Outlay*)

UNFINISHED BUSINESS:

Item 1: Auditor's Report (FY16/17) for Period Ending Sept. 30, 2017, Ppt. ~ Ms. Julieann Klein

- Ms. Klein presented her PowerPoint with information for the audit period ending September 30, 2017. The letter, given to Commissioners this evening, is communication required by the auditor standards. AMCD's financial statements represent fairly in all material standards. There were no control deficiencies. This was a record year for mosquito control due to the two hurricanes Matthew and Irma, with a 1.1 million dollar increases in expenditures, such as, personnel and double the chemical. It was discussed that 2.2 million dollars in reserves was adequate. It was also noted that if the extra \$25,000 in exemptions is put on the ballot and passed, AMCD would lose thousands of dollars of revenue.

A. A motion was made to accept and approve the Auditor's Report for FY 16/17, for period ending September 30, 2017, as presented.

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner Brandhorst
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

Item 2: 8 Acre South Parcel & Research Property Construction Project Update Report ~ Mr. Bill Youker

- Mr. Youker stated they hired an engineer for the water flow situation and last week the water flow test was positive (same as in 2016) so now they can move forward. They may need a fire pump on the hangar; Building 800 has gone through review by the Building Department and it will be 7-10 days for permitting, building 500 and screened enclosures are moving into permitting, the other buildings are ordered. The chicken house (500) should be done late June 2018, building 800 is here, and 900 has a ship date of August 10, 2018. The project completion date should be the end of 2018 or the first of 2019.
 - **THERE WAS NO MOTION ON THIS ITEM**

Item 3: Aerial Committee Meeting Report and Approval of Recommendation to Purchase a Bell 206 used Helicopter ~ Mr. Richard Weaver

- Mr. Weaver stated the meeting was May 7th and they discussed the Bell 407 is not an affordable option so no down payment was made per the approval given at the February 15, 2018 Board meeting. The FAA Inspection was approved and the application submitted to FDOT. The hangar construction project was discussed, Mr. Peter Paul Leone reported there was a Bell 206 in Lee County that we may be able to purchase; Lee County should have all their new helicopters this week; Dr. Xue will call Lee County and get an update on the surplus status on the Bell 206's; Lee County may sell us one of three pieces of equipment needed with a helicopter; the committee went over the aviation budget numbers and agreed to purchase a Bell 206 from Lee County.

Mr. John Wallace, Attorney, Lewis Longman and Walker, entered the meeting at this time. *(He didn't realize the start time of the meetings had changed this year from 6 PM to 5PM).*

- A. **A motion was made to approve the purchase of a Bell 206 helicopter for adulticiding and larvaciding from Lee County and it was not to exceed \$800,000.00.**
 - Motioned by: Commissioner Brandhorst
 - Seconded by: Commissioner Rock

- B. **The motion was amended to approve staff to purchase a helicopter for adulticiding and larvaciding and it was not to exceed \$800,000.00.**
 - Motioned by: Commissioner Brandhorst
 - Seconded by: Commissioner Rock
 - VOTE: Accepted unanimously by all commissioners
 - **MOTION PASSED UNANIMOUSLY**

NEW BUSINESS

Item 1: Applied Research Committee Meeting Report ~ Commissioner Jeanne Moeller

- Commissioner Moeller stated that the meeting was May 4, 2018, they are looking at doing more environmental friendly research this year, continue to not use Organophosphates or impact non-target species; this year male mosquitoes treated by radiation and Wolbachia infected mosquitoes are being put out in small areas for an experiment; working with SpringStar on AGO traps again; public media is needed on the sterile mosquitoes because they will be infused with iridescent dyes and we want the public to know and not be alarmed when they see them.
 - **THERE WAS NO MOTION ON THIS ITEM**

Item 2: Review and Update of Officer Election Law and Regulations ~ Mr. John Wallace, Lewis Longman & Walker (standing in for Mr. Wayne Flowers)

- Mr. Wallace stated he reviewed the Statute and it states you can't hold dual office so when a commissioner decides to qualify for another office, they must let go of their present seat. Commissioner Rock has presented her letter of resignation and she will resign as of December 3, 2018, per the Statutes.
- Other Commissioners raised concerns that she will be out of the country for three months (she stated she will use media technology to call into the meetings) and the time of her vacancy and the processing time of the Agriculture Commissioner appointing someone will cause hardships to the Board. Mr. Wallace answered the question of when application can be made to appoint someone and stated it did not specify an exact time but he noted that the vacancy of the position (December 3, 2018), not the resignation notice would appear to trigger the application process for her seat on the AMCD Board.
 - **THERE WAS NO MOTION ON THIS ITEM**

REPORTS:

1. **Director** ~ Dr. Xue stated all projects for the season have begun already. There were four (4) EEE positive sentinel chickens and these areas were then treated.
2. **Attorney** ~ Mr. Wallace stated he had nothing further to add.

COMMISSIONER COMMENTS:

Commissioner Moeller ~ asked what we are doing for Mosquito Control Awareness Week? Dr. Xue stated we will be doing a lot of media coverage for Mosquito Control Awareness week, June 25th to the 29th. Commissioner Moeller is handing out pamphlets for the Smart Device App, which will broadcast to smart phones and devices for push notifications in your specific zip code.

Commissioner Howell ~ introduced our visiting scientist, Mrs. Hui Liu, he explained he is Chairperson and his job and obligation is to maintain balance; he thanked the public for being at the meeting and speaking what's on their minds, and he encourages Commissioner Rock in what she is doing and the projects she is working on and thanked the aerial committee for all their hard work.

Commissioner Brandhorst ~ attended the Aerial Committee meeting (which was published in the St. Augustine Record for public notice) and went over the aerial budget.

Commissioner LeBlanc ~ thanked staff for their hard work.

Commissioner Rock ~ Open House is May 24, 2018, so she can attend, as she is Chair of the Committee and will be out of the Country from May 29, 2018 through August 24, 2018 and that all the public are invited, along with the beekeepers, gardeners, and aerial committee members and pilots.

ATTACHMENTS: ~

1. *Budget Draft FY 2018/2019 (Put on the Board Table 5-10-18)*

ADJOURNMENT: Chairperson Howell adjourned the meeting at 6:50 P.M.

ATTEST

Chairperson, Commissioner Gary Howell

Secretary/Treasurer, Commissioner Jaqueline Rock

These minutes are not intended to be a verbatim transcript of this meeting and could easily be misinterpreted by a reader who was not present. To obtain a full and accurate record of the meeting, an individual should view/listen to the entire proceedings via the District's DVD visual/recording system.



Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, Florida 32092

PH: (904) 471-3107 • Fax (904) 471-3189 • Web Address: www.amcdsjc.org

MEMO

DISTRICT DIRECTOR

Dr. Rui-de Xue



BOARD OF COMMISSIONERS:

Gary Howell, Chairperson
Gina LeBlanc, Vice-Chairperson
Jacqueline Rock, Secretary/Treasurer
Catherine Brandhorst, Commissioner
Jeanne Moeller, Commissioner

TO: Board of Commissioners

FROM: Dr. Rui-De Xue, Director

CC: Charolette M. Hall, Administrative Assistant

DATE: May 22, 2018

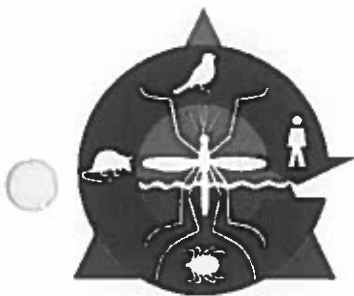
RE: Approval of Commissioner Moeller and Dr. Xue to attend SOVE meeting in Yosemite, California, October 7-11, 2018

The 48th Annual Conference of the Society for Vector Ecology (SOVE) is being held in Yosemite, California, on October 7th through October 11, 2018.

Commissioner Jeanne Moeller has been invited by the Executive Director to attend the SOVE meeting for policy making and decisions and Dr. Xue is the Regional Director of the SOVE Southeastern Region and required to attend the SOVE Board meeting and to give a presentation on AMCD's applied research at the meeting.

The meeting benefits the AMCD applied research and education programs. The cost for the meeting will be about \$1,500 for each for airline tickets, hotel, and per diems.

I request approval for travel for Commissioner Moeller and I to attend the meeting.



SOCIETY FOR VECTOR ECOLOGY

1966 COMPTON AVENUE, CORONA, CA 92881-3318 USA

Phone: (951) 340-9792, Fax: (951) 340-2515

E-mail: valerie@sove.org

May 18, 2018

BOARD MEMBERS - 2018

PRESIDENT

LAL MIAN, Ph.D.

PRESIDENT-ELECT

ULRICH BERNIER, Ph.D.

VICE-PRESIDENT

LYLE R. PETERSEN, MD, MPH

PAST-PRESIDENT

MICHAEL KAUFMAN, Ph.D.

EXECUTIVE DIRECTOR

MAJOR S. DHILLON, Ph.D.

REGIONAL DIRECTORS

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STEVE MULLIGAN

NORTHWESTERN

DAVID SULLIVAN

NORTH CENTRAL

NICOLE ACHEE, Ph.D.

SOUTH CENTRAL

MELISSA G. NOLAN, Ph.D.

NORTHEASTERN

ISIK UNLU, Ph.D.

SOUTHEASTERN

RUI-DE XUE, Ph.D.

EUROPEAN

ALEXANDRA CHASKOPOULOU, Ph.D.

BRAZILIAN

PAULO PIMENTA, Ph.D.

ASIAN

QIYONG LIU, Ph.D.

INDIAN

ASHWANI KUMAR, Ph.D.

EDITORS

JOURNAL

MARC KLOWDEN, Ph.D.

ANNE KLOWDEN, Ph.D.

NEWSLETTER

LAL MIAN, Ph.D.

SECRETARY

VALERIE MONTIGNY

WEBMASTER

WILLIAM VANDYKE

Ms. Jeanne Moeller

Commissioner

Anastasia Mosquito Control District

120 EOC Drive

St. Augustine FL 32092

Dear Ms. Moeller:

The 48th Annual Conference of the Society for Vector Ecology (SOVE) will be held on October 7 – October 11, 2018 in Yosemite, California, USA.

The program consists of various disciplines of vector ecology. From time to time, we invite policy makers from agencies located in various parts of the globe to interact with scientists, students and public health officials. Therefore, your participation in this year's conference will be very valuable.

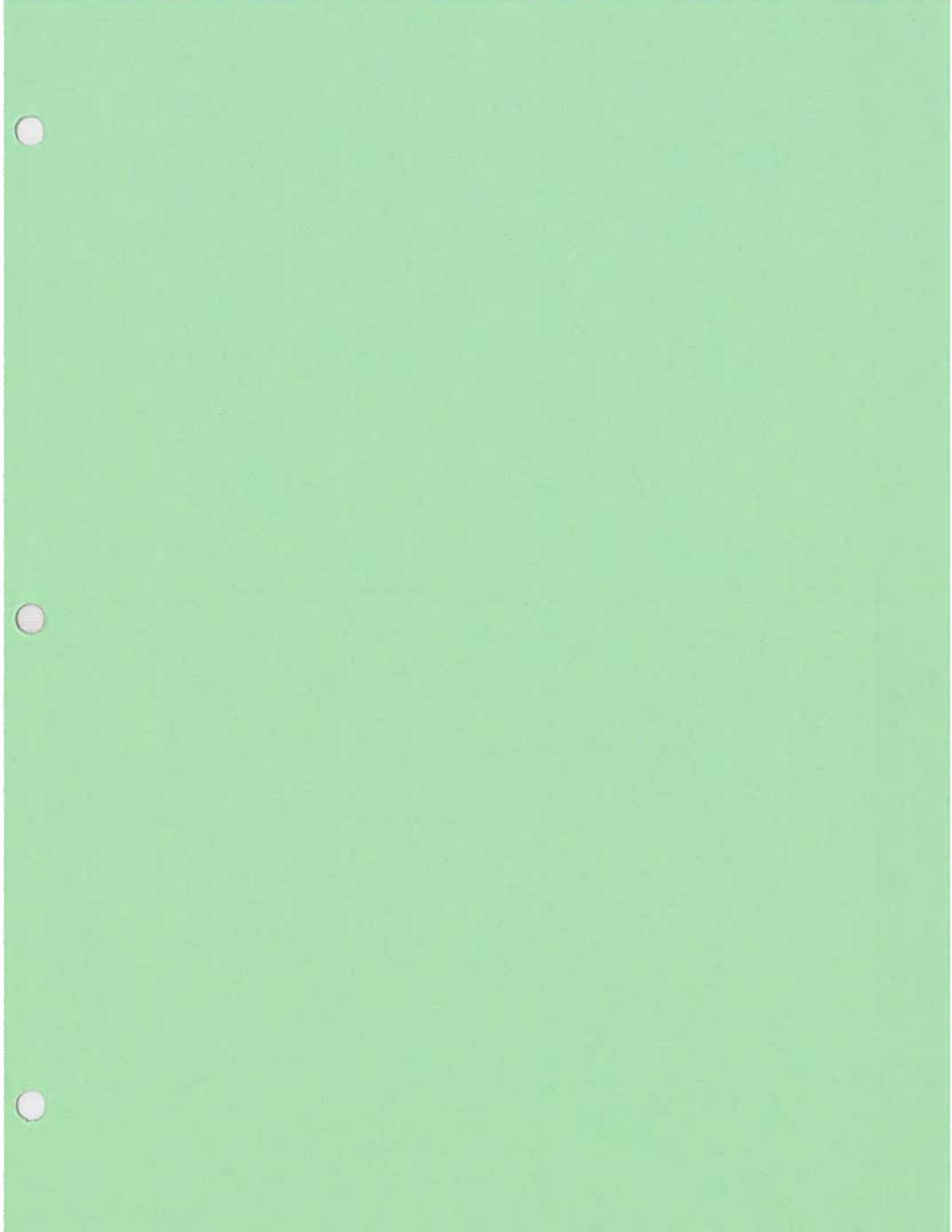
On behalf of the Society for Vector Ecology, I would like to extend an invitation to you for this conference. I hope that you can participate in the conference and share your experience with attendees. I look forward to your participation.

Sincerely,

Major S. Dhillon, Ph.D.

Secretary/Treasurer

MSD:vm





Florida Department of Agriculture and Consumer Services
Division of Agricultural Environmental Services

ARTHROPOD CONTROL BUDGET AMENDMENT

Submit to:
Mosquito Control Program
3125 Conner Blvd, Bldg 6
Tallahassee, FL 32399-1650

ADAM H. PUTNAM
COMMISSIONER

Section 388.361, F.S. and 5E-13.027, F.A.C.
Telephone (850) 617-7995 Fax (850) 617-7989

STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT. USE PAGE TWO FOR THIS PURPOSE.

Amendment No. 2018-06

Fiscal Year: 2017-2018

Date: 6/14/2018

Amending: Local Funds, X State Funds (Check appropriate fund account to be amended. Use a separate form for each fund). The Board of Commissioners for Anastasia Mosquito Control District hereby submits to the Department of Agriculture and Consumer Services, for its consideration and approval, the following amendment for the current fiscal year as follows:

ESTIMATED RECEIPTS

NOTE: The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.

Total Available Cash and Receipts	Reserves	Present Budget	Increase Request	Decrease Request	Revised Budget
\$ 10,619,936.05	\$ 1,875,438.00	\$ 10,619,936.05	\$ 6,014.00	\$ -	\$ 10,625,950.05

NAME SOURCE OF INCREASE: (Explain Decrease)

BUDGETED RECEIPTS

ACCT NO	Description	Present Budget	Increase Request	Decrease Request	Revised Budget
311	Ad Valorem (Current/Delinquent)	\$ 4,894,772.00	\$ -	\$ -	\$ 4,894,772.00
334.1	State Grant	\$ -	\$ -	\$ -	\$ -
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ 35,339.20	\$ -	\$ -	\$ 35,339.20
361	Interest Earnings	\$ 28,273.00	\$ 6,014.00	\$ -	\$ 34,287.00
364	Equipment and/or Other Sales	\$ 665,044.00	\$ -	\$ -	\$ 665,044.00
369	Misc./Refunds (prior yr expenditures)	\$ 283,329.85	\$ -	\$ -	\$ 283,329.85
380	Other Sources	\$ -	\$ -	\$ -	\$ -
389	Loans	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS		\$ 5,906,758.05	\$ 6,014.00	\$ -	\$ 5,912,772.05
Beginning Fund Balance		\$ 4,713,178.00	\$ -	\$ -	\$ 4,713,178.00
Total Budgetary Receipts & Balances		\$ 10,619,936.05	\$ 6,014.00	\$ -	\$ 10,625,950.05

BUDGETED EXPENDITURES

NOTE: Total increase must equal total decrease, unless the total "Present Budget" is revised.

ACCT NO	Uniform Accounting System Transaction	Present Budget	Increase Request	Decrease Request	Revised Budget
10	Personal Services	\$ 1,454,857.00	\$ -	\$ -	\$ 1,454,857.00
20	Personal Service Benefits	\$ 761,385.00	\$ -	\$ -	\$ 761,385.00
30	Operating Expense	\$ 429,621.00	\$ -	\$ -	\$ 429,621.00
40	Travel & Per Diem	\$ 34,164.00	\$ -	\$ -	\$ 34,164.00
41	Communication Services	\$ 25,904.00	\$ -	\$ -	\$ 25,904.00
42	Freight Services	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
43	Utility Service	\$ 22,500.00	\$ -	\$ -	\$ 22,500.00
44	Rentals & Leases	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
45	Insurance	\$ 69,171.00	\$ -	\$ -	\$ 69,171.00
46	Repairs & Maintenance	\$ 44,000.00	\$ -	\$ -	\$ 44,000.00
47	Printing and Binding	\$ 500.00	\$ -	\$ -	\$ 500.00
48	Promotional Activities	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00
49	Other Charges	\$ 6,325.00	\$ -	\$ -	\$ 6,325.00
51	Office Supplies	\$ 22,000.00	\$ -	\$ -	\$ 22,000.00
52.1	Gasoline/Oil/Lube	\$ 64,000.00	\$ -	\$ -	\$ 64,000.00
52.2	Chemicals	\$ 228,000.00	\$ -	\$ -	\$ 228,000.00
52.3	Protective Clothing	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00
52.4	Misc. Supplies	\$ 58,400.00	\$ -	\$ -	\$ 58,400.00
52.5	Tools & Implements	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
54	Publications & Dues	\$ 13,885.00	\$ -	\$ -	\$ 13,885.00
55	Training	\$ 18,164.20	\$ 6,014.00	\$ -	\$ 24,198.20
60	Capital Outlay	\$ 4,730,057.85	\$ -	\$ -	\$ 4,730,057.85
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ 736,544.00	\$ -	\$ -	\$ 736,544.00
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET AND CHARGES		\$ 8,744,498.05	\$ 6,014.00	\$ -	\$ 8,750,512.05
0.001	Reserves - Future Capital Outlay	\$ 365,535.00	\$ -	\$ -	\$ 365,535.00
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ 1,402,807.00	\$ -	\$ -	\$ 1,402,807.00
0.004	Reserves - Sick and Annual Leave	\$ 107,096.00	\$ -	\$ -	\$ 107,096.00
TOTAL RESERVES		\$ 1,875,438.00	\$ -	\$ -	\$ 1,875,438.00
TOTAL BUDGETARY EXPENDITURES and BALANCES		\$ 10,619,936.05	\$ 6,014.00	\$ -	\$ 10,625,950.05
ENDING FUND BALANCE		\$ -	\$ -	\$ -	\$ -

APPROVED: _____
Chairman of the Board, or Clerk of Circuit Court

DATE _____

APPROVED: _____
Mosquito Control Program

DATE _____

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY
FISCAL YEAR ENDING SEPTEMBER 30, 2018

BUDGET AMENDMENT NUMBER 2018-06

PAGE 1 OF 1

COMPUTATIONS

LOCAL FUND

Receipts:		
Interest Earnings (SBA Return exceeding Budgeted expectation)	6,014.00	
Expenditures:		
Training	(6,014.00)	
		\$ -

Budget Amendment (Net, pooled from Contingency)

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY
FISCAL YEAR ENDING SEPTEMBER 30, 2018

LOCAL FUND BUDGET AMENDMENT NUMBER 2018-06

PAGE 1 OF 1

BUDGET JOURNAL ENTRIES:

Dr) EXPENDITURES: Training	\$ 6,014.00	
Cr) REVENUE: Interest Earnings		\$ 6,014.00

**UNFINISHED
BUSINESS
#1**

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, Florida 32092

PH: (904) 471-3107 • Fax (904) 471-3189 • Web Address: www.amcdsjc.org

MEMO

DISTRICT DIRECTOR

Dr. Rui-de Xue



BOARD OF COMMISSIONERS:

Gary Howell, Chairperson
Gina LeBlanc, Vice-Chairperson
Jacqueline Rock, Secretary/Treasurer
Catherine Brandhorst, Commissioner
Jeanne Moeller, Commissioner

TO: Board of Commissioners

FROM: Dr. Rui-De Xue, Director

CC: Charolette M. Hall, Administrative Assistant

DATE: May 22, 2018

RE: AMCA Washington, DC Legislation Conference Report

Commissioner Jeanne Moeller will give an update on the trip to the Washington Legislative Conference held in Washington, D.C. on Monday, May 14, 2018 through Wednesday, May 16, 2018.

Charolette Hall

From: AMCA <amca@mosquito.org>
Sent: Monday, May 21, 2018 5:15 PM
To: charoletteamcd@gmail.com
Subject: Washington Conference Survey and Event Updates



**Thank You for
Attending the 20th
Annual Washington
Conference!**

*"Far and away the best prize that life has to offer
is the chance to work hard at work worth doing."*

-Theodore Roosevelt

Thank you for your hard work prepping for and participating in the Washington Conference. You represented our Association at its finest and provided a voice for hundreds of thousands of people.

An enormous thank you to our sponsors for making the meeting possible. Your generosity is noted and appreciated!



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We need your feedback!

Your valuable feedback helps us plan for future conference programs, Capitol visits and receptions. Please click the button below to complete the survey by June 11th.

[TAKE THE SURVEY](#)

Updates from Capitol Hill visits

NPDES

The NPDES coalition is following up on our Hill visits by meeting with Senators encouraging them to add language to the Senate farm bill that will eliminate Clean Water Act National Pollutant Discharge Elimination System (NPDES) requirements for pesticide applications, as long as those applications are made in accordance with FIFRA.

NPDES language was included in the House farm bill that failed to pass last Friday due to controversial policy riders. We are grateful to have bipartisan support for our language; hopefully we will gain additional sponsors by spreading our important public health message.

Federal Funding

[Click here](#) to see the Senators that signed a letter in support of IR-4 funding. If fully funded, the public health pesticide program would be restored to help maintain and develop our toolbox.

After speaking to our group on what the Centers for Disease Control and Prevention has planned for vector-borne disease preparedness, Susanna Visser and Dr. Lyle Petersen joined AMCA representatives at the headquarters of the National Association of County and City Health Officials (NACCHO).

We also sent delegates to the Association of State and Territorial Health Officials (ASTHO). When public health organizations align, we can optimize our message and use federal dollars more resourcefully.

Thursday and Friday, Sue and Dr. Petersen met with Congressional offices; perfect timing to reinforce our message that the government must boost funding for mosquito control, the [SMASH Act](#) and the Division of Vector-Borne Diseases in order to increase vector control capacity throughout the nation.

Endangered Species Act (ESA) Reform

The fun didn't end when we adjourned the conference. AMCA representatives met with the Environmental Protection Agency, US Fish and Wildlife Service, National Marine Fisheries Service, and US Department of Agriculture Wednesday afternoon to discuss mosquito control practices. ESA reform is a complex issue, but it is critical that we continue to raise awareness of "real life" mosquito control so our toolbox is appropriately regulated.

It Doesn't Hurt to ask:

A separate assemblage of AMCA royalty visited the EPA's Office of the Administrator Wednesday to provide an overview of our Association's goals and objectives.

We certainly made the most out of our trip to D.C. We raised awareness of our public health mission, covered a *lot* of Congressional offices, had to fantastic speakers, skits, timely appropriations requests, and coordinated with outside organizations and industry.

Please answer the survey questions so we can continue to improve the program, and thank you again for making the meeting a tremendous success.

Thank Your Local Lawmakers

Remember to thank your Congressmen and women for their time and establish a point of contact for the future. Click [here](#) for a

template you can use with suggested language for a follow up email.

Speaker Presentations

As requested by several Washington Conference attendees, please see below for PDF versions of this year's presentations.

Monday:

- [What to Expect on Capitol Hill](#) - Mark Newberg (Director of Corporate Affairs, Central Life Sciences)
- [Climate on the Hill](#) - Karen Williams (Senior Legislative Advisor, McDermott, Will and Emery)
- [AMCA's L&R Efforts](#) - Joseph Conlon (AMCA Technical Advisor)
- [Conference Packets, Issues and Objectives](#) - Angela Beehler (Legislative & Regulatory Chair)
- [Public Health Mission of the IR-4 Program](#) - Jerry Baron, Ph.D. (Executive Director, IR-4 Project)
- [Strengthening Mosquito Abatement for Safety and Health Act "SMASH" Act](#) - Doug Carlson (Director, Indian River Mosquito Control District)
- [Clean Water Act NPDES Permits](#) - Gary Goodman (Clean Water Act Chair)
- [Endangered Species Act Regulatory Reform](#) - Michael Riles (ESA Chair)
- [Review of Federal Funding Initiatives](#) - Gary Goodman (Federal Funding Chair)

Wednesday:

- [Regulation of Unmanned Aircraft Systems \(UAS\) for mosquito control](#) - Joseph Hexter/John Meehan (Federal Aviation Administration (FAA) Unmanned Aircraft Systems Integration Office and Jody Hemler (Federal Aviation Administration (FAA))
- [Opportunity and New Promise: DVBD's FY 2018 Budget](#) - Lyle Petersen, MD, MPH and Susanna Visser, Ph.D. (Centers for Disease Control and Prevention, Division of Vector Borne Diseases (CDC))

- [Mosquito Control Product Human Health Risk Assessments](#) - Dana Vogel (Office of Pesticide Programs, Environmental Protection Agency (EPA))

See You Next Year!

AMCA, 1120 Route 73, Suite 200, Mount Laurel, NJ 08054

SafeUnsubscribe™ charolletteamcd@gmail.com

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Sent by amca@mosquito.org in collaboration with

Constant Contact 

Try it free today

**UNFINISHED
BUSINESS
#2**

Charolette Hall

From: Dr. Rui-De Xue <xueamcd@gmail.com>
Sent: Monday, May 21, 2018 4:07 PM
To: 'gainesamcd'; 'Nelson, Joanna'; 'Molly Clark'; cbibbsamcd@bellsouth.net; 'Daniel Dixon'
Cc: 'Hartwell, Paige M'; 'Mathews, Elaine E'; 'Nickola-Williams, Noreen B'; 'Richard Weaver'; 'Tom Columbus'; 'Charolette Hall'; 'Joseph D'Amato'; 'Dena Autry'; 'Carlye Mangum'; 'Scott Hanna'; 'g-chowell'; 'Jeanne Moeller'; Gina LeBlanc; jrockamcd@gmail.com; 'Catherine Brandhorst'; 'Wayne Flowers'; 'Allicock, Dawn'; xueamcd@gmail.com; 'Yuan Shen'
Subject: AMCD & DOH Annual Collaboration Meeting, June 14 at 10am

Annual collaboration meeting between AMCD and DOH has been scheduled on June 14 at 10am. The following information and items will be shared and discussed. If you have any items for the meeting, please let me know. Thanks, Rudy Xue, Ph.D.

AMCD & DOH Collaboration Meeting

June 14 at 10am

Proposed agenda

1. Welcome and introduction by Dr. Xue and Dr. Allicock
2. Report about mosquito-borne disease surveillance by Mrs. Nelson, DOH
3. Report about EEE situation and response by Dr. Dixon & Mrs. Gaines, AMCD
4. Overview of several new techniques (SIT, Wolbachia, AGO ..) for Zika vector control in St. Johns County by Mr. Bibbs, AMCD
5. News release about mosquito-borne diseases by DOH, new control techniques used in SJC by AMCD, and media (Channel 4 & 12 contact) by Mrs. Nickola-Williams, DOH & Ms. Clark, AMCD
6. National Mosquito Control awareness week (activity plan including news release and media. AMCA technical adviser Mr. Colon will join) by Ms. Clark, AMCD
7. Host visiting scientists from Wuxi CDC at AMCD and DOH by Dr. Xue & Dr. Allicock
8. Exchange visitors between Wuxi DOH & CDC (this summer) and AMCD & SJC DOH (next later May before the 6th International Forum for Surveillance and Control of Mosquitoes and Mosquito-borne Diseases in Xiamen, Fujian Province, China) by Dr. Xue and Dr. Allicock

Charolette Hall

From: Dr. Rui-De Xue <xueamcd@gmail.com>
Sent: Wednesday, May 30, 2018 2:15 PM
To: mike@springstar.net; 'Linthicum, Kenneth'; amcata@bellsouth.net; conlonamcata@gmail.com; 'Patrick Kelly'; 'Dobson, Stephen'; 'Hahn, Daniel Allen'; 'Efstathion, Caroline'; 'Joy Andrews'; 'Nelson, Joanna'; 'Allicock, Dawn'; 'Nickola-Williams, Noreen B'
Cc: 'Christopher Bibbs'; 'Daniel Dixon'; mclarkamcd@gmail.com; 'Charolette Hall'; 'Scott Hanna'; gainesamcd@bellsouth.net; 'Tom Columbus'; 'Richard Weaver'; jdamatoamcd@gmail.com; 'Dena Autry'; 'Carlye Mangum'; 'g-chowell'; Gina LeBlanc; 'Paul Wise'; 'Jeanne Moeller'; 'Catherine Brandhorst'; wflowers@llw-law.com; huiliu_1015@163.com; xueamcd@gmail.com
Subject: Invitation for AMCD Event during Mosquito Control Awareness Week

You are invited for the AMCD public education and promotion event on June 26 at 10am-11:50am. The local TV stations (Channel 4, 12, Fox News, and local Governmental TV Channel reporters) will be invited for the event. We will have demonstrations about the mass deployment of AGO traps, SIT male mosquito release, and Wolbachia-infected male mosquito release for control of Zika and Dengue vector mosquitoes in St. Augustine. For more information and response to Education Specialist Ms. Molly Clark at mclarkamcd@gmail.com

Thanks,

Rudy

Rui-De Xue, Ph.D.

Executive Director of Anastasia Mosquito Control District

Adjunct Professor of University of Miami Miller School of Medicine

120 EOC Drive

St. Augustine, FL 32092

904/471-3107(tel)

904/471-3189(fax)

www.amcdsjc.org

xueamcd@gmail.com

President of the Florida Entomology Society (www.flaentsoc.org)

Immediate Past President of the Florida Mosquito Control Association (www.floridamosquito.org)

From: Molly Clark [mailto:mclarkamcd@gmail.com]

Sent: Wednesday, May 30, 2018 12:51 PM

To: Dr. Rui-De Xue <xueamcd@gmail.com>

Subject: AMCD Mosquito Control Awareness Week

Hello,

I have put together a short description of the mosquito control awareness week activities.

Please let me know if you need any additional information.

Anastasia Mosquito Control District will be hosting a media open house for Mosquito Control Awareness Week. We will be showcasing our major projects for the year, as well as setting up some common backyard mosquito breeding sites, and our discussing role in keeping the citizens of St. Johns County safe from mosquito borne diseases. We are inviting project collaborators including Mike Banfield from SpringStar, Dr. Ken Linthicum from USDA, Dr. Daniel Hahn from UF,

**UNFINISHED
BUSINESS
#3**

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, Florida 32092

PH: (904) 471-3107 • Fax (904) 471-3189 • Web Address: www.amcdsjc.org

MEMO

DISTRICT DIRECTOR

Dr. Rui-de Xue



BOARD OF COMMISSIONERS:

*Gary Howell, Chairperson
Gina LeBlanc, Vice-Chairperson
Jacqueline Rock, Secretary/Treasurer
Catherine Brandhorst, Commissioner
Jeanne Moeller, Commissioner*

TO: Board of Commissioners

FROM: Dr. Rui-De Xue, Director

CC: Charolette M. Hall, Administrative Assistant

DATE: May 30, 2018

RE: Discussion and Review of the Laws, Regulations, and Process to Replace Commissioner
Jacqueline Rock's Seat

Commissioner Jacqueline Rock has submitted her resignation letter to the Board of Commissioners, to be effective on December 2, 2018. District Attorney, Mr. Wayne Flowers will give an overview to the Board, of the laws, regulations, and process for the replacement for her seat.

Dr. Xue

Board of Commissioners at AMCD

St. Johns County, FL

May 25, 2018

Dear Fellow Commissioners and Dr. Xue,

This is a letter to inform you that I, commissioner Jacqueline C. Rock, will be resigning my commission seat 3 position on the Board of Anastasia Mosquito Control District of St. Johns County on the effective date of December 2, 2018. The reason for my resignation is to comply with campaign law regulations of not overlapping a currently held elected position for a sought position. I will be finishing out my term until the effective date of December 2, 2018.

Sincerely,

A handwritten signature in cursive script that reads "Jacqueline C. Rock".

Commissioner Jacqueline C. Rock seat 3, AMCD

Cc: Vicky Oakes, Supervisor of Elections, SJC

Cc: Governor Rick Scott

Cc: Florida Department of State

STATE OF FLORIDA
DEPARTMENT OF AGRICULTURE AND
CONSUMER SERVICES



ADAM H. PUTNAM
COMMISSIONER

OFFICE OF THE COMMISSIONER
QUESTIONNAIRE FOR APPOINTMENT



FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
COMMISSIONER ADAM H. PUTNAM

MEMORANDUM

TO: Prospective Appointees

FROM: Office of the Commissioner, External Affairs
PL-10 The Capitol, 400 South Monroe Street
Tallahassee, Florida 32399-0800
Office: (850) 617-7700 Fax: (850) 617-7744

SUBJECT: Questionnaire for Appointment

The completion of this questionnaire is required for all prospective appointees to advisory boards, councils, authorities, or committees with decision making responsibilities. Please complete the questionnaire and return to the Office of External Affairs via email or fax as soon as possible.

The first part of the questionnaire is to be used to comply with reporting minority representation on boards, commissions, and committees pursuant to section 760.80, Florida Statute. The second section is information we need for determining your qualifications for the desired appointment and basic background information.

Thank you for taking the time to fill out the questionnaire. If you have any questions, do not hesitate to contact Katherine Goletz in the Office of External Affairs at 850-617-7729.

Thank you in advance for your cooperation.



QUESTIONNAIRE FOR APPOINTMENT
 Florida Department of Agriculture and Consumer Services
 Office of the Commissioner
 Adam H. Putnam
 Phone: (850) 617-7700; Fax: (850) 617-7744

The information from this page has been requested and will be used exclusively by the Florida Department of Agriculture and Consumer Services, Office of the Commissioner.

Date: _____

Name: _____

Appointment of Interest: _____

Current Employer and Occupation: _____

Are you applying for reappointment: Yes No If "Yes", date of original appointment: _____?

*Do you have a disability? Yes No Please explain: _____

*Sex: Male Female

*Race: White Native-American/Alaskan Native
 Hispanic-American Asian/Pacific Islander
 African-American Other

Do you currently, or have you, within the last three years, been a member of any club or organization that, to your knowledge, in practice or policy, restricts membership or restricted membership during the time that you belonged based on race, religion, national origin, or gender? If so, detail the name and nature of the club(s) or organization(s), relevant policies and practices, and state whether you intend to continue as a member if the Commissioner of Agriculture appoints you:

Cellular Telephone Number: _____

Email Address: _____

*This information will be used to provide demographic statistics and is not requested for discriminating on any basis.

II. QUESTIONNAIRE FOR APPOINTMENTS

The questionnaire must be completed in full. Answer "none" or "not applicable" where appropriate.

Date: _____

Name: _____

Appointment of Interest: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Fax: _____

Date of Birth: _____ Place of Birth: _____

1. Are you a registered Florida voter? Yes No County: _____

2. Have you ever been convicted of a felony or first degree misdemeanor? Yes No

If "Yes" please explain: _____

3. Please describe your professional and or educational background, experience and or personal history that qualify you for this appointment: _____

4. Do you currently hold an office or position (appointive, civil service, or other) with the federal or any foreign government? Yes No If "Yes", list: _____

5. Identify all association membership and association offices held by you that relate to this appointment: _____

6. Have you ever been a registered lobbyist or have you lobbied at any level of government at any time during the past five (5) years? Yes No If "Yes" please explain: _____

7. Do you know of any reason you will not be able to attend fully to the duties of the office or position to which you have been or will be appointed? Yes No If "Yes" please explain: _____

8. Please describe why you are seeking this appointment:

By signing and submitting this application, I agree that the foregoing information is true and accurate to the best of my knowledge.

Signature

Date

**NEW
BUSINESS
#1**

Charolette Hall

From: Dr. Rui-De Xue <xueamcd@gmail.com>
Sent: Wednesday, May 30, 2018 3:32 PM
To: 'Christopher Bibbs'; 'Daniel Dixon'; 'Richard Weaver'; gainesamcd@bellsouth.net; 'Tom Columbus'; 'Charolette Hall'; 'Scott Hanna'; jdamatoamcd@gmail.com; 'Dena Autry'; 'Carlye Mangum'; huiliu_1015@163.com; 'g-chowell'; gainesamcd@bellsouth.net; 'Paul Wise'; 'Catherine Brandhorst'; 'Jeanne Moeller'; wflowers@llw-law.com; xueamcd@gmail.com; mclarkamcd@gmail.com; 'Nelson, Joanna'; 'Joy Andrews'; 'Allicock, Dawn'; 'Nickola-Williams, Noreen B'
Subject: Mosquito population & EEE outbreak and our control strategy and efforts

Flood water mosquito population outbreak in our area. The major species of mosquitoes are *Aedes atlanticus*, *Ae. infirmatus*, *Anopheles crucians*, *Culiseta melanura* (EEE vector), and *Ps. Columbiae* (in south area). More than 90% of our CDC traps collected from 50 to 2260 mosquitoes per trap/night. Our sentinel chickens in 8 locations out of 10 locations showed EEE positive activity. So far there is 1 horse and 15 sentinel chickens tested positive for EEE. The numbers of EEE sentinel chickens are much more than last several years (1 EEE in 2017 and 1 SLE in 2016).

Due to every day rain, it is difficult to conduct ULV spraying and larviciding by aerial and ground. We have to conduct mass thermal fogging for vegetation areas during day time when rain stops. Also, promote public education for personal protection and empty containers in their front and back yards very often, at least once a week.

I will keep update about the control efforts for mosquito population and EEE situation.

Thanks,

Rudy

Rui-De Xue, Ph.D.

Executive Director of Anastasia Mosquito Control District

Adjunct Professor of University of Miami Miller School of Medicine

120 EOC Drive

St. Augustine, FL 32092

904/471-3107(tel)

904/471-3189(fax)

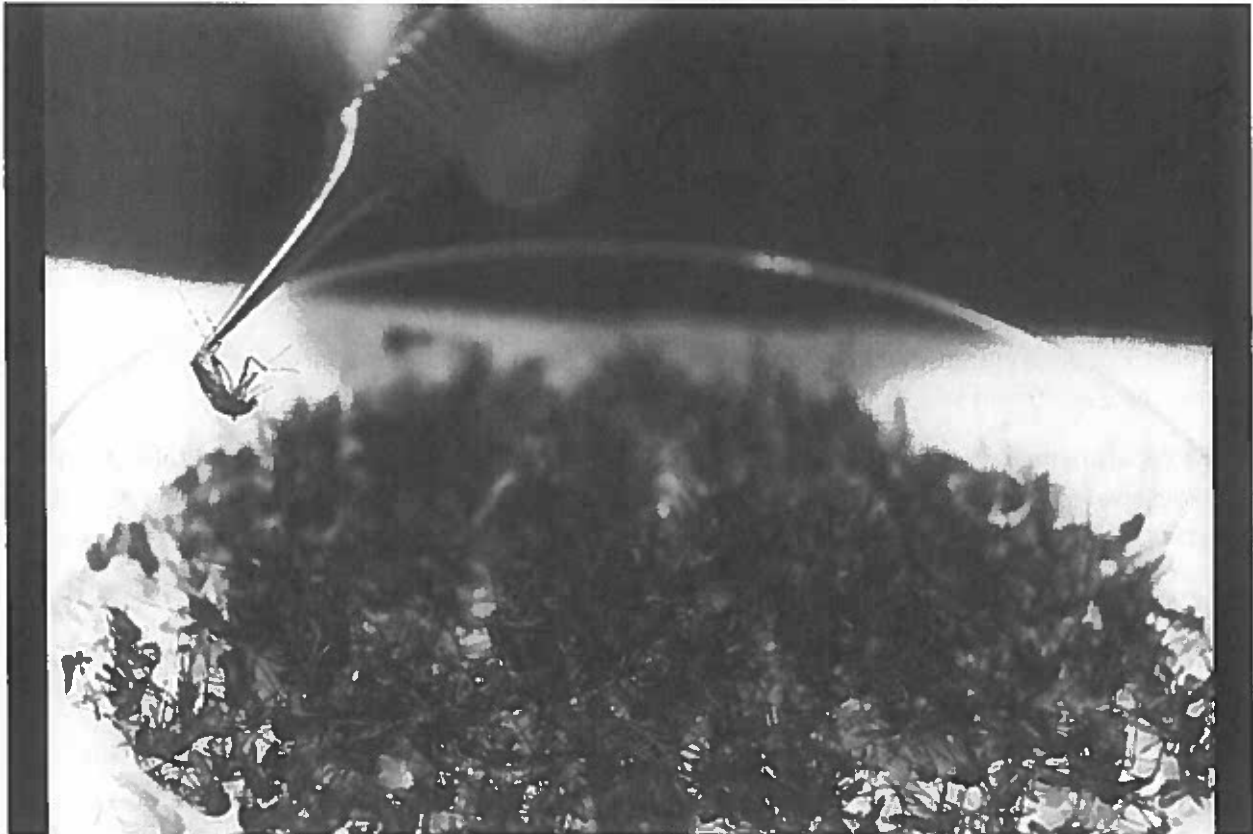
www.amcdsjc.org

xueamcd@gmail.com

President of the Florida Entomology Society (www.flaentsoc.org)

Immediate Past President of the Florida Mosquito Control Association (www.floridamosquito.org)

Wet, warm weather brings mosquitoes



Wet, warm weather brings mosquitoes

By Jake Martin

Posted at 6:13 AM Updated at 6:13 AM

Rain plus rising temperatures equals floodwater mosquitoes, and lots of them.

The Anastasia Mosquito Control District says sentinel chickens used to detect mosquito-borne diseases in St. Johns County have tested positive for the Eastern equine encephalitis virus, or EEE, in eight of 10 locations.

So far, 15 chickens and one horse have tested positive for the virus. For comparison, only one sentinel chicken tested positive for EEE in 2017.

Commissioner Jeanne Moeller told The Record this week the district has been conducting truck-mounted fogging in the most affected areas. She said the district is seeing infected sentinel chickens all around the county, but particularly in the area between County Road 208 and County Road 210.

Moeller said the district has been treating for mosquito larvae, where crews have been able to reach them, and treating for adult mosquitoes as needed.

In an email to staff and other stakeholders Wednesday, Rui-De Xue, the district's executive director, said more than 90 percent of the district's CDC traps were collecting between 50 and 2260 mosquitoes per trap, per night.

He also said every day rain is making it difficult to conduct ULV spraying and larviciding by aerial and ground treatments. He said the district will have to conduct mass thermal fogging for vegetation areas during the day time when the rain stops.

The Florida Department of Health last week advised it had seen an uptick in mosquito-borne disease activity in several counties across the state.

Although no human cases had been reported, the department said several horses and emus tested positive for EEE. West Nile virus and St. Louis encephalitis virus were also present in mosquitoes in Florida, the department said.

"The risk of disease transmission through bites of infected mosquitoes has increased," a May 22 release from the department said.

The department and mosquito control district recommend draining any containers or other objects holding water, making sure windows and doors have screens in good condition, and covering skin with loose-fitting, light-colored clothing and mosquito repellent.

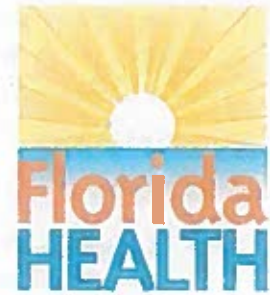
The district also encourages animal owners to talk to their veterinarians to make sure horses are vaccinated for EEE and West Nile virus and that dogs are receiving heartworm medication.

Go to amcdsjc.org for fogging information or to request service for your area.

There's also a free app for mobile devices the district recently rolled out that allows users to enter service requests, see fogging history and receive alerts from the district.

The app, by MGIS, Inc., is available from the Apple App Store and the Google Play Store. The district is instructing users to search for "MGIS" in either store, scroll down until they see the "EMS Utilities" logo (a white mosquito in a partial circle against a blue background), download the app to their device, and follow set-up instructions.

May 22, 2018



HEALTH AND AGRICULTURE OFFICIALS URGE MOSQUITO-BORNE ILLNESS AWARENESS

Contact:

Communications Office
NewsMedia@flhealth.gov
[\(850\) 245-4111](tel:(850)245-4111)

Tallahassee, Fla.— The Florida Department of Health is advising residents there has been an increase in mosquito-borne disease activity in several counties across the state. Although no human cases have been reported, several horses and emus have tested positive for Eastern equine encephalitis (EEE) virus. West Nile virus (WNV) and St. Louis encephalitis (SLE) virus are also present in mosquitoes in Florida. The risk of disease transmission through bites of infected mosquitoes to humans has increased.

The department recommends the following tips for residents and visitors:

- Avoid being bitten by mosquitoes and take basic precautions to help limit exposure.
- Be aware that emus infected with EEE virus can also potentially expose owners and other animals who are in direct contact with their feces, meat, organs, blood and bodily tissues. Please contact your veterinarian or county health department for information on how to safely handle potentially infected emus.
- Some wildlife can also be infected with EEE or other mosquito-borne viruses. Do not harvest wild game that appears sick, wear gloves when dressing or preparing meat from carcasses of healthy appearing game, and cook meat well.
- For information on how to prevent EEE virus infection in horses, emus and camelids (alpacas and llamas, etc.) through vaccination, please consult with your veterinarian, or the University of Florida College of Large Animal Medicine.
- If you suspect your animal has EEE, consult your veterinarian.
- EEE is a reportable animal disease. Animals suspected or confirmed with the virus must be reported to the Florida Department of Agriculture and Consumer Services, Division of Animal Industry. For more information about the EEE virus or how to report, visit the Division of Animal Industry website at <https://www.freshfromflorida.com/Divisions-Offices/Animal-Industry>.

To protect yourself from mosquitoes, you should remember to “Drain and Cover”:

DRAIN standing water weekly to stop mosquitoes from multiplying.

- Drain water from garbage cans, house gutters, buckets, pool covers, coolers, toys, flower pots or any other containers where sprinkler or rain water has collected.
- Discard old tires, drums, bottles, cans, pots and pans, broken appliances and other items that aren't being used.
- Empty and clean birdbaths and pet's water bowls at least once or twice a week.

- Protect boats and vehicles from rain with tarps that don't accumulate water.
- Maintain swimming pools in good condition and appropriately chlorinated. Empty plastic swimming pools when not in use.

COVER skin with clothing or repellent.

- Clothing - Wear shoes, socks, and long pants and long-sleeves. This type of protection may be necessary for people who must work in areas where mosquitoes are present.
- Repellent - Apply mosquito repellent to bare skin and clothing.
 - Always use repellents according to the label. Repellents with DEET, picaridin, oil of lemon eucalyptus, para-menthane-diol, and IR3535 are effective.
 - Use mosquito netting to protect children younger than 2 months old.
 - Permethrin insecticide can also be applied to clothing and gear (but not skin)

Tips on Repellent Use

- Always read label directions carefully for the approved usage before you apply a repellent. Some repellents are not suitable for children.
- Products with concentrations of up to 30 percent DEET (N, N-diethyl-m-toluamide) are generally recommended. Other U.S. Environmental Protection Agency-approved repellents contain picaridin, oil of lemon eucalyptus, para-menthane-diol, or IR3535. These products are generally available at local pharmacies. Look for active ingredients to be listed on the product label.
- Apply insect repellent to exposed skin, or onto clothing, but not under clothing.
- In protecting children, read label instructions to be sure the repellent is age-appropriate. According to the Centers for Disease Control and Prevention (CDC), mosquito repellents containing oil of lemon eucalyptus should not be used on children under the age of three years. DEET is not recommended on children younger than two months old.
- Avoid applying repellents to the hands of children. Adults should apply repellent first to their own hands and then transfer it to the child's skin and clothing.
- If additional protection is necessary, apply a permethrin repellent directly to your clothing. Again, always follow the manufacturer's directions.

COVER doors and windows with screens to keep mosquitoes out of your house.

- Repair broken screening on windows, doors, porches, and patios.

For more information on what repellent is right for you, see: www.epa.gov/insect-repellents

The department continues to conduct statewide surveillance for mosquito-borne illnesses, including West Nile virus infections, Eastern equine encephalitis, St. Louis encephalitis, malaria, chikungunya and dengue. Residents of Florida are encouraged to report dead birds via the Florida Fish and Wildlife Conservation Commission's site www.myfwc.com.

For more information about mosquito-borne diseases including current surveillance data, visit DOH's website at www.floridahealth.gov/diseases-and-conditions/mosquito-borne-diseases or contact your county health department.

Information from the Florida Department of Agriculture and Consumer Services (FDACS) about equine infection with EEE and WNV can be found at: www.freshfromflorida.com/Divisions-

[Offices/Animal-Industry/Agriculture-Industry/Horse-Equine/Florida-s-Reportable-Equine-Disease-Map/Eastern-Equine-Encephalitis.](#)

About the Florida Department of Health

The department, nationally accredited by the [Public Health Accreditation Board](#), works to protect, promote and improve the health of all people in Florida through integrated state, county and community efforts.

Follow us on [Facebook](#), [Instagram](#) and Twitter at [@HealthyFla](#). For more information about the Florida Department of Health please visit www.FloridaHealth.gov.

**NEW
BUSINESS
#2**

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, Florida 32092

PH: (904) 471-3107 • Fax (904) 471-3189 • Web Address: www.amcdsjc.org

MEMO

DISTRICT DIRECTOR

Dr. Rui-de Xue



BOARD OF COMMISSIONERS:

*Gary Howell, Chairperson
Gina LeBlanc, Vice-Chairperson
Jacqueline Rock, Secretary/Treasurer
Catherine Brandhorst, Commissioner
Jeanne Moeller, Commissioner*

TO: Board of Commissioners

FROM: Dr. Rui-De Xue, Director

CC: Charolette M. Hall, Administrative Assistant

DATE: May 23, 2018

RE: Discussion and Approval of Auditor Contract Renewal

As the Financial and Auditor Committee chairperson was unable to meet prior to the Board books going out on Thursday, June 7, 2018 this item was put on the regular Agenda rather than the Consent Agenda.

The majority of the committee has agreed to recommend approval of this item. The committee will meet on Thursday, June 14, 2018 at 4:30 PM with the chairperson to obtain her input and approval.



**Lombardo
Spradley Klein**
Certified Public Accountants

May 22, 2018

To the Honorable Board of Commissioners
Anastasia Mosquito Control District of St. Johns County
St. Augustine, Florida

We are pleased to confirm our understanding of the services we are to provide for Anastasia Mosquito Control District of St. Johns County, (the District), for the year ended September 30, 2018. We will audit the financial statements of the governmental activities and each major fund, which collectively comprise the basic financial statements, of Anastasia Mosquito Control District of St. Johns County as of and for the year ended September 30, 2018. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis to supplement Anastasia Mosquito Control District of St. Johns County basic financial statements. Such information although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Anastasia Mosquito Control District of St. Johns County's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist principally of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtain during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited.

1. Management's Discussion and Analysis.
2. Budget to Actual Comparison - General Fund
3. Supplemental Schedules - Pension

To the Honorable Board of Commissioners
Anastasia Mosquito Control District of St. Johns County
St. Augustine, Florida
May 22, 2018
Page 2

Audit Objectives

The objective of our audit is the expression of an opinion as to whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of Anastasia Mosquito Control District of St. Johns County and other procedures we consider necessary to enable us to express such an opinion. We will issue a written report upon our completion of the audit of the District's financial statements. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of matter or other-matters paragraphs. If our opinions on the financial statements are other than unmodified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or unable to form or have not formed opinions, we may decline to express opinions or issue a reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

To the Honorable Board of Commissioners
Anastasia Mosquito Control District of St. Johns County
May 22, 2018
Page 3

Audit Procedures-General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatement may exist and not be detected by us. Even though the audit is properly planned and performed in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors that come to our attention, and we will inform you of any fraudulent financial reporting or misappropriation of assets that comes to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to matters that might arise during any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures-Internal Controls

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further auditing procedures. Test of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures-Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with certain provisions of applicable laws and regulations and the provisions of contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Management Responsibilities

Management is responsible for the financial statements and the accompanying information as well as all representations contained therein. You are also responsible for making all management decisions and performing all management functions; for designating an individual with suitable skill, knowledge, or experience to oversee our assistance with the preparation of your financial statements and related notes and any other nonattest services we provide; and for evaluating the adequacy and results of those services and accepting responsibility for them.

The management of Anastasia Mosquito Control District of St. Johns County is responsible for designing, implementing, establishing, and maintaining effective internal controls, relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals are met; following laws and regulations; and ensuring that management is reliable and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations,

To the Honorable Board of Commissioners
Anastasia Mosquito Control District of St. Johns County
May 22, 2018
Page 5

contracts, and grant agreements. You are responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it is necessary to obtain audit evidence.

We will advise you about appropriate accounting principles and their application and we will advise you in the preparation of your financial statements, but the responsibility for the financial statements remains with you. As part of our engagement, we may propose standard, adjusting, or correcting journal entries to your financial statements. You are responsible for reviewing the entries and understanding the nature of any proposed entries and the impact they have on the financial statements. Management is responsible for adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (a) management (b) employees who have significant roles in internal control, and (c) others where the fraud could have a material effect on the financial statements. You are also responsible for informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations, and for taking timely and appropriate steps to remedy any fraud, illegal acts, violations of contracts or grant agreements, or abuse that we may report.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report in any document that contains the supplementary information. Your responsibilities include acknowledging to us in a written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for the changes); and (4) you have disclosed any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.

To the Honorable Board of Commissioners
Anastasia Mosquito Control District of St. Johns County
May 22, 2018
Page 6

Management is responsible for establishment and maintenance of a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous audits or other engagements or studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits or other engagements or studies. You are responsible for providing managements views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, and the timing and format related thereto.

Engagement Administration, Fees and Other

We will provide copies of our reports to Anastasia Mosquito Control District of St. Johns County; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Lombardo, Spradley, & Klein CPAs and constitutes confidential information. However, we may be requested to make audit documentation available to various federal and state governmental offices and/or agencies (i.e. Auditor General of the State of Florida, Comptroller General of the United States or duly authorized representatives, Specific Cognizant or Grantor Agencies) pursuant to authority given by law or regulation. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Lombardo, Spradley, & Klein CPAs' personnel. Furthermore, upon request, we may provide photocopies of selected work papers to the various governmental offices and agencies. They may intend, or decide, to distribute the photocopies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date.

We expect to begin our audit in August and to issue our report no later than March. Julieann Klein is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fees for these services will range between \$8,100 - \$9,400. This fee is based on anticipated cooperation from your personnel, and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur additional costs.

To the Honorable Board of Commissioners
Anastasia Mosquito Control District of St. Johns County
May 22, 2018
Page 7

If during the course of our engagement, we are requested by District personnel to render additional services unrelated to our above described audit of your financial statements, charges for such services shall be itemized and rendered to the District based on actual time at our standard hourly rates.

This contract is renewable annually based on the mutual consent of both parties.

Government Auditing Standards require that we provide you with a copy of our most recent system review report. Our 2016 system review report accompanies this letter.

We appreciate the opportunity to be of service to Anastasia Mosquito Control District of St. Johns County and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Respectfully,

Lombardo, Spradley, & Klein CPAs

ACKNOWLEDGMENT:

This letter correctly sets forth the understanding of Anastasia Mosquito Control District of St. Johns County.

Gary Howell, Chairperson

Rui-de Xue, Director



Judson B. Baggett | 6815 Dairy Road
MBA, CPA, CVA, Partner | Zephyrhills, FL 33542
Marci Reutimann | (813) 788-2155
CPA, Partner | (813) 782-8606

System Review Report

To the Partners
Lombardo Spradley Klein, CPAs
and the Peer Review Committee of the Florida Institute of Certified Public Accountants

December 30, 2016

We have reviewed the system of quality control for the accounting and auditing practice of Lombardo Spradley Klein, CPAs, (the firm), in effect for the year ended June 30, 2016. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control, and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards*.

In our opinion, the system of quality control for the accounting and auditing practice of Lombardo Spradley Klein, CPAs, in effect for the year ended June 30, 2016, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Lombardo Spradley Klein, CPAs, has received a peer review rating of *pass*.


Baggett, Reutimann & Associates, CPAs, PA

(LOMBARDO_REPORT16)

**NEW
BUSINESS**

#3

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, Florida 32092

PH: (904) 471-3107 • Fax (904) 471-3189 • Web Address: www.amcdsjc.org

MEMO

DISTRICT DIRECTOR

Dr. Rui-de Xue

BOARD OF COMMISSIONERS:

*Gary Howell, Chairperson
Gina LeBlanc, Vice-Chairperson
Jacqueline Rock, Secretary/Treasurer
Catherine Brandhorst, Commissioner
Jeanne Moeller, Commissioner*



TO: Board of Commissioners

FROM: Dr. Rui-De Xue, Director

CC: Charolette M. Hall, Administrative Assistant

DATE: May 30, 2018

RE: Change August 30, 2018 Board meeting back to Thursday, August 9, 2018 at 5:00 P.M.

Based on Commissioner Jeanne Moeller's request, she would like to change the August Board meeting from August 30, 2018 (as voted on at the April 12, 2018 Board meeting) back to the original Board meeting date of August 9, 2018.

When she made the motion to change the August 9, 2018 Board meeting to August 30, 2018, it was so that Commissioner Jacqueline Rock could join the meeting after her return on August 24, 2018 after her three months of travel outside of the country. During that time, she had not informed the Board of her resignation so that she could run for Mayor of the City of St. Augustine.

Now that she has submitted her resignation letter, it is recommended that we bring the Board meeting back to the regular date of August 9, 2018 at 5:00 P.M.

**NEW
BUSINESS**

#4

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, Florida 32092

PH: (904) 471-3107 • Fax (904) 471-3189 • Web Address: www.amcdsjc.org

MEMO

DISTRICT DIRECTOR

Dr. Rui-de Xue

BOARD OF COMMISSIONERS:

Gary Howell, Chairperson
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Jacqueline Rock, Secretary/Treasurer
Catherine Brandhorst, Commissioner
Jeanne Moeller, Commissioner



TO: Board of Commissioners

FROM: Dr. Rui-De Xue, Director

CC: Charolette M. Hall, Administrative Assistant

DATE: May 22, 2018

RE: FY 18/19 DRAFT Budget Discussion

The FY 2018/2019 Draft Budget Book was put on the table at the May 10, 2018 Board Meeting for you to take and review. Please remember to bring your DRAFT Budget books with you to the June 14, 2018 Board meeting.

If there are any changes to the draft budget that you see are needed, please meet with me prior to the First Public Hearing, which will be held on Thursday, September 13, 2018.

Thank you.

REPORTS

The Director Report (May, 2018)

Program Management:

1. **Customer and Professional Service:** District provided 251 service requests. Dr. Xue reviewed 4 manuscripts for PLoS one (2), Environmental Sciences and Pollution (1), and Pest Management Sciences (1) at the editors' requests. Dr. Xue reviewed 27 grant applications for FCCMC and DACS. AMCD staff hosted and provided training for 12 people from CDC and hosted Union county and other people visiting. Dr. Xue and other staff answered resident complaints about spraying time.
2. **Surveillance:** So far one horse tested for EEE in late January and 15 sentinel chickens tested for EEE in 8 sites. We continue using BG sentinel traps to monitor *Aedes* mosquito population. A total of over 11,670 adult mosquitoes of 21 species were collected by BG traps and CDC traps. Major species were *Aedes atlanticus*, *Ae. infirmatus*, *Culex quinquefasciatus*, *Anopheles crucians*, *Aedes taeniorhynchus*, and other *Aedes* mosquitoes.
3. **Operation control:** District adulticided 42 times for 14,887 acres and 35 time barrier spray for 10 acres. Total dips of 4,560 with 645 positive larvae and made 276 times for treatment for 1,177 acres.
4. **Applied Research:** Staff assisted USDA scientists for release and collection of SIT *Aedes aegypti* and pre-treatment population detection for AGO and MosquitoMate projects. Applied research committee and collaboration with Navy scientists meeting was held on May 4. Intern students and visiting scientist projects have been started.
5. **Education:** AMCD held open house on May 24 and prepare for June media release and national mosquito control awareness. TV interview about EEE and mosquito outbreaks on May 21, 24, 25. Newspaper published one article about this on May 29. Education specialist and other staff gave teaching at Palencia Elementary school on May 5, South Woods on May 11, Otis Mason on May 14, 15, and 17, and home owner associations.

Business Management:

6. **Board of Commissioners:** Staff prepared for May 10's Board meeting and applied research committee meetings with documentations.
7. **Budget & Auditor:** Board approved the auditoria report and received the renewal proposal at the same price for Board approval.
8. **Contract:** Construct project was stopped for several weeks due to water pressure and permit, and now wait for county permit.
9. **Inventory:** Surplus items has been scheduled for public auction after other process.
10. **HR.** Staff interviewed and hired 1 seasonal employee and 1 visiting scientist from St. Johns School Board. One employee leave without pay for 2 weeks, plant to take anger management class with 6month probation due to violence and conflicting with another

employee. AMCD received Commissioner J. Rock's resignation letter on May 29 and asked for effective until December 2, 2018.

Business Meeting:

May 1-2. Met seasonal employees individually

May 3. 7am. Commissioner Moeller gave a speech at Kiwanis Club.

May 4. 10am. Applied research and NAVY collaboration meeting. Commissioner Moeller held the meeting.

May 7. Attended aerial committee meeting.

May 8. Attended and host USDA scientists visiting about SIT project.

May 9. 1pm. Attended AMCA webinar about 3-D printer. 3:30pm. Mrs. Gaines attended DOH council meeting.

May 10. Met Commissioner Howell about agenda and Board meeting. 10am. Answered Commissioner Moeller about employee conflicting. Met Gaines and Mr. Allen about conflict. 5pm. Attended Board meeting.

May 11. 6:30am. Attended station employee meeting about violence prevention at work place and other items. 8am. Held staff meeting. 11am. Met Gaines and other employees about conflicting. 1pm. Met Steve Solano. 3pm. Met Commissioner Howell about the solution for employee conflicting between Frida Allen and Steve Solano.

May 14-16. Left for AMCA legislation meeting in DC.

May 17. Back from AMCA meeting. CDC's 12 people visited and received operation training by staff and employee. Met all visitors in the afternoon.

May 18. Reviewed manuscripts for Environmental Science and pollution (natural insecticide) and Pest Management Science (ULV spraying).

May 21. Reviewed grant applications.

May 22. Attended FCCMC Research Committee meeting about grant review at USDA lab, Gainesville. 1pm. Met FES President-Elect about FES annual meeting. 2pm. Met Dr. Dan Hannh about lizards behaviors due to our AGO trap collection about many lizards.

May 23. Pick up sentinel chickens from North station in the morning. 1pm. Collected experimental traps from the island with Hui, Dena. 2pm. Held group meeting about open house preparation.

Task Time Summary May 2018

From Date : 05-01-2018

To Date : 05-31-2018

Zone : All

Employee Name : All

Task Time Summary			
Task	Total Time	Total Timesheets	Total Time
Administrative	921:48 hrs	268	
Admin Leave	61:45 hrs	8	
Adulticide	146:05 hrs	65	
AM Briefing	228:41 hrs	330	
Annual Leave	114:30 hrs	31	
Assist	64:33 hrs	30	
Building & Grounds Work	300:05 hrs	171	
Chicken Program	202:20 hrs	195	
Computer Repair	90:56 hrs	29	
Daily Paperwork	98:51 hrs	254	
Field Experiment	445:51 hrs	177	
Fish Program	03:01 hrs	2	
Fog Mission Serv Req	01:05 hrs	22	
Hand Adulticide	48:39 hrs	55	
Holiday	200:00 hrs	25	
Insectary	171:45 hrs	55	
Inventory	29:56 hrs	20	
Lab Experiment	119:27 hrs	57	
Landing Rate	36:31 hrs	165	
Larvicide	302:18 hrs	275	
Leave Without Pay	80:00 hrs	10	
Mechanics Time	166:54 hrs	43	6205:50 hrs
Meeting	156:12 hrs	90	
Mosquito Pooling	02:51 hrs	4	
Mosquito Trap BG	23:01 hrs	63	
Mosquito Trap CDC Oc	63:14 hrs	174	
Mosquito Trap ID	50:39 hrs	28	
Mosquito Traps Misc	114:52 hrs	128	
Personal Fogger	03:30 hrs	1	
Produce Papers & Programs	116:20 hrs	48	
Public Relations	36:30 hrs	14	
Public School Program	29:45 hrs	13	
Resupplying Trucks	106:53 hrs	145	
Sick Leave	181:30 hrs	29	
Site Inspect	710:32 hrs	626	
Source Reduction (tires)	04:00 hrs	2	
Supervisory	130:15 hrs	60	
Training Classroom	316:01 hrs	103	
Training Field	203:42 hrs	75	
Travel	09:30 hrs	2	
Trim Trails	21:45 hrs	5	
Vehicle Maintenance	89:47 hrs	88	



Treatment Summary May 2018

From Date : 05-01-2018

To Date : 05-31-2018

Zone : All

Material : All

Task : All

Material	Amount	Area Treated	Application Rate	Times
Altosid WSP	2394 ea	7.41 acre	323.21 ea / acre	64 times
Altosid XR	223 ea	0.51 acre	435.54 ea / acre	15 times
Altosid XRG	893 lb	148.83 acre	6 lb / acre	13 times
Aquabac XT	7855 fl oz	983.88 acre	7.98 fl oz / acre	112 times
Aqualure 20-20 1:5	3518.5 fl oz	13619.78 acre	0.26 fl oz / acre	21 times
B.t.i. Briquets	638 ea	1.46 acre	436.64 ea / acre	36 times
Cocobear	1281 fl oz	3.34 acre	384.02 fl oz / acre	27 times
Duet 50%	1984 fl oz	1263.69 acre	1.57 fl oz / acre	18 times
Mosquitomist Two	865 fl oz	1310.61 acre	0.66 fl oz / acre	3 times
Natular DT	11 ea	0 acre	6666.67 ea / acre	6 times
Natular XRT	41 ea	0.09 acre	455.56 ea / acre	1 times
Sustain MBG	240 lb	31.95 acre	7.51 lb / acre	2 times
Talstar P	3.33 gal	9.86 acre	0.34 gal / acre	35 times

Chicken Details Report

From Date :	05-01-2018	To Date :	05-31-2018
Virus :	-	Location :	-

Date	Band No	Location	Virus
05-21-2018	97975	8828	EEE
05-21-2018	86865	209	EEE
05-21-2018	08088	4486	EEE
05-14-2018	08089	4486	EEE
05-14-2018	97970	207	EEE
05-14-2018	08086	4486	EEE
05-14-2018	86869	209	EEE
05-07-2018	97983	203	EEE
05-07-2018	08093	8895	EEE
05-07-2018	08080	4486	EEE
05-07-2018	86866	209	EEE
05-07-2018	86868	209	EEE
05-07-2018	86873	208	EEE

Total : 13

BG Trap May 2018					
5/1/2018					
To :					
5/31/2018					
Trap Type :					
BG					
Species Name	2018 05				Species Total
	3	10	17	24	
Ae aegypti	12	13	0	11	36
Ae albopictus	24	50	2	27	103
Ae atlanticus	0	0	30	0	30
Ae canadensis	0	0	0	0	0
Ae fulvus pallens	0	0	0	0	0
Ae infirmatus	39	77	0	5	121
Ae mitchellae	0	0	0	0	0
Ae signifera	0	0	0	0	0
Ae sollicitans	0	1	0	1	2
Ae taeniorhynchus	17	6	0	33	56
Ae triseriatus	0	0	0	0	0
Ae vexans	0	0	0	0	0
An atropos	0	0	0	0	0
An bradleyi	0	0	0	0	0
An crucians	2	12	0	2	16
An perplexens	0	0	0	0	0
An punctipennis	0	0	0	0	0
An quadrimaculatus	12	2	0	6	20
An walkeri	0	0	0	0	0
Cq perturbans	0	0	0	0	0
Cs inornata	0	0	0	0	0
Cs melanura	0	0	0	0	0
Cx coronator	0	0	0	0	0
Cx erraticus	0	0	0	0	0
Cx nigripalpus	3	0	0	39	42
Cx quinquefasciatus	256	240	29	189	714
Cx restuans	0	0	0	0	0
Cx salinarius	4	0	0	0	4
Cx territans	0	0	0	0	0
Ma dyari	0	0	0	0	0
Ma titillans	0	0	0	0	0
Or signifera	0	0	0	0	0
Ps ciliata	0	0	0	0	0
Ps columbiae	0	0	0	0	0
Ps cyanescens	0	0	0	0	0
Ps ferox	0	3	0	1	4
Ps howardii	0	0	0	0	0
Tx rutilus	0	0	0	0	0
Ur lowii	0	0	0	0	0
Ur sapphirina	0	0	0	0	0
Wy Mitchellii	0	0	0	0	0
Daily Total	369	404	61	314	1148

Malaria vector
WNV/SLE vector
EEE vector
Dengue, yellow fever, chick v, Zika

CDC Octenol Trap May 2018				
5/1/2018				
To :				
5/31/2018				
Trap Type :				
CDC Octenol				
Species Name	2018 05			Species Total
	8	22	30	
Ae aegypti	0	0	0	0
Ae albopictus	0	8	25	33
Ae atlanticus	108	460	7169	7737
Ae canadensis	0	24	0	24
Ae fulvus pallens	0	0	0	0
Ae infirmatus	26	336	634	996
Ae mitchellae	0	0	0	0
Ae signifera	0	0	0	0
Ae sollicitans	4	2	0	6
Ae taeniorhynchus	6	6	48	60
Ae triseriatus	0	0	0	0
Ae vexans	4	0	0	4
An atropos	0	0	0	0
An bradleyi	0	0	0	0
An crucians	160	1308	595	2063
An perplexens	0	0	0	0
An punctipennis	0	0	1	1
An quadrimaculatus	14	16	49	79
An walkeri	0	0	0	0
Cq perturbans	0	4	2	6
Cs inornata	0	0	0	0
Cs melanura	9	276	100	385
Cx coronator	0	0	0	0
Cx erraticus	0	82	37	119
Cx nigripalpus	12	14	159	185
Cx quinquefasciatus	0	0	0	0
Cx restuans	0	0	0	0
Cx salinarius	0	2	0	2
Cx territans	0	0	0	0
Ma dyari	1	0	0	1
Ma titillans	0	0	0	0
Or signifera	0	0	0	0
Ps ciliata	0	0	29	29
Ps columbiae	0	200	121	321
Ps cyanescens	0	0	0	0
Ps ferox	0	0	11	11
Ps howardii	0	0	83	83
Tx rutilus	0	0	0	0
Ur lowii	3	0	0	3
Ur sapphirina	3	6	0	9
Wy Mitchelli	0	0	0	0
Daily Total	350	2744	9063	12157

Malaria vector
WNV/SLE vector
EEE vector
Dengue, yellow fever, chick-v, Zika