

# Anastasia Mosquito Control District of St. Johns County

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## BOARD OF COMMISSIONERS

Gary Howell, Chairperson  
Jeanne Moeller, Vice-Chairperson  
Gina LeBlanc, Secretary/Treasurer  
Don Girvan, Commissioner  
Trish Becker, Commissioner



## DISTRICT DIRECTOR

Dr. Rui-de Xue



Thursday, January 10, 2019

Next Meeting(s): Thursday, February 14, 2019 – 5:00 PM

## MINUTES

The regular Board meeting for the Anastasia Mosquito Control District of St. Johns County was held on Thursday, January 10, 2019, at 5:00 P.M.

Board members in attendance:

Mr. Gary Howell, Chairperson  
Mrs. Gina LeBlanc, Vice-Chairperson  
Mrs. Jeanne Moeller, Commissioner  
Mr. Don Girvan, Commissioner  
Mrs. Trish Becker, Commissioner

Also in attendance:

Dr. Rui-De Xue, Director  
Mr. Wayne Flowers, Attorney  
Mr. Bill Youker, V.P., Harrell Construction Co., Inc.

Chairperson Howell called the meeting to order.

Commissioner Howell led the invocation and the Pledge of Allegiance to the flag.

**CEREMONY:** Oath of Office / Swearing in of Commissioners, Mrs. Trish Becker and Mrs. Jeanne Moeller ~ *Mr. Wayne Flowers*

- Mr. Flowers administered the Oath of Office to returning commissioner, Mrs. Jeanne Moeller and new commissioner, Mrs. Trish Becker. Group pictures were then taken of the Board for the AMCD website and historical significance.

**ROLL CALL:** Chairperson Howell noted ~ All were present

**CITIZEN PARTICIPATION:** For Items not on the Agenda ~ **PUBLIC COMMENT:** Mrs. Vivian Browning, 30 Beachcomber Way, St. Augustine, FL: Mrs. Browning congratulated the Board members and stated she wants to continue pursuing the Board changing the Anastasia Mosquito Control District of St. Johns County name to something that better represents the taxpayers. She also invited the commissioners to the Vilano Main Street ground breaking ceremony for construction of the Hyatt Place and Holiday Inn, next Wednesday at 4 P.M.

**APPROVAL OF AGENDA: Chairperson Howell called for approval of the Agenda.**

**A. A motion was made to approve the Agenda as presented.**

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner LeBlanc
- VOTE accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

**APPROVAL OF CONSENT AGENDA: Chairperson Howell called for approval of the Consent Agenda.**

**A. A motion was made to approve the Consent Agenda as presented.**

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner LeBlanc
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

**Consent Items ~ APPROVAL OF:**

1. Treasurer's Report
2. Vouchers (*Cancelled Checks*)
3. Chemical Inventory
4. Minutes: Regular Board Meeting – December 13, 2018 at 5:00 PM
5. 2019 Committee Member List
6. Surplus Property FY 18/19
7. Waste and Recycle Service
8. Mosquito Mate, Inc. Contract Modification
9. Budget Amendments ~ \$15,031.79 (from interest earnings to Operating Expenditures) and \$604,396.10 (increase in Beginning Local Fund Balance)

**UNFINISHED BUSINESS:**

**Item 1: 2018 COLLABORATION PROJECTS & VISITING SCIENTISTS PROJECTS REPORT ~ Dr.**

*Rui-De Xue*

- Dr. Xue reviewed the collaboration projects for 2017-2018; funding from DACS, SpringStar, CDC & Mosquito Mate, MGK, Lamplight Farms, IVCC, CDC/SCEVD, Navy, and Longray; Adjunct Professors from 2018-2019 were Dr. Gunther Mueller (Hebrew Univ., Israel & Univ. of Bamako, Mali), Dr. Hussein Sanchez-Arroyo (Univ. of Mexico), Dr. Emad Khater (Univ., Cairo, Egypt); Visiting Scientists: Dr. Hui-Liu (Institute of Disease Vector Control & Disinfection, Jiangsu CDC), Mrs. Kathy Shirley (Science Teacher, Valley Ridge Academy, P.V., FL), Dr. Judy Zhu (Dept. of Vector Control and Disinfection, Wuxi CDC), Dr. Shawn Shi (Dept. of Disease Control, Wuxi CDC).

- **THERE WAS NO MOTION ON THIS ITEM**

**Item 2: DISCUSSION on MAJOR WORK PLAN for the NEXT 5 YEARS ~ Dr. Rui-De Xue**

- Dr. Xue reviewed the outline for discussion that included the 70 year anniversary celebrations, finishing all facility construction, start operational running of the aerial program in 2019, plan for Good Lab Practice (GLP) and certification, build a disease vector museum (2020-2021), and multi-county expansion to Nocatee (St. Johns County), Flagler Estates (Flagler County), and SR 13 (portion in Putnam County); after the Board's input, the plan will be brought back to the Board for approval. We are due for a program review, possibly next year.

- **THERE WAS NO MOTION ON THIS ITEM**

## **NEW BUSINESS**

### **Item 1: REVIEW of the GOVERNMENT in the SUNSHINE LAW & ETHICS ~ Mr. Wayne Flowers**

- Mr. Flowers gave an overview of the Government in the Sunshine Law and Ethics. The Open Meetings Law summary: all meetings are to be open to the public, meetings are to be noticed, and minutes recorded, which covers all meetings of elected officials; any Board business communications outside of the meetings are against the Sunshine Law; the knowing violation is a criminal fine up to 6 days in jail and a \$500 fine; an unknown violation is a civil fine of up to \$500; any communication between 2 or more Board members on public business that will later come before the Board would be a violation of the Sunshine Law; communications can also be via phone, email, texts, etc. The public records law has retention requirement; to maintain and make the records available to the public. He stated he would be teaching at the FMCA Dodd Short Course, Commissioner's Caucus and go into more detail on the Sunshine Law and Ethics then.

- **THERE WAS NO MOTION ON THIS ITEM**

### **Item 2: ELECTION of OFFICERS (Chairperson, Vice-Chairperson, and Secretary/Treasurer) ~ Board of Commissioners**

- Chairperson Howell asked if there were any nominations for the Chairperson and Commissioner LeBlanc nominated Commissioner Gary Howell.

#### **A. A motion was made to elect Commissioner Gary Howell as Chairperson.**

- Motioned by: Commissioner LeBlanc
- Seconded by: Commissioner Moeller
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

- Commissioner LeBlanc nominated Commissioner Jeanne Moeller as Vice-Chairperson.

#### **B. A motion was made to elect Commissioner Jeanne Moeller as Vice-Chairperson.**

- Motioned by: Commissioner LeBlanc
- Seconded by: Commissioner Girvan
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

- Commissioner Howell nominated Commissioner Gina LeBlanc as Secretary/Treasurer.

#### **C. A motion was made to elect Commissioner Gina LeBlanc as Secretary/ Treasurer.**

- Motioned by: Commissioner Howell
- Seconded by: Commissioner Moeller
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

### **Item 3: RECOGNITION OF 2018 CHAIRPERSON'S SERVICE ~ New Chairperson**

- Vice-Chairperson, Commissioner Jeanne Moeller presented a plaque to Commissioner Howell honoring him and his service in 2018 as chairperson. Pictures were taken.

- **THERE WAS NO MOTION ON THIS ITEM**

**Item 4: NEW COMMISSIONER'S STATEMENT** ~ *Commissioner Trish Becker*

- Commissioner Becker stated that tonight, as she was sworn in, she held a Greek American Dictionary in her hand, which was the same one her father held in his hand when he arrived in the U.S. as a Greek immigrant. She thanked the St. Johns County residents for believing in her; she has been learning from the other side of the desk for the last thirteen months and thanked past Commissioner Brandhorst for her service for 8 years; she is dedicated to doing the right thing for St. Johns County residents, is excited to join the Education Committee and looks forward to what can be accomplished in the next 4 years.

**REPORTS:**

1. **Director** ~ Dr. Xue; Dept. of Health lifted the Mosquito-borne disease advisory; winter training will include CPR, Fly-In Class, & Dodd Short Courses; Dr. Dixon left for a job with the USDA, interviewed Dr. Caroline Efstathion for the Molecular Biologist position, she begins January 28, 2019.
2. **Attorney** ~ Mr. Flowers; congratulated re-elected and newly elected officers and welcomed newly elected Commissioner Becker.

**COMMISSIONER COMMENTS:**

**Commissioner Becker** ~ thanked everyone as they work hard here and the public appreciates it.

**Commissioner LeBlanc** ~ thanked the staff for everything they do.

**Commissioner Girvan** ~ when he was appointed, he was handed a huge pile of information from staff and stated it was well prepared and complimented staff. He knows we have a lot to do and he is interested in ways to save money and doing it efficiently and looks forward to it.

**Commissioner Moeller** ~ asked Mr. Bill Youker, Harrell Construction if the permit on the greenhouses was being put in this week or should we have it back this week? Mr. Youker stated that originally when the permits were put in, they were associated with building 300, so they had to do a modification for each building as stand alone, all went through at that time except for building 500, they have since cleared up those issues for building 500 and expect the permit to be approved fairly quickly if we can get the Fire Marshall to move forward on the approval.

**Commissioner Howell** ~ thanked the staff, what he hears from the public is always positive concerning staff and commissioners; thanked the board for electing him as Chairperson again but doesn't want to hold that position next year, he wants to look at the 5 year plan and approach each item; he wants to be visible to the public and more involved and looks forward to looking into the District's name change; he wants to continue to be conservative and thanked Dr. Xue for being a conservative Director.

**ATTACHMENTS: ~**

1. *None*

**ADJOURNMENT:**

Chairperson Howell adjourned the meeting at 6:26 P.M.

ATTEST   
Chairperson, Commissioner Gary Howell

  
Secretary/Treasurer, Commissioner Gina LeBlanc

*These minutes are not intended to be a verbatim transcript of this meeting and could easily be misinterpreted by a reader who was not present. To obtain a full and accurate record of the meeting, an individual should view/listen to the entire proceedings via the District's DVD visual/recording system.*