

Anastasia Mosquito Control District of St. Johns County

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BOARD OF COMMISSIONERS

Gary Howell, Chairperson
Catherine Brandhorst, Vice-Chairperson
Jeanne Moeller, Secretary/Treasurer
Gina LeBlanc, Commissioner
Jacqueline Rock, Commissioner



DISTRICT DIRECTOR

Dr. Rui-de Xue



Thursday, February 9, 2017

Next Meeting(s): Thursday, March 9, 2017 – 6:00 PM

MINUTES

The regular Board meeting for the Anastasia Mosquito Control District of St. Johns County was held on Thursday, February 9, 2017, at 6:00 PM

Board members in attendance:

Mr. Gary Howell, Chairperson
Mrs. Catherine Brandhorst, Vice-Chairperson
Mrs. Jeanne Moeller, Secretary/Treasurer
Mrs. Gina LeBlanc, Commissioner
Mrs. Jacqueline Rock, Commissioner

Also in attendance:

Dr. Rui-De Xue, Director
Mr. John Wallace, Lewis Longman & Walker (*Standing in for Mr. Wayne E. Flowers, Attorney*)

Chairperson Howell called the meeting to order.

Commissioner Howell led the invocation and the Pledge of Allegiance to the flag.

Roll Call: Chairperson Howell noted ~ All were present.

CITIZEN PARTICIPATION: For Items not on the Agenda ~ None

APPROVAL OF AGENDA: Chairperson Howell called for approval of the Agenda.

A. A motion was made to approve the Agenda as presented.

- Motioned by: Commissioner Rock
- Seconded by: Commissioner Moeller
- VOTE accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

APPROVAL OF CONSENT AGENDA: Chairperson Howell called for approval of the Consent Agenda.

A. A motion was made to approve the Consent Agenda as presented.

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner Brandhorst
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

Consent Items ~ APPROVAL OF:

1. Treasurer's Report
2. Vouchers (*Cancelled Checks*)
3. Chemical Inventory
4. Minutes: Regular Board Meeting of January 12, 2017 at 6:00 P.M.
5. Dr. Xue to attend CDC Zika Vector Summit, Atlanta, GA., Feb. 27th - 28th
6. Proposed Sales Contract for 500 Old Beach Road, Anastasia Island Property
7. Budget Amendments ~ Grants and Donations (DOH Zika Grant 3rd Qtr. Receipt - \$26,471.56) and (Capital Outlay: Vehicles - \$19,000.00)

UNFINISHED BUSINESS:

Item 1: APPROVAL AND AWARD RFP FOR CONSTRUCTION OF 8 ACRE SOUTH PARCEL PROPERTY

~ Mr. Richard Weaver

- Mr. Weaver stated that 18 companies asked for Bid packages, 4 asked for RFI (Request for Information), DiMare Construction, Sequil Systems, ABBA Construction of Jacksonville, and Harrell Construction. Only one company, Harrell Construction, submitted a Bid. The total Bid price was approximately 3.8 million dollars.
- Dr. Xue stated that we need 1.2 million dollars for operating expenses for the rest of this fiscal year, we have approximately 6.297 million in the budget, have received \$320,000 in tax money, we should also receive: approximately \$250,000 from FEMA from Hurricane Matthew; \$26,000 from DOH Grant; \$10,000 from the sale of the Old Beach Road property; 1 million dollars, which will be divided, on our cooperation with the University of Florida, Lee County, and the USDA on a CDC Grant for Zika and *Aedes aegypti* ; and \$25,000 from MCK for testing. By the end of September we should have \$7 million in the bank and this will leave \$2 million in reserves, after the project. He confirmed that we would not raise the millage rate for this project.

PUBLIC COMMENT: Ms. Vivian Browning, 30 Beachcomber Way, St. Augustine, FL; approves of this project and talked to Dr. Xue about spreading the expenses for the project over a two year period, and stated because of Zika, we have to be ready and show the public that we do everything that we can to prevent it.

A. A Motion was made to approve and award the RFP for the construction of the 8 acre south parcel property to Harrell Construction.

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner Rock
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

Item 2: FINANCIAL AND AUDITOR COMMITTEE REPORT ~ Commissioner Catherine Brandhorst

- Commissioner Brandhorst stated we have collected 91% of our budget so far and approximately \$60,000 in Grant money; we expect to have the Auditor's Report done and ready for the March meeting; there is 1.5 million in the budget this year for the construction of the 8 acre parcel property project and the rest will be in next year's budget.
 - **THERE WAS NO MOTION ON THIS ITEM.**

NEW BUSINESS

Item 1: FMCA TALLAHASSEE LEGISLATION MEETING DISCUSSION (March 14-15, 2017) ~ *Commissioner Jeanne Moeller*

- The main talking points are FMCA requesting a budget of \$3.86 million due to Zika, Dengue Fever, and Chikungunya and is requesting increasing the UF-IFAS recurring funding by \$500,000 for continued research and making positions permanent there. Commissioner Moeller stated they are not lobbying, they are educating the legislators and that we have a professional lobbyist, Mr. Chris Lyons with Lewis, Longman and Walker.

- **THERE WAS NO MOTION ON THIS ITEM.**

Item 2: AUTHORIZE: (a. and b. below) ~ *Dr. Rui-De Xue*

a. Draft RFP for Aerial Spraying:

- Dr. Xue stated this may be two separate awards: one for the large areas of more than 100,000 acres for adulticiding and emergencies and the small areas of under 100,000 acres for larvaciding and surveillance. After questions from the Board, Mr. Wallace suggested putting provisions in the RFP that we may have more than 1 vendor and we will enter into an MOU with another county for emergency spraying.

A. A Motion was made to Authorize Staff to Draft the RFP for Aerial Spraying.

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner LeBlanc
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

b. Staff to Develop MOU with Lee County Mosquito Control District for Emergency Aerial Spraying

B. A motion was made to Authorized Staff to Develop an MOU with Lee County Mosquito Control District for Emergency Aerial Spraying.

- Motioned by: Commissioner Moeller
- Motion Seconded by: Commissioner LeBlanc
- VOTE accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY.**

Item 3: BOARD MEETING DATE AND TIME DISCUSSION AND APPROVAL ~ *Board Members*

- The Board discussed moving the time and possibly the day of the Board meetings, due to some Board members that have other meetings that they would like to attend which fall on Thursday evenings and also the fact that staff are staying late to wait on the meeting to begin and that getting out of the meetings at a decent hour would be advantageous for everyone. Due to time conflicts of one of the commissioners, it was decided to leave the meetings at 6:00 PM on the second Thursday of each month.

- **THERE WAS A CONSENSUS OF THE BOARD TO LEAVE THE MEETINGS AT 6:00 P.M. ON THE SECOND THURSDAY OF EACH MONTH.**

REPORTS:

1. **Director** ~ Dr. Xue stated that last year we had more sentinel chickens that tested positive for EEE; besides the CDC Grant for Zika and *Aedes aegypti*, another CDC grant for \$7,000 will allow us to hire interns to work here at AMCD; the Annual Program Report is done and is an attachment in the Board books and we will take some copies to Tallahassee Legislative Days in March; the Annual Workshop Program is completed and on our website; March 7th we will have an Education Committee meeting and will detail the schedule for the Workshop; we have started winter training and have hired a new Supervisor, Mr. Tom Columbus who has a Master's Degree in Biology and Entomology in California, is a former Director for Glenn County, Georgia Mosquito Control, and a project manager in Africa for Malaria and vector mosquito control; the season is starting earlier this year and we are preparing so everything is ready to begin next month.
2. **Attorney** ~ Mr. Wallace had nothing further to add.

COMMISSIONER COMMENTS:

- Commissioner Moeller** ~ pertaining to information in the Annual Program Report, please note that Mr. Christopher Bibbs and staff have worked hard in public education (doing over 100 outreach programs and put out over 20,000 flyers this year for public events). Thanked staff for all their hard work.
- Commissioner Howell** ~ thanked Commissioner Moeller for all her hard work and thanked staff for all they do and asked for prayers for the Commissioners and staff flying to California for the AMCA Annual meeting.
- Commissioner Brandhorst** ~ congratulations to Commissioner Moeller on the good program for the Commissioners Caucus for the Dodd Short Course.
- Commissioner LeBlanc** ~ thought the Commissioner's Caucus was good, as well as the Food For Thought Workshop and it was good to see all the Commissioners participating, as well as hearing of all the science that goes into mosquito control that is beneficial to the business side as well as the environment.
- Commissioner Rock** ~ thanked Commissioner Moeller for organizing the speakers for the Commissioner's Caucus at the Dodd Short Courses and Dr. Xue, as the FMCA President, for signing her certificate for continued education credits.

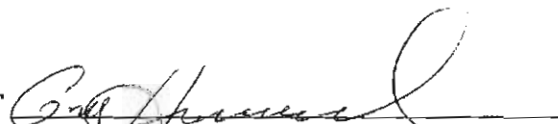
ATTACHMENTS: ~


1. *2016 Annual Program Report*

ADJOURNMENT:

Chairperson Howell adjourned the meeting at 7:09 P.M.

ATTEST


Chairperson, Commissioner Gary Howell


Secretary/Treasurer, Commissioner Jeanne Moeller

These minutes are not intended to be a verbatim transcript of this meeting and could easily be misinterpreted by a reader who was not present. To obtain a full and accurate record of the meeting, an individual should view/listen to the entire proceedings via the District's DVD visual/recording system.