

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, FL 32092
Telephone: (904)-471-3107 * Fax (904) 471-3189 * Web: www.amcdsjc.org

BOARD OF COMMISSIONERS

Gary Howell, Chairperson
Gina LeBlanc, Vice-Chairperson
Jacqueline Rock, Secretary/Treasurer
Catherine Brandhorst, Commissioner
Jeanne Moeller, Commissioner



DISTRICT DIRECTOR

Dr. Rui-de Xue



Thursday, February 15, 2018

Next Meeting(s): Thursday, March 15, 2018 – 5:00 PM

MINUTES

The regular Board meeting for the Anastasia Mosquito Control District of St. Johns County was held on Thursday, February 15, 2018, at 5:00 PM.

Board members in attendance:

Mr. Gary Howell, Chairperson
Mrs. Gina LeBlanc, Vice-Chairperson
Mrs. Jacqueline Rock, Secretary/Treasurer
Mrs. Jeanne Moeller, Commissioner

Absent:

Mrs. Catherine Brandhorst, Commissioner (due to illness)

Also in attendance:

Dr. Rui-De Xue, Director
Mr. John Wallace, Lewis Longman & Walker (*Standing in for Mr. Wayne Flowers - had a prior engagement*)

Chairperson Howell called the meeting to order.

Commissioner Howell led the invocation and the Pledge of Allegiance to the flag.

Roll Call: Chairperson Howell noted ~ All were present except Commissioner Brandhorst

CITIZEN PARTICIPATION: For Items not on the Agenda ~ Mrs. Cheryl Howell, 170 Harvest Lane, St. Augustine, Fl. Mrs. Howell spoke concerning the safety of Commissioners and everyone who comes to the meetings, based on recent shootings. She suggested that we consider having a certified public officer at the meetings.

Commissioner Howell stated this can be put on the Agenda next month to discuss this.

APPROVAL OF AGENDA: Chairperson Howell called for approval of the Agenda.

A. A motion was made to approve the Agenda as presented.

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner LeBlanc
- VOTE accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

APPROVAL OF CONSENT AGENDA: Chairperson Howell called for approval of the Consent Agenda.

A. A motion was made to approve the Consent Agenda as presented.

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner LeBlanc
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

Consent Items ~ APPROVAL OF:

1. Treasurer's Report
2. Vouchers (*Cancelled Checks*)
3. Chemical Inventory
4. Minutes: Regular Board Meeting – January 11, 2018 at 5:00 PM
5. Move March Board Meeting from the 8th to March 15, 2018 at 5:00 PM due to AMCA Annual Meeting and attorney's travel.
6. Adoption of Resolution 2018-01 for 2018 Elections
7. Budget Calendar 18/19
8. Budget Amendments ~ \$8,000 Interest Earned, (\$8,000) Operating Expenses, and \$30,000 Mobile Solution Software Phone App

UNFINISHED BUSINESS:

Item 1: Aerial Committee Report ~ Mr. Richard Weaver

- Mr. Weaver gave an update on the January 18th and February 12th, 2018 meetings: Mr. Brad Gunn, (retired pilot from Beach Mosquito Control District) Dr. Xue, and Mr. Weaver all visited Lee County and did visual inspections of the aircraft that will be in their surplus, the aircraft would be sold to include all spray equipment; they looked at and discussed the facility plans for the aircraft hangar, helipad, ramp, chemical supply, and fuel facility and noted additional needs - more storage and lighting on ramp, power and compressed air, the helipad and approach and departure angels, water to the helipad, and Harrell Construction has since incorporated these ideas into their design; reviewed a PowerPoint from Mr. Peter Paul Leone (Volusia Mosquito Control pilot); they discussed the pilot's job description and will submit the draft to the committee in March; discussed the first year's program budget; reported on site visit to the Sheriff's Department Aviation unit and East Flagler Mosquito Control and the committee's cooperation suggestion with them was well received; the application to the FAA was submitted November 2017 and they should respond to it in 90 days (by Feb. 27th) and the FDOT application needs to wait on the FAA approval on the heliport.

- **THERE WAS NO MOTION ON THIS ITEM**

Item 2: Regulation and Process for Bidding for other Mosquito Control District Surplus Equipment ~ Mr. John Wallace, Lewis Longman & Walker

- Mr. Wallace stated that Section 6.3.3 of the Purchasing policy shows the exception to requiring a competitive bid, and it will apply here as long as the price for the purchase is better than what we

could get on the private market. The helicopter would be an acceptable purchase and then the competitive bidding process would not be required. Dr. Xue noted the procedure: the Lee County Board approves the surplus, then it is sent to the Department of Agriculture and they announce it to give all Mosquito Control Districts an opportunity and after 2 weeks if there are no proposals, it will go to local government agencies, if no response after another 2 weeks, it will go to private organizations and then after two weeks, if no proposals, then it will go to public auction. The Lee County helicopter should be surplussed around April, they will set up a minimal bidding process which is currently marketing at 1.5 million, then we can put a deposit on it to hold it and we would put it in the budget for Oct. 1, 2018. Commissioner comments included: the money would come from past hurricane FEMA reimbursements, reserves and the sale of the North Station property.



A. A motion was made to give staff authorization to place a deposit on the surplus helicopter from the Lee County Mosquito Control District for up to \$200,000.

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner LeBlanc

Mr. Wallace suggested an amendment to this motion that it state that it is not to exceed 10 percent of the purchase price.

B. The motion was amended to give staff authorization to place a deposit on the surplus helicopter from the Lee County Mosquito Control District for up to \$200,000 but not to exceed 10% of the purchase price.

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner LeBlanc
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

NEW BUSINESS

Item 1: FMCA Tallahassee Legislation Meeting Report ~ Commissioner Jeanne Moeller

- Commissioner Moeller attended the FMCA Tallahassee Legislation Meeting on Tuesday, February 6, 2018 where the main conversation was on the Trade Secret Bill that is not wanted to proceed in the Senate; met with Dept. of Agricultural and other FMCA Board members – they will be opening Chapter 388, & Statute 5E13 for 2019 Legislative session, so they may change us to the 5E-13 not Chapter 388, as they no longer correlate to each other. They met with 45 legislators and none seem to have a problem with our budget. \$2.66 million is budgeted and 20% of that income will go directly to research, IFAS is working with them to get \$500,000 which are temporary grants.
- **THERE WAS NO MOTION ON THIS ITEM**

Item 2: Discussion and Approval of AMCA Washington, D.C. Conference Items ~ Commissioner Jeanne Moeller

- Commissioner Moeller stated the Washington, D.C. Conference is May 14-16, 2018. She was asked to be team leader and will see Legislators from Districts 3, 4, 5, 6, and 7. The AMCA should have talking points for this by the first of April. Commissioners going to this are Commissioners' Jeanne Moeller and Jacqueline Rock.
- **THERE WAS NO MOTION ON THIS ITEM**

REPORTS:

1. **Director** ~ Dr. Xue stated there a report from the Dept. of Health of one EEE positive horse in Flagler Estates then two weeks later they reported it negative and during that time, Dr. Dixon reported 18-20 vector mosquitoes being caught in traps; salt marsh mosquito complaints are already coming from around the lighthouse area; we are continuing larval control; winter training was completed; Dr. Xue went to the WHO Vector Control meeting last week and met the expert of WHO, and he will be our key note speaker next year at our annual Workshop and look at our qualifications for our application to the WHO organization Center for Evaluation.
2. **Attorney** ~ Mr. Wallace stated he had nothing further to add.

COMMISSIONER COMMENTS:

Commissioner Moeller ~ why do we ask for Public Speakers addresses, we need to consider NOT asking for their addresses; we need to make changes to the policies as they need updated; suggested getting an update on the budget in April on where we are and see what leeway we may have, in relation to the aircraft purchase.

- o **Mr. Wallace stated he will look into the legalities of asking for addresses from public speakers.**

Commissioner Howell ~ mosquito control is taking large steps in the aerial program and possible purchase of the helicopter, in protecting our citizens; in our minds and hearts, we feel for the shooting victims and their families; we have to have peace; the St. Johns County people need to understand what we do and how we feel about our job

Commissioner Brandhorst ~ absent.

Commissioner LeBlanc ~ thanked staff for their hard work and Mr. Weaver for the hard work on the aerial program

Commissioner Rock ~ pleased with Mr. Weaver's report on the aerial program; congratulated Mr. Bibbs on passing his Ph.D. written exams; she will be meeting Dr. Xue and staff with the Education Committee meeting; is heartbroken for the families in South Florida's shooting tragedy at the school; there is a correlation between what we do and the epidemic (of shootings) as a disease of our society

ATTACHMENTS: ~

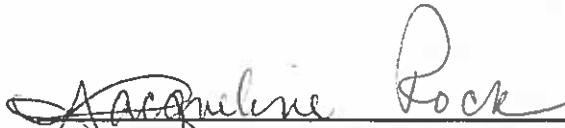
1. *None*

ADJOURNMENT:

Chairperson Howell adjourned the meeting at 6:02 P.M.

ATTEST


Chairperson/Commissioner Gary Howell


Secretary/Treasurer, Commissioner Jaqueline Rock

These minutes are not intended to be a verbatim transcript of this meeting and could easily be misinterpreted by a reader who was not present. To obtain a full and accurate record of the meeting, an individual should view/listen to the entire proceedings via the District's DVD visual/recording system.