

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, FL 32092
Telephone: (904)-471-3107 * Fax (904) 471-3189 * Web: www.amcdsjc.org

BOARD OF COMMISSIONERS

Gary Howell, Chairperson
Catherine Brandhorst, Vice-Chairperson
Jeanne Moeller, Secretary/Treasurer
Gina LeBlanc, Commissioner
Jacqueline Rock, Commissioner



DISTRICT DIRECTOR

Dr. Rui-de Xue



Thursday, March 9, 2017

Next Meeting(s): Thursday, April 13, 2017 – 6:00 PM

MINUTES

The regular Board meeting for the Anastasia Mosquito Control District of St. Johns County was held on Thursday, March 9, 2017, at 6:00 PM

Board members in attendance:

Mr. Gary Howell, Chairperson
Mrs. Catherine Brandhorst, Vice-Chairperson
Mrs. Jeanne Moeller, Secretary/Treasurer
Mrs. Gina LeBlanc, Commissioner
Mrs. Jacqueline Rock, Commissioner

Also in attendance:

Dr. Rui-De Xue, Director
Mr. John Wallace, Attorney, Lewis Longman & Walker
Mr. Wayne E. Flowers, Attorney
Mr. Bill Youker, V.P., Harrell Construction Co.

Chairperson Howell called the meeting to order.

Commissioner Howell led the invocation and the Pledge of Allegiance to the flag.

Roll Call: Chairperson Howell noted ~ All were present with the exception of Commissioner LeBlanc who arrived at 6:09 PM due to a traffic jam because of an accident and Mr. Flowers who arrived later in the meeting as he was unavoidably detained in a meeting in Orlando.)

CITIZEN PARTICIPATION: For Items not on the Agenda ~ Mr. Bill Youker, Vice-President, Harrell Construction Co., 4185 Sunbeam Road, Bldg. 200, Jacksonville, FL: Mr. Youker stated that they represent Varco Pruden Industries and every year this company has a Hall of Fame competition, and Harrell Construction entered the AMCD Base Station Complex project into the competition and we won the Varco Pruden Hall of Fame Award; it will be officially announced in two weeks at their national meeting and then published in the national publication for metal buildings and we will get a plaque.

APPROVAL OF AGENDA: Chairperson Howell called for approval of the Agenda.

A. A motion was made to approve the Agenda as presented.

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner Brandhorst
- VOTE accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

APPROVAL OF CONSENT AGENDA: Chairperson Howell called for approval of the Consent Agenda.

A. A motion was made to approve the Consent Agenda as presented.

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner Rock
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

Consent Items ~ APPROVAL OF:

1. Treasurer's Report
2. Vouchers (*Cancelled Checks*)
3. Chemical Inventory
4. Minutes: Regular Board Meeting of February 9, 2017 at 6:00 P.M.
5. Commissioner and Director to attend AMCA's DC Legislation Meeting (May 15-17, 2017) and FES Meeting in Puerto Rico (July 16-22, 2017)
6. Approval of Harrell Construction Company Contract for 8 Acre South Parcel Complex Construction
7. Budget Calendar FY 17/18
8. Quarterly Budget Analysis
9. Budget Amendments ~ *Capital Outlay/Thermal Cycler \$3,126.25*

UNFINISHED BUSINESS:

Item 1: AUDITOR'S REPORT (FY15/16) FOR PERIOD ENDING SEPTEMBER 30, 2016, Ppt

~ Ms. Julieann Klein

- Ms. Julieann Klein presented her PowerPoint presentation for the Audit Report for Fiscal Year 2015/2016, period ending September 30, 2016. There were no issues with communication, the financial statements presented fairly, there were no violations on internal control and compliance, no significant deficiencies or material weaknesses, and no control deficiencies. She noted things to remember; discuss and implement a policy on maintaining an adequate fund balance, especially with the building of the base station complex and south parcel projects.

A. A Motion was made to accept and approve the Auditor's Report (FY 15/16) for period ending September 30, 2016, as presented.

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner LeBlanc
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

Item 2: AWARD RFP FOR AERIAL SPRAYING (LARGE AREAS) ~ Mrs. Kay Gaines

- Mrs. Gaines stated that 5 RFP packages were requested and 3 returned; Vector Disease Control International, Clarke Environmental Mosquito Management Inc., and Application Dynamics LLC. Application Dynamics did not qualify due to incorrect pricing format. Both qualifying companies proposed an application rate of .66 ounces per acre. Vector Disease Control proposed \$1.87 per acre with chemical included and scored 94.8; Clarke proposed \$1.93 per acre with chemical and scored 82.7. The committee recommended awarding the contract to

Vector Disease Control International. Dr. Xue reported that Mr. Flowers called him and stated we couldn't do what was recommended for the Small area RFP and therefore, we will do a BID for the emergency aerial spraying for small areas and bring it back on the April Agenda.

A. A motion was made to award the RFP to Vector Disease Control International for Emergency Aerial Spraying of large areas, as recommended.

- Motioned by: Commissioner Brandhorst
- Seconded by: Commissioner Moeller
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

NEW BUSINESS

Item 1: DISCUSSION AND APPROVAL ON STERILE INSECT TECHNIQUE FOR *Aedes aegypti* ERADICATION IN ST. AUGUSTINE ~ Dr. Rui-De Xue

- Dr. Xue stated this technique has been available almost 30 years and is used in Africa and India; the technique is to rear mosquitoes, treat them with radiation, and then release the male mosquito to mate with field female mosquitoes, which will in turn produce NO off-spring. Dr. Xue spoke with the University of Florida, the USDA, and the Center for Disease Control and they have a grant opportunity for this. We will collect the mosquitoes from downtown St. Augustine and bring to the AMCD lab for rearing, then send them to UF to treat the males with radiation, they will send them back and then we will release them in the downtown area and will then check the affected area, using traps, landing rate counts, etc. to see how well it works. We will need to assure the public that we aren't putting out diseased mosquitoes, and possibly set up Open House events to educate the public.

A. A motion was made to approve the Sterile Insect Technique for *Aedes aegypti* eradication in St. Augustine.

- Motioned by: Commissioner Moeller
- Motion Seconded by: Commissioner LeBlanc
- VOTE accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

Mr. Flowers arrived at this time.

Item 2: EDUCATION COMMITTEE MEETING REPORT ~ Commissioner Jacqueline Rock

- Commissioner Rock stated the Education Committee meeting was held March 7th at 9:30 A.M. and ran until approximately 12:30 P.M. She will be working with Education Specialist, Ms. Molly Clark over the next month on Facebook, Twitter, Instagram, and other social media. They discussed updating the webpage and putting some notification on it that lets people know that it's in the process of being updated, we can share meeting information, honey bee registration information, and work on creating public education strategies. She spoke with the Supervisor, Mr. Columbus and pertaining to his morning meetings with the technicians, gave her the idea for us to spotlight individual technicians on the website, she wants the public to come to us via our information on our website.

- **THERE WAS NO MOTION ON THIS ITEM.**

REPORTS:

1. **Director** ~ Dr. Xue reported there were 41 service requests in February, 1 confirmed travel related Zika Case; he was invited and attended the CDC Atlanta Zika Summit, all is ready for the 14th annual Workshop, all are invited to the March 28th evening Dinner and lecture, please contact Ms. Hall to

obtain a head count. Dr. Joseph Joyner, former Superintendent of St. Johns County School Board and now president of Flagler College, will be a speaker at the Workshop. The SE Regional Center for Vector Borne Disease at UF, hired 2 UNF grant funded interns and hired one at AMCD, another one will be from outside of Florida. The CDC/AMCA Training Host asked the AMCD District to be the training center. They will pay us for use of the facility at a daily rate and they will pay for Dr. Xue and Mr. Bibbs to attend the training for this in New Jersey.

2. **Attorney** ~ Mr. Wallace had nothing to add.
 - ~ Mr. Flowers reminded the Board that he had recommended updating the Public Records Policy and he will have this on the April Agenda as a Draft Policy.
 - o **This was approved by a CONSENSUS of the Board of Commissioners.**

COMMISSIONER COMMENTS:

Commissioner Moeller ~ She thanked Dr. Xue and staff for the Workshop project and reminded everyone there are 20 CEU's for the Workshop, the agenda includes national and international speakers, she and Commissioner Howell are attending Tallahassee days, there is a bill in House 2127 "FMCA won't sponsor or support as it is to do with Surveillance for 5 Panhandle counties for \$700,000 and the scientist on this guaranteed to eliminate mosquito control disease. They have 1 appointment with Senator Hudson and will know more tomorrow on the other appointments. We are asking for 3.8 million dollars.

Commissioner Howell ~ It's our job to see the representatives to help them understand what we need or want as mosquito control and that we need to vote for it. He thanked staff, commissioners, both attorneys and the citizens of St. Johns County and stated that we need to stay positive.

Commissioner Brandhorst ~ She thanked everyone for their prayers for her quick recovery from surgery.

Commissioner LeBlanc ~ She apologized for her lateness which was due to traffic because of a major accident and stated that the Sterile Mosquito Technique will be great.

Commissioner Rock ~ She expressed her gratitude to all the Board and staff and is thrilled to be here at AMCD, we are lucky in St. Johns County, great Director and staff, and she is ready to get out and help with public relations.

ATTACHMENTS: ~

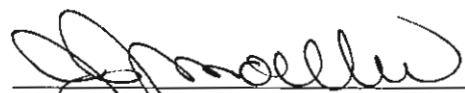
1. *14th Arbovirus Surveillance and Mosquito Control Workshop Program Agenda*

ADJOURNMENT:

Chairperson Howell adjourned the meeting at 7:16 P.M.

ATTEST 

Chairperson, Commissioner Gary Howell



Secretary/Treasurer, Commissioner Jeanne Moeller

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