

# Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, FL 32092  
Telephone: (904)-471-3107 \* Fax (904) 471-3189 \* Web: [www.amcdsjc.org](http://www.amcdsjc.org)

## BOARD OF COMMISSIONERS

Gary Howell, Chairperson  
Gina LeBlanc, Vice-Chairperson  
Jacqueline Rock, Secretary/Treasurer  
Catherine Brandhorst, Commissioner  
Jeanne Moeller, Commissioner



## DISTRICT DIRECTOR

Dr. Rui-de Xue



Thursday, April 12, 2018

Next Meeting(s): Thursday, May 10, 2018 – 5:00 PM

## MINUTES

The regular Board meeting for the Anastasia Mosquito Control District of St. Johns County was held on Thursday, April 12, 2018, at 5:00 PM.

Board members in attendance:

Mr. Gary Howell, Chairperson  
Mrs. Gina LeBlanc, Vice-Chairperson  
Mrs. Jacqueline Rock, Secretary/Treasurer  
Mrs. Catherine Brandhorst, Commissioner (due to illness)  
Mrs. Jeanne Moeller, Commissioner

Also in attendance:

Dr. Rui-De Xue, Director  
Mr. Wayne Flowers, Attorney

Chairperson Howell called the meeting to order.

Commissioner Howell led the invocation and the Pledge of Allegiance to the flag.

Roll Call: Chairperson Howell noted ~ All were present

**CITIZEN PARTICIPATION:** For Items not on the Agenda ~

- Mr. Carl Taylor, 283 River Forest Lane, (Picolata), St. Augustine, FL: He came to show support for the purchase of a helicopter for aerial spraying for mosquito control; has lived in the county over 50 years, stated that spraying by truck is less effective than spraying by air, as it reaches areas not accessible by truck, and the state's assistance takes forever.
- George McLatchey, 113 Mercutio Lane, St. Augustine, FL 32092: He has been a resident of St. Johns County since 1958, supports the purchase of the helicopter and aerial spraying, we have a responsibility and obligation to our citizens to protect them and provide a safe and healthy environment and helicopters can be used to survey breeding areas, he also stated that the 2017 CDC report showed that the combined aerial approach, along with ground spraying, delivered more effective results.

**APPROVAL OF AGENDA: Chairperson Howell called for approval of the Agenda.**

**A. A motion was made to approve the Agenda as presented.**

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner Rock
- VOTE accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

**APPROVAL OF CONSENT AGENDA: Chairperson Howell called for approval of the Consent Agenda.**

**A. A motion was made to approve the Consent Agenda as presented.**

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner LeBlanc
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

**Consent Items ~ APPROVAL OF:**

1. Treasurer's Report
2. Vouchers (*Cancelled Checks*)
3. Chemical Inventory
4. Minutes: Regular Board Meeting – March 15, 2018 at 5:00 PM
5. 10150 Cartwheel Bay Avenue, St. Johns, FL, North Station Property Sale Contract
6. Surplus Property
7. Budget Amendments (\$1,000 from Misc. Revenue & \$5,00 from Contingency/ \$6,000 to Travel and Per Diem)
8. Field Experiment of MosquitoMate (Item added after Proposed Agenda sent out)

**UNFINISHED BUSINESS:**

**Item 1: DISCUSSION OF COMMISSIONER HANDBOOK REVISION ~ *Commissioner Jeanne Moeller***

- Commissioner Moeller made a motion to approve the revision of the Commissioner's Handbook as presented by staff and have it printed and distributed to all Commissioners and the attorney.

**A. A motion was made to approve the Commissioner's Handbook Revision as presented.**

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner LeBlanc
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

**Item 2: APPROVAL OF SPRINGSTAR AND NIH GRANT (AGO CONTRACT) ~ *Dr. Rui-De Xue***

- NIH Grant, AGO Traps Evaluation: last year we had 1,000 traps and \$30,000 in funding for this project that was conducted in 6 community subdivisions in St. Augustine and they were happy with the new technology and control of Zika and Dengue Fever mosquitoes. This year we will have a large deployment of the AGO traps in 6 community subdivisions and we received an additional 2,000 AGO traps and \$117,000 in funding which will be used to hire technicians and students to conduct the project from May to October 2018.

**A. A motion was made to approve the Project as presented.**

- Motioned by: Commissioner Brandhorst
- Seconded by: Commissioner Moeller
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

## **NEW BUSINESS**

### **Item 1: FINANCIAL COMMITTEE MEETING REPORT** ~ *Commissioner Catherine Brandhorst*

- Commissioner Brandhorst: the meeting was April 5<sup>th</sup>, they reviewed the auditor's preliminary report and the final report will be submitted to the Board at the May Board meeting; at this time we are right on budget; they also reviewed the proposed budget for the aerial program and she stated that once we get the new helicopter, we will have additional expenses and we won't need seasonal people so we can lower the personnel costs; we will have an accurate COLA amount for the budget just prior to July 15<sup>th</sup>.
- Data Manger, Mr. Richard Weaver gave a handout to the Board and the attorney that showed the Proposed Aviation Budget – 18/19 and he stated this is a high end estimate and there will be more actual costs based on the type of helicopter purchased and the hiring of the pilot, once that is determined.
- Other Commissioners stated that until we get the aerial program up and running to see what we need, we won't be lessening personnel at this early date and the budget can be adjusted as needed.

○ **THERE WAS NO MOTION ON THIS ITEM**

### **Item 2: BOARD GUIDELINES AND DIRECTION DISCUSSION FOR FY 18/19 BUDGET** ~ *Board*

*Members and Dr. Rui-De Xue*

- Dr. Xue requested that the Board let him know what input they have for the budget; the Draft Budget will be delivered with the May Board meeting book, the deadline for the Work Plan Budget is July 15<sup>th</sup> along with the tentative millage rate; the construction progress will be given at the May Board meeting and the Aerial Committee will meet next month also; tomorrow we will have the North Station Property Sale money \$650,000 and we have \$230,000 from FEMA for Hurricane Matthew and we will still receive about another \$200,000 for Hurricane Irma, which will be the money for the helicopter purchase.
- Commissioner Moeller commented that our current millage rate is .2150 and based on the additional \$25,000 exemption that will be on the ballot to be effective with the 19/20 budget, the county is looking at a huge cut, which means ours will be cut (Dr. Xue's estimate, possibly by \$800,000), so we need to be proactive in setting the millage rate for 18/19 so in the 19/20 budget, it doesn't hit us all at once, as we are responsible for the health of the citizens of St. Johns County.

○ **THERE WAS NO MOTION ON THIS ITEM**

## **REPORTS:**

1. **Director** ~ Dr. Xue stated we had a successful Workshop with 185 attendees, the military and USDA could not attend this year as they had conflicts of meeting dates; we've hired 6 interns, 1 paid by UF, 1 will be paid for by MosquitoMate, Inc. and 2 will be paid for by SpringStar, Inc. and 2 we budgeted; we've hired 5 seasonal personnel, 3 that are returning from last year and two new ones, in May we will start their training; we have already started the surveillance and sentinel chicken program this month.
2. **Attorney** ~ Mr. Flowers; we are closing on the Cartwheel Bay property tomorrow, so the \$650,000 will be in the bank tomorrow.

## **COMMISSIONER COMMENTS:**

**Commissioner Brandhorst** ~ met with staff and wants to talk about the construction costs and how it affects the budget next year.

**Commissioner LeBlanc** ~ thanked staff for all their hard work.

**Commissioner Rock** ~ thanked Dr. Xue on the hard work in getting the Grants, it's important for her and is determined to see us get the aerial program launched; thanked Mr. Weaver on his hard work in the aerial program; would like Mr. McLatchey's statement published as it was a very good one; will be using the media policy to attend the board meetings while she is out of the country May 25<sup>th</sup> through August 25<sup>th</sup>, she will obtain the board books online during that time, she will bring back reports on the scientist meetings there and the International Congress meeting,

**Commissioner Moeller** ~ suggested the August 9, 2018 Board meeting be moved to August 30<sup>th</sup> so that Commissioner Rock could attend, as that will be a meeting for the Budget information and would like her to be able to give her input. She and Dr. Xue were in on the Legislative conference meeting today, are looking at doing things at the FMCA level, DACS is opening Chapter 388 and 5E-13 and we need to give input on that, also sent emails to Legislators for the May Washington Conference, thanked staff for their hard work.

- A. A motion was made to move the August 9, 2018 Board meeting at 5 P.M. to August 30, 2018 at 5 P.M.**
- Motioned by: Commissioner Rock
  - Seconded by: Commissioner Moeller
  - VOTE: Accepted unanimously by all commissioners
  - **MOTION PASSED UNANIMOUSLY**

**Commissioner Howell** ~ staff helps get things done; is sure staff is geared up and ready with all the rain we are getting; thanked Mr. McLatchey for coming today, he worked with him in prior years; we have a good team here and that helps make things work; and thanked the public for their support.

**ATTACHMENTS: ~**

1. *Intergovernmental Committee Minutes from April 5, 2017 (Sunsetted the Committee on that date)*

**ADJOURNMENT:**

Chairperson Howell adjourned the meeting at 5:58 P.M.

ATTEST   
Chairperson, Commissioner Gary Howell

  
Secretary/Treasurer, Commissioner Jaqueline Rock

*These minutes are not intended to be a verbatim transcript of this meeting and could easily be misinterpreted by a reader who was not present. To obtain a full and accurate record of the meeting, an individual should view/listen to the entire proceedings via the District's DVD visual/recording system.*