

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, FL 32092
Telephone: (904)-471-3107 * Fax (904) 471-3189 * Web: www.amcdsjc.org

BOARD OF COMMISSIONERS

Gary Howell, Chairperson
Jeanne Moeller, Vice-Chairperson
Gina LeBlanc, Secretary/Treasurer
Don Girvan, Commissioner
Trish Becker, Commissioner



DISTRICT DIRECTOR

Dr. Rui-de Xue



Thursday, May 09, 2019

Next Meeting(s): Thursday, June 20, 2019 – 5:00 PM

MINUTES

The regular Board meeting for the Anastasia Mosquito Control District of St. Johns County was held on Thursday, May 9, 2019, at 5:00 P.M.

Board members in attendance:

Mr. Gary Howell, Chairperson
Mrs. Gina LeBlanc, Vice-Chairperson
Mrs. Jeanne Moeller, Commissioner
Mr. Don Girvan, Commissioner
Mrs. Trish Becker, Commissioner

Also in attendance:

Dr. Rui-De Xue, Director
Mr. Wayne Flowers, Attorney

Chairperson Howell called the meeting to order.

Commissioner Howell led the invocation and the Pledge of Allegiance to the flag.

ROLL CALL: Chairperson Howell noted ~ All were present

CITIZEN PARTICIPATION: For Items not on the Agenda ~ None

APPROVAL OF AGENDA: Chairperson Howell called for approval of the Agenda.

A. A motion was made to approve the Agenda as presented.

- Motioned by: Commissioner Becker
- Seconded by: Commissioner LeBlanc
- VOTE accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

APPROVAL OF CONSENT AGENDA: Chairperson Howell called for approval of the Consent Agenda.

A. A motion was made to approve the Consent Agenda as presented.

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner LeBlanc
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

Consent Items ~ APPROVAL OF:

1. Treasurer's Report
2. Vouchers (*Cancelled Checks*)
3. Chemical Inventory
4. Minutes: Regular Board Meeting – April 11, 2019 at 5:00 PM
5. Independent Contractor Agreements for aircraft mechanics, Mr. Aaron Trudell and Mr. Greg Dorsey
6. Determination of Pilot and Aircraft Mechanic as Safety Sensitive Positions
7. Switch June 13, 2019 Board meeting to June 20, 2019 at 5:00 P.M. (and re-advertise)
8. Commissioners' Moeller and Howell to attend SOVE Annual Meeting in Puerto Rico, September 22-25, 2019
9. MosquitoMate Agreement Amendment (*Item added to Final Agenda*)
10. Budget Amendments ~ \$29,878.04 from Revenues to Expenditures

UNFINISHED BUSINESS:

Item 1: AMCD and PUTNAM COUNTY STAFF MEETING on MOSQUITO CONTROL SERVICE REPORT ~ Commissioner Gary Howell

- Commissioner Howell stated they met with Putnam County staff and since Mr. Gant retired, they don't have anyone handling their mosquito control. They have \$115,000 budget per year, 827 square miles of coverage, and their population is 72,600. Their county administrator wanted us to be their primary mosquito control but they did not give us what their expectations were. Therefore, we need more direction from them to continue discussions. We are waiting on them to contact us on this.
 - **THERE WAS NO MOTION ON THIS ITEM**

Item 2: DISCUSSION and APPROVAL of RENEWAL of AUDITOR CONTRACT (as recommended by Auditor Committee) and COMMITTEE MEETING REPORT ~ Commissioner Don Girvan

- Commissioner Girvan stated the committee met on April 23rd and discussed the auditor contract renewal. All members agreed she has extensive knowledge of the AMCD and its financials and since she has been the successful audit lead since 2003, they recommended renewal of the audit contract with Lombardo Spradley and Klein. He also commented that he and Julieann Klein, Lombardo Spradley Klein, CPA's, agreed that AMCD may need a junior BS Degree accountant in future because our growth and the aerial program, as well as the need to do succession planning.
 - A. **A motion was made to approve the Auditor's Contract with Julieann Klein, Lombardo Spradley and Klein, as presented.**
 - Motioned by: Commissioner Girvan
 - Seconded by: Commissioner Moeller
 - VOTE: Accepted unanimously by all commissioners
 - **MOTION PASSED UNANIMOUSLY**

NEW BUSINESS

Item 1: OPERATIONS COMMITTEE MEETING REPORT (4-29-19) ~ Commissioner Gary Howell

- Commissioner Howell stated; the Operations Committee met on April 29th and that they discussed the future aerial program, of which he is in favor of, and the needs lists for FY 19/20. He distributed a handout on some of the operations needs list and Dr. Xue stated the full needs list is in the front pocket of the Draft Budget Book that was put on the table for the Board to review for the June Board meeting.
 - **THERE WAS NO MOTION ON THIS ITEM**

Item 2: PLANNING COMMITTEE MEETING REPORT (5-1-19) ~ Commissioner Gina LeBlanc

- Commissioner LeBlanc stated; the Planning Committee met on May 1st and discussed the finishing touches on the research property: the green houses slab should be poured in approximately a month, the screened enclosures are complete, the chicken house ventilation is in the works, along with finishing some cages, aerial modifications approved, and discussion on the museum ~ will have succession, history, mosquito biology, disease vectors, technology from past and present, as well as mosquitoes and the building will be 4000 square feet. The program review, which will be done in 2020, will highlight our mosquito control strengths and weaknesses and the budget for it will be \$12,000. We are applying for Good Lab Practices Certificate, which gives more opportunity for testing and partnerships. Dr. Xue stated that the museum will be for public education and there will be no fee for local residents and others will be charged \$4-5 each. The inside of the museum will be funded through donations and grants.
 - **THERE WAS NO MOTION ON THIS ITEM**

Item 3: DISCUSSION and APPROVAL of COLLABORATION with DOD to DEVELOP EVIDENCE BASED ACTION THRESHOLDS for MOSQUITO CONTROL ~ Dr. Rui-De Xue

- Dr. Xue stated that during the Workshop two doctors discussed wanting to go into collaboration with AMCD on when and how we use pesticides. The funding will be used to hire a Biologist and a biological technician for the two to three year project and they will produce a book within the two to three years. He stated he would like the Board to approve this and then they will bring the contract back to the Board to approve.
 - A. **A motion was made to approve the collaboration with DOD to develop evidence based action thresholds for mosquito control, as presented.**
 - Motioned by: Commissioner Moeller
 - Seconded by: Commissioner LeBlanc
 - VOTE: Accepted unanimously by all commissioners
 - **MOTION PASSED UNANIMOUSLY**

REPORTS:

1. **Director** ~ Dr. Xue; there are two chicken sites, CR210 and here at AMCD, that have had chickens test positive for EEE. We will take action quickly for these areas. April was dry but the last few days there has been more rain and this week the mosquito population has increased. East Flagler has already started air spraying. He will be out May 20th through 31st. One week will be for vacation, the second week will be 40 work hours for the International Conference for Surveillance, as he is the Conference President.

2. **Attorney** ~ Mr. Flowers; with the legislative sessions wrapping up, he will report back to the Board at the June Board meeting on what has passed relative to mosquito control and/or Special Districts.

COMMISSIONER COMMENTS:

Commissioner Becker ~ attendance at the environmental event at Genung's Fish camp that she attended was over 100 people and she received a lot of good feedback from it and she invited them to our Open House in June; April 23rd she attended Otis Mason Student Council Club and spoke on what we do as a District and as Commissioners; is thankful we have a great education program; April 29th she helped cook for the residents of St. Francis House and talked to them about mosquito safety and invited the Board to consider volunteering there. Happy Mother's Day to all moms.

Commissioner LeBlanc ~ thanked the staff for all they do.

Commissioner Moeller ~ the budget for mosquito control moved through the House and Senate at \$2.66 million that includes \$500,000 for IFAS in Vero Beach, FL, the House approved \$3.8 million for IFAS but the Senate approved \$0, so they got nothing. The Legislative Committee is going to make recommendations on how IFAS spends the money and they would like to see an audit with IFAS to see how they use the money, as it is given specifically for mosquito control issues. We need to hire a full time aircraft mechanic now, rather than after October 1st (which is in the budget for FY 19/20 which begins October 1, 2019), as the season will be over by then.

Commissioner Girvan ~ he requested guidance from our attorney, Mr. Flowers, on the succession planning. Mr. Flowers stated this could be assigned to a committee or staff could work on a proposal for this and either one then would be brought back to the board to discuss and develop a policy on this. Mr. Girvan stated we need to address this.

Commissioner Howell ~ attended the Kiwanis club meeting that was held here and he met Mr. Phillips who was a curator for the museum that is off Riberia Street. He is interested in Mr. Pibbs, as Mr. Pibbs was AMCD's first employee and would be a good part of the information for the museum here, as he is part of our history.

ATTACHMENTS: ~

1. *None*

ADJOURNMENT:

Chairperson Howell adjourned the meeting at 6:10 P.M.

ATTEST 
Chairperson, Commissioner Gary Howell


Secretary/Treasurer, Commissioner Gina LeBlanc

These minutes are not intended to be a verbatim transcript of this meeting and could easily be misinterpreted by a reader who was not present. To obtain a full and accurate record of the meeting, an individual should view/listen to the entire proceedings via the District's DVD visual/recording system.