

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, FL 32092

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BOARD OF COMMISSIONERS

Gary Howell, Chairperson
Gina LeBlanc, Vice-Chairperson
Jacqueline Rock, Secretary/Treasurer
Catherine Brandhorst, Commissioner
Jeanne Moeller, Commissioner



DISTRICT DIRECTOR

Dr. Rui-de Xue



Thursday, June 14, 2018

Next Meeting(s): Thursday, July 12, 2018 – 5:00 PM

MINUTES

The regular Board meeting for the Anastasia Mosquito Control District of St. Johns County was held on Thursday, June 14, 2018, at 5:00 PM.

Board members in attendance:

Mr. Gary Howell, Chairperson
Mrs. Gina LeBlanc, Vice-Chairperson
Mrs. Catherine Brandhorst, Commissioner
Mrs. Jeanne Moeller, Commissioner

Also in attendance:

Dr. Rui-De Xue, Director
Mr. Wayne Flowers, Attorney

Absent:

Mrs. Jacqueline Rock, Secretary/Treasurer (*Out of the Country through August 24th*)

Chairperson Howell called the meeting to order.

Commissioner Brandhorst led the invocation and the Pledge of Allegiance to the flag.

ITEM for IMMEDIATE ATTENTION: (*Per Communications Media Technology Policy*)

ITEM #1: Discussion and Approval Concerning Commissioner Rock's Request to Join the Board Meetings Through Media Communication ~ *Commissioner Jeanne Moeller*

- There was discussion by the Board members on the request from Commissioner Rock to call in via media technology for June, July, and August 2018 Board meetings. Commissioner Moeller stated she didn't think she should be granted permissions to call in those three months because per the policy, numbers 1-4 do not apply and per number 5 of the policy, the request did not meet "Extraordinary Circumstances" as it was for Commissioner Rock's political activism, not mosquito control business.

A. A motion was made to deny the request by Commissioner Jacqueline Rock to call in via media technology to the June, July, and August 2018 Board meetings.

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner Brandhorst
- VOTE accepted: by Commissioners' Moeller and Brandhorst
- VOTE opposed: by Commissioners' Howell and LeBlanc

- **MOTION FAILED for lack of majority vote due to a tie vote**
- After discussion by the Board members, and at the direction of our AMCD attorney, Mr. Wayne Flowers, the motion can be made to reconsider the prior motion, if made by an opposing commissioner.
- B. A motion was made to reconsider Commissioner Jeanne Moeller’s motion to deny Commissioner Jacqueline Rock’s request to call in via media technology to the June, July, and August 2018 Board meetings.**
 - Motioned by: Commissioner Howell
 - Seconded by: Commissioner Moeller
 - VOTE accepted: by Commissioners’ Moeller, Brandhorst, and Howell
 - VOTE opposed: by Commissioner LeBlanc
 - **MOTION PASSED 3:1**
- After additional discussion by the Board members considering the request from Commissioner Rock to call in via media technology for June, July, and August 2018 Board meetings, it was decided that Commissioner Rock should not be granted permissions to call in during the June, July and August 2018 Board meetings because, per the policy, numbers 1-4 do not apply and per number 5 of the policy, the request did not meet “Extraordinary Circumstances” as it was for Commissioner Rock’s political activism, not mosquito control business.
- C. A motion was made to deny the request by Commissioner Jacqueline Rock to call in via media technology to the June, July, and August 2018 Board meetings.**
 - Motioned by: Commissioner Brandhorst
 - Seconded by: Commissioner Moeller
 - VOTE accepted: by Commissioners’ Moeller, Brandhorst, and Howell
 - VOTE opposed: by Commissioner LeBlanc
 - **MOTION PASSED 3:1**

ROLL CALL: Chairperson Howell noted ~ All were present with the exception of Commissioner Jacqueline Rock who did not call in to the meeting.

CITIZEN PARTICIPATION: For Items not on the Agenda ~

Mr. Ed George, #9 C Street, St. Augustine Beach, FL 32080:

- Wanted clarification on the AMCD policy for commissioners calling into Board meetings when physically absent and requested the Board look into what other Mosquito Control Boards policies are on this.

Ms. Myrna Malinkey, 245 Wildwood Drive, Lot 161, St. Augustine, FL 32086:

- Part of the back of their Community, Moultrie Oaks, is wetlands and there is lots of standing water in many of their yards because it doesn’t drain correctly from the neighboring community, as that was built up higher than Moultrie Oaks. There are concerns with the kinds of mosquitoes breeding there and wants someone to test the water and see what species of mosquitoes are breeding there.

Ms. Bonita Hendry, 245 Wildwood Drive, St. Augustine, FL 32086:

- She is here representing the citizens of her community as the south east section, south of Moultrie Creek, has standing water in the yards and the creek doesn’t run with water as it has too much vegetation and tree roots in it. The community consists of 200 plus residents and they all have concerns over the mosquitoes breeding there.

A. **A motion was made to allow Commissioner Moeller to contact the Board of County Commissioners of St. Johns County, on behalf of the Moultrie Oaks citizens, pertaining to their standing water issue and to allow Chairperson, Commissioner Howell to contact them also.**

- Motioned by: Commissioner Brandhorst
- Seconded by: Commissioner Moeller
- VOTE accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

APPROVAL OF AGENDA: Chairperson Howell called for approval of the Agenda.

A. **A motion was made to approve the Agenda as presented.**

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner LeBlanc
- VOTE accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

APPROVAL OF CONSENT AGENDA: Chairperson Howell called for approval of the Consent Agenda.

A. **A motion was made to approve the Consent Agenda as presented.**

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner Brandhorst
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

CONSENT ITEMS ~ APPROVAL OF:

1. Treasurer's Report
2. Vouchers (*Cancelled Checks*)
3. Chemical Inventory
4. Minutes: Regular Board Meeting – May 10, 2018 at 5:00 PM
5. Approval of Commissioner Moeller and Dr. Xue to attend SOVE Meeting, Yosemite, CA, Oct. 7-11, 2018
6. Budget Amendments ~ Interest Earnings to Training: \$6,014.00
7. Department of Health (DOH) Business Associates Agreement with AMCD (*Added to FINAL Agenda*)

UNFINISHED BUSINESS:

Item 1: AMCA Washington, D.C. Legislation Conference Report ~ Commissioner Jeanne Moeller

- Commissioner Moeller stated they saw 5 representatives and asked for \$131 million for national mosquito control and thinks it will pass the House, but not certain about the Senate and they also asked for \$61 million for the next five years for vector control for the Center for Disease. They talked about the NPDES Permit (clean water act) which passed the House several times but not the Senate and they talked about the Endangered Species Act.

- **THERE WAS NO MOTION ON THIS ITEM**

Item 2: AMCD & DOH Collaboration Meeting & National Mosquito Control Awareness Week Plan Update Reports ~ Ms. Molly Clark, Education Specialist

- Education Specialist, Molly Clark stated that the collaboration meeting was today and they will continue working in collaboration with the DOH. AMCD is having an Open House on June 26th, from 10 A.M. to Noon, for the National Mosquito Control Awareness week. The project collaborators (Mosquito Mate, Springstar, etc.) will be here to demonstrate and answer questions on their

projects and we will have 30 second radio spots throughout the week. AMCD will join the St. Johns County summer recreation program for summer programs and is doing a few kids camps this year.

○ **THERE WAS NO MOTION ON THIS ITEM**

Item 3: Discussion and Review of the Laws, Regulations, and Process to Replace Commissioner Jacqueline Rock's Seat ~ Mr. Wayne Flowers, District Attorney

- Mr. Flowers explained, in Statute, Chapter 388, it states that a vacancy appointment is done by the Commissioner of Agriculture and for the remainder of the term, in this case, through 2020. There is an application form, which is included in the Board book, for those interested in being considered. They encourage the Board, by Resolution or otherwise, in recommending a person they feel will fit the appointment. Applications can be sent in now but the appointment won't be done until the date of the vacancy of the seat, which is December 2, 2018. As Commissioner Putnam is running for Governor, we would have between December 2nd and the end of his term which is the end of the year, December 31, 2018, if he is elected Governor, or wait until the new Commissioner of Agriculture has the ability to do so after the first of the year, 2019. A Resolution may speed up the process in getting the vacancy filled more timely.
- Commissioner Howell suggested the public give us (AMCD) a copy of their applications when they submit them so that we can review them and make that recommendation via a Resolution.
- Commissioner Moeller suggested we make a policy for how many absences a Board member can be absent from Board meetings.

THERE WAS CONSENSUS of the Board for AMCD attorney, Mr. Flowers, to look into a policy for how many absences a Board member can be absent from Board meetings.

NEW BUSINESS

Item 1: EEE Vector Control Response ~ Mrs. Kay Gaines and Dr. Rui-De Xue

- DOH put out an advisory on June 8th; this year so far, St. Johns County has 2 horses and 27 sentinel chickens that tested positive for EEE. AMCD has done 95 barrier treatments, 142 hand fogging applications, 595 larvicide applications, 87 adulticide applications, and monitoring will continue, as well as, the continuance of collaborations with the DOH. There have been no human cases in St. Johns county of EEE, which is a serious mosquito-borne disease where it is fatal to 50% of the people contracting it.

○ **THERE WAS NO MOTION ON THIS ITEM**

Item 2: Discussion and Approval of Auditor Committee Contract Renewal Recommendation ~ Commissioner Catherine Brandhorst

- The Auditor Committee meeting was held earlier today and Lombardo, Spradley, and Klein have no change in their contract this year, it is the same as last year and the committee recommends the renewal as presented.
 - A. **A motion was made to approve the renewal of the Auditor's Contract as presented.**
 - Motioned by: Commissioner Brandhorst
 - Seconded by: Commissioner LeBlanc
 - VOTE: Accepted unanimously by all commissioners
 - **MOTION PASSED UNANIMOUSLY**

PUBLIC COMMENT: Mr. Ed George, #9 C Street, St. Augustine Beach, FL 32080

- Mr. George asked the names of those on the Finance and Auditor Committee and was given those names, and asked how much we pay the company for the audit and he was given that information. (This was in the contract that was included the Board books, including the Public Board Book)

Item 3: Change August 30, 2018 Board Meeting back to original date of August 9, 2018 at 5:00 P.M.

~ Commissioner Jeanne Moeller

- Commissioner Moeller had considered requesting the change of the August 30, 2018 Board meeting back to the original date of August 9th, however, now thinks it needs to be left at August 30, 2018 because when it was changed it was in consideration of Commissioner Rock making it back into the country on August 24, 2018 and being able to attend but when that consideration was done, Commissioner Rock had not yet notified the Board that she was running for Mayor and retiring December 2, 2018, therefore she needs to attend.

A. A motion was made to change the August 30, 2018 Board meeting back to August 9, 2018 at 5:00 P.M.

- Motioned by: Commissioner Brandhorst
- Seconded by: *None*
- **MOTION FAILED for Lack of a Second**

Item 4: FY 18/19 Draft Budget Discussion ~ Board of Commissioners and Dr. Rui-De Xue

(NOTE: to bring Budget Draft Books with you)

- Dr. Xue asked if there were any questions after the Board members received their Draft Budget books at the last meeting and stated that next month there may be some budget changes on the building construction project and asked each Board member to call or meet with him on any questions or discussions on the Draft Budget, because we will be voting on the tentative millage rate at the July Board meeting. There will then be two months before the Final Public Hearing on September 27, 2018 for the final decision. The Board also discussed the helicopter being in the budget draft 18/19; whatever isn't spent this year on the construction project will be put in next year's budget; and the probability of the Homestead exemption increase passing and causing loss of revenue in that respect.

- **THERE WAS NO MOTION ON THIS ITEM**

REPORTS:

1. **Director** ~ Dr. Xue stated that due to the excessive rain we have had, there is a lot of standing water all over the county and the outbreak of EEE has never been as bad as it is this year; thanked the employees and staff for their hard work in this matter; thanked SpringStar and MosquitoMate and USDA and UF for their cooperation. Last week we deployed 1600 AGO traps from SpringStar and released Wolbachia mosquitoes with MosquitoMate, which paid \$6,000 that allowed us to hire intern students to do the work. We received Grants from the Department of Agriculture, in cooperation with the University of Florida, \$130,000 for two grants, ULV, thermal fogger, and barrier treatment; and impacts on honey bees; Mr. Christopher Bibbs received a grant for \$34,000 and Dr. Daniel Dixon received one for \$96,000. Other grants; a little over \$100,000 from USDA, Department of Entomology, a continued grant.
2. **Attorney** ~ after giving an example of the problems another entity encountered after having a problem with their audit firm not getting the audit done correctly or on time, Mr. Flowers stated it is important to have an audit firm that is timely and good at it.

Commissioner LeBlanc ~ thanked the staff for all they do.

Commissioner Moeller ~ received two emails, one from Mayor Shaver stating that mosquito control did a good job in the Fullerwood neighborhood and one from a lady in Hastings on how wonderful it was to come home and not to be carried off by mosquitoes and was happy to have the app to put in service requests and encourages all to use it. At the FMCA Legislative Committee, they had a phone conference and they are looking at changes in Chapter 388 and 5E-13: Independent Districts and term limits for commissioners, pay increases for Commissioners in the future, and the EPA has increased the Waste Tire Fund from \$500,000 to \$750,000.

A. A motion was made to approve Commissioner Jeanne Moeller to check on how to go about reimbursement for waste tire pick up through EPA and Solid Waste.

- o Motioned by: Commissioner Brandhorst
- o Seconded by: Commissioner LeBlanc
- o VOTE: Accepted unanimously by all commissioners
- o **MOTION PASSED UNANIMOUSLY**

Commissioner Howell ~ thanked Mr. Flowers for legal advice to the Board and thanked the staff and noted people that work here are friendly and hard workers. He challenged each commissioner to look at the budget and come up with a good millage rate that will make the citizens of St. Johns County happy. He also thanked the public for allowing the Board to be commissioners.

Commissioner Rock ~ N/A

ATTACHMENTS: ~

1. *None*

ADJOURNMENT:

Chairperson Howell adjourned the meeting at 6:46 P.M.

ATTEST



Chairperson, Commissioner Gary Howell



Secretary/Treasurer, Commissioner Jaqueline Rock
(Out of the Country)
Vice-Chairperson, Commissioner Gina LeBlanc

These minutes are not intended to be a verbatim transcript of this meeting and could easily be misinterpreted by a reader who was not present. To obtain a full and accurate record of the meeting, an individual should view/listen to the entire proceedings via the District's DVD visual/recording system.