

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, FL 32092

Telephone: (904)-471-3107 * Fax (904) 471-3189 * Web: www.amcdsjc.org

BOARD OF COMMISSIONERS

Gary Howell, Chairperson
Jeanne Moeller, Vice-Chairperson
Gina LeBlanc, Secretary/Treasurer
Don Girvan, Commissioner
Trish Becker, Commissioner



DISTRICT DIRECTOR

Dr. Rui-de Xue



Thursday, July 11, 2019

Next Meeting(s): Wednesday, August 7, 2019 – 4:00 PM

MINUTES

The regular Board meeting for the Anastasia Mosquito Control District of St. Johns County was held on Thursday, July 11, 2019, at 5:00 P.M.

Board members in attendance:

Mr. Gary Howell, Chairperson
Mrs. Jeanne Moeller, Vice-Chairperson
Mrs. Gina LeBlanc, Secretary/Treasurer
Mr. Don Girvan, Commissioner
Mrs. Trish Becker, Commissioner

Also in attendance:

Dr. Rui-De Xue, Director
Mr. Wayne Flowers, Attorney

Chairperson Howell called the meeting to order.

Commissioner Howell led the invocation and the Pledge of Allegiance to the flag.

ROLL CALL: Chairperson Howell noted ~ All were present

CITIZEN PARTICIPATION: For Items not on the Agenda ~ None

APPROVAL OF AGENDA: Chairperson Howell called for approval of the Agenda.

A. A motion was made to approve the Agenda as presented.

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner LeBlanc
- VOTE accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

APPROVAL OF CONSENT AGENDA: Chairperson Howell called for approval of the Consent Agenda.

A. A motion was made to approve the Consent Agenda as presented.

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner LeBlanc
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

Consent Items ~ APPROVAL OF:

1. Treasurer's Report
2. Vouchers (*Cancelled Checks*)
3. Chemical Inventory
4. Minutes: Regular Board Meeting – June 20, 2019 at 5:00 PM
5. DACS Work Plan Narrative
6. Public Hearing Dates:
 - a. First Public Hearing, Thursday, September 12, 2019 at 5:30 P.M.
 - b. Final Public Hearing, Thursday, September 26, 2019 at 5:30 P.M.
7. Pay Plan Policy Update Revision
8. Hull and Liability Insurance Renewal
9. Quarterly Budget Analysis
10. Budget Amendments ~ \$81,157.94 from Receipts to Expenditures and \$9,504.66 Budget Line Item Transfer from Capital Outlay to Tools and Implements for Helicopter

UNFINISHED BUSINESS:

Item 1: UPDATE on AMCD'S APPLIED RESEARCH PROJECTS and FUND RESOURCES ~ Dr.

Rui-De Xue

- Dr. Xue outlined the Projects and Grants: CDC/DOH/DAC SIT Grant collaborating with UF and USDA/CMAVE, \$187,000; DACS Grant with UF collaborating with AMCD, \$119,000; DACS Grant with Florida Medical Entomology Lab, UF collaborating with AMCD, \$65,000; MosquitoMate Grant with them collaborating with AMCD, \$30,000; LampFarm Grant with them collaborating with AMCD, \$32,000; Thermal Cell Grant for evaluation of ThermalCell product, \$15,000; DNW Global Grant for evaluation of their new larvicide, \$18,000; and other small testing grants for an approximate total of \$460,000 of Grant Funding.
 - **THERE WAS NO MOTION ON THIS ITEM**

Item 2: DISCUSSION and MOTION for RESCHEDULING the AERIAL PROGRAM WORKSHOP

DATE ~ Dr. Rui-De Xue

- The Board discussed possible dates for moving the workshop from the date motioned in June of August 8, 2019 at 1:00 P.M. and combining it with the regular board meeting on the same date.
 - A. **A motion was made to approve combining the Aerial Program Workshop with the actual August Board meeting so that motions and votes can be made if needed and scheduling the changed Board meeting from Thursday, August 8, 2019 at 5:00 P.M. to Wednesday, August 7, 2019 at 4:00 P.M.**
 - Motioned by: Commissioner Becker
 - Seconded by: Commissioner Moeller
 - VOTE: Accepted unanimously by all commissioners
 - **MOTION PASSED UNANIMOUSLY**

NEW BUSINESS

Item 1: DISCUSSION and APPROVAL of DACS WORK PLAN BUDGET FY 19/20 *(Deadline July 15th) ~ Dr. Rui-De Xue*

- Dr. Xue stated the deadline to submit the DACS Work Plan Budget for fiscal year 2019/2020 is Monday, July 15, 2019 so it needs to be submitted tomorrow. The final budget will be approved at the Final Public Hearing on Thursday, September 26, 2019 and will be submitted then as the final budget. We still have 9-10 weeks for input before the Final Public Hearing.
 - A. **A motion was made to approve the DACS Work Plan Budget for FY 19/20.**
 - Motioned by: Commissioner Becker
 - Seconded by: Commissioner Girvan
 - VOTE: Accepted unanimously by all commissioners
 - **MOTION PASSED UNANIMOUSLY**

Item 2: DISCUSSION and APPROVAL of RECOMMENDATION of TENTATIVE MILLAGE RATE for FY 19/20 ~ Dr. Rui-De Xue

- Dr. Xue stated that due to the tax base increase and property value increase, he recommended the tentative millage be set at 0.2100 which is reduced from last year at 0.2200 and will allow for efficient operations next year. Commissioners discussed not reducing the millage due to the aerial program not being in place for at least a year and the continued growth in St. Johns County, as well as, that additional money can be used to make the vector disease museum better and educating more people; it was noted that we made a promise to the public to lower the millage and we have kept our word on that promise.
 - A. **A motion was made to approve the Tentative Millage Rate at 0.2100 for FY 19/20 as presented.**
 - Motioned by: Commissioner Moeller
 - Seconded by: Commissioner LeBlanc
 - VOTE: Accepted by Commissioners' Moeller, LeBlanc, Girvan, and Howell
 - VOTE: Opposed by Commissioner Becker
 - **MOTION PASSED 4:1**

REPORTS:

1. **Director** ~ Dr. Xue: We had 4 EEE positive and 1 WNV positive sentinel chicken; thanked the Educational Specialist and all who assisted with our very successful Open House, we had over 150 attend; we are all ready for our ULV, barrier, and aerial spraying, Visiting Scientist, Dr. Miah is here for 3 months for the DNW Global project, Dr. Emad Khater from Egypt will come here next month for 2 months to continue the insect resistance testing.
2. **Attorney** ~ Mr. Flowers: serves as General Council for a Statewide Board, succeeding for a great attorney who was the founding attorney for that board who always said "All is Well, nobody is suing us" – so Mr. Flowers stated "I will tell you, All is well, nobody is suing us".

COMMISSIONER COMMENTS:

Commissioner LeBlanc ~ sorry she missed the Open House, thanked the staff for all they do, looks forward to the upcoming museum endeavor.

Commissioner Becker ~ the Open House was absolutely fantastic; the amount of detail from every single worker who works here is astonishing, all parts of the tours were fantastic, the interns were excited to talk and explain things, people were excited to learn and ask questions about what we do, thanked everyone, our 70th year is the greatest year so far.

Commissioner Moeller ~ took a ride in and did the training for the helicopter and as for the aerial program, we will be better equipped when we hear what Paul has to say at the workshop board meeting; asked why the helicopter is in the garage rather than in the hangar and Business Manager, Richard Weaver explained that the paint got dirt lumps in it which made the floor lumpy and he has gotten with the subcontractor who will fix it. Also on the question of the hangar door, it was designed for a 16 foot opening but the door is bi-fold with a 14 foot clear span, so he is waiting on a price for a replacement door, still should be able to move into the building next week. Commissioner Moeller also requested annual updates on the Commissioner's handbook pertaining to updated personnel, commissioner biographies, and the need for commissioners to have all job descriptions, John McGee, Commissioner's representative for FMCA would like to hold the Commissioner's Day here along with having a drone demonstration during the FMCA annual meeting here in St. Augustine, November 19, 2019.

Commissioner Girvan ~ pleased that the Board approved hiring the accounting intern, it shows good cooperation with the Accounting Chair at the University of North Florida.

Commissioner Howell ~ this was the largest number of people at any of our Open House's, the interns and commissioners' involvement was great and there were a lot of volunteer helpers, it was a huge success. He had a phone call from a county employee and they wanted to take a helicopter ride to go over their facility to see if they were creating mosquitoes, maybe we need to get with all county departments and organization so they can see what we are doing and get feedback from them about our aerial program. He and Commissioner Moeller both did the aerial training and took a ride and are now part of the aerial crew. Thanked all for the hard work they do.

ATTACHMENTS: ~

1. None

ADJOURNMENT:

Chairperson Howell adjourned the meeting at 6:09 P.M.

ATTEST _____

Chairperson, Commissioner Gary Howell

Secretary/Treasurer, Commissioner Gina LeBlanc

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