

Anastasia Mosquito Control District of St. Johns County

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BOARD OF COMMISSIONERS

Gary Howell, Chairperson
Catherine Brandhorst, Vice-Chairperson
Jeanne Moeller, Secretary/Treasurer
Gina LeBlanc, Commissioner
Jacqueline Rock, Commissioner



DISTRICT DIRECTOR

Dr. Rui-de Xue



Thursday, August 10, 2017

Next Meeting(s): Thursday, September 14, 2017 – 5:30 PM (First Public Hearing)
Thursday, September 14, 2017 – Immediately following First Public Hearing (Regular Meeting)
Thursday, September 28, 2017 – 5:30 PM (Final Public Hearing)

MINUTES

The regular Board meeting for the Anastasia Mosquito Control District of St. Johns County was held on Thursday, August 10, 2017, at 6:00 PM

Board members in attendance:

Mr. Gary Howell, Chairperson
Mrs. Catherine Brandhorst, Vice-Chairperson
Mrs. Jeanne Moeller, Secretary/Treasurer
Mrs. Gina LeBlanc, Commissioner
Mrs. Jacqueline Rock, Commissioner

Also in attendance:

Dr. Rui-De Xue, Director
Mr. Wayne E. Flowers, Attorney

Chairperson Howell called the meeting to order.

Commissioner Howell led the invocation and the Pledge of Allegiance to the flag.

Roll Call: Chairperson Howell noted ~ All were present.

CITIZEN PARTICIPATION: For Items not on the Agenda ~ None

APPROVAL OF AGENDA: Chairperson Howell called for approval of the Agenda.

A. A motion was made to approve the Agenda as presented.

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner LeBlanc
- VOTE accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

APPROVAL OF CONSENT AGENDA: Chairperson Howell called for approval of the Consent Agenda.

A. A motion was made to approve the Consent Agenda as presented.

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner LeBlanc
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

Consent Items ~ APPROVAL OF:

1. Treasurer's Report
2. Vouchers (*Cancelled Checks*)
3. Chemical Inventory
4. Minutes: Regular Board Meeting of July 13, 2017 at 6:00 P.M.
5. Quarterly Budget Analysis
6. 2016/2017 Surplus Property
7. Budget Amendments ~
 - a. State Fund ~ Beginning Fund Balance Adjustment \$1,303.38
 - b. Local Fund ~ Balance of Revenues Collected over Budget and Beginning Fund Balance Adjustment \$593,796.68

UNFINISHED BUSINESS:

Item 1: APPROVAL of RECOMMENDATION to SELL the NORTH STATION PROPERTY LOCATED at 10150 CARTWHEEL BAY AVENUE, ST. JOHNS, FL ~ *Dr. Rui-De Xue*

- Dr. Xue recommended the Board give staff and the attorney the authority to hire a local realtor to market the property to sell it and that we will move the sentinel chickens on that site before July 2018. We no longer need the property and it is a liability being vacant.

A. A Motion was made to approve the sale of the North Station property located at 10150 Cartwheel Bay Avenue, St. Johns, FL as recommended.

- Motioned by: Commissioner Brandhorst
- Seconded by: Commissioner Moeller
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

Item 2: APPROVAL of RECOMMENDATION for LAMPE ROY ASSOCIATES, INC. to UPDATE the APPRAISAL of the 10150 CARTWHEEL BAY AVENUE, NORTH STATION PROPERTY ~ *Dr. Rui-De Xue*

- Dr. Xue recommended having Lampe Roy Associates, Inc. to update the appraisal, as that would be less expense, as they did the appraisal in March 2016.

A. A motion was made to approve Lampe Roy Associates, Inc. to update the March 2016 appraisal of the 10150 Cartwheel Bay Avenue, North Station property, as recommended and bring it back in September.

- Motioned by: Commissioner Brandhorst
- Seconded by: Commissioner Moeller
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

- B. **A motion was made to approve staff and the attorney to write an RFP to hire a realtor to sell the North Station property at 10150 Cartwheel Bay Avenue, St. Johns, Florida and to bring the proposal back to the September 2017 Board meeting.**
 - Motioned by: Commissioner Moeller
 - Seconded by: Commissioner Rock
 - VOTE: Accepted by Commissioners' Moeller, Rock, Howell, and LeBlanc
 - VOTE: Opposed by Commissioner Brandhorst
 - **MOTION PASSED 4:1**

Item 3: APPROVAL of PROPERTY ACCESS LETTER for *Aedes aegypti* ERADICATION PROJECT in DOWNTOWN ST. AUGUSTINE, FLORIDA ~ Mr. Wayne Flowers

- Mr. Flowers prepared the proposed letter based on one by the Keys Mosquito Control but with some changes that fit the District's need and concerns with ongoing issues that are always present with mosquito-borne diseases. He stated that Commissioner Moeller expressed a possible need of a policy for use of this letter; why, how, and who decides on the letter going out.

A. A motion was made to approve the Property Access letter.

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner Howell
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

There was a general consensus of the Board to grant permission to Commissioner Moeller to speak to the St. Johns County Code Enforcement on behalf the District and the AMCD Board and to assist in preparing a policy for the Property Access letter and to bring it back to the September 2017 Board meeting.

- After some discussion and questions by Commissioner Brandhorst, Commissioner Rock made a motion to the above consensus.
- B. **A motion was made to grant permission to Commissioner Moeller to independently meet with the St. Johns County Code Enforcement authorities on behalf the District and the AMCD Board, in conjunction with our Property Access Letter, to assist in preparing a policy for the use of the letter and to bring it back to the September 2017 Board meeting.**
 - Motioned by: Commissioner Rock
 - Seconded by: Commissioner Brandhorst
 - VOTE: Accepted unanimously by all commissioners
 - **MOTION PASSED UNANIMOUSLY**

NEW BUSINESS

Item 1: PLANNING COMMITTEE MEETING REPORT ~ Commissioner Gina LeBlanc

- Commissioner LeBlanc stated that Harrell Construction is in the site work phase and will continue this for approximately 6 weeks, the housing facility is in the permit phase, the other houses (green house, chicken houses, etc.) are at various stages, the goal is to stay in budget, there is 1.1 million budgeted for this year for the construction, the facility should be complete in approximately one year.
- **THERE WAS NO MOTION ON THIS ITEM**

Item 2: DISCUSSION and APPROVAL of RESOLUTION 2017-01 for FLORIDA STATE DIVISION Of EMERGENCY MANAGEMENT “STATEWIDE MUTUAL AID AGREEMENT” ~

Dr. Rui-De Xue

- Dr. Xue and staff had a meeting with Mr. Jeff Alexander, the Deputy Director of the St. Johns County Emergency Operations Center (EOC). This is a statewide agreement and all government agencies have joined this and Dr. Xue recommended approving this agreement. The attorney reviewed it and stated it was fine.

A. A motion was made to Approve Resolution 2017-01 for Florida State Division of Emergency Management “Statewide Mutual Aid Agreement”.

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner LeBlanc
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

REPORTS:

1. **Director** ~ Dr. Xue stated that in July there were 978 Service Requests, 2 travel related Zika cases, 1 sentinel chicken positive for St. Louis Encephalitis, *Aedes aegypti* were collected in Ponte Vedra, West St. Augustine, St. Augustine South, and State Road 16 area. AMCD cooperated with the USDA to collect different strains from Jacksonville and St. Augustine. The Jacksonville strain of *Aedes aegypti* matched the Puerto Rico strain. We worked with UF and the USDA for radiation treatment on the colony raised, Dept. of Ag Grant \$129,000, will allow us next year to breed the male St. Augustine *Aedes aegypti* and we will then release them into downtown St. Augustine. There were several grants; \$90,000 which includes \$6,000 from AMCA, \$30,000 from Springstar for the AGO Project where in July we deployed 500 traps in three subdivisions where 98% of residents were happy about this, \$40,000 for MGK for evaluating pesticides formulation, \$12,000 from Vero Beach for natural oils to improve insecticides. Next year with the Department of Agriculture Grant we will breed the male St. Augustine *Aedes aegypti* and release them in downtown St. Augustine. The AMCA/CDC Train the Trainer event July 27-28, 2017 went very well. All 29 participants passed and received their certificate. There is another training class on August 24-25, 2017 and there are 35 people registered from Georgia, Florida, and Alabama. AMCA pays us for the rent of the District meeting room, for lunch, and for the teachers’ hotel costs. We hired two interns to assist with the Springstar grants project. Dr. Xue was nominated to run for the AMCA Vice-Presidential election and AMCD staff wrote a support letter for this.

2. **Attorney** ~ Mr. Flowers had nothing to report.

COMMISSIONER COMMENTS:

Commissioner Moeller ~ is concerned for staff out in this heat and we do provide them water but we should also buy Gatorade for them to replenish their electrolytes. Thanked the Commissioners for their hard work and permission to move forward on her project.

Commissioner Howell ~ reminded all of the meeting dates for September and thanked the Commissioners for all their hard work and thanked staff and stated he only hears good things in the public concerning staff and operations.

Commissioner Brandhorst ~ no report.

Commissioner LeBlanc ~ thanked the staff for all they do.

Commissioner Rock ~ will be out of town and unable to attend the First Public Hearing and regular Board meeting on September 14, 2017. Thanked staff for working in this heat and rain and their endurance, downtown area looks good with less mosquitoes, acknowledged Molly Clark for updating the fogging map on all areas being fogged, and it is creating the ability to answer what chemicals we use to get the information out to the public.

PUBLIC COMMENT:

Mr. Don Girvan, 5417 Riverwood Road, St. Augustine, FL, 32092. This meeting has been professional, objective and intelligent, much different than in the past. As a citizen, had been concerned and assisted in getting the down payment back and helped get the contract cancelled to help save the District money, back when they were going to buy a helicopter. This is an important job you Commissioners have and a very much appreciated job.

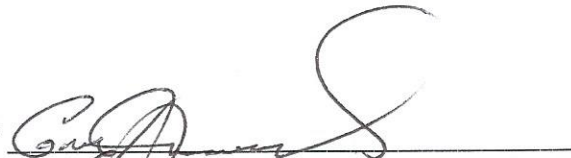
ATTACHMENTS: ~

1. Director's Performance Evaluation Form and Process Policy

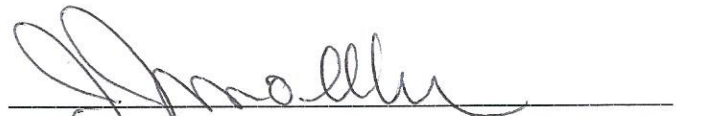
ADJOURNMENT:

Chairperson Howell adjourned the meeting at 7:04 P.M.

ATTEST



Chairperson, Commissioner Gary Howell



Secretary/Treasurer, Commissioner Jeanne Moeller

These minutes are not intended to be a verbatim transcript of this meeting and could easily be misinterpreted by a reader who was not present. To obtain a full and accurate record of the meeting, an individual should view/listen to the entire proceedings via the District's DVD visual/recording system.