

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, FL 32092

Telephone: (904)-471-3107 * Fax (904) 471-3189 * Web: www.amcdsjc.org

BOARD OF COMMISSIONERS

Gary Howell, Chairperson
Gina LeBlanc, Vice-Chairperson
Jacqueline Rock, Secretary/Treasurer
Catherine Brandhorst, Commissioner
Jeanne Moeller, Commissioner



DISTRICT DIRECTOR

Dr. Rui-de Xue



Thursday, September 13, 2018

Next Meeting(s):

Thursday, September 27, 2018 – 5:30 PM – Final Public Hearing

Thursday, Oct. 11, 2018 – 5:00 PM – Reg. Mtg.

MINUTES

The regular Board meeting for the Anastasia Mosquito Control District of St. Johns County was held on Thursday, September 13, 2018, at 5:00 P.M. We interrupted this meeting at precisely 5:30 P.M. for the First Public Hearing and then resumed the meeting again at 5:37 P.M. for completion.

Board members in attendance:

Mr. Gary Howell, Chairperson
Mrs. Gina LeBlanc, Vice-Chairperson
Mrs. Jacqueline Rock, Secretary/Treasurer
Mrs. Catherine Brandhorst, Commissioner
Mrs. Jeanne Moeller, Commissioner

Also in attendance:

Dr. Rui-De Xue, Director
Mr. John Wallace with Lewis, Longman & Walker (*standing in for attorney, Mr. Wayne Flowers, out of town on business*)

Chairperson Howell called the meeting to order.

Commissioner Howell led the invocation and the Pledge of Allegiance to the flag.

Roll Call: Chairperson Howell noted ~ All were present

CITIZEN PARTICIPATION: For Items not on the Agenda ~ None

APPROVAL OF AGENDA: Chairperson Howell called for approval of the Agenda.

A. A motion was made to approve the Agenda as presented.

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner Brandhorst
- VOTE accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

APPROVAL OF CONSENT AGENDA: Chairperson Howell called for approval of the Consent Agenda.

A. A motion was made to approve the Consent Agenda as presented.

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner Brandhorst
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

Consent Items ~ APPROVAL OF:

1. Treasurer's Report
2. Vouchers (*Cancelled Checks*)
3. Chemical Inventory
4. Minutes: Regular Board Meeting – August 30, 2018 at 5:00 PM
5. No November 8th Board Meeting (Due to FMCA Annual Mtg. Nov. 4-8, 2018)
6. Cintas Uniform Contract Renewal
7. Tank Guard Liability Insurance Renewal
8. MOU (#25491) Renewal between FDACS and AMCD (10-1-18 to 9-30-19)
9. Budget Amendments ~ Receipts/Interest Earned \$8,740.96 to Expenditures/Chemicals (\$8,740.96)

UNFINISHED BUSINESS:

Item 1: Approval of Fleet/Liability and Workers Compensation Insurance Renewals ~ Mr. Matt Baker, Thompson Baker Insurance Company

- Mr. Baker handed out an addendum: Property Coverage was modified down from original insurance valuation (coverage for main office and garage); Premium summation, we are in the two year guaranteed rate structure, underlying coverage has not increased, the provision for Workers Compensation (WC) new rate regime had a decrease so rates did go down; the aggregate premium change is due to WC with a three year history of loss, it went from .71 to .97 because of claims activity for 2016 -2017 and the aerial spraying occupation that was added.

A. A motion was made to approve the Fleet/Liability and Workers Compensation Insurance Renewal as presented at \$110,433.00.

- Motioned by: Commissioner Brandhorst
- Seconded by: Commissioner Moeller
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

After the motion and vote, Mr. Baker made it clear that the rate won't change but if any vehicles, buildings, etc. are added, the aggregate premium amount of \$110,433.00 would change. The Board agreed and stated that at that time they would do a budget amendment for any increase.

Item 2: 8 Acre Parcel and Research Property Construction Update ~ Mr. Bill Youker, V.P., Harrell Construction Company, Inc.

- Mr. Youker stated that the screened enclosures are done, the temporary Certificate of Occupancy will be in shortly, on Monday - mosquitoes will be released in there; Building 800 (chemical storage/warehouse) is up, the interior masonry is done and fire sprinkler system is in process; Building 900 (hangar) is in permitting and we should have it in 30-45 days; the helicopter pad is being poured once the light fixtures that go in the perimeter are received; Building 700 (chicken house) is formed and inspected and the slab will be poured Monday and then the building will go up right after.

- **THERE WAS NO MOTION ON THIS ITEM**

NEW BUSINESS

Item 1: Financial and Auditor Committee Report ~ *Commissioner Catherine Brandhorst*

- Commissioner Brandhorst stated next week she will be meeting with the auditor to go over what she needs; we have paid \$1,612,000 to Harrell Construction on the complex being built and next year's expenditure will be \$2,350,000 for that to complete it; the aviation budget for 18/19 is \$223,000 for the year; we are expecting the Cost of Living increase to be around 2.7%.
 - **THERE WAS NO MOTION ON THIS ITEM**

This regular meeting was interrupted at this time to hold the First Public Hearing as advertised, at precisely 5:30 P.M.

This regular meeting resumed at 5:37 P.M.

Item 2: Aerial Program Progress Update & Viewing Helicopter (AMCD Backyard) ~ *Mr. Richard Weaver*

- Mr. Weaver stated that the heliport certification was completed by the FDOT; the FAA will do the final inspection after the heliport is built; the helicopter is being temporarily stored at the Sheriff's Department hangar; the jet fuel tank is on site and we are working on an RFP for fuel suppliers for Jet A Fuel which will be brought back to the Board in October; the aircraft maintenance will be done by Mr. Greg Dorsey, a contracted mechanic from Volusia County; we are waiting on St. Johns County for the letter of authorization for the Congested Area Plan; the Ag/Nav system will be shipped tomorrow and the isolair system will be delivered this fiscal year; the ADSB upgrade ships tomorrow; the night vision goggles/cockpit install will be done step by step and the dolly has been received; the pilot will be advertised for and hired in the next fiscal year budget that begins October 1, 2018.
 - **THERE WAS NO MOTION ON THIS ITEM**
- Commissioner Howell commended Mr. Richard Weaver on a great job done with the aerial program and helicopter and stated we have great team players here and also thanked Mr. Weaver for being a loyal employee.

REPORTS:

1. **Director** ~ Dr. Xue stated we have one additional sentinel chicken tested positive for WNV, which now makes 2; there are 39 positive sentinel chickens for EEE and 2 horses positive for EEE; a visiting scientist from Egypt came last week, Dr. Emad Khater, who will be here for two months and will be working in our new screened enclosures for new trap attractants.
2. **Attorney** ~ Mr. Wallace stated he had nothing further to add.

COMMISSIONER COMMENTS:

Commissioner Brandhorst ~ enjoyed working with Mr. Richard Weaver and Mr. Scott Hanna and special thanks to Mr. Weaver and his team - they did a great job on the budget and appreciates all of them - Mr. Gunn, Mr. Leone and Mr. Weaver.

Commissioner Moeller ~ last night she spoke to the NO NALED group in Atlantic Beach and explained what mosquito control does and the difference between independent mosquito control Districts like us and dependent mosquito control like Duval County; she took a trap to show them and they loved it and asked to keep it; the Legislative Committee is meeting with the Department of Agriculture and Consumer Services in Apopka, FL, on September 20, 2018, they are meeting to look at changes for Chapter 388 and 5E-13 and also talking about the Tiers Program; her term as State Committee Representative will end at the FMCA Annual meeting in November in St. Petersburg, FL, and they will be electing a new one; also thanked the staff for all they do.

Commissioner Howell ~ noted that the Final Public Hearing is here at AMCD on September 27, 2018 at 5:30 P.M.; the October meeting is October 18, 2018 at 5 P.M.; he stated it's great to be Chairperson because team players pick you up and make you shine and he thanked his team that helps him in the meetings; he thanked the public for voting him into the position and asked everyone to pray for our sister states as they face the nasty hurricane "Florence", and for everyone to also pray for us as we work through the aerial program and the budget process so that the mosquito control program will be better and therefore making this a better place for our future children and grandchildren.

Commissioner LeBlanc ~ thanked staff, she is excited that we have a helicopter; the board is working together and she is very pleased.

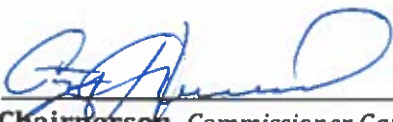
Commissioner Rock ~ thanked the builders for doing everything in a timely fashion; she thanked those working on the helicopter and the Commissioners; she stated someone came up to her while she was in Washington and told her, "The World is Watching You", meaning AMCD because of the good work being done here; she stated you are all very appreciated.

ATTACHMENTS: ~

1. None

ADJOURNMENT:

Chairperson Howell adjourned the meeting at 6:04 P.M.

ATTEST 
Chairperson, Commissioner Gary Howell


Secretary/Treasurer, Commissioner Jaqueline Rock

These minutes are not intended to be a verbatim transcript of this meeting and could easily be misinterpreted by a reader who was not present. To obtain a full and accurate record of the meeting, an individual should view/listen to the entire proceedings via the District's DVD visual/recording system.