

Anastasia Mosquito Control District of St. Johns County

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BOARD OF COMMISSIONERS

Gary Howell, Chairperson
Catherine Brandhorst, Vice-Chairperson
Jeanne Moeller, Secretary/Treasurer
Gina LeBlanc, Commissioner
Jacqueline Rock, Commissioner



DIRECTOR

DISTRICT

Dr. Rui-de Xue



Thursday, October 12, 2017

Next Meeting(s): Thursday, December 14, 2017 – 6:00 PM

MINUTES

The regular Board meeting for the Anastasia Mosquito Control District of St. Johns County was held on Thursday, October 12, 2017, at 6:00 P.M.

Board members in attendance:

Mr. Gary Howell, Chairperson
Mrs. Catherine Brandhorst, Vice-Chairperson
Mrs. Jeanne Moeller, Secretary/Treasurer
Mrs. Gina LeBlanc, Commissioner

Board members absent:

Mrs. Jacqueline Rock, Commissioner

Also absent:

Mr. Wayne E. Flowers, Attorney (absent due to business with Lewis Longman & Walker)

Also in attendance:

Dr. Rui-De Xue, Director
Mr. John Wallace, Attorney, Lewis Longman & Walker (standing in for Mr. Wayne Flowers)
Mr. Bill Youker, Vice-President, Harrell Construction Co., Inc.

Chairperson Howell called the meeting to order.

Commissioner Howell led the invocation and the Pledge of Allegiance to the flag.

Roll Call: Chairperson Howell noted ~ All present except Commissioner Rock.

CITIZEN PARTICIPATION: For Items not on the Agenda ~ None

APPROVAL OF AGENDA: Chairperson Howell called for approval of the Agenda.

A. A motion was made to approve the Agenda as presented.

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner Brandhorst
- VOTE accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

APPROVAL OF CONSENT AGENDA: Chairperson Howell called for approval of the Consent Agenda.

A. A motion was made to approve the Consent Agenda as presented.

- Motioned by: Commissioner Moeller
- Seconded by: Commissioner Brandhorst
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

Consent Items ~ APPROVAL OF:

1. Treasurer's Report
2. Vouchers (*Cancelled Checks*)
3. Chemical Inventory
4. Minutes:
 - a. First Public Hearing – September 14, 2017 at 5:30 PM
 - b. Regular Board Mtg. – Sept. 14, 2017, immediately following the First Public Hearing
 - c. Final Public Hearing – September 28, 2017 at 5:30 PM
5. Winter Work Hours
6. Christmas Gift Checks
7. AMCA Annual Meeting (Kansas City, Mo.), Feb. 26-March 2, 2018, FMCA Dodd Commissioners Caucus (Altamonte Springs, Jan. 22-26, 2018) and Tallahassee Days (Tallahassee, Fl, Feb. 5-6, 2018) Board Attendance Approval
8. TV Broadcast on St. Johns County Government Channel of AMCD Board Meetings
9. **FY 17-18 Mosquito Control Memorandum of Understanding (*For FDACS*)**
(This item was added after the Proposed Agenda went out, as it is a time sensitive item)

UNFINISHED BUSINESS:

Item 1: UPDATE ON 8 ACRE PARCEL CONSTRUCTION PROJECT ~ Mr. Bill Youker

- Mr. Youker gave an update on the construction project. Usina Contractors are on site and are installing the underground storm and fire mains; they will then begin the water and sewer utilities, we are fully permitted on building 400 (housing facility) and they will begin that later this month; they got an early start on the project and even with the storms, they are still on schedule; we have saved more than \$10,000 in sales tax savings already; they did a modification on paper and turned building 800 (multipurpose lab) 180 degrees and there was no change order costs for this.

- **THERE WAS NO MOTION ON THIS ITEM**

Item 2: MOSQUITO CONTROL EFFORT REPORT AFTER HURRICANE IRMA ~ Dr. Rui-De Xue

- Dr. Xue stated this is the worst year for mosquitoes in the last fourteen years, there were three peak outbreaks: 4th of July, Hurricane Irma - we had 1300 service requests, we did an aerial spray and it averaged \$1.69 per acre and worked well; and then there was a Northeaster and the outbreak of saltmarsh mosquitoes, we had 820 service requests in the last few days - mostly from Anastasia Island, some from North City, City of St. Augustine, and Vilano Beach, we relocated the technicians to the island, did TV and newspaper announcements, ULV spraying and daytime thermal fogging and barrier treatments. Next week we are expecting an increase in freshwater mosquitoes. We will need to look at the State Park agreement to allow us to treat the parks especially during saltmarsh mosquito outbreaks.

- **THERE WAS NO MOTION ON THIS ITEM**

NEW BUSINESS

Item 1: DIRECTOR'S EVALUATION RESULTS AND SALARY DISCUSSION ~ *Mr. Wayne Flowers*

- Mr. Wallace read Mr. Flowers letter that reviewed the results of the evaluations. The overall results from all categories was 98.66. Commissioners comments included a 3-5% raise on top of the 2.3% COLA raise and even though Dr. Xue's evaluations showed he is doing an excellent job, they also suggested not giving him a raise this year, based on the fact that the staff only get a raise every three years based on the new pay plan and giving him a raise every year didn't seem fair to them. Dr. Xue suggested postponing this to December so he could review other Director's current salaries and is requesting a change to the Director's Evaluation and Process policy for his evaluation to be every other year on even years so new commissioners could get to know him and his work.

A. A motion was made to postpone this item to the December meeting and if they agree to a raise at that time, it will become retroactive to October 1st.

- Motioned by: Commissioner Moeller
- Motion Seconded by: Commissioner Brandhorst
- VOTE accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

Item 2: SERVICE REQUEST PHONE APP ~ *Mr. Richard Weaver*

- Mr. Weaver went over his PowerPoint explaining the app and how it works. It was developed already by GeoMosquito in hopes AMCD would purchase and use it and then they could possibly offer it to other mosquito control districts. There have been many requests from citizens to be able to use their smart phone to enter requests, GeoMosquito along with Mobisoft are working on this together and were the ones who developed our database which is working very well. Mr. Weaver requested legal advice on accepting their proposal or whether it would need to go out to bid, Commissioners requested we see about negotiating a better price especially as we are a first in using this. (The price is \$30,000 plus an annual maintenance & upgrade costs of \$2,400, but this will be free to citizens to download and use,)

A. A motion was made to postpone this to the December meeting and for staff to negotiate with this company, GeoMosquito, on the price and have the attorney look at it.

- Motioned by: Commissioner Moeller
- Motion Seconded by: Commissioner Brandhorst
- VOTE accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

REPORTS:

1. **Director** ~ Dr. Xue stated we have had a 26th suspected case in St. Johns County, 1 travel related Dengue Fever, 2 travel related Zika cases, 1 sentinel chicken tested positive for SLE, we received \$20,000 (total \$32,000) from the SpringStar Grant for AGO and \$12,000 from AMCA for the AMCA/CDC training, the next training is here on October 25th and 26th, the FMCA annual meeting date has been changed to November 13th to the 17th and has been moved to Orlando. Thanked the employees for their hard work.
2. **Attorney** ~ Mr. Wallace had no report.

COMMISSIONER COMMENTS:

Commissioner Rock ~ was absent.

Commissioner LeBlanc ~ thanked staff for their hard work and is excited about the mobile phone app.

Commissioner Brandhorst ~ checked on using thermal foggers on the trucks and can't use them because it's illegal because the fog would be too dense and dangerous for drivers to see through. The ULV fogging that we do is not effective and suggested reducing the speed of the trucks from 18 mph to 10 mph and reduce the droplet size and change the angle of the nozzle from 45 to 50 degrees. The chairperson suggested she get with the Director as he is the one that makes these decisions.

Commissioner Moeller ~ pertaining to the winter work hours which was on this Consent Agenda, #5, the accountant told her the best estimate of savings over the last 7 years was approximately \$70,000-\$80,000. Back page of Dr. Xue's report shows what traps we use to collect mosquitoes and requested Mr. Weaver highlight the species that are disease carriers and he agreed to do so; thanked staff for their hard work.

Commissioner Howell ~ thanked staff for spraying, everyone is doing a good job, appreciates Mr. Weaver who seeks to make things better through technology.

ATTACHMENTS: ~ None

ADJOURNMENT:

Chairperson Howell adjourned the meeting at 7:24 P.M.

ATTEST 
Chairperson, Commissioner Gary Howell


Secretary/Treasurer, Commissioner Jeanne Moeller

These minutes are not intended to be a verbatim transcript of this meeting and could easily be misinterpreted by a reader who was not present. To obtain a full and accurate record of the meeting, an individual should view/listen to the entire proceedings via the District's DVD visual/recording system.