

Anastasia Mosquito Control District of St. Johns County



District Board Meeting
DECEMBER 10, 2020

Thursday at

5:00 P.M



**ANASTASIA MOSQUITO CONTROL DISTRICT
ST. JOHNS COUNTY**

PROPOSED AGENDA

Thursday, December 10, 2020
5:00 P.M.

Invocation and Pledge: *Commissioner Howell*

Consent Items: APPROVAL OF:

1. Treasurer's Report
2. Vouchers (*Cancelled Checks*)
3. Chemical Inventory
4. Minutes: Regular Board Meeting, October 8, 2020 at 5:00 P.M.
5. Use of Grant Funds to assist Mr. Kai Blore, Biological Lab Technician, for his Ph.D. Studies at AMCD and UF.
6. Grant Award and Appreciation
7. Count Dr. Xue and Dr. Qualls work hours (40 hours per person) to participate in Alliance's Humanitarian Expedition for Malaria Control project in Mali, January 15-20, 2021.
8. Travel for Commissioner Trish Becker to visit South Walton County Mosquito Control
9. Agreement between One-derings LLC and AMCD for Natural Repellent test \$30,000
10. Quarterly Budget Analysis (3rd quarter - Calendar year - July, Aug., Sept. 2020)
11. Budget Amendments ~ Increase Beginning Fund Balance - \$683,104.72

Unfinished Business:

1. Approval of Committee Recommendation for Health, Dental, Life Ins. (*with benefits beginning on Date of Hire*) ~ *Mr. Don Lohr, Herbie Wiles Insurance Company (15 min)*
2. Recognition and Congratulations for Retirement and End of Term for Commissioners' Mr. Don Girvan and Mr. Gary Howell ~ *Commissioner Jeanne Moeller (5 min)*

New Business:

1. Authority for Staff to Purchase Military Surplus helicopter (\$180,000) ~ *Dr. Rui-De Xue and Mr. Dana Smith (10 min)*
2. Arbovirus Surveillance Program Report (Ppt) ~ *Dr. Steven Peper (15 min)*

Reports

1. Director
2. Attorney

Commissioner Comments:

Attachments: FOR INFORMATION PURPOSES ONLY

1. None

CONSENTS

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY

TREASURER'S REPORT

November 2020 Reconcile

Report for December, 2020 Meeting

Cash Balances Ending: 11/30/20

Local Fund	\$	2,404,524.73	
S.B.A. Fund	\$	5,472,226.68	
Bank of America	\$	195,678.59	(E-Pay Account)
Total Funds as of 11/30/20	\$	8,072,430.00	

Source of Income Local/ SBA Fund: 11/30/20

Taxes	\$	1,070,684.49	(Gross, before Tax Collector's Commission)
Prior Year Tax Distrib.	\$	-	
SBA Fund- Return on Investment	\$	1,002.99	
Local Fund, Interest	\$	-	
Grant Momey	\$	4,000.00	Westham Co. \$4,000 (Earned & Receivable)
Surplus Sales	\$	3,000.00	
Dormatory Rent	\$	946.73	2 full months, and 1 pro-rated
Total Deposits by 11/30/20	\$	1,079,634.21	

CHEMICAL & INSECTICIDE INVENTORY

Report for December, 2020 Meeting

Summary

VOUCHERS PRESENTED

Report for December, 2020 Meeting

Local Fund Several *

Anastasia Mosquito Control District
VOUCHERS (Electronic Bill Pay & Canceled Checks)
 From 11/01/20 through 11/30/20

Date	Num	Name	Memo	Clr	Amount	Balance
110 · Wells Fargo Bank - Local						2,016,274.37
110-A · QuickBooks Bill Pay						-8,924,378.32
Total 110-A · QuickBooks Bill Pay						-8,924,378.32
110 · Wells Fargo Bank - Local - Other						10,940,652.69
11/02/2020	9-#472	Dennis Hollings...	Distrib. #1 YE ...	X	67,356.75	11,008,009.44
11/02/2020	Direct Dep	Don Cirvan		X	-100.00	11,007,909.44
11/02/2020	Direct Dep	Gary Howell		X	-100.00	11,007,809.44
11/02/2020	Direct Dep	Gina LeBlanc		X	-100.00	11,007,709.44
11/02/2020	Direct Dep	Jeanne Moeller		X	-100.00	11,007,609.44
11/02/2020	Direct Dep	Panagiota Becker		X	-100.00	11,007,509.44
11/03/2020	9-#418	Lea Bangonan	November 202...	X	388.10	11,007,897.54
11/03/2020	9-#418	Mandi Pearson	November 202...	X	388.10	11,008,285.64
11/03/2020	9-#418	Jessica Baynocky	November 202...	X	388.10	11,008,673.74
11/04/2020		Defense Dept	Actual Receipt ...	X	21,325.99	11,029,999.73
11/05/2020	8020	Veseris (Former...	CUST. No. 400...	X	-210,282.00	10,819,717.73
11/06/2020	9-#471R	St. Johns Count...	19/20 Budget ...	X	6,439.26	10,826,156.99
11/09/2020	9-#417	Florida Retirem...	FRS Novembe...	X	-30,122.97	10,796,034.02
11/09/2020	7950	Flagler Care Ce...	Acct# 2279-1	X	-20.00	10,796,014.02
11/09/2020	7986	UHS Premium ...	Fed Tax ID# 5...	X	-226.04	10,795,787.98
11/10/2020	9-#417R	Florida Retirem...	Reverse by W...	X	30,122.97	10,825,910.95
11/12/2020	9-#420	Payroll	Taxes Withheld	X	-18,393.19	10,807,517.76
11/12/2020	9-#420	Payroll	Bank Account, ...	X	-2,947.41	10,804,570.35
11/12/2020	9-#420	Payroll	Credit Union	X	-968.39	10,803,601.96
11/12/2020	9-#420	Payroll	Net Pay to Bank	X	-53,332.22	10,750,269.74
11/12/2020	8021	Nationwide Retir...	Entity Code#0...	X	-950.00	10,749,319.74
11/12/2020	9-#470	John W. Hock C...	J/E to Balance ...	X	-3,628.30	10,745,691.44
11/12/2020	9-#474	Dennis Hollings...	Distrib. #2 YE ...	X	328,608.15	11,074,299.59
11/12/2020	8022	Blue Cross Blue...	VOID: A5658	X	0.00	11,074,299.59
11/12/2020	Direct Dep	Panagiota Becker		X	-59.00	11,074,240.59
11/12/2020		wells Fargo		X	-416.71	11,073,823.88
11/17/2020			Funds Transfer	X	-200,000.00	10,873,823.88
11/18/2020	Phone Pay	Bank of America	4356 2200 020...	X	-8,383.42	10,865,440.46
11/18/2020	Direct Dep	Scott Hanna	employee	X	-182.55	10,865,257.91
11/19/2020	9-#471	Payroll	Taxes Withheld	X	-49.70	10,865,208.21
11/19/2020	9-#471	Payroll	Bank Account, ...	X	0.00	10,865,208.21
11/19/2020	9-#471	Payroll	Credit Union	X	0.00	10,865,208.21
11/19/2020	9-#471	Payroll	Net Pay to Bank	X	-300.00	10,864,908.21
11/24/2020	9-#473	Dennis Hollings...	Distrib. #3 YE ...	X	653,203.40	11,518,111.61
11/24/2020	Direct Dep	Ed Orzechowski		X	-930.00	11,517,181.61
11/24/2020	Direct Dep	Dana Smith		X	-33.00	11,517,148.61
11/24/2020	Direct Dep	Michael Phillips		X	-33.00	11,517,115.61
11/24/2020	Direct Dep	Ralph Bruner		X	-33.00	11,517,082.61
11/25/2020	9-#472	Payroll	Taxes Withheld	X	-18,045.15	11,499,037.46
11/25/2020	9-#472	Payroll	Bank Account, ...	X	-3,021.29	11,496,016.17
11/25/2020	9-#472	Payroll	Credit Union	X	-968.39	11,495,047.78
11/25/2020	9-#472	Payroll	Net Pay to Bank	X	-51,992.74	11,443,055.04
11/25/2020	8023	Blue Cross Blue...	A5658		-33,151.53	11,409,903.51
11/25/2020	8024	Nationwide Retir...	Entity Code#0...	X	-950.00	11,408,953.51
11/25/2020	8025	Clarke Mosquito...	Customer#A07...		-85,416.10	11,323,537.41
11/25/2020	8026	Florida U.C. Fund	UT ACCT#997...		-233.88	11,323,303.53
11/27/2020	Direct Dep	Jessica L. Bayn...		X	-653.27	11,322,650.26
11/27/2020	Direct Dep	Dana Smith		X	-80.00	11,322,570.26
11/27/2020	Direct Dep	Ralph Bruner		X	-80.00	11,322,490.26
11/27/2020	Direct Dep	Steven Peper		X	-128.21	11,322,362.05
11/30/2020	9-#476	Surplus Sales	Hangar Door S...	X	2,912.70	11,325,274.75
11/30/2020	9-#470R	John W. Hock C...	Restore Funds...	X	3,628.30	11,328,903.05
Total 110 · Wells Fargo Bank - Local - Other					388,250.36	11,328,903.05
Total 110 · Wells Fargo Bank - Local					388,250.36	2,404,524.73
TOTAL					388,250.36	2,404,524.73

Anastasia Mosquito Control District
Reconciliation Summary
110 · Wells Fargo Bank - Local, Period Ending 11/30/2020

	Nov 30, 20
Beginning Balance	2,076,470.14
Cleared Transactions	
Checks and Payments - 40 items	-667,905.72
Deposits and Credits - 15 items	1,114,761.82
Total Cleared Transactions	446,856.10
Cleared Balance	<u>2,523,326.24</u>
Uncleared Transactions	
Checks and Payments - 3 items	-118,801.51
Total Uncleared Transactions	-118,801.51
Register Balance as of 11/30/2020	<u>2,404,524.73</u>
New Transactions	
Checks and Payments - 1 item	-125.00
Total New Transactions	-125.00
Ending Balance	<u>2,404,399.73</u>

Anastasia Mosquito Control District
Reconciliation Detail
110 · Wells Fargo Bank - Local, Period Ending 11/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						2,076,470.14
Cleared Transactions						
Checks and Payments - 40 items						
Bill Pmt -Check	08/25/2020	7959	VyStar Credit Union	X	-1,150.27	-1,150.27
Bill Pmt -Check	10/07/2020	8011	VyStar Credit Union	X	-675.00	-1,825.27
Bill Pmt -Check	10/15/2020	8014	Florida U.C. Fund	X	-194.90	-2,020.17
Bill Pmt -Check	10/29/2020	8018	Harrell Construction ...	X	-57,225.60	-59,245.77
Bill Pmt -Check	10/29/2020	8019	Nationwide Retirem...	X	-950.00	-60,195.77
Bill Pmt -Check	11/02/2020	Direct ...	Panagiota Becker	X	-100.00	-60,295.77
Bill Pmt -Check	11/02/2020	Direct ...	Jeanne Moeller	X	-100.00	-60,395.77
Bill Pmt -Check	11/02/2020	Direct ...	Gina LeBlanc	X	-100.00	-60,495.77
Bill Pmt -Check	11/02/2020	Direct ...	Gary Howell	X	-100.00	-60,595.77
Bill Pmt -Check	11/02/2020	Direct ...	Don Girvan	X	-100.00	-60,695.77
Bill Pmt -Check	11/05/2020	8020	Veseris (Formerly U...	X	-210,282.00	-270,977.77
General Journal	11/09/2020	9-#417	Florida Retirement S...	X	-30,122.97	-301,100.74
Bill Pmt -Check	11/09/2020	7986	UHS Premium Billing	X	-226.04	-301,326.78
Bill Pmt -Check	11/09/2020	7950	Flagler Care Center	X	-20.00	-301,346.78
General Journal	11/12/2020	9-#420	Payroll	X	-53,332.22	-354,679.00
General Journal	11/12/2020	9-#420	Payroll	X	-18,393.19	-373,072.19
General Journal	11/12/2020	9-#470	John W. Hock Com...	X	-3,628.30	-376,700.49
General Journal	11/12/2020	9-#420	Payroll	X	-2,947.41	-379,647.90
General Journal	11/12/2020	9-#420	Payroll	X	-968.39	-380,616.29
Bill Pmt -Check	11/12/2020	8021	Nationwide Retirem...	X	-950.00	-381,566.29
Check	11/12/2020		wells Fargo	X	-416.71	-381,983.00
Bill Pmt -Check	11/12/2020	Direct ...	Panagiota Becker	X	-59.00	-382,042.00
Transfer	11/17/2020			X	-200,000.00	-582,042.00
Bill Pmt -Check	11/18/2020	Phone...	Bank of America	X	-8,383.42	-590,425.42
Bill Pmt -Check	11/18/2020	Direct ...	Scott Hanna	X	-182.55	-590,607.97
General Journal	11/19/2020	9-#471	Payroll	X	-300.00	-590,907.97
General Journal	11/19/2020	9-#471	Payroll	X	-49.70	-590,957.67
Bill Pmt -Check	11/24/2020	Direct ...	Ed Orzechowski	X	-930.00	-591,887.67
Bill Pmt -Check	11/24/2020	Direct ...	Michael Phillips	X	-33.00	-591,920.67
Bill Pmt -Check	11/24/2020	Direct ...	Ralph Bruner	X	-33.00	-591,953.67
Bill Pmt -Check	11/24/2020	Direct ...	Dana Smith	X	-33.00	-591,986.67
General Journal	11/25/2020	9-#472	Payroll	X	-51,992.74	-643,979.41
General Journal	11/25/2020	9-#472	Payroll	X	-18,045.15	-662,024.56
General Journal	11/25/2020	9-#472	Payroll	X	-3,021.29	-665,045.85
General Journal	11/25/2020	9-#472	Payroll	X	-968.39	-666,014.24
Bill Pmt -Check	11/25/2020	8024	Nationwide Retirem...	X	-950.00	-666,964.24
Bill Pmt -Check	11/27/2020	Direct ...	Jessica L. Baynocky	X	-653.27	-667,617.51
Bill Pmt -Check	11/27/2020	Direct ...	Steven Peper	X	-128.21	-667,745.72
Bill Pmt -Check	11/27/2020	Direct ...	Ralph Bruner	X	-80.00	-667,825.72
Bill Pmt -Check	11/27/2020	Direct ...	Dana Smith	X	-80.00	-667,905.72
Total Checks and Payments					-667,905.72	-667,905.72
Deposits and Credits - 15 items						
General Journal	11/02/2020	9-#472	Dennis Hollingsworth	X	67,356.75	67,356.75
General Journal	11/03/2020	9-#418	Jessica Baynocky	X	388.10	67,744.85
General Journal	11/03/2020	9-#418	Mandi Pearson	X	388.10	68,132.95
General Journal	11/03/2020	9-#418	Lea Bangonan	X	388.10	68,521.05
General Journal	11/04/2020		Defense Dept	X	21,325.99	89,847.04
General Journal	11/06/2020	9-#471R	St. Johns County Ap...	X	6,439.26	96,286.30
General Journal	11/10/2020	9-#417R	Florida Retirement S...	X	30,122.97	126,409.27
Bill Pmt -Check	11/12/2020	8022	Blue Cross Blue Shi...	X		126,409.27
General Journal	11/12/2020	9-#474	Dennis Hollingsworth	X	328,608.15	455,017.42
General Journal	11/19/2020	9-#471	Payroll	X		455,017.42
General Journal	11/19/2020	9-#471	Payroll	X		455,017.42
General Journal	11/24/2020	9-#473	Dennis Hollingsworth	X	653,203.40	1,108,220.82
General Journal	11/30/2020	9-#476	Surplus Sales	X	2,912.70	1,111,133.52
General Journal	11/30/2020	9-#470R	John W. Hock Com...	X	3,628.30	1,114,761.82
Bill Pmt -Check	12/01/2020	8027	Wayne Flowers	X		1,114,761.82
Total Deposits and Credits					1,114,761.82	1,114,761.82
Total Cleared Transactions					446,856.10	446,856.10
Cleared Balance					446,856.10	2,523,326.24

Type	Date	Num	Name	Clr	Amount	Balance
Uncleared Transactions						
Checks and Payments - 3 items						
Bill Pmt -Check	11/25/2020	8025	Clarke Mosquito Pro...		-85,416.10	-85,416.10
Bill Pmt -Check	11/25/2020	8023	Blue Cross Blue Shi...		-33,151.53	-118,567.63
Bill Pmt -Check	11/25/2020	8026	Florida U.C. Fund		-233.88	-118,801.51
Total Checks and Payments					-118,801.51	-118,801.51
Total Uncleared Transactions					-118,801.51	-118,801.51
Register Balance as of 11/30/2020					328,054.59	2,404,524.73
New Transactions						
Checks and Payments - 1 item						
Bill Pmt -Check	12/01/2020	8028	Wayne Flowers		-125.00	-125.00
Total Checks and Payments					-125.00	-125.00
Total New Transactions					-125.00	-125.00
Ending Balance					327,929.59	2,404,399.73

Anastasia Mosquito Control District
Reconciliation Summary
115 · SBA, Period Ending 11/30/2020

	<u>Nov 30, 20</u>
Beginning Balance	5,471,223.69
Cleared Transactions	
Deposits and Credits - 1 item	<u>1,002.99</u>
Total Cleared Transactions	<u>1,002.99</u>
Cleared Balance	<u>5,472,226.68</u>
Register Balance as of 11/30/2020	5,472,226.68
Ending Balance	5,472,226.68

Anastasia Mosquito Control District
Reconciliation Detail
115 · SBA, Period Ending 11/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,471,223.69
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	11/30/2020			X	1,002.99	1,002.99
Total Deposits and Credits					1,002.99	1,002.99
Total Cleared Transactions					1,002.99	1,002.99
Cleared Balance					1,002.99	5,472,226.68
Register Balance as of 11/30/2020					1,002.99	5,472,226.68
Ending Balance					1,002.99	5,472,226.68



State Board of Administration
Local Government Surplus Funds Trust Fund
Participant Statement

AGENCY ACCOUNT 101071
 11/01/2020 - 11/30/2020

Page 1 of 1

ANASTASIA MOSQUITO CONTROL DIS
 OF ST JOHNS COUNTY
 120 EOC DRIVE
 ST. AUGUSTINE, FL 32092

Participant Return 11/30/2020 : 0.22 %

<u>Date</u>	<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Balance</u>
11/01/2020	BEGINNING BALANCE			5,471,223.69
11/30/2020	EARNED INCOME	INTEREST	1,002.99	5,472,226.68
	Totals:		<u>1,002.99</u>	<u>5,472,226.68</u>

Anastasia Mosquito Control District
Reconciliation Summary
112 · Bank of America, Period Ending 11/30/2020

	<u>Nov 30, 20</u>
Beginning Balance	53,311.14
Cleared Transactions	
Checks and Payments - 33 Items	-57,632.55
Deposits and Credits - 1 Item	200,000.00
Total Cleared Transactions	<u>142,367.45</u>
Cleared Balance	<u><u>195,678.59</u></u>
Register Balance as of 11/30/2020	195,678.59
Ending Balance	195,678.59

Anastasia Mosquito Control District
Reconciliation Detail
112 · Bank of America, Period Ending 11/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						53,311.14
Cleared Transactions						
Checks and Payments - 33 items						
Bill Pmt -Check	11/05/2020	E-Pay	L.V. Hiers, Inc.	X	-5,306.10	-5,306.10
Bill Pmt -Check	11/05/2020	E-Pay	Cintas Fire Protection	X	-500.00	-5,806.10
Bill Pmt -Check	11/05/2020	E-Pay	Augustine Alarm, Fir...	X	-162.97	-5,969.07
Bill Pmt -Check	11/05/2020	E-Pay	Advanced Disposal	X	-152.79	-6,121.86
Bill Pmt -Check	11/05/2020	56	The Home Depot	X	-94.92	-6,216.78
Bill Pmt -Check	11/05/2020	E-Pay	AFLAC	X	-78.12	-6,294.90
Bill Pmt -Check	11/05/2020	E-Pay	Flowers by Shirley	X	-64.95	-6,359.85
Bill Pmt -Check	11/05/2020	55	QUEST DIAGNOST...	X	-24.20	-6,384.05
Bill Pmt -Check	11/10/2020	E-Pay	FPL - EOC DR-Main...	X	-1,327.34	-7,711.39
Bill Pmt -Check	11/10/2020	E-Pay	Lewis Longman & ...	X	-1,250.00	-8,961.39
Bill Pmt -Check	11/10/2020	E-Pay	FPL - EOC DR - Re...	X	-917.61	-9,879.00
Bill Pmt -Check	11/10/2020	E-Pay	The Feed Store	X	-595.80	-10,474.80
Bill Pmt -Check	11/10/2020	E-Pay	CINTAS- 120 EOC- ...	X	-443.64	-10,918.44
Bill Pmt -Check	11/10/2020	E-Pay	Tractor Supply Credi...	X	-94.98	-11,013.42
Bill Pmt -Check	11/10/2020	E-Pay	Turner Ace Hardware	X	-51.93	-11,065.35
Bill Pmt -Check	11/10/2020	E-Pay	St. Johns County So...	X	-31.20	-11,096.55
Check	11/16/2020	Debit	Bank of America	X	-471.24	-11,567.79
Bill Pmt -Check	11/18/2020	E-Pay	Florida Retirement S...	X	-30,122.97	-41,690.76
Bill Pmt -Check	11/18/2020	E-Pay	Mobisoft Infotech	X	-7,812.00	-49,502.76
Bill Pmt -Check	11/18/2020	E-Pay	United Concordia	X	-1,671.88	-51,174.64
Bill Pmt -Check	11/18/2020	E-Pay	Comcast Business -...	X	-495.84	-51,670.48
Bill Pmt -Check	11/18/2020	E-Pay	Guardian	X	-357.59	-52,028.07
Bill Pmt -Check	11/18/2020	E-Pay	COMCAST TV-Inter...	X	-356.95	-52,385.02
Bill Pmt -Check	11/18/2020	E-Pay	Craft's Trophies & A...	X	-285.75	-52,670.77
Bill Pmt -Check	11/18/2020	E-Pay	Harrell Construction ...	X	-230.72	-52,901.49
Bill Pmt -Check	11/18/2020	E-Pay	Florida Pest Control	X	-53.50	-52,954.99
Bill Pmt -Check	11/18/2020	E-Pay	Advance Auto Parts	X	-30.88	-52,985.87
Bill Pmt -Check	11/25/2020	E-Pay	E. H. Thompson Co...	X	-3,136.77	-56,122.64
Bill Pmt -Check	11/25/2020	E-Pay	Verizon Wireless Ce...	X	-1,036.79	-57,159.43
Bill Pmt -Check	11/25/2020	E-Pay	UHS Premium Billing	X	-226.04	-57,385.47
Bill Pmt -Check	11/25/2020	E-Pay	COPYFAX	X	-149.08	-57,534.55
Bill Pmt -Check	11/25/2020	E-Pay	DiscoverTec	X	-50.00	-57,584.55
Bill Pmt -Check	11/25/2020	E-Pay	Craft's Trophies & A...	X	-48.00	-57,632.55
Total Checks and Payments					-57,632.55	-57,632.55
Deposits and Credits - 1 item						
Transfer	11/17/2020			X	200,000.00	200,000.00
Total Deposits and Credits					200,000.00	200,000.00
Total Cleared Transactions					142,367.45	142,367.45
Cleared Balance					142,367.45	195,678.59
Register Balance as of 11/30/2020					142,367.45	195,678.59
Ending Balance					142,367.45	195,678.59



P.O. Box 15284
Wilmington, DE 19850

ANASTASIA MOSQUITO CONTROL DISTRICT OF
ST. JOHNS COUNTY
LOCAL GOVERNMENT
120 EOC DR
ST AUGUSTINE, FL 32092-0927

Customer service information

- Customer service: 1.888.400.9009
- bankofamerica.com
- Bank of America, N.A.
P.O. Box 25118
Tampa, Florida 33622-5118

Your Full Analysis Business Checking

for November 1, 2020 to November 30, 2020

Account number: 8981 0275 2170

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY LOCAL GOVERNMENT

Account summary

Beginning balance on November 1, 2020	\$53,311.14
Deposits and other credits	200,000.00
Withdrawals and other debits	-57,161.31
Checks	-0.00
Service fees	-471.24
Ending balance on November 30, 2020	\$195,678.59

of deposits/credits: 1
 # of withdrawals/debits: 33
 # of days in cycle: 30
 Average ledger balance: \$118,700.08

IMPORTANT INFORMATION: BANK DEPOSIT ACCOUNTS

How to Contact Us - You may call us at the telephone number listed on the front of this statement.

Updating your contact information - We encourage you to keep your contact information up-to-date. This includes address, email and phone number. If your information has changed, the easiest way to update it is by visiting the Help & Support tab of Online Banking.

Deposit agreement - When you opened your account, you received a deposit agreement and fee schedule and agreed that your account would be governed by the terms of these documents, as we may amend them from time to time. These documents are part of the contract for your deposit account and govern all transactions relating to your account, including all deposits and withdrawals. Copies of both the deposit agreement and fee schedule which contain the current version of the terms and conditions of your account relationship may be obtained at our financial centers.

Electronic transfers: In case of errors or questions about your electronic transfers - If you think your statement or receipt is wrong or you need more information about an electronic transfer (e.g., ATM transactions, direct deposits or withdrawals, point-of-sale transactions) on the statement or receipt, telephone or write us at the address and number listed on the front of this statement as soon as you can. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

- Tell us your name and account number.
- Describe the error or transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
- Tell us the dollar amount of the suspected error.

For consumer accounts used primarily for personal, family or household purposes, we will investigate your complaint and will correct any error promptly. If we take more than 10 business days (10 calendar days if you are a Massachusetts customer) (20 business days if you are a new customer, for electronic transfers occurring during the first 30 days after the first deposit is made to your account) to do this, we will provisionally credit your account for the amount you think is in error, so that you will have use of the money during the time it will take to complete our investigation.

For other accounts, we investigate, and if we find we have made an error, we credit your account at the conclusion of our investigation.

Reporting other problems - You must examine your statement carefully and promptly. You are in the best position to discover errors and unauthorized transactions on your account. If you fail to notify us in writing of suspected problems or an unauthorized transaction within the time period specified in the deposit agreement (which periods are no more than 60 days after we make the statement available to you and in some cases are 30 days or less), we are not liable to you and you agree to not make a claim against us, for the problems or unauthorized transactions.

Direct deposits - If you have arranged to have direct deposits made to your account at least once every 60 days from the same person or company, you may call us to find out if the deposit was made as scheduled. You may also review your activity online or visit a financial center for information.

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Bank of America, N.A. Member FDIC and  Equal Housing Lender

Deposits and other credits

Date	Transaction description	Customer reference	Bank reference	Amount
11/17/20	WIRE TYPE:WIRE IN DATE: 201117 TIME:1513 ET TRN:2020111700570910 SEQ:2020111700145069/402683 ORIG:ANASTASIA MOSQUITO DISTRI ID:002330018000016 SND BK:WELLS FARGO BANK NA ID:0407 PMT DET:38		903711170570910	200,000.00

Total deposits and other credits **\$200,000.00**

Withdrawals and other debits

Date	Transaction description	Customer reference	Bank reference	Amount
11/05/20	BAML Bill Pay DES:Payment ID:016ZZKZVX1L9R9R INDN:L.V. Hiers, Inc. CO ID:1941687665 CCD PMT INFO:REF*TN*P20110601 - 7778968\RMR*IV*041316 7-IN\		902310018826063	-5,306.10
11/05/20	BAML Bill Pay DES:Payment ID:016UQALUK1L9RAA INDN:Cintas Fire Protection CO ID:1941687665 CCD PMT INFO:REF*TN*P20110601 - 7778959\RMR*IV*OF6114 7431\		902310018826073	-500.00
11/05/20	BAML Bill Pay DES:Payment ID:016NFGXMH1L9R9V INDN:Augustine Alarm, Fire CO ID:1941687665 CCD PMT INFO:REF*TN*P20110601 - 7778956\RMR*IV*30461\		902310018826065	-162.97
11/05/20	BAML Bill Pay DES:Payment ID:016WQLYEX1L9RA6 INDN:Advanced Disposal CO ID:1941687665 CCD PMT INFO:REF*TN*P20110601 - 7778949\RMR*IV*PW0000 092851\		902310018826071	-152.79

continued on the next page

Withdrawals and other debits - continued

Date	Transaction description	Customer reference	Bank reference	Amount
11/05/20	BAML Bill Pay DES:Payment ID:016NYGXR81L9RAF INDN:Home Depot Credit Serv CO ID:1941687665 CCD PMT INFO:REF*TN*P20110601 - 7778975\RMR*IV*Stmnt. Date 10/28/2020\		902310018826075	-94.92
11/05/20	BAML Bill Pay DES:Payment ID:016NOMVUR1L9RA2 INDN:AFLAC CO ID:1941687665 CCD PMT INFO:REF*TN*P20110601 - 7778953\RMR*IV*114344 \		902310018826069	-78.12
11/05/20	BAML Bill Pay DES:Payment ID:016OOKFSH1L9R9N INDN:Flowers by Shirley CO ID:1941687665 CCD PMT INFO:REF*TN*P20110601 - 7778961\RMR*IV*815679 /1\		902310018826061	-64.95
11/05/20	BAML Bill Pay DES:Payment ID:016SZUXGZ1L9R9Z INDN:QUEST DIAGNOSTICS CO ID:1941687665 CCD PMT INFO:REF*TN*P20110601 - 7778971\RMR*IV*919007 2412\		902310018826067	-24.20
11/10/20	BAML Bill Pay DES:Payment ID:016ISJCRE1L9R9Z INDN:FPL- CO ID:1941687665 CCD PMT INFO:REF*TN*P20111001 - 8836861\RMR*IV*Oct/No v\		902315024697823	-1,327.34
11/10/20	BAML Bill Pay DES:Payment ID:016SJSOYA1L9R9Z INDN:Lewis Longman Walker CO ID:1941687665 CCD PMT INFO:REF*TN*P20111001 - 8836863\RMR*IV*WEF-13 8053\		902315024697813	-1,250.00
11/10/20	BAML Bill Pay DES:Payment ID:016GOLHWP1L9R9Z INDN:FPL CO ID:1941687665 CCD PMT INFO:REF*TN*P20111001 - 8836853\RMR*IV*Oct/No v\		902315024697817	-917.61
11/10/20	BAML Bill Pay DES:Payment ID:016KKBFVA1L9R9Z INDN:The Feed Store CO ID:1941687665 CCD PMT INFO:REF*TN*P20111001 - 8836873\RMR*IV*Sale#0 62010260005\		902315024697815	-595.80
11/10/20	BAML Bill Pay DES:Payment ID:016QBJKWJ1L9R9Z INDN:CINTAS CO ID:1941687665 CCD PMT INFO:REF*TN*P20111001 - 8836849\RMR*IV*Statem ent 10/31/20\		902315024697827	-443.64
11/10/20	BAML Bill Pay DES:Payment ID:016TQGGJ1L9R9Z INDN:Tractor Supply Credit CO ID:1941687665 CCD PMT INFO:REF*TN*P20111001 - 8836879\RMR*IV*200753 497\		902315024697821	-94.98

continued on the next page

Withdrawals and other debits - continued

Date	Transaction description	Customer reference	Bank reference	Amount
11/10/20	BAML Bill Pay DES:Payment ID:016JAFPSE1LFV6U INDN:Turner Ace Hardware CO ID:1941687665 CCD PMT INFO:REF*TN*P20111001 - 8836888\RMR*IV*Closin g Date 10/31/20\		902315024697825	-51.93
11/10/20	BAML Bill Pay DES:Payment ID:016OKHURJ1LFV6N INDN:St. Johns County Solid CO ID:1941687665 CCD PMT INFO:REF*TN*P20111001 - 8836870\RMR*IV*10/31/ 20\		902315024697819	-31.20
11/18/20	BAML Bill Pay DES:Payment ID:016FKNWKG1LRESQ INDN:Florida Retirement Sys CO ID:1941687665 CCD PMT INFO:REF*TN*P20111801 - 1039966\RMR*IV*273796 \		902323020111993	-30,122.97
11/18/20	BAML Bill Pay DES:Payment ID:016CFDOBW1LRESF INDN:Mobisoft Infotech CO ID:1941687665 CCD PMT INFO:REF*TN*P20111801 - 1039978\RMR*IV*2585\		902323020111985	-7,812.00
11/18/20	BAML Bill Pay DES:Payment ID:016HYPHZX1LRES2 INDN:United Concordia CO ID:1941687665 CCD PMT INFO:REF*TN*P20111801 - 1039982\RMR*IV*12/01/ 20 thru 12/31/20\		902323020111975	-1,671.88
11/18/20	BAML Bill Pay DES:Payment ID:016VIJJK1LRESD INDN:Comcast- Business CO ID:1941687665 CCD PMT INFO:REF*TN*P20111801 - 1039952\RMR*IV*111031 680\		902323020111983	-495.84
11/18/20	BAML Bill Pay DES:Payment ID:016KZENV1LRES5 INDN:Guardian CO ID:1941687665 CCD PMT INFO:REF*TN*P20111801 - 1039970\RMR*IV*Period 12/01 thru 12/31/20\		902323020111977	-357.59
11/18/20	BAML Bill Pay DES:Payment ID:016AUSCYH1LRES8 INDN:Comcast- Main CO ID:1941687665 CCD PMT INFO:REF*TN*P20111801 - 1039954\RMR*IV*Nov 11 to Dec 10\		902323020111979	-356.95
11/18/20	BAML Bill Pay DES:Payment ID:016XEDGEL1LRESL INDN:Craft's Trophies & Awa CO ID:1941687665 CCD PMT INFO:REF*TN*P20111801 - 1039958\RMR*IV*100746 \		902323020111989	-285.75

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Withdrawals and other debits - continued

Date	Transaction description	Customer reference	Bank reference	Amount
11/18/20	BAML Bill Pay DES:Payment ID:016FLPRZJ1LRESI INDN:Harrell Construction C CO ID:1941687665 CCD PMT INFO:REF*TN*P20111801 - 1039974\RMR*IV*Office Signs\		902323020111987	-230.72
11/18/20	BAML Bill Pay DES:Payment ID:016UCBIAZ1LRESN INDN:Florida Pest Control CO ID:1941687665 CCD PMT INFO:REF*TN*P20111801 - 1039962\RMR*IV*Stmt. Date 10/31/2020\		902323020111991	-53.50
11/18/20	BAML Bill Pay DES:Payment ID:016QLLFLQ1LRESA INDN:Advance Auto Parts CO ID:1941687665 CCD PMT INFO:REF*TN*P20111801 - 1039948\RMR*IV*Stmt. Date 10/31/2020\		902323020111981	-30.88
11/25/20	BAML Bill Pay DES:Payment ID:016YFJYLJ1M1TBN INDN:E. H. Thompson Company CO ID:1941687665 CCD PMT INFO:REF*TN*P20112501 - 2911601\RMR*IV*147459 1 & 1476479\		902330016102532	-3,136.77
11/25/20	BAML Bill Pay DES:Payment ID:016HIRRFQ1M1TBL INDN:Verizon Wireless Cell CO ID:1941687665 CCD PMT INFO:REF*TN*P20112501 - 2911610\RMR*IV*986683 4863\		902330016102530	-1,036.79
11/25/20	BAML Bill Pay DES:Payment ID:016LPDAKP1M1TBD INDN:UHS Premium Billing CO ID:1941687665 CCD PMT INFO:REF*TN*P20112501 - 2911604\RMR*IV*620264 820655\		902330016102526	-226.04
11/25/20	BAML Bill Pay DES:Payment ID:016WPHGRX1M1TBS INDN:Copyfax CO ID:1941687665 CCD PMT INFO:REF*TN*P20112501 - 2911584\RMR*IV*INV267 335\		902330016102536	-149.08
11/25/20	BAML Bill Pay DES:Payment ID:016YODRGM1M1TBI INDN:DiscoverTec CO ID:1941687665 CCD PMT INFO:REF*TN*P20112501 - 2911596\RMR*IV*Final Invoice\		902330016102528	-50.00
11/25/20	BAML Bill Pay DES:Payment ID:016WLAYO1M1TBP INDN:Craft's Trophies & Awa CO ID:1941687665 CCD PMT INFO:REF*TN*P20112501 - 2911590\RMR*IV*100766 \		902330016102534	-48.00
Total withdrawals and other debits				-\$57,161.31

Service fees

Date	Transaction description	Amount
11/16/20	10/20 ACCT ANALYSIS FEE	-471.24
Total service fees		-\$471.24

Note your Ending Balance already reflects the subtraction of Service Fees.

Daily ledger balances

Date	Balance (\$)	Date	Balance(\$)	Date	Balance (\$)
11/01	53,311.14	11/16	41,743.35	11/18	200,325.27
11/05	46,927.09	11/17	241,743.35	11/25	195,678.59
11/10	42,214.59				

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY

TREASURER'S REPORT

October 2020 Reconcile

Report for December, 2020 Meeting

Cash Balances Ending: 10/312020

Local Fund	\$	2,016,274.37	
S.B.A. Fund	\$	5,471,223.69	
Bank of America	\$	53,311.14	(E-Pay Account)
Total Funds as of 10/31/20	\$	7,540,809.20	

Source of Income Local/ SBA Fund: 10/312020

Taxes	\$	-	(Gross, before Tax Collector's Commission)
Prior Year Tax Distrib.	\$	-	
SBA Fund- Return on Investment	\$	1,369.48	
Local Fund, Interest	\$	-	
Grant Momey	\$	64,769.24	Westham Co. \$2,000, Woodstream \$6,000, SIT- UF \$56,769.24
Surplus Sales	\$	556.00	
Dormatory Rent	\$	1,200.00	
Total Deposits by 10/31/20	\$	67,894.72	

CHEMICAL & INSECTICIDE INVENTORY

Report for December, 2020 Meeting

Summary

VOUCHERS PRESENTED

Report for December, 2020 Meeting

Local Fund Several

Anastasia Mosquito Control District

VOUCHERS (Electronic Bill Pay & Canceled Checks)

From 10/01/202 through 10/31/20

11/04/20

Accrual Basis

Date	Num	Name	Memo	Clr	Amount	Balance
110 - Wells Fargo Bank - Local						2,368,812.01
110-A - QuickBooks Bill Pay						-8,924,378.32
Total 110-A - QuickBooks Bill Pay						-8,924,378.32
110 - Wells Fargo Bank - Local - Other						11,293,190.33
10/01/2020	9-#4...	Payroll	Taxes Wit...	X	-18,415.75	11,274,774.58
10/01/2020	9-#4...	Payroll	Bank Acco...	X	-3,093.05	11,271,681.53
10/01/2020	9-#4...	Payroll	Credit Union	X	-968.39	11,270,713.14
10/01/2020	9-#4...	Payroll	Net Pay to ...	X	-53,184.27	11,217,528.87
10/01/2020	Dire...	Don Girvan		X	-100.00	11,217,428.87
10/01/2020	Dire...	Gary Howell		X	-100.00	11,217,328.87
10/01/2020	Dire...	Gina LeBlanc		X	-100.00	11,217,228.87
10/01/2020	Dire...	Jeanne Moeller		X	-100.00	11,217,128.87
10/01/2020	Dire...	Panagiota Becker		X	-100.00	11,217,028.87
10/05/2020	9-#4...	Dennis Hollings...	Reversing ...	X	8,208.78	11,225,237.65
10/06/2020	8005	Veseris (Former...	CUST. No....	X	-107,400.00	11,117,837.65
10/06/2020	8006	Florida Departm...		X	-175.00	11,117,662.65
10/06/2020	Dire...	Panagiota Becker		X	-380.74	11,117,281.91
10/06/2020	9-#4...	Florida Retirem...	FRS Octob...	X	-19,806.80	11,097,475.11
10/07/2020	8007	All Pro Vector	Cust#ANA...	X	-16,560.00	11,080,915.11
10/07/2020	8008	VyStar Credit U...		X	-918.44	11,079,996.67
10/07/2020	8009	ThompsonBaker...	Acct#ANA...	X	-160.00	11,079,836.67
10/07/2020	8010	VyStar Credit U...		X	-1,997.28	11,077,839.39
10/07/2020	8011	VyStar Credit U...	Madeline ...		-675.00	11,077,164.39
10/13/2020	9-#4...	Lea Bangonan	October 20...	X	388.10	11,077,552.49
10/13/2020	9-#4...	Mandi Pearson	October 20...	X	388.10	11,077,940.59
10/13/2020	9-#4...	Jessica Baynocky	October 20...	X	388.10	11,078,328.69
10/13/2020		wells Fargo		X	-304.08	11,078,024.61
10/14/2020	Dire...	Charolette Hall		X	-59.17	11,077,965.44
10/14/2020	Dire...	Dana Smith		X	-29.14	11,077,936.30
10/14/2020	Dire...	Edward Zeszutko		X	-29.27	11,077,907.03
10/14/2020	Dire...	Ralph Bruner		X	-27.71	11,077,879.32
10/14/2020	Dire...	Richard Weaver		X	-34.13	11,077,845.19
10/14/2020	Dire...	Steven Arber		X	-95.14	11,077,750.05
10/15/2020	9-#4...	Payroll	Taxes Wit...	X	-19,314.95	11,058,435.10
10/15/2020	9-#4...	Payroll	Bank Acco...	X	-3,807.27	11,054,627.83
10/15/2020	9-#4...	Payroll	Credit Union	X	-968.39	11,053,659.44
10/15/2020	9-#4...	Payroll	Net Pay to ...	X	-54,522.85	10,999,136.59
10/15/2020	Pho...	Bank of America	4356 2200...	X	-11,394.03	10,987,742.56
10/15/2020	8014	Florida U.C. Fund	UT ACCT#...		-194.90	10,987,547.66
10/15/2020	8015	Nationwide Retir...	Entlty Cod...	X	-950.00	10,986,597.66
10/15/2020	WIRE	UHS Premium ...	Fed Tax ID...	X	-452.08	10,986,145.58
10/20/2020	8016	Blue Cross Blue...	A5658	X	-33,817.37	10,952,328.21
10/20/2020	8017	Guardian	Group ID#...	X	-346.64	10,951,981.57
10/20/2020	WIRE	MGIS, Inc.	Mobile Sol...	X	-13,260.00	10,938,721.57
10/21/2020	9-#4...	Surplus Sales	ltsworthmo...	X	2,556.00	10,941,277.57
10/21/2020	8032	Michael Pogue		X	-1,000.00	10,940,277.57
10/28/2020	9-#4...	Dennis Hollings...	2019/20 E...	X	53,952.62	10,994,230.19
10/28/2020	8033	Morgan Duett		X	-15.89	10,994,214.30
10/28/2020			Deposit	X	56,769.24	11,050,983.54
10/29/2020	9-#4...	Payroll	Taxes Wit...	X	-18,529.11	11,032,454.43
10/29/2020	9-#4...	Payroll	Bank Acco...	X	-3,021.28	11,029,433.15
10/29/2020	9-#4...	Payroll	Credit Union	X	-968.39	11,028,464.76
10/29/2020	9-#4...	Payroll	Net Pay to ...	X	-53,430.51	10,975,034.25
10/29/2020	8018	Harrell Construc...	AMCD Co...		-57,225.60	10,917,808.65
10/29/2020	8019	Nationwide Retir...	Entlty Cod...		-950.00	10,916,858.65
10/30/2020		Woodstream		X	13,000.00	10,929,858.65
10/30/2020		Central Life Scie...		X	12,000.00	10,941,858.65
10/30/2020	Dire...	Panagiota Becker		X	-1,452.00	10,940,406.65
10/31/2020	9-#4...	UHS Premium ...	Restoring ...	X	226.04	10,940,632.69
10/31/2020	9-#4...	Flagler Care Ce...	Restore Fu...	X	20.00	10,940,652.69
Total 110 - Wells Fargo Bank - Local - Other					-352,537.64	10,940,652.69
Total 110 - Wells Fargo Bank - Local					-352,537.64	2,016,274.37
TOTAL					-352,537.64	2,016,274.37

Anastasia Mosquito Control District
Reconciliation Summary
110 - Wells Fargo Bank - Local, Period Ending 10/31/2020

	Oct 31, 20
Beginning Balance	2,433,175.71
Cleared Transactions	
Checks and Payments - 49 items	-504,602.55
Deposits and Credits - 13 items	147,896.98
Total Cleared Transactions	-356,705.57
Cleared Balance	<u>2,076,470.14</u>
Uncleared Transactions	
Checks and Payments - 5 items	-60,195.77
Total Uncleared Transactions	-60,195.77
Register Balance as of 10/31/2020	<u>2,016,274.37</u>
New Transactions	
Deposits and Credits - 4 items	68,521.05
Total New Transactions	68,521.05
Ending Balance	<u>2,084,795.42</u>

Anastasia Mosquito Control District Reconciliation Detail

110 - Wells Fargo Bank - Local, Period Ending 10/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						2,433,175.71
Cleared Transactions						
Checks and Payments - 49 items						
General Journal	08/20/2020	9-#420	Flagler Care Center	X	-20.00	-20.00
Bill Pmt -Check	09/17/2020	7988	St. Johns County Pr...	X	-19,015.46	-19,035.46
General Journal	09/17/2020	9-#419	UHS Premium Billing	X	-226.04	-19,261.50
Bill Pmt -Check	09/23/2020	7990	Blue Cross Blue Shi...	X	-32,485.69	-51,747.19
Bill Pmt -Check	09/23/2020	7989	American Longray C...	X	-353.20	-52,100.39
Bill Pmt -Check	09/24/2020	8001	Deere & Company	X	-8,259.04	-60,359.43
Bill Pmt -Check	09/24/2020	8000	American Crossroad...	X	-1,904.00	-62,263.43
Bill Pmt -Check	09/30/2020	8004	Nationwide Retirem...	X	-950.00	-63,213.43
General Journal	10/01/2020	9-#438	Payroll	X	-53,184.27	-116,397.70
General Journal	10/01/2020	9-#438	Payroll	X	-18,415.75	-134,813.45
General Journal	10/01/2020	9-#438	Payroll	X	-3,093.05	-137,906.50
General Journal	10/01/2020	9-#438	Payroll	X	-968.39	-138,874.89
Bill Pmt -Check	10/01/2020	Direct ...	Gary Howell	X	-100.00	-138,974.89
Bill Pmt -Check	10/01/2020	Direct ...	Don Girvan	X	-100.00	-139,074.89
Bill Pmt -Check	10/01/2020	Direct ...	Gina LeBlanc	X	-100.00	-139,174.89
Bill Pmt -Check	10/01/2020	Direct ...	Jeanne Moeller	X	-100.00	-139,274.89
Bill Pmt -Check	10/01/2020	Direct ...	Panagiota Becker	X	-100.00	-139,374.89
Bill Pmt -Check	10/06/2020	8005	Veseris (Formerly U...	X	-107,400.00	-246,774.89
General Journal	10/06/2020	9-#417	Florida Retirement S...	X	-19,806.80	-266,581.69
Bill Pmt -Check	10/06/2020	Direct ...	Panagiota Becker	X	-380.74	-266,962.43
Bill Pmt -Check	10/06/2020	8006	Florida Department ...	X	-175.00	-267,137.43
Bill Pmt -Check	10/07/2020	8007	All Pro Vector	X	-16,560.00	-283,697.43
Bill Pmt -Check	10/07/2020	8010	VyStar Credit Union	X	-1,997.28	-285,694.71
Bill Pmt -Check	10/07/2020	8008	VyStar Credit Union	X	-918.44	-286,613.15
Bill Pmt -Check	10/07/2020	8009	ThompsonBaker Ag...	X	-160.00	-286,773.15
Check	10/13/2020		wells Fargo	X	-304.08	-287,077.23
Bill Pmt -Check	10/14/2020	Direct ...	Steven Arber	X	-95.14	-287,172.37
Bill Pmt -Check	10/14/2020	Direct ...	Charolette Hall	X	-59.17	-287,231.54
Bill Pmt -Check	10/14/2020	Direct ...	Richard Weaver	X	-34.13	-287,265.67
Bill Pmt -Check	10/14/2020	Direct ...	Edward Zeszutko	X	-29.27	-287,294.94
Bill Pmt -Check	10/14/2020	Direct ...	Dana Smith	X	-29.14	-287,324.08
Bill Pmt -Check	10/14/2020	Direct ...	Ralph Bruner	X	-27.71	-287,351.79
General Journal	10/15/2020	9-#469	Payroll	X	-54,522.85	-341,874.64
General Journal	10/15/2020	9-#469	Payroll	X	-19,314.95	-361,189.59
Bill Pmt -Check	10/15/2020	Phone...	Bank of America	X	-11,394.03	-372,583.62
General Journal	10/15/2020	9-#469	Payroll	X	-3,807.27	-376,390.89
General Journal	10/15/2020	9-#469	Payroll	X	-968.39	-377,359.28
Bill Pmt -Check	10/15/2020	8015	Nationwide Retirem...	X	-950.00	-378,309.28
Bill Pmt -Check	10/15/2020	WIRE	UHS Premium Billing	X	-452.08	-378,761.36
Bill Pmt -Check	10/20/2020	8016	Blue Cross Blue Shi...	X	-33,817.37	-412,578.73
Bill Pmt -Check	10/20/2020	WIRE	MGIS, Inc.	X	-13,260.00	-425,838.73
Bill Pmt -Check	10/20/2020	8017	Guardian	X	-346.64	-426,185.37
Bill Pmt -Check	10/21/2020	8032	Michael Pogue	X	-1,000.00	-427,185.37
Bill Pmt -Check	10/28/2020	8033	Morgan Duett	X	-15.89	-427,201.26
General Journal	10/29/2020	9-#472	Payroll	X	-53,430.51	-480,631.77
General Journal	10/29/2020	9-#472	Payroll	X	-18,529.11	-499,160.88
General Journal	10/29/2020	9-#472	Payroll	X	-3,021.28	-502,182.16
General Journal	10/29/2020	9-#472	Payroll	X	-968.39	-503,150.55
Bill Pmt -Check	10/30/2020	Direct ...	Panagiota Becker	X	-1,452.00	-504,602.55
Total Checks and Payments					-504,602.55	-504,602.55
Deposits and Credits - 13 items						
Bill Pmt -Check	08/20/2020	7950	Flagler Care Center	X		
Bill Pmt -Check	09/17/2020	7986	UHS Premium Billing	X		
General Journal	10/05/2020	9-#465R	Dennis Hollingsworth	X	8,208.78	8,208.78
General Journal	10/13/2020	9-#468	Jessica Baynocky	X	388.10	8,596.88
General Journal	10/13/2020	9-#468	Lea Bangonan	X	388.10	8,984.98
General Journal	10/13/2020	9-#468	Mandi Pearson	X	388.10	9,373.08
General Journal	10/21/2020	9-#471	Surplus Sales	X	2,556.00	11,929.08
General Journal	10/28/2020	9-#471R	Dennis Hollingsworth	X	53,952.62	65,881.70
Deposit	10/28/2020			X	56,769.24	122,650.94
Payment	10/30/2020		Central Life Sciences	X	12,000.00	134,650.94
Payment	10/30/2020		Woodstream	X	13,000.00	147,650.94

Type	Date	Num	Name	Clr	Amount	Balance
General Journal	10/31/2020	9-#420R	Flagler Care Center	X	20.00	147,670.94
General Journal	10/31/2020	9-#419R	UHS Premium Billing	X	226.04	147,896.98
Total Deposits and Credits					147,896.98	147,896.98
Total Cleared Transactions					-356,705.57	-356,705.57
Cleared Balance					-356,705.57	2,076,470.14
Uncleared Transactions						
Checks and Payments - 5 items						
Bill Pmt -Check	08/25/2020	7959	VyStar Credit Union		-1,150.27	-1,150.27
Bill Pmt -Check	10/07/2020	8011	VyStar Credit Union		-675.00	-1,825.27
Bill Pmt -Check	10/15/2020	8014	Florida U.C. Fund		-194.90	-2,020.17
Bill Pmt -Check	10/29/2020	8018	Harrell Construction ...		-57,225.60	-59,245.77
Bill Pmt -Check	10/29/2020	8019	Nationwide Retirem...		-950.00	-60,195.77
Total Checks and Payments					-60,195.77	-60,195.77
Total Uncleared Transactions					-60,195.77	-60,195.77
Register Balance as of 10/31/2020					-416,901.34	2,016,274.37
New Transactions						
Deposits and Credits - 4 items						
General Journal	11/02/2020	9-#472	Dennis Hollingsworth		67,356.75	67,356.75
General Journal	11/03/2020	9-#418	Lea Bangonan		388.10	67,744.85
General Journal	11/03/2020	9-#418	Mandi Pearson		388.10	68,132.95
General Journal	11/03/2020	9-#418	Jessica Baynocky		388.10	68,521.05
Total Deposits and Credits					68,521.05	68,521.05
Total New Transactions					68,521.05	68,521.05
Ending Balance					-348,380.29	2,084,795.42

Anastasia Mosquito Control District
Reconciliation Summary
115 - SBA, Period Ending 10/31/2020

	<u>Oct 31, 20</u>
Beginning Balance	5,469,854.21
Cleared Transactions	
Deposits and Credits - 1 Item	<u>1,369.48</u>
Total Cleared Transactions	<u>1,369.48</u>
Cleared Balance	<u>5,471,223.69</u>
Register Balance as of 10/31/2020	5,471,223.69
Ending Balance	5,471,223.69

Anastasia Mosquito Control District
Reconciliation Detail
 115 · SBA, Period Ending 10/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,469,854.21
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	10/31/2020			X	1,369.48	1,369.48
Total Deposits and Credits					1,369.48	1,369.48
Total Cleared Transactions					1,369.48	1,369.48
Cleared Balance					1,369.48	5,471,223.69
Register Balance as of 10/31/2020					1,369.48	5,471,223.69
Ending Balance					<u>1,369.48</u>	<u>5,471,223.69</u>



**State Board of Administration
Local Government Surplus Funds Trust Fund
Participant Statement**

**AGENCY ACCOUNT 101071
10/01/2020 - 10/31/2020**

ANASTASIA MOSQUITO CONTROL DIS
OF ST JOHNS COUNTY
120 EOC DRIVE
ST. AUGUSTINE, FL 32092

Participant Return 10/31/2020 : 0.29 %

<u>Date</u>	<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Balance</u>
10/01/2020	BEGINNING BALANCE			5,469,854.21
10/31/2020	EARNED INCOME	INTEREST	1,369.48	5,471,223.69
	Totals:		1,369.48	5,471,223.69

Anastasia Mosquito Control District
Reconciliation Summary
112 · Bank of America, Period Ending 10/31/2020

	<u>Oct 31, 20</u>
Beginning Balance	114,458.50
Cleared Transactions	
Checks and Payments - 42 items	-61,147.36
Total Cleared Transactions	<u>-61,147.36</u>
Cleared Balance	<u>53,311.14</u>
Register Balance as of 10/31/2020	53,311.14
Ending Balance	53,311.14

Anastasia Mosquito Control District
Reconciliation Detail
112 · Bank of America, Period Ending 10/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						114,458.50
Cleared Transactions						
Checks and Payments - 42 Items						
Bill Pmt -Check	10/06/2020	E-Pay	Guardian Fueling Te...	X	-2,655.30	-2,655.30
Bill Pmt -Check	10/06/2020	E-Pay	The Home Depot	X	-821.23	-3,476.53
Bill Pmt -Check	10/06/2020	E-Pay	TPH The Parts House	X	-528.22	-4,004.75
Bill Pmt -Check	10/06/2020	E-Pay	Florida Janitor & Pa...	X	-407.34	-4,412.09
Bill Pmt -Check	10/06/2020	E-Pay	St. Johns County Uti...	X	-377.72	-4,789.81
Bill Pmt -Check	10/06/2020	E-Pay	Cintas First Aid & S...	X	-351.20	-5,141.01
Bill Pmt -Check	10/06/2020	E-Pay	Augustine Alarm, Fir...	X	-162.97	-5,303.98
Bill Pmt -Check	10/06/2020	E-Pay	American Crossroad...	X	-144.00	-5,447.98
Bill Pmt -Check	10/06/2020	E-Pay	Florida Pest Control	X	-107.00	-5,554.98
Bill Pmt -Check	10/06/2020	E-Pay	Tractor Supply Credi...	X	-89.97	-5,644.95
Bill Pmt -Check	10/06/2020	E-Pay	Fisher Scientific	X	-67.65	-5,712.60
Bill Pmt -Check	10/06/2020	E-Pay	AFLAC	X	-52.08	-5,764.68
Bill Pmt -Check	10/06/2020	E-Pay	QUEST DIAGNOST...	X	-24.20	-5,788.88
Bill Pmt -Check	10/06/2020	E-Pay	Hagan Ace Mgmt. C...	X	-19.99	-5,808.87
Bill Pmt -Check	10/06/2020	E-Pay	Cronin Ace Hardware	X	-18.99	-5,827.86
Bill Pmt -Check	10/08/2020	E-Pay	Avfuel Corporation	X	-6,374.88	-12,202.74
Bill Pmt -Check	10/08/2020	E-Pay	FPL - EOC DR-Main...	X	-1,315.64	-13,518.38
Bill Pmt -Check	10/08/2020	E-Pay	Lewis Longman & ...	X	-1,250.00	-14,768.38
Bill Pmt -Check	10/08/2020	E-Pay	FPL - EOC DR - Re...	X	-948.58	-15,716.96
Bill Pmt -Check	10/15/2020	E-Pay	Mobisoft Infotech	X	-5,480.00	-21,196.96
Bill Pmt -Check	10/15/2020	E-Pay	Qualtrics, LLC	X	-2,000.00	-23,196.96
Bill Pmt -Check	10/15/2020	E-Pay	Dell Marketing	X	-1,926.60	-25,123.56
Bill Pmt -Check	10/15/2020	E-Pay	United Concordia	X	-1,704.80	-26,828.36
Bill Pmt -Check	10/15/2020	E-Pay	The St. Aug. Record...	X	-1,180.22	-28,008.58
Bill Pmt -Check	10/15/2020	E-Pay	Fisher Scientific	X	-469.40	-28,477.98
Bill Pmt -Check	10/15/2020	E-Pay	Comcast Business -...	X	-436.76	-28,914.74
Bill Pmt -Check	10/15/2020	E-Pay	COMCAST TV-Inter...	X	-356.95	-29,271.69
Bill Pmt -Check	10/15/2020	E-Pay	Advance Auto Parts	X	-208.46	-29,480.15
Bill Pmt -Check	10/15/2020	E-Pay	Guardian Fueling Te...	X	-191.50	-29,671.65
Bill Pmt -Check	10/15/2020	E-Pay	Turner Ace Hardware	X	-174.28	-29,845.93
Bill Pmt -Check	10/15/2020	E-Pay	Grainger	X	-141.42	-29,987.35
Bill Pmt -Check	10/15/2020	E-Pay	Melvin's Repair Shop	X	-72.66	-30,060.01
Bill Pmt -Check	10/15/2020	E-Pay	St. Johns County So...	X	-27.00	-30,087.01
Bill Pmt -Check	10/22/2020	E-Pay	Verizon Wireless Ce...	X	-1,061.02	-31,148.03
Bill Pmt -Check	10/22/2020	E-Pay	CINTAS- 120 EOC- ...	X	-554.55	-31,702.58
Bill Pmt -Check	10/29/2020	E-Pay	All Pro Vector	X	-27,600.00	-59,302.58
Bill Pmt -Check	10/29/2020	E-Pay	Augustine Alarm, Fir...	X	-1,198.00	-60,500.58
Bill Pmt -Check	10/29/2020	E-Pay	St. Johns County Uti...	X	-402.41	-60,902.99
Bill Pmt -Check	10/29/2020	E-Pay	COPYFAX	X	-95.91	-60,998.90
Bill Pmt -Check	10/29/2020	E-Pay	Walmart Community	X	-60.76	-61,059.66
Bill Pmt -Check	10/29/2020	E-Pay	Legal Shield	X	-57.80	-61,117.46
Bill Pmt -Check	10/29/2020	E-Pay	Grainger	X	-29.90	-61,147.36
Total Checks and Payments					-61,147.36	-61,147.36
Total Cleared Transactions					-61,147.36	-61,147.36
Cleared Balance					-61,147.36	53,311.14
Register Balance as of 10/31/2020					-61,147.36	53,311.14
Ending Balance					-61,147.36	53,311.14



P.O. Box 15284
Wilmington, DE 19850

ANASTASIA MOSQUITO CONTROL DISTRICT OF
ST. JOHNS COUNTY
LOCAL GOVERNMENT
120 EOC DR
ST AUGUSTINE, FL 32092-0927

Customer service information

- 📞 Customer service: 1.888.400.9009
- 🌐 bankofamerica.com
- ✉ Bank of America, N.A.
P.O. Box 25118
Tampa, Florida 33622-5118

Your Full Analysis Business Checking

for October 1, 2020 to October 31, 2020

Account number: 8981 0275 2170

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY LOCAL GOVERNMENT

Account summary

Beginning balance on October 1, 2020	\$114,458.50
Deposits and other credits	0.00
Withdrawals and other debits	-61,147.36
Checks	-0.00
Service fees	-0.00
Ending balance on October 31, 2020	\$53,311.14

of deposits/credits: 0

of withdrawals/debits: 42

of days in cycle: 31

Average ledger balance: \$90,663.54

IMPORTANT INFORMATION: BANK DEPOSIT ACCOUNTS

How to Contact Us - You may call us at the telephone number listed on the front of this statement.

Updating your contact information - We encourage you to keep your contact information up-to-date. This includes address, email and phone number. If your information has changed, the easiest way to update it is by visiting the Help & Support tab of Online Banking.

Deposit agreement - When you opened your account, you received a deposit agreement and fee schedule and agreed that your account would be governed by the terms of these documents, as we may amend them from time to time. These documents are part of the contract for your deposit account and govern all transactions relating to your account, including all deposits and withdrawals. Copies of both the deposit agreement and fee schedule which contain the current version of the terms and conditions of your account relationship may be obtained at our financial centers.

Electronic transfers: In case of errors or questions about your electronic transfers - If you think your statement or receipt is wrong or you need more information about an electronic transfer (e.g., ATM transactions, direct deposits or withdrawals, point-of-sale transactions) on the statement or receipt, telephone or write us at the address and number listed on the front of this statement as soon as you can. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

- Tell us your name and account number.
- Describe the error or transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
- Tell us the dollar amount of the suspected error.


For consumer accounts used primarily for personal, family or household purposes, we will investigate your complaint and will correct any error promptly. If we take more than 10 business days (10 calendar days if you are a Massachusetts customer) (20 business days if you are a new customer, for electronic transfers occurring during the first 30 days after the first deposit is made to your account) to do this, we will provisionally credit your account for the amount you think is in error, so that you will have use of the money during the time it will take to complete our investigation.

For other accounts, we investigate, and if we find we have made an error, we credit your account at the conclusion of our investigation.

Reporting other problems - You must examine your statement carefully and promptly. You are in the best position to discover errors and unauthorized transactions on your account. If you fail to notify us in writing of suspected problems or an unauthorized transaction within the time period specified in the deposit agreement (which periods are no more than 60 days after we make the statement available to you and in some cases are 30 days or less), we are not liable to you and you agree to not make a claim against us, for the problems or unauthorized transactions.

Direct deposits - If you have arranged to have direct deposits made to your account at least once every 60 days from the same person or company, you may call us to find out if the deposit was made as scheduled. You may also review your activity online or visit a financial center for information.

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Bank of America, N.A. Member FDIC and  Equal Housing Lender

Withdrawals and other debits

Date	Transaction description	Customer reference	Bank reference	Amount
10/06/20	BAML Bill Pay DES:Payment ID:016LTSQPX1K23XO INDN:Guardian Fueling Techn CO ID:1941687665 CCD PMT INFO:REF*TN*P20100601 - 9919987\RMR*IV*SRVCE2 377267\		902380016159229	-2,655.30
10/06/20	BAML Bill Pay DES:Payment ID:016XIREK21K23XR INDN:Home Depot Credit Serv CO ID:1941687665 CCD PMT INFO:REF*TN*P20100601 - 9919999\RMR*IV*Stmt. Date 9/28/20\		902380016159231	-821.23
10/06/20	BAML Bill Pay DES:Payment ID:016NFBZDU1K23XB INDN:TPH The Parts House CO ID:1941687665 CCD PMT INFO:REF*TN*P20100601 - 9920002\RMR*IV*Sept. Invoices\		902380016159219	-528.22
10/06/20	BAML Bill Pay DES:Payment ID:016XNVBBQ1K23XM INDN:Florida Janitor & Pape CO ID:1941687665 CCD PMT INFO:REF*TN*P20100601 - 9919982\RMR*IV*331031 , 331521\		902380016159227	-407.34
10/06/20	BAML Bill Pay DES:Payment ID:016NQRJDQ1K23Y5 INDN:St. Johns County Utili CO ID:1941687665 CCD PMT INFO:REF*TN*P20100601 - 9919996\RMR*IV*Monthl y\		902380016159241	-377.72
10/06/20	BAML Bill Pay DES:Payment ID:016TENQZJ1K23Y7 INDN:Cintas First Aid & Saf CO ID:1941687665 CCD PMT INFO:REF*TN*P20100601 - 9919975\RMR*IV*503386 1731\		902380016159243	-351.20
10/06/20	BAML Bill Pay DES:Payment ID:016TNIECY1K23XG INDN:Augustine Alarm, Fire CO ID:1941687665 CCD PMT INFO:REF*TN*P20100601 - 9919972\RMR*IV*30273\		902380016159223	-162.97

continued on the next page

Withdrawals and other debits - continued

Date	Transaction description	Customer reference	Bank reference	Amount
10/06/20	BAML Bill Pay DES:Payment ID:016FILIDQ1K23X4 INDN:American Crossroads Ap CO ID:1941687665 CCD PMT INFO:REF*TN*P20100601 - 9919968\RMR*IV*4373\		902380016159215	-144.00
10/06/20	BAML Bill Pay DES:Payment ID:016FGRXTK1K23XU INDN:Florida Pest Control CO ID:1941687665 CCD PMT INFO:REF*TN*P20100601 - 9919984\RMR*IV*Aug/Se pt.\		902380016159233	-107.00
10/06/20	BAML Bill Pay DES:Payment ID:016LMOFVK1K23Y3 INDN:Tractor Supply Credit CO ID:1941687665 CCD PMT INFO:REF*TN*P20100601 - 9920004\RMR*IV*Commer cial Acct.\		902380016159239	-89.97
10/06/20	BAML Bill Pay DES:Payment ID:016QSHBSE1K23XJ INDN:Fisher Scientific CO ID:1941687665 CCD PMT INFO:REF*TN*P20100601 - 9919980\RMR*IV*A02598 724\		902380016159225	-67.65
10/06/20	BAML Bill Pay DES:Payment ID:016HXXOVF1K23XX INDN:AFLAC ID:1941687665 CCD PMT INFO:REF*TN*P20100601 - 9919965\RMR*IV*700202 \	CO	902380016159235	-52.08
10/06/20	BAML Bill Pay DES:Payment ID:016SLLWDT1K23X8 INDN:QUEST DIAGNOSTICS CO ID:1941687665 CCD PMT INFO:REF*TN*P20100601 - 9919992\RMR*IV*918960 4631\		902380016159217	-24.20
10/06/20	BAML Bill Pay DES:Payment ID:016CCZTQL1K23XD INDN:Hagan Ace Mgmt. Corp CO ID:1941687665 CCD PMT INFO:REF*TN*P20100601 - 9919990\RMR*IV*147832 /9\		902380016159221	-19.99
10/06/20	BAML Bill Pay DES:Payment ID:016PUJBWV1K23Y0 INDN:Cronin Ace Hardware CO ID:1941687665 CCD PMT INFO:REF*TN*P20100601 - 9919978\RMR*IV*Ref 43 87\		902380016159237	-18.99
10/08/20	BAML Bill Pay DES:Payment ID:016WKZWXH1K5ZOD INDN:Avfuel Corporation CO ID:1941687665 CCD PMT INFO:REF*TN*P20100801 - 0623926\RMR*IV*Inv.#0 14024587\		902382013167747	-6,374.88
10/08/20	BAML Bill Pay DES:Payment ID:016QONZUK1K5ZOB INDN:FPL- ID:1941687665 CCD PMT INFO:REF*TN*P20100801 - 0623930\RMR*IV*Utilit y\	CO	902382013167745	-1,315.64

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Withdrawals and other debits - continued

Date	Transaction description	Customer reference	Bank reference	Amount
10/08/20	BAML Bill Pay DES:Payment ID:016PFRKOG1K5ZO8 INDN:Lewis Longman Walker CO ID:1941687665 CCD PMT INFO:REF*TN*P20100801 - 0623932\RMR*IV*Sept. Service\		902382013167743	-1,250.00
10/08/20	BAML Bill Pay DES:Payment ID:016CMQCJA1K5ZO5 INDN:FPL CO ID:1941687665 CCD PMT INFO:REF*TN*P20100801 - 0623928\RMR*IV*Utilit y\		902382013167741	-948.58
10/15/20	BAML Bill Pay DES:Payment ID:016JFTEAC1KFA0U INDN:Mobisoft Infotech CO ID:1941687665 CCD PMT INFO:REF*TN*P20101501 - 2401271\RMR*IV*#2571, #2532\		902389022831136	-5,480.00
10/15/20	BAML Bill Pay DES:Payment ID:016SXOVKV1KFAOX INDN:Qualtrics, LLC CO ID:1941687665 CCD PMT INFO:REF*TN*P20101501 - 2401273\RMR*IV*250641 \		902389022831138	-2,000.00
10/15/20	BAML Bill Pay DES:Payment ID:016LFGCS11KFA10 INDN:Dell Marketing L.P. CO ID:1941687665 CCD PMT INFO:REF*TN*P20101501 - 2401256\RMR*IV*104302 95332\		902389022831140	-1,926.60
10/15/20	BAML Bill Pay DES:Payment ID:016CZVEAX1KFA1T INDN:United Concordia CO ID:1941687665 CCD PMT INFO:REF*TN*P20101501 - 2401281\RMR*IV*159315 174\		902389022831154	-1,704.80
10/15/20	BAML Bill Pay DES:Payment ID:016HBCNXK1KFA1B INDN:St. Augustine Record CO ID:1941687665 CCD PMT INFO:REF*TN*P20101501 - 2401275\RMR*IV*Bill p eriod 9/01/20-9/30/20\		902389022831146	-1,180.22
10/15/20	BAML Bill Pay DES:Payment ID:016AYFCOM1KFA1O INDN:Fisher Scientific CO ID:1941687665 CCD PMT INFO:REF*TN*P20101501 - 2401259\RMR*IV*967148 2280\		902389022831152	-469.40
10/15/20	BAML Bill Pay DES:Payment ID:016CUPGKZ1KFA1K INDN:Comcast- Business CO ID:1941687665 CCD PMT INFO:REF*TN*P20101501 - 2401251\RMR*IV*109243 475\		902389022831150	-436.76

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Withdrawals and other debits - continued

Date	Transaction description	Customer reference	Bank reference	Amount
10/15/20	BAML Bill Pay DES:Payment ID:016PMKPZL1KFA0H INDN:Comcast- Main CO ID:1941687665 CCD PMT INFO:REF*TN*P20101501 - 2401253\RMR*IV*Curren t Balance\		902389022831128	-356.95
10/15/20	BAML Bill Pay DES:Payment ID:016WGFNCM1KFAOL INDN:Advance Auto Parts CO ID:1941687665 CCD PMT INFO:REF*TN*P20101501 - 2401249\RMR*IV*Stmt. Date 9/30/2020\		902389022831130	-208.46
10/15/20	BAML Bill Pay DES:Payment ID:016TLQMF1KFA17 INDN:Guardian Fueling Techn CO ID:1941687665 CCD PMT INFO:REF*TN*P20101501 - 2401263\RMR*IV*SRVCE2 380183\		902389022831144	-191.50
10/15/20	BAML Bill Pay DES:Payment ID:016XLAOQN1KFA1F INDN:Turner Ace Hardware CO ID:1941687665 CCD PMT INFO:REF*TN*P20101501 - 2401279\RMR*IV*Closin g Date 9/30/20\		902389022831148	-174.28
10/15/20	BAML Bill Pay DES:Payment ID:016LJGBDQ1KFA00 INDN:Grainger CO ID:1941687665 CCD PMT INFO:REF*TN*P20101501 - 2401261\RMR*IV*967148 2280\		902389022831132	-141.42
10/15/20	BAML Bill Pay DES:Payment ID:016YIJSYX1KFAOR INDN:Melvin's Repair Shop CO ID:1941687665 CCD PMT INFO:REF*TN*P20101501 - 2401269\RMR*IV*19000\		902389022831134	-72.66
10/15/20	BAML Bill Pay DES:Payment ID:016VAAQTC1KFA14 INDN:St. Johns County Solid CO ID:1941687665 CCD PMT INFO:REF*TN*P20101501 - 2401277\RMR*IV*Sept. Invoices\		902389022831142	-27.00
10/22/20	BAML Bill Pay DES:Payment ID:016UCQRES1KPOG1 INDN:Verizon Wireless Cell CO ID:1941687665 CCD PMT INFO:REF*TN*P20102201 - 3998573\RMR*IV*986473 3790\		902396013070015	-1,061.02
10/22/20	BAML Bill Pay DES:Payment ID:016SQXSZA1KPOFY INDN:CINTAS CO ID:1941687665 CCD PMT INFO:REF*TN*P20102201 - 3998571\RMR*IV*Stmt. Date 9/30/2020\		902396013070013	-554.55
10/29/20	BAML Bill Pay DES:Payment ID:016YFBRUM1KYU3L INDN:All Pro Vector CO ID:1941687665 CCD PMT INFO:REF*TN*P20102901 - 5891581\RMR*IV*IN2700 6\		902303019703840	-27,600.00

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Withdrawals and other debits - continued

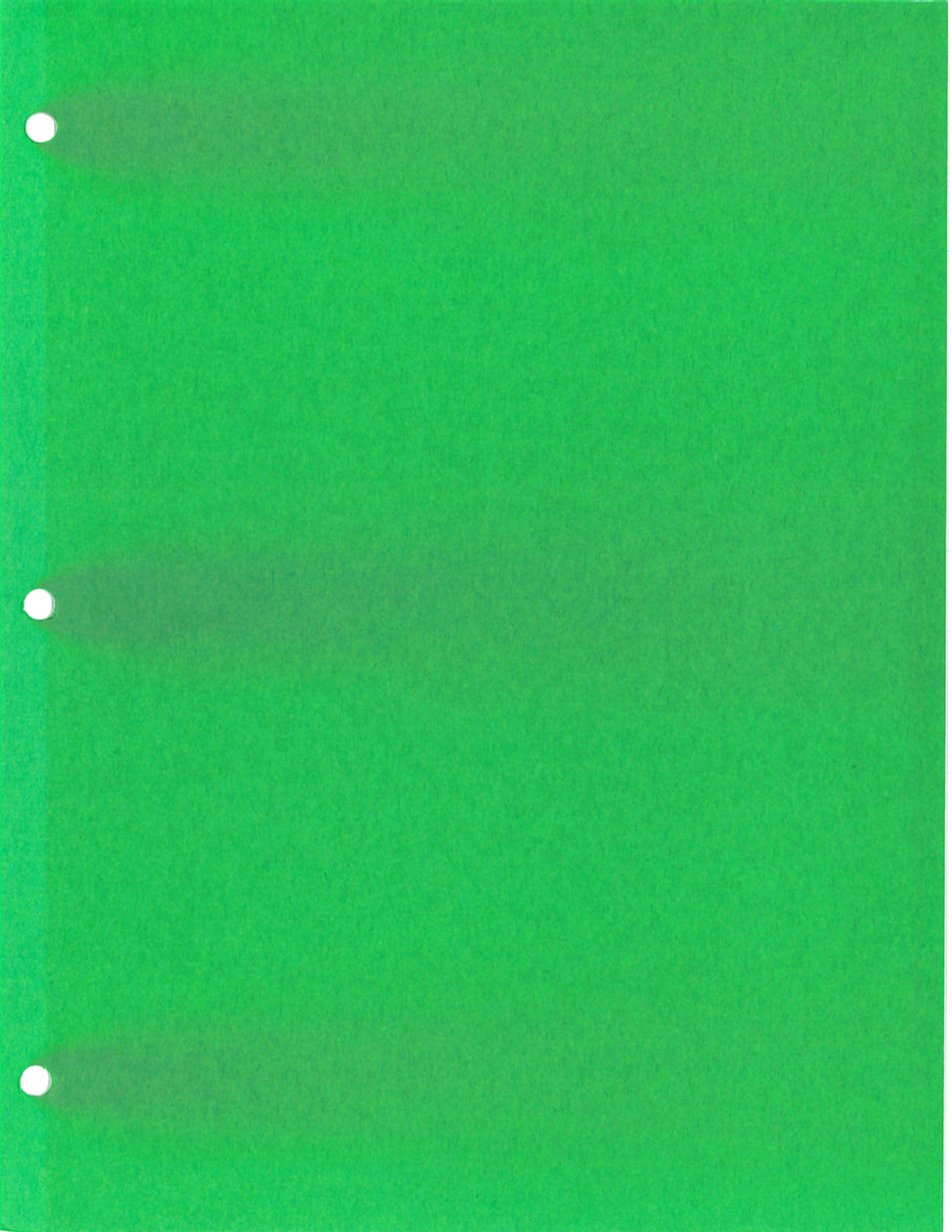
Date	Transaction description	Customer reference	Bank reference	Amount
10/29/20	BAML Bill Pay DES:Payment ID:016OOGSYU1KYU41 INDN:Augustine Alarm, Fire CO ID:1941687665 CCD PMT INFO:REF*TN*P20102901 - 5891584\RMR*IV*30332\		902303019703852	-1,198.00
10/29/20	BAML Bill Pay DES:Payment ID:016UCPQBK1KYU3X INDN:St. Johns County Utili CO ID:1941687665 CCD PMT INFO:REF*TN*P20102901 - 5891594\RMR*IV*Stmt. Date 10/19/20\		902303019703848	-402.41
10/29/20	BAML Bill Pay DES:Payment ID:016COCWQB1KYU3Z INDN:Copyfax CO ID:1941687665 CCD PMT INFO:REF*TN*P20102901 - 5891586\RMR*IV*INV266 014\		902303019703850	-95.91
10/29/20	BAML Bill Pay DES:Payment ID:016TULGCV1KYU3U INDN:Walmart Community CO ID:1941687665 CCD PMT INFO:REF*TN*P20102901 - 5891596\RMR*IV*Stmt. Close 10/16/20\		902303019703846	-60.76
10/29/20	BAML Bill Pay DES:Payment ID:016QGPCRQ1KYU3Q INDN:Legal Shield CO ID:1941687665 CCD PMT INFO:REF*TN*P20102901 - 5894409\RMR*IV*Inv. D ate 10/25/20\		902303019703842	-57.80
10/29/20	BAML Bill Pay DES:Payment ID:016HBJWLA1KYU3S INDN:Grainger ID:1941687665 CCD PMT INFO:REF*TN*P20102901 - 5891590\RMR*IV*968203 1415\	CO	902303019703844	-29.90

Total withdrawals and other debits **-\$61,147.36**

Daily ledger balances

Date	Balance (\$)	Date	Balance(\$)	Date	Balance (\$)
10/01	114,458.50	10/08	98,741.54	10/22	82,755.92
10/06	108,630.64	10/15	84,371.49	10/29	53,311.14

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ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY
CHEMICAL & FUEL INVENTORY
 MONTH OF OCTOBER 2020

DISTRICT TOTALS

CHEMICAL DESCRIPTION (indicate lbs., gals. or ea.)	BEGINNING PHYSICAL COUNT	AMOUNT PURCHASED	TRANSFER IN	TRANSFER OUT	AMOUNT AVAILABLE	AMOUNT USED	ENDING "BOOK" BALANCE	PHYSICAL COUNT	OVER / (UNDER)
ALTOCID WSP EA.	23,048.00	32,000.00			55,048.00	2147.00	52,901.00	52,901.00	0.00
ALTOCID XR LBS.	910.00	1,100.00			2,010.00	14.00	1,996.00	1,996.00	0.00
ALTOCID XRG LBS.	17,850.00	20,000.00			37,850.00	5455.00	32,395.00	32,395.00	0.00
AQUABAC XT GALS.	0.00				0.00	0.00	0.00	0.00	0.00
AQUALUER 20-20 GALS.	195.75				195.75	60.41	135.34	132.50	-2.84
B. t. i. DUNKS (Doughnuts) EA.	892.00				892.00	351.00	541.00	541.00	0.00
COCO BEAR GALS.	99.13				99.13	11.81	87.32	86.81	-0.51
DUET GALS.	353.50				353.50	39.50	314.00	313.25	-0.75
MOSQUITOMIST TWO GALS.	158.00				158.00	65.00	93.00	88.00	-5.00
NALED GALS.	1,230.00				1,230.00	25.00	1,205.00	1,205.00	0.00
NATULAR DT EA.	10,068.00				10,068.00	28.00	10,040.00	10,040.00	0.00
STRIKE PELLETS LBS.	44.00				44.00	0.00	44.00	44.00	0.00
SUSTAIN MBG LBS.	40.00	6,400.00			6,440.00	1988.00	4,452.00	4,452.00	0.00
TALSTAR P GALS.	92.16				92.16	7.86	84.30	84.02	-0.28
VECTOBAC 12AS GALS.	242.63				242.63	69.31	173.32	173.31	-0.01
GASOLINE GALS.	2,535.00				2,535.00	2266.61	268.39	261.00	-7.39
JET A GALS.	575.00	3,957.00			4,532.00	362.89	4,169.11	4,254.00	84.89
TOTALS	58,333.17	63,457.00	0.00	0.00	121,790.17	12891.39	108,898.78	108,966.89	68.11


BASE=	108,966.89
Total	108,966.89

DATE: 11/17/2020 ✓
 DATE: 11/25/20 ✓
 DATE: 11/25/20 ✓

PREPARED BY: *[Signature]*
 REVIEWED BY: *[Signature]*
 REVIEWED BY: *[Signature]*

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY
CHEMICAL & FUEL INVENTORY
VALUE
MONTH OF OCTOBER 2020

CHEMICAL DESCRIPTION (indicate lbs., gals. or ea.)	PHYSICAL COUNT	ACTUAL COST PER LB/GAL/EA	TOTAL INVENTORY VALUE	INVOICE DATE	PURCHASED FROM
ALTOSID WSP EA.	52,901.00	\$0.8600	\$45,494.86	10/30/20	VESERIS
ALTOSID XR LBS.	1,996.00	\$3.42	\$6,825.72	10/30/20	VESERIS
ALTOSID XRG LBS.	32,395.00	\$8.9500	\$289,935.25	10/30/20	VESERIS
AQUABAC XT GALS.	0.00	\$32.5000	\$0.00	9/24/18	ADAPCO
AQUALUER 20-20 GALS.	132.50	\$118.0000	\$15,635.00	7/18/18	ALLPRO
B. i. DUNKS (Doughnuts) EA.	541.00	\$0.8550	\$462.56	4/30/19	ADAPCO
COCO BEAR GALS.	86.81	\$20.4800	\$1,777.87	7/16/18	CLARKE
DUET GALS.	313.25	\$194.3184	\$60,870.24	12/6/19	CLARKE
MOSQUITOMIST TWO GALS.	88.00	\$80.5800	\$7,091.04	8/13/20	CLARKE
NALED GALS.	1,205.00	\$220.3500	\$265,521.75	5/28/20	ADAPCO
NATULAR DT EA.	10,040.00	\$0.4168	\$4,184.67	9/9/16	CLARKE
STRIKE PELLETS LBS.	44.00	\$184.1500	\$8,102.60	5/10/10	ADAPCO
SUSTAIN MBG LBS.	4,452.00	\$6.9000	\$30,718.80	10/19/20	ALLPRO
TALSTAR P GALS.	84.02	\$54.9050	\$4,613.12	9/16/20	TARGET
VECTOBAC 12AS GALS.	173.31	\$32.5000	\$5,632.58	7/7/20	ADAPCO
GASOLINE GALS.	261.00	\$1.8442	\$481.34	9/10/20	L. V. HIERS
JET A GALS.	4,254.00	\$1.6100	\$6,848.94	10/7/20	Avfuel
TOTAL	108,966.89	\$962.64	\$754,196.33		

PREPARED BY:  *Wester* DATE: 11/17/2020

COST FIGURES REVIEWED BY:  *Scott Yu* DATE: 11/25/20

REVIEWED BY: _____ DATE: _____

**ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY
CHEMICAL & FUEL INVENTORY**

MONTH OF SEPTEMBER 2020
Revised 11/10/2020

DISTRICT TOTALS

CHEMICAL DESCRIPTION (indicate lbs., gals. or ea.)	BEGINNING PHYSICAL COUNT	AMOUNT PURCHASED	TRANSFER IN	TRANSFER OUT	AMOUNT AVAILABLE	AMOUNT USED	ENDING "BOOK" BALANCE	PHYSICAL COUNT	OVER / (UNDER)
ALOTOSID WSP EA.	25,844.00				25,844.00	2796.00	23,048.00	23,048.00	0.00
ALOTOSID XR LBS.	933.00				933.00	23.00	910.00	910.00	0.00
ALOTOSID XRG LBS.	7,835.00	12,000.00			19,835.00	1985.00	17,850.00	17,850.00	0.00
AQUABAC XT GALS.	0.00				0.00	0.00	0.00	0.00	0.00
AQUALUER 20-20 GALS.	268.50				268.50	70.13	198.37	195.75	-2.62
B. t. i. DUNKS (Doughnuts) EA.	1,251.00				1,251.00	359.00	892.00	892.00	0.00
COCO BEAR GALS.	98.63				98.63	0.00	98.63	99.13	0.50
DUET GALS.	395.88				395.88	44.38	351.51	353.50	2.00
MOSQUITOMIST TWO GALS.	239.00				239.00	81.00	158.00	158.00	0.00
NALED GALS.	1,320.00				1,320.00	90.00	1,230.00	1,230.00	0.00
NATULAR DT EA.	10,092.00				10,092.00	24.00	10,068.00	10,068.00	0.00
STRIKE PELLETS LBS.	44.00				44.00	0.00	44.00	44.00	0.00
SUSTAIN MBG LBS.	2,140.00				2,140.00	2100.00	40.00	40.00	0.00
TALSTAR P GALS.	12.56	80.00			92.56	0.40	92.16	92.16	0.00
VECTOBAC 12AS GALS.	356.72				356.72	114.09	242.63	242.63	0.00
GASOLINE GALS.	2,581.00	2,503.00			5,084.00	2524.22	2,559.78	2,555.00	-24.78
JET A GALS.	1,276.00				1,276.00	683.79	592.21	575.00	-17.21
TOTALS	54,687.29	14583.00	0.00	0.00	69,270.29	10895.01	58,375.28	58,333.17	-42.11

PREPARED BY: [Signature]
 REVIEWED BY: [Signature]
 REVIEWED BY: [Signature]

DATE: 11/10/20
 DATE: 11/25/20
 DATE: 11/25/20

BASE=	58,333.17
Total	58,333.17

**ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY
CHEMICAL & FUEL INVENTORY**

VALUE

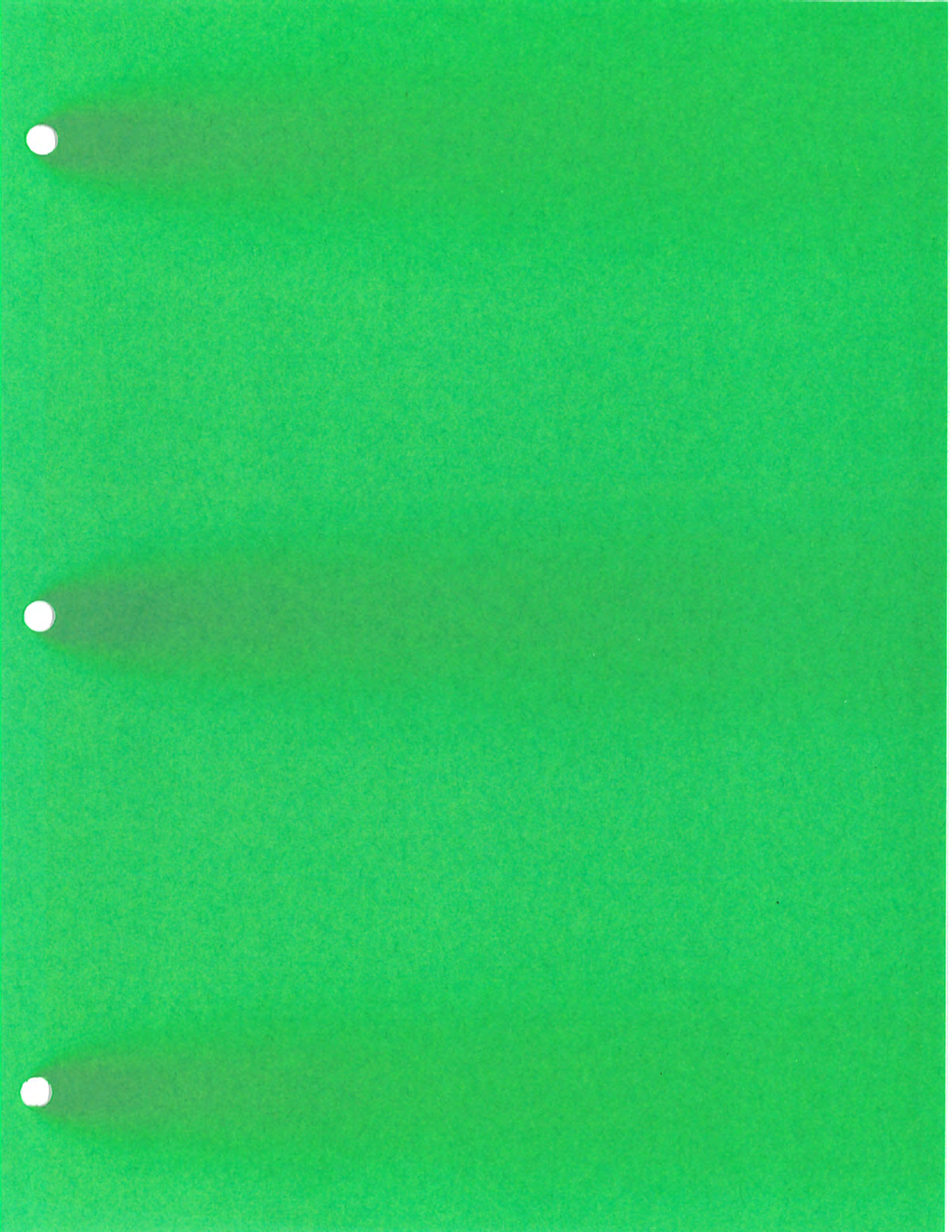
MONTH OF SEPTEMBER 2020
Revised 11/10/2020

CHEMICAL DESCRIPTION (Indicate lbs., gals. or ea.)	PHYSICAL COUNT	ACTUAL COST PER LB/GAL/JEA	TOTAL INVENTORY VALUE	INVOICE DATE	PURCHASED FROM
ALTOSID WSP EA.	23,048.00	\$0.8400	\$19,360.32	12/13/19	UNIVAR
ALTOSID XR LBS.	910.00	\$3.42	\$3,111.93	7/7/20	UNIVAR
ALTOSID XRG LBS.	17,850.00	\$8.9500	\$159,757.50	12/13/19	VESERIS
AQUABAC XT GALS.	0.00	\$32.5000	\$0.00	9/24/18	ADAPCO
AQUALUER 20-20 GALS.	195.75	\$118.0000	\$23,098.50	7/18/18	ALLPRO
B. t. i. DUNKS (Doughnuts) EA.	892.00	\$0.8550	\$762.66	4/30/19	ADAPCO
COCO BEAR GALS.	99.13	\$20.4800	\$2,030.18	7/16/18	CLARKE
DUET GALS.	353.50	\$194.3184	\$68,691.55	12/6/19	CLARKE
MOSQUITOMIST TWO GALS.	158.00	\$80.5800	\$12,731.64	8/13/20	CLARKE
NALED GALS.	1,230.00	\$220.3500	\$271,030.50	5/28/20	ADAPCO
NATULAR DT EA.	10,068.00	\$0.4168	\$4,196.34	9/9/16	CLARKE
STRIKE PELLETS LBS.	44.00	\$184.1500	\$8,102.60	5/10/10	ADAPCO
SUSTAIN MBG LBS.	40.00	\$6.9000	\$276.00	8/5/20	ALLPRO
TALSTAR P GALS.	92.16	\$54.9050	\$5,060.04	9/16/20	TARGET
VECTOBAC 12AS GALS.	242.63	\$32.5000	\$7,885.48	7/7/20	ADAPCO
GASOLINE GALS.	2,535.00	\$1.8442	\$4,675.05	9/10/20	L. V. HIERS
JET A GALS.	575.00	\$2.6051	\$1,497.93	5/20/19	Avfuel
TOTAL	58,333.17	\$963.61	\$592,268.23		

PREPARED BY: [Signature] *Waver* DATE: 11/15/2020

COST FIGURES REVIEWED BY: [Signature] DATE: 11/25/20

REVIEWED BY: _____ DATE: _____



Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, FL 32092
Telephone: (904)-471-3107 * Fax (904) 471-3189 * Web: www.amcdsjc.org

BOARD OF COMMISSIONERS

Jeanne Moeller, Chairperson
Trish Becker, Vice-Chairperson
Don Girvan, Secretary/Treasurer
Gary Howell, Commissioner
Gina LeBlanc, Commissioner



DISTRICT DIRECTOR

Dr. Rui-de Xue



Thursday, October 8, 2020

Next Meeting: Thursday, December 10, 2020 – 5:00 PM

MINUTES

The regular Board meeting for the Anastasia Mosquito Control District of St. Johns County was held on Thursday, October 8, 2020, at 5:00 P.M.

Board members in attendance:

Mrs. Jeanne Moeller, Chairperson
Mrs. Trish Becker, Vice-Chairperson
Mr. Don Girvan, Secretary/Treasurer
Mr. Gary Howell, Commissioner
Mrs. Gina LeBlanc, Commissioner

Also in attendance:

Dr. Rui-De Xue, Director
Mr. Wayne Flowers, Attorney
Mr. Glen Harrell, President, Harrell Construction Co., Inc.

Chairperson Moeller called the meeting to order.

Commissioner Howell led the invocation and the Pledge of Allegiance to the flag.

ROLL CALL: Chairperson Moeller noted ~ All were present

CITIZEN PARTICIPATION: For Items not on the Agenda ~ None

APPROVAL OF AGENDA: Chairperson Moeller called for approval of the Agenda.

A. **A motion was made to approve the Agenda as presented.**

- Motioned by: Commissioner Howell
- Seconded by: Commissioner LeBlanc
- VOTE accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

APPROVAL OF CONSENT AGENDA: Chairperson Moeller called for approval of the Consent Agenda.

A. **A motion was made to approve the Consent Agenda as presented.**

- Motioned by: Commissioner LeBlanc
- Seconded by: Commissioner Becker
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

Consent Items ~ APPROVAL OF:

1. Treasurer's Report
2. Vouchers (*Cancelled Checks*)
3. Chemical Inventory
4. Minutes:
 - a. Regular Board Meeting: September 10, 2020 at 5:00 PM
 - b. First Public Hearing: September 10, 2020 at 5:30 PM
 - c. Final Public Hearing: September 24, 2020 at 5:30 PM
5. AMCA Annual Meeting (Commissioners' Moeller and Becker), Salt Lake City, UT, March 1-5, 2021
6. Winter Work Hours
7. Annual Physical Inventory Report
8. Budget Amendments ~ None

UNFINISHED BUSINESS:

Item 1: Construction Project Update Report ~ Mr. Glenn Harrell, President, Harrell Construction Co., Inc.

- Mr. Harrell stated that there are two contracts under way: the first is the civil design construction, which is nearing completion, possibly before the end of two weeks, as they have had delays with the utility department; the second contract is for the design of the vertical portion of the Vector Disease Education Building, which has had holdups because of the COVID-19 pandemic; they are trying to accelerate the design documents and should be completed maybe in early December.
 - **THERE WAS NO MOTION ON THIS ITEM**

Item 2: Discussion and Approval to authorize staff and attorney to release BID request for Permitting and Construction of the Disease Vector Education Center Building, as soon as possible, after the design documents are completed ~ Mr. Richard Weaver

- Mr. Weaver stated that they are asking the Board to approve staff to put the RFP out without the Board seeing it, since the Board stated that they want it to happen as soon as possible. This would allow the attorney and staff to review the RFP, approve it and send it out. It is standard to the ones that have been brought to the Board on other buildings that we have had built, however, they are waiting on the blueprint documents which are a big part of the RFP and needed before completing the packet; the packet itself is ready except for the blueprints and the necessary dates. Approving this would allow the staff and attorney to review the documents, then release the RFP and then once the proposals come in, we would bring those back to the Board to award the recommended proposal, at the earliest possible next Board meeting.
 - A. **A motion was made to approve the staff and attorney to release the RFP as soon as the design documents are completed.**
 - Motioned by: Commissioner Howell
 - Seconded by: Commissioner LeBlanc
 - VOTE: Accepted unanimously by all commissioners
 - **MOTION PASSED UNANIMOUSLY**

NEW BUSINESS

Item 1: Wind Tunnel and Droplet Lab Update Report (Ppt) ~ Dr. Muhammad Farooq

- Dr. Farooq described: repellency tests using wind tunnel for mosquitoes and for ticks; the Olfactometer tests; various studies they are doing using these two methods; and droplet measurement systems. Dr. Xue stated that by law we have to calculate droplet size. The funded projects were done in collaboration with NECE, which was funded by DWFP and in collaboration with UF, which was funded by the CDC.

- **THERE WAS NO MOTION ON THIS ITEM**

Item 2: Director's Evaluation Results Report ~ Commissioner Jeanne Moeller

- Commissioner Moeller read the letter that was prepared by Mr. Wayne Flowers, attorney, describing Dr. Xue's evaluations from each commissioner, with an overall average score of 97.65. The attorney also stated in the letter that consistent with the scores, there were many positive comments from the Commissioners regarding Dr. Xue's performance on the evaluation forms and that "AMCD's policy provides that "based on the budget for pay increases and if the numerical number is 90% or higher, a motion to authorize a pay increase or merit raise can be made". Commissioners' comments agreed Dr. Xue should be given a raise.
 - A. **A motion was made to approve giving Dr. Xue a \$6,000 per year raise, based on all commissioners' assessments and Dr. Xue's overall score of 97.653333.**
 - Motioned by: Commissioner Howell
 - Seconded by: Commissioner Girvan
 - B. **The motion was amended to approve giving Dr. Xue an \$8,400 per year raise.**
 - Motioned by: Commissioner Howell
 - Seconded by: Commissioner Moeller
 - VOTE: Accepted unanimously by all commissioners
 - **MOTION PASSED UNANIMOUSLY**

REPORTS:

1. **Director** ~ Dr. Xue; we have had too much rain and have a mosquito population outbreak, so employees have sprayed countywide and we've done aerial spraying. Our employees have been working very hard and he appreciates our employee's hard work; we have had 2 WNV positive sentinel chickens and one EEE positive sentinel chicken; this year there is a dengue outbreak in Key West with local transmission and WNV in Miami. We have had no local or travel related cases in St. Johns County; he then thanked the Board.
2. **Attorney** ~ Mr. Flowers; the order from the governor's office, where meetings do not have to have a quorum present, runs through October 30, 2020 and it doesn't appear like it will be extended, so there will not be any more virtual meetings after this date.

COMMISSIONER COMMENTS:

Commissioner Becker ~ Knows that all technicians and everyone at AMCD have been working very hard and would like to see if there is some way to give the employees a pizza party and then allow them to take a half day off afterwards to reward them for all their hard work. Dr. Xue explained that they get paid overtime when they work over 40 hours per week; he is also concerned about doing the Christmas luncheon this year due to limiting the opportunity for virus transmission. Commissioner Becker asked if there was some way to provide the employees with something in order to show appreciation for their hard work. Dr. Xue stated we do awards at the

end of the year in December. Commissioner Becker stated that the website has been updated, it is fantastic and simplified, easy to find information and has everything; she and Dr. Farooq are taking a class from the London School of Hygiene and Topical Medicine, titled "The global challenge of vector borne diseases and how to control them", which is being put on by WHO; September 23, 2020 took AMCA webinar on Jamestown Canyon Viruses, by Dr. Phil Armstrong; October 20, 2020 at 9:30 A.M., she is giving Congressman John Rutherford a tour here and then doing some legislative talks; she then thanked everyone for their service.

Commissioner LeBlanc ~ thanked the staff, knows they are doing a great job and praised the guys for doing a fabulous job.

Commissioner Moeller ~ thanked all staff for all their hard work, she had several service calls, especially from the Hastings and southwest area; she stated that our next meeting is December 10, 2020 at 5:00 P.M. and Dr. Xue will let us know if we are having our regular Christmas luncheon; she suggested that even though Commissioners usually show up for that, we may want to stagger it just for staff this year so everyone can enjoy a lunch.

Commissioner Girvan ~ was glad to see the Junior B.S. Accountant position was posted; it was well structured and thinks we will have some wonderful candidates; appreciates the work that went into that project; everyone has done a wonderful job, thank you.

Commissioner Howell ~ gave an explanation of why he wasn't here last meeting, as his granddaughter was giving birth in Jacksonville and the baby was early and they camped out at NAS, so he elected to be with family and that's why he wasn't able to come to the meeting.

ATTACHMENTS: ~

1. None

ADJOURNMENT:

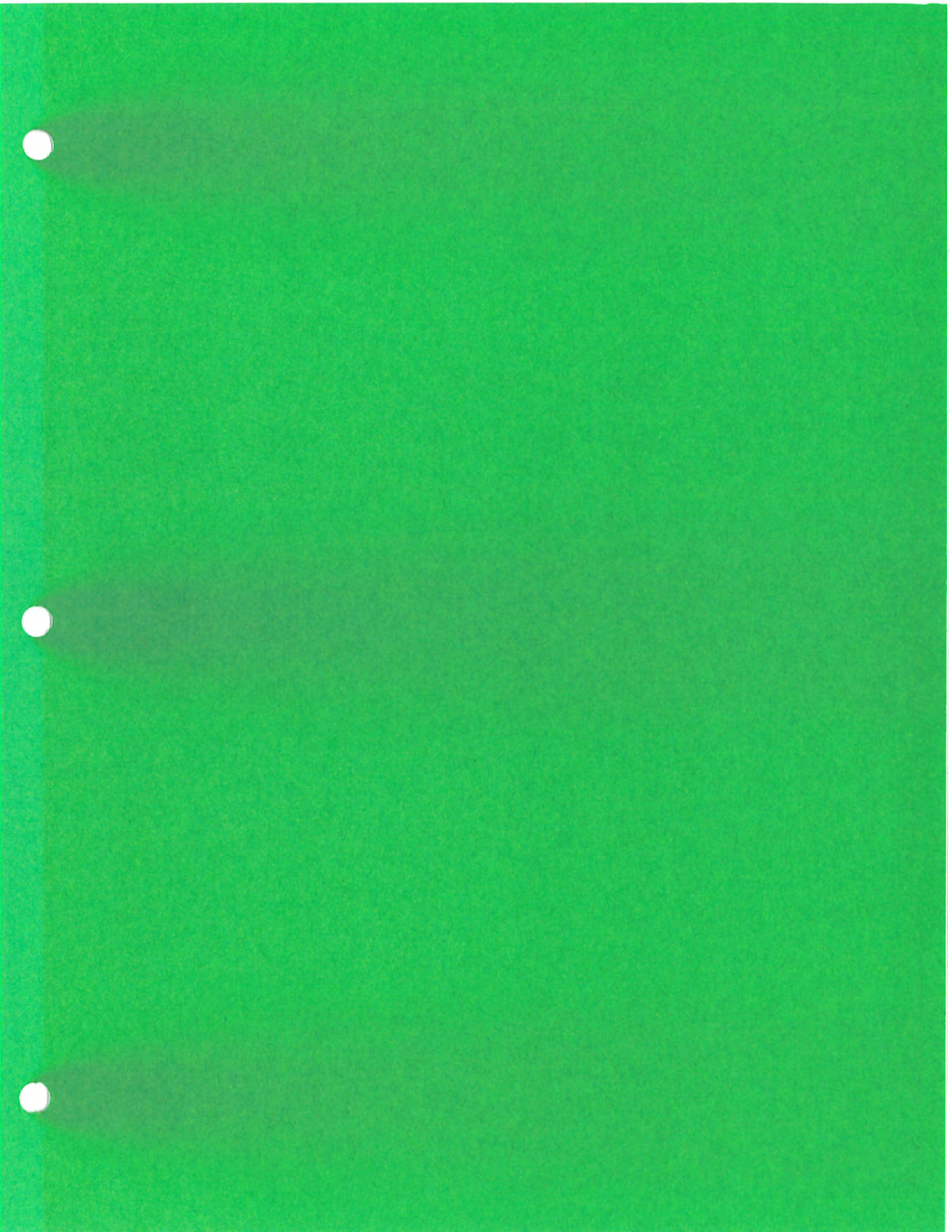
Chairperson Moeller adjourned the meeting at 6:25 P.M.

ATTEST

Chairperson, Commissioner Jeanne Moeller

Secretary/Treasurer, Commissioner Don Girvan

These minutes are not intended to be a verbatim transcript of this meeting and could easily be misinterpreted by a reader who was not present. To obtain a full and accurate record of the meeting, an individual should view/listen to the entire proceedings via the District's DVD visual/recording system.



Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, Florida 32092

PH: (904) 471-3107 • Fax (904) 471-3189 • Web Address: www.amcdsjc.org

MEMO

DISTRICT DIRECTOR

Dr. Rui-De Xue

BOARD OF COMMISSIONERS:

Jeanne Moeller, Chairperson
Trish Becker, Vice-Chairperson
Don Girvan, Secretary/Treasurer
Gary Howell, Commissioner
Gina LeBlanc, Commissioner



TO: Board of Commissioners

FROM: Dr. Rui-De Xue, Director

CC: Charolette M. Hall, Administrative Assistant

DATE: December 10, 2020

RE: Grant Fund to Assist Kai Blore for his Ph.D. at AMCD through UF

Mr. Kai Blore was an intern student in our District in the summer of 2017 while he was a graduate student at the University of Miami. He joined AMCD as a Biological Lab Technician in March of 2019. He has managed the insectary and conducted various applied research projects, and is a good team member.

He desires to continue working at AMCD and to join the AMCD and UF graduate program for his Ph. D. in Medical Entomology. His research project will be the determination of impact factors on mosquito adulticiding efficacy and finding out how to improve the efficacy.

The project benefits our operations control program for efficiency. This is a part of the CDC grant fund and related to the DoD grant.

I would like to request Board approve the recommendation to use grant funds from outside of AMCD to assist Mr. Blore's Ph.D. studies (probably about \$20,000 for his tuition during the 4 year study). He will be the 4th Ph.D. student trained at AMCD through the University of Florida.



College of Agricultural and Life Sciences
Department of Entomology & Nematology

Natural Area Drive
PO Box 110620
Gainesville, FL 32611-0620
Phone 352-392-1901

November 10, 2020

Mr. Kai Blore
4698 Leah Creek Drive
Jacksonville FL 32257-8679

Dear Mr. Blore:

Congratulations! I am pleased to offer you admission into the PhD program in Entomology at the University of Florida, Department of Entomology & Nematology beginning Spring 2021 under the direction of Dr. Rebecca Baldwin. It is my understanding that you will continue to work at Anastasia Mosquito Control District which will provide your salary, health insurance, and tuition (60-90 credit hours depending on how many credits can be transferred from your MPH degree).

The University of Florida has a mandatory health insurance requirement for all newly admitted or re-admitted students who are enrolled at least half time in a degree-seeking program and are attending any campus of the University of Florida. More information can be found at the following website:

<https://healthcompliance.shcc.ufl.edu/health-insurance-requirement/>

Students are the lifeblood of the University of Florida's graduate programs. Your successful academic and personal growth through education and research at the University of Florida are a critical part of our mission and priorities. Therefore, I hope that you will accept our offer of admission and look forward to seeing you in January at the new student orientation, if not before. Please contact me at 352-273-3923 or by e-mail at gradc@ifas.ufl.edu if you have questions about this offer of admission or the program, or visit [our graduate student handbook](#).

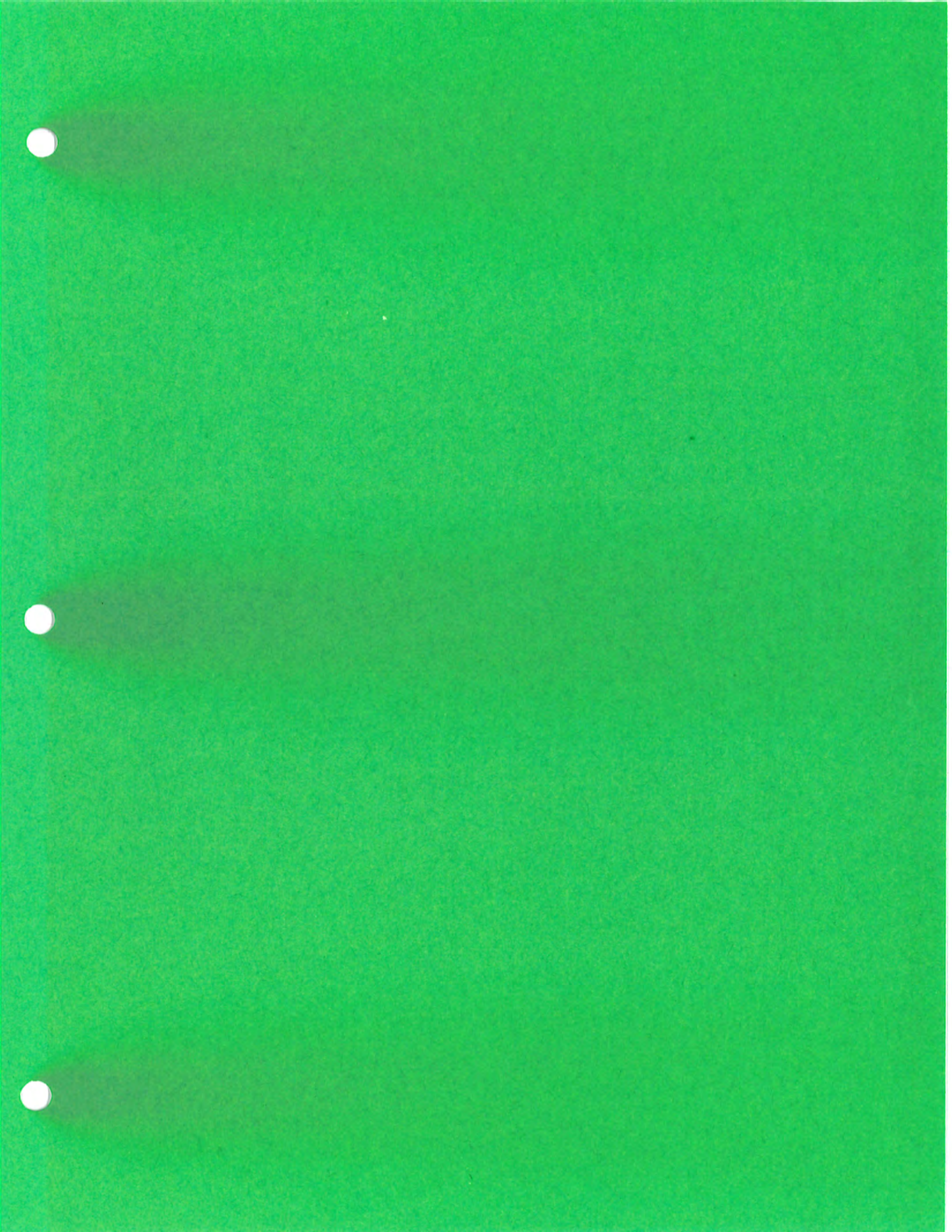
Sincerely,

Heather McAuslane
Professor, Graduate Coordinator and Associate Chair

Signature of Applicant

Kai Blore

Date



Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, Florida 32092

PH: (904) 471-3107 • Fax (904) 471-3189 • Web Address: www.amcdsjc.org

MEMO

DISTRICT DIRECTOR

Dr. Rui-De Xue

BOARD OF COMMISSIONERS:

Jeanne Moeller, Chairperson

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Don Girvan, Secretary/Treasurer

Gary Howell, Commissioner

Gina LeBlanc, Commissioner



TO: Board of Commissioners

FROM: Dr. Rui-De Xue, Director

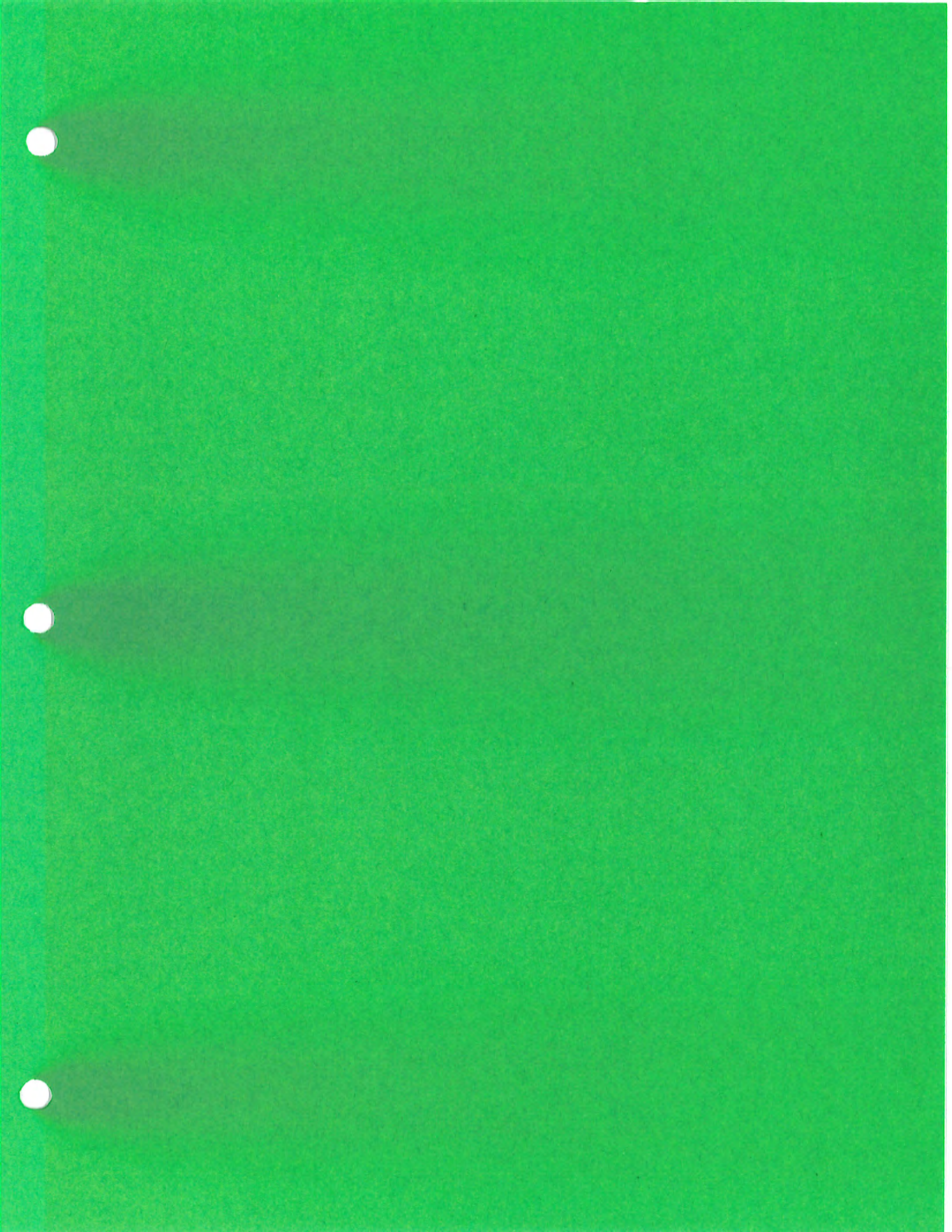
CC: Charolette M. Hall, Administrative Assistant

DATE: December 10, 2020

RE: Grant Award and Appreciation

In 2020, the below staff received DoD, CDC, and several other company grant funds. This year our District has received the most number of grants and high amount of grant funds from outside to assist our District programs.

For recognition and appreciation of the staff who are the major players for the grants and to encourage them to hunt for more grant funds from outside of AMCD to assist the AMCD programs, I would like to recommend that the District award the following staff: Dr. Whitney Qualls, Scientific Manager for \$2,000, Dr. Muhammed Farooq, Field Biologist, for \$1,500 for their writing, receiving, and managing these grants, Mr. Kai Blore, Biological Lab Technician, for \$1,000 for him being a major team member to implement these grants, Mr. Scott Hanna, CFO/Accountant, for \$1,000 for his major contribution for all grant budget applications and management, and Dr. Steve Peper for \$500 for his assistant for the grant applications and implementation. This is a total awards amount of \$6,000.



Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, Florida 32092

PH: (904) 471-3107 • Fax (904) 471-3189 • Web Address: www.amcdsjc.org

MEMO

DISTRICT DIRECTOR

Dr. Rui-De Xue

BOARD OF COMMISSIONERS:

Jeanne Moeller, Chairperson

Trish Becker, Vice-Chairperson

Don Girvan, Secretary/Treasurer

Gary Howell, Commissioner

Gina LeBlanc, Commissioner



TO: Board of Commissioners

FROM: Dr. Rui-De Xue, Director

CC: Charolette M. Hall, Administrative Assistant

DATE: December 10, 2020

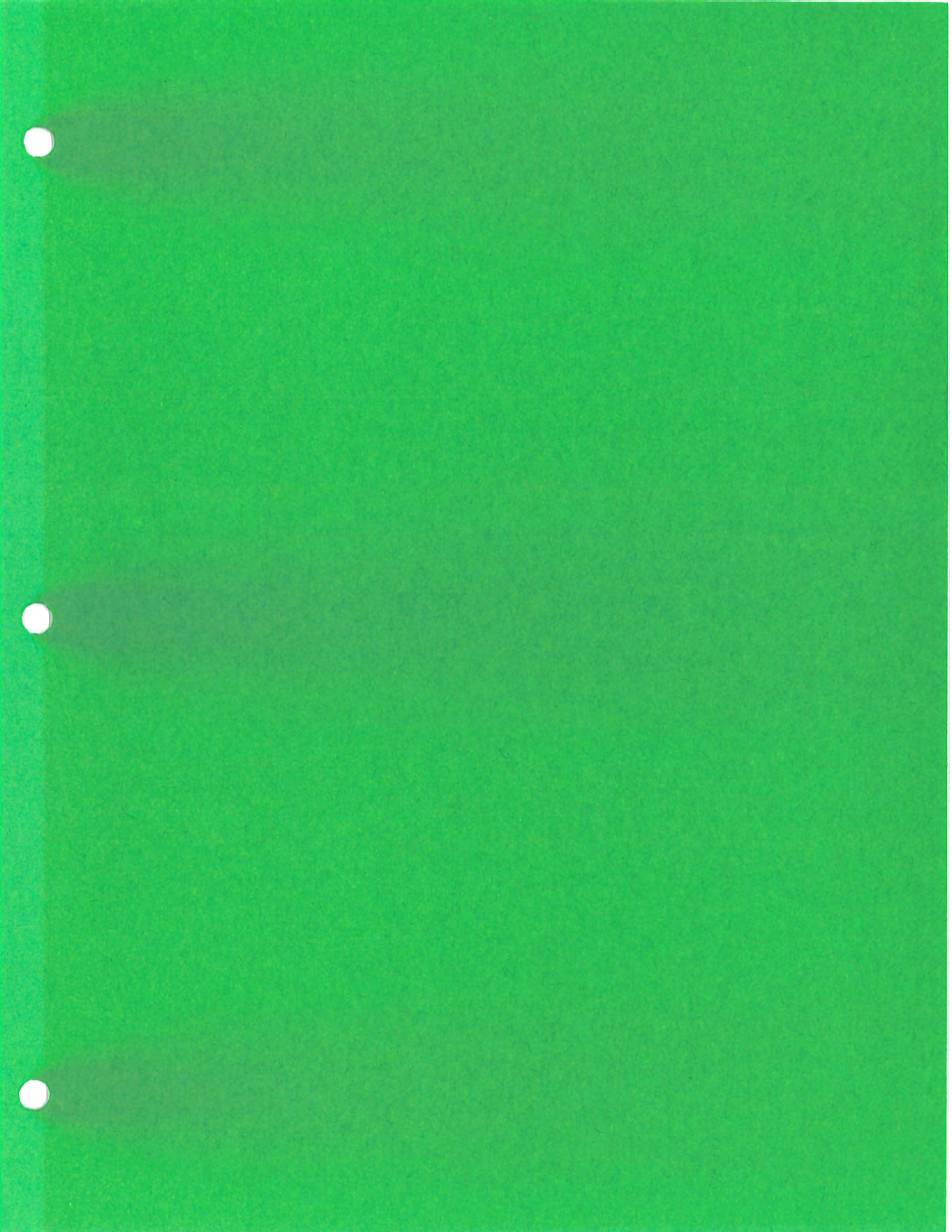
RE: Count Dr. Xue and Dr. Qualls work hours (40 hrs. each) to participate in Alliance's Humanitarian Expedition in Mali, January 15-20, 2021

Dr. Whitney Qualls, and Commissioner Jeanne Moeller have been invited, by the Alliance, for a humanitarian mission to Mali to assist in a malaria and mosquito control project, from January 15 to 21, 2021.

Dr. Xue has been invited by the University of Bamako, Mali, to participate in the humanitarian mission.

All travel costs, (Dr. Qualls and Commissioner Moeller) including international airline tickets, hotel, and food will be provided by the Alliance Inc. Dr. Xue's cost, including international airline tickets, hotel, and food will be provided by the University through IVCC grant, as a consultant. The malaria and vector mosquito control activity participation will benefit our District's collaboration and training program.

I request the Board approve Dr. Xue and Dr. Qualls for 40 working hours for the mission travel.



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Gary Howell, Commissioner
Gina LeBlanc, Commissioner*



TO: Board of Commissioners

FROM: Dr. Rui-De Xue, Director

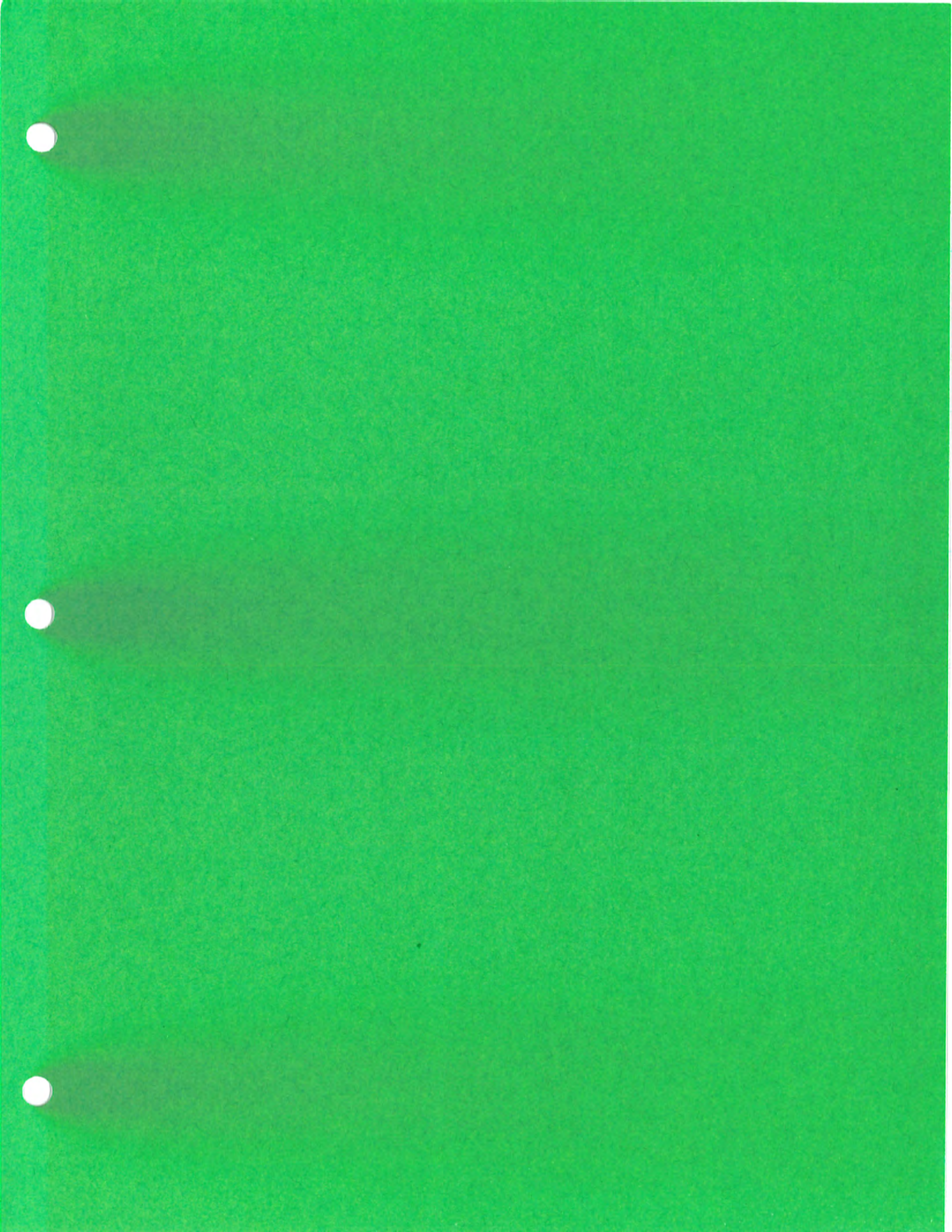
CC: Charolette M. Hall, Administrative Assistant

DATE: December 10, 2020

RE: Approve Commissioner Trish Becker's Travel to South Walton County Mosquito Control

Commissioner Trish Becker plans to visit South Walton Mosquito Control District (SWMCD) and meet with their Commissioner, Mr. John Magee, in later December, 2020. Her visit and tour of the SWMCD benefits AMCD programs.

Please approve the request for her travel. The cost will be a per diem for 680 miles (340 miles each way) x \$57.5 cents per mile which equals \$195.50; a hotel room for one night at \$100 (she will need to bring a copy of the tax exemption certificated for the hotel); and a total \$78 per diem for 1.5 days which is \$50 per day which includes \$13 for breakfast, \$15 for lunch, and \$23 for dinner) + a second day for breakfast at \$13 and lunch at \$15. The total estimate of the travel cost will be \$373.50.



SERVICES AGREEMENT

This Agreement is effective as of the last date executed by the parties on the dates shown beneath their respective signature lines (the "Effective Date"), by and between One-derings LLC, 2195 S. Clarksville Rd., Clarksville, Ohio 45113 ("One-derings") and Anastasia Mosquito Control District of St. Johns County, FL having principal offices at 120 EOC Drive, St. Augustine, FL 32092 ("AMCD").

RECITALS:

WHEREAS, National Science Foundation (NSF) has awarded One-derings a SBIR Phase I funding agreement ("Grant") for its proposal titled "Formulation parameters for delivery of fatty acids to repel biting insects" Project # 2015350.

WHEREAS, One-derings provides samples to the U.S. Department of Agriculture, Agricultural Research Service ("ARS") under a Material Transfer Agreement effective April 30, 2019, subject to a first amendment effective November 3, 2020 ("MTA"), attached as an Appendix hereto.

WHEREAS, One-derings wishes to obtain the services of AMCD to perform the research outlined in Schedule 1.1 "Dose response tests of formulations containing decanoic and lauric acids" utilizing the formulations ingredients outlined in Schedule 1.1 and/or the MTA ("Services").

WHEREAS, One-derings desires to engage AMCD to perform professional services for One-derings in reliance on AMCD's expertise, and AMCD desires to contract with One-derings to perform such services for One-derings, all on the terms and conditions set forth in this Agreement commencing as of the Effective Date.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, and for other good and valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the parties hereto agree as follows:

ARTICLE I. STATEMENT OF WORK

1.1 Services. AMCD agrees to use reasonable efforts to perform the Services in accordance with this Agreement and the appended detailed protocol (*see* Schedule 1.1). AMCD will work directly with One-derings personnel to complete the project. Questions and concerns about protocol details will be directed first to One-derings for the duration of this Project. The parties understand that in order to reflect changes in the protocol, Schedule 1.1 may be subject to amendment; any such changes or modifications shall be made in writing and be authorized by both parties prior to the commencement of any such changes, additions, deletions, or modifications.

1.2 Contacts. The AMCD portion of the Project will be supervised by Rui-De Xue. If for any reason he is unable to continue to serve in this capacity, AMCD will designate a

successor and notify One-derings of this change. The Principal Investigator for this collaboration will be Kim Benz, President. If for any reason she cannot continue to serve in this capacity, One-derings will designate a successor, subject to NSF's approval, and AMCD will be notified.

1.3 Samples. One-derings will provide samples needed for testing at no cost to AMCD via ARS. Samples will be provided from One-derings to ARS (likely to Jerry Zhu) pursuant to the MTA and ARS will in turn provide samples to AMCD (under a separate material transfer agreement).

1.4 Record Keeping. AMCD will keep sufficient records of time and costs incurred to support external financial audit requirements, if requested by NSF. AMCD will keep records of all work performed in the field and laboratory, sufficient to support NSF audit requirements for the primary grant. AMCD agrees to follow One-derings's policies and procedures for the maintenance of complete and accurate records of time spent providing Services under this Agreement; if no policies or procedures are provided to AMCD, then AMCD agrees to use its best judgment in maintaining complete and accurate records.

1.5 Professional Standards. AMCD shall perform all duties under this Agreement in strict compliance with federal, state and local law, rules and regulations.

1.6 Relationship. AMCD is an independent contractor in the performance of the Services under this Agreement. AMCD may utilize subcontractors to provide the Services pursuant to this Agreement, provided that AMCD shall remain liable for the performance of such subcontractors. Nothing in this Agreement shall be deemed to create an employment, partnership, collaboration, or joint venture relationship between One-derings and AMCD or between One-derings and any AMCD employee. In its capacity as an independent contractor, AMCD has the right to perform services for others during the term of this Agreement.

ARTICLE II. FINANCIAL INFORMATION

2.1 Compensation. In consideration of the Services to be provided to One-derings under this Agreement, One-derings agrees to pay to AMCD Thirty Thousand U.S. Dollars (\$30,000.00). Payment will be made according to this schedule:

(a) Upon AMCD's execution of this Agreement, AMCD will invoice 50% (\$15,000) to One-derings, to be paid within seven (7) business days.

(b) Upon AMCD's completion of the Services to One-derings's satisfaction, AMCD will invoice 50% (\$15,000) to One-derings, to be paid within seven (7) business days.

2.2 **Additional Samples.** One-derings may request AMCD test additional samples which do not fall within the scope of Schedule 1.1 ("Additional Samples"). AMCD will invoice One-derings \$2,000 per Additional Services, to be paid within seven (7) business days.

2.3 **Direct and Indirect Costs.** Compensation shall cover all of AMCD's direct and indirect costs associated with providing the Services. All other direct and indirect costs incurred in connection with the Services in excess of the aforementioned amount will not be charged to One-derings or NSF. AMCD will pay for those costs out of its internal funds or independent outside funding secured by AMCD. One-derings will provide samples needed for testing at no cost to AMCD.

ARTICLE III. INTELLECTUAL PROPERTY

3.1 **Project Intellectual Property.** Project Intellectual Property means the legal rights relating to inventions, patent applications, patents, copyrights, trademarks, mask works, and computer software, first made or generated under the terms of this Agreement.

3.2 **Intellectual Property Ownership.** The rights of AMCD and One-derings to Project Intellectual Property made by their employees in the performance of this Agreement shall be as set forth in the patent rights clause of 37 CFR 401.14. NSF may obtain title to any Project Intellectual Property not elected by either party as set forth in the patents right clause. Unless otherwise agreed in writing, Project Intellectual Property shall be owned by the party whose employee(s) make or generate the Project Intellectual Property. Jointly made or generated Project Intellectual Property shall be jointly owned by the Parties unless otherwise agreed in writing. In addition to NSF's rights under the patent rights clause, both Parties agree that the Government shall have an irrevocable, royalty free, non-exclusive license for any Governmental Purposes in any Project Intellectual Property.

3.3 **Disclosure of Inventions.** As a contractor, AMCD agrees to disclose, in writing, Project Intellectual Property which may be patentable or otherwise protectable under the United States patent laws in Title 35 of the United States Code, within 2 months after the inventor(s) first disclose the information in writing, to the person(s) responsible for patent matters at AMCD. All written disclosures of such inventions shall contain sufficient detail of the invention, identification of any statutory bars, and shall be marked confidential, in accordance with 35 USC Section 205. Disclosure to NSF by One-derings shall be within the time provided in paragraph (c)(1) of the patent rights clause of 37 CFR 401.14.

3.4 **License.** Each party hereto may use Project Intellectual Property of the other nonexclusively and without compensation in connection with internal research or development activities under the Project, including inclusion with SBIR project reports to NSF by One-derings and proposals to NSF for continued support though additional phases.

ARTICLE IV.
CONFIDENTIALITY AND PUBLICATION

4.1 Confidentiality. One-derings may, at times, require that certain data essential for conduct of the project be held in confidence. Accordingly, AMCD's acceptance and use of any confidential or proprietary data which may be supplied by One-derings in the course of this project shall be subject to the following:

(a) "Confidential Information" means all information disclosed by One-derings to AMCD, whether in writing, machine-readable form, or orally, and marked or otherwise designated in writing as confidential and/or proprietary to One-derings.

(b) AMCD retains the right to refuse to accept any such Confidential Information which it does not consider to be essential to the completion of the project.

(c) When AMCD does accept such Confidential Information, it agrees to make a good faith effort to hold such data in confidence to the same level of effort employed to safeguard its own confidential or proprietary records, and not publish or otherwise reveal the data to others outside AMCD without the written permission of One-derings. AMCD will only use the Confidential Information as necessary to perform its obligations under this, and shall disclose Confidential Information only to employees or contractors having a need to know, provided such employee or contractor agrees to comply with the terms within this Section.

(d) Information shall not be subject to these terms if: (i) it is in the public domain at the time of disclosure, or enters the public domain without breach of this Agreement; (ii) it is known to AMCD prior to the disclosure, or it is independently developed by AMCD; (iii) it is obtained by AMCD in good faith from a third party not under obligation of secrecy to One-derings; or (iv) it is the subject of a court or government agency order to disclose, provided AMCD gives prompt notice to One-derings to allow One-derings to contest such order.

4.2 Publication. Subject to the terms above, One-derings and AMCD may both publish their results from this project. However, the publishing party shall provide the other party a thirty (30) day period in which to review proposed publications and/or presentations, identify confidential or proprietary and patentable information, and to submit comments. The publishing party shall not publish or otherwise disclose confidential or proprietary information identified by the other party, and the publishing party will give full consideration to all comments before publishing. Furthermore, upon request of the reviewing party, publication will be deferred for up to thirty (30) additional days for preparation and filing of a patent application which the reviewing party has the right to file.

4.3 Publicity. Neither party will use the name, trademarks, or logos of the other party in any advertising or other form of publicity, including via a press release or including Client in any client list, without the prior written permission of the other in each instance.

ARTICLE V.
APPLICABILITY

5.1 This Agreement shall be applicable only to matters relating to the project referred to in the Recitals section above.

5.2 This Agreement incorporates by reference the relevant and applicable pass-through terms and conditions of the Grant (the NSF Small Business Innovation Research (SBIR)/Small Business Technology Transfer (STTR) Phase I Grant General Conditions dated 07/06/2020, available at https://www.nsf.gov/awards/managing/sbirsttr_conditions.jsp).

5.3 The provisions of this Agreement shall apply to any and all consultants, subcontractors, independent contractors, or other individuals employed by AMCD for the purpose of the project referred to above.

ARTICLE VI.
REPRESENTATIONS AND WARRANTIES

6.1 AMCD makes no warranties, expressed or implied, as to any matter whatsoever, including, without limitation, the condition of the research or any invention(s) or product(s), whether tangible or intangible, conceived, discovered or developed under this Agreement; or the ownership, merchantability, or fitness for a particular purpose of the research or any such invention of product. AMCD shall not be liable for any direct, consequential, or other damages suffered by any licensee or any others resulting from the use of the research or any such invention or product.

6.2 One-derings also makes no warranties, expressed or implied, as to any matter whatsoever, including, without limitation, the condition of the research or any invention(s) or product(s), whether tangible or intangible, conceived, discovered or developed under this Agreement; or the ownership, merchantability, or fitness for a particular purpose of the research or any such invention of product. One-derings shall not be liable for any direct, consequential, or other damages suffered by any licensee or any others resulting from the use of the research or any such invention or product.

6.3 AMCD makes no representation or warranty regarding actual or potential infringement of patents or copyrights of third parties. One-derings acknowledges that the avoidance of such infringement in the design, use, and sale of products and processes related to the project shall remain solely the responsibility of One-derings.

6.4 One-derings agrees to indemnify, defend, and hold harmless AMCD, its employees and agents against any liability, damages, loss or expense (including reasonable attorney fees and expenses of litigation) arising out of actions of One-derings, into employees or any third party action on behalf of or under authorization from One-derings in the performance of this Agreement.

6.5 Notwithstanding anything herein to the contrary, One-derings agrees to indemnify, defend, and hold harmless AMCD from all liabilities, damages, expenses and losses (including reasonable attorney fees and expenses of litigation) arising out of the use by One-derings, or by any party acting on behalf of or under authorization from One-derings, of AMCD technical development or out of any use, sale or other disposition by One-derings, or by any party acting on behalf of or under authorization from One-derings, including products made or developed as a result of information or materials received from AMCD. The provisions of this paragraph shall survive termination or expiration of this Agreement.

6.6 Each party represents and warrants that it has the full right, power and authority necessary to enter into this Agreement and to grant the rights contained herein and that by entering into this Agreement it will not breach or violate any provisions of any other agreement to which it is bound.

6.7 AMCD warrants that it will perform the Services using reasonable care and skill and in a workmanlike manner consistent with industry standards.

ARTICLE VII. TERM AND TERMINATION

7.1 **Term.** The initial term of this Agreement shall begin on the Effective Date and, unless sooner terminated in accordance with its terms, shall expire six (6) months from the Effective Date. Thereafter, this Agreement shall automatically renew for an additional three (3) months, unless terminated by either party upon at least thirty (30) days' prior written notice. Notwithstanding the foregoing, in no event shall this Agreement terminate until all Services have been completed. The word "Term" as used in this Agreement means the initial term and any renewal term.

7.1 **Termination.** This Agreement may be terminated by either party giving written notice to the other party at least ninety (90) days in advance of the specified date of termination. By such termination, neither party may nullify the rights and obligations accrued prior to the effective date of termination of this Agreement. Upon termination by One-derings, AMCD will be reimbursed for all costs and noncancellable commitments incurred in the performance of the project and not yet paid for, such reimbursement together with other payments not to exceed the total cost specified in Section 2.1 Compensation of this agreement.

ARTICLE VIII. MISCELLANEOUS

8.1 **Subcontracts/Assignment.** Both parties may delegate any or all of their duties to subcontractors, subsidiaries or parent or affiliated companies, provided that both parties will remain liable for their respective duties. Neither party may assign or otherwise transfer its rights under this Agreement except with the prior written consent of the other party. Notwithstanding the foregoing, consent to assignment is not required if there is a successor in interest by merger,

operation of law, assignment, purchase, or otherwise of the entire business of a party or of a substantial portion of the business of a party, provided that such portion relates directly to the subject matter of this Agreement. Such successor will acquire all rights and obligations of such party.

8.2 Severability. If any provision of this Agreement shall be deemed invalid or unenforceable by a court of competent jurisdiction, such provision shall be modified to the extent necessary to cure such invalidity or unenforceability; provided, however, if such modification is not possible without creating a material conflict with another provision of this Agreement, such invalid or unenforceable provision shall be deemed stricken from this Agreement.

8.3 Governing Law. The interpretation and enforcement of this Agreement will be governed by the laws of the state of New York, without regard to any conflicts of law provisions contained therein.

8.4 Force Majeure. The parties shall be excused for failures and delays in the performance of their respective obligations under this Agreement due to any cause beyond the control and without the fault of such party, including without limitation, any act of God, war, terrorism, riot or insurrection, law or regulation, strike, flood, fire, explosion or inability due to any of the aforementioned causes to obtain necessary labor, materials or facilities. This provision shall not, however, release such party from using its best efforts to avoid or remove such cause and such party shall continue performance hereunder with the utmost dispatch whenever such causes are removed. Upon claiming any such excuse or delay for non-performance, such party shall give prompt written notice thereof to the other party, provided that failure to give such notice shall not in any way limit the operation of this provision.

8.5 Remedies; No Waiver. All rights, powers and remedies granted to either party by any particular term of this Agreement are in addition to, and not in limitation of, any rights, powers or remedies which it has under any other term of this Agreement, at common law, in equity, by statute, or otherwise. All such rights powers and remedies may be exercised separately or concurrently, in such order and as often as may be deemed expedient by either party. No delay or omission by either party to exercise any right, power or remedy shall impair such right, power or remedy or be construed to be a waiver of or an acquiescence to any breach or default. A waiver by either party of any breach or default hereunder shall not constitute a waiver of any subsequent breach or default.

8.6 Authorization for Agreement. The execution and performance of this Agreement by One-derings and AMCD have been duly authorized by all necessary laws, resolutions and entity action, and this Agreement constitutes the valid and enforceable obligations of AMCD and One-derings in accordance with its terms, except as enforcement may be limited by bankruptcy, insolvency, reorganization, or other creditors' rights generally, and by general equitable principles.

8.7 Assignment. AMCD shall not assign this Agreement, or any portion hereof or any monies due or to become due under this Agreement, and shall not delegate any duties under this Agreement, without the prior written consent of One-derings. One-derings may assign all or any portion of this Agreement by providing written notice to AMCD.

8.8 Successor in Interest. All of the rights, benefits, duties, liabilities and obligations of the parties hereto shall inure to the benefit of and be binding upon the parties and their permitted successors and assigns.

8.9 Amendment and Waiver. No amendments or changes to this Agreement, including without limitation, changes in the statement of work, total estimated costs, and period of performance, shall be effective unless made in writing and signed by an authorized representatives of each party. No waiver of or any failure or omission to enforce any of the provisions hereof shall be construed to be a waiver of the right of such party thereafter to enforce any such provisions.

8.10 Entire Agreement. Unless otherwise specified, this Agreement embodies the entire understanding between AMCD and One-derings for this project. Any prior or contemporaneous agreements, either oral or written, are hereby superseded.

8.11 Headings. The headings of the Sections and Articles of this Agreement are inserted for convenience of reference only and shall not in any manner affect the construction or meaning of anything herein contained or govern the rights or liabilities of the parties hereto.

8.12 Notices. All notices, requests and communications required or permitted hereunder shall be in writing and shall be sufficiently given and deemed to have been received upon personal delivery or delivery by first class mail, upon the first to occur of actual receipt or five (5) business days after being placed in the United States mail, addressed to the parties as follows:

Anastasia Mosquito Control District of St. John's County, FL
120 EOC Drive P.O. Box 2622
Saint Augustine, FL 32092
Attention: Rui-De Xue

One-derings LLC
2305 S Clarksville Road
Clarksville, Ohio 45113
Attention: Kim Benz

Notices sent by AMCD shall be effective only upon actual receipt by both One-derings and One-derings's legal counsel.

8.13 Change in Address. Notice of a change in address of one of the parties shall be given in writing to the other party as provided above, but shall be effective only upon actual receipt.

8.14 Counterparts. This Agreement may be executed in exact counterparts and when so executed by the parties hereto shall be effective in accordance with the terms hereof.

[Signatures follow on the next page]

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates set forth below, provided that this Agreement is effective as of the Effective Date.

For **ONE-DERINGS:**

AMCD:

By: _____

Name: Kim D. Benz

Title: President

Date: _____

Address for Notices to One-derings LLC

Kim D. Benz
2305 S Clarksville Road
Clarksville , Ohio 45113
Ph 937 725 0830
Fax 937 289 3914
www.onederings.com

By: _____

Name: Rui-De Xue

Title:

Date: _____

Address for Notices to Anastasia Mosquito
Control District of St. John's County, FL

Rui-De Xue
120 EOC Drive P.O. Box 2622
Saint Augustine, FL 32092

SCHEDULE 1.1

Dose response tests of formulations containing major ingredients of coconut fatty acids (C₁₀ and C₁₂ acid)

- Experiments utilizing Effective Doses will be conducted first using an olfactometer to see any spatial repellency existing.
- If olfactometer testing of an Effective Dose:
 - does not show any promising effect, human skin testing is not necessary.
 - does show a promising effect, human skin testing of the Effective Dose will be conducted on human skins to find out the best concentration and composition for further research.

Details of the testing formulations (“Effective Doses”)

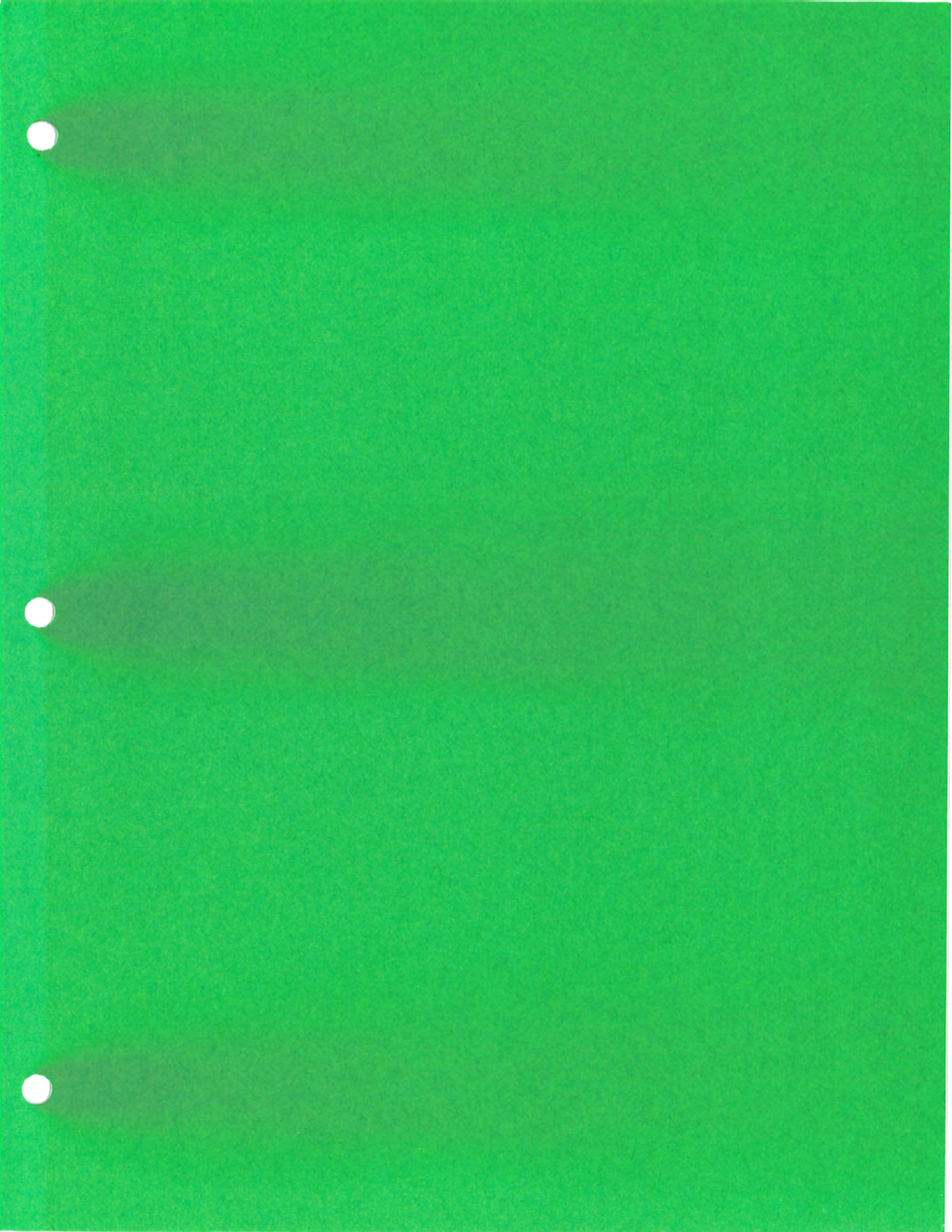
1) Decanoic Acid (C₁₀ acid)

- a) Onedering Product at a concentration of 0.93 mg/cm² (16.5% of C₈/C₁₀/C₁₂ acid)
- b) Control (Capric/Caprylic Triglyceride (FA-0 mg/cm²))
- c) Sample A- at 0.5 mg/cm² (9% FA)
- d) Sample B- at 0.25 mg/cm² (4.5%)
- e) Sample C- at 0.12 mg/cm² (2.25%)
- f) Sample D- at 0.06 mg/cm² (1.125 %)
- g) Sample E- at 0.03 mg/cm² (0.56%)
- h) Sample F – at 0.015 mg/cm² (0.28%)

2) Lauric Acid (C₁₂ acid)

- i) Control (Capric/Caprylic Triglyceride)
- j) Sample A- 0.5 mg/cm²(9% C₁₂ acid)
- k) Sample B- 0.25 mg/cm² (4.5% C₁₂ acid)
- l) Sample C- 0.12 mg/cm² (2.25% C₁₂ acid)
- m) Sample D- 0.06 mg/cm² (1.125 % C₁₂ acid)
- n) Sample E- 0.03 mg/cm² (0.56% C₁₂ acid)
- o) Sample F - 0.015 mg/cm²(0.28% C₁₂ acid)

- All products with the exception of the capric/caprylic triglyceride samples will have the standard essential oil as the base of the formulation.
- Each sample will be made up such that the concentration of FA will deliver the stated mg/cm² assuming 125 µls per application or proper amount to cover the treated area tested.
- We are looking to define the upper part of the curve where repellency drops off as dose decreases.
- Need to confirm the 125 µls and the % FA needed for each prototype.
Part B of the technology plan would be to take a test idea and run it at three doses along with negative control to see if it helps or hurts the efficacy. This would be a dose response of 4 points (comment from Dr. Zhu: If it is, I would suggest to keep the minimum statistic requirements at N=5 instead.



Anastasia Mosquito Control District of St. Johns County

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2020 MEMO

DISTRICT DIRECTOR

Dr. Rui-De Xue



BOARD OF COMMISSIONERS:

Jeanne Moeller, Chairperson
Trish Becker, Vice-Chairperson
Don Girvan, Secretary/Treasurer
Gary Howell, Commissioner
Gina LeBlanc, Commissioner

TO: The Board of Commissioners

FROM: Scott Hanna, CPA

CC: Dr. Rui-de Xue

DATE: December 10, 2020

RE: 4th Quarter Budget Analysis

The **Scope of the 4th Quarter Budget analysis** is to provide an **Un-Audited**, preliminary, Summary of the District's Financial Activities for the year end September 30, 2020.

The Financial Summary Report (3rd page, following this narrative) is intended for Internal Budgeting Purposes, only, and no external reliance is meant to be placed on it. This is merely useful for internal illustration, discussion, planning.

Significant Highlights of the District's Consolidated Financial Statements, **Y/E 2020** Statements are narrated below:

I) Revenue Budget Increases, Fiscal Year 19/20:

Revenue Accounts from the original Budget were Amended, ratably throughout the year per DACS rules at 100%, totaling, **\$459,730. Typically, *Accounting Conservatism* warrants an understatement of Revenues for Budgeting purposes, where a reasonable degree of uncertainty exists. Ad Valorem (above the 95% TRIM threshold), Grant Money, Interest returns, and collection of Prior Year taxes, fall into that category.

Figure: 1

	2019/2020 Original BUDGET Original REVENUES	2019/2020 Δ Amended BUDGET throughout Yr. REVENUES	Cummulative Changes Δ BUDGET Increased REVENUES
Taxes	\$ 5,717,380	\$ 5,805,698	\$ 88,318
Interest	\$ 65,000	65,000	\$ -
Grants	\$ 85,000	256,737	\$ 171,737
Misc. Rev.	\$ 15,000	214,675	\$ 199,675
	\$ 5,882,380	\$ 6,342,110	\$ 459,730 **

Matching Expenditures were Increased by **\$459,730 ** (Figure: 1)** as well to balance the Budget. They were matched as closely to relevant program categories as possible (i.e. Grant Revenue increased the relevant program expenses for items, such as Personnel, Benefits, Entomology Supplies, etc.). The benefited outcome was less pooling on Contingency Funds for current year Budget Amendments. Contingency Amendments were employed, once, earlier in the year in the amount **\$142,546** for the Hangar Door, and Grant Testing Field Enclosure (**Budget Amendment 2020-02**).

II) Budget Variances, highlights, Fiscal Year 19/20:

- 1) **Line 360- Taxes** (1.5% over budget) – 101.5% was collected of the 95% **budgeted** (max allowed per conservatism as mandated in **Trim Budgeting** process), yielding an **additional \$88,318**. This means we actually collected **96.4%** (101.5% x 95%) of the **Taxes Levied**.
- 2) **Line 388- Prior Year Tax Distribution** (100% over budget) – Unanticipated revenues from prior years from the Tax Collector from foreclosures, and previously uncollected debts, yielded a total of **\$8,376**.
- 3) **Line 390- Grants** (64.1 % over Amended budget) – Significantly on the rise, and **\$164,695 over Budget**, is the increasing amount of **Grant money** recognized, totaling **\$421,432 (\$386,680 received/ \$34,752 earned Receivables) utilized for Applied Research**. Matching expenditures were ratably amended as the money became available for programs relative to: Operations, Personnel, Personnel Benefits (workers comp included), chemicals, utilities and training.
- 4) **Line 392- Miscellaneous** (2.2% over budget) – Un-Amended portion, 2.2% over Budget, **\$4,625** and ratable Amendments per DACS at 100%, **\$199,675 (Figure: 1)**. Total Collections were, **\$219,300**. Significant portion was **FEMA Funds (Hurricane Irma), \$177,979** and **Dorm Rents, \$14,627**

- 5) **Line 461- Operating Expenses** (43.0% of Amended Budget) – Retention of under-expended funds totaled **\$285,916**, where Highlights include:

- a. Aerial Ops- No aerial spraying was necessary for the year. Total under-expended retention was in the amount of **\$200,000**.
- b. Tax Collector- **\$38,481**, rebate of unused Commissions for operating purposes, Year End.
- c. Property Appraiser - **\$6,914**, rebate of unused Servicing Fees, Year End.
- d. Attorney Fees – Lack of significant additional legal advising, beyond the monthly retainer, resulted in a retention of **\$7,238**.
- e. Uniform Services- **\$3,887**
- f. Other Contract Services- **\$48,284, not utilized due to Covid-19**.

6) **Line 741 Chemicals/ Solvents** (48.5% of Budgeted) – The District houses additional **chemicals for emergencies**, as well as **anticipated increase in Aerial program usage**. Beginning of the year Budget is based on cost of ***Purchases**. **The final presentation is based on actual usage as follows:**

Figure: 2

	Fiscal YE 2020
Beginning Inv. 10/1/2019	310,430
*Purchases, follows Budget 19/20	\$ 242,616
Less: Ending Inventory 9/30/2018	(274,290)
**Cost of Chemicals Consumed, 9/30/2020	\$ 278,756.00

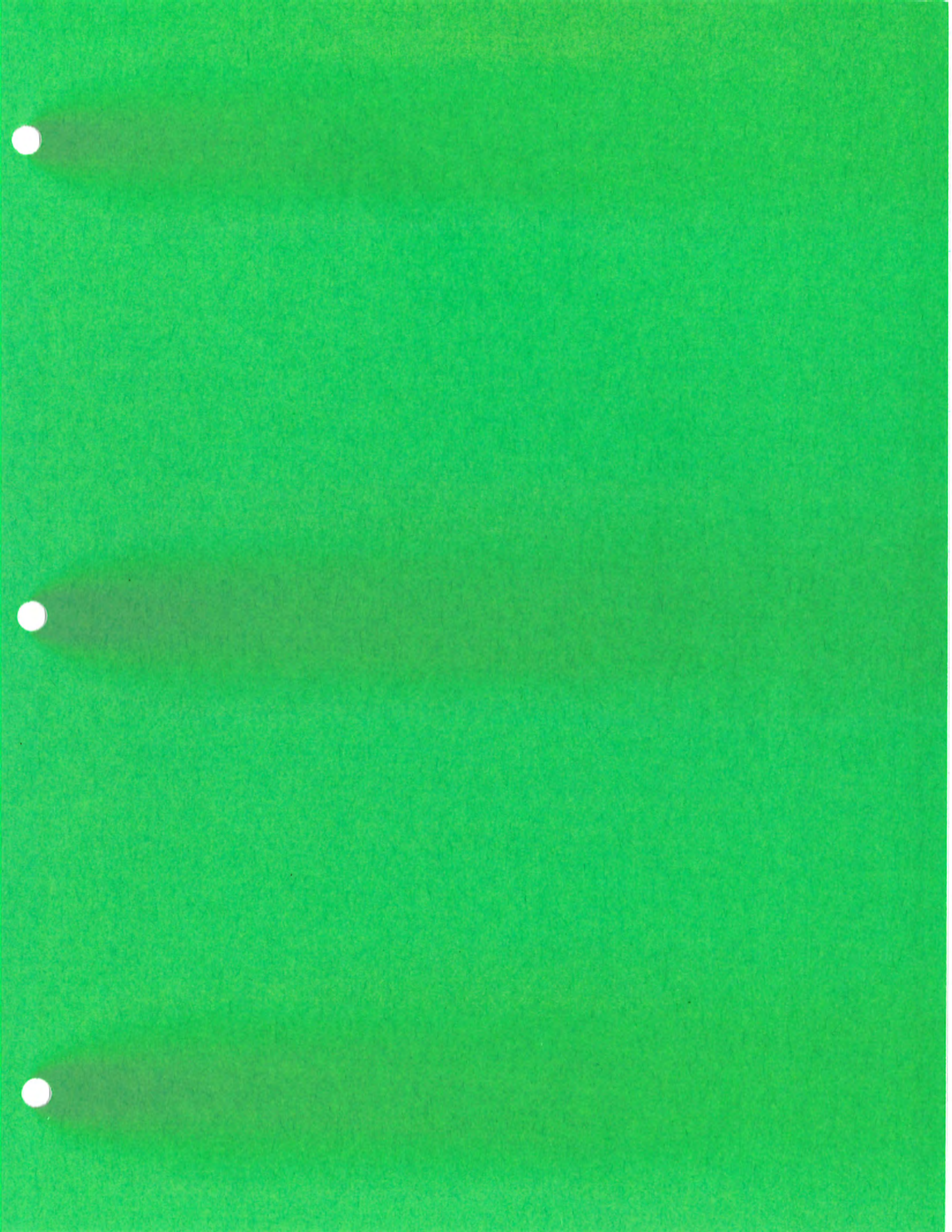
7) **Line 900 Capital Outlay** (79.6% of Budgeted) - Under-expended funds amounted to approximately, **\$223,855**. A major contributor was **\$138,738** retention, relative to the Vector Museum. Setbacks were related to implementation decisions and Covid-19 setbacks. Additional equipment purchases were postponed, and frugal machinery, vehicle, and equipment pricing, **\$73,451**.

Thank You

**Anastasia Mosquito Control District
Financial Statements
<UnAudited>
October 2019 through September 2020**

	<Un-Audited> Actual Oct '19 - Sep '20	Budget (As Amended)	\$ Over/ (under) Budget	% of Budget
**				
360 · Taxes	5,805,698	5,717,380	88,318	101.5%
386 · Interest Earned	65,014	65,000	14	100.0%
388 · Prior Year Tax Distribution	8,376	-	8,376	100.0%
390 · Grants	421,432	256,737	164,695	164.1%
392 · Miscellaneous	219,300	214,675	4,625	102.2%
Total Income	\$ 6,519,821	\$ 6,253,793	\$ 266,028	104.3%
Expenditures:				
405 · Personal Services	\$ 1,726,382.11	\$ 1,745,155.11	\$ (18,773.00)	98.9%
445 · Personal Service Benefits	798,502	857,135	(58,633)	93.2%
461 · Operating Expenses	215,304	501,220	(285,916)	43.0%
572 · Travel & Per Diem	19,090	28,682	(9,592)	66.6%
580 · Telephone/Commun	16,996	25,904	(8,908)	65.6%
582 · Freight Service	2,609	2,500	109	104.4%
584 · Utility Service	31,696	41,634	(9,938)	76.1%
586 · Rentals\Leases	-	1,000	(1,000)	0.0%
588 · Fleet/Prop/Liab Insurance	92,090	108,400	(16,310)	85.0%
605 · Repairs & Maintenance	81,484	107,250	(25,766)	76.0%
663 · Printing/ Reproduction	-	500	(500)	0.0%
667 · Public Promotional Expense	1,592	20,000	(18,408)	8.0%
673 · Other Current Charges	4,515	6,325	(1,810)	71.4%
693 · Office Supplies	23,821	26,000	(2,179)	91.6%
696 · Protective Clothing	519	1,500	(981)	34.6%
698 · Misc. Supplies	69,697	109,912	(40,215)	63.4%
708 · Tools/Implements	4,692	5,000	(308)	93.8%
709 · Publications & Dues	5,223	15,945	(10,722)	32.8%
720 · Training	36,740	40,250	(3,510)	91.3%
723 · Gas, Oil & Lube	41,576	91,600	(50,024)	45.4%
741 · Chemicals/Solvents	278,756	574,388	(295,632)	48.5%
900 · Capital Outlay	873,065	1,096,920	(223,855)	79.6%
Total Expenditures	\$ 4,324,347	\$ 5,407,220	\$ (1,082,873)	80.0%
Surplus/ (Deficit)	\$ 2,195,474	\$ 846,572	\$ 1,348,901	259.3%

****NOTE:** Original Budgeted Amount of Taxes is reflected in this report, \$5,717,380 to contrast Budgeted vs. Actual Tax Collections. See: Narrative for more Detail. ** & Figure: 1





Florida Department of Agriculture and Consumer Services
Division of Agricultural Environmental Services

Submit to:
Mosquito Control
3125 Conner Blvd, Suite E
Tallahassee, FL 32399-1650

ARTHROPOD CONTROL BUDGET AMENDMENT

NICOLE "NIKKI" FRIED
COMMISSIONER

Section 388.361, F.S. and 5E-13.027, F.A.C.
Telephone (850) 617-7911; Fax (850) 617-7939

STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT. USE PAGE TWO FOR THIS PURPOSE.

Amendment No. 2021-01

Fiscal Year: 2020-2021

Date: 12/10/2020

Amending: Local Funds X State Funds (Check appropriate fund account to be amended. Use a separate form for each fund). The

Board of Commissioners for Anastasia Mosquito Control District hereby submits to the Department of Agriculture and Consumer Services, for its consideration and approval, the following amendment for the current fiscal year as follows:

ESTIMATED RECEIPTS

NOTE: The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.

Total Available Cash and Receipts	Reserves	Present Budget	Increase Request	Decrease Request	Revised Budget
\$ 13,699,073.00	\$ 6,374,716.00	\$ 13,699,073.00	\$ 683,104.72	\$ -	\$ 14,382,177.72

NAME SOURCE OF INCREASE: (Explain Decrease)

BUDGETED RECEIPTS

ACCT NO	Description	Present Budget	Increase Request	Decrease Request	Revised Budget
311	Ad Valorem (Current/Delinquent)	\$ 6,189,053.00	\$ -	\$ -	\$ 6,189,053.00
334.1	State Grant	\$ -	\$ -	\$ -	\$ -
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ 150,000.00	\$ -	\$ -	\$ 150,000.00
361	Interest Earnings	\$ 55,000.00	\$ -	\$ -	\$ 55,000.00
364	Equipment and/or Other Sales	\$ -	\$ -	\$ -	\$ -
369	Misc./Refunds (prior yr expenditures)	\$ 35,000.00	\$ -	\$ -	\$ 35,000.00
380	Other Sources	\$ -	\$ -	\$ -	\$ -
389	Loans	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS		\$ 6,429,053.00	\$ -	\$ -	\$ 6,429,053.00
Beginning Fund Balance		\$ 7,270,020.00	\$ 683,104.72	\$ -	\$ 7,953,124.72
Total Budgetary Receipts & Balances		\$ 13,699,073.00	\$ 683,104.72	\$ -	\$ 14,382,177.72

BUDGETED EXPENDITURES

NOTE: Total increase must equal total decrease, unless the total "Present Budget" is revised.

ACCT NO	Uniform Accounting System Transaction	Present Budget	Increase Request	Decrease Request	Revised Budget
10	Personal Services	\$ 1,870,919.00	\$ -	\$ -	\$ 1,870,919.00
0	Personal Services Benefits	\$ 942,808.00	\$ -	\$ -	\$ 942,808.00
30	Operating Expense	\$ 507,620.00	\$ -	\$ -	\$ 507,620.00
40	Travel & Per Diem	\$ 22,182.00	\$ -	\$ -	\$ 22,182.00
41	Communication Services	\$ 25,904.00	\$ -	\$ -	\$ 25,904.00
42	Freight Services	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
43	Utility Service	\$ 39,000.00	\$ -	\$ -	\$ 39,000.00
44	Rentals & Leases	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
45	Insurance	\$ 129,000.00	\$ -	\$ -	\$ 129,000.00
46	Repairs & Maintenance	\$ 108,750.00	\$ -	\$ -	\$ 108,750.00
47	Printing and Binding	\$ 500.00	\$ -	\$ -	\$ 500.00
48	Promotional Activities	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00
49	Other Charges	\$ 6,325.00	\$ -	\$ -	\$ 6,325.00
51	Office Supplies	\$ 22,000.00	\$ -	\$ -	\$ 22,000.00
52.1	Gasoline/Oil/Lube	\$ 91,750.00	\$ -	\$ -	\$ 91,750.00
52.2	Chemicals	\$ 636,829.00	\$ -	\$ -	\$ 636,829.00
52.3	Protective Clothing	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00
52.4	Misc. Supplies	\$ 73,568.00	\$ -	\$ -	\$ 73,568.00
52.5	Tools & Implements	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
54	Publications & Dues	\$ 17,740.00	\$ -	\$ -	\$ 17,740.00
55	Training	\$ 43,825.00	\$ -	\$ -	\$ 43,825.00
60	Capital Outlay	\$ 2,029,800.00	\$ -	\$ -	\$ 2,029,800.00
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ 725,837.00	\$ -	\$ -	\$ 725,837.00
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET AND CHARGES		\$ 7,324,357.00	\$ -	\$ -	\$ 7,324,357.00
0.001	Reserves - Future Capital Outlay	\$ 4,925,012.00	\$ 683,104.72	\$ -	\$ 5,608,116.72
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ 1,319,704.00	\$ -	\$ -	\$ 1,319,704.00
0.004	Reserves - Sick and Annual Leave	\$ 130,000.00	\$ -	\$ -	\$ 130,000.00
TOTAL RESERVES		\$ 6,374,716.00	\$ 683,104.72	\$ -	\$ 7,057,820.72
TOTAL BUDGETARY EXPENDITURES and BALANCES		\$ 13,699,073.00	\$ 683,104.72	\$ -	\$ 14,382,177.72
ENDING FUND BALANCE		\$ -	\$ -	\$ -	\$ -

APPROVED: _____
Chairman of the Board, or Clerk of Circuit Court

DATE _____

APPROVED: _____
FDACS Mosquito Control Program Designee

DATE _____

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY
FISCAL YEAR ENDING SEPTEMBER 30, 2021
LOCAL FUND

BUDGET AMENDMENT NUMBER 2021-01

COMPUTATIONS

LOCAL FUND

Beginning Fund Balance, Increase, Adjusting Entry, Local Fund

Beginning Fund Balance, (Actual) as verified/ reconciled Post-Budget Passing
Less: Beginning Fund Balance, (Estimate) as Passed in Budget Hearing
Increase in Beginning Fund Balance, Local Fund

\$ 7,953,124.72
\$ (7,270,020.00)
\$ 683,104.72

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY
FISCAL YEAR ENDING SEPTEMBER 30, 2021

LOCAL FUND BUDGET AMENDMENT NUMBER 2021-01

JOURNAL ENTRIES:

FUND BALANCE ADJUSTMENT ENTRIES:

ACCOUNTS AFFECTED

Beginning Fund Balance:

Beginning Fund Balance, Local Fund

(Increase of Beginning Fund Balance from **Estimated** amount per

DACS Annual Certified Budget to Actual as of Beginning of Fiscal Year)

INCREASE
\$ 683,104.72

=

Ending Fund Balance:

Reserves- Future Capital Outlay

(Increase Ending Fund Balance by equivalent Amount)

INCREASE
\$ 683,104.72