

Anastasia Mosquito Control District

of St. Johns County

www.amedsjc.org



District Board Meeting

June 16, 2022

Thursday at

5:00 P.M



**ANASTASIA MOSQUITO CONTROL DISTRICT
ST. JOHNS COUNTY**

PROPOSED AGENDA

**Thursday, June 16, 2022
5:00 P.M.**

Invocation and Pledge: *Commissioner Brandhorst*

Notices: Anastasia Mosquito Control District will present a plaque to Mr. Scott Lunsford recognizing three years of training AMCD pilots and Mr. David Strickland recognizing 25-years of service (Retirement on June 30th)

Consent Items: APPROVAL OF:

1. Treasurer Report
2. Vouchers (*Cancelled Checks*)
3. Chemical Inventory
4. Minutes: Regular Board Meeting, May 5, 2022 (5:00 P.M.)
5. Renewal of Auditor Contract
6. Travel Funds for Ms. Jackie Small, HR Director, Lee County Mosquito Control District to Audit AMCD Policy and Procedures (mileage, hotel, and per diem from June 27-July 1)
7. Consideration of Aircraft Engine Compressor Overhaul Bid
8. Dr. Xue Attends Latin SOVE Meeting
9. Approval of Dr. Xue & Dr. Qualls to Collaborate with University of Wisconsin to Submit NIH Education Grant
10. Budget Amendments

Unfinished Business:

1. Discussion and Approval of Final Contract with Harrell Construction for SIT building ~ *Mr. G Harrel (15 min)*
2. Approval of Revised Policy for Commissioners Participation in Meetings Via Communication Media Technology ~ *Mr. Wayne Flowers (10 min)*

New Business:

1. AMCD's Washington DC Legislation Meeting Report ~ *Mrs. Becker, Commissioner (10 min)*
2. FY 2022/2023 Draft Budget Discussion ~ *Dr. Rui-De Xue (10 min)* **PLEASE BRING YOUR DRAFT BUDGET BOOKS**

Reports

1. Director
2. Attorney

Commissioner Comments:

Attachments: FOR INFORMATION PURPOSES ONLY

1. None

Consents

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY

TREASURER'S REPORT

May 2022 Reconcile

Report for June 2022 Meeting

Cash Balances Ending:

5/31/22

Local Fund	\$	5,461,700.09	
S.B.A. Fund	\$	5,488,540.21	
Bank of America	\$	389,528.01	(E-Pay Account)
Total Funds as of 05/31/22	\$	11,339,768.31	

Source of Income Local/ SBA Fund:

5/31/22

Taxes	\$	-	(Gross, before Tax Collector's Commission)
Prior Year Tax Distrib.	\$	-	
SBA Fund- Return on Investment	\$	3,945.93	
Local Fund, Interest	\$	-	
Helicopter Insurance Reimbursement	\$	102,760.38	Chubb Insurance Co.
Grant Money	\$	-	
Salvage	\$	411.71	
Travel Reimb.	\$	250.00	
Total Deposits by 05/31/22	\$	107,368.02	

CHEMICAL & INSECTICIDE INVENTORY

Report for June 2022 Meeting

Summary

VOUCHERS PRESENTED

Report for June 2022 Meeting

Local Fund Several

Anastasia Mosquito Control District
VOUCHERS (Electronic Bill Pay & Canceled Checks)
From 05/01/22 through 05/31/22

Date	Num	Name	Memo	Clr	Amount	Balance
110 · Wells Fargo Bank - Local						5,941,822.64
110-A · QuickBooks Bill Pay						-8,924,378.32
Total 110-A · QuickBooks Bill Pay						-8,924,378.32
110 · Wells Fargo Bank - Local - Other						14,866,200.96
05/02/2022	9-#429	Payroll	Taxes Withheld	X	-1,376.88	14,864,824.08
05/02/2022	9-#429	Payroll	Bank Account, Other		0.00	14,864,824.08
05/02/2022	9-#429	Payroll	Credit Union		0.00	14,864,824.08
05/02/2022	9-#429	Payroll	Net Pay to Bank	X	-8,311.56	14,856,512.52
05/02/2022	Direct Dep	Panagiota Becker	May 2022 Commissioner Supplies	X	-100.00	14,856,412.52
05/02/2022	Direct Dep	Jeanne Moeller	May 2022 Commissioner Supplies	X	-100.00	14,856,312.52
05/02/2022	Direct Dep	Gina LeBlanc	May 2022 Commissioner Supplies	X	-100.00	14,856,212.52
05/02/2022	Direct Dep	Gayle Gardner	May 2022 Commissioner Supplies	X	-100.00	14,856,112.52
05/02/2022	Direct Dep	Catherine Brand...	May 2022 Commissioner Supplies	X	-100.00	14,856,012.52
05/03/2022	9-#417	Florida Retirem...	FRS April 2022 Employer Contrib.	X	-22,199.18	14,833,813.34
05/03/2022	9-#419	Steven Peper	Out of Pocket, Chicken Surveillance	X	-159.00	14,833,654.34
05/04/2022	8161	Creative Graphi...	Invoice #522022-1	X	-3,750.00	14,829,904.34
05/04/2022	8162	Williams J. You...	Invoice #2021-001	X	-825.00	14,829,079.34
05/05/2022	9-#419	Steven Peper	Out of Pocket, Chicken Surveillance	X	-291.88	14,828,787.46
05/10/2022	8163	Harrell Construc...	AMCD Complex	X	-63,767.00	14,765,020.46
05/10/2022	9-#419	Panagiota Becker	Out of Pocket, D.C. Legislative Flight...	X	-319.96	14,764,700.50
05/11/2022		wells Fargo	Bank Fees	X	-248.21	14,764,452.29
05/11/2022	ACH Debit	Paypal		X	-1.99	14,764,450.30
05/12/2022	8164	Nationwide Retir...	Entity Code#0037184-001	X	-1,025.00	14,763,425.30
05/12/2022	9-#420	Payroll	Taxes Withheld	X	-18,277.89	14,745,147.41
05/12/2022	9-#420	Payroll	Bank Account, Other	X	-2,365.52	14,742,781.89
05/12/2022	9-#420	Payroll	Credit Union	X	-725.00	14,742,056.89
05/12/2022	9-#420	Payroll	Net Pay to Bank	X	-53,566.17	14,688,490.72
05/12/2022	8165	Donald Barnard		X	-268.40	14,688,222.32
05/12/2022	9-#420	Michael Phillips	Dr. Frank Browning, Flight Physical	X	-120.00	14,688,102.32
05/13/2022	9-#419	Panagiota Becker	D.C. Legislative Trip Per Diems, 4 @...	X	-296.00	14,687,806.32
05/13/2022	9-#419	Richard Weaver	D.C. Legislative Trip Per Diems, 4 @...	X	-296.00	14,687,510.32
05/13/2022	9-#420	Morgan Duett	Reimb. University of Phoenix	X	-1,364.00	14,686,146.32
05/16/2022	8166	Compass Group...	Work done in : April	X	-215,357.38	14,470,788.94
05/18/2022	WIRE	Micrarium Enter...	Invoice #20226	X	-9,250.00	14,461,538.94
05/19/2022	9-#421	Chubb	Helicopter Ins. Reimb. & Misc.	X	103,422.09	14,564,961.03
05/19/2022	Phone Pay	Bank of America	4356 2200 0207 4579	X	-19,885.61	14,545,075.42
05/20/2022	Direct Dep	Beck Auto Sales	2022 Ford MaverickXLT AWD	X	-27,330.14	14,517,745.28
05/20/2022	9-#421	Morgan Duett	Airboat Gas Reimb.	X	-78.34	14,517,666.94
05/20/2022	9-#419	Panagiota Becker	D.C. Legislative Trip Per Diems, rou...	X	-262.35	14,517,404.59
05/23/2022	8167	Creative Graphi...	Invoice # 516022-1	X	-5,050.00	14,512,354.59
05/23/2022	8168	Festhaus	Invoice #AMM002	X	-3,000.00	14,509,354.59
05/24/2022	8169	Nationwide Retir...	Entity Code#0037184-001	X	-1,025.00	14,508,329.59
05/24/2022	Direct Dep	Richard Weaver		X	-186.90	14,508,142.69
05/24/2022	9-#420	Michael Phillips	Harbour Freight/ Home Depot, Misc. ...	X	-56.71	14,508,085.98
05/26/2022	9-#426	Payroll	Taxes Withheld	X	-18,281.43	14,489,804.55
05/26/2022	9-#426	Payroll	Bank Account, Other	X	-2,915.52	14,486,889.03
05/26/2022	9-#426	Payroll	Credit Union	X	-725.00	14,486,164.03
05/26/2022	9-#426	Payroll	Net Pay to Bank	X	-52,969.95	14,433,194.08
05/26/2022	9-#417	Florida Retirem...	FRS May 2022 Employer Contrib.	X	-23,075.45	14,410,118.63
05/26/2022	9-#420	Dana Smith	Wal-Mart Misc. Aerial Reimb.	X	-20.52	14,410,098.11
05/31/2022	Direct Dep	Rivkin Aircraft C...	Invoice #22054		-2,943.75	14,407,154.36
05/31/2022	WIRE	Apopka Forest		X	-16,225.95	14,390,928.41
05/31/2022	8170	Creative Graphi...	Invoice # 516022-1		-4,850.00	14,386,078.41
Total 110 · Wells Fargo Bank - Local - Other					-480,122.55	14,386,078.41
Total 110 · Wells Fargo Bank - Local					-480,122.55	5,461,700.09
TOTAL					-480,122.55	5,461,700.09

4:45 PM

06/01/22

Anastasia Mosquito Control District
Reconciliation Summary
110 · Wells Fargo Bank - Local, Period Ending 05/31/2022

	<u>May 31, 22</u>
Beginning Balance	5,955,260.64
Cleared Transactions	
Checks and Payments - 47 items	-589,188.89
Deposits and Credits - 1 item	103,422.09
Total Cleared Transactions	<u>-485,766.80</u>
Cleared Balance	<u><u>5,469,493.84</u></u>
Uncleared Transactions	
Checks and Payments - 2 items	-7,793.75
Deposits and Credits - 8 items	
Total Uncleared Transactions	<u>-7,793.75</u>
Register Balance as of 05/31/2022	<u><u>5,461,700.09</u></u>
New Transactions	
Checks and Payments - 2 items	-9,688.51
Deposits and Credits - 2 items	
Total New Transactions	<u>-9,688.51</u>
Ending Balance	<u><u>5,452,011.58</u></u>

Anastasia Mosquito Control District
Reconciliation Detail
110 · Wells Fargo Bank - Local, Period Ending 05/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,955,260.64
Cleared Transactions						
Checks and Payments - 47 items						
Bill Pmt -Check	04/21/2022	8157	Don Bell Signs, LLC	X	-8,413.00	-8,413.00
Bill Pmt -Check	04/26/2022	8159	Nationwide Retirem...	X	-1,025.00	-9,438.00
Bill Pmt -Check	04/28/2022	8160	Applied Mechanical ...	X	-4,000.00	-13,438.00
General Journal	05/02/2022	9-#417	Florida Retirement S...	X	-22,199.18	-35,637.18
General Journal	05/02/2022	9-#429	Payroll	X	-8,311.56	-43,948.74
General Journal	05/02/2022	9-#429	Payroll	X	-1,376.88	-45,325.62
General Journal	05/02/2022	Direct ...	Gayle Gardner	X	-100.00	-45,425.62
General Journal	05/02/2022	Direct ...	Catherine Brandhorst	X	-100.00	-45,525.62
General Journal	05/02/2022	Direct ...	Panagiota Becker	X	-100.00	-45,625.62
General Journal	05/02/2022	Direct ...	Jeanne Moeller	X	-100.00	-45,725.62
General Journal	05/02/2022	Direct ...	Gina LeBlanc	X	-100.00	-45,825.62
General Journal	05/03/2022	9-#419	Steven Peper	X	-159.00	-45,984.62
Bill Pmt -Check	05/04/2022	8161	Creative Graphic De...	X	-3,750.00	-49,734.62
Bill Pmt -Check	05/04/2022	8162	Williams J. Youker	X	-825.00	-50,559.62
General Journal	05/05/2022	9-#419	Steven Peper	X	-291.88	-50,851.50
Bill Pmt -Check	05/10/2022	8163	Harrell Construction ...	X	-63,767.00	-114,618.50
General Journal	05/10/2022	9-#419	Panagiota Becker	X	-319.96	-114,938.46
Check	05/11/2022		wells Fargo	X	-248.21	-115,186.67
Bill Pmt -Check	05/11/2022	ACH ...	Paypal	X	-1.99	-115,188.66
General Journal	05/12/2022	9-#420	Payroll	X	-53,566.17	-168,754.83
General Journal	05/12/2022	9-#420	Payroll	X	-18,277.89	-187,032.72
General Journal	05/12/2022	9-#420	Payroll	X	-2,365.52	-189,398.24
Bill Pmt -Check	05/12/2022	8164	Nationwide Retirem...	X	-1,025.00	-190,423.24
General Journal	05/12/2022	9-#420	Payroll	X	-725.00	-191,148.24
Bill Pmt -Check	05/12/2022	8165	Donald Barnard	X	-268.40	-191,416.64
General Journal	05/12/2022	9-#420	Michael Phillips	X	-120.00	-191,536.64
General Journal	05/13/2022	9-#420	Morgan Duett	X	-1,364.00	-192,900.64
General Journal	05/13/2022	9-#419	Panagiota Becker	X	-296.00	-193,196.64
General Journal	05/13/2022	9-#419	Richard Weaver	X	-296.00	-193,492.64
Bill Pmt -Check	05/16/2022	8166	Compass Group Inc.	X	-215,357.38	-408,850.02
Bill Pmt -Check	05/18/2022	WIRE	Micrarium Enterpris...	X	-9,250.00	-418,100.02
Bill Pmt -Check	05/19/2022	Phone...	Bank of America	X	-19,885.61	-437,985.63
Bill Pmt -Check	05/20/2022	Direct ...	Beck Auto Sales	X	-27,330.14	-465,315.77
General Journal	05/20/2022	9-#419	Panagiota Becker	X	-262.35	-465,578.12
General Journal	05/20/2022	9-#421	Morgan Duett	X	-78.34	-465,656.46
Bill Pmt -Check	05/23/2022	8167	Creative Graphic De...	X	-5,050.00	-470,706.46
Bill Pmt -Check	05/23/2022	8168	Festhaus	X	-3,000.00	-473,706.46
Bill Pmt -Check	05/24/2022	8169	Nationwide Retirem...	X	-1,025.00	-474,731.46
Bill Pmt -Check	05/24/2022	Direct ...	Richard Weaver	X	-186.90	-474,918.36
General Journal	05/24/2022	9-#420	Michael Phillips	X	-56.71	-474,975.07
General Journal	05/26/2022	9-#426	Payroll	X	-52,969.95	-527,945.02
General Journal	05/26/2022	9-#417	Florida Retirement S...	X	-23,075.45	-551,020.47
General Journal	05/26/2022	9-#426	Payroll	X	-18,281.43	-569,301.90
General Journal	05/26/2022	9-#426	Payroll	X	-2,915.52	-572,217.42
General Journal	05/26/2022	9-#426	Payroll	X	-725.00	-572,942.42
General Journal	05/26/2022	9-#420	Dana Smith	X	-20.52	-572,962.94
Bill Pmt -Check	05/31/2022	WIRE	Apopka Forest	X	-16,225.95	-589,188.89
Total Checks and Payments					-589,188.89	-589,188.89
Deposits and Credits - 1 item						
General Journal	05/19/2022	9-#421	Chubb	X	103,422.09	103,422.09
Total Deposits and Credits					103,422.09	103,422.09
Total Cleared Transactions					-485,766.80	-485,766.80
Cleared Balance					-485,766.80	5,469,493.84
Uncleared Transactions						
Checks and Payments - 2 items						
Bill Pmt -Check	05/31/2022	8170	Creative Graphic De...		-4,850.00	-4,850.00
Bill Pmt -Check	05/31/2022	Direct ...	Rivkin Aircraft Corpo...		-2,943.75	-7,793.75
Total Checks and Payments					-7,793.75	-7,793.75

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 8 items						
General Journal	04/13/2022	9-#422	Payroll			
General Journal	04/13/2022	9-#422	Payroll			
General Journal	04/20/2022	9-#426	Payroll			
General Journal	04/20/2022	9-#426	Payroll			
General Journal	04/26/2022	9-#427	Payroll			
General Journal	04/26/2022	9-#427	Payroll			
General Journal	05/02/2022	9-#429	Payroll			
General Journal	05/02/2022	9-#429	Payroll			
Total Deposits and Credits						
Total Uncleared Transactions					-7,793.75	-7,793.75
Register Balance as of 05/31/2022					-493,560.55	5,461,700.09
New Transactions						
Checks and Payments - 2 items						
General Journal	06/01/2022	9-#429	Payroll		-8,311.49	-8,311.49
General Journal	06/01/2022	9-#429	Payroll		-1,377.02	-9,688.51
Total Checks and Payments					-9,688.51	-9,688.51
Deposits and Credits - 2 items						
General Journal	06/01/2022	9-#429	Payroll			
General Journal	06/01/2022	9-#429	Payroll			
Total Deposits and Credits						
Total New Transactions					-9,688.51	-9,688.51
Ending Balance					-503,249.06	5,452,011.58

8:38 AM

06/02/22

Anastasia Mosquito Control District
Reconciliation Summary
115 · SBA, Period Ending 05/31/2022

	<u>May 31, 22</u>
Beginning Balance	5,484,594.28
Cleared Transactions	
Deposits and Credits - 1 item	<u>3,945.93</u>
Total Cleared Transactions	<u>3,945.93</u>
Cleared Balance	<u><u>5,488,540.21</u></u>
Register Balance as of 05/31/2022	5,488,540.21
Ending Balance	5,488,540.21

8:38 AM

06/02/22

Anastasia Mosquito Control District
Reconciliation Detail
115 · SBA, Period Ending 05/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,484,594.28
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	05/31/2022			X	3,945.93	3,945.93
Total Deposits and Credits					3,945.93	3,945.93
Total Cleared Transactions					3,945.93	3,945.93
Cleared Balance					3,945.93	5,488,540.21
Register Balance as of 05/31/2022					3,945.93	5,488,540.21
Ending Balance					<u>3,945.93</u>	<u>5,488,540.21</u>



State Board of Administration
Local Government Surplus Funds Trust Fund
Participant Statement

AGENCY ACCOUNT 101071
 05/01/2022 - 05/31/2022

ANASTASIA MOSQUITO CONTROL DIS
 OF ST JOHNS COUNTY
 120 EOC DRIVE
 ST. AUGUSTINE, FL 32092

Participant Return 05/31/2022 : 0.85 %

<u>Date</u>	<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Balance</u>
05/01/2022	BEGINNING BALANCE			5,484,594.28
05/31/2022	EARNED INCOME	INTEREST	3,945.93	5,488,540.21
	Totals:		<u>3,945.93</u>	<u>5,488,540.21</u>

8:35 AM

06/02/22

Anastasia Mosquito Control District
Reconciliation Summary
112 · Bank of America, Period Ending 05/31/2022

	<u>May 31, 22</u>
Beginning Balance	484,008.00
Cleared Transactions	
Checks and Payments - 46 items	<u>-94,479.99</u>
Total Cleared Transactions	<u>-94,479.99</u>
Cleared Balance	<u>389,528.01</u>
Register Balance as of 05/31/2022	389,528.01
Ending Balance	389,528.01

Anastasia Mosquito Control District
Reconciliation Detail
112 · Bank of America, Period Ending 05/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						484,008.00
Cleared Transactions						
Checks and Payments - 46 items						
Bill Pmt -Check	05/05/2022	E-Pay	Kristopher Arheart	X	-4,061.25	-4,061.25
Bill Pmt -Check	05/05/2022	E-Pay	Cintas Fire Protection	X	-325.00	-4,386.25
Bill Pmt -Check	05/05/2022	E-Pay	COPYFAX	X	-320.11	-4,706.36
Bill Pmt -Check	05/05/2022	E-Pay	WM Waste Manage...	X	-194.27	-4,900.63
Bill Pmt -Check	05/05/2022	E-Pay	Augustine Alarm, Fir...	X	-162.97	-5,063.60
Bill Pmt -Check	05/05/2022	E-Pay	Legal Shield	X	-57.80	-5,121.40
Bill Pmt -Check	05/05/2022	E-Pay	Hagan Ace Mgmt. C...	X	-11.05	-5,132.45
Bill Pmt -Check	05/12/2022	E-Pay	Lombardo, Spradley...	X	-7,000.00	-12,132.45
Bill Pmt -Check	05/12/2022	E-Pay	Executive Info Syste...	X	-2,357.00	-14,489.45
Bill Pmt -Check	05/12/2022	E-Pay	FPL - EOC DR-Main...	X	-1,462.58	-15,952.03
Bill Pmt -Check	05/12/2022	E-Pay	FPL - EOC DR - Re...	X	-938.81	-16,890.84
Bill Pmt -Check	05/12/2022	E-Pay	The Home Depot	X	-928.89	-17,819.73
Bill Pmt -Check	05/12/2022	E-Pay	Bob's Backflow & Pl...	X	-667.00	-18,486.73
Bill Pmt -Check	05/12/2022	E-Pay	COMCAST TV-Inter...	X	-584.70	-19,071.43
Bill Pmt -Check	05/12/2022	E-Pay	Comcast Business -...	X	-492.81	-19,564.24
Bill Pmt -Check	05/12/2022	E-Pay	CINTAS- 120 EOC- ...	X	-384.16	-19,948.40
Bill Pmt -Check	05/12/2022	E-Pay	TPH The Parts House	X	-270.30	-20,218.70
Bill Pmt -Check	05/12/2022	E-Pay	Rays Tire & Srvc Ctr...	X	-216.00	-20,434.70
Bill Pmt -Check	05/12/2022	E-Pay	Florida Janitor & Pa...	X	-205.28	-20,639.98
Bill Pmt -Check	05/12/2022	E-Pay	Advance Auto Parts	X	-116.57	-20,756.55
Bill Pmt -Check	05/12/2022	E-Pay	AFLAC	X	-78.12	-20,834.67
Check	05/16/2022		Bank of America	X	-409.35	-21,244.02
Bill Pmt -Check	05/18/2022	E-Pay	Target Specialty Pro...	X	-2,280.09	-23,524.11
Bill Pmt -Check	05/18/2022	E-Pay	United Concordia	X	-2,097.25	-25,621.36
Bill Pmt -Check	05/18/2022	E-Pay	Lewis Longman & ...	X	-1,586.00	-27,207.36
Bill Pmt -Check	05/18/2022	E-Pay	Adapco, Inc.	X	-795.00	-28,002.36
Bill Pmt -Check	05/18/2022	E-Pay	Rays Tire & Srvc Ctr...	X	-415.96	-28,418.32
Bill Pmt -Check	05/18/2022	E-Pay	The St. Augustine R...	X	-40.39	-28,458.71
Bill Pmt -Check	05/18/2022	E-Pay	Turner Ace Hardwar...	X	-15.96	-28,474.67
Bill Pmt -Check	05/20/2022	E-Pay	Florida Mosquito Co...	X	-1,890.00	-30,364.67
Bill Pmt -Check	05/20/2022	E-Pay	Material Handling S...	X	-1,100.00	-31,464.67
Bill Pmt -Check	05/20/2022	E-Pay	Guardian	X	-391.48	-31,856.15
Bill Pmt -Check	05/23/2022	E-Pay	Verizon Wireless Ce...	X	-1,113.91	-32,970.06
Bill Pmt -Check	05/23/2022	E-Pay	A3 Communications...	X	-1,013.75	-33,983.81
Bill Pmt -Check	05/23/2022	E-Pay	MSC Industrial Supp...	X	-955.30	-34,939.11
Bill Pmt -Check	05/23/2022	E-Pay	FedEx #711147748	X	-575.18	-35,514.29
Bill Pmt -Check	05/23/2022	E-Pay	UHS Premium Billing	X	-255.60	-35,769.89
Bill Pmt -Check	05/23/2022	E-Pay	Grainger	X	-75.03	-35,844.92
Bill Pmt -Check	05/23/2022	E-Pay	Florida Pest Control	X	-53.50	-35,898.42
Bill Pmt -Check	05/24/2022	Phone...	Blue Cross Blue Shi...	X	-43,599.48	-79,497.90
Bill Pmt -Check	05/27/2022	E-Pay	L.V. Hiers, Inc.	X	-12,735.60	-92,233.50
Bill Pmt -Check	05/27/2022	E-Pay	FedEx #711147748	X	-653.56	-92,887.06
Bill Pmt -Check	05/27/2022	E-Pay	Ann Simpson	X	-600.00	-93,487.06
Bill Pmt -Check	05/27/2022	E-Pay	St. Johns County Uti...	X	-482.75	-93,969.81
Bill Pmt -Check	05/27/2022	E-Pay	COPYFAX	X	-456.33	-94,426.14
Bill Pmt -Check	05/27/2022	E-Pay	The St. Augustine R...	X	-53.85	-94,479.99
Total Checks and Payments					-94,479.99	-94,479.99
Total Cleared Transactions					-94,479.99	-94,479.99
Cleared Balance					-94,479.99	389,528.01
Register Balance as of 05/31/2022					-94,479.99	389,528.01
Ending Balance					-94,479.99	389,528.01



P.O. Box 15284
Wilmington, DE 19850

Customer service information

-  Customer service: 1.888.400.9009
-  bankofamerica.com
-  Bank of America, N.A.
P.O. Box 25118
Tampa, Florida 33622-5118

ANASTASIA MOSQUITO CONTROL DISTRICT OF
ST. JOHNS COUNTY
LOCAL GOVERNMENT
120 EOC DR
ST AUGUSTINE, FL 32092-0927

Your Full Analysis Business Checking

for May 1, 2022 to May 31, 2022

Account number: 8981 0275 2170

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY LOCAL GOVERNMENT

Account summary

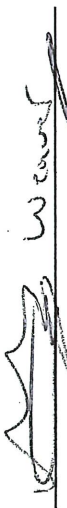


Beginning balance on May 1, 2022	\$484,008.00
Deposits and other credits	0.00
Withdrawals and other debits	-94,070.64
Checks	-0.00
Service fees	-409.35
Ending balance on May 31, 2022	\$389,528.01

of deposits/credits: 0
 # of withdrawals/debits: 47
 # of days in cycle: 31
 Average ledger balance: \$449,780.13

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY
CHEMICAL & FUEL INVENTORY
 MONTH OF APRIL 2022

DISTRICT TOTALS

CHEMICAL DESCRIPTION (indicate lbs., gals. or ea.)	BEGINNING PHYSICAL COUNT	AMOUNT PURCHASED	TRANSFER IN	TRANSFER OUT	AMOUNT AVAILABLE	AMOUNT USED	ENDING "BOOK" BALANCE	PHYSICAL COUNT	OVER / (UNDER)
ALTOSID WSP	EA. 56,336.00				56,336.00	1370.00	54,966.00	54,966.00	0.00
ALTOSID XR	LBS. 2,179.00				2,179.00	45.00	2,134.00	2,134.00	0.00
ALTOSID XRG	LBS. 41,570.00				41,570.00	2850.00	38,720.00	38,720.00	0.00
AQUABAC XT	GALS. 580.00				580.00	3.78	576.22	576.22	0.00
AQUALUER 20-20	GALS. 194.30				194.30	33.24	161.06	159.80	-1.26
B. t. i. DUNKS (Doughnuts)	EA. 478.00	2,000.00			2,478.00	117.00	2,361.00	2,361.00	0.00
COCO BEAR	GALS. 50.00				50.00	0.80	49.20	49.20	0.00
DUET	GALS. 512.75				512.75	30.00	482.75	482.30	-0.45
MOSQUITOMIST TWO	GALS. 358.50				358.50	75.50	283.00	283.00	0.00
NALED	GALS. 1,270.00				1,270.00	0.00	1,270.00	1,270.00	0.00
NATULAR DT	EA. 10,009.00				10,009.00	0.00	10,009.00	10,009.00	0.00
STRIKE PELLETS	LBS. 44.00				44.00	0.00	44.00	44.00	0.00
SUSTAIN MBG	LBS. 4,090.00				4,090.00	215.00	3,875.00	3,875.00	0.00
TALSTAR P	GALS. 44.44				44.44	4.70	39.74	39.64	-0.10
VECTOBAC 12AS	GALS. 22.00				22.00	17.50	4.50	4.50	0.00
GASOLINE	GALS. 4,150.00				4,150.00	1344.48	2,805.52	2,811.00	5.48
JET A	GALS. 3,117.00				3,117.00	466.79	2,650.21	2,652.00	1.79
TOTALS	125,004.99	2000.00	0.00	0.00	127,004.99	6573.79	120,431.20	120,436.66	5.46

PREPARED BY: 
 REVIEWED BY: 
 REVIEWED BY: 

DATE: 5/2/2022
 DATE: 5/19/22
 DATE: 5/23/22


BASE=	120,436.66
Total	120,436.66


**ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY
CHEMICAL & FUEL INVENTORY
VALUE**


MONTH OF APRIL 2022

CHEMICAL DESCRIPTION (indicate lbs., gals. or ea.)	PHYSICAL COUNT	ACTUAL COST PER LB/GAL/EA	TOTAL INVENTORY VALUE	INVOICE DATE	PURCHASED FROM
ALTOSID WSP	EA. 30,966.00	\$0.8600	\$26,630.76	10/30/20	VESERIS
ALTOSID WSP	EA. 24,000.00	\$0.8800	\$21,120.00	12/16/21	VESERIS
ALTOSID XR	LBS. 1,254.00	\$3.42	\$4,288.30	10/30/20	VESERIS
ALTOSID XR	LBS. 880.00	\$3.45	\$3,036.00	12/16/21	VESERIS
ALTOSID XRG	LBS. 22,720.00	\$8.9500	\$203,344.00	10/30/20	VESERIS
ALTOSID XRG	LBS. 16,000.00	\$11.5000	\$184,000.00	12/16/21	VESERIS
AQUABAC XT	GALS. 126.22	\$35.0000	\$4,417.70	12/7/21	VESERIS
AQUABAC XT	GALS. 450.00	\$35.0000	\$15,750.00	1/31/22	VESERIS
AQUALUER 20-20	GALS. 159.80	\$121.5400	\$19,422.09	5/10/21	ALLPRO
B. t. i. DUNKS (Doughnuts)	EA. 361.00	\$0.9830	\$354.86	5/5/21	TARGET
B. t. i. DUNKS (Doughnuts)	EA. 2,000.00	\$1.0510	\$2,102.00	4/6/22	TARGET
COCO BEAR	GALS. 49.20	\$20.4800	\$1,007.62	7/16/18	CLARKE
DUET	GALS. 482.30	\$214.7300	\$103,564.28	8/24/21	CLARKE
MOSQUITOMIST TWO	GALS. 283.00	\$73.3400	\$20,755.22	11/17/20	CLARKE
NALED	GALS. 880.00	\$214.7300	\$188,962.40	8/24/21	CLARKE
NALED	GALS. 390.00	\$2.0000	\$780.00	10/19/21	Osceola Co.
NATULAR DT	EA. 10,009.00	\$0.4168	\$4,171.75	9/9/16	CLARKE
STRIKE PELLETS	LBS. 44.00	\$184.1500	\$8,102.60	5/10/10	ADAPCO
SUSTAIN MBG	LBS. 3,875.00	\$7.1000	\$27,512.50	8/30/21	ALLPRO
TALSTAR P	GALS. 39.64	\$54.9050	\$2,176.43	9/16/20	TARGET
VECTOBAC 12AS	GALS. 4.50	\$32.5000	\$146.25	3/4/21	ADAPCO
GASOLINE	GALS. 311.00	\$2.8342	\$881.44	12/1/21	L. V. HIERS
GASOLINE	GALS. 2,500.00	\$3.7327	\$9,331.75	3/11/22	L. V. HIERS
JET A	GALS. 2,652.00	\$2.5164	\$6,673.49	8/19/21	Avfuel
TOTAL	120,436.66	\$1,034.33	\$858,531.45		

Subtract Green first

PREPARED BY:  W. B. W. DATE: 5/9/2022

COST FIGURES REVIEWED BY:  DATE: 5/19/22

REVIEWED BY:  DATE: 5/23/22

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, FL 32092
Telephone: (904)-471-3107 * Fax (904) 471-3189 * Web: www.amcdsjc.org

BOARD OF COMMISSIONERS

Jeanne Moeller, Chairperson
Trish Becker, Vice-Chairperson
Gayle Gardner, Secretary/Treasurer
Catherine Brandhorst, Commissioner
Gina LeBlanc, Commissioner



DISTRICT DIRECTOR

Dr. Rui-de Xue



Thursday, May 5, 2022

Next Meeting(s): Thursday, June 16, 2022 – 5:00 PM

MINUTES

The regular Board meeting for the Anastasia Mosquito Control District of St. Johns County was held on Thursday, May 5, 2022, at 5:00 P.M.

Board members in attendance:

Mrs. Jeanne Moeller, Chairperson
Mrs. Trish Becker, Vice-Chairperson
Mrs. Gayle Gardner, Secretary/Treasurer (arrived late via phone call)
Mrs. Brandhorst, Commissioner
Ms. Gina LeBlanc, Commissioner

Also in attendance:

Dr. Rui-De Xue, Director
Mr. Wayne Flowers, Attorney
Ms. Julieann Klein, CPA
Dr. Dawn Allicock, Director/Health Officer

Chairperson Moeller called the meeting to order.

Commissioner Brandhorst led Invocation and the Pledge of Allegiance to the flag

ROLL CALL: Chairperson Moeller noted ~ All were present, except Commissioner Gardner. Commissioner Gardner arrived at 5:15 P.M. via phone, due to a last-minute family emergency.

Awards: The Board presented a plaque to Dr. Dawn Allicock, Director/ Health Officer of Florida Department of Health (DOH) in Saint Johns County, for her support and collaboration with Anastasia Mosquito Control District (AMCD) for the past 18 years.

CITIZEN PARTICIPATION: For Items not on the Agenda ~ None

APPROVAL OF AGENDA: Chairperson Moeller called for approval of the Agenda.

(Commissioner Gardner was absent for this motion)

A. A motion was made to approve the Agenda as presented.

- Motioned by: Commissioner Becker
- Seconded by: Commissioner Brandhorst
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

APPROVAL OF CONSENT AGENDA: Chairperson Moeller called for approval of the Consent Agenda.

(Commissioner Gardner was absent for this motion)

A. A motion was made to approve the Consent Agenda as presented.

- Motioned by: Commissioner Becker
- Seconded by: Commissioner LeBlanc
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

Consent Items ~ APPROVAL OF:

1. Treasurer report
2. Cancelled checks
3. Chemical inventory
4. Minutes of April 14 board meeting
5. Agreement (Non-disclosure) between Scenico and AMCD about SIT equipment
6. 2nd Quarter Budget Analysis
7. Budget amendment (**NONE**)

UNFINISHED BUSINESS:

1. Item 1: Financial Auditor Report for FY 21/22 (Ppt)

Ms. Julieann Klein, Lombardo Spradley & Klein, CPA's

- Ms. Klein reviewed the full Financial Auditor's Report; AMCD had an unmodified opinion, meaning financial statements present fairly, in all material aspects. AMCD had no significant audit findings or issues that needed attention or reporting, no compliance violations discovered, no significant deficiencies or material weaknesses discovered, and no significant control deficiencies. The net position increased by a little under \$3 million dollars, the main change is an increase of cash due to budgeting for construction projects that have not been completed yet. The statement of activities shows an overview of the expenditures, revenues are up because of property taxes and grant activity, personal services are up due to salaries, and operating expenses are up, mostly due to the aviation program. Personnel benefits are down due to FRS adjustment. Ms. Klein suggested as the District reaches the final phases of starting the aerial program and finishing the construction of the new buildings, the focus should shift from capital outlay to maintenance and operational cost.

~ Commissioner Gardner arrived at 5:15 P.M. via phone call (due to a last-minute family emergency) requesting to attend the meeting. The Board came to a consensus to allow Commissioner Gardner to attend via phone due to an extraordinary circumstance.

A. A motion was made to approve the Financial Auditor's Report for the fiscal year ending September 30, 2021 as presented.

- Motioned by: Commissioner Brandhorst
- Seconded by: Commissioner Becker
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

Item 2: Discussion and Review of Policy Revision for Commissioners Participation in Meetings Via Communications Media Technology

Mr. Wayne Flowers

- Mr. Flowers stated last month the Board discussed the existing policy "*Participation in Meetings of the Board of Commissioners Via Communications Media Technology.*" It was noted the policy was never intended to be used for convenience, it should only be used in extraordinary circumstances. Mr. Flowers suggested the Board limit the number of times a Board member attends meetings, via media technology, in a consecutive 12-month period. Mr. Flowers mentioned a draft amending the existing policy, for the Boards consideration.
- The Board discussed in detail policy revisions that are reasonable. It was noted in the past only a few Commissioners have utilized this policy and only under extraordinary circumstances. The Board agreed that if a Commissioner's case falls under hospitalization, injury or illness, or Death of an immediate family member, they are allowed three meetings via media technology in a 12 month consecutive period. The Board also agreed if a Board member becomes temporarily physically disabled while in office, they may attend six meetings via media technology in a 12-month consecutive period. After an extensive discussion, the Board agreed if a Commissioner were to become permanently disabled while in office it should be handled case by case and the policy should provide more detailed language on the subject. The Board's final decision was to address the revised policy at the June 16th meeting, after Mr. Flowers has made the changes previously mentioned.

○ **No Motion Was Made On This Item**

NEW BUSINESS:

Item 1: Discussion and Approval of Pay Plan Policy Revisions

Dr. Rui-De Xue

- Dr. Xue began explaining the current Pay Plan Policy was developed by the former HR Director of Lee County Mosquito Control District (LCMD) in 2015 and was accepted/adopted by the Board in 2016. He presented two options to update the Pay Plan

Policy. Based on population growth, increased service request and inflation, in Saint Johns County, Dr. Xue recommended the Board approve the updated Pay Plan with an 8% COL raise plus 3,000/year.

- The Board discussed thoroughly a fair update to the current Pay Plan Policy. The majority of the Board agreed and supported Dr. Xue's recommendation, 8% COL raise plus 3,000/year. It was mentioned the surrounding Mosquito Control Districts are offering a higher starting salary and the Board should consider increasing the COL percentage, to give current and potential employees incentive to work at AMCD. Others mentioned not only is 8% plus 3,000/year fair, AMCD also offers great benefits. By the end of the discussion, majority of the Board agreed to support the updated Pay Plan Policy with an 8% COL raise plus 3,000/year.

A. A motion was made to approve the updated Pay Plan with an 8% COL raise plus 3,000/year

- Motioned by: Commissioner Moeller
 - Seconded by: Commissioner LeBlanc
 - VOTE: Accepted by Commissioner LeBlanc, Moeller, Brandhorst and Gardner
 - VOTE: Opposed by Commissioner Becker
 - **MOTION PASSED BY 4:1**
-
- Commissioner Becker asked if AMCD still had a policy on merit raises, in addition to the Pay Plan Policy. So, employees have the opportunity to increase their salary based on performance.
 - Dr. Xue stated a Merit Raise Policy was active before the Board adopted the Pay Plan Policy with salary ranges and steps for each position. Dr. Xue went on to explain the Pay Plan Policy was designed to be fair to all employees and ensure raises and promotion based on experience and positive performance evaluations.
 - Commissioner Moeller stated in the past the Merit Raise policy created trouble within the district, some deemed it as unfair which created low morale. She also stated Dr. Xue is the only one that should decide if a Merit Raise Policy should be reinstated and if he chooses to reinstate a Merit Raise Policy it should include specific information.

A. A motion was made to adopt a Merit Raise Policy

- Motion by: Commissioner Becker
- Seconded by: NO SECOND
- **MOTION FAILED**

Item 2: Discussion and Approval of Manpower Numbers for FY 22/23 Budget

Dr. Rui-De Xue

- Dr. Xue recommends the Board approve increasing the number of full-time employees from 27 to 32 for the budget FY 22/23. This recommendation is based on population growth in Saint Johns County, an increase in service request, the completion of the SIT building and education center.

B. A motion was made to approve the hire of up to five additional full-time employees

~ Commissioner Moeller requested to amend the motion “to approve the hire of five additional full-time employees,” made by Commissioner LeBlanc, and change it to say “to approve up to five additional full-time employees.” Commissioner LeBlanc amended her motion.

- Motion by: Commissioner LeBlanc
- Seconded by: Commissioner Moeller
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

REPORTS:

1. **Director** ~ Dr. Xue began his report stating the District has started surveillance and thanked the staff for all their hard work. He mentioned four seasonal employees started this week, one lab technician assistant started last week and four interns are starting in June. Last year AMCD had four volunteer interns from Ponte Vedra High School and this year four students have applied. Dr. Xue mentioned they will be interviewed to work this summer and Dr. Pepper and Dr. Qualls will be training them. He thanked the Board for approving the updated Pay Plan. Dr. Xue stated himself and Mr. Hanna will start working on the budget and the Board should contact him with any changes that may be needed. He also mentioned when working on the budget to consider the District is trying to lower the millage rate from 0.2 to around 0.195.
2. **Attorney** ~ Mr. Flower stated he did not have anything to report this meeting.

COMMISSIONER COMMENTS:

Commissioner Gardner ~ No comments.

Commissioner Becker ~ asked the Board for approval to appear on the show “*Breakroom*,” requested by the City of Saint Augustine, on May 26th and would like Mrs. Autry or Mrs. Gaines to accompany her. She mentioned she is graduating with honors tomorrow and has started volunteering in the kitchen at the St. Francis House Homeless Shelter, since they are open again. Lastly, she thanked the staff for all their hard work.

- **The Board came to a consensus to approve Commissioner Becker’s request to speak on the show “*Breakroom*” with Mrs. Autry or Mrs. Gaines of May 26th**

Commissioner LeBlanc ~ Thanked the staff for all their hard work.

Commissioner Brandhorst ~ No comments.

Commissioner Moeller ~ Thanked her fellow Commissioners for a civil meeting.

ATTACHMENTS: ~

I. None

ADJOURNMENT:

Chairperson Moeller adjourned the meeting at 7:02 P.M.

ATTEST

Chairperson, Commissioner Jeanne Moeller

Secretary/Treasurer, Commissioner Gayle Gardner

These minutes are not intended to be a verbatim transcript of this meeting and could easily be misinterpreted by a reader who was not present. To obtain a full and accurate record of the meeting, an individual should view/listen to the entire proceedings via the District's DVD visual/recording system.



May 11, 2022

To the Honorable Board of Commissioners
Anastasia Mosquito Control District of St. Johns County
St. Augustine, Florida

We are pleased to confirm our understanding of the services we are to provide for Anastasia Mosquito Control District of St. Johns County, (the District), for the year ended September 30, 2022.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities and each major fund, which collectively comprise the basic financial statements, of Anastasia Mosquito Control District of St. Johns County as of and for the year ended September 30, 2022. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis to supplement Anastasia Mosquito Control District of St. Johns County basic financial statements. Such information although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Anastasia Mosquito Control District of St. Johns County's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist principally of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtain during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited.

1. Management's Discussion and Analysis.
2. Budget to Actual Comparison - General Fund
3. Supplemental Schedules - Pension

To the Honorable Board of Commissioners
Anastasia Mosquito Control District of St. Johns County
St. Augustine, Florida
May 11, 2022
Page 2

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with *Generally Accepted Auditing Standards* and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

Auditor's Responsibilities for the Audit of the Financial Statements

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of Anastasia Mosquito Control District of St. Johns County and other procedures we consider necessary to enable us to express such an opinion. As part of an audit in accordance with *Generally Accepted Auditing Standards* and *Government Auditing Standards*, we exercise professional judgement and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

To the Honorable Board of Commissioners
Anastasia Mosquito Control District of St. Johns County
St. Augustine, Florida
May 11, 2022
Page 3

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatement may exist and not be detected by us. Even though the audit is properly planned and performed in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors that come to our attention, and we will inform you of any fraudulent financial reporting or misappropriation of assets that comes to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to matters that might arise during any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures-Internal Controls

We will obtain an understanding of the entity and its environment, including internal control relevant to the audit, sufficient to assess the risks of material misstatement of the financial statements and to design and perform audit procedures responsive to those risks and to obtain evidence that is sufficient and appropriate to provide a basis for our opinion. Test of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and those charged To

the Honorable Board of Commissioners
Anastasia Mosquito Control District of St. Johns County
St. Augustine, Florida
May 11, 2022
Page 4

with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures-Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with certain provisions of applicable laws and regulations and the provisions of contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Responsibilities of Management for the Financial Statements

The management of Anastasia Mosquito Control District of St. Johns County is responsible for designing, implementing, establishing, and maintaining effective internal controls, relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals are met; following laws and regulations; and ensuring that management is reliable and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (a) management (b) employees who have significant roles in internal control, and (c) others where the fraud could have a material effect on the financial statements. You are also responsible for informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations, and for taking timely and appropriate steps to remedy any fraud, illegal acts, violations of contracts or grant agreements, or abuse that we may report.

Management is responsible for the financial statements and the accompanying information as well as all representations contained therein. You are also responsible for making all management decisions and performing all management functions; for designating an individual with suitable skill, knowledge, or experience to oversee our assistance with the preparation of your financial statements and related notes and any other nonattest services we provide; and for evaluating the adequacy and results of those services and accepting responsibility for them.

To the Honorable Board of Commissioners
Anastasia Mosquito Control District of St. Johns County
May 11, 2022
Page 5

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it is necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by *Generally Accepted Auditing Standards* and *Government Auditing Standards*

We will advise you about appropriate accounting principles and their application, and we will advise you in the preparation of your financial statements, but the responsibility for the financial statements remains with you. As part of our engagement, we may propose standard, adjusting, or correcting journal entries to your financial statements. You are responsible for reviewing the entries and understanding the nature of any proposed entries and the impact they have on the financial statements. Management is responsible for adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report in any document that contains the supplementary information. Your responsibilities include acknowledging to us in a written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for the changes); and (4) you have disclosed any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.

Management is responsible for establishment and maintenance of a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous audits or other engagements or studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits or other engagements or studies. You are responsible for providing managements views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, and the timing and format related thereto.

To the Honorable Board of Commissioners
Anastasia Mosquito Control District of St. Johns County
May 11, 2022
Page 6

Engagement Administration, Fees and Other

We will provide copies of our reports to Anastasia Mosquito Control District of St. Johns County; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Lombardo, Spradley, & Klein CPAs and constitutes confidential information. However, we may be requested to make audit documentation available to various federal and state governmental offices and/or agencies (i.e. Auditor General of the State of Florida, Comptroller General of the United States or duly authorized representatives, Specific Cognizant or Grantor Agencies) pursuant to authority given by law or regulation. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Lombardo, Spradley, & Klein CPAs' personnel. Furthermore, upon request, we may provide photocopies of selected work papers to the various governmental offices and agencies. They may intend, or decide, to distribute the photocopies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date.

We expect to begin our audit in August and to issue our report no later than April. Julieann Klein is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fees for these services will range between \$9,000 - \$10,000. This fee is based on anticipated cooperation from your personnel, and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur additional costs.

If during the course of our engagement, we are requested by District personnel to render additional services unrelated to our above-described audit of your financial statements, charges for such services shall be itemized and rendered to the District based on actual time at our standard hourly rates.

This contract is renewable annually based on the mutual consent of both parties.

Government Auditing Standards require that we provide you with a copy of our most recent system review report. Our 2019 system review report accompanies this letter.

BODINE PERRY

Certified Public Accountants & Business Analysts

Plan. Execute. Win.

Report on the Firm's System of Quality Control

To the Partners

January 24, 2020

Lombardo, Spradley & Klein, CPAs

and the Peer Review Committee of the Florida Institute of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Lombardo, Spradley & Klein, CPAs (the firm), in effect for the year ended June 30, 2019. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control, and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included an engagement performed under *Government Auditing Standards*.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Lombardo, Spradley & Klein, CPAs in effect for the year ended June 30, 2019, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Lombardo, Spradley & Klein, CPAs has received a peer review rating of *pass*.

Bodine Perry Tampa, PLLC

Bodine Perry Tampa, PLLC

6815 Dairy Road · Zephyrhills, FL 33542

P: 813.788.2155 | F: 813.782.8606

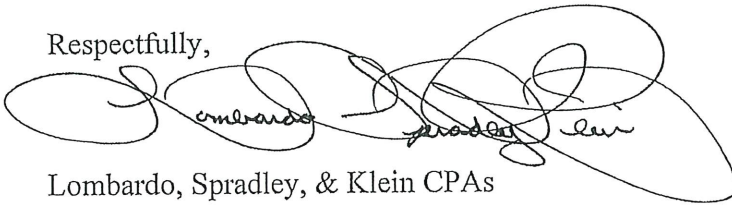
bodineperry.com

Offices in: Jacksonville, Naples, and Tampa, FL and Canfield, and Columbus, OH

To the Honorable Board of Commissioners
Anastasia Mosquito Control District of St. Johns County
May 11, 2022
Page 7

We appreciate the opportunity to be of service to Anastasia Mosquito Control District of St. Johns County and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign below and return it to us.

Respectfully,

A large, stylized handwritten signature in black ink, appearing to be a cursive representation of the firm name 'Lombardo, Spradley, & Klein CPAs'. The signature is written over a horizontal line.

Lombardo, Spradley, & Klein CPAs

ACKNOWLEDGMENT:

This letter correctly sets forth the understanding of Anastasia Mosquito Control District of St. Johns County.

Jeanne Moeller, Chairperson

Rui-de Xue, Director

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, Florida 32092

PH: (904) 471-3107 • Fax (904) 471-3189 • Web Address:

www.amcdsjc.org

MEMO

DISTRICT DIRECTOR

Dr. Rui-De Xue



BOARD OF COMMISSIONERS:

Jeanne Moeller, Chairperson

Trish Becker, Vice-Chairperson

Gayle Gardner, Secretary/Treasurer

Catherine Brandhorst, Commissioner

Gina LeBlanc, Commissioner

TO: Board of Commissioners

FROM: Dr. Rui-De Xue, Director

CC: Commissioners

DATE: June 6, 2022

RE: Travel Funds for Ms. Jackie Small

Based on the Board's recommendation in 2020 Ms. Jackie Small, HR Director, Lee County Mosquito Control District, has agreed to help review AMCD policy and procedures (commissioner handbook, employee handbook, District Policy, all job descriptions, and update the Pay Plan Policy). Ms. Small will visit AMCD June 27th – July 1st, during her visit she will meet with Board members and staff. The District will provide a hotel room for 3-4 nights, mileage and per diem. The total cost would be approximately \$1,000.

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, Florida 32092

PH: (904) 471-3107 • Fax (904) 471-3189 • Web Address: www.amcdsjc.org

2022 MEMO

DISTRICT DIRECTOR

Dr. Rui-De Xue



BOARD OF COMMISSIONERS:

Jeanne Moeller, Chairperson
Trish Becker, Vice-Chairperson
Gayle Gardner, Secretary/Treasurer
Catherine Brandhorst, Commissioner
Gina LeBlanc, Commissioner

TO: Board of Commissioners

FROM: Dr. Rui-De Xue, Director, Richard Weaver, Business Manager

DATE: June 16, 2022

RE: Engine Compressor Overhaul Bid

AMCD requested bids for the overhaul of a Roll Royce engine compressor. AMCD staff advertised the bid request and sent the bid request to four known repair stations. AMCD received three on time responses and one late response. The bid submitted were:

- Standard Aero \$102,180.67
- HEROS \$88,155.54
- Action Aircraft \$63,733.92
- Arrow Aviation \$82,000.00 (bid not accepted, arrived after bid close)

Staff recommends rejecting the low bid from Action Aircraft for \$63,733.92 and accept the second lowest qualified bid from HEROS for \$88,155.54 for the following reasons:

- Action Aircraft is using PMA parts, for example “Comp Wheel” at a cost that is about 10% of the other two bids.
- Action Aircraft’s labor costs are extremely low compared to other two bids.
- HEROS are offering a one-year/1,000-hour warranty (not requested in bid package).






RANKING FORM - BID 21/22-1

Firm Name	Cost of Overhaul	Other Costs	Note
Standard Aero	\$ 102,180.67	—	
HEROS	\$ 88,155.34	—	
Action Aircraft	\$ 63,733.92	—	

Were there any exceptions to the Bid document?

Firm Name & Exception:	Yes No
Firm Name & Exception:	Yes No

Committee Members

<p><u>Richard Weaver</u> PRINT NAME</p>	<p><u></u> SIGNATURE</p>
<p><u>Kay Graves</u> PRINT NAME</p>	<p><u></u> SIGNATURE</p>
<p><u>Ayo McKinney</u> PRINT NAME</p>	<p><u></u> SIGNATURE</p>
<p><u>Reky J. Stockley</u> PRINT NAME</p>	<p><u></u> SIGNATURE</p>
<p><u>Dana B. Smith</u> PRINT NAME</p>	<p><u></u> SIGNATURE</p>



Action Aircraft, L.P.
10570 Olympic Drive, Dallas, Tx. 75220
Ph: 214-351-1284 Fax: 214-351-1286 Toll Free: 800-909-7616
www.actionaircraft.com

June 1, 2022

COPY

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY
120 EOC Drive
St. Augustine, FL 32092

Subject: REQUEST FOR BIDS FY21/22-1, ACTION AIRCRAFT, LP., Engine
Compressor Overhaul

Reference: Rolls Royce 250-C20J Engine Compressor
P/N 6890550, S/N CAC-42794, used in Aircraft Bell 206B3

Thank you for allowing us this opportunity to bid on the Overhaul of your C20J Compressor
S/N CAC-42794.

Action Aircraft is approved by the FAA (CRS# A9UR626J and EASA (145.5481) specifically to
work on all Rolls Royce Model 250 series engines. Our certifications and capabilities can be found
on our website: www.actionaircraft.com.

Our company was established in 1988 as a woman-owned small business, and the Repair Station
was established in 1994. We are a family owned business dedicated to serving our customers
worldwide with excellent service at competitive prices and turn times. We have seasoned
technicians with many years of experience.

The following contacts will be involved in the completion of the work described in the attached bid:

Sales and administration contact: Mary Hiatt, Email: Mary@actionaircraft.com

Quality control and accountable Manager: Jerry Hiatt, Email: Jerry@actionaircraft.com

We also offer to you field service assistance at no additional cost to you.

Attached please find our Quotation of costs, and also the signed and completed Conflict of Interest
& Clean Hands Disclosure Form.

Sincerely,

Mary R. Hiatt
President

ACTION AIRCRAFT, L.P.

10570 Olympic Drive
 Dallas, Tx. 75220
 PH (214) 351-1284
 FAX (214) 351-1286
 Toll Free (800) 909-7616
 www.actionaircraft.com



QUOTATION

CAC-42794
 C20J Compressor
 Overhaul

Request for bids FY21/22-1, Action Aircraft, LP
 Engine Compressor Overhaul

TO:
 ANASTASIA MOSQUITO CONTROL DISTRICT
 OF ST. JOHNS COUNTY
 120 EOC Drive
 St. Augustine, FL 32092

Salesperson:	Tim Bullis	Quote date:	6/1/2022
Payment terms:	Prompt Pay		
Method of shipment:	Motor Freight, ppd/add	FOB point:	FCA, Dallas, TX
Our Quote Ref.:	A20212868		
Customer P/O No.:	FY21/22-1		

ITEM NO.	QTY.	DESCRIPTION	PRICE EACH	AMOUNT
NEW PARTS				
23079638	1	Impeller - New RR	\$19,500.00	\$19,500.00
23079637-1	1	Coupling Adapter - New RR	\$2,652.30	\$2,652.30
E23031922	1	Spur Adapter G/S - New PMA	\$1,565.10	\$1,565.10
6898607AL	1	#1 Bearing - New PMA	\$559.20	\$559.20
6889093AL	1	#2 Bearing -New PMA	\$1,400.00	\$1,400.00
E23057111	1	#1 Comp Wheel - New PMA	\$500.00	\$500.00
E23057112	1	#2/3 Comp Wheel - New PMA	\$925.00	\$925.00
E23057114	1	#4 Comp Wheel - New PMA	\$500.00	\$500.00
E23057115	1	#5 Comp Wheel - New PMA	\$500.00	\$500.00
E23057116	1	#6 Comp Wheel - New PMA	\$500.00	\$500.00
MISC	1	Misc Seals, Bolts, Nuts, Shims, Gaskets 100% Consumables	\$596.10	\$596.10
Reworks/Exchange				
23057142	1	Compressor case set	Overhaul/Exchange	\$18,787.75
6890530	1	Front Support	Overhaul	\$1,365.50
6870813	1	Diffuser Vane Ring	Overhaul	\$3,850.00
6851430	1	Rear Diffuser	Overhaul	\$2,517.85
6851574	1	Scroll Assy	Overhaul/replace inserts	\$3,895.00
Subtotal New Parts and reworks:			\$ 59,613.80	
LABOR	1	Flat rate to Overhaul Compressor, including NDT and rotor balancing	\$3,695.00	\$3,695.00
Thank you, Mary Hiatt Email: Mary@actionaircraft.com ** Field service provided at no additional cost. ** Stated shop rate: \$ 50.00 per hour Any unexpected work will be done at the above stated shop rate. Any Unexpected parts needing overhaul will be new if possible or exchange if necessary to meet repair time constraints. Return delivery of overhauled engine compressor will be on or before Sept. 10, 2022.				

Subtotal Compressor Overhaul:	\$63,308.80
Shipping cost via motor freight:	\$425.12
Total Cost:	\$63,733.92

CONFLICT OF INTEREST & CLEAN HANDS DISCLOSURE FORM

I HEREBY CERTIFY that

1. I (*printed name*) Mary R. Hiatt am the (*title*) President and the duly authorized representative of the firm of (*firm name*) Action Aircraft, LP whose address is 10570 Olympic Dr., Dallas, TX 75220

_____ , and that I possess the legal authority to make this affidavit on behalf of myself and the firm for which I am acting; and,

- 2. Except as listed below, no employee, officer, or agent of the firm have any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; and,
- 3. Neither the business nor any authorized representative or significant stakeholder of the business has been determined by judicial or administrative board action to be in noncompliance with or in violation of any provision of the Anastasia Mosquito Control District nor has any outstanding past due debt to the Anastasia Mosquito Control District: and
- 4. This proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same services, and is in all respects fair and without collusion or fraud.

Signature: *Mary R. Hiatt*

Printed Name: Mary R. Hiatt

Firm Name: Action Aircraft, LP

Date: June 2, 2022

Sworn to and subscribed before me this 2nd day of June 2022.

Personally known

OR Produced identification _____ Notary Public-State of TEXAS

My Commission expires JUNE 8, 2025

(Type of Identification)
CHERYL ANN FLECK

(Printed, typed or stamped commissioned name of Notary Public)



COPY



Date: May 31, 2022

RE: Proposal for M250 Compressor Overhaul

Dear AMCD Board of Commissioners,

Thank you for the opportunity to submit a proposal to support the Anastasia Mosquito Control District with MRO Services for a M250 Compressor Overhaul. We are pleased to offer this proposal and trust that it will be beneficial for AMCD to provide the support of your helicopter fleet. We have reviewed the specifications of the Bid Request and certainly can meet them.

Just a few notes about StandardAero to keep in mind. Having been in the MRO business on behalf of Rolls Royce for 55 years on the Model 250 engines we have a vast experience level working for you. We have an extensive list of long term customers that depend on StandardAero to support their fleets and operations with quality parts at competitive pricing. We also have shops located worldwide and an extensive support staff to get answers as they arise.

For the current bid of Compressor CAC-42794 I am your contact and my information is listed below. We would likely induct this unit into the StandardAero Concord NC location for the required activity per the bid spec. We are not only FAA certified but also Rolls Royce approved so you can be assured that the work is being performed by industry experts in a professional environment.

As you review this proposal, please do not hesitate to contact me if there are any questions or need for clarification. We firmly believe we can provide AMCD with the best Model 250 Engines and Components if selected for this engine event. Thanks again for the opportunity to submit a proposal for this event BID # 21/22-1 Compressor CAC-42794.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott Kern".

Scott Kern
Sales Manager, Helicopter Programs
Southern U.S.
StandardAero
6865 Belt Road
Concord, North Carolina 28027
USA
Office: +800-766-2376
Mobile: +704-905-2304
scott.kern@standardaero.com
www.standardaero.com

StandardAero Helicopter Programs
6865 Belt Road
Concord, NC 28027



May 26, 2022

StandardAero

C20B COMPRESSOR OVERHAUL

Anastasia Mosquito Control CAC-42794

DISCOUNT (NEW ROLLS-ROYCE MATERIAL)

15.0%

BASIC LABOUR

\$ 7,350.00

Includes: Receiving, Disassembly, Cleaning, NDT, Detailed Parts Inspection, Reassembly, QC Inspections, Records Research and Updates, and Preservation for Shipment.

ESTIMATED NEW MODEL 250 OEM PARTS

		Qty	Unit Price	Extended price
23079638	IMPELLER,COMPRESSOR	1	\$ 23,259.74	\$ 19,770.78
M250-10001	GEARSHAFTASSY,SPURADAPTER	1	\$ 5,066.06	\$ 4,306.15
23079060	WHEEL,COMPRESSOR-1STSTAGE	1	\$ 6,158.65	\$ 5,234.85
23079059	WHEEL,COMPRESSOR-2NDAND3RDSTAGE	1	\$ 8,136.21	\$ 6,915.78
23079058	WHEEL,COMPRESSOR4THSTAGE	1	\$ 5,254.75	\$ 4,466.54
23079056	WHEEL,COMPRESSOR-6THSTAGE	1	\$ 5,375.71	\$ 4,569.35
23079057	WHEEL,COMPRESSOR-5THSTAGE	1	\$ 5,330.70	\$ 4,531.10
6898607	BEARING,BALLANLR10X26X(10)8MMNO1	1	\$ 699.11	\$ 594.24
6889093	BEARING,BALLANNULAR30MMX55MMX(16)	1	\$ 1,907.80	\$ 1,621.63
23079637-1	COUPLING,ADAPTERCOMPRESSOR	1	\$ 3,435.59	\$ 2,920.25

TOTAL NEW MATERIAL \$ 54,930.67

ESTIMATED TYPICAL PARTS RESTORATION

23057142	COMPRESSOR CASE - Exchange	\$	15,300.00
6851430 / 6887189	REAR DIFFUSER - OH/Exchange	\$	3,600.00
6870811 / 23068261	FRONT DIFFUSER - OH/Exchange	\$	2,100.00
6851574	SCROLL ASSEMBLY - OH/Exch	\$	5,400.00
6870813	DIFFUSER VANE - OH/Exchange	\$	4,950.00
6980530	FRONT SUPPORT - OH/Exchange	\$	8,550.00

TOTAL PARTS RESTORATION \$ 39,900.00

TOTAL COMPRESSOR OVERHAUL \$ 102,180.67

This quotation is valid for 30 days.

This quotation is based on the best information available at this time. The final price to perform the repair/overhaul will depend on the actual condition of your unit. Once an appropriate inspection has been performed, a firm price estimate will be submitted for your approval.

Prices quoted are in US dollars and are FOB StandardAero.

Conditions of Sale and Export Control

Services provided by StandardAero shall be governed by the Helicopter Services "Customer Terms & Conditions – Services", which are hereby incorporated in full by this reference, and are available at www.standardaero.com/Portals/0/Documents/Legal/HeliCustomerTerms-Services.pdf or will be sent to Customer upon request. All Services provided to Customer are conditional upon acceptance of all of the terms and conditions on its face and incorporated herewith including the "Customer Terms & Conditions – Services." The terms may not be amended without StandardAero's written consent.

UNITED STATES OF AMERICA
DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION

Air Agency Certificate

Number ZD4R696M

This certificate is issued to

STANDARD AERO, INC.

whose business address is

6865 BELT ROAD
CONCORD, NORTH CAROLINA 28025

*upon finding that its organization complies in all respects
with the requirements of the Federal Aviation Regulations
relating to the establishment of an Air Agency, and is
empowered to operate an approved* REPAIR STATION

with the following ratings:

LIMITED POWERPLANT

LIMITED NON-DESTRUCTIVE TESTING (10/07/2002)

*This certificate, unless canceled, suspended, or revoked,
shall continue in effect* INDEFINITELY.

Date issued:

FEBRUARY 17, 2010

By direction of the Administrator

EDWARD LEE
LEE TIMBERLAKE III
TIMBERLAKE III

Digitally signed by EDWARD
LEE TIMBERLAKE III
Date: 2020.11.19 13:01:48
-05'00'

EDWARD L. TIMBERLAKE III
MANAGER, AFG-CLT-FSDO-68

This Certificate is not Transferable. AND ANY MAJOR CHANGE IN THE BASIC FACILITIES, OR IN THE LOCATION THEREOF,
SHALL BE IMMEDIATELY REPORTED TO THE APPROPRIATE REGIONAL OFFICE OF THE FEDERAL AVIATION ADMINISTRATION

Any alteration of this certificate is punishable by a fine of not exceeding \$1,000, or imprisonment not exceeding 3 years, or both

Document Identifier: CAPL-001

Revision: 1

Date: 31-Jan-2020

Capabilities List For ZDR4696M

Limited ratings

Rating	Manufacturer	Make/Model	Limitations
Engine	Rolls-Royce	Series II Turbine engines	Perform maintenance, repairs and overhaul
Engine	Rolls-Royce	Series III Turbine engines	Perform maintenance, repairs and overhaul
Engine	Rolls-Royce	Series IV Turbine engines	Perform maintenance, repairs and overhaul
Nondestructive Inspection, Testing and Processing	Rolls-Royce	Series II Turbine engines	Perform Magnetic Particle Inspection, Fluorescent Penetrant Inspection
Nondestructive Inspection, Testing and Processing	Rolls-Royce	Series III Turbine engines	Perform Magnetic Particle Inspection, Fluorescent Penetrant Inspection
Nondestructive Inspection, Testing and Processing	Rolls-Royce	Series IV Turbine engines	Perform Magnetic Particle Inspection, Fluorescent Penetrant Inspection
Airframe	Bell Helicopter	206 series	Engine removal and installation
Engine	Safran	Arriel 1 Series Turbine engines	Perform maintenance and repair
Engine	Safran	Arriel 2 Series Turbine engines	Perform maintenance and repair



Rolls-Royce

Certificate of Authority

This is to certify that

StandardAero Concord Branch

Is a Rolls-Royce M250 Authorized Maintenance, Repair & Overhaul Branch by StandardAero Limited and has met the Qualifications to perform maintenance, repair and overhaul on the M250 engines as detailed in the StandardAero Concord Branch Agreement. This certification is valid through 31 December 2026.

issued by

signed

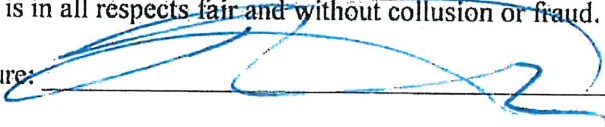
Gerald Sheldon, Helicopters Service Executive

GT11894-H

CONFLICT OF INTEREST & CLEAN HANDS DISCLOSURE FORM

I HEREBY CERTIFY that

1. I (*printed name*) Peter Wheatley am the (*title*) VP and GM Helicopter Programs and the duly authorized representative of the firm of (*firm name*) Standard Aero Limited whose address is 707 Flight Road, Winnipeg, MB, Canada, R3H 1C6, and that I possess the legal authority to make this affidavit on behalf of myself and the firm for which I am acting; and,
2. Except as listed below, no employee, officer, or agent of the firm have any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; and,
3. Neither the business nor any authorized representative or significant stakeholder of the business has been determined by judicial or administrative board action to be in noncompliance with or in violation of any provision of the Anastasia Mosquito Control District nor has any outstanding past due debt to the Anastasia Mosquito Control District; and
4. This proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same services, and is in all respects ~~fair and without collusion or fraud.~~

Signature: 

Printed Name: Peter Wheatley

Firm Name: Standard Aero Limited

Date: May 30th, 2022

Sworn to and subscribed before me this 1 day of June 2022.

Personally known Peter Wheatley

OR Produced identification _____ Notary Public-State of Manitoba

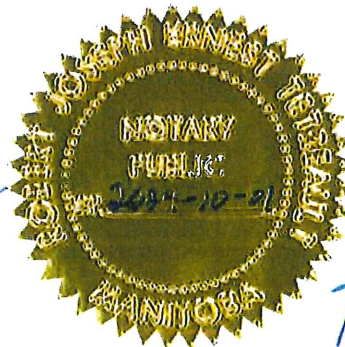
My Commission expires 2024-10-01

(Type of Identification)

Robert Tetreault

(Printed, typed or stamped commissioned name of Notary Public)









Specialized in RR 250/T63 Engines & Accessories
FAA Repair Station # HEFR202K / EASA.145.5929

2 June 2022

Anastasia Mosquito Control District
120 EOC Drive
St. Augustine, FL 32092

Attn: Richard Weaver

SUBJECT: ENGINE COMPRESSOR OVERHAUL BID # 21/22-1

H.E.R.O.S. Inc. is please to provide to with a Detailed Estimate for the 3500 Hour Overhaul of Rolls-Royce M250-C20B Compressor Part Number 6899050, Serial Number CAC-42794.

This Cost Breakdown is based on your requirements on Page 2 of Bid Form General know issues with the engine compressor to be included in the bid).

Some of the items you've listed to include in the pricing are NOT always rejected or replaced with Factory New Material, but since you have it on the bid we included them. Compressors wheels for example can be repaired, and recoated with minimal cost if they are noted repairable after the inspection. Also, Front Supports, Rear Diffusers, and Scroll assemblies sometimes only requite minor repairs.

If we are selected in the bid process and the final price comes in lower that what is on this estimate, you would only be charged that price.

ESTIMATED COST FOR OVERHAUL:	\$87,580.54
Shipping costs ONE WAY:	\$575.00
TOTAL ESTIMATED COST	\$88,155.54

Warranty: 12 Months-1000 Hours whichever occurs first
Shipping: FOB-Chandler, AZ
Payment Terms: Net-30 Days
Turb-Time: 30-45 Days After Receipt

Respectfully,
Larry Boettger
Email: (larry@herosinc.com)
Mobile: (321) 446-0655

FAA CRS HEFR202K / EASA 145.5929



JJ Compressor Assembly - 2022 Compressor 3500 Hour Overhaul

560 North 54th Street Unit 9, Chandler, AZ 85226 USA

Tel: (480) 536 - 7029 E-mail: larry@herosinc.com

W/O# XXX-XXX S/N: CAC-42794 TT: XXXXX TSO: X,XXX.X

Customer: **astasia Mosquito Control Dist** Attention: **Richard Weaver**

Part Number Received: **6890550**

E-Mail: rweaver@amcdfi.org

Part Number Out: **6890550**

PO: **Bid 21/22-1**

Item	Qty.	Cond	Part Number	Description	EM List (ea.)	Discount	Total
1	1	NE	2010	Consumables Kit	\$1,355.70	10%	\$1,115.34
2	1	NE	2010-1	Installation Kit	\$162.76	10%	\$146.48
4	1	NE	6889093	No. 2 Bearing	\$1,907.80	10%	\$1,717.02
5	1	NE	6898607	No.1 Bearing	\$699.11	10%	\$629.20
6	1	OHC	23057142	Compressor Case Halves OVH Exc	\$16,500.00		\$16,500.00
7	1	NE	23079060	1st Stage Compressor Wheel	\$6,158.65	10%	\$5,542.79
8	1	NE	23079059	2/3 Stage Compressor Wheel	\$8,136.21	10%	\$7,322.59
9	1	NE	23079058	4th Stage Compressor Wheel	\$5,254.75	10%	\$4,729.28
10	1	NE	23079057	5th Stage Compressor Wheel	\$5,330.70	10%	\$4,797.63
11	1	NE	23079056	6th Stage Compressor Wheel	\$5,375.71	10%	\$4,838.14
12	1	NE	23079638	Impeller	\$23,259.74	10%	\$20,933.77
13	1	NE	23004514	No. 1 Bearing Mating Ring	\$176.14	10%	\$158.53
14	1	NE	23079637-1	Adapter Coupling	\$3,435.91	10%	\$3,092.32
16	1	NE	M250-1000	Spur Adapter Gear shaft	\$5,066.06	10%	\$4,559.45
17	2	NE	NAS509-7	Nut	\$24.06	10%	\$43.31
18	1	NE	M250-1091	Seal, No 1 Bearing	\$671.90	10%	\$604.71

Total Parts:	\$76,730.54
---------------------	--------------------

1	Labor	Overhaul - Disassembly, cleaning, overhaul inspection, bulletin modifications, NDT FPI, MPI, bulletin verification, pre & final machining of seals, rotor balancing, final assembly and rear diffuser shimming.	\$7,700.00
2	Labor	Scroll Repair - Inspect for overhaul, NDT/ FPI	\$550.00
3	Labor	Front Support Repair - Check Squariness, Leak test, NDT FPI	\$750.00
4	Labor	Rear Diffuse Repair - Metalize restoration of large and small seals	\$1,850.00

Total Labor & Rework:	\$10,850.00
----------------------------------	--------------------

AL OVERHAUL COST PLUS ANY APPLICABLE SALES TAX:	\$87,580.54
--	--------------------

Quoted By:

Larry Boettger

Date: 2-Jun-2022

CONFLICT OF INTEREST & CLEAN HANDS DISCLOSURE FORM

I HEREBY CERTIFY that

1. I (*printed name*) LARRY BOETTGER am the (*title*) SALES MANAGER and the duly authorized representative of the firm of (*firm name*) H.E.R.O.S. INC whose address is 560 N 54TH ST. SUITE #9 CHANDLER AZ 85226, and that I possess the legal authority to make this affidavit on behalf of myself and the firm for which I am acting; and,
2. Except as listed below, no employee, officer, or agent of the firm have any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; and,
3. Neither the business nor any authorized representative or significant stakeholder of the business has been determined by judicial or administrative board action to be in noncompliance with or in violation of any provision of the Anastasia Mosquito Control District nor has any outstanding past due debt to the Anastasia Mosquito Control District: and
4. This proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same services, and is in all respects fair and without collusion or fraud.

Signature: Larry Boettger

Printed Name: LARRY BOETTGER

Firm Name: H.E.R.O.S. INC

Date: 6-2-22

Sworn to and subscribed before me this 2nd day of June 2022.

Personally known _____

OR Produced identification Notary Public-State of Illinois

My Commission expires January 13, 2024

(Type of Identification)
Drivers Licence

(Printed, typed or stamped commissioned name of Notary Public)

Regina Lynn Cox
Regina Lynn Cox 5





II Congress of the Latin American Society for Vector Ecology

"Control of endemic zoonotic and vector-borne emerging and re-emerging diseases: Current challenges in Latin America"

La Plata, Argentina

29th of October to the 3rd of November, 2022

Website: <https://congresos.unlp.edu.ar/lasove/>

Email: lasove2022@gmail.com

Instagram: lasove_2022, https://www.instagram.com/lasove_2022/,

Twitter: @LASOVE_2022, https://twitter.com/LASOVE_2022,

Facebook: <https://www.facebook.com/II-Latin-American-Society-for-Vector-Ecology-Congress-104018922143183>

<https://www.sove.org/latin-american-sove>

La Plata, 12th of April 2022.

Dr Rui-De Xue

Executive Director

Anastasia Mosquito Control District

120 EOC Drive, St. Augustine, FL 32092

USA

Dear Dr Rui-De Xue,

It is my pleasure to invite you to participate as a member of the *International Advisory Committee (IAC)* for the upcoming **II Latin American Society for Vector Ecology Congress (LA SOVE 2022)**, and to share about mosquito control in your district. The meeting will be held this year in *La Plata, Argentina, from the 29th of October to the 3rd of November 2022*, at the National University of La Plata (UNLP) Graduate and Convention Center - Karakachoff Building.

The central theme of LA SOVE 2022 "*Control of endemic zoonotic and vector-borne, emerging and re-emerging diseases: Current challenges in Latin America*", includes (but is not limited to) mosquito-borne diseases, Chagas, leishmaniasis, tick-borne diseases, viral haemorrhagic fevers, rabies and leptospirosis, which especially affect the health of our Latin American people and the economy of our countries. Moreover, global warming, wildfires, habitat fragmentation, international travel and, last but not least, the current COVID-19 pandemic, are impacting the establishment of vectors in new regions and the emergence of epidemics, though we do not yet know to what extent. It is our objective to share state-of-the-art research and the current status for each of these diseases and aspects.

The LA SOVE 2022 Organising Committee has also incorporated a gender vision committed to equality and is working to ensure the presence of at least 30% of women in all activities associated with the congress, according to the governing regulations of the Ministry of Science and Technology of Argentina and the United Nations.

If you accept, we kindly request you submit your abstract by the 30th of June 2022 (please find the guidelines at <https://congresos.unlp.edu.ar/lasove/abstract-submission/?lang=en>). For this, you first need to register (<https://congresos.unlp.edu.ar/lasove/registration-fees-and-payment-options/?lang=en>).

We will be truly honoured if you accept our invitation and look forward to your confirmation. Your participation will greatly contribute to the excellence of this meeting.

On behalf of the Organising Committee, I sincerely hope you accept and thank you in advance,

Dr Christina B. McCarthy
Chair LA SOVE 2022

Cost about \$2000.

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, Florida 32092

PH: (904) 471-3107 • Fax (904) 471-3189 • Web Address:

www.amcdsjc.org

MEMO

DISTRICT DIRECTOR

Dr. Rui-De Xue



BOARD OF COMMISSIONERS:

Jeanne Moeller, Chairperson

Trish Becker, Vice-Chairperson

Gayle Gardner, Secretary/Treasurer

Catherine Brandhorst, Commissioner

Gina LeBlanc, Commissioner

TO: Board of Commissioners

FROM: Dr. Rui-De Xue, Director

CC: Commissioners

DATE: June 6, 2022

RE: Dr. Xue & Dr. Qualls to Collaborate with University of Wisconsin to Submit NIH Education Grant

Dr. Lyric Bartholomay (pi), from the University of Wisconsin, requires Dr. Xue and Dr. Qualls (co-pis) to submit a NIH grant application for intern education and training, in order to collaborate. AMCD proposes applying for the NIH grant fund for two full time intern students, that will receive training and work at the AMCD Education Center annually for a 5-year grant period.



Florida Department of Agriculture and Consumer Services
Division of Agricultural Environmental Services

Submit to:
Mosquito Control Program
3125 Conner Blvd, Suite E
Tallahassee, FL 32399-1650

ARTHROPOD CONTROL BUDGET AMENDMENT

NICOLE "NIKKI" FRIED
COMMISSIONER

Rule 5E-13.027, F.A.C.
Telephone: (850) 617-7911; Fax (850) 617-7939

A STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT. USE PAGE TWO FOR THIS PURPOSE.

Amendment No. 2022-03

Fiscal Year: 2021-2022

Date: 6/16/2022

Amending: Local Funds X State Funds (Check appropriate fund account to be amended. Use a separate form for each fund). The Board of Commissioners for Anastasia Mosquito Control District hereby submits to the Department of Agriculture and Consumer Services, for its consideration and approval, the following amendment for the current fiscal year as follows:

ESTIMATED RECEIPTS

NOTE: The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.

Total Available Cash and Receipts	Reserves	Present Budget	Increase Request	Decrease Request	Revised Budget
\$ 16,115,450.30	\$ 5,122,911.30	\$ 16,115,450.30	\$ 153,667.69	\$ 151,000.00	\$ 16,118,117.99

NAME SOURCE OF INCREASE: (Explain Decrease)

BUDGETED RECEIPTS

ACCT NO	Description	Present Budget	Increase Request	Decrease Request	Revised Budget
311	Ad Valorem (Current/Delinquent)	\$ 6,600,191.00	\$ -	\$ -	\$ 6,600,191.00
334.1	State Grant	\$ -	\$ -	\$ -	\$ -
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ 400,000.00	\$ -	\$ -	\$ 400,000.00
361	Interest Earnings	\$ 7,500.00	\$ 2,667.69	\$ -	\$ 10,167.69
364	Equipment and/or Other Sales	\$ -	\$ -	\$ -	\$ -
369	Misc./Refunds (prior yr expenditures)	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00
380	Other Sources	\$ -	\$ -	\$ -	\$ -
389	Loans	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS		\$ 7,032,691.00	\$ 2,667.69	\$ -	\$ 7,035,358.69
Beginning Fund Balance		\$ 9,082,759.30	\$ -	\$ -	\$ 9,082,759.30
Total Budgetary Receipts & Balances		\$ 16,115,450.30	\$ 2,667.69	\$ -	\$ 16,118,117.99

BUDGETED EXPENDITURES

NOTE: Total increase must equal total decrease, unless the total "Present Budget" is revised.

ACCT NO	Uniform Accounting System Transaction	Present Budget	Increase Request	Decrease Request	Revised Budget
10	Personal Services	\$ 2,040,045.00	\$ -	\$ -	\$ 2,040,045.00
20	Personal Service Benefits	\$ 1,068,751.00	\$ -	\$ -	\$ 1,068,751.00
30	Operating Expense	\$ 513,829.00	\$ -	\$ -	\$ 513,829.00
40	Travel & Per Diem	\$ 36,406.00	\$ 1,000.00	\$ -	\$ 37,406.00
41	Communication Services	\$ 25,904.00	\$ -	\$ -	\$ 25,904.00
42	Freight Services	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00
43	Utility Service	\$ 39,000.00	\$ -	\$ -	\$ 39,000.00
44	Rentals & Leases	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
45	Insurance	\$ 160,000.00	\$ -	\$ -	\$ 160,000.00
46	Repairs & Maintenance	\$ 143,250.00	\$ -	\$ -	\$ 143,250.00
47	Printing and Binding	\$ 500.00	\$ -	\$ -	\$ 500.00
48	Promotional Activities	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00
49	Other Charges	\$ 6,325.00	\$ 1,667.69	\$ -	\$ 7,992.69
51	Office Supplies	\$ 22,000.00	\$ -	\$ -	\$ 22,000.00
52.1	Gasoline/Oil/Lube	\$ 91,750.00	\$ -	\$ -	\$ 91,750.00
52.2	Chemicals	\$ 593,090.00	\$ -	\$ -	\$ 593,090.00
52.3	Protective Clothing	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00
52.4	Misc. Supplies	\$ 161,257.00	\$ -	\$ -	\$ 161,257.00
52.5	Tools & Implements	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
54	Publications & Dues	\$ 30,240.00	\$ -	\$ -	\$ 30,240.00
55	Training	\$ 41,000.00	\$ -	\$ -	\$ 41,000.00
60	Capital Outlay	\$ 5,147,841.00	\$ 151,000.00	\$ -	\$ 5,298,841.00
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ 837,851.00	\$ -	\$ 151,000.00	\$ 686,851.00
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET AND CHARGES		\$ 10,992,539.00	\$ 153,667.69	\$ 151,000.00	\$ 10,995,206.69
0.001	Reserves - Future Capital Outlay	\$ 3,012,273.30	\$ -	\$ -	\$ 3,012,273.30
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ 1,980,638.00	\$ -	\$ -	\$ 1,980,638.00
0.004	Reserves - Sick and Annual Leave	\$ 130,000.00	\$ -	\$ -	\$ 130,000.00
TOTAL RESERVES		\$ 5,122,911.30	\$ -	\$ -	\$ 5,122,911.30
TOTAL BUDGETARY EXPENDITURES and BALANCES		\$ 16,115,450.30	\$ 153,667.69	\$ 151,000.00	\$ 16,118,117.99
ENDING FUND BALANCE		\$ -	\$ (151,000.00)	\$ (151,000.00)	\$ -

APPROVED: _____
Chairman of the Board, or Clerk of Circuit Court

DATE _____

APPROVED: _____
Mosquito Control Program

DATE _____

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY
FISCAL YEAR ENDING SEPTEMBER 30, 2022

LOCAL FUND BUDGET AMENDMENT NUMBER 2022-03

BUDGET JOURNAL ENTRIES:

Dr) EXPENDITURES:	Travel & Per Diem	1,000.00	
	Other Charges	1,667.69	
CAPITAL OUTLAY:	Helicopter, Engine Compressor	102,000.00	
	Helicopter, Transmission	35,000.00	
	Helicopter, Power Turbine Governors x 2	14,000.00	
Cr) REVENUE:	Interest Earnings		\$ 2,667.69
	CONTINGENCY		\$ 151,000.00
			\$ 153,667.69
			\$ 153,667.69

Unfinished Business #1

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, Florida 32092

PH: (904) 471-3107 • Fax (904) 471-3189 • Web Address: www.amcdsjc.org

2022 MEMO

DISTRICT DIRECTOR

Dr. Rui-De Xue



BOARD OF COMMISSIONERS:

Jeanne Moeller, Chairperson
Trish Becker, Vice-Chairperson
Gayle Gardner, Secretary/Treasurer
Catherine Brandhorst, Commissioner
Gina LeBlanc, Commissioner

TO: Board of Commissioners

FROM: Dr. Rui-De Xue, Director, Richard Weaver, Business Manager

DATE: June 16, 2022

RE: SIT Building Construction Contract Final

Harrell Construction has submitted the final portion of the SIT construction contract. The Board approved the first portion of the contract August 12, 2021 that was based on the bid price, Harrell believed that the permitting process and possible changes from AMCD during the design/permitting phase might change the total cost so they reserved the final contract until after design and permitting were complete. During the design phase a number of changes/additions were made to the building design. The reasons for these changes were to enhance the capabilities of the building and to upgrade the lab section to a BSL-2 lab capable of doing the DNA testing now done to the building 100 lab. The total cost of the design changes are: \$546,690.00 increasing the original contract/bid cost from \$2,099,361.00 to a total of \$2,646,051.00, the current contract being presented for the construction costs is \$2,441,118.00 (see cost calculation below).

Bid/contract cost: \$2,099,361.00

AMCD payments to Harrell to date: \$(209,318.00)

Change order(s) to date: \$4,385.00

Subtotal: \$1,894,428.00

Changes/additions (AMCD): \$546,690.00

Revised contract total: 2,441,118.00

Major cost changes are:

- AMCD addition of a vacuum system (SIT and lab): \$30,431.00
- AMCD addition of a clean room (lab): 53,183.00
- AMCD change to counter top sizes and shape, vacuum outlets and piping, 48' bio-cabinet (lab): \$65,755.00
- AMCD add vertical wall lights to insectaries (SIT): 21,337.00
- AMCD change RO water to DI water (lab): \$13,374.00
- AMCD HVAC system for clean room for correct air pressures (lab): \$240,337.00
- AMCD biological incubators (lab): 35,967.00

- County fire sprinkler system due to low water pressure (entire building): \$48,305.00
- See Attachment B to the contract for full listing of cost changes.

Contract has been reviewed by AMCD attorney. Staff recommends approval of contract as presented.

 **AIA**® Document A141™ – 2014 Exhibit A

Design-Build Amendment

This Amendment is incorporated into the accompanying AIA Document A141™-2014, Standard Form of Agreement Between Owner and Design-Builder dated the 12th day of August in the year 2021 (the "Agreement")

(Paragraph deleted)

for the following PROJECT:

(Name and location or address)

AMCD SIT BLDG
120 EOC Drive
St. Augustine, FL 32092

THE OWNER:

Anastasia Mosquito Control District of St. Johns County
120 EOC Drive
St. Augustine, FL 32092

THE DESIGN-BUILDER:

Harrell Construction Co., Inc.
4185 Sunbeam Road, Bldg. 200
Jacksonville, FL 32257

The Owner and Design-Builder hereby amend the Agreement as follows.

TABLE OF ARTICLES

- A.1 CONTRACT SUM
- A.2 CONTRACT TIME
- A.3 INFORMATION UPON WHICH AMENDMENT IS BASED
- A.4 DESIGN-BUILDER'S PERSONNEL, CONTRACTORS AND SUPPLIERS
- A.5 COST OF THE WORK

ARTICLE A.1 CONTRACT SUM

§ A.1.1 The Owner shall pay the Design-Builder the Contract Sum in current funds for the Design-Builder's performance of the Contract after the execution of this Amendment. The Contract Sum shall be one of the following and shall not include compensation the Owner paid the Design-Builder for Work performed prior to execution of this Amendment:

(Paragraph deleted)

Stipulated Sum, in accordance with Section A.1.2

(Paragraphs deleted)

below

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Consultation with an attorney is also encouraged with respect to professional licensing requirements in the jurisdiction where the Project is located.

§ A.1.2 Stipulated Sum

§ A.1.2.1 The Stipulated Sum shall be Two Million, Four Hundred Forty One Thousand, One Hundred-Eighteen and no cents, (\$ 2,441,118.00), subject to authorized adjustments as provided in the Design-Build Documents.

General Conditions-Construction	\$144,039.00
General Conditions Add as per Change in Conditions	\$18,424.00
General Conditions-Construction Revised	\$162,463.00
Construction Costs	\$1,750,389.00
Construction Cost Add As per Change in Conditions	\$528,266.00
Construction Cost-Revised	\$2,278,655.00
Total Revised Balance of Contract	\$2,441,118.00

§ A.1.2.2 The Stipulated Sum is based upon the following alternates, if any, which are described in the Design-Build Documents and are hereby accepted by the Owner:

(State the numbers or other identification of accepted alternates. If the Owner is permitted to accept other alternates subsequent to the execution of this Amendment, attach a schedule of such other alternates showing the change in Stipulated Sum for each and the deadline by which the alternate must be accepted.)

None

§ A.1.2.3 Unit prices, if any:

(Paragraph deleted)

Item	Units and Limitations	Price per Unit (\$0.00)
None		

(Paragraphs deleted)

(Table deleted)

(Paragraphs deleted)

§ A.1.5 Payments

§ A.1.5.1 Progress Payments

§ A.1.5.1.1 Based upon Applications for Payment submitted to the Owner by the Design-Builder, the Owner shall make progress payments on account of the Contract Sum to the Design-Builder as provided below and elsewhere in the Design-Build Documents.

§ A.1.5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

Invoices by the 1st of the month for payment by the 15th.

§ A.1.5.1.3 Provided that an Application for Payment is received not later than the 1st day of the month, the Owner shall make payment of the certified amount to the Design-Builder not later than the 15th day of the same month. If an Application for Payment is received by the Owner after the application date fixed above, payment shall be made by the Owner not later than Fifteen (15) days after the Owner receives the Application for Payment.

§ A.1.5.1.4 With each Application for Payment where the Contract Sum is based upon the Cost of the Work, or the Cost of the Work with a Guaranteed Maximum Price, the Design-Builder shall submit payrolls, petty cash accounts, receipted invoices or invoices with check vouchers attached, and any other evidence required by the Owner to demonstrate that cash disbursements already made by the Design-Builder on account of the Cost of the Work equal or exceed (1) progress

payments already received by the Design-Builder, less (2) that portion of those payments attributable to the Design-Builder's Fee; plus (3) payrolls for the period covered by the present Application for Payment.

§ A.1.5.1.5 With each Application for Payment where the Contract Sum is based upon a Stipulated Sum or Cost of the Work with a Guaranteed Maximum Price, the Design-Builder shall submit the most recent schedule of values in accordance with the Design-Build Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. Compensation for design services, if any, shall be shown separately. Where the Contract Sum is based on the Cost of the Work with a Guaranteed Maximum Price, the Design-Builder's Fee shall be shown separately. The schedule of values shall be prepared in such form and supported by such data to substantiate its accuracy as the Owner may require. This schedule of values, unless objected to by the Owner, shall be used as a basis for reviewing the Design-Builder's Applications for Payment.

§ A.1.5.1.6 In taking action on the Design-Builder's Applications for Payment, the Owner shall be entitled to rely on the accuracy and completeness of the information furnished by the Design-Builder and shall not be deemed to have made a detailed examination, audit or arithmetic verification of the documentation submitted in accordance with Sections A.1.5.1.4 or A.1.5.1.5, or other supporting data; to have made exhaustive or continuous on-site inspections; or to have made examinations to ascertain how or for what purposes the Design-Builder has used amounts previously paid. Such examinations, audits and verifications, if required by the Owner, will be performed by the Owner's auditors acting in the sole interest of the Owner.

§ A.1.5.1.7 Except with the Owner's prior approval, the Design-Builder shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ A.1.5.2 Progress Payments—Stipulated Sum

§ A.1.5.2.1 Applications for Payment where the Contract Sum is based upon a Stipulated Sum shall indicate the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ A.1.5.2.2 Subject to other provisions of the Design-Build Documents, the amount of each progress payment shall be computed as follows:

- .1 Take that portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the Work by the share of the Contract Sum allocated to that portion of the Work in the schedule of values, less retainage of Ten percent (10 %) on the Work. Pending final determination of cost to the Owner of Changes in the Work, amounts not in dispute shall be included as provided in Section 6.3.9 of the Agreement;
- .2 Add that portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction (or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing), less retainage of Ten percent (10 %);
- .3 Subtract the aggregate of previous payments made by the Owner; and
- .4 Subtract amounts, if any, the Owner has withheld or nullified, as provided in Section 9.5 of the Agreement.

§ A.1.5.2.3 The progress payment amount determined in accordance with Section A.1.5.2.2 shall be further modified under the following circumstances:

- .1 Add, upon Substantial Completion of the Work, a sum sufficient to increase the total payments to the full amount of the Contract Sum, less such amounts as the Owner shall determine for incomplete Work, retainage applicable to such work and unsettled claims; and
(Section 9.8.6 of the Agreement discusses release of applicable retainage upon Substantial Completion of Work.)
- .2 Add, if final completion of the Work is thereafter materially delayed through no fault of the Design-Builder, any additional amounts payable in accordance with Section 9.10.3 of the Agreement.

§ A.1.5.2.4 Reduction or limitation of retainage, if any, shall be as follows:

(If it is intended, prior to Substantial Completion of the entire Work, to reduce or limit the retainage resulting from the percentages inserted in Sections A.1.5.2.2.1 and A.1.5.2.2.2 above, and this is not explained elsewhere in the Design-Build Documents, insert provisions here for such reduction or limitation.)

Reduce retainage to Five percent (5%) at Fifty percent (50%) complete and scheduled maintained.

(Paragraphs deleted)

§ A.1.5.5 Final Payment

§ A.1.5.5.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Design-Builder not later than 30 days after the Design-Builder has fully performed the Contract and the requirements of Section 9.10 of the Agreement have been satisfied, except for the Design-Builder's responsibility to correct non-conforming Work discovered after final payment or to satisfy other requirements, if any, which extend beyond final payment.

(Paragraph deleted)

ARTICLE A.2 CONTRACT TIME

§ A.2.1 Contract Time, as defined in the Agreement at Section 1.4.13, is the period of time, including authorized adjustments, for Substantial Completion of the Work.

§, A.2.2 The Design-Builder shall achieve Substantial Completion of the Work not later than Two Hundred Forty-seven (247) days from the date of this

(Paragraphs deleted)

Amendment.

ARTICLE A.3 INFORMATION UPON WHICH AMENDMENT IS BASED

§ A.3.1 The Contract Sum and Contract Time set forth in this Amendment are based on the following:

§ A.3.1.1 The Supplementary and other Conditions of the Contract:

(Table deleted)

§ A.3.1.2 The Specifications:

None

(Table deleted)

§ A.3.1.3 The Drawings:

(Either list the drawings here or refer to an exhibit attached to this Amendment.)

See Drawing List "Attachment A"

Other identifying information:

(Table deleted)

Contractor's Change in Conditions List revised 5/2/2022 "Attachment B"

(Paragraphs deleted)

(Table deleted)

(Paragraphs deleted)

§ A.3.1.5 Allowances and Contingencies:

(Paragraph deleted)

.1 Allowances

None

.2 Contingencies

Init.

None

§ A.3.1.6 Design-Builder's assumptions and clarifications:

None

§ A.3.1.7 Deviations from the Owner's Criteria as adjusted by a Modification:

See Change in Conditions List attached.

(Paragraphs deleted)

ARTICLE A.4 DESIGN-BUILDER'S PERSONNEL, CONTRACTORS AND SUPPLIERS

§ A.4.1 The Design-Builder's key personnel are identified below:

(Paragraph deleted)

.1 Superintendent

Robert Thornton

.2 Project Manager

Glenis L. Harrell, Jr.

.3 Others

Thompson Taylor

§ A.4.2 The Design-Builder shall retain the following Consultants, Contractors and suppliers, identified below:

TBD

ARTICLE A.5 COST OF THE WORK

§ A.5.1 Cost To Be Included as Part of the Contract

§ A.5.1.1 Labor Costs

§ A.5.1.1.1 Wages of construction workers directly employed by the Design-Builder to perform the construction of the Work at the site or, with the Owner's prior approval, at off-site workshops.

(Table deleted)

(Paragraphs deleted)

§ A.5.1.1.3 Wages and salaries of the Design-Builder's supervisory or administrative personnel engaged at factories, workshops or on the road, in expediting the production or transportation of materials or equipment required for the Work, but only for that portion of their time required for the Work.

§ A.5.1.1.4 Costs paid or incurred by the Design-Builder for taxes, insurance, contributions, assessments and benefits required by law or collective bargaining agreements and, for personnel not covered by such agreements, customary benefits such as sick leave, medical and health benefits, holidays, vacations and pensions, provided such costs are based on wages and salaries included in the Cost of the Work under Section A.5.1.1.

§ A.5.1.1.5 Bonuses, profit sharing, incentive compensation and any other discretionary payments paid to anyone hired by the Design-Builder or paid to the Architect or any Consultant, Contractor or supplier, with the Owner's prior approval.

§ A.5.1.2 Contract Costs. Payments made by the Design-Builder to the Architect, Consultants, Contractors and suppliers in accordance with the requirements of their subcontracts.

§ A.5.1.3 Costs of Materials and Equipment Incorporated in the Completed Construction

§ A.5.1.3.1 Costs, including transportation and storage, of materials and equipment incorporated or to be incorporated in the completed construction.

§ A.5.1.3.2 Costs of materials described in the preceding Section A.5.1.3.1 in excess of those actually installed to allow for reasonable waste and spoilage. Unused excess materials, if any, shall become the Owner's property at the completion of the Work or, at the Owner's option, shall be sold by the Design-Builder. Any amounts realized from such sales shall be credited to the Owner as a deduction from the Cost of the Work.

§ A.5.1.4 Costs of Other Materials and Equipment, Temporary Facilities and Related Items

§ A.5.1.4.1 Costs of transportation, storage, installation, maintenance, dismantling and removal of materials, supplies, temporary facilities, machinery, equipment and hand tools not customarily owned by construction workers that are provided by the Design-Builder at the site and fully consumed in the performance of the Work. Costs of materials, supplies, temporary facilities, machinery, equipment and tools that are not fully consumed shall be based on the cost or value of the item at the time it is first used on the Project site less the value of the item when it is no longer used at the Project site. Costs for items not fully consumed by the Design-Builder shall mean fair market value.

§ A.5.1.4.2 Rental charges for temporary facilities, machinery, equipment and hand tools not customarily owned by construction workers that are provided by the Design-Builder at the site and costs of transportation, installation, minor repairs, dismantling and removal. The total rental cost of any Design-Builder-owned item may not exceed the purchase price of any comparable item. Rates of Design-Builder-owned equipment and quantities of equipment shall be subject to the Owner's prior approval.

§ A.5.1.4.3 Costs of removal of debris from the site of the Work and its proper and legal disposal.

§ A.5.1.4.4 Costs of document reproductions, electronic communications, postage and parcel delivery charges, dedicated data and communications services, teleconferences, Project websites, extranets and reasonable petty cash expenses of the site office.

§ A.5.1.4.5 Costs of materials and equipment suitably stored off the site at a mutually acceptable location, with the Owner's prior approval.

§ A.5.1.5 Miscellaneous Costs

§ A.5.1.5.1 Premiums for that portion of insurance and bonds required by the Design-Build Documents that can be directly attributed to the Contract. With the Owner's prior approval self-insurance for either full or partial amounts of the coverages required by the Design-Build Documents.

§ A.5.1.5.2 Sales, use or similar taxes imposed by a governmental authority that are related to the Work and for which the Design-Builder is liable.

§ A.5.1.5.3 Fees and assessments for the building permit and for other permits, licenses and inspections for which the Design-Builder is required by the Design-Build Documents to pay.

§ A.5.1.5.4 Fees of laboratories for tests required by the Design-Build Documents, except those related to defective or nonconforming Work for which reimbursement is excluded by Section 15.5.3 of the Agreement or by other provisions of the Design-Build Documents, and which do not fall within the scope of Section A.5.1.6.3.

§ A.5.1.5.5 Royalties and license fees paid for the use of a particular design, process or product required by the Design-Build Documents; the cost of defending suits or claims for infringement of patent rights arising from such requirement of the Design-Build Documents; and payments made in accordance with legal judgments against the Design-Builder resulting from such suits or claims and payments of settlements made with the Owner's consent. However, such costs of legal defenses, judgments and settlements shall not be included in the calculation of the Design-Builder's Fee or subject to the Guaranteed Maximum Price. If such royalties, fees and costs are excluded by the second to last sentence of Section 3.1.13.2 of the Agreement or other provisions of the Design-Build Documents, then they shall not be included in the Cost of the Work.

§ A.5.1.5.6 With the Owner's prior approval, costs for electronic equipment and software directly related to the Work.

Int.

§ A.5.1.5.7 Deposits lost for causes other than the Design-Builder's negligence or failure to fulfill a specific responsibility in the Design-Build Documents.

§ A.5.1.5.8 With the Owner's prior approval, which shall not be unreasonably withheld, legal, mediation and arbitration costs, including attorneys' fees, other than those arising from disputes between the Owner and Design-Builder, reasonably incurred by the Design-Builder after the execution of the Agreement and in the performance of the Work.

§ A.5.1.5.9 With the Owner's prior approval, expenses incurred in accordance with the Design-Builder's standard written personnel policy for relocation, and temporary living allowances of, the Design-Builder's personnel required for the Work.

§ A.5.1.5.10 That portion of the reasonable expenses of the Design-Builder's supervisory or administrative personnel incurred while traveling in discharge of duties connected with the Work.

§ A.5.1.6 Other Costs and Emergencies

§ A.5.1.6.1 Other costs incurred in the performance of the Work if, and to the extent, approved in advance in writing by the Owner.

§ A.5.1.6.2 Costs incurred in taking action to prevent threatened damage, injury or loss in case of an emergency affecting the safety of persons and property.

§ A.5.1.6.3 Costs of repairing or correcting damaged or nonconforming Work executed by the Design-Builder, Contractors or suppliers, provided that such damaged or nonconforming Work was not caused by negligence or failure to fulfill a specific responsibility of the Design-Builder and only to the extent that the cost of repair or correction is not recovered by the Design-Builder from insurance, sureties, Contractors, suppliers, or others.

§ A.5.1.7 Related Party Transactions

§ A.5.1.7.1 For purposes of Section A.5.1.7, the term "related party" shall mean a parent, subsidiary, affiliate or other entity having common ownership or management with the Design-Builder; any entity in which any stockholder in, or management employee of, the Design-Builder owns any interest in excess of ten percent in the aggregate; or any person or entity which has the right to control the business or affairs of the Design-Builder. The term "related party" includes any member of the immediate family of any person identified above.

§ A.5.1.7.2 If any of the costs to be reimbursed arise from a transaction between the Design-Builder and a related party, the Design-Builder shall notify the Owner of the specific nature of the contemplated transaction, including the identity of the related party and the anticipated cost to be incurred, before any such transaction is consummated or cost incurred. If the Owner, after such notification, authorizes the proposed transaction, then the cost incurred shall be included as a cost to be reimbursed, and the Design-Builder shall procure the Work, equipment, goods or service from the related party, as a Contractor, according to the terms of Section A.5.4. If the Owner fails to authorize the transaction, the Design-Builder shall procure the Work, equipment, goods or service from some person or entity other than a related party according to the terms of Section A.5.4.

(Paragraphs deleted)

§ A.5.3 Discounts, Rebates, and Refunds

§ A.5.3.1 Cash discounts obtained on payments made by the Design-Builder shall accrue to the Owner if (1) before making the payment, the Design-Builder included them in an Application for Payment and received payment from the Owner, or (2) the Owner has deposited funds with the Design-Builder with which to make payments; otherwise, cash discounts shall accrue to the Design-Builder. Trade discounts, rebates, refunds and amounts received from sales of surplus materials and equipment shall accrue to the Owner, and the Design-Builder shall make provisions so that they can be obtained.

§ A.5.3.2 Amounts that accrue to the Owner in accordance with Section A.5.3.1 shall be credited to the Owner as a deduction from the Cost of the Work.

(Paragraph deleted)

§ A.5.4 Other Agreements

§ A.5.4.1 When the Design-Builder has provided a Guaranteed Maximum Price, and a specific bidder (1) is recommended to the Owner by the Design-Builder; (2) is qualified to perform that portion of the Work; and (3) has submitted a bid that conforms to the requirements of the Design-Build Documents without reservations or exceptions, but the Owner requires that another bid be accepted, then the Design-Builder may require that a Change Order be issued to adjust the Guaranteed Maximum Price by the difference between the bid of the person or entity recommended to the Owner by the Design-Builder and the amount of the subcontract or other agreement actually signed with the person or entity designated by the Owner.

§ A.5.4.2 Agreements between the Design-Builder and Contractors shall conform to the applicable payment provisions of the Design-Build Documents, and shall not be awarded on the basis of cost plus a fee without the prior consent of the Owner. If an agreement between the Design Builder and a Contractor is awarded on a cost plus a fee basis, the Design-Builder shall provide in the agreement for the Owner to receive the same audit rights with regard to the Cost of the Work performed by the Contractor as the Owner receives with regard to the Design-Builder in Section A.5.5, below.

§ A.5.4.3 The agreements between the Design-Builder and Architect and other Consultants identified in the Agreement shall be in writing. These agreements shall be promptly provided to the Owner upon the Owner's written request.

§ A.5.5 Accounting Records

The Design-Builder shall keep full and detailed records and accounts related to the cost of the Work and exercise such controls as may be necessary for proper financial management under the Contract and to substantiate all costs incurred. The accounting and control systems shall be satisfactory to the Owner. The Owner and the Owner's auditors shall, during regular business hours and upon reasonable notice, be afforded access to, and shall be permitted to audit and copy, the Design-Builder's records and accounts, including complete documentation supporting accounting entries, books, correspondence, instructions, drawings, receipts, subcontracts, Contractor's proposals, purchase orders, vouchers, memoranda and other data relating to the Contract. The Design-Builder shall preserve these records for a period of three years after final payment, or for such longer period as may be required by law.

§ A.5.6 Relationship of the Parties

The Design-Builder accepts the relationship of trust and confidence established by this Agreement and covenants with the Owner to exercise the Design-Builder's skill and judgment in furthering the interests of the Owner; to furnish efficient construction administration, management services and supervision; to furnish at all times an adequate supply of workers and materials; and to perform the Work in an expeditious and economical manner consistent with the Owner's interests.

This Amendment to the Agreement entered into as of the day and year first written above.

OWNER *(Signature)*

(Printed name and title)

DESIGN-BUILDER *(Signature)*

Glenis L. Harrell, Jr. President

(Printed name and title)

ATTACHMENT A - AMCD SIT BUILDING DRAWING LIST

5/2/2022

<u>Page</u>	<u>Title</u>	<u>Designer</u>	<u>Date</u>
1	Cover	Matthews Design Group	1/28/22
2	General Notes	Matthews Design Group	1/28/22
3	Utility Notes	Matthews Design Group	1/28/22
4	Demolition Plan	Matthews Design Group	1/28/22
5	Site Plan	Matthews Design Group	1/28/22
6	Grading & Drainage Plan	Matthews Design Group	1/28/22
7	Utility Plan	Matthews Design Group	1/28/22
8	Landscape Plan	Matthews Design Group	1/28/22
9	Construction Details	Matthews Design Group	1/28/22
10	SJCUD Utility Details	Matthews Design Group	1/28/22
11	SWPPP	Matthews Design Group	1/28/22
G-1	Code Data	DSAE	1/19/22
G-2	Life Safety Plan	DSAE	1/19/22
C-1	Site Plan	DSAE	1/19/22
A-1	Floor Plan	DSAE	1/19/22
A-1.1	Roof Plan	DSAE	1/19/22
A-1.2	Reflected Ceiling Plan	DSAE	1/19/22
A-2	Exterior Elevations	DSAE	1/19/22
A-3	Building & Wall Sections	DSAE	1/19/22
A-4	Finish, Door & Window Schedule	DSAE	1/19/22
A-5	Millwork	DSAE	1/19/22
A-6	Accessibility Guidelines	DSAE	1/19/22
A-7	Generator Pad Details	DSAE	1/19/22
S-0	General Notes, Design Criteria & Foundation Details	Baker Design Build	11/4/21

ATTACHMENT A - AMCD SIT BUILDING DRAWING LIST

5/2/2022

<u>Page</u>	<u>Title</u>	<u>Designer</u>	<u>Date</u>
S-1	Foundation Plan	Baker Design Build	11/4/21
S-2	Foundation Sections & Details	Baker Design Build	11/4/21
FS-1	Cover Sheet	Neptune Fire/P, LLS	1/21/22
FS-2	Sprinkler System Engineering Criteria	Neptune Fire/P, LLS	1/21/22
FS-3	Overall Site Plan	Neptune Fire/P, LLS	1/21/22
FS-4	Fire Protection Site Plan	Neptune Fire/P, LLS	1/21/22
FS-5	Hazard Classification Plan	Neptune Fire/P, LLS	1/21/22
P-1	Plumbing Legend & Project Notes	DSAE	1/23/22
P-2	Plumbing Schedules	DSAE	1/23/22
P-2.1	Plumbing Schedules	DSAE	1/23/22
P-3	Sanitary Waste Plan	DSAE	1/23/22
P-4	Domestic Water Plan	DSAE	1/23/22
P-5	Compressed Air & Vacuum Air Plan	DSAE	1/23/22
P-6	Plumbing Details	DSAE	1/23/22
P-6.1	Plumbing Details	DSAE	1/23/22
P-7	Sanitary Riser	DSAE	1/23/22
M-1	Mechanical Notes, Legends & Abbreviations	DSAE	1/23/22
M-2	Mechanical Schedules	DSAE	1/23/22
M-3	Mechanical Plan	DSAE	1/23/22
M-4	Mechanical Details	DSAE	1/23/22
M-5	Controls	DSAE	1/23/22
E-1	Electrical Legend & Project General Notes	DSAE	1/23/22
E-2	Electrical Site Plan	DSAE	1/23/22
E-3	Lighting Plan	DSAE	1/23/22
E-4	Power Plan	DSAE	1/23/22
E-4.1	Power Plan – Mechanical	DSAE	1/23/22

ATTACHMENT A - AMCD SIT BUILDING DRAWING LIST

5/2/2022

<u>Page</u>	<u>Title</u>	<u>Designer</u>	<u>Date</u>
E-4.2	Electrical Systems Plan	DSAE	1/23/22
E-5	Power Riser Diagram	DSAE	1/23/22
E-6	Electrical Schedules	DSAE	1/23/22
E-7	Electrical Details	DSAE	1/23/22
E-7.1	Electrical Details	DSAE	1/23/22

Attachment B

AMCD SIT Building 2021-06
 Change in Conditions List
 Revised 4/14/2022 *Rev 4/26/22 **Rev. 5/2/22

Item	Description	Time Ext. Days	Site Plan Design	Building Plan Design	Permitting Cost	Cost General Conditions	Construction Cost
1*	Addition of Vacuum System: Addition of Vacuum Piping & vacuum Outlets (lab, Clean Room, Insectaries, Separating room) Vacuum Pump	2					\$ 30,431.00
2	Janitors Closet: Change in door type to sliding doors, door placement changes Size of Janitors Closet changes	2					\$ 1,816.00
3	Sinks: All Sinks to be 24" x 24" (Except Bathroom & Breakroom) All Tops Change to 30"	0					\$ 3,656.00
4**	Doors: Exterior Door at Separating Room changed to Double Door Change door canopy to larger size Add removable T- astragal						No Change
5	Addition of Clean Room off of Lab: BioSafe Door 36" Countertop 48" Bio Safety Cabinet (byHCCI) Vacuum Outlets Vacuum Piping DOAS system in separate cost-see	3					\$ 53,183.00

Attachment B

AMCD SIT Building 2021-06
 Change in Conditions List
 Revised 4/14/2022 *Rev 4/26/22 **Rev. 5/2/22

6	Administrative Lab: Change of size of all countertops from 24" depth to 36" depth, excluding the countertop fro the fume hoods (37") Change from Island Countertop to Peninsula Coutertop Vacuum Outlets Vacuum Piping 48" Bio Safety Cabinet (byHCCI) DOAS system in separate cost-see	2					\$ 65,755.00
7	Insectaries: Add 32 verticle wall lights. Delete 8 ceiling lights. Units must be waterproof.	2					\$ 21,337.00
**							
8	Washroom: Add utility stand-alone wash tub	1					\$ 2,398.00
9	Change RO Water to RO/DI: Change in type of water Filtration system Change in outlets and piping	1					\$ 13,374.00
10	Add Floor Drains to Incubators in Lab: Floor Drains (2)	1					\$ 1,444.00
11	Add Hose Reel & Hose in Wash Room with hot water supply	0					\$ 1,652.00
12	Fire Sprinkler System	5					\$ 48,305.00
13**	Hi-Lo Water Fountain- Add Bottle Fill	0					No Change
14 ***	DOAS for Lab & Clean Room pressurization and outside air Increase due 5/10/2022	9					\$ 208,137.00 \$ 35,200.00

Attachment B

AMCD SIT Building 2021-06
 Change in Conditions List
 Revised 4/14/2022 *Rev 4/26/22 **Rev. 5/2/22

15	Water & Sewer Connection fees to SICUD C/O #2	0		No Change		
16	Supplier change and price increase for Tarkett welded seam flooring	0				\$ 5,611.00
17	Add (2) 1-36VL Biological Incubators Construction General Conditions: (144,039/219 Days = 658 per day/28 days)=\$18424	0				\$ 35,967.00
18**						\$ 18,424.00
	SUBTOTALS	28		\$ -	\$ 18,424.00	\$ 528,266.00

TOTAL Construction Costs + Construction General Conditions **\$ 546,690.00**

*** Unknown Price Increase effective 5/10/2022. Price increase given Thursday as shown on Item No. 14.

Attachment B

AMCD SIT Building 2021-06

Change in Conditions List

Revised 4/14/2022 *Rev 4/26/22 **Rev. 5/2/22

Attachment B

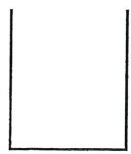
AMCD SIT Building 2021-06

Change in Conditions List

Revised 4/14/2022 *Rev 4/26/22 **Rev. 5/2/22

Attachment B

AMCD SIT Building 2021-06
Change in Conditions List
Revised 4/14/2022 *Rev 4/26/22 **Rev. 5/2/22



Unfinished Business #2

**PARTICIPATION IN MEETINGS OF THE BOARD OF COMMISSIONERS
VIA COMMUNICATIONS MEDIA TECHNOLOGY**

This Policy describes the circumstances under which a Commissioner may participate in a meeting of the Board of Commissioners (“Board”) or a committee thereof through the use of communications media technology, without being physically present for the meeting. Communications media technology, for purposes of this Policy includes electronic transmission of printed matter, audio, full-motion video, freeze-frame video, compressed video, and digital video by any method available. As discussed further below, a Commissioner may only be permitted to participate in a meeting via communications media technology when extraordinary circumstances exist that prevent the Commissioner from being physically present at the meeting in question.

A Commissioner may participate in any meeting of the Board, or a committee thereof, including casting votes on matters before the Board, only when all of the following requirements are met:

A. A quorum of the Commissioners is physically present at the site of the meeting. Any Commissioner attending via electronic media technology may not be counted towards establishing a quorum for the meeting.

B. All participants attending the meeting (Commissioners, staff, and the public) are able to hear and be heard by the Commissioner attending the meeting via communications media technology.

C. Extraordinary circumstances exist that prevent the Commissioner proposing to attend the meeting via communications media technology from being physically present at the meeting. “Extraordinary circumstances” for purposes of this Policy includes one or more of the following:

1. Hospitalization of the Commissioner or an “immediate family member” (as outlined in the Bereavement Policy of the Employee Handbook, page 4-32) of the Commissioner;

2. Injury or illness, including an illness that is contagious, that prevents the Commissioner from leaving home to attend the meeting, or injury or illness of a Commissioner’s “immediate family member” (as outlined in the Bereavement Policy of the Employee Handbook, page 4-32) who must be cared for by the Commissioner;

3. Death of an “immediate family member” (as outlined in the Bereavement Policy of the Employee Handbook, page 4-32) of the Commissioner.

4. Physically disabled Commissioner

5. Such other circumstances as are described in a written request by a Commissioner to the Board asking permission to participate in a meeting via communications media technology.

If a Commissioner makes a request pursuant to number 5 above the request will be the first item for consideration on the agenda of the meeting the Commissioner seeks to attend through use of communications media technology. If the Board present at the meeting determines, through majority vote, that the circumstances described in the written request are extraordinary, then the request will be granted and the Commissioner will be permitted to participate in the meeting through use of communications media technology.

D. This Policy is not intended to be relied on or used by any Commissioner for convenience or for anything other than extraordinary circumstances as defined and described in this Policy. Consequently, this Policy may not be utilized to enable a Commissioner to attend or participate in Board meeting(s) via communications media technology more than 3 times in any twelve (12) consecutive month period. Notwithstanding the foregoing, if a Commissioner becomes temporarily physically disabled such that said Commissioner would not be able to attend Board meetings in person, the Commissioner will be permitted to use this Policy to attend up to 6 meetings via communications media in any 12 consecutive month period, provided the Commissioner submits to the Executive Director written verification from a physician confirming the existence of the disability.

E. Should any Commissioner suffer a physical or other disability that would prevent that Commissioner from attending Board meetings for a period in excess of 6 meetings in any 12 consecutive month period, the Board will evaluate and determine the extent to which said Commissioner will be permitted to attend Board meetings via communications media technology on a case-by-case basis.

New Business

#1

THE 24th ANNUAL WASHINGTON CONFERENCE

TUESDAY, MAY 17TH – WEDNESDAY, MAY 18TH, 2022

AT THE HILTON ALEXANDRIA OLD TOWN
WASHINGTON, DC

SCHEDULE

For the 2022 Washington Days we are introducing a new schedule. Please join us for two days of programming on the key legis our industry as well as how you can become a mosquito control activist. Beyond these two days, we will encourage you to sch legislators while in the DC area, as well as in the following weeks in your district offices and virtual meetings.

[View Full Schedule Here](#)

TUESDAY, MAY 17

7:30 am - 5:00 pm **Registration Open**

8:00 am - 9:00 pm **Breakfast**

Sponsored by: ADAPCO

9:00 am – 12:00 pm **Morning Session**

Introductions

9:00 - 9:10 **Dennis Walette** - AMCA President, President's Welcome

9:10 - 9:30 **Ary Faraji, Ph.D.** - Washington Conference Program Chair, Meeting overview

Registration of Public Health Pesticides

9:30 - 10:30 **Lois Rossi, MS** - Consultant, Rossi Regulatory Consulting Group, LLC

10:30 - 10:45 Break

Vector-Borne Disease Prevention and Response

10:45 - 11:30 **Charles Ben Beard, MS, Ph.D.** - Deputy Division Director, Division of Vector-Borne Diseases, Center for Disease

11:30 - 12:00 **Christopher Walker, MS** - Senior Program Analyst, Environmental Health at National Environmental Health Assc

12:00 pm - 1:00 pm **Break for lunch (on your own)**

1:00 pm – 5:30 pm **Afternoon Session**

Endangered Species Act and Mosquito Control Product Uses

1:00 - 1:40 **Nancy Golden, Ph.D.** - Environmental Toxicologist, U.S. Fish and Wildlife Service

1:40 - 2:10 **David Baldwin, Ph.D.** - Biologist (Endangered Species), Office of Protected Resources, NOAA Fisheries, National Administration

2:10 - 2:40 **Karen Larson** - VP of Product Innovation and Government Affairs, Clarke Mosquito Control

2:40 pm - 3:00 Break

3:00 - 3:30 FIFRA/ESA Interagency Working Group - **Ya-We (Jake) Li, JD** - Deputy Assistant Administrator for Pesticide Progr Agency

Addressing Potential Chemical Residues on Organic and Specialty Crops from Mosquito Control

3:30 - 4:00 **Jennifer Tucker, Ph.D.** - Deputy Administrator, USDA National Organic Program (Agricultural Marketing Service)

4:00 - 4:30 **Kimberly Nesci, MS** - Director, Office of Pest Management Policy, USDA

Update from the EPA's Office of Pesticide Programs

4:30 - 5:00 **Michael Goodis**, Deputy Director of Programs, EPA Office of Pesticide Programs

5:30 pm – 7:00 pm Reception

Sponsored by: Central Life Sciences

WEDNESDAY, MAY 18

7:30 am - 3:30 pm Registration

8:00 am - 9:00 am Breakfast

Sponsored by: FMC

9:00 am – 12:00 pm Morning Session

Introductions and preview of the agenda and resources

Unmanned Aircraft Use in Mosquito Control Operations

9:30 - 10:00 **Joel Buettner** - AMCA UAS Subcommittee Chair

10:00 - 10:30 am Break

Updates from Vector-Borne Disease Network and Industry Partners

10:35 -11:00 **Erin Cadwalader, Ph.D.** - Director of Strategic Initiatives, Entomological Society of America

11:00 - 11:30 **Chelsea Gridley-Smith, Ph.D.** - Director of Environmental Health, National Association of County and City Health

11:30 - 11:50 **Megan Provost, JD** - President, Responsible Industry for a Sound Environment (RISE)

11:50 - 12:10 **Laurie Flanagan, MS, MBA** - Executive Vice President, D.C. Legislative and Regulatory Services, LLC

12:15 pm - 1:15 pm Lunch

1:15 pm – 3:15 pm Afternoon Session

Becoming a Mosquito Control Activist

Angela Beehler - AMCA Legislative and Regulatory Committee Chair, The difference between lobbying and advocacy

Ron Eritano - Managing Partner, The Normandy Group, The Environment on the Hill

Dr. Dan Markowski - AMCA Technical Advisor, and **Phil Powell** - Director of Federal Affairs, The Normandy Group, Review papers

L&R Committee Members, Ed Ruckert - AMCA Lead Counsel, and **The Normandy Group** team, Question and an

Breakout into regions to discuss issues of greatest importance

Practice meetings with your peers

5:30 pm - 7:00 pm Reception

Sponsored by: Bayer

New Business

#2

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, Florida 32092

PH: (904) 471-3107 • Fax (904) 471-3189 • Web Address:

www.amcdsjc.org

MEMO

DISTRICT DIRECTOR

Dr. Rui-De Xue



BOARD OF COMMISSIONERS:

Jeanne Moeller, Chairperson

Trish Becker, Vice-Chairperson

Gayle Gardner, Secretary/Treasurer

Catherine Brandhorst, Commissioner

Gina LeBlanc, Commissioner

TO: Board of Commissioners

FROM: Dr. Rui-De Xue, Director

CC: Commissioners

DATE: June 6, 2022

RE: FY 2022/2023 Draft Budget Discussion

As a result of the discussion at the May 5th Board meeting, AMCD updated the draft budget based on the Board's approved cost of living raise, inflation raise, and an extra 2% for staff that will be promoted (with job title changes and increased responsibility). The draft budget has three more months for changes and modifications, if you have any further comments and/or questions please let me know. The tentative budget and millage rate will be decided at the July 14th Board meeting. The First Public Hearing will be September 15th at 5:30 P.M. and the Final Public Hearing will be September 29th at 5:30 P.M., to discuss the budget and millage rate.

Reports

Director report (May 2022)

Program Management:

Customer & professional service and service request process: AMCD answered 99 service requests. Staff reviewed > 5 manuscripts (1 for JAMCA, 1 for JME, 1 for Insect, 1 for JFMCA, and 1 for SN applied sciences). Staff attended AMCA Board and committee meetings, and ESA & NACCHO committee meetings. A Commissioner and a staff attended AMCD DC legislation meeting.

Surveillance: No any arbovirus positive tested from sentinel chickens (60 samples weekly) and mosquito pools. Salt march mosquito larval survey has been conducted weekly. BG sentinel traps with BG lures and dry ice and ovitraps for *Aedes* mosquito surveillance once a week. The adult mosquitoes (2,616) was caught by BG traps baited with dry ice and 695 adults caught by CDC traps.

Ground and aerial operation: Positive larval dips were 233 and MCT treated larvae for 102 times for 223 acres by ground application. Conducted barrier spraying 23 times for 13 acres. ULV truck sprayed for 5 times and treated 2,375 acres. Aerial adulticiding treated for 732 acres.

Applied research: CDC smart cages, DoD, and DACS's grant projects have been continued. GLP project about larvicides for central life have been conducted in May. A new ovitrap (SIRENIX) project has been deployed to the field. DACS nanoparticle grant went well by the Ph.D. student.

Education: Four seasonal employees and intern students have been trained. Education Specialist & Dr. Qualls gave a presentation about mosquito control and honey bees for the bee club. Hosted adjunct faculty Dr. Barnard visiting and consultant. A commissioner and a staff attended AMCA DC legislation meeting. Face book, twitter, and website have been updated. All employees attended District annual mandatory training.

Business Management & Administration:

Serve to the Board of Commissioners: Staff prepared for May 5's Board meetings, minutes, scheduled financial and education committee meetings.

Budget and Auditor: Submitted Auditor report to State Auditor General and delivered FY22/23 draft budget books.

Contract: SIT building final contract has been prepared for Board to discussion and approval. A new non-disclosure agreement about SIT equipment has been signed after the Board approved. The AMP with State Park has been working on.

HR & Policy: Four seasonal and two intern students have started to work. Communicated with HR Director from Lee CMCD about review of AMCD's policy and procedure.

Meeting:

May 3. 10am. Attended FCCMC zooming meeting. 4pm. Met Mr. F. Phillips about education center.

May 4. 10am. Zoom meeting with Bug Biting Thing Company about visit and product testing.

May 5. 10:30am. Attended the NACCHO zooming meeting about vector control. 3pm. Met Compass Group about building. 5pm. Attended Board meeting. 7pm. Met Mr. Flowers about ATSB law suit item.

May 10. 2pm. Met Mr. G. Bordden about tick problem and control.

May 11. 9am. Attended MosquitoMate zooming meeting. 10am. Attended AMCA zoom meeting about insecticide resistance. 3pm. Held staff meeting.

May 13. 12pm. Attended AMCA Executive Board meeting.

May 18. 2pm. Attended ESA vector control group zooming meeting.

May 20. Attended zooming meeting about application of education grant.

May 23. 10:30am. Aerial group meeting about State Park AMP.

May 24. 9am. Met Commissioner Mrs. LeBlanc about education.

May 25. 11am. Attended NACCHO zooming meeting. Dr. Qualls gave a talking about AMCD applied research facility.

May 26. 6am. Attended IVCC zooming meeting. 12pm. Attended AMCA Executive Committee meeting.

Treatment Summary

From Date : 05-01-2022

To Date : 05-31-2022

Zone : All

Material : All

Task : All

Printed on 2022-06-01 09:54:42 EST

Material	Amount	Area Treated	Application Rate	Times
Altosid WSP	2138 ea	6.63 acre	322.68 ea / acre	29 times
Altosid XR	87 ea	0.2 acre	435.54 ea / acre	6 times
Aquabac XT	2688 fl oz	168 acre	16 fl oz / acre	35 times
Aqualure 20-20 1:5	194.67 fl oz	753.55 acre	0.26 fl oz / acre	1 times
B.t.i. Briquets	565 ea	1.3 acre	435.5 ea / acre	12 times
Cocobear	250 fl oz	0.65 acre	384.02 fl oz / acre	8 times
Dibrom .7	512 fl oz	731.65 acre	0.7 fl oz / acre	1 times
Duet 50%	1024 fl oz	652.23 acre	1.57 fl oz / acre	3 times
Mosquitomist Two	640 fl oz	969.7 acre	0.66 fl oz / acre	1 times
Sustain MBG	230 lb	30.67 acre	7.5 lb / acre	7 times
Talstar P	4.36 gal	12.92 acre	0.34 gal / acre	23 times
VectoBac 12AS	256 fl oz	16 acre	16 fl oz / acre	5 times

Task Time Summary

From Date : 05-01-2022

To Date : 05-31-2022

Zone : All

Employee Name : All

Printed on 2022-06-01 09:55:09 EST

Task Time Summary			
Task	Total Time	Total Timesheets	Total Time
Administrative	1044:44 hrs	195	
Aerial Adulticide	00:41 hrs	1	
Aerial Ground Crew	15:15 hrs	7	
Aerial Maint	293:35 hrs	114	
Aerial Survey	32:15 hrs	16	
AM Briefing	44:28 hrs	96	
Assist	138:55 hrs	45	
Building & Grounds Work	241:03 hrs	156	
Chicken Program	173:30 hrs	100	
Computer Repair	133:15 hrs	17	
Daily Paperwork	120:00 hrs	209	
Field Experiment	176:33 hrs	51	
Fish Program	01:50 hrs	4	
Fog Mission Serv Req	03:33 hrs	9	
GLP Management	15:30 hrs	6	
Ground Adulticide	44:31 hrs	25	
Ground Larvicide	197:26 hrs	102	
Ground Site Inspection	735:35 hrs	403	
Hand Adulticide	22:35 hrs	26	
Holiday	370:00 hrs	37	
Insectary	177:30 hrs	32	
Inventory	05:40 hrs	4	
Lab Experiment	07:00 hrs	6	
Mechanics Time	242:45 hrs	29	6063:50 hrs
Meeting	105:30 hrs	70	
Molecular Lab Work	226:30 hrs	37	
Mosquito Trap BG	15:05 hrs	38	
Mosquito Trap CDC Oc	130:49 hrs	264	
Mosquito Trap ID	62:00 hrs	22	
Mosquito Traps Misc	19:34 hrs	10	
Produce Papers & Programs	294:20 hrs	61	
Project Research	91:31 hrs	18	
Public Relations	02:00 hrs	2	
Rain Gauges	06:46 hrs	43	
Resupplying Trucks	73:54 hrs	100	
Source Reduction (tires)	01:30 hrs	1	
Supervisory	72:29 hrs	29	
Training Classroom	21:45 hrs	12	
Training Field	107:00 hrs	28	
Travel	23:30 hrs	2	
Trim Trails	02:00 hrs	2	
Vehicle Maintenance	36:58 hrs	30	
Annual Leave	218:45 hrs	37	
Leave Without Pay	16:15 hrs	4	
Sick Leave	297:30 hrs	37	

CD Octenol Trap					
5/1/2022					
To :					
5/31/2022					
Trap Type :					
CDC Octenol					
Species Name	2022 05				Species Total
	3	10	17	24	
Ae aegypti	0	8	0	0	8
Ae albopictus	0	0	0	0	0
Ae atlanticus	48	2	5	1	56
Ae canadensis	0	0	0	0	0
Ae eggs	0	0	0	0	0
Ae fulvus pallens	0	0	0	0	0
Ae infirmatus	124	6	4	1	135
Ae mitchellae	0	0	0	0	0
Ae signifera	0	0	0	0	0
Ae sollicitans	0	0	0	0	0
Ae taeniorhynchus	0	0	0	7	7
Ae triseriatus	0	0	0	0	0
Ae vexans	0	0	1	0	1
An atropos	0	0	0	0	0
An bradleyi	0	0	0	0	0
An crucians	90	12	51	351	504
An perplexens	0	0	0	0	0
An punctipennis	0	0	0	0	0
An quadrimaculatus	0	0	0	5	5
An walkeri	0	0	0	0	0
Cq perturbans	4	3	4	2	13
Cs inornata	0	0	0	1	1
Cs melanura	5	1	2	0	8
Cx coronator	0	0	0	0	0
Cx eraticus	0	0	7	14	21
Cx nigripalpus	5	0	2	1	8
Cx quinquefasciatus	8	0	7	0	15
Cx restuans	0	0	0	0	0
Cx salinarius	2	0	0	0	2
Cx territans	0	0	0	0	0
Ma dyari	0	0	0	0	0
Ma titillans	0	0	0	0	0
Or signifera	0	0	0	0	0
Ps ciliata	0	0	0	0	0
Ps columbiae	0	0	1	1	2
Ps cyanescens	0	0	0	0	0
Ps ferox	0	0	0	0	0
Ps howardii	0	0	0	0	0
Tx rutilus	0	0	0	0	0
Ur lowii	0	0	3	1	4
Ur sapphirina	0	0	5	0	5
Wy Mitchelli	0	0	0	0	0
Daily Total	286	32	92	385	795

Malaria vector
WNV/SLE vector
EEE vector
Dengue, yellow fever, chick-v, Zika

BG Trap					
5/1/2022					
To :					
5/31/2022					
Trap Type :					
BG					
Species Name	2022 05				Species Total
	3	10	17	24	
<i>Ae aegypti</i>	32	18	39	94	183
<i>Ae albopictus</i>	37	22	49	63	171
<i>Ae atlanticus</i>	0	2	5	1	8
<i>Ae canadensis</i>	0	0	0	0	0
<i>Ae eggs</i>	0	0	0	0	0
<i>Ae fulvus pallens</i>	0	0	0	0	0
<i>Ae infirmatus</i>	29	1	0	0	30
<i>Ae mitchellae</i>	0	0	0	0	0
<i>Ae signifera</i>	0	0	0	0	0
<i>Ae sollicitans</i>	0	0	0	0	0
<i>Ae taeniorhynchus</i>	1	0	0	5	6
<i>Ae triseriatus</i>	7	0	3	1	11
<i>Ae vexans</i>	0	1	0	2	3
<i>An atropos</i>	0	0	0	0	0
<i>An bradleyi</i>	0	0	0	0	0
<i>An crucians</i>	96	42	102	19	259
<i>An perplexens</i>	0	0	0	0	0
<i>An punctipennis</i>	0	0	0	0	0
<i>An quadrimaculatus</i>	12	4	11	1	28
<i>An walkeri</i>	0	0	0	0	0
<i>Cq perturbans</i>	0	0	0	0	0
<i>Cs inornata</i>	0	0	0	0	0
<i>Cs melanura</i>	0	0	0	0	0
<i>Cx coronator</i>	0	0	0	0	0
<i>Cx eraticus</i>	2	0	1	6	9
<i>Cx nigripalpus</i>	22	1	18	5	46
<i>Cx quinquefasciatus</i>	369	487	1024	294	2174
<i>Cx restuans</i>	1	0	0	1	2
<i>Cx salinarius</i>	0	2	0	0	2
<i>Cx territans</i>	0	0	0	0	0
<i>Ma dyari</i>	0	0	0	0	0
<i>Ma titillans</i>	0	0	0	0	0
<i>Or signifera</i>	0	0	1	0	1
<i>Ps ciliata</i>	0	0	0	0	0
<i>Ps columbiae</i>	0	0	0	0	0
<i>Ps cyanescens</i>	0	0	0	0	0
<i>Ps ferox</i>	1	0	0	0	1
<i>Ps howardii</i>	0	0	0	0	0
<i>Tx rutilus</i>	0	0	1	0	1
<i>Ur lowii</i>	0	0	0	0	0
<i>Ur sapphirina</i>	0	0	0	0	0
<i>Wy Mitchelli</i>	1	0	2	1	4
Daily Total	610	580	1256	493	2939

Malaria vector
WNV/SLE vector
EEE vector
Dengue, yellow fever, chick-v, Zika

Attachments

Anastasia Mosquito Control District
Consolidated Financial Statement-Local Fund-April-YTD 2021/2022

	Apr 22	Oct '21 - Apr 22	YTD Budget	\$ Over/(Under) Budget
360 · Taxes	176,038	6,513,044	6,600,191	(87,147)
386 · Interest Earned	2,041	6,222	7,500	(1,278)
388 · Prior Year Tax Distribution	-	2,694		
390 · Grants	-	-		
391.2 · Grant Money, Other	28,018	257,139	400,000	(142,861)
Total 390 · Grants	28,018	257,139	400,000	(142,861)
392 · Miscellaneous				
392.1 · Workshops	-	6,427		
392.3 · Salvage	-	1,142	8,000	(6,858)
392.5 · Other	-			
392.6 · Dormatory Rent	-	800	12,000	(11,200)
392.5 · Other - Other	-	186	5,000	(4,814)
Total 392.5 · Other	-	986.32	17,000.00	-16,013.68
Total 392 · Miscellaneous	-	8,554.98	25,000.00	-16,445.02
	\$ 206,096	\$ 6,787,654	\$ 7,032,691	\$ (245,037)
405 · Personal Services				
410 · Executive Salaries	1,250	13,750	24,000	(10,250)
412 · Full-Time Employees	-	-		
414 · Salaries & Wages	131,755	785,325	1,512,803	(727,478)
415 · Full-Time Admin. Leave	-	11,913		11,913
416 · Overtime	1,319	2,811	10,000	(7,189)
418 · Sick Leave	3,775	69,632	84,962	(15,330)
420 · Annual Leave	1,527	58,760	108,133	(49,373)
421 · Holiday Pay	8,557	85,770	96,547	(10,777)
423 · Annual Leave/ SL Payout	-	-	20,000	(20,000)
424 · Reserves for Promos/Other	-	-	19,000	(19,000)
425 · Internal Recognition	-	-	1,500	(1,500)
Total 412 · Full-Time Employees	146,933	1,014,210	1,852,945	(838,735)
426 · Seasonal Employees	-	-		
428 · Salaries & Wages	1,612	22,927	163,100	(140,173)
428.4 · Seasonal Annual Leave	93	519		
429 · Seasonal Holiday Pay	155	605		
430 · Overtime	-	371		
Total 426 · Seasonal Employees	1,860	24,423	163,100	(138,677)
Total 405 · Personal Services	150,043	1,052,383	2,040,045	(987,662)
445 · Personal Service Benefits	-	-		
448 · FICA	11,066	78,733	156,063	(77,330)
450 · Retirement	31,376	121,840	224,866	(103,026)
452 · Life/Health/Dental	44,142	438,368	592,686	(154,318)
454 · Workers' Comp Ins	-	46,252	55,136	(8,884)

Anastasia Mosquito Control District
Consolidated Financial Statement-Local Fund-April-YTD 2021/2022

	Apr 22	Oct '21 - Apr 22	YTD Budget	\$ Over/(Under) Budget
455 · Employee Education	-	333	30,000	(29,667)
456 · Unemployment Comp	-	(809)	10,000	(10,809)
445 · Personal Service Benefits - Other	-	(124)		
Total 445 · Personal Service Benefits	86,584	684,593	1,068,751	(384,158)
461 · Operating Expenses	-	-		
462 · Property Appraiser	-	42,694	60,000	(17,306)
464 · Tax Collector	3,521	131,125	95,000	36,125
466 · Attorney	2,714	10,694	24,000	(13,306)
468 · Medical Exams	-	-		
468.1 · Pre-Employment Admin.	140	180		
468 · Medical Exams - Other	-	-	1,000	(1,000)
Total 468 · Medical Exams	140	180	1,000	(820)
470 · Audit	-	5,500	9,000	(3,500)
474 · Other Contract Svs	-	-		
478 · Cleaning Service	600	4,575	13,000	(8,425)
482.1 · CopyFax (prev. Aztec)	320	865	2,000	(1,135)
488 · Data Hosting	-	3,000	21,645	(18,645)
489 · MACTEC Engineering	1,621	3,562		
489.0 · Software Subscriptions	-	2,635	11,764	(9,129)
489.1 · Electronic Records Service	-	330		
489.3 · Towing Services	-	-	1,000	(1,000)
489.4 · Pest Control	-	1,520	1,320	200
489.5 · Good Lab. Practice (GLP)	-	-	12,000	(12,000)
489.6 · Adjunct Positions, 4 @ \$5,000	2,571	10,527	15,000	(4,473)
489.7 · District Program Review	-	-	12,000	(12,000)
490.5 · Database Maint./ Upgrades	-	17,088	19,400	(2,312)
555 · Fire Extinguishers, Alarm, Syst	-	500		
556 · Uniform Service	-	5,971	12,000	(6,029)
560 · Bottled Water	-	-	1,700	(1,700)
562 · Waste Tires	-	141	2,000	(1,859)
571 · Other Professional Services	-	150		
474 · Other Contract Svs - Other	-	7,570		7,570
Total 474 · Other Contract Svs	5,112	58,432	124,829	(66,397)
564 · Aerial OPS	-	-	200,000	(200,000)
Total 461 · Operating Expenses	11,486	248,625	513,829	(265,204)
572 · Travel & Per Diem	-	-		
573 · SOVE Meetings	-	256	3,016	(2,760)
574 · AMCA - Meetings	2,388	10,074	6,230	3,844
575 · AMCD Events	-	-	2,000	(2,000)
576 · FMCA - Meetings	-	18,425	7,360	11,065
578 · Training, Other	-	761	2,800	(2,039)
579 · Travel Associated w/ Training	-	6,020	15,000	(8,980)
572 · Travel & Per Diem - Other	-	474		

Anastasia Mosquito Control District
Consolidated Financial Statement-Local Fund-April-YTD 2021/2022

	Apr 22	Oct '21 - Apr 22	YTD Budget	\$ Over/(Under) Budget
Total 572 · Travel & Per Diem	2,388	36,010	36,406	(396)
580 · Telephone/Commun	2,858	10,494	25,904	(15,410)
582 · Freight Service	336	2,205	6,000	(3,795)
584 · Utility Service	494	19,754	39,000	(19,246)
586 · Rentals\Leases	-	-	1,000	(1,000)
588 · Fleet/Prop/Liab Insurance	-	-		
592 · Above Ground Tank Ins	-	986	1,000	(14)
593 · Aerial Insurance	-	-	50,000	(50,000)
588 · Fleet/Prop/Liab Insurance - Other	-	114,442	109,000	5,442
Total 588 · Fleet/Prop/Liab Insurance	-	115,428	160,000	(44,572)
605 · Repairs & Maintenance	-	-		
606 · Outside Maintenance	-	-		
608 · Buildings/Grounds	588	7,470	8,000	(530)
610 · Trucks	-	-	3,000	(3,000)
614 · Misc. Equipment	-	-	1,500	(1,500)
616 · Boats	-	-	250	(250)
618 · Heavy Equipment	-	-	250	(250)
620 · Office Equipment	-	-	1,000	(1,000)
622 · Computers	-	60	5,000	(4,940)
624 · Telephones	973	3,423	1,000	2,423
606 · Outside Maintenance - Other	-	-	1,000	(1,000)
Total 606 · Outside Maintenance	1,561	10,953	21,000	(10,047)
627 · Aerial Maintenance Costs	-	-		
627.2 · Avionics Repair (radios)	-	1,825	15,000	(13,175)
627.3 · Aircraft Supplies/ Parts	796	21,069	34,000	(12,931)
627.4 · Aircraft Spray System Maint.	-	374	4,000	(3,626)
627.5 · AgNav Platinum w/ Flight-subs	-	-	500	(500)
627.6 · Alrcraft Maint. Software (TBD)	-	-	1,000	(1,000)
627.7 · Night Vision Goggles (semi-an	-	370	1,000	(630)
627.8 · Misc. Aerial Tools & Equipmer	33	74	5,000	(4,926)
627 · Aerial Maintenance Costs - Othe	385	1,020	8,750	(7,730)
Total 627 · Aerial Maintenance Costs	1,214	24,732	69,250	(44,518)
635 · Inside Maintenance	-	-		
636 · Maintenance of Equipment- Othe	568	3,222	15,000	(11,778)
638 · Trucks	380	1,505	10,000	(8,495)
642 · Boats	273	403	500	(97)
644 · Heavy Equipment	-	-	4,000	(4,000)
648 · Batteries	117	493	2,000	(1,507)
650 · Tires	-	273	4,000	(3,727)
652 · Welding Supplies	-	-	1,000	(1,000)
654 · Cleaning Supplies	102	899	1,500	(601)
655 · Minor Structural Improv & Maint	-	512	8,000	(7,488)
657 · Materials for Const. & Maint.	-	1,449	4,000	(2,551)

Anastasia Mosquito Control District
Consolidated Financial Statement-Local Fund-April-YTD 2021/2022

	Apr 22	Oct '21 - Apr 22	YTD Budget	\$ Over/(Under) Budget
658 · Inside Maintenance- Other	-	-	3,000	(3,000)
659 · Computers	8	33		
Total 635 · Inside Maintenance	1,447	8,790	53,000	(44,210)
Total 605 · Repairs & Maintenance	4,223	44,475	143,250	(98,775)
663 · Printing/ Reproduction	-	-		
664 · Printing	-	-	500	(500)
Total 663 · Printing/ Reproduction	-	-	500	(500)
667 · Public Promotional Expense	-	-		
668 · Avertising/ Education	-	1,264	20,000	(18,736)
667 · Public Promotional Expense - Other	-	640		
Total 667 · Public Promotional Expense	-	1,904	20,000	(18,096)
673 · Other Current Charges	-	-		
676 · Advertising, Other	-	-		
676.1 · Legal Notices	-	260	2,000	(1,740)
676.2 · Public Notices	-	31	1,000	(969)
676.3 · Position Openings	-	-	1,000	(1,000)
676 · Advertising, Other - Other	-	60		
Total 676 · Advertising, Other	-	352	4,000	(3,648)
677 · Bank Charges	612	4,465	1,500	2,965
678 · Registration/Tags	-	-	250	(250)
680 · State Community Service Fee	-	-	300	(300)
682 · Tank Registrations	-	-	275	(275)
Total 673 · Other Current Charges	612	4,817	6,325	(1,508)
693 · Office Supplies	-	-		
694 · Office Supplies & Expense	-	-		
694.1 · Software	695	1,311	3,000	(1,689)
694 · Office Supplies & Expense - Oth	1,378	7,340	13,000	(5,660)
Total 694 · Office Supplies & Expense	2,073	8,651	16,000	(7,349)
695 · Commissioner Supplies	500	3,500	6,000	(2,500)
693 · Office Supplies - Other	-	41		
Total 693 · Office Supplies	2,573	12,192	22,000	(9,808)
696 · Protective Clothing	-	-	1,500	(1,500)
698 · Misc. Supplies	-	-		
698.2 · Phones	-	-	1,500	(1,500)
698.3 · Phones, Parts & Repairs	475	1,388	1,000	388
698.4 · Sunshine Fund	(46)	(194)	500	(694)
699 · Other Misc. Supplies	25	25	2,400	(2,375)
700 · Chicken/ Surveillance Supplies	2,830	17,352	8,000	9,352
702 · Entomology Supplies	-	-		
702.2 · Molecular Lab	1,095	18,762	59,157	(40,395)
702 · Entomology Supplies - Other	2,411	29,044	65,000	(35,956)
Total 702 · Entomology Supplies	3,506	47,806	124,157	(76,351)
704 · Safety Equip/Supplies/Checks	-	-		

Anastasia Mosquito Control District
Consolidated Financial Statement-Local Fund-April-YTD 2021/2022

	Apr 22	Oct '21 - Apr 22	YTD Budget	\$ Over/(Under) Budget
704.1 · Safety Inspect (Fire, Alarm, Err	325	825		
704.2 · FDEP Annual Fuel System Che	-	-	1,025	(1,025)
704.3 · FDEP Annual Generator Tank (-	-	1,175	(1,175)
704.4 · FDEP Fuel Syst. Repairs	-	-	3,000	(3,000)
704 · Safety Equip/Supplies/Checks -	97	4,051	18,500	(14,449)
Total 704 · Safety Equip/Supplies/Checks	422	4,876	23,700	(18,824)
705 · Hazardous Waste Disposal	-	338		
Total 698 · Misc. Supplies	7,213	71,592	161,257	(89,665)
708 · Tools/Implements	-	-		
708.3 · Hand Tools (Foggers, etc.)	-	617		
708.4 · Aviation Tools	-	266		
708 · Tools/Implements - Other	33	227	5,000	(4,773)
Total 708 · Tools/Implements	33	1,111	5,000	(3,890)
709 · Publications & Dues	-	-		
710 · Books/Pub/Sub/Mem	-	2,608	20,500	(17,892)
712 · FMCA Corp Dues	-	7,500	6,000	1,500
714 · FMCA Emp Dues	-	-	1,225	(1,225)
716 · AMCA Dues	250	250	1,560	(1,310)
717 · FICPA Dues	-	443	275	168
718 · AHMP/ACHMM Dues	-	-	100	(100)
719 · SOVE Dues	70	280	580	(300)
709 · Publications & Dues - Other	1,890	1,955		
Total 709 · Publications & Dues	2,210	13,036	30,240	(17,204)
720 · Training	5,045	9,518	41,000	(31,482)
723 · Gas, Oil & Lube	-	-		
724 · Gasoline	152	18,524	60,000	(41,476)
726 · Hydraulic Oil	-	-	500	(500)
728 · Transmission Fluid	-	-	120	(120)
730 · Diesel Fuel	-	146	500	(354)
731 · Aerial Fuel (Jet A)	-	(848)	27,000	(27,848)
731.1 · Oil & Hydraulic Aerial Fuel	-	-	750	(750)
732 · Motor Oil	-	-	2,880	(2,880)
723 · Gas, Oil & Lube - Other	-	81		
Total 723 · Gas, Oil & Lube	152	17,903	91,750	(73,847)
741 · Chemicals/Solvents	-	-		
744 · Permetherin Products	2,280	2,280	97,430	(95,150)
745 · NALED	-	782	100,000	(99,218)
746 · BTI Granules	-	-	2,250	(2,250)
753 · Altosid WSP	-	(8,326)	27,000	(35,326)
754 · Altosid Xrg Granules	-	-		
754.1 · Altosid XR	-	-	3,500	(3,500)
754 · Altosid Xrg Granules - Other	-	207,336	180,000	27,336
Total 754 · Altosid Xrg Granules	-	207,336	183,500	23,836

Anastasia Mosquito Control District
Consolidated Financial Statement-Local Fund-April-YTD 2021/2022

	Apr 22	Oct '21 - Apr 22	YTD Budget	\$ Over/(Under) Budget
755 · Oil (Coco Bear)	-	-	4,620	(4,620)
756 · Chemicals/ Solvents- Other	-	21,120		
757 · Vectobac 12AS	-	-	33,500	(33,500)
758 · Aqualeur 20-20	-	-	59,170	(59,170)
759 · Natular DT	-	-	420	(420)
760 · Sustain MGB	-	-	85,200	(85,200)
Total 741 · Chemicals/Solvents	2,280	223,191	593,090	(369,899)
900 · Capital Outlay	-	-		
914.07 · Scanner Reader/ Computers	-	-	5,000	(5,000)
945 · LAND & FACILITY	-	-		
945.005 · SIT Building	-	-		
945.110 · SIT Bldg., Plan Design(I	-	242,669		
945.005 · SIT Building - Other	-	-	2,557,297	(2,557,297)
Total 945.005 · SIT Building	-	242,669	2,557,297	(2,314,628)
945.007 · Capital Replacements/ Upgr	-	-	30,000	(30,000)
945.010 · Construct. EDU Cntr (Bldg. ·	5,450	960,978		
945.015 · Construct EDU Display(Bldg	3,365	96,640	419,159	(322,519)
945.016 · Construct EDU Exter. (Bldg	-	37,509	328,473	(290,964)
945.100 · Vector Disease/ Edu Bldg. D	-	204,038		
945.101 · Vector Museum, Mat. & Con	-	255	1,402,368	(1,402,113)
945.500 · BUILDING 500	-	-		
945.13 · Greenhouse Landscapin	-	-	7,500	(7,500)
Total 945.500 · BUILDING 500	-	-	7,500	(7,500)
945.800 · BUILDING 800	-	-		
945.10 · Pesticide & Larv. Making	-	3,050		
Total 945.800 · BUILDING 800	-	3,050		
945.900 · BUILDING 900	-	-		
950.015 · Larvicide Mixture Equip	-	27		
Total 945.900 · BUILDING 900	-	27		
Total 945 · LAND & FACILITY	8,815	1,545,165	4,744,797	(3,199,632)
945.1 · Fixtures & Equipt. (New Facil)	-	-		
950.61 · Cubicle with 5 Computers & S	-	-	8,000	(8,000)
Total 945.1 · Fixtures & Equipt. (New Facil)	-	-	8,000	(8,000)
950 · Machinery and Equipment	-	-		
938 · I-Pads/ Computers	-	-	2,000	(2,000)
949.07 · Helicopter	-	-		
949.080 · Tail Rotor Blades	-	4,745		
949.07 · Helicopter - Other	15,313	192,138	250,000	(57,862)
Total 949.07 · Helicopter	15,313	196,883	250,000	(53,117)
950.005 · ATV/ UTV	-	-	15,000	(15,000)
950.011 · Blower/ Motor (2 @ \$3,000)	-	-	6,000	(6,000)
950.017 · Grant Funded- Equip./ Softw	-	-	35,044	(35,044)
950.12 · Audio Video System Update	-	-	5,000	(5,000)

Anastasia Mosquito Control District
Consolidated Financial Statement-Local Fund-April-YTD 2021/2022

	Apr 22	Oct '21 - Apr 22	YTD Budget	\$ Over/(Under) Budget
950.34 · Computers	-	1,621	8,000	(6,379)
950.35 · Twister Backpack Sprayers (2	-	-	4,000	(4,000)
950.36 · Handheld Foggers (4 @ \$2,00	-	-	8,000	(8,000)
950.411 · Monitor V (2 @ \$10,000)	-	-	20,000	(20,000)
950 · Machinery and Equipment - Oth	27,713	35,750		35,750
Total 950 · Machinery and Equipment	43,025	234,253	353,044	(118,791)
951 · Software/ Hardware	-	2,357		
955 · Vehicles	-	-		
955.11 · Pickup Truck 4 x4 1/2 Ton-Ba	-	-	37,000	(37,000)
Total 955 · Vehicles	-	-	37,000	(37,000)
900 · Capital Outlay - Other	22,660	35,228		
Total 900 · Capital Outlay	74,500	1,817,003	5,147,841	(3,330,838)
	\$ 353,033	\$ 4,386,232	\$ 10,154,688	\$ (5,768,456)
	\$ (146,938)	\$ 2,401,421	\$ (3,121,997)	\$ 5,523,418