

Anastasia Mosquito Control District of St. Johns County

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BOARD OF COMMISSIONERS

Jeanne Moeller, Chairperson
Trish Becker, Vice-Chairperson
Gayle Gardner, Secretary/Treasurer
Catherine Brandhorst, Commissioner
Gina LeBlanc, Commissioner



DISTRICT DIRECTOR

Dr. Rui-de Xue



Thursday, July 14, 2022

Next Meeting(s): Thursday, August 11, 2022 – 5:00 PM

MINUTES

The regular Board meeting for the Anastasia Mosquito Control District of St. Johns County was held on Thursday, July 14, 2022, at 5:00 P.M.

Board members in attendance:

Mrs. Jeanne Moeller, Chairperson
Mrs. Trish Becker, Vice-Chairperson (Via Phone)
Mrs. Gayle Gardner, Secretary/Treasurer
Mrs. Brandhorst, Commissioner (Absent)
Ms. Gina LeBlanc, Commissioner

Also in attendance:

Dr. Rui-De Xue, Director
Mr. Wayne Flowers, Attorney

Chairperson Moeller called the meeting to order.

Commissioner LeBlanc led the Pledge of Allegiance to the flag

ROLL CALL: Chairperson Moeller noted ~ All were present except Commissioner Brandhorst. Commissioner Brandhorst was absent. Commissioner Becker was present via phone, she communicated with the Board and the Director for permission prior to the meeting.

CITIZEN PARTICIPATION: For Items not on the Agenda

APPROVAL OF AGENDA: Chairperson Moeller called for approval of the Agenda.

A. A motion was made to approve the Agenda as presented.

- Motioned by: Commissioner LeBlanc
- Seconded by: Commissioner Gardner
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

APPROVAL OF CONSENT AGENDA: Chairperson Moeller called for approval of the Consent Agenda.

A. A motion was made to approve the Consent Agenda as presented.

- Motioned by: Commissioner LeBlanc
- Seconded by: Commissioner Gardner
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

Consent Items ~ APPROVAL OF:

1. Treasurer Report
2. Vouchers (*Cancelled Checks*)
3. Chemical Inventory
4. Minutes: Regular Board Meeting, June 16, 2022 (5:00 P.M.)
5. DACS Work Plan Narrative
6. Helicopter Insurance Renewal
7. Board Members Attendance for FMCA Annual Meeting, Palm Coast, Florida, Nov. 14-16, 2022
8. Arthropod Management Plan Renewal for Anastasia State Park
9. Budget Amendments

UNFINISHED BUSINESS:

1. Item 1: Report AMCD Policy and Procedure Audited by Ms. Jackie Small

Dr. Rui-De Xue

- Dr. Xue began explaining Ms. Jackie Small visited AMCD to audit our policies and procedures. Dr. Xue stated he provided the Board with a final detailed schedule of Ms. Small's visit; she spoke to 17 employees and was very happy with the District's program. Dr. Xue mentioned he sent Ms. Small an electronic copy of AMCD's handbooks to review before her visit.
- Commissioner Moeller mentioned Ms. Small and herself discussed removing the list of staff salaries from the website, revealing employee salaries for everyone to see could be a bad idea.
- Dr. Xue stated the District must make all information available to the public.

○ **No Motion Was Made On This Item**

Item 2: National Mosquito Control Awareness and Annual Open House Report

Ms. Taylor Ballantyne

- Ms. Ballantyne reported National Mosquito Control Awareness was June 19th-25th and AMCD conducted multiple post on all social media outlets, mostly educational pieces. AMCD also participated in a live twitter chat with other Mosquito Control Districts in Florida, the public asked questions and mosquito control staff would respond to those questions. Ms. Ballantyne

stated the open house was successful, six vendors/collaborators participated and the District held our first helicopter fly over. Ms. Ballantyne noted The District also set up a table at the Hastings market and was one of two public health tables and most of the questions the public asked were service request related.

- **No Motion Was Made On This Item**

NEW BUSINESS:

Item 1: Discussion and Approval of Director's Recommendation of Tentative Millage Rate FY 22/23 at 0.19

Dr. Rui-De Xue

- Dr. Xue stated based on District needs for FY 22/23 budget, property value increase and outside grant funding, he recommends the Board to consider lowering the millage rate from 0.2000 to 0.1900.

A. A motion was made to approve lowering the millage rate from .200 to .1900

- Motion by: Commissioner Becker
- Seconded by: Commissioner LeBlanc
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

Item 2: Discussion and Approval of DACS Workplan Budget FY 22/23

Dr. Rui-De Xue

- Dr. Xue requested the Board approve the DACS workplan budget as presented, the deadline for submission is July 15th. Dr. Xue stated the Board still has a couple of months to review and discuss the budget before final decision. The final certified budget deadline is September 30th.

B. A motion was made to approve the DACS workplan budget as it is presented

- Motion by: Commissioner Gardner
- Seconded by: Commissioner LeBlanc
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

REPORTS:

1. **Director** ~ Dr. Xue reported the mosquito population and service request are low, he is sure both will increase with the amount of rain Saint Johns County has been experiencing. The DOH reported a confirmed case of EEE in a horse on Joe Ashton Road, AMCD is responding to it by treating and inspecting the area. Dr. Whitney Qualls will fly with Mr. Dana Smith to do a surveillance to evaluate EEE vector breeding sites at Saint Johns County.
2. **Attorney** ~ Mr. Flowers had nothing to report.

COMMISSIONER COMMENTS:

Commissioner Gardner ~ No Comments.

Commissioner Becker ~ Apologized for not being able to attend the meeting in person.

Commissioner LeBlanc ~ Thanked the staff for all their hard work.

Commissioner Brandhorst ~ Absent

Commissioner Moeller ~ Several months ago the Board discussed Commissioner Brandhorst not missing another Board meeting without communication. The Board made a motion and voted if that event were to occur Mr. Flowers would start the process of writing a letter to the Governor to have Commissioner Brandhorst suspended.

C. A motion was made to approve lawyer Mr. Flowers to write a letter to the Governor to have Commissioner Brandhorst suspended from the Board.

- Motion by: Commissioner Moeller
- Seconded by: Commissioner Gardner
- VOTE: Accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

Finally, thank you to the staff for all their hard work.

ADJOURNMENT:

Chairperson Moeller adjourned the meeting at 5:20 P.M.

ATTEST


Chairperson, Commissioner Jeanne Moeller


Secretary/Treasurer, Commissioner Gayle Gardner

These minutes are not intended to be a verbatim transcript of this meeting and could easily be misinterpreted by a reader who was not present. To obtain a full and accurate record of the meeting, an individual should view/listen to the entire proceedings via the District's DVD visual/recording system.