

Anastasia Mosquito Control District of St. Johns County

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BOARD OF COMMISSIONERS

Gayle Gardner, Chairperson
Trish Becker, Vice-Chairperson
Gina LeBlanc, Secretary/Treasurer
Catherine Brandhorst, Commissioner
Martha Gleason, Commissioner



DISTRICT DIRECTOR

Dr. Rui-de Xue



Thursday, February 9, 2023

Next Meeting(s): Thursday, March 9, 2023 – 5:00 PM

MINUTES

The regular Board meeting for the Anastasia Mosquito Control District of St. Johns County was held on Thursday, February 9, 2023, at 5:00 P.M.

Board members in attendance:

Mrs. Gayle Gardner, Chairperson
Mrs. Trish Becker, Vice-Chairperson
Mrs. Gina LeBlanc, Commissioner
Mrs. Catherine Brandhorst, Commissioner (Attended Via Telephone)
Mrs. Martha Gleason, Commissioner

Also in attendance:

Dr. Rui-De Xue, Director
Mr. Wayne Flowers, Attorney (Attended Via Telephone)

Chairperson Gardner called the meeting to order.

Commissioner Gleason led the invocation and the Pledge of Allegiance to the flag.

ROLL CALL: Chairperson Gardner noted ~ All were present, Commissioner Brandhorst requested to attend via telephone due to a family emergency, she arrived at 5:06 P.M.

EXTRA: The AMCD February 9, 2023 Board meeting experienced technical difficulties with the conference phone and mics. The issues were temporarily resolved and the meeting resumed at 5:18 P.M.

CITIZEN PARTICIPATION: For Items not on the Agenda ~ **NONE**

APPROVAL OF AGENDA: Chairperson Gardner called for approval of the Agenda.

A. A motion was made to approve the Agenda as presented.

- Motioned by: Commissioner LeBlanc
- Seconded by: Commissioner Becker
- VOTE accepted unanimously by all commissioners
- **MOTION PASSED UNANIMOUSLY**

APPROVAL OF CONSENT AGENDA: Chairperson Gardner called for approval of the Consent Agenda.

○ **THERE WAS NO MOTION ON THIS ITEM**

3. **Item 3:** Quarterly Budget Analysis ~Mr. Scott Hanna C.F.O./ Accountant

- Mr. Hanna mentioned he was asked to present a more detailed version of the Quarterly Budget Analysis, month to month, to add more clarification. Mr. Hanna explained government budgets are normally presented differently because they have the concept of interperiod equity where they look at all the current year revenues equal the current year expenditures. He explained at AMCD our revenues and expenditures are seasonal, which means one quarter the District will have a lot more revenues or expenditures than the other quarters. He explained that's why it's usually presented a quarterly budget but he is more than happy to present it month by month.

4. **Item 4:** Budget Amendment ~Mr. Scott Hanna C.F.O/ Accountant

- Mr. Hanna mentioned the budget amendment was pulled for discussion to add some clarification. Mr. Hanna explained usually budget amendments are to amend over spending, however, the District earned more revenue than the budget originally anticipated.

A. A motion was made to approve the budget amendment as presented.

- Motioned by: Commissioner Gleason
- Seconded by: Commissioner Becker
- VOTE accepted by: ALL Commissioners
- **MOTION PASSED UNANIMOUSLY**

NEW BUSINESS

Item 1: Update about State Auditing on Special District Accountability ~ *Dr. Rui-De Xue (10 min)*

- Dr. Xue stated he spoke with the auditor, Mr. Craig, on the phone and they reviewed online documents and were able to pull about 70-80% of the information needed from our website. He also mentioned the auditor would like to see the five (5) year work plan on our website. Dr. Xue explained the next step in the audit is for the auditor to visit the District and speak with related staff/Commissioners, please let him know if you would like to meet with the auditor.

Item 2: The Florida Mosquito Control Association (FMCA) Tallahassee Legislation Items and Participants ~ *Dr. Rui-De Xue (10 min)*

- Dr. Xue gave an overview of the FMCA talking points for the Tallahassee Legislation meeting, there is a \$2.66 million budget for mosquito control programs; which includes \$230,000 to support research positions at the Florida Medical Entomology Laboratory (FMEL), and \$500,000 for competitive research grants administered by DACS, and Commissioner Gleason will be team leader and reach out to legislation to make appointments.

Item 3: The American Mosquito Control Association (AMCA) Washington DC Legislation Items and Participants ~ *Dr. Rui-De Xue (10 min)*

- Dr. Xue stated that the Washington, DC meetings begin Monday, May 15th – 17th, 2023 and end Wednesday, May 15th by the end of the day; each person's hotel would be \$250 a night plus tax and a registration fee of \$125 each. Dr. Xue then asked which Commissioners are interested in attending. Commissioner Brandhorst, Becker, Gardner and Gleason requested to attend.

A. A motion was made to allow four (4) Commissioners to attend the AMCA Washington DC Conference.

- Motioned by: Commissioner Becker

Chairperson Gardner adjourned the meeting at 6:33 P.M.

ATTEST


Chairperson, Commissioner Gayle Gardner


Secretary/Treasurer, Commissioner Gina LeBlanc

These minutes are not intended to be a verbatim transcript of this meeting and could easily be misinterpreted by a reader who was not present. To obtain a full and accurate record of the meeting, an individual should view/listen to the entire proceedings via the District's DVD visual/recording system.