

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, FL 32092
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BOARD OF COMMISSIONERS

Jeanne Moeller, Chairperson
Trish Becker, Vice-Chairperson
Gayle Gardner, Commissioner
Gina LeBlanc, Secretary/Treasurer
Catherine Brandhorst, Commissioner



DISTRICT DIRECTOR

Dr. Rui-De Xue



AGENDA

THURSDAY, MAY 13, 2021
5:00 P.M.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

PLEASE, TAKE THIS TIME TO SILENCE YOUR CELLPHONES! THANK YOU!

3. ROLL CALL:

4. CITIZEN PARTICIPATION (FOR ITEMS NOT ON THE AGENDA)

5. APPROVAL OF THE AGENDA: ADDITIONS, CORRECTIONS OR DELETIONS

6. APPROVAL OF THE CONSENT AGENDA: Items on the Consent Agenda are defined as routine in nature, not warranting detailed discussion or individual action by the Board; therefore, all items on the Consent Agenda shall be approved and adopted by a single motion, second and vote by the Board. Items on the Consent Agenda are not subject to discussion. Any member of the Board may remove any item from the Consent Agenda simply by verbal request at the Board meeting. Removing an item from the Consent Agenda does not require a motion, second or vote; it would simply be a unilateral request of an individual Board member and this item would then be added as the last item under New Business.

1. Treasurer's Report
2. Vouchers (*Cancelled Checks*)
3. Chemical Inventory
4. Minutes: Regular Board Meeting, April 8, 2021 at 5:00 P.M.
5. Renewal of helicopter insurance
6. MOU between AMCD and Flagler County Board of Commissioners for mosquito control service
7. Authority of staff to conduct the RFP for SIT mass rearing facility design, site plan, permit, and construction, then bring back to the Board for discussion and approval
8. Approval of the contract between UF/FMEL & AMCD for collection of mosquitoes in NE region
9. Approval Mrs. Moeller and Dr. Xue use the airline tickets credits to visit the Salt Lake City mosquito control district's new research facility in June

10. Approval of renewal of the agreement between AMCD & DOH of St. Johns County
11. Budget Amendments
12. Summer Internship Partnership between Career Academies & AMCD

7. UNFINISHED BUSINESS

1. Education building progress update... Compass Group Representative (10 min)
2. FY2019/2020 auditor report (PPT) ~ Mrs. Julieann Klein (20 min)

8. NEW BUSINESS

1. Discussion about public relation firm ... Commissioner Mrs. Becker (10 min)
2. Discussion about employee dress code ... Commissioner Mrs. Becker (10 min)
3. Review and discussion about the policy for Commissioners' responsibility, duty, and authority ... Commissioner Mrs. Moeller (10 min)

9. REPORTS

1. Director
2. Attorney

10. COMMISSIONER COMMENTS:

11. ATTACHMENTS – FOR INFORMATION PURPOSES ONLY

Announcements/Upcoming Meetings:

- June 17, 2021 Regular Board Meeting at 5:00 P.M. All items for inclusion in the June 17, 2021 Agenda must be received by 4:00 P.M., no later than June 3, 2021.

NOTE: Pursuant to Section 286.0150, Florida Statutes, if an individual decides to appeal any decision made by the District Board with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. Such person must provide a method for recording the proceedings.

NOTE: In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact Richard Weaver at (904) 471-3107, prior to the meeting in order to request such assistance.

A Proposed Agenda and a complete copy of the materials for this Agenda is available is on AMCD's web site at (www.amcdsjc.org) or at the District Office.