

# Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, FL 32092  
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## BOARD OF COMMISSIONERS

Jeanne Moeller, Chairperson  
Trish Becker, Vice-Chairperson  
Gayle Gardner, Secretary/Treasurer  
Catherine Brandhorst, Commissioner  
Gina LeBlanc, Commissioner



## DISTRICT DIRECTOR

Dr. Rui-De Xue



## AGENDA

THURSDAY, MAY 5, 2022  
5:00 P.M.

### 1. CALL TO ORDER

### 2. INVOCATION

### 3. PLEDGE OF ALLEGIANCE

*PLEASE, TAKE THIS TIME TO SILENCE YOUR CELLPHONES! THANK YOU!*

### 4. ROLL CALL:

### 5. CERTIFICATE: *Anastasia Mosquito Control District will present to Dr. Dawn Allicock, Director of Department of Health in St. Johns County, a plaque of appreciation.*

### 6. CITIZEN PARTICIPATION (FOR ITEMS NOT ON THE AGENDA)

### 7. APPROVAL OF THE AGENDA: ADDITIONS, CORRECTIONS OR DELETIONS

### 8. APPROVAL OF THE CONSENT AGENDA: Items on the Consent Agenda are defined as routine in nature, not warranting detailed discussion or individual action by the Board; therefore, all items on the Consent Agenda shall be approved and adopted by a single motion, second and vote by the Board. Items on the Consent Agenda are not subject to discussion. Any member of the Board may remove any item from the Consent Agenda simply by verbal request at the Board meeting. Removing an item from the Consent Agenda does not require a motion, second or vote; it would simply be a unilateral request of an individual Board member and this item would then be added as the last item under New Business.

1. Treasurer report
2. Cancelled checks
3. Chemical inventory
4. Minutes of April 14 board meeting
5. Agreement (Non-disclosure) between Scenico and AMCD about SIT equipment
6. 2<sup>nd</sup> Quarter Budget Analysis

7. Budget amendment (**NONE**)

**9. UNFINISHED BUSINESS:**

1. Financial Auditor Report for FY 20/21 (Ppt) ~ *Ms. Julieann Klein, CPA (15 min)*
2. Discussion and Review of Policy Revision for Commissioners Participation in Meetings Via Communications Media Technology ~ *Mr. Wayne Flowers (10 min)*

**10. NEW BUSINESS:**

1. Discussion and Approval of Pay Plan Policy Revision ~ *Dr. Rui-De Xue (10 min)*
2. Discussion and Approval of Manpower Numbers for FY 22/23 Budget ~ *Dr. Rui-De Xue (10 min)*

**11. REPORTS:**

1. Director
2. Attorney

**12. COMMISSIONER COMMENTS**

**13. ATTACHMENTS – FOR INFORMATION PURPOSES ONLY**

1. None

**14. ADJOURNMENT**

**Announcements/Upcoming Meetings:**

- June 16, 2022 Regular Board Meeting at 5:00 P.M. All items for inclusion in the June 16, 2022 Agenda must be received by 4:00 P.M., no later than June 6, 2022.

**NOTE:** Pursuant to Section 286.0150, Florida Statutes, if an individual decides to appeal any decision made by the District Board with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. Such person must provide a method for recording the proceedings.

**NOTE:** In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact Richard Weaver at (904) 471-3107, prior to the meeting in order to request such assistance.

A Proposed Agenda and a complete copy of the materials for this Agenda is available is on AMCD's web site at ([www.amcdsjc.org](http://www.amcdsjc.org)) or at the District Office.