

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, FL 32092
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BOARD OF COMMISSIONERS

Jeanne Moeller, Chairperson
Trish Becker, Vice-Chairperson
Gayle Gardner, Secretary/Treasurer
Catherine Brandhorst, Commissioner
Gina LeBlanc, Commissioner



DISTRICT DIRECTOR

Dr. Rui-De Xue



AGENDA

THURSDAY, SEPTEMBER 15, 2022

5:00 P.M.

NOTE: This regular meeting will begin as advertised, at 5:00 P.M., and then at precisely 5:30 P.M., as advertised, we will interrupt this regular meeting to hold our First Public Hearing and then when that is complete, we will resume our regular meeting.

1. CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

PLEASE, TAKE THIS TIME TO SILENCE YOUR CELLPHONES! THANK YOU!

4. ROLL CALL:

5. CITIZEN PARTICIPATION (FOR ITEMS NOT ON THE AGENDA)

6. APPROVAL OF THE AGENDA: ADDITIONS, CORRECTIONS OR DELETIONS

7. APPROVAL OF THE CONSENT AGENDA: Items on the Consent Agenda are defined as routine in nature, not warranting detailed discussion or individual action by the Board; therefore, all items on the Consent Agenda shall be approved and adopted by a single motion, second and vote by the Board. Items on the Consent Agenda are not subject to discussion. Any member of the Board may remove any item from the Consent Agenda simply by verbal request at the Board meeting. Removing an item from the Consent Agenda does not require a motion, second or vote; it would simply be a unilateral request of an individual Board member and this item would then be added as the last item under New Business.

1. Treasurer Report
2. Vouchers (*Cancelled Checks*)
3. Chemical Inventory
4. Minutes: Regular Board Meeting, August 11, 2022 (5:00 P.M.)
5. Annual Physical Inventory
6. Cintas Uniform Contract Renewal
7. Opening Celebration of Disease Vector Education Center, December 8, 2022 at 4:00 P.M.

8. No November 10, 2022 Board Meeting (Due to Annual FMCA Meeting)
9. Budget Amendments

8. UNFINISHED BUSINESS:

1. SIT Building Update ~ *Mr. Harrell, President of the Harrell Construction Company (10 min.)*
2. Discussion and Approval of Fleet/Liability and Workers Compensation Insurance Renewal~ *Mr. M. Baker, President of the Baker Thomas Insurance Company (15 min.)*

9. NEW BUSINESS:

1. FRS Auditing Update and Report ~ *Scott Hanna, C.F.O./Accountant (10 min.)*
2. Report about Auditing and Updating AMCD Job Descriptions by Ms. Jackie Small~ *Dr.Xue (10 min.)*

10. REPORTS:

1. Director
2. Attorney

11. COMMISSIONER COMMENTS

12. ATTACHMENTS – FOR INFORMATION PURPOSES ONLY

13. ADJOURNMENT

Announcements/Upcoming Meetings:

- September 29, 2022 Final Public Hearing at 5:30 P.M.
- October 13, 2022 Regular Board Meeting at 5:00 P.M. All items for inclusion in the October 13, 2022 Agenda must be received by 4:00 P.M., no later than Monday, October 3, 2022.

NOTE: Pursuant to Section 286.0150, Florida Statutes, if an individual decides to appeal any decision made by the District Board with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. Such person must provide a method for recording the proceedings.

NOTE: In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact Richard Weaver at (904) 471-3107, prior to the meeting in order to request such assistance.
A Proposed Agenda and a complete copy of the materials for this Agenda is available is on AMCD's web site at (www.amcdsjc.org) or at the District Office.