

# Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, FL 32092  
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## BOARD OF COMMISSIONERS

Gayle Gardner, Chairperson  
Martha Gleason, Vice- Chairperson  
Gina LeBlanc, Secretary/Treasurer  
Catherine Brandhorst, Commissioner  
Trish Becker, Commissioner



## DISTRICT DIRECTOR

Dr. Rui- De Xue



**THURSDAY, NOVEMBER 21, 2024**

**5:00 P.M.**

**AGENDA**

**1. CALL TO ORDER**

**2. INVOCATION ~ Commissioner**

**3. PLEDGE OF ALLEGIANCE**

*If you haven't done so already; PLEASE, TAKE THIS TIME TO SILENCE YOUR CELLPHONES! THANK YOU!*

**4. ROLL CALL**

**5. CITIZEN PARTICIPATION (FOR ITEMS NOT ON THE AGENDA)**

**6. APPROVAL OF THE AGENDA: ADDITIONS, CORRECTIONS OR DELETIONS**

**7. APPROVAL OF THE CONSENT AGENDA:** Items on the Consent Agenda are defined as routine in nature, not warranting detailed discussion or individual action by the Board; therefore, all items on the Consent Agenda shall be approved and adopted by a single motion, second and vote by the Board. Items on the Consent Agenda are not subject to discussion. Any member of the Board may remove any item from the Consent Agenda simply by verbal request at the Board meeting. Removing an item from the Consent Agenda does not require a motion, second or vote; it would simply be a unilateral request of an individual Board member and this item would then be added as the last item under New Business.

1. Chemical inventory
2. Minutes: October 24, 2024 Regular Board Meeting
3. Annual Physical Inventory
4. Holiday Work Schedule
5. Board Members to Attend AMCA Meeting, San Juan, March 4<sup>th</sup> – 7<sup>th</sup>
6. Staff Travel Request for Business Meetings

**8. Unfinished Business:**

1. Health, Dental and Life Insurance Renewal by Committee ~ Mr. Don Lohr (15min)
2. DVEC and SIT Update and Close Out ~ Mr. Richard Weaver (15min)
3. Financial Report and Budget Amendment ~ Mr. Scott Hanna, C.F.O. (10 min)

**9. New Business:**

1. Annual Employee Appreciation, Holiday Checks and Bonuses ~ Dr. Rui-De Xue (15 min)
2. Discussion and Approval of Director's Recommendation to Pay \$5,000/Each to Veterans and Military Family (Four Employees) Who Do Not Use AMCD Health Benefits and Saves the District about \$108,176 in 2024 ~ Dr. Rui-De Xue (10 min)

## **10. REPORTS**

1. Director
2. Attorney

## **11. COMMISSIONER COMMENTS:**

## **12. ATTACHMENTS**

## **13. ADJOURNMENT**

### **Announcements/Upcoming Meetings:**

- December 12, 2024 Regular Board Meeting at 5:00 P.M. All items for inclusion in the December 12, 2024 Agenda must be received by 4:00 P.M., no later than December 2, 2024.

**NOTE:** Pursuant to Section 286.0150, Florida Statutes, if an individual decides to appeal any decision made by the District Board with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. Such person must provide a method for recording the proceedings.

**NOTE:** In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact Heather Keating Grotz at (904) 471-3107, prior to the meeting in order to request such assistance.

A Proposed Agenda and a complete copy of the materials for this Agenda is available is on AMCD's web site at ([www.amcdsjc.org](http://www.amcdsjc.org)) or at the District Office.