

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, FL 32092
Telephone: (904)-471-3107 * Fax (904) 471-3189 * Web: www.amedsjc.org

BOARD OF COMMISSIONERS

Gayle Gardner, Chairperson
Trish Becker, Vice- Chairperson
Gina LeBlanc, Secretary/Treasurer
Catherine Brandhorst, Commissioner
Martha Gleason, Commissioner



DISTRICT DIRECTOR

Dr. Rui-De Xue



**THURSDAY, MARCH 9, 2023
5:00 P.M.**

AGENDA

1. CALL TO ORDER

2. INVOCATION ~ Commissioner

3. PLEDGE OF ALLEGIANCE

If you haven't done so already; PLEASE, TAKE THIS TIME TO SILENCE YOUR CELLPHONES! THANK YOU!

4. ROLL CALL

5. CITIZEN PARTICIPATION (FOR ITEMS NOT ON THE AGENDA)

6. APPROVAL OF THE AGENDA: ADDITIONS, CORRECTIONS OR DELETIONS

7. APPROVAL OF THE CONSENT AGENDA: Items on the Consent Agenda are defined as routine in nature, not warranting detailed discussion or individual action by the Board; therefore, all items on the Consent Agenda shall be approved and adopted by a single motion, second and vote by the Board. Items on the Consent Agenda are not subject to discussion. Any member of the Board may remove any item from the Consent Agenda simply by verbal request at the Board meeting. Removing an item from the Consent Agenda does not require a motion, second or vote; it would simply be a unilateral request of an individual Board member and this item would then be added as the last item under New Business.

1. Treasurer's Report
2. Vouchers (*Cancelled Checks*)
3. Chemical Inventory
4. Minutes: Regular Board Meeting, February 9, 2023 at 5:00 P.M.
5. Commissioner Mrs. Gleason's visit to Lee CMCD & Collier CMCD Aerial Workshop (April 17th – 20th)
6. Updated Job Description of Assistant Director

8. UNFINISHED BUSINESS

1. SIT Building Project Update ~ *Mr. Glenn Harrell, President of the Harrell Construction Company (10 min)*
2. Financial Monthly Report ~ *Mr. Scott Hanna, C.F.O (10 min)*
3. Reviewing Related Policy from Commissioners Handbook ~ *Mrs. Martha Gleason, Commissioner*
4. Budget Amendments ~ *Mr. Scott Hanna, C.F.O (5 min)*

9. NEW BUSINESS

1. AMCA Annual Report Meeting Reports, Commissioner & Legislation Sessions, and Other Reports ~ *Mrs. Trish Becker, Commissioner & Dr. Rui-De Xue, Director (10 min)*

2. Update about Special District Accountability Audit, Preparations & Progress ~ *Dr. Rui-De Xue (10 min)*
3. Update about Annual Program Report & 18th Arbovirus Workshop ~ *Dr. Rui-De Xue (10 min)*

10. REPORTS

1. Director
2. Attorney

11. COMMISSIONER COMMENTS:

12. ATTACHMENTS – FOR INFORMATION PURPOSES ONLY

None

13. ADJOURNMENT

Announcements/Upcoming Meetings:

- April 13, 2023 Regular Board Meeting at 5:00 P.M. All items for inclusion in the April 13, 2023 Agenda must be received by 4:00 P.M., no later than March 3, 2023.

NOTE: Pursuant to Section 286.0150, Florida Statutes, if an individual decides to appeal any decision made by the District Board with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. Such person must provide a method for recording the proceedings.

NOTE: In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact Richard Weaver at (904) 471-3107, prior to the meeting in order to request such assistance.

A Proposed Agenda and a complete copy of the materials for this Agenda is available is on AMCD's web site at (www.amcdsjc.org) or at the District Office.