

# Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, FL 32092  
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## BOARD OF COMMISSIONERS

Jeanne Moeller, Chairperson  
Trish Becker, Vice-Chairperson  
Gayle Gardner, Commissioner  
Gina LeBlanc, Commissioner  
Catherine Brandhorst, Commissioner



## DISTRICT DIRECTOR

Dr. Rui-De Xue



## AGENDA

THURSDAY, OCTOBER 14, 2021  
5:00 P.M.

1. CALL TO ORDER

2. INVOCATION by Commissioner Mrs. Brandhorst

3. PLEDGE OF ALLEGIANCE

*PLEASE, TAKE THIS TIME TO SILENCE YOUR CELLPHONES! THANK YOU!*

4. ROLL CALL:

5. CITIZEN PARTICIPATION (FOR ITEMS NOT ON THE AGENDA)

6. APPROVAL OF THE AGENDA: ADDITIONS, CORRECTIONS OR DELETIONS

7. **APPROVAL OF THE CONSENT AGENDA:** Items on the Consent Agenda are defined as routine in nature, not warranting detailed discussion or individual action by the Board; therefore, all items on the Consent Agenda shall be approved and adopted by a single motion, second and vote by the Board. Items on the Consent Agenda are not subject to discussion. Any member of the Board may remove any item from the Consent Agenda simply by verbal request at the Board meeting. Removing an item from the Consent Agenda does not require a motion, second or vote; it would simply be a unilateral request of an individual Board member and this item would then be added as the last item under New Business.

1. Treasurer's Report

2. Vouchers (Cancelled Checks)

3. Chemical Inventory

4. Minutes: Regular Board Meeting, September 9, 2021 at 5:00 pm. 1<sup>st</sup> public hearing, September 9 at 5:30pm, final public hearing, September 23, 2021 at 5:30pm, special meeting about helicopter repair and insurance, September 23, 2021 at 5:00pm.

5. Annual physical inventory

6. Agreement between AMCD and Mobisoft for the data service hosting

7. Board members attend the AMCA annual meeting, Jacksonville, FL, Feb 28-March 4, 2022

8. Holidays work schedule
9. Job descriptions (Chief Pilot/Aviation Manager, Pilot, and Mosquito Control Engineer)

#### **8. UNFINISHED BUSINESS**

1. Discussion and approval of a policy for Board members to contact legislators and media reporters ... Mr. Wayne Flowers (10 minutes)
2. Discussion and approval of MoU for helicopter landing in county property... Mr. Flowers & Dr. Xue (10 min)

#### **9. NEW BUSINESS**

1. Update about the SIT build project progress ... Mr. Richard Weaver (5 min)
2. DoD grant progress report/PPT (survey part) ... Dr. Vindhya Aryaprema (15 min)
3. Discussion about COVID-19 and vaccination for Board members and employees... Commissioner Mrs. Moeller (10 min)

#### **10. REPORTS**

1. Director
2. Attorney

#### **11. COMMISSIONER COMMENTS:**

#### **12. ATTACHMENTS – FOR INFORMATION PURPOSES ONLY**

1. None

#### **13. ADJOURNMENT**

##### **Announcements/Upcoming Meetings:**

- No November Board meeting.
- December 9's regular Board meeting: For items and documentations for the agenda and Board books must be received before November 18, 2021 at 4pm.

**NOTE:** Pursuant to Section 286.0150, Florida Statutes, if an individual decides to appeal any decision made by the District Board with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. Such person must provide a method for recording the proceedings.

**NOTE:** In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact Richard Weaver at (904) 471-3107, prior to the meeting in order to request such assistance.

A Proposed Agenda and a complete copy of the materials for this Agenda is available is on AMCD's web site at ([www.amcdsjc.org](http://www.amcdsjc.org)) or at the District Office.