

# Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, FL 32092  
Telephone: (904)-471-3107 \* Fax (904) 471-3189 \* Web: [www.amedsjc.org](http://www.amedsjc.org)

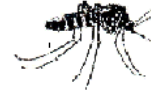
## BOARD OF COMMISSIONERS

Trish Becker, Chairperson  
Vice- Chairperson  
T.J. Mazzotta, Secretary/Treasurer  
Gayle Gardner, Commissioner  
Gina LeBlanc, Commissioner



## DISTRICT DIRECTOR

Dr. Rui- De Xue



**THURSDAY, MAY 8 2025**

**5:00 P.M.**

**AGENDA**

**1. CALL TO ORDER**

**2. INVOCATION ~ Commissioner**

**3. PLEDGE OF ALLEGIANCE**

*If you haven't done so already; PLEASE, TAKE THIS TIME TO SILENCE YOUR CELLPHONES! THANK YOU!*

**4. ROLL CALL**

**5. CEREMONY:** Thanks, and Appreciation for Mr. Tim Forson St. Johns County School Board Superintendent for his collaboration and contribution to AMCD's Education program

**6. CITIZEN PARTICIPATION (FOR ITEMS NOT ON THE AGENDA)**

**7. APPROVAL OF THE AGENDA: ADDITIONS, CORRECTIONS OR DELETIONS**

**8. APPROVAL OF THE CONSENT AGENDA:** Items on the Consent Agenda are defined as routine in nature, not warranting detailed discussion or individual action by the Board; therefore, all items on the Consent Agenda shall be approved and adopted by a single motion, second and vote by the Board. Items on the Consent Agenda are not subject to discussion. Any member of the Board may remove any item from the Consent Agenda simply by verbal request at the Board meeting. Removing an item from the Consent Agenda does not require a motion, second or vote; it would simply be a unilateral request of an individual Board member and this item would then be added as the last item under New Business.

1. Chemical Purchase & Inventory

2. Minutes: April 10, 2025, Regular Board Meeting Minutes

3. Custodian Job Description

4. Recognize June 19<sup>th</sup> (Federal Holiday) as AMCD Holiday

5. Dr. Xue Attends/Gives Presentation during his vacation, May 19<sup>th</sup>-30<sup>th</sup>, 2025

6. Treasure's Report and Approval of Cancelled Checks

**9. Unfinished Business:**

1. Auditor Report FY23/24 (Ppt.) ~ Mrs. Klien (20 min)
2. Updated Report on AMCD's Auditor Selection Committee ~ Dr. Rui-De Xue (5 Min)
3. Discussion and Approval of ADHOC Committee's Recommendation to Adopt AMCD Travel Policy ~ Mrs. Sheila Rivera (5 min)
4. Budget Amendment ~ Scott Hanna (10 min)

**10. New Business:**

1. Discussion and Approval of Director's Request to Increase Number of Full-Time Employees for FY 25/26 for Budget Purposes ~ Dr. Rui-De Xue (10 min)
2. AMCD's Technology Adoption, Collaboration, and Benefits (Ppt.) ~ Dr. Rui-De Xue
3. Chairperson's Schedule, Duty Plan and Statement ~ Commissioner Becker (10 min)

**11. REPORTS:**

1. Director
2. Attorney

**12. COMMISSIONER COMMENTS:**

**13. ATTACHMENTS:**

**14. ADJOURNMENT**

**Announcements/Upcoming Meetings:**

- June 12, 2025 Regular Board Meeting at 5:00 P.M. All items for inclusion in the June 12, 2025 Agenda must be received by 4:00 P.M., no later than Monday, June 2, 2025.

**NOTE:** Pursuant to Section 286.0150, Florida Statutes, if an individual decides to appeal any decision made by the District Board with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. Such person must provide a method for recording the proceedings.

**NOTE:** In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact Heather Keating at (904) 471-3107, prior to the meeting in order to request such assistance.

A Proposed Agenda and a complete copy of the materials for this Agenda is available is on AMCD's web site at ([www.amcdsjc.org](http://www.amcdsjc.org)) or at the District office.