

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, FL 32092
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BOARD OF COMMISSIONERS

Gayle Gardner, Chairperson
T. J. Mazzotta, Vice-Chairperson
Tim Burton, Secretary/Treasurer
Trish Becker, Commissioner
Gina LeBlanc, Commissioner



DISTRICT DIRECTOR

Dr. Rui-De Xue



THURSDAY, JULY 10, 2025

5:00 P.M.

AGENDA

1. CALL TO ORDER

2. INVOCATION ~ *Commissioner LeBlanc*

3. PLEDGE OF ALLEGIANCE

If you haven't done so already; PLEASE SILENCE YOUR CELLPHONES! THANK YOU!

4. ROLL CALL

5. CITIZEN PARTICIPATION (FOR ITEMS NOT ON THE AGENDA)

6. APPROVAL OF THE AGENDA: ADDITIONS, CORRECTIONS OR DELETIONS

7. APPROVAL OF THE CONSENT AGENDA: Items on the Consent Agenda are defined as routine in nature, not warranting detailed discussion or individual action by the Board; therefore, all items on the Consent Agenda shall be approved and adopted by a single motion, second and vote by the Board. Items on the Consent Agenda are not subject to discussion. Any member of the Board may remove any item from the Consent Agenda simply by verbal request at the Board meeting. Removing an item from the Consent Agenda does not require a motion, second, or vote; it would simply be a unilateral request of an individual Board member. This item would then be added as the last item under New Business.

1. Chemical Inventory

2. Minutes: Regular Board Meeting, June 12, 2025.

3. Upcoming budget hearings: First Public Hearing (September 11 at 5:30 pm) and Final Public Hearing (September 25th at 5:30 pm)

4. Approval of DACS workplan narrative (Integrated Mosquito Management Plan)

5. Update A & P Mechanic job description

6. Update employment policy

7. Helicopter insurance renewal

8. Treasurer's report and cancelled checks

8. Unfinished Business:

1. Legislation lobby firm report ...

Mr. Robert Hawken (10 min)

2. HR Consulting Report (Ppt.) ...

Mrs. Sheila Rivera & Mr. R. Crain (15 min)

3. Discussion and approval of the Director's recommendation to conduct Job Description Review and Compensation Analysis to update the District's Pay/policy plan ~ Dr. Xue (10 min)

9. New Business:

1. TRIM and TRIM procedures (Ppt.) ... Dr. Xue (10 Min)
2. Discussion and approval of the Director's recommendation of the FY 25/26 tentative millage rate at 0.16 ... Dr. Xue (10 min)
3. Discussion and approval of DACS workplan budget for FY 25/26 ... Dr. Xue (10 min)

10. REPORTS

1. Director
2. Attorney

11. COMMISSIONER COMMENTS:

Announcements/Upcoming Meetings:

- August 14, 2025, Regular Board Meeting at 5:00 P.M. All items for inclusion in the August 14, 2025, Agenda must be received by 4:00 P.M., no later than Monday, August 4, 2025.

NOTE: Pursuant to Section 286.0150, Florida Statutes, if an individual decides to appeal any decision made by the District Board with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. Such a person must provide a method for recording the proceedings.

NOTE: By the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact Heather Keating Grotz at (904) 471-3107 before the meeting to request such assistance.

A Proposed Agenda and a complete copy of the materials for this Agenda are available on AMCD's website (www.amcdsjc.org) or at the District office.