

# Anastasia Mosquito Control District of St. Johns County

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## BOARD OF COMMISSIONERS

Gayle Gardner, Chairperson  
T. J. Mazzotta, Vice-Chairperson  
Tim Burton, Secretary/Treasurer  
Gina LeBlanc, Commissioner



## DISTRICT DIRECTOR

Dr. Rui-De Xue



**THURSDAY, SEPTEMBER 11, 2025**

**5:00 P.M.**

## **AGENDA**

### **1. CALL TO ORDER**

### **2. INVOCATION ~ Commissioner Mrs. LeBlanc**

### **3. PLEDGE OF ALLEGIANCE**

*If you haven't done so already; PLEASE SILENCE YOUR CELLPHONES! THANK YOU!*

### **4. ROLL CALL**

### **5. CEREMONY: New Commissioner Mr. Anthony Timis's Swearing in by Judge**

### **6. CITIZEN PARTICIPATION (FOR ITEMS NOT ON THE AGENDA)**

### **7. APPROVAL OF THE AGENDA: ADDITIONS, CORRECTIONS, OR DELETIONS**

### **8. APPROVAL OF THE CONSENT AGENDA:** Items on the Consent Agenda are defined as routine in nature, not warranting detailed discussion or individual action by the Board; therefore, all items on the Consent Agenda shall be approved and adopted by a single motion, second, and vote by the Board. Items on the Consent Agenda are not subject to discussion. Any member of the Board may remove any item from the Consent Agenda simply by verbal request at the Board meeting. Removing an item from the Consent Agenda does not require a motion, second, or vote; it would simply be a unilateral request of an individual Board member. This item would then be added as the last item under New Business.

#### **1. Chemical Inventory**

#### **2. Minutes: Regular Board Meeting, August 14, 2025.**

#### **3. Updated job descriptions (Assistant Supervisor, Operation Manager, Molecular Biologist)**

#### **4. Approval of the new fire inspection service**

#### **5. Dr. Xue as immediate past president of the AMCA attending the AMCA interim Board meeting, Portland, Nov 12-15, 2025. AMCA will provide 3-night hotel.**

#### **6. Approval of the contract extension with Mobisoft for database service**

#### **7. Treasurer's report and cancelled checks**

### **9. Unfinished Business:**

1. County property value assessment and millage rate ... Mr. Eddie Creamer, County Property Appraiser (15 min) (cancelled due to sick)
2. Discussion and approval of Fleet/Liability and Worker Compensation Insurances ... Mr. Matt Baker (15 min)
3. Budget amendment ... C.F.O., Mr. Scott Hanna (5 min)

**10. New Business:**

1. New Commissioner introduction and statement ... Mr. Anthony Timis (5 Min)
2. Discussion and approval of the legislation lobby contract amendment to renew/extend from October 1, 2025, to September 30, 2026 ... Mr. Rob Hawken (10min)
3. Discussion and approval of updated public comments policy ... HR Generate, Mrs. Rivera (10min)

**11. REPORTS**

1. Director
2. Attorney

**12. COMMISSIONER COMMENTS:**

**Announcements/Upcoming Meetings:**

- October 9, 2025, Regular Board Meeting at 5:00 P.M. All items for inclusion in the October 9, 2025 agenda must be received by 4:00 P.M., no later than Monday, September 29, 2025.
- September 12 at 5:30 pm. Public hearing about millage rate and budget.
- September 25 at 5:30 pm. Final Public hearing about millage rate and budget.

**NOTE:** Pursuant to Section 286.0150, Florida Statutes, if an individual decides to appeal any decision made by the District Board with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. Such a person must provide a method for recording the proceedings.

**NOTE:** By the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact Brandy Huber at (904) 471-3107 before the meeting to request such assistance.

A Proposed Agenda and a complete copy of the materials for this Agenda are available on AMCD's website ([www.amcdsjc.org](http://www.amcdsjc.org)) or at the District office.