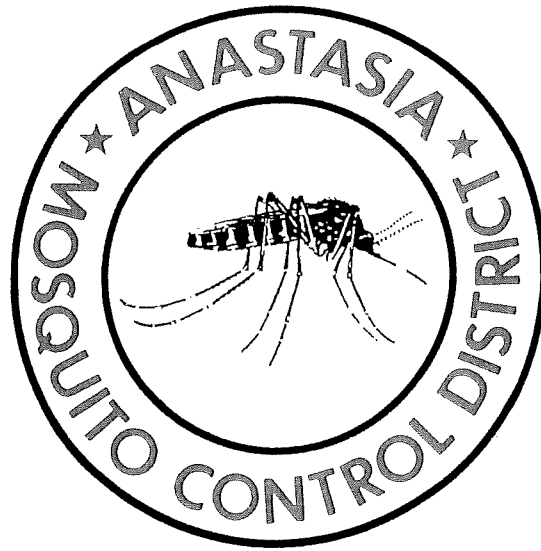


Anastasia Mosquito Control District

of St. Johns County

www.amcdsjc.org



District Board Meeting

September 11, 2025

Thursday at

5:00 P.M



**ANASTASIA MOSQUITO CONTROL DISTRICT
ST. JOHNS COUNTY
PROPOSED AGENDA**

Thursday, September 11, 2025
5:00 P.M.

Invocation and Pledge: Commissioner Mrs. LeBlanc

Ceremony and welcome to the New Commissioner Mr. Anthony Timis

Consent items: Approval of

1. Chemical purchases and inventory
2. Minutes of August 14's board meeting
3. Updated job descriptions (Assist Supervisor, Operation Manager, Molecular Biologist)
4. Approval of the new fire inspection service
5. Dr. Xue as immediate past president of the AMCA attending the AMCA interim Board meeting, Portland, Nov 12-15, 2025. AMCA will provide 3-night hotel.
6. Approval of the contract extension with Mobisoft for database service
7. Treasure report and cancelled checks

Unfinished Business:

1. County property assessment and millage rate ... Mr. Eddie Creamer, County Property Appraiser (15 min)
2. Discussion and approval of Fleet/Liability and Workers Compensation Insurances ... Mr. Matt Baker (15 min)
3. Budget amendment ... C.P.A., Mr. Scott Hanna (5 min)

New Business:

1. New Commissioner statement ... Mr. Anthony Timis (5 min)
2. Discussion and approval of the legislation lobby contract amendment to renew or extend from October 1, 2025, to September 30, 2026 ... Mr. Rob Hawken (10 min)
3. Discussion and approval of updated public comments policy ... HR Generate, Mrs. Sheila Rivera (10 min)

Report:

Director
Attorney

Commissioner reports and comments:




Anastasia Mosquito Control District
of St. Johns County

120 EOC Drive
Saint Augustine, Florida 32092
Telephone (904) 471-3107 • Fax (904) 471-3189
Web Address: www.amcdsjc.org



I, Anthony Timis, do solemnly swear
(or affirm) that I will support, protect, and defend, the Constitution
and Government of the United States and of the State of Florida,
that I am duly qualified to hold office under the Constitution of the
state; and that I will well and faithfully perform the duties of
the Anastasia Mosquito Control District Commissioner, on which I
am now about to enter. So help me God.

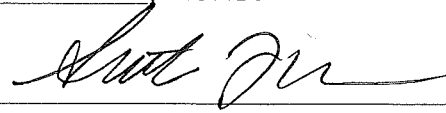

(Signature)

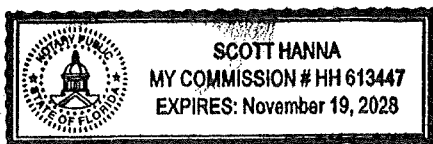
8/21/2025
(Date)

STATE OF FLORIDA

COUNTY OF ST. JOHNS

Sworn and signed before me by Anthony Timis, who is
personally known to me or who has produced FL. Drivers License
identification. In witness whereof I have hereunto set my hand and official
seal this 21st day of August, 2025.


(Notary Signature)



Notary Public State of Florida.
My commission expires:

OFFICE OF THE COMMISSIONER
(850) 617-7700



THE CAPITOL
400 SOUTH MONROE STREET
TALLAHASSEE, FLORIDA 32399-0800

FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
COMMISSIONER WILTON SIMPSON

August 14, 2025

Mr. Anthony Timis
5331 4th Street
St. Augustine, Florida

Dear Mr. Timis,

In accordance with the provisions of s.388.111, Florida Statute, I am pleased to appoint you as a member of the Anastasia Mosquito Control District Board. I greatly appreciate your interest in this position and willingness to offer your capable services in support of effective mosquito control programs in Florida.

This appointment is for the duration of the term of office resulting in the resignation of Trish Becker on July 11, 2025.

If you have any questions regarding this appointment, please contact Katherine Benton, Director of External Affairs at Katherine.Benton@FDACS.gov or (850) 617-7700.

Sincerely,

Wilton Simpson
Commissioner of Agriculture

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY

CHEMICAL & FUEL INVENTORY

MONTH OF JULY 2025

DISTRICT TOTALS

CHEMICAL DESCRIPTION (indicate lbs., gals. or ea.)	BEGINNING PHYSICAL COUNT	AMOUNT PURCHASED	TRANSFER IN	TRANSFER OUT	AMOUNT AVAILABLE	AMOUNT USED	ENDING "BOOK" BALANCE	PHYSICAL COUNT	OVER / (UNDER)
ALTOSID WSP	EA. 29,533.00				29,533.00	12303.00	17,230.00	17,230.00	0.00
ALTOSID XR	LBS. 2,706.00				2,706.00	153.00	2,553.00	2,553.00	0.00
ALTOSID XRG	LBS. 23,840.00				23,840.00	920.00	22,920.00	22,920.00	0.00
AQUAKONTROL 30-30	GALS. 449.40				449.40	4.77	444.63	445.60	0.97
AQUALUER 20-20	GALS. 9.02				9.02	8.19	0.83	0.00	-0.83
B. t. i. BRIQUETS (Dunks)	EA. 2,260.00	5,000.00			7,260.00	782.00	6,478.00	6,478.00	0.00
COCO BEAR	GALS. 101.52				101.52	0.23	101.29	101.29	0.00
DIBROM CONCENTRATE (Naled)	GALS. 1,200.00				1,200.00	0.00	1,200.00	1,200.00	0.00
DUET	GALS. 305.00				305.00	6.25	298.75	298.75	0.00
MOSQUITOMIST TWO	GALS. 771.00				771.00	16.25	754.75	752.00	-2.75
NATULAR DT	EA. 8,348.00				8,348.00	2.00	8,346.00	8,346.00	0.00
TALSTAR P	GALS. 49.00				49.00	4.67	44.33	44.30	-0.03
VECTOBAC 12AS	GALS. 372.81				372.81	56.53	316.28	316.28	0.00
VECTOBAC G	LBS. 15,705.00				15,705.00	1250.00	14,455.00	14,455.00	0.00
GASOLINE	GALS. 2,225.00	3,108.00			5,333.00	2467.51	2,865.49	2,866.00	0.51
JET A	GALS. 3,431.00				3,431.00	281.19	3,149.81	3,156.00	6.19
TOTALS	91,305.75	8108.00	0.00	0.00	99,413.75	18,255.59	81,158.16	81,162.22	4.06

Prepared by Richard Weaver: 

Reviewed by Aye McKinney: 

Reviewed & Approved by Dr. Rui-De Xue: 

Date: 8/13/2025

Date: 8/13/25

Date: 8/26/25

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY
CHEMICAL & FUEL INVENTORY
VALUE
MONTH OF JULY 2025

CHEMICAL DESCRIPTION (indicate lbs., gals. or ea.)	PHYSICAL COUNT	ACTUAL COST PER LB/GAL/EA	TOTAL INVENTORY VALUE	INVOICE DATE	PURCHASED FROM
ALTOSID WSP	EA. 17,230.00	\$1.0000	\$17,230.00	6/19/25	VESERIS
ALTOSID WSP	EA. 0.00	\$0.0000	\$0.00		VESERIS
ALTOSID XR	LBS. 353.00	\$3.45	\$1,217.85	12/16/21	VESERIS
ALTOSID XR	LBS. 2,200.00	\$3.83	\$8,426.00	11/12/24	VESERIS
ALTOSID XRG	LBS. 6,920.00	\$10.0500	\$69,546.00	6/28/24	VESERIS
ALTOSID XRG	LBS. 16,000.00	\$10.0500	\$160,800.00	10/12/2024	VESERIS
ALTOSID XRG	LBS. 0.00	\$0.0000	\$0.00		VESERIS
ALTOSID XRG	LBS. 0.00	\$0.0000	\$0.00		VESERIS
AQUAKONTROL 30-30	GALS. 145.60	\$110.1000	\$16,030.56	11/1/24	VESERIS
AQUAKONTROL 30-30	GALS. 210.00	\$110.1000	\$23,121.00	11/13/24	VESERIS
AQUAKONTROL 30-30	GALS. 90.00	\$110.1000	\$9,909.00	11/19/24	VESERIS
AQUALUER 20-20	GALS. 0.00	\$0.0000	\$0.00		ALLPRO
B. t. i. DUNKS (Doughnuts)	EA. 478.00	\$1.0100	\$482.78	4/5/23	TARGET
B. t. i. DUNKS (Doughnuts)	EA. 1,000.00	\$0.8500	\$850.00	4/15/25	TARGET
B. t. i. DUNKS (Doughnuts)	EA. 5,000.00	\$0.8500	\$4,250.00	7/23/25	TARGET
COCO BEAR	GALS. 101.29	\$28.4100	\$2,877.65	6/13/22	CLARKE
COCO BEAR	GALS. 0.00	\$0.0000	\$0.00		CLARKE
DUET	GALS. 23.75	\$245.0100	\$5,818.99	11/13/23	CLARKE
DUET	GALS. 55.00	\$255.5500	\$14,055.25	9/20/24	CLARKE
DUET	GALS. 220.00	\$255.5500	\$56,221.00	11/14/24	CLARKE
MOSQUITOMIST TWO	GALS. 37.00	\$119.7100	\$4,429.27	9/20/24	CLARKE
MOSQUITOMIST TWO	GALS. 220.00	\$126.0100	\$27,722.20	10/30/24	CLARKE
MOSQUITOMIST TWO	GALS. 330.00	\$126.0100	\$41,583.30	11/6/24	CLARKE
MOSQUITOMIST TWO	GALS. 165.00	\$125.8080	\$20,758.32	2/10/25	CLARKE
NALED	GALS. 330.00	\$277.5940	\$91,606.02	9/18/24	AZELIS
NALED	GALS. 360.00	\$277.5100	\$99,903.60	11/15/24	AZELIS
NALED	GALS. 510.00	\$285.7000	\$145,707.00	5/23/25	AZELIS
NATULAR DT	EA. 8,346.00	\$0.4168	\$3,478.61	9/9/16	CLARKE
TALSTAR P	GALS. 4.30	\$63.6400	\$273.65	9/13/22	VESERIS
TALSTAR P	GALS. 40.00	\$63.0000	\$2,520.00	5/11/23	VESERIS
VECTOBAC 12AS	GALS. 16.28	\$38.8350	\$632.23	5/6/24	AZELIS
VECTOBAC 12AS	GALS. 300.00	\$39.9000	\$11,970.00	2/11/25	AZELIS
VECTOBAC G	LBS. 14,455.00	\$1.7519	\$25,323.71	11/17/23	AZELIS
VECTOBAC G	LBS. 0.00	\$0.0000	\$0.00		AZELIS
GASOLINE	GALS. 2,866.00	\$2.7904	\$7,997.30	7/19/25	L. V. HIERS
GASOLINE	GALS. 0.00	\$0.0000	\$0.00		L. V. HIERS
JET A	GALS. 3,156.00	\$2.8065	\$8,857.31	9/26/24	Avfuel
JET A	GALS. 0.00	\$0.0000	\$0.00		Avfuel
TOTAL	81,162.22	\$2,696.39	\$883,598.62		

Subtract Green first

Prepared by Richard Weaver:  Date: 8/13/2025

Reviewed by Aye McKinney:  Date: 8/25/25

Reviewed & Approved by Dr. Rui-De Xue:  Date: 8/25/25

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY

CHEMICAL & FUEL INVENTORY

MONTH OF JULY 2025

120 EOC DRIVE
TAKEN BY: DENA OLIVA

CHEMICAL DESCRIPTION (indicate lbs., gals. or ea.)	BEGINNING PHYSICAL COUNT	AMOUNT PURCHASED	TRANSFER IN	TRANSFER OUT	AMOUNT AVAILABLE	AMOUNT USED	ENDING "BOOK" BALANCE	PHYSICAL COUNT	OVER / (UNDER)
ALTOSID WSP	EA.	29,533.00			29,533.00	12303.00	17,230.00	17,230.00	0.00
ALTOSID XR	LBS.	2,706.00			2,706.00	153.00	2,553.00	2,553.00	0.00
ALTOSID XRG	LBS.	23,840.00			23,840.00	920.00	22,920.00	22,920.00	0.00
AQUAKONTROL 30-30	GALS.	449.40			449.40	4.77	444.63	445.60	0.97
AQUALUER 20-20	GALS.	9.02			9.02	8.19	0.83	0.00	-0.83
B. t. i. BRIQUETS (Dunks)	EA.	2,260.00	5,000.00		7,260.00	782.00	6,478.00	6,478.00	0.00
COCO BEAR	GALS.	101.52			101.52	0.23	101.29	101.29	0.00
DIBROM CONCENTRATE (Naled	GALS.	1,200.00			1,200.00	0.00	1,200.00	1,200.00	0.00
DUET	GALS.	305.00			305.00	6.25	298.75	298.75	0.00
MOSQUITOMIST TWO	GALS.	771.00			771.00	16.25	754.75	752.00	-2.75
NATULAR DT	EA.	8,348.00			8,348.00	2.00	8,346.00	8,346.00	0.00
TALSTAR P	GALS.	49.00			49.00	4.67	44.33	44.30	-0.03
VECTOBAC 12AS	GALS.	372.81			372.81	56.53	316.28	316.28	0.00
VECTOBAC G	LBS.	15,705.00			15,705.00	1250.00	14,455.00	14,455.00	0.00
GASOLINE	GALS.	2,225.00	3,108.00		5,333.00	2467.51	2,865.49	2,866.00	0.51
JET A	GALS.	3,431.00			3,431.00	281.19	3,149.81	3,156.00	6.19
TOTALS		91,305.75	8108.00	0.00	99,413.75	18,255.59	81,158.16	81,162.22	4.06



P.O. Box 14084
READING, PA 19612-3848
www.target-specialty.com

SALES INVOICE

Invoice Number: INVP501914261
P.O. Number: PER QUOTE
Location: SANJOSE
Page: 1

Ship Anastasia Mosquito Control
To: 120 Eoc Drive
St. Augustine, FL 32092
United States of America

Seq#: 000130

0 Return Service Requested
Anastasia Mosquito Control
District Of St Johns County
Marcia Gaines
120 Eoc Drive
St Augustine, FL 32092



Invoice Date: 7/23/2025
Sales Order No.: ORD100917881
SalesPerson: Sean Heylek
Created By: Geo Duran

Remit to Address: Target Specialty Products, P.O. BOX 14084, READING, PA 19612-4084 Phone: (844) 366-8366

Item/Description	EPA Code	Unit	Order Qty	Invoice Qty	Unit Price	Discount	Total Price
I505895 Summit Mosquito Dunks Briquettes BTI 5/Case #111-5 20 dunks/Card	6218-47	Case	50	50	85.00		4,250.00

License Information

Type	No.	Name	Exp. Date	Exemption
EXEMPT	EXEMPT PER STATE AGENCY		12/31/26	
PUB	PH0457	Marcia K Gaines	04/30/24	

Handwritten: \$0.85





Invoice

Page: 1

LV Hiers Inc Stone Transport Svc LLC
PO Box 1229
Macclenny, FL 32063
9042592314

Invoice Number: 0188130-IN

Invoice Date: 7/9/2025

Due Date: 7/9/2025

Order Number: 0487609

Order Date: 7/10/2025

Salesperson: AS

Customer Number: ANAMOS

Sold To:

Anastasia Mosquito Control
District of St. John's County
120 EOC Drive
SAINT AUGUSTINE, FL 32092
904.471.3107

Ship To:

Anastasia Mos. Ctrl - EOC Dr.
District of St. John's County
120 EOC Drive
ST. AUGUSTINE, FL 32080

Confirm To:

* Due to the ongoing rise in cost of basic goods and services, beginning May 1, 2024 we will implement a \$20.00 service fee on every delivery (except state/government entities). We appreciate your understanding. Please call our office with any questions.

Customer P.O.	Ship VIA	BOL #	Terms			
	STS	BOL# 810840	Due Immediately			
Item Number	Unit	Ordered	Shipped	Back Ordered	Price	Amount
E10UNL	GAL	3,108.00	3,108.00	0.00	2.3900	7,428.12
E10 Regular Unl. Gas 87 Octane		Whse: 000				
FL STATE EXCISE TAX					0.21500	668.22
FL POLLUTION TAX					0.02070	64.34
FET - L.U.S.T. Fee					0.00100	3.11
FL INSP FEE					0.00120	3.73
Federal Oil Spill Tax					0.00190	5.91
Federal Superfund Fee					0.00360	11.19
ST JOHNS LOCAL OPT TAX					0.15700	487.96
					2.79040	8,672.58

\$2,790,405.405

* A CONVENIENCE FEE OF 3% MAY BE ADDED TO CREDIT CARD PAYMENTS.

* A LATE FEE OF 1% OR \$30.00, THE GREATER OF WHICH, WILL BE CHARGED ON ALL PAST DUE INVOICES.

The undersigned Buyer grants to the Seller, L. V. Hiers, Inc. a Security Interest under the Uniform Commercial Code for the goods sold under this Invoice. If payment is not made as agreed then the Seller may peacefully repossess same and/or take legal action to recover such goods as well as to collect the amount due under this invoice together with reasonable attorney's fees, costs and out-of-pocket expenses.

Net Invoice:	8,672.58
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	8,672.58

Signature: _____ Print Name: _____



P.O. Box 1229
Macclesney, FL 32063-1229
904-259-2314
orders@lvhiers.com

487609

SOLD TO:

SHIP TO:

DATE

CASH ☐
CREDIT ☐

DEP Facility #

Bill of Lading #

Cust. Order No.

Please identify your payment of this invoice by Number and Date and send to address shown above. Make check payable to: L.V. Hiers, Inc.

[] Multiple Tanks at Site [] Temporary Construction Tank [] Mobile Tank [] Agricultural Use

PACKAGES No. Style	PRODUCT DELIVERED	QTY	Tax Included In Price			Posted Price	Net Price	TOTAL AMOUNT
			Fed.	State	Local			
87	Octane Regular Unleaded Gasoline, 10% Ethanol	3108						
93	Octane Premium Unleaded Gasoline, 10% Ethanol							
89	Octane Marine Gasoline, Non-Ethanol							
	Ultra Low Sulfur Diesel #2 - "UNDYED DIESEL FUEL. DOES NOT CONTAIN VISIBLE EVIDENCE OF DYE."							
	Dyed Ultra Low Sulfur Diesel #2 - "DYED DIESEL FUEL. NONTAXABLE USE ONLY. PENALTY FOR TAXABLE USE. DOES NOT MEET FEDERAL REQUIREMENTS FOR USE AS ON HIGHWAY DIESEL FUEL."							
1	Delivery Fee	1				20.00		20.00

Flammable Liquid UN1203 Gasoline _____
Combustible Liquid UN1993 _____
In Case of Leak, Fire or Spill Call 904-259-2314 904-237-0062
D.O.T. Emergency Response Guide Handbook

The undersigned Buyer grants to the Seller, L.V. Hiers, Inc. a Security Interest under the Uniform Commercial Code for the goods sold under this Invoice. If payment is not made as agreed then the Seller may peacefully repossess same and/or take legal action to recover such goods as well as to collect the amount due under this Invoice together with reasonable attorney's fees, costs and out-of-pocket expenses.

DELIVERED BY:

RECEIVED BY:

Unless otherwise noted a 1% fee will be charged on all past due invoices.
A 3% fee will be added to all credit card payments
ERRORS IN PRICE, EXTENSION AND ADDITION SUBJECT TO CORRECTION

SUB TOTAL

Sales Tax

TOTAL

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY
CHEMICAL & FUEL INVENTORY
 July 2025

TAKEN BY: Dena Oliva

CHEMICAL DESCRIPTION (indicate lbs., gals. or ea.)	BEGINNING PHYSICAL COUNT	AMOUNT PURCHASED	TRANSFER IN	TRANSFER OUT	AMOUNT AVAILABLE	AMOUNT USED	ENDING "BOOK" BALANCE	PHYSICAL COUNT	OVER / (UNDER)	Actual
ALTOSID WSP EA.	29,533.00				29,533.00	12,303.00	17,230.00	17,230.00	0.00	0.0000
ALTOSID XR EA.	2,706.00				2,706.00	153.00	2,553.00	2,553.00	0.00	0.0000
ALTOSID XRG LBS.	23,840.00				23,840.00	920.00	22,920.00	22,920.00	0.00	0.0000
AQUAKONTROL 30-30 GALS.	449.40				449.40	4.77	444.63	445.60	0.97	4.7734
AQUALUER 20-20 GALS.	9.02				9.02	8.19	0.83	0.00	-0.83	8.1914
B. t. i. BRIQUETS EA.	2,260.00	5,000.00			7,260.00	782.00	6,478.00	6,478.00	0.00	0.0000
COCO BEAR GALS.	101.52				101.52	0.23	101.29	101.29	0.00	0.2266
DUET GALS.	305.00				305.00	6.25	298.75	298.75	0.00	6.2500
MOSQUITOMIST TWO GALS.	771.00				771.00	16.25	754.75	752.00	-2.75	16.2500
NALED GALS.	1,200.00				1,200.00	0.00	1,200.00	1,200.00	0.00	0.0000
NATULAR DT EA.	8,348.00				8,348.00	2.00	8,346.00	8,346.00	0.00	0.0000
TALSTAR P GALS.	49.00				49.00	4.67	44.33	44.30	-0.03	0.0000
VECTOBAC 12AS GALS.	372.81				372.81	56.53	316.28	316.28	0.00	56.5313
VECTOBAC G LBS.	15,705.00				15,705.00	1,250.00	14,455.00	14,455.00	0.00	0.0000
GASOLINE (120 EOC DR.) GALS.	2,225.00	3,108.00			5,333.00	2,467.51	2,865.49	2,866.00	0.51	0.0000
JET A FUEL GALS.	3,431.00				3,431.00	281.19	3,149.81	3,156.00	6.19	0.0000
TOTALS	91,305.75		0.00	0.00	99,413.75	18,255.59	81,158.16	81,162.22	4.06	92.22

***** Azelis is holding 510 gallons of Naled for storage purposes.

***.83 was disposed of as it had debris in it (Haz waste)

*** The New Drum of MMIII dipped 52 not 55

Treatment Summary

From Date : 07-01-2025

To Date : 07-31-2025

Zone : All

Material : All

Task : All

Printed on 2025-08-01 10:43:22 EST

Material	Amount	Area Treated	Application Rate	Times
Altosid WSP	12303 ea	38.1 acre	322.94 ea / acre	86 times
Altosid XR	153 ea	0.35 acre	435.54 ea / acre	4 times
Altosid XRG	680 lb	113.33 acre	6 lb / acre	8 times
Altosid XRG Drone	240 lb	24 acre	10 lb / acre	5 times
Aqua-Kontrol 30-30	611 fl oz	2365.16 acre	0.26 fl oz / acre	3 times
Aqualure 20-20 1:5	1048.5 fl oz	4058.71 acre	0.26 fl oz / acre	6 times
B.t.i. Briquets	782 ea	1.8 acre	435.54 ea / acre	11 times
Cocobear	29 fl oz	0.08 acre	384.02 fl oz / acre	3 times
Duet 50%	800 fl oz	509.55 acre	1.57 fl oz / acre	2 times
Mosquitomist Two	2080 fl oz	3151.51 acre	0.66 fl oz / acre	3 times
Natular DT	2 ea	0 acre	6666.67 ea / acre	1 times
Talstar P	4.67 gal	13.84 acre	0.34 gal / acre	12 times
VectoBac 12AS	7236 fl oz	452.25 acre	16 fl oz / acre	67 times
VectoBac G	470 lb	72.34 acre	6.5 lb / acre	10 times
VectoBac G Drone Air	780 lb	78 acre	10 lb / acre	8 times

AMCD

Product Totals For Sites

Date Range From : 07/01/2025 12:00:00AM

To : 07/31/2025 11:59:59PM

ump - Hose

		Transactions	Total Quantity
Product :	01 Unleaded		
Site Id :	003 Anasatisia Moquito Control		
1-1		222	2467.507
	Totals For Site :	222	2467.507
	Totals For Product :	222	2467.507

Product : 02 Jet-A
Site Id : 003 Anasatisia Moquito Control

2-1		11	281.190
	Totals For Site :	11	281.190
	Totals For Product :	11	281.190

JET A Inventory

LDate	ProdName	TankID	ProdHeight	ProdGross	ProdNet	WaterHgt	ProdTemp	ProdType	Ullage	PercentVol
8/1/2025 1:00	Jet A	1	56.4	3157	3115	0	88.3		1495	61
7/31/2025 1:00	Jet A	1	56.7	3176	3134	0.1	87.8		1476	61.4
7/30/2025 1:00	Jet A	1	57.3	3218	3175	0.1	88.5		1434	62.2
7/29/2025 1:00	Jet A	1	57.9	3255	3211	0	88.6		1397	62.9
7/28/2025 1:00	Jet A	1	58.4	3289	3246	0	87.6		1363	63.6
7/27/2025 1:00	Jet A	1	58.3	3287	3246	0.1	86.5		1365	63.5
7/26/2025 1:00	Jet A	1	58.3	3287	3247	0.1	85.8		1365	63.5
7/25/2025 1:00	Jet A	1	58.3	3287	3248	0	85.1		1365	63.5
7/24/2025 1:00	Jet A	1	58.3	3287	3248	0	85.5		1365	63.5
7/23/2025 1:00	Jet A	1	58.7	3310	3270	0.1	85.6		1342	64
7/22/2025 1:00	Jet A	1	58.9	3328	3289	0	85.2		1324	64.3
7/21/2025 1:00	Jet A	1	59.5	3368	3328	0.1	85.4		1284	65.1
7/20/2025 1:00	Jet A	1	59.5	3367	3328	0.1	84.4		1285	65.1
7/19/2025 1:00	Jet A	1	59.5	3366	3328	0	83.6		1286	65.1
7/18/2025 1:00	Jet A	1	59.5	3363	3328	0	82.4		1289	65
7/17/2025 1:00	Jet A	1	59.5	3363	3329	0	81.4		1289	65
7/16/2025 1:00	Jet A	1	59.4	3362	3328	0	81		1290	65
7/15/2025 1:00	Jet A	1	59.4	3361	3327	0	81.5		1291	65
7/14/2025 1:00	Jet A	1	59.9	3393	3362	0	79.8		1259	65.6
7/13/2025 1:00	Jet A	1	59.9	3394	3361	0	80.4		1258	65.6
7/12/2025 1:00	Jet A	1	59.9	3394	3360	0.1	81.1		1258	65.6
7/11/2025 1:00	Jet A	1	59.9	3393	3359	0	81.2		1259	65.6
7/10/2025 1:00	Jet A	1	60.5	3433	3399	0	81		1219	66.4
7/9/2025 1:00	Jet A	1	60.5	3433	3396	0.1	82.6		1219	66.4
7/8/2025 1:00	Jet A	1	60.5	3431	3395	0.1	82.4		1221	66.3
7/7/2025 1:00	Jet A	1	60.5	3430	3397	0	80.2		1222	66.3
7/6/2025 1:00	Jet A	1	60.5	3430	3396	0.1	81		1222	66.3
7/5/2025 1:00	Jet A	1	60.5	3429	3396	0.1	80.9		1223	66.3
7/4/2025 1:00	Jet A	1	60.5	3430	3397	0	80.4		1222	66.3
7/3/2025 1:00	Jet A	1	60.5	3430	3396	0	81.1		1222	66.3
7/2/2025 1:00	Jet A	1	60.5	3431	3396	0.1	81.4		1221	66.3
7/1/2025 1:00	Jet A	1	60.5	3431	3396	0	81.4		1221	66.3
6/30/2025 1:00	Jet A	1	60.5	3435	3400	0	81.7		1217	66.4

Current Alarm Status

Mosquito Control
120 EOC Drive

08/01/25
09:58

Site id 000001
Unit id 00

Tank Alarms

T		P	P
A		R	R
N		W	T
K	L	A	H
	E	S	S
I	A	P	P
D	K	1	2

01 X

Leak Sensor Alarms

T		
S	N	
E	K	
N	/	
S	D	N
O	S	A
R	P	L
		A
I	I	R
D	D	M

01	D01	diSPAn	X
02	D01	Contn	X
03	D01	dbwALL	X

ALARM STATUS KEY

A = GENERAL ALARM
F = GENERAL FAULT
O = OPEN-CIRCUIT FAULT
P = PRODUCT ALARM
S = SHORT-CIRC. FAULT
W = WATER ALARM

July 2025 Mileage (2)

Backhoe	1018	882
Surplus 2025	1132	0
Surplus 2025	1133	0
Fog MM2 (26)	1195	98,279
Surveillance (26)	1197	85,778
Service (26)	1198	86,867
Fog MM2 (26)	1199	64,369
Fog MM2 (26)	1200	85,291
TF Truck (26)	1201	83,603
Service (26)	1203	83,472
F150 (26)	1342	118,109
Buffalo T (26)	1343	92,061
Surplus 2025	1410	0
Air Boat	1422	220
Surplus 2025	1425	0
Service Truck	1426	108,700
Seasonal	1462	80,770
Surplus 2025	1463	0
Ford Explorer	1479	76,467
Seasonal	1484	84,263
Seasonal	1485	77,738
Seasonal	1493	78,384
Kody Fisher	1494	83,001
Fork Lift	1536	350
Holly Usina	1544	92,613
Wesley	1546	91,875
James S	1548	72,841
Seasonal	1550	100,229
Kyle Graham	1611	37,865
Cameron Clark	1613	45,842
Ruide Xue	1615	45,482
Service Expedition	1630	28,436
Jerry Iser	1633	42,320
Gator	1666	461
Jeremy Wohlforth	1692	18,696
Maverick Science	1708	36,312
ATV	1718	123
ATV	1719	190
ATV	1734	381
ATV	1735	375
Science Truck	1755	14,010
Science Truck	1756	15,598
UTV	1766	614
Science Truck	1789	19,195
Science Truck	1788	16,743
Gator	1223	800
Aviation Truck	1790	5,275
Science Van	1859	2,495
Cathy Hendricks	1860	4,471
Dazmond Hackney	1861	4,692
Nicole Blacwelder	1862	2,412
Mechanics	1863	984
Red Honda	1866	69
F150 Science	1894	1,616
F150 Science	1895	1,961

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, FL 32092

Telephone: (904)-471-3107 * Fax (904) 471-3189 * Web: www.amcdsjc.org

BOARD OF COMMISSIONERS

Gayle Gardner, Chairperson
T.J. Mazzotta, Vice-Chairperson
Tim Burton, Secretary/Treasurer
Vacant, Commissioner
Gina LeBlanc, Commissioner



DISTRICT DIRECTOR

Dr. Rui-de Xue



Thursday, August 14th, 2025 – 5:00 PM~ Regular Meeting

MINUTES

The regular Board meeting for the Anastasia Mosquito Control District of St. Johns County was held on Thursday, August 14th, 2025, at 5:00 P.M.

Board members in attendance:

Mr. T.J. Mazzotta, Vice Chair
Ms. Gayle Gardner, Chair
Mrs. Gina LeBlanc, Commissioner, (Via Phone)
Mr. Tim Burton, Secretary/Treasurer

Also in attendance:

Dr. Rui-De Xue, Director
Ms. Lawiskia Hodges, District Attorney

Chairperson Gardner called the meeting to order.

Commissioner Mazzotta led the invocation and pledge of allegiance.

The Board approved Commissioner LeBlanc to join remotely

ROLL CALL: Chairperson Gardner noted ~ that all were present and that Commissioner LeBlanc joined remotely.

PARTICIPATION FOR ITEMS NOT ON THE AGENDA:

- One public comment to thank the Board, Dr. Xue, and staff for their service; no action requested.

APPROVAL OF AGENDA: Chairperson Gardner called for approval of the agenda as presented.

A. A motion was made to approve the agenda as presented.

- Motioned by: Commissioner Mazzotta
- Seconded by: Commissioner Burton
- VOTE: Accepted by all Commissioners
- **MOTION PASSED UNANIMOUSLY**

APPROVAL OF CONSENT AGENDA: Chairperson Gardner called for approval of the Consent Agenda.

A. A motion was made to approve the Consent Agenda as presented

- Motioned by: Mazzotta

- Seconded by: Burton
- VOTE: Accepted Unanimously by all Commissioners
- **MOTION PASSED UNANIMOUSLY**

Consent Items ~ APPROVAL OF:

1. Chemical Purchase and Inventory
2. Minutes: July 10, 2025, Regular Board Meeting Minutes
3. Board members to attend the FMCA annual meeting, Charlotte Harbor, November 17-20, 2025
4. Update of the organization chart
5. Organize the 21st annual workshop and host the FMCA Fly in Class, March 2-5, 2026.
6. Treasure's Report and Cancelled Checks

UNFINISHED BUSINESS:

1. Item 1: Drainage Repair Update, ~ Mr. Otta Gruhn, Gruhn Company

- Contractor update that the project was completed.
- Key items included:
 - Playground: ~50 ft perforated pipe installed with filter wrap and sand; added a second drain; switched to rubber 'PlaySafe' mulch.
 - Garden Pond: new drainage, regarded mulch along building, automatic water fill with filtration.
 - Education building: downspouts tied into upgraded 6" pipe; main entrance drainage run under roadway to redirect flow west from playground.
- Commissioners discussed adding concrete pads/screens or mesh to prevent mulch/debris from clogging; contractor will assess south-end garden drain and a potential swale.

A. No motion was made

2. Item 2: Approval of the auditor contract, ~ Dr. Rui-de Xue, Director

Board approved contract with Malden & Jenkins, CPAs, consisting of two engagement letters plus the attorney's addendum

- A.** A motion was made to approve the auditor contract between AMCD and Malden & Jenkins, CPAs, including the 2 engagement letters and the addendum
- Motioned by: Commissioner Mazzotta
 - Seconded by: Commissioner Burton
 - VOTE: Accepted unanimously by all Commissioners
 - **MOTION PASSED UNANIMOUSLY**

3. Item 3: FY24/25 budget update, financial analysis, and budget amendment ~ Mr. Scott Hanna, CFO

- CFO Scott Hanna reported on Q3 (Apr–Jun) interest earnings exceeding budget
 - travel/per diem higher due to early-year trainings that occur during the slow mosquito season
 - shipping category is increasing due to sending out with aviation parts for repairs
- Preliminary July update
 - ad valorem receipts at ~101.6% of budget (+\$134,884).
- Budget amendment approved to recognize additional revenues and fund:
 - personnel/benefits,
 - building 200 A/C,
 - copier replacement,
 - and other machinery/equipment.

A. A motion was made to approve the budget amendment as is

- Motioned by: Commissioner Mazzotta
- Seconded by: Commissioner Gardner
- VOTE: Accepted unanimously by all Commissioners
- **MOTION PASSED UNANIMOUSLY**

NEW BUSINESS:

1. Item 1: The AMCD programs & approval of the program goals, objectives, and performance measures for FY25/26 ~ Dr. Rui-de Xue, Director

- Dr. Xue presented statutory annual goals/objectives across Operations, Science & Education, and Administration, with performance metrics (e.g., response times, surveillance indices, citizen science tools).
- Public comment urged integrating climate change into development review and formal intergovernmental consultation (e.g., MOU with St. Johns County) to address flooding/mosquito implications.

A. A motion was made to approve the program goals, objectives and performance measures

- Motioned by: Commissioner Burton
- Second by: Commissioner Mazzotta
- VOTE: Accepted unanimously by all Commissioners
- **MOTION PASSED UNANIMOUSLY**

2. Item 2: Discussion and Approval of updated public records request policy ~ Mrs. Shelia Rivera, HR Generalist

- HR Generalist Mrs. Rivera presented a comprehensive update aligning with Florida Constitution (Art. I) and Ch. 119.
- Key points:
 - a. multiple request channels.
 - b. coordination via Records Custodian.
 - c. confidentiality review flow.
 - d. fee schedule incl. special service charges for extensive work.
 - e. no special charge for ≤15 minutes; accepted payments: cash, money order, cashier's check.
- Public comment discussion included staff training on public records request, linking the Sunshine Manual reference, Florida General Council mediation on current open public records request, card-payment inquiry, and creating a 'reading room' for the public to go through records.

A. A motion was made to adopt the public record request policy.

- Motioned by: Commissioner Mazzotta
- Seconded by: Commissioner Burton
- VOTE: Accepted unanimously by all Commissioners
- **MOTION PASSED UNANIMOUSLY**

REPORTS:

Director ~ Dr. Xue, all ULV vehicles have been calibrated and are ready for the season; new A&P mechanic started August 4th; and staff has interviewed for the receptionist position.

Attorney ~ Ms. Hodges had no report.

COMMISSIONER COMMENTS:

Commissioner Gardner ~ had no report.

Commissioner Mazzotta ~ thanked staff.

Commissioner LeBlanc ~ thanked staff.

Commissioner Burton ~ thanked staff.

ADJOURNMENT: Chairperson Gardner adjourned the meeting at 6:23 PM

ATTEST

Chairperson, Commissioner Gayle Gardner, Secretary/Treasurer, Commissioner Tim Burton

These minutes are not intended to be a verbatim transcript of this meeting and could easily be misinterpreted by a reader who was not present. To obtain a full and accurate record of the meeting, an individual should view/listen to the entire proceedings.



Assistant Supervisor

Classification: Non-Exempt

Reports to: Operations Manager

Division: Operations

Job Summary:

To oversee and direct employees in their daily tasks and assignments under the guidance of the Supervisor and Department Manager.

Supervisory Responsibilities: Mosquito Control Technicians, Seasonal Mosquito Control Technicians.

Safety Sensitive: No

Duties/Responsibilities:

- Coordinate daily tasks and assist in developing and implementing the team's operational goals.
- Monitor and evaluate the team's performance. Provide feedback to individual team members and management.
- Develop team building strategies and foster a positive work environment.
- Implement leadership practices that result in increased productivity.
- Implement and monitor operational surveillance, larvicide, adulticide, and vector disease control.
- Assist in planning and coordinating daily and weekly schedules.
- Maintain accurate records of operations, maintenance, inventory.
- Maintain accurate performance records for team members.
- Prepare and submit routine monthly reports to the supervisor and/or department manager.
- Oversee all maintenance and repair of the group's equipment and facilities.
- Direct and conduct monthly physical inventory of pesticides, fuel, tires, vehicles, and miscellaneous equipment.
- Conduct training, plan, assign, and direct work while maintaining clear and open communication.
- Oversee performance, address complaints, resolve problems, and take disciplinary action when needed. Foster teamwork through effective leadership.
- Perform duties as a Mosquito Control Technician, maintaining a larviciding and surveillance routes as needed.
- Work with other program managers, including those in surveillance, education, and applied research.
- Support the District in any necessary duties to achieve organizational goals.
- Perform other duties as assigned by the department manager and the directors.

Essential Skills:

- Strong understanding of mosquito control operations.
- Ability to accurately assess mosquito populations carry out and implement effective mosquito control measures.
- Excellent customer service skills and knowledge of de-escalation techniques.
- Ability to read, comprehend, and adhere to written and verbal instructions.
- Understanding of team dynamics and conflict resolution.
- Strong understanding of public health regulations, operating requirements, and safety procedures.
- Excellent verbal and written communication skills.

Minimum Qualifications

- A B.S. degree in Business Administration or Business Management with 2 years of mosquito control operations experience, or a bachelor's degree in Entomology, Biology or a related field of study with 2 years of management experience, or a high school diploma and 5 years of mosquito control operations experience and 1 year of management or supervising experience.
- Submission of at least one Department Manager or Supervisor's recommendation letter.
- Must possess a current and valid Florida Driver's license with no infractions of serious nature, i.e., "open container" violation, DUI (Driving Under the Influence), DWI (Driving While Intoxicated), or other drug or alcohol related violations, or excessive and numerous speed or traffic violations within the past three (3) years.
- Ability to comprehend, speak, and write the English language. Must demonstrate the ability to read and follow directions on a computer-based system.
- Must possess and maintain a current Public Health Pest Control License (PHPCL) issued by the State of Florida, Department of Agriculture and Consumer Services, or ability to obtain within 6 months of hire.
- Must be proficient in various computer software systems, with strong skills in word processing and database applications.
- Minimum of 5 years of field operation experience in mosquito control.
- Ability to travel when necessary to attend conferences and meetings.
- Ability to interact efficiently and cooperatively with the public in a courteous manner in responding to service requests.
- Must pass a standardized drug test, in accordance with requirements for safety-sensitive roles.
- Must be able to pass a national criminal background check.

Work Environment:

The work environment varies but is typically outdoors or in a vehicle, and may include warehouses, office buildings, boats, marshes, fields, islands, open water, laboratories, and animal rearing/storage facilities. Regular exposure to all types of weather is required as the position requires working outside, exposed to high temperatures and humidity, sun, rain, and wind. Frequent local travel is required.

Exposure to moderate noise levels will occur regularly when around tanker trucks, spray equipment, and a variety of other equipment, motors, and engines. Working with and around chemicals, which are stored, handled, applied/used, and disposed of according to exact labeling instructions, is required frequently. Regular exposure to moving mechanical parts, mud, manure, chickens, blood, fuel, fumes and insects is required.

Physical Requirements:

Moderate physical activity is required regularly, including lifting, reaching for, pulling, and carrying up to fifty pounds, reaching and pulling with arms, stooping, standing, bending frequently, and sitting for long periods while driving a vehicle, walking for long distances and climbing over and around natural obstacles, and in and out of cars and variety of other equipment. Must be able to use hands and fingers to type, and grip and operate a variety of hand tools and other equipment. Be able to pull spray hoses through rough terrain for extended periods of time and be capable of carrying backpack spray equipment. Excellent vision, both close and distance, is frequently required.

I have read and understand this job description.

Signature

Date

Printed Name

Revised 8.2025



Operations Manager

Classification: Exempt

Reports to: Directors

Division: Operations

Job Summary:

Plans and oversees the functions of the Operations Department and its subdivisions: Ground, Aerial, and Surveillance operations. The Operations Manager plays a key role in planning, organizing and coordinating the work required for mosquito control operations including managing personnel, materials, chemicals, vehicles, facilities, and inventory. The Operations manager works in close coordination with other managers and supervisors of the Administration and Science divisions to develop and implement operational strategies, respond to vector-borne disease threats, and enhance the district's effectiveness in protecting public health and quality of life for residents in accordance and conformance with established District policies as well as local, state and federal regulations.

Supervisory Responsibilities: Ground, Aerial and Surveillance operations personnel

Safety Sensitive: Yes

Duties/Responsibilities:

- Implements District policies regarding inventory, facility maintenance, supplies, timekeeping and leave for all operations personnel.
- Writes and conducts annual performance evaluations for the Operations Department personnel.
- Determines operational needs for the facilities, utilities, and equipment in conjunction with the Director, Assistant Director and Supervisors.
- Enforces safety policies and protocols.
- Works closely with the Director in the creations of the mosquito control annual plan and operating budget.
- Manages the administration of the operating budget including approving all requests for equipment, personnel, vehicles and chemicals.
- Defines and administers District facility functions and operational needs.
- Prepares and administers the annual budget for pesticides, fuel, vehicles, ground, building and aerial mechanic's shop, building and equipment repair, facility maintenance, and other supplies, including analysis and justifications.

- Develops, updates, and maintains physical inventory for the whole District, including property, equipment, vehicles, and pesticides.
- Keeps informed of local, regional, state and/or federal legislation that may have an impact on District functions.
- Provides training for full-time and seasonal operation technicians and intern students.
- Participates actively in the programs of professional societies and associations affiliated with mosquito control or Special District matters.
- Assists the District in any necessary duties to achieve the District's goals; and
- Performs other related work as required.

Essential Skills

- Understanding of mosquito biology, integrated mosquito management (IMM), surveillance techniques, and application methods (ULV spraying, larviciding, etc.).
- Ability to manage physical infrastructure, ensuring safety, functionality, and compliance.
- Skilled in tracking, ordering, and maintaining inventory of pesticides, safety gear, and operational supplies.
- Experience with developing, monitoring, and managing departmental budgets and procurement processes.
- Familiarity with mapping and tracking data for mosquito populations and control efforts.
- Knowledge of response protocols for disease outbreaks and natural disasters.
- Proven ability to lead, supervise, and motivate a diverse team of field personnel.
- Ability to create efficient work schedules, allocate resources, and manage day-to-day operations.
- Experience developing SOPs and training programs for new and existing staff.
- Effective problem-solving and personnel conflict mediation skills.
- Knowledge of Florida Department of Agriculture and Consumer Services (FDACS), EPA regulations, and local/state/federal mosquito control laws.
- Accurate and timely documentation of operational activities, pesticide usage, maintenance logs, and personnel records.
- Experience with government purchasing policies, vendor relations, and contract oversight.
- Ability to explain mosquito control operations to the public and respond to citizen inquiries or complaints.
- Comfortable working with local health departments, emergency services, and other agencies.
- Strong decision-making based on data analysis, risk assessment, and operational needs.

Minimum Qualifications

- A B.S. degree in Business or Public administration, Biology, Environmental Science, Public Health, or related Natural Resource Management with at least 5 years of experience specifically in pest control or mosquito control operations and at least 3 years of experience in a supervisory position. Master's degree preferred.
- Experience as a public administrator/supervisor or governmental business in the public sector, including managerial experience.
- Must possess a valid, current Florida Driver's License with no serious infractions, alcohol related violations or speeding /traffic violations within the past three years.
- Must hold or be able to obtain within six months of hire a Florida Public Health Pest Control License.
- Skilled in Microsoft Office Suite, GPS/GIS software, pesticide management software, asset management systems, and drone application.
- Strong verbal and written communication for interacting with staff, the public, vendors, and government agencies.

Work Environment:

The work environment varies but is typically outdoors or in a vehicle, and may include warehouses, office buildings, boats, aircraft marshes, fields, islands, open water, laboratories, and animal rearing/storage facilities. Regular exposure to all types of weather is required as the position requires working outside, exposed to high temperatures and humidity, sun, rain, and wind. Frequent local travel is required. Exposure to moderate noise levels will occur regularly when around aircraft, tanker trucks, spray equipment, and a variety of other equipment, motors, and engines. Working with and around chemicals, which are stored, handled, applied/used, and disposed of according to exact labeling instructions, is required frequently. Regular exposure to moving mechanical parts, mud, manure, chickens, blood, fuel, fumes and insects is required.

Physical Requirements:

Moderate physical activity is required regularly, including lifting, reaching for, pulling, and carrying up to fifty pounds, reaching and pulling with arms, stooping, standing, bending frequently, and sitting for long periods while driving a vehicle, walking for long distances and climbing over and around natural obstacles, and in and out of cars and variety of other equipment. Must be able to use hands and fingers to type, and grip and operate a variety of hand tools and other equipment. Be able to pull spray hoses through rough terrain for extended

periods of time and be capable of carrying backpack spray equipment. Excellent vision, both close and distance, is frequently required.

I have read and understand this job description.

Signature

Date

Printed Name

Revised 8.2025



Molecular Biologist

Classification: Exempt

Division: Science

Reports to: Science & Education Manager

Job Summary:

The Molecular Biologist leads and supports the District programs related to molecular, genetic, arbovirus, and insecticide resistance and mechanism with a focus on vector mosquito biology and control. Responsibilities include conducting applied research, developing protocols and evaluating and testing new techniques/tools for molecular detection of vector-borne pathogens and insecticide resistance, analyzing scientific data, managing staff, publishing research, and providing training and technical assistance to improve mosquito control effectiveness and safety. This position plays a key strategic and operational role in aligning laboratory and field research with public health goals.

Supervisory Responsibilities: Biologic Technician(s), Seasonal Lab Assistant (s), Intern(s)

DUTIES AND RESPONSIBILITIES:

Molecular Biology & Applied Research

- Conduct applied research in molecular detection of arboviruses, other pathogens, and insecticide resistance in vector mosquitoes.
- Develop and refine laboratory protocols, SOPs, and tools for pathogen and resistance detection.
- Evaluate commercial and novel tools, reagents, and equipment for molecular testing and field surveillance.
- Collaborate with the Surveillance, and Education and Research Program on research and surveillance initiatives.
- Conduct data analysis and publish findings in peer-reviewed journals.
- Review and contribute to scientific manuscripts, grant applications, and reports.
- Stay current with advances in molecular biology, vector biology, genetic control, biochemistry and biotechnology.
- Direct and supervise molecular laboratory operations and personnel.
- Analyze and use environmental data (e.g., rain gauges, tide levels) to support mosquito control decision-making.
- Develop action plans in support of District-funded grant initiatives.

- Evaluate and implement innovative surveillance and methods to improve operational outcomes.

Scientific Communication & Committee Work

- Prepare documentation, including scientific reports, specifications, and presentations, for internal and external audiences.
- Present findings to the Director, Board of Commissioners, as requested by the Director, and at professional conferences.
- Assist in budget recommendations and purchases related to research, surveillance, and laboratory operations.
- Serve on District-related committees.
- Participate in District staff meetings, technical meetings, and budget meetings.

Training, Safety & Professional Development

- Provide training and create materials to increase staff knowledge in molecular biology, field surveillance, and laboratory equipment.
- Serve on the Safety Committee to ensure compliance with chemical handling, fogging procedures, and SOPs.
- Maintain active memberships and participation in professional organizations (e.g., AMCA, FMCA).
- Support District peers in documentation preparation through writing, formatting, editing, and reviewing.
- Serve the District animal care and use committee.
- Perform other duties as assigned.

Minimum Qualifications

- Doctor of Philosophy (Ph.D.) in molecular entomology, biology, zoology, or related scientific field from an accredited university /institution.
- Minimum of two (2) years of professional field and laboratory experience, including some supervising students or technician experience.
- Proven history of peer-reviewed scientific publication and grant writing experience is strongly preferred.
- Proficiency in fundamental statistical analysis, Microsoft Office applications (Word, Excel, PowerPoint, Access), and familiarity with GPS imagery systems.

- Strong written and verbal communication skills, with excellent organizational and interpersonal abilities.
- Public speaking experience is desirable.
- Must possess and maintain a valid Florida driver's license with an acceptable driving record.
- Must possess or obtain within six (6) months of hire a Public Health Pesticide Applicator License per Florida regulations.
- Must be able and willing to travel frequently throughout the District.

Work Environment:

The work environment varies but usually includes laboratories and office buildings, and may occasionally include workshops, animal rearing/storage facilities, boats, vehicles, marshes, fields, and islands. When in the field, exposure to all types of weather will occur, and exposure to sun, rain, mud, manure, a variety of farm animals, and insects will occur frequently. Frequent local travel is required. Noise level is usually low. Working with and around chemicals and biological control organisms, which are stored, handled, applied/used, and disposed of according to exact labeling instructions, is required frequently.

Physical Requirements:

Occasional heavy physical activity is occasionally required when in the field including lifting, reaching for, pulling and carrying up to fifty pounds, reaching and pulling with arms, stooping, kneeling, bending frequently, standing for long periods of time, walking for long distances, sitting for long periods of time while driving a vehicle, and climbing over and around natural obstacles, in and out of a variety of equipment and vehicle and up and down ladders. Must be able to use hands and fingers to type, and grip and operate a variety of laboratory equipment, hand tools, and other equipment. Excellent vision, both close and distance, is regularly required.

I have read and understand the responsibilities and requirements of this position.

Signature

Date

Printed Name

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, Florida 32092

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MEMO 2025

BOARD OF COMMISSIONERS:

*Gayle Gardner, Chairperson
T.J. Mazzotta, Vice-Chairperson
Tim Burton, Secretary/Treasurer
Gina LeBlanc, Commissioner*



DISTRICT DIRECTOR:

Dr. Rui-De Xue

TO: Board of Commissioners

FROM: Dr. Rui-De Xue, Director, Richard Weaver, Business Manager

DATE: September 11, 2025

RE: Bid request for the annual, semi-annual, and quarterly fire and safety inspections

AMCD had a contract with Cintas Fire Protection that has been in place since 2017. Cintas Fire Protection raised the costs for their service, negating the current contract. Because of the cost increase and the amount of time since the last bid AMCD for these services staff decided that it was time to put the contract out for bid. The district advertised the bid opportunity in the St. Augustine Record (required by statute) and on the government web site Demand Star. AMCD staff also contacted 14 local companies (St. Augustine/Jacksonville) and requested bids.

Four bids were returned; these bids were from Cintas Fire Protection, Fire Sprinkler Services, Sciens Building Solutions and Pye-Barker. Pye-Barker did not qualify (submitted bid by email and did not get the Conflict of Interest & Clean Hands Disclosure Form notarized). Low bid was submitted by Fire Sprinkler Services (see attached bids and total cost sheet).

Staff recommendation:

- 1) That the Board approve the bid from Fire Sprinkler Service in the annual amount of \$8687.64. Please note that the annual cost is by unit and actual cost may vary slightly because of the amount of units inspected and if units need recharging, hydro testing or replacement.
- 2) If the Board of Commissioners approves Fire Sprinkler Services bid that the Board of Commissioners also approve the contract for services with Fire Sprinkler Services, this contract has been reviewed by and approved by the district attorney.

Total Coast Sheet Bid 24/25-1			
Date Bid Submitted	Company Name	Bid amount	Ranking
8/12/2025	Cintas Fire Protection	\$11,528.00	2
8/14/2025	Fire Sprinkler Services	\$8,687.64	1
8/15/2025	Sciens Building Services	\$12,905.00	3
8/15/2025	Pye-Barker	Rejected bid	N/A

RANKING FORM BID 24/25-1

Firm Name Fire Sprinkler Services

Date 8-19-25

Quantity (varies)	Service Description	Service Month	Frequency (Annually)	Cost for Each	
90	Annual Fire Extinguisher Inspection 2.5 pound	May	1	9.99	Each
	Annual Fire Extinguisher Inspection 5 pound	May	1	9.99	Each
	Annual Fire Extinguisher Inspection 10 pound	May	1	9.99	Each
	Annual Fire Extinguisher Inspection 20 pound	May	1	9.99	Each
As needed	Recharge/hydro test 2.5 pound	May	As needed	50.00	Each
	Recharge/hydro test 5 pound	May		70.00	Each
	Recharge/hydro test 10 pound	May		85.00	Each
	Recharge/hydro test 20 pound	May		105.00	Each
36	Annual exit sign cost	May	1	11.99	Each
110	Annual emergency light inspections	May	1	11.99	Each
8	Annual fire alarm inspection	April	1	234.00	Building
13	Smoke detector sensitivity test	April	every other year	52.00/2	Each
6	Annual fire suppression inspection/testing	April	1	225.00	Building
6	Semi-annual fire suppression inspection/testing	October	1	156.00	Building
6	Quarterly fire suppression inspection/testing	January/July	2	88.50x2	Building
4	Annual fire hydrant testing	April	1	75.00	Each
4	Annual backflow inspection	April	1	45.00	Each

Total Project Cost

Total BID Cost \$ 8,687.64

CONFLICT OF INTREST & CLEAN HANDS DISCLOSURE FORM: Signed and notarized? ☒ Yes ☐ No

Were there any exceptions to the RFP document? Yes ☒ No (if Yes list below)

Ranking 1

Committee Members

Bick Stackley
PRINT NAME

[Signature]
SIGNATURE

Dena OLIVA
PRINT NAME

[Signature]
SIGNATURE

Richard Weaver
PRINT NAME

[Signature]
SIGNATURE

Aye McKinney
PRINT NAME

[Signature]
SIGNATURE

Jeremy Wollferth
PRINT NAME

[Signature]
SIGNATURE

RANKING FORM BID 24/25-1

Firm Name

Cintas

Date

8/19/25

Quantity (varies)	Service Description	Service Month	Frequency (Annually)	Cost for Each	
90	Annual Fire Extinguisher Inspection 2.5 pound	May	1	5.5	Each
	Annual Fire Extinguisher Inspection 5 pound	May	1	5.5	Each
	Annual Fire Extinguisher Inspection 10 pound	May	1	5.5	Each
	Annual Fire Extinguisher Inspection 20 pound	May	1	5.5	Each
As needed	Recharge/hydro test 2.5 pound	May	As needed	40 -	Each
	Recharge/hydro test 5 pound	May		40 -	Each
	Recharge/hydro test 10 pound	May		40 -	Each
	Recharge/hydro test 20 pound	May		40 -	Each
36	Annual exit sign cost	May	1	10 -	Each
110	Annual emergency light inspections	May	1	10 -	Each
8	Annual fire alarm inspection	April	1	72 -	Building
13	Smoke detector sensitivity test	April	every other year	21 -	Each
6	Annual fire suppression inspection/testing	April	1	250 -	Building
6	Semi-annual fire suppression inspection/testing	October	1	125 -	Building
6	Quarterly fire suppression inspection/testing	January/July	2	125 -	Building
4	Annual fire hydrant testing	April	1	70 -	Each
4	Annual backflow inspection	April	1	65 -	Each

Total Project Cost

Total BID Cost \$ 11,528

CONFLICT OF INTEREST & CLEAN HANDS DISCLOSURE FORM: Signed and notarized? ☒ Yes ☐ No

Were there any exceptions to the RFP document? Yes ☒ No (if Yes list below)

Ranking 2

Committee Members

Ricky Stodley

PRINT NAME

[Signature]

SIGNATURE

DENA OLIVA

PRINT NAME

[Signature]

SIGNATURE

Richard Weaver

PRINT NAME

[Signature]

SIGNATURE

Aye McKinney

PRINT NAME

[Signature]

SIGNATURE

Jeremy Vohlforth

PRINT NAME

[Signature]

SIGNATURE

RANKING FORM BID 24/25-1

Firm Name Scienc

Date 8/19/25

Quantity (varies)	Service Description	Service Month	Frequency (Annually)	Cost for Each	
90	Annual Fire Extinguisher Inspection 2.5 pound	May	1	630	Each
	Annual Fire Extinguisher Inspection 5 pound	May	1		Each
	Annual Fire Extinguisher Inspection 10 pound	May	1		Each
	Annual Fire Extinguisher Inspection 20 pound	May	1		Each
As needed	Recharge/hydro test 2.5 pound	May	As needed	41.00	Each
	Recharge/hydro test 5 pound	May		61.00	Each
	Recharge/hydro test 10 pound	May		70.00	Each
	Recharge/hydro test 20 pound	May		90.00	Each
36	Annual exit sign cost	May	1	333	Each
110	Annual emergency light inspections	May	1	990	Each
8	Annual fire alarm inspection	April	1	4,736	Building
13	Smoke detector sensitivity test <i>Included</i>	April	every other year		Each
6	Annual fire suppression inspection/testing	April	1	6,216	Building
6	Semi-annual fire suppression inspection/testing	October	1		Building
6	Quarterly fire suppression inspection/testing	January/July	2		Building
4	Annual fire hydrant testing	April	1		Each
4	Annual backflow inspection	April	1		Each

Total Project Cost

Total BID Cost \$ 12,905

CONFLICT OF INTREST & CLEAN HANDS DISCLOSURE FORM: Signed and notarized? ☒ Yes ☐ No

Were there any exceptions to the RFP document? Yes ☒ No (if Yes list below)

Ranking 3

Committee Members

Bridget Stodola
PRINT NAME

DENA OLIVA
PRINT NAME

Richard Weaver
PRINT NAME

Aye McKinney
PRINT NAME

Jeremy Wohlforth
PRINT NAME

[Signature]
SIGNATURE

[Signature]
SIGNATURE

[Signature]
SIGNATURE

[Signature]
SIGNATURE

[Signature]
SIGNATURE

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, Florida 32092

PH: (904) 471-3107 • Fax (904) 471-3189 • Web Address: www.amcdsjc.org

BOARD OF COMMISSIONERS:

Gayle Gardner, Chairperson

T.J. Mazzotta, Vice-Chairperson

Tim Burton, Secretary/Treasurer

Anthony Timis, Commissioner

Gina LeBlanc, Commissioner



DISTRICT DIRECTOR:

Dr. Rui-De Xue

September 4, 2025

FROM: Dr. Rui-De Xue, Director

TO: Board of Commissioner

RE: Dr. Xue plans to travel for AMCA Interim Board Meeting

I have been invited to attend the AMCA Interim Board meeting, Portland, November 12-15, 2025, due to the duty/task as the Immediate Past President of the American Mosquito Control Association. AMCA will provide 3-night hotels. Our district will provide airline tickets for about \$600 plus 3- day per diem, about \$190. Total is about \$800 for this trip. I request that Board to approve this.

Thank you very much for your support.

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, Florida 32092

PH: (904) 471-3107 • Fax (904) 471-3189 • Web Address: www.amcdsjc.org

MEMO 2025

BOARD OF COMMISSIONERS:

Gayle Gardner, Chairperson
T.J. Mazzotta, Vice-Chairperson
Tim Burton, Secretary/Treasurer
Gina LeBlanc, Commissioner
Trish Becker, Commissioner



DISTRICT DIRECTOR:

Dr. Rui-De Xue

TO: Board of Commissioners

FROM: Dr. Rui-De Xue, Director, Richard Weaver, Business Manager

DATE: September 11, 2025

RE: Approval of the extension of the Mobisoft Production Support, Maintenance & Hosting Contract for 3 months or until the new replacement database is in place and operational

AMCD is in the process of moving its main database software from Mobisoft/MGIS to Frontier Precision, this change will not be done by the end of the contract terms of Mobisoft & MGIS (contracts ending 9/30/2025). To keep the district operational and in compliance the district needs to extend the Mobisoft Production Support, Maintenance & Hosting Contract for 3 months or until the new replacement database is in place and operational. Mobisoft has offered to extend the current contract for the first quarter of FY25/26 ending 12/31/2025 to match the expected start date of the new database 1/1/2026. The monthly cost for the first quarter increases \$333.00 from the previous cost of \$1,000.00 and if we need to go to a month-to-month contract after January 1, 2026 due to a delay in the roll out of the Frontier platform the monthly cost will be \$1,400.00 a \$400.00 cost increase. Due to an illness of the Mobisoft staff member AMCD does not have the contract extension document in time for the Board book.

Staff recommends approving the Mobisoft Production Support, Maintenance & Hosting Contract extension for 3 months or until the new replacement database is in place and operational and that the Chairperson can sign the document upon receipt by AMCD staff.

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNT

TREASURER'S REPORT

August 2025 Reconcile



Report for September 2025 Meeting

Cash Balances Ending:

8/31/25

Wells Fargo (Local Fund)	\$	1,500,319.28	
Wells Fargo, Stagecoach Sweep (Investment)	\$	2,762,925.45	
Florida Prime Investment Fund	\$	6,215,681.80	
Bank of America	\$	324,372.45	(E-Pay Account*)
Total Available Funds as of 08/31/25	\$	10,803,298.98	

Sources of Income Local/ SBA Fund:

8/31/25

Local Fund- Taxes	\$	-	(Gross before Commission),
Wells Fargo, Sweep- Ret. On Invest.	\$	14,628.57	4.18% ROI
Florida Prime- Ret. On Invest.	\$	23,367.86	4.44% ROI
Grant Money	\$	13,613.38	UCF Grant \$1,146.72, FDACS \$466.66, W.C. Bradley Co. \$12,000
EDU Cntr. Concessions	\$	1,642.36	
EDU Donations Box	\$	391.00	
Salvage Sales	\$	3,457.76	Vehicles, Equipt., Scrap Metal
Total Deposits by 08/31/25	\$	57,100.93	

DVEC Center	August '25	Oct. to August '25	Budget	Over/ (Under) Budget
Income:				
Concession Sales	1,642.36	12,145.42	\$ 15,000.00	(2,854.58)
Donations	391.00	1,158.00	\$ 2,400.00	(1,242.00)
Total Income	\$ 2,033.36	\$ 13,303.42	\$ 17,400.00	\$ (4,096.58)
Expenditures:				
701.1 · Supplies	227.78	5,622.16	\$ 5,000.00	622.16
701.2 · Inventory	1,043.18	11,007.89	\$ 25,000.00	(13,992.11)
701.3 · Utilities	-	5,331.23	\$ 20,000.00	(14,668.77)
701.4 · Maintenance, Misc.	1,208.33	12,083.30	\$ 15,000.00	(2,916.70)
701.5 · Display's Maintenance	784.37	9,457.75	\$ 8,000.00	1,457.75
701.6 · Advertising	-	3,093.09	\$ 5,000.00	(1,906.91)
701.7 · Building & Grounds Maint.	-	4,421.50	\$ 10,000.00	(5,578.50)
701.8 · Wages	4,160.00	56,164.68	\$ 60,000.00	(3,835.32)
701.9 · Benefits	891.49	12,036.09	12,900.00	(863.91)
Total Supply, Utilities, Maint.	\$ 8,315.15	\$ 119,217.69	\$ 160,900.00	\$ (41,682.31)
Capital Outlay:				
945.010 · Construct. EDU Cntr (Bldg)	-	86,722.31	\$ -	-
Total Capital Outlay	-	86,722.31	\$ -	-
Total Expenditures	\$ 8,315.15	\$ 205,940.00	\$ 160,900.00	\$ (41,682.31)
Surplus/ (Deficit)	\$ (6,281.79)	\$ (192,636.58)	\$ (143,500.00)	\$ 37,585.73

Anastasia Mosquito Control District
VOUCHERS (Electronic Bill Pay Canceled Checks)
From 08/01/25 thru 08/31/25

Date	Num	Name	Memo	Clr	Amount	Accrual Basis Balance
						\$ 1,294,675.86
08/01/2025	9-#434	EDU Center Sales	EDU SALES, CASH	✓	2.24	1,294,678.10
08/01/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	✓	128.45	1,294,806.55
08/01/2025	SWEEP	Wells Fargo	Deposit	✓	14,628.57	1,309,435.12
08/01/2025	Direct Dep	Gina LeBlanc	August 2025, Commissioner Suppliss	✓	-100.00	1,309,335.12
08/01/2025	Direct Dep	Thomas J. Mazzotta	August 2025, Commissioner Suppliss	✓	-100.00	1,309,235.12
08/01/2025	Direct Dep	Gayle Gardner	August 2025, Commissioner Suppliss	✓	-100.00	1,309,135.12
08/01/2025	Direct Dep	Timothy J. Burton	August 2025, Commissioner Suppliss	✓	-100.00	1,309,035.12
08/02/2025	9-#434	EDU Center Sales	EDU SALES, CASH	✓	5.58	1,309,040.70
08/02/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	✓	169.99	1,309,210.69
08/03/2025	9-#434	EDU Center Sales	EDU SALES, CASH	✓	3.18	1,309,213.87
08/03/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	✓	119.56	1,309,333.43
08/04/2025	8662	Pierce Garvis	UF Internship Contracted Amt.	✓	-1,600.00	1,307,733.43
08/04/2025	9-#435	Heather Keating	Heather Keating returned Direct Deposit 7	✓	1,346.38	1,309,079.81
08/05/2025	WIRE	Cadorath Aerospace La Aviation		✓	-134,846.33	1,174,233.48
08/05/2025	ACH	Summit Helicopters, Inc Aviation		✓	-1,796.60	1,172,436.88
08/06/2025	9-#434	EDU Center Sales	EDU SALES, CASH	✓	28.41	1,172,465.29
08/06/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	✓	115.94	1,172,581.23
08/06/2025	9-#436	MISC.	Bank Reversal Credit, due to duplicate Pa	✓	3,004.93	1,175,586.16
08/06/2025	9-#436	Leath Consulting, LLC	Appears to be return from "Leath Consulti	✓	4,000.00	1,179,586.16
08/06/2025	Direct Dep	Leath Consulting, LLC	Erroneous extra payment, Credited back to	✓	-4,000.00	1,175,586.16
08/06/2025	9-#435R	Heather Keating	Heather Keating, multiple resubmissions, c	✓	-1,346.38	1,174,239.78
08/07/2025	ACH Debit	Austin Autry Lawn Care	DVEC Center Lawn Care	✓	-1,208.33	1,173,031.45
08/07/2025	WIRE	IBCCES		✓	-50.00	1,172,981.45
08/07/2025	ACH Debit	Leath Consulting, LLC	Lobbyist Services	✓	-4,000.00	1,168,981.45
08/07/2025	Bill.com	Frontier Precision Inc.	https://app01.us.bill.com/BillPay?id=blp011	✓	-9,225.00	1,159,756.45
08/07/2025	Bill.com	Turner Ace Hardware 30	https://app01.us.bill.com/BillPay?id=blp011	✓	-128.48	1,159,627.97
08/07/2025	Bill.com	Florida Pest Control	https://app01.us.bill.com/BillPay?id=blp011	✓	-94.74	1,159,533.23
08/07/2025	Bill.com	Diane Spoden	https://app01.us.bill.com/BillPay?id=blp011	✓	-576.00	1,158,957.23
08/07/2025	Bill.com	Strate Welding Supply C	https://app01.us.bill.com/BillPay?id=blp011	✓	-135.43	1,158,821.80
08/07/2025	Bill.com	WM Waste Managemer	https://app01.us.bill.com/BillPay?id=blp011	✓	-322.87	1,158,498.93
08/07/2025	Bill.com	Target Specialty Produc	https://app01.us.bill.com/BillPay?id=blp011	✓	-4,250.00	1,154,248.93
08/07/2025	Bill.com	Advanced IT Support	https://app01.us.bill.com/BillPay?id=blp011	✓	-5,340.00	1,148,908.93
08/07/2025	Bill.com	Advanced IT Support	https://app01.us.bill.com/BillPay?id=blp011	✓	-432.00	1,148,476.93
08/07/2025	Bill.com	Augustine Alarm, Fire &	https://app01.us.bill.com/BillPay?id=blp011	✓	-608.00	1,147,868.93
08/07/2025	Bill.com	Guardian Fueling Techr	https://app01.us.bill.com/BillPay?id=blp011	✓	-317.95	1,147,550.98
08/07/2025	Bill.com	COMCAST TV-Internet	https://app01.us.bill.com/BillPay?id=blp011	✓	-528.54	1,147,022.44
08/07/2025	Bill.com	Legal Shield	https://app01.us.bill.com/BillPay?id=blp011	✓	-15.95	1,147,006.49
08/07/2025	Bill.com	FPL - EDU CENTER	https://app01.us.bill.com/BillPay?id=blp011	✓	-766.17	1,146,240.32
08/07/2025	Bill.com	St. Johns County Solid	https://app01.us.bill.com/BillPay?id=blp011	✓	-43.35	1,146,196.97
08/07/2025	Bill.com	Advanced IT Support	https://app01.us.bill.com/BillPay?id=blp011	✓	-12,987.50	1,133,209.47
08/07/2025	Bill.com	Augustine Alarm, Fire &	https://app01.us.bill.com/BillPay?id=blp011	✓	-234.94	1,132,974.53
08/07/2025	9-#434	EDU Center Sales	EDU SALES, CASH	✓	27.15	1,133,001.68
08/07/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	✓	1.86	1,133,003.54
08/07/2025	9-#437	Wells Fargo	Bill Manager 08/07/25 Payables Funding	✓	36,006.92	1,169,010.46
08/07/2025	9-#437	Wells Fargo	Bill Manager 08/07/25 Payables Funding	✓	-36,006.92	1,133,003.54
08/07/2025	9-#428	MISC.	Erroneous Duplicate Payment, Had Bank I	✓	-3,004.93	1,129,998.61
08/08/2025	Bill.com	Walmart Community	https://app01.us.bill.com/BillPay?id=blp011	✓	-644.78	1,129,353.83
08/08/2025	9-#434	EDU Center Sales	EDU SALES, CASH	✓	18.73	1,129,372.56
08/08/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	✓	99.38	1,129,471.94
08/08/2025	9-#438	Wells Fargo	Bill Manager 08/08/25 Payables Funding	✓	644.78	1,130,116.72
08/08/2025	9-#438	Wells Fargo	Bill Manager 08/08/25 Payables Funding	✓	-644.78	1,129,471.94

Anastasia Mosquito Control District
VOUCHERS (Electronic Bill Pay Canceled Checks)

From 08/01/25 thru 08/31/25

08/08/2025	9-#435	Heather Keating	Heather Keating returned Direct Deposit 7	✓	1,346.38	1,130,818.32
08/09/2025	9-#434	EDU Center Sales	EDU SALES, CASH	✓	10.10	1,130,828.42
08/09/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	✓	94.30	1,130,922.72
08/10/2025	9-#434	EDU Center Sales	EDU SALES, CASH	✓	0.00	1,130,922.72
08/10/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	✓	98.86	1,131,021.58
08/11/2025	9-#477	FDACS	FDACS grant for chemical reimbur. Subre	✓	466.66	1,131,488.24
08/11/2025	9-#435	EDU Center Sales	DVEC Donations Box July	✓	391.00	1,131,879.24
08/11/2025	Direct Dep	Timothy J. Burton	FDACS Commissioner Ethics Training, Re	✓	-79.00	1,131,800.24
08/11/2025	ACH Debit	Paypal	Gmail, CFO, Memory Expansion	✓	-1.99	1,131,798.25
08/12/2025	9-#434	EDU Center Sales	EDU SALES, CASH	✓	0.00	1,131,798.25
08/12/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	✓	1.86	1,131,800.11
08/12/2025	9-#427	Wells Fargo CC Proces	EDU Center, Credit Card Processing Fees	✓	-127.95	1,131,672.16
08/13/2025	8663	Gruhn May, Inc.	Drainage Capital Outlay Project	✓	-94,392.55	1,037,279.61
08/13/2025	9-#434	EDU Center Sales	EDU SALES, CASH	✓	30.87	1,037,310.48
08/13/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	✓	59.72	1,037,370.20
08/14/2025	9-#435	Payroll	Taxes Withheld	✓	-29,185.04	1,008,185.16
08/14/2025	9-#435	Payroll	Bank Account, Other	✓	-1,045.00	1,007,140.16
08/14/2025	9-#435	Payroll	Credit Union	✓	-1,800.00	1,005,340.16
08/14/2025	9-#435	Payroll	Net Pay to Bank	✓	-91,327.16	914,013.00
08/14/2025	8664	Heather Keating	7/31/25 & Final Payecheck	✓	-1,980.03	912,032.97
08/14/2025	9-#436	Thomas J. Mazzotta	Commissioner Mazzotta Reimbursements	✓	-304.00	911,728.97
08/14/2025	9-#434	EDU Center Sales	EDU SALES, CASH	✓	17.84	911,746.81
08/14/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	✓	8.52	911,755.33
08/14/2025	9-#437	W.C. Bradley CO Trade	W.C. Bradley Co. Tradepay	✓	12,000.00	923,755.33
08/15/2025	Bill.com	FPL - EOC DR-Main331	https://app01.us.bill.com/BillPay?id=blp01	✓	-2,073.62	921,681.71
08/15/2025	Bill.com	Adapco, Inc.	https://app01.us.bill.com/BillPay?id=blp01	✓	-4,028.00	917,653.71
08/15/2025	Bill.com	Comcast Business-phor	https://app01.us.bill.com/BillPay?id=blp01	✓	-408.85	917,244.86
08/15/2025	Bill.com	St. Johns County Cham	https://app01.us.bill.com/BillPay?id=blp01	✓	-360.00	916,884.86
08/15/2025	Bill.com	American Crossroads A	https://app01.us.bill.com/BillPay?id=blp01	✓	-1,017.00	915,867.86
08/15/2025	Bill.com	TPH The Parts House	https://app01.us.bill.com/BillPay?id=blp01	✓	-879.23	914,988.63
08/15/2025	Bill.com	Turner Ace Hardware 3	https://app01.us.bill.com/BillPay?id=blp01	✓	-293.14	914,695.49
08/15/2025	Bill.com	LOCALiQ Florida	https://app01.us.bill.com/BillPay?id=blp01	✓	-45.52	914,649.97
08/15/2025	Bill.com	FPL - EOC DR - Resear	https://app01.us.bill.com/BillPay?id=blp01	✓	-2,911.72	911,738.25
08/15/2025	Bill.com	The Home Depot	https://app01.us.bill.com/BillPay?id=blp01	✓	-1,628.34	910,109.91
08/15/2025	Bill.com	CINTAS- 120 EOC- MA	https://app01.us.bill.com/BillPay?id=blp01	✓	-196.00	909,913.91
08/15/2025	Bill.com	Florida Janitor & Paper	https://app01.us.bill.com/BillPay?id=blp01	✓	-419.97	909,493.94
08/15/2025	Bill.com	Turner Ace Hardware 4	https://app01.us.bill.com/BillPay?id=blp01	✓	-121.42	909,372.52
08/15/2025	Bill.com	Advance Auto Parts	https://app01.us.bill.com/BillPay?id=blp01	✓	-170.33	909,202.19
08/15/2025	9-#434	EDU Center Sales	EDU SALES, CASH	✓	5.15	909,207.34
08/15/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	✓	38.15	909,245.49
08/15/2025	9-#441	Wells Fargo	Bill Manager 08/15/25 Payables Funding	✓	14,553.14	923,798.63
08/15/2025	9-#441	Wells Fargo	Bill Manager 08/15/25 Payables Funding	✓	-14,553.14	909,245.49
08/16/2025	9-#434	EDU Center Sales	EDU SALES, CASH	✓	0.00	909,245.49
08/16/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	✓	45.89	909,291.38
08/17/2025	9-#434	EDU Center Sales	EDU SALES, CASH	✓	5.00	909,296.38
08/17/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	✓	47.35	909,343.73
08/18/2025	Phone Pay	Bank of America	4356 2200 0207 4579	✓	-20,847.01	888,496.72
08/18/2025	9-#435	Scott Hanna	Amazon, Double Sided/ Color Highlighters	✓	-13.34	888,483.38
08/18/2025	ACH Debit	EXTEX Engineered Pro	Aviation	✓	-7,623.48	880,859.90
08/19/2025	ACH Debit	LF Staffing Services, Inc	Contracted Employees	✓	-2,441.22	878,418.68
08/20/2025	9-#436	Edward Zeszutko	Tractor Supply, out of pocket Reimburse	✓	-49.95	878,368.73
08/20/2025	9-#434	EDU Center Sales	EDU SALES, CASH	✓	0.00	878,368.73
08/20/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	✓	27.53	878,396.26
08/21/2025	9-#434	EDU Center Sales	EDU SALES, CASH	✓	2.40	878,398.66
08/21/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	✓	10.74	878,409.40
08/22/2025	9-#440	Surplus Sales	Sulplus sales, Fridge, pools, Trucks	✓	3,216.26	881,625.66

Anastasia Mosquito Control District
VOUCHERS (Electronic Bill Pay Canceled Checks)

From 08/01/25 thru 08/31/25

08/22/2025	Bill.com	Advanced IT Support	https://app01.us.bill.com/BillPay?id=blp011	✓	-623.00	881,002.66
08/22/2025	Bill.com	Advanced IT Support	https://app01.us.bill.com/BillPay?id=blp011	✓	-1,250.00	879,752.66
08/22/2025	Bill.com	Advanced IT Support	https://app01.us.bill.com/BillPay?id=blp011	✓	-1,750.00	878,002.66
08/22/2025	Bill.com	United Concordia	https://app01.us.bill.com/BillPay?id=blp011	✓	-1,698.70	876,303.96
08/22/2025	Bill.com	Frontier Precision Inc.	https://app01.us.bill.com/BillPay?id=blp011	✓	-12,600.00	863,703.96
08/22/2025	Bill.com	City of Jacksonville/Mos	https://app01.us.bill.com/BillPay?id=blp011	✓	-900.00	862,803.96
08/22/2025	Bill.com	University of Florida Bo	https://app01.us.bill.com/BillPay?id=blp011	✓	-24,625.00	838,178.96
08/22/2025	Bill.com	Advanced IT Support	https://app01.us.bill.com/BillPay?id=blp011	✓	-4,950.00	833,228.96
08/22/2025	Bill.com	L.V. Hiers, Inc.	https://app01.us.bill.com/BillPay?id=blp011	✓	-8,219.10	825,009.86
08/22/2025	Bill.com	Burchfield Electric, Inc.	https://app01.us.bill.com/BillPay?id=blp011	✓	-4,175.00	820,834.86
08/22/2025	Direct Dep	Wells Fargo	Bill Manager 08/22/25 Payables Funding	✓	60,790.80	881,625.66
08/22/2025	Direct Dep	Wells Fargo	Bill Manager 08/22/25 Payables Funding	✓	-60,790.80	820,834.86
08/22/2025	9-#434	EDU Center Sales	EDU SALES, CASH	✓	2.24	820,837.10
08/22/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	✓	86.24	820,923.34
08/22/2025	9-#435	Leth & Son	Scrap Metal Surplus	✓	241.50	821,164.84
08/23/2025	9-#434	EDU Center Sales	EDU SALES, CASH	✓	0.00	821,164.84
08/23/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	✓	11.11	821,175.95
08/24/2025	9-#434	EDU Center Sales	EDU SALES, CASH	✓	1.86	821,177.81
08/24/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	✓	82.29	821,260.10
08/25/2025	WIRE	Bell Textron, Inc. (Forth	Aviation	✓	-6,691.65	814,568.45
08/26/2025	9-#480	Tomomi Hirokawa.	East Flagler MCD for training on 13 and 14	✓	-48.00	814,520.45
08/27/2025	9-#481	Payroll	Taxes Withheld	✓	-29,048.84	785,471.61
08/27/2025	9-#481	Payroll	Bank Account, Other	✓	-1,645.00	783,826.61
08/27/2025	9-#481	Payroll	Credit Union	✓	-1,700.00	782,126.61
08/27/2025	9-#481	Payroll	Net Pay to Bank	✓	-90,767.74	691,358.87
08/27/2025	Phone Pay	Bank of America	4356 2200 0207 4579	✓	-50,788.16	640,570.71
08/27/2025	ACH	Summit Helicopters, Inc	Aviation	✓	-29,031.51	611,539.20
08/27/2025	Direct Dep	Connor, Kupe	UF Reimbursement Masters Degree, Contr	✓	-1,627.57	609,911.63
08/27/2025	9-#434	EDU Center Sales	EDU SALES, CASH	✓	0.00	609,911.63
08/27/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	✓	10.67	609,922.30
08/27/2025	9-#428	Aye McKinney	Masters Degree, Accountant, "Making Dec	✓	-1,151.34	608,770.96
08/28/2025	ACH	Austin Autry Lawn Care	DVEC Center Lawn Care	✓	-1,350.00	607,420.96
08/28/2025	9-#434	EDU Center Sales	EDU SALES, CASH	✓	4.26	607,425.22
08/28/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	✓	0.00	607,425.22
08/29/2025	Bill.com	Diane Spoden	https://app01.us.bill.com/BillPay?id=blp011	✓	-125.00	607,300.22
08/29/2025	Bill.com	Mosquito Mate	https://app01.us.bill.com/BillPay?id=blp011	✓	-5,500.00	601,800.22
08/29/2025	Bill.com	Smith, Gambrell & Russ	https://app01.us.bill.com/BillPay?id=blp011	✓	-3,000.00	598,800.22
08/29/2025	Bill.com	COPYFAX	https://app01.us.bill.com/BillPay?id=blp011	✓	-286.93	598,513.29
08/29/2025	Bill.com	Dell Marketing	https://app01.us.bill.com/BillPay?id=blp011	✓	-1,845.00	596,668.29
08/29/2025	Bill.com	Verizon Wireless Cell P	https://app01.us.bill.com/BillPay?id=blp011	✓	-1,114.00	595,554.29
08/29/2025	Bill.com	Napa Auto Parts	https://app01.us.bill.com/BillPay?id=blp011	✓	-295.95	595,258.34
08/29/2025	Bill.com	St. Johns County Utility	https://app01.us.bill.com/BillPay?id=blp011	✓	-566.39	594,691.95
08/29/2025	Bill.com	Turner Ace Hardware 30	https://app01.us.bill.com/BillPay?id=blp011	✓	-50.99	594,640.96
08/29/2025	Bill.com	Legal Shield	https://app01.us.bill.com/BillPay?id=blp011	✓	-15.95	594,625.01
08/29/2025	Bill.com	Burchfield Electric, Inc.	https://app01.us.bill.com/BillPay?id=blp011	✓	-2,203.00	592,422.01
08/29/2025	Bill.com	AFLAC	https://app01.us.bill.com/BillPay?id=blp011	✓	-52.08	592,369.93
08/29/2025	Bill.com	Beck Auto Sales	https://app01.us.bill.com/BillPay?id=blp011	✓	-48,570.25	543,799.68
08/29/2025	Bill.com	Clarke Mosquito Produc	https://app01.us.bill.com/BillPay?id=blp011	✓	-14.40	543,785.28
08/29/2025	Bill.com	Walmart Community	https://app01.us.bill.com/BillPay?id=blp011	✓	-24.70	543,760.58
08/29/2025	9-#434	EDU Center Sales	EDU SALES, CASH	✓	2.66	543,763.24
08/29/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	✓	90.00	543,853.24
08/30/2025	9-#434	EDU Center Sales	EDU SALES, CASH	✓	2.24	543,855.48
08/30/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	✓	135.67	543,991.15
08/31/2025	9-#434	EDU Center Sales	EDU SALES, CASH	✓	11.70	544,002.85
08/31/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	✓	66.25	544,069.10
08/31/2025		Wells Fargo	WELLS FARGO SWEEP ACCOUNT TRA	✓	-17,284.66	526,784.44

Anastasia Mosquito Control District
VOUCHERS (Electronic Bill Pay Canceled Checks)

From 08/01/25 thru 08/31/25

08/31/2025	11	Wells Fargo	SWEEP SELL	✓	906,892.63	1,433,677.07
08/31/2025		Wells Fargo	SWEEP, Funds Pending Redemption	✓	66,642.21	1,500,319.28
					<u>\$ 205,643.42</u>	<u>\$ 1,500,319.28</u>

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09/04/25

Anastasia Mosquito Control District
Reconciliation Summary
110 · Wells Fargo Bank - Local, Period Ending 08/31/2025

	Aug 31, 25
Beginning Balance	1,500,000.00
Cleared Transactions	
Checks and Payments - 99 items	-1,015,970.04
Deposits and Credits - 59 items	1,015,970.04
Total Cleared Transactions	
Cleared Balance	1,500,000.00
Uncleared Transactions	
Checks and Payments - 5 items	-118,442.03
Deposits and Credits - 15 items	118,761.31
Total Uncleared Transactions	319.28
Register Balance as of 08/31/2025	1,500,319.28
New Transactions	
Checks and Payments - 1 item	-1,208.33
Total New Transactions	-1,208.33
Ending Balance	1,499,110.95

Anastasia Mosquito Control District

Reconciliation Detail

110 - Wells Fargo Bank - Local, Period Ending 08/31/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,500,000.00
Cleared Transactions						
Checks and Payments - 99 items						
Bill Pmt -Check	07/17/2025	8660	Happy Heart Farms	X	-600.00	-600.00
Bill Pmt -Check	07/24/2025	8661	Gruhn May, Inc.	X	-205,105.00	-205,705.00
General Journal	08/01/2025	Direct ...	Gina LeBlanc	X	-100.00	-205,805.00
General Journal	08/01/2025	Direct ...	Gayle Gardner	X	-100.00	-205,905.00
General Journal	08/01/2025	Direct ...	Thomas J. Mazzotta	X	-100.00	-206,005.00
General Journal	08/01/2025	Direct ...	Timothy J. Burton	X	-100.00	-206,105.00
Bill Pmt -Check	08/04/2025	8662	Pierce Garvis	X	-1,600.00	-207,705.00
Bill Pmt -Check	08/05/2025	WIRE	Cadorath Aerospace...	X	-134,846.33	-342,551.33
Bill Pmt -Check	08/05/2025	ACH	Summit Helicopters,...	X	-1,796.60	-344,347.93
General Journal	08/06/2025	Direct ...	Leath Consulting, LLC	X	-4,000.00	-348,347.93
General Journal	08/06/2025	9-#435R	Heather Keating	X	-1,346.38	-349,694.31
Bill Pmt -Check	08/07/2025	Bill.com	Advanced IT Support	X	-12,987.50	-362,681.81
Bill Pmt -Check	08/07/2025	Bill.com	Frontier Precision Inc.	X	-9,225.00	-371,906.81
Bill Pmt -Check	08/07/2025	Bill.com	Advanced IT Support	X	-5,340.00	-377,246.81
Bill Pmt -Check	08/07/2025	Bill.com	Target Specialty Pro...	X	-4,250.00	-381,496.81
Bill Pmt -Check	08/07/2025	ACH ...	Leath Consulting, LLC	X	-4,000.00	-385,496.81
General Journal	08/07/2025	9-#428	MISC.	X	-3,004.93	-388,501.74
Bill Pmt -Check	08/07/2025	ACH ...	Austin Autry Lawn C...	X	-1,208.33	-389,710.07
Bill Pmt -Check	08/07/2025	Bill.com	FPL - EDU CENTER	X	-766.17	-390,476.24
Bill Pmt -Check	08/07/2025	Bill.com	Augustine Alarm, Fir...	X	-608.00	-391,084.24
Bill Pmt -Check	08/07/2025	Bill.com	Diane Spoden	X	-576.00	-391,660.24
Bill Pmt -Check	08/07/2025	Bill.com	COMCAST TV-Inter...	X	-528.54	-392,188.78
Bill Pmt -Check	08/07/2025	Bill.com	Advanced IT Support	X	-432.00	-392,620.78
Bill Pmt -Check	08/07/2025	Bill.com	WM Waste Manage...	X	-322.87	-392,943.65
Bill Pmt -Check	08/07/2025	Bill.com	Guardian Fueling Te...	X	-317.95	-393,261.60
Bill Pmt -Check	08/07/2025	Bill.com	Augustine Alarm, Fir...	X	-234.94	-393,496.54
Bill Pmt -Check	08/07/2025	Bill.com	Strate Welding Sup...	X	-135.43	-393,631.97
Bill Pmt -Check	08/07/2025	Bill.com	Turner Ace Hardwar...	X	-128.48	-393,760.45
Bill Pmt -Check	08/07/2025	Bill.com	Florida Pest Control	X	-94.74	-393,855.19
Bill Pmt -Check	08/07/2025	WIRE	IBCCES	X	-50.00	-393,905.19
Bill Pmt -Check	08/07/2025	Bill.com	St. Johns County So...	X	-43.35	-393,948.54
Bill Pmt -Check	08/07/2025	Bill.com	Legal Shield	X	-15.95	-393,964.49
Bill Pmt -Check	08/08/2025	Bill.com	Walmart Community	X	-644.78	-394,609.27
General Journal	08/11/2025	Direct ...	Timothy J. Burton	X	-79.00	-394,688.27
Bill Pmt -Check	08/11/2025	ACH ...	Paypal	X	-1.99	-394,690.26
General Journal	08/12/2025	9-#427	Wells Fargo CC Pro...	X	-127.95	-394,818.21
Bill Pmt -Check	08/13/2025	8663	Gruhn May, Inc.	X	-94,392.55	-489,210.76
General Journal	08/14/2025	9-#435	Payroll	X	-91,327.16	-580,537.92
General Journal	08/14/2025	9-#435	Payroll	X	-29,185.04	-609,722.96
Bill Pmt -Check	08/14/2025	8664	Heather Keating	X	-1,980.03	-611,702.99
General Journal	08/14/2025	9-#435	Payroll	X	-1,800.00	-613,502.99
General Journal	08/14/2025	9-#435	Payroll	X	-1,045.00	-614,547.99
General Journal	08/14/2025	9-#436	Thomas J. Mazzotta	X	-304.00	-614,851.99
Bill Pmt -Check	08/15/2025	Bill.com	Adapco, Inc.	X	-4,028.00	-618,879.99
Bill Pmt -Check	08/15/2025	Bill.com	FPL - EOC DR - Re...	X	-2,911.72	-621,791.71
Bill Pmt -Check	08/15/2025	Bill.com	FPL - EOC DR-Main...	X	-2,073.62	-623,865.33
Bill Pmt -Check	08/15/2025	Bill.com	The Home Depot	X	-1,628.34	-625,493.67
Bill Pmt -Check	08/15/2025	Bill.com	American Crossroad...	X	-1,017.00	-626,510.67
Bill Pmt -Check	08/15/2025	Bill.com	TPH The Parts House	X	-879.23	-627,389.90
Bill Pmt -Check	08/15/2025	Bill.com	Florida Janitor & Pa...	X	-419.97	-627,809.87
Bill Pmt -Check	08/15/2025	Bill.com	Comcast Business-...	X	-408.85	-628,218.72
Bill Pmt -Check	08/15/2025	Bill.com	St. Johns County Ch...	X	-360.00	-628,578.72
Bill Pmt -Check	08/15/2025	Bill.com	Turner Ace Hardwar...	X	-293.14	-628,871.86
Bill Pmt -Check	08/15/2025	Bill.com	CINTAS- 120 EOC- ...	X	-196.00	-629,067.86
Bill Pmt -Check	08/15/2025	Bill.com	Advance Auto Parts	X	-170.33	-629,238.19
Bill Pmt -Check	08/15/2025	Bill.com	Turner Ace Hardwar...	X	-121.42	-629,359.61
Bill Pmt -Check	08/15/2025	Bill.com	LOCALiQ Florida	X	-45.52	-629,405.13
Bill Pmt -Check	08/18/2025	Phone...	Bank of America	X	-20,847.01	-650,252.14
Bill Pmt -Check	08/18/2025	ACH ...	EXTEX Engineered ...	X	-7,623.48	-657,875.62
General Journal	08/18/2025	9-#435	Scott Hanna	X	-13.34	-657,888.96
Bill Pmt -Check	08/19/2025	ACH ...	LF Staffing Services...	X	-2,441.22	-660,330.18
General Journal	08/20/2025	9-#436	Edward Zeszutko	X	-49.95	-660,380.13
Bill Pmt -Check	08/22/2025	Bill.com	University of Florida ...	X	-24,625.00	-685,005.13
Bill Pmt -Check	08/22/2025	Bill.com	Frontier Precision Inc.	X	-12,600.00	-697,605.13
Bill Pmt -Check	08/22/2025	Bill.com	L.V. Hiers, Inc.	X	-8,219.10	-705,824.23
Bill Pmt -Check	08/22/2025	Bill.com	Advanced IT Support	X	-4,950.00	-710,774.23
Bill Pmt -Check	08/22/2025	Bill.com	Burchfield Electric, I...	X	-4,175.00	-714,949.23
Bill Pmt -Check	08/22/2025	Bill.com	Advanced IT Support	X	-1,750.00	-716,699.23
Bill Pmt -Check	08/22/2025	Bill.com	United Concordia	X	-1,698.70	-718,397.93
Bill Pmt -Check	08/22/2025	Bill.com	Advanced IT Support	X	-1,250.00	-719,647.93
Bill Pmt -Check	08/22/2025	Bill.com	City of Jacksonville/...	X	-900.00	-720,547.93

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	08/22/2025	Bill.com	Advanced IT Support	X	-623.00	-721,170.93
Bill Pmt -Check	08/25/2025	WIRE	Bell Textron, Inc. (F...	X	-6,691.65	-727,862.58
General Journal	08/26/2025	9-#480	Tomomi Hirokawa.	X	-48.00	-727,910.58
General Journal	08/27/2025	9-#481	Payroll	X	-90,767.74	-818,678.32
Bill Pmt -Check	08/27/2025	Phone...	Bank of America	X	-50,788.16	-869,466.48
General Journal	08/27/2025	9-#481	Payroll	X	-29,048.84	-898,515.32
Bill Pmt -Check	08/27/2025	ACH	Summit Helicopters,...	X	-29,031.51	-927,546.83
General Journal	08/27/2025	9-#481	Payroll	X	-1,700.00	-929,246.83
General Journal	08/27/2025	9-#481	Payroll	X	-1,645.00	-930,891.83
General Journal	08/27/2025	Direct ...	Connor, Kupe	X	-1,627.57	-932,519.40
General Journal	08/27/2025	9-#428	Aye McKinney	X	-1,151.34	-933,670.74
Bill Pmt -Check	08/28/2025	ACH	Austin Autry Lawn C...	X	-1,350.00	-935,020.74
Bill Pmt -Check	08/29/2025	Bill.com	Beck Auto Sales	X	-48,570.25	-983,590.99
Bill Pmt -Check	08/29/2025	Bill.com	Mosquito Mate	X	-5,500.00	-989,090.99
Bill Pmt -Check	08/29/2025	Bill.com	Smith, Gambrell & R...	X	-3,000.00	-992,090.99
Bill Pmt -Check	08/29/2025	Bill.com	Burchfield Electric, I...	X	-2,203.00	-994,293.99
Bill Pmt -Check	08/29/2025	Bill.com	Dell Marketing	X	-1,845.00	-996,138.99
Bill Pmt -Check	08/29/2025	Bill.com	Verizon Wireless Ce...	X	-1,114.00	-997,252.99
Bill Pmt -Check	08/29/2025	Bill.com	St. Johns County Uti...	X	-566.39	-997,819.38
Bill Pmt -Check	08/29/2025	Bill.com	Napa Auto Parts	X	-295.95	-998,115.33
Bill Pmt -Check	08/29/2025	Bill.com	COPYFAX	X	-286.93	-998,402.26
Bill Pmt -Check	08/29/2025	Bill.com	Diane Spoden	X	-125.00	-998,527.26
Bill Pmt -Check	08/29/2025	Bill.com	AFLAC	X	-52.08	-998,579.34
Bill Pmt -Check	08/29/2025	Bill.com	Turner Ace Hardwar...	X	-50.99	-998,630.33
Bill Pmt -Check	08/29/2025	Bill.com	Walmart Community	X	-24.70	-998,655.03
Bill Pmt -Check	08/29/2025	Bill.com	Legal Shield	X	-15.95	-998,670.98
Bill Pmt -Check	08/29/2025	Bill.com	Clarke Mosquito Pro...	X	-14.40	-998,685.38
Deposit	08/31/2025		Wells Fargo	X	-17,284.66	-1,015,970.04
Total Checks and Payments					-1,015,970.04	-1,015,970.04

Deposits and Credits - 59 items

General Journal	07/22/2025	9-#434	EDU Center Sales	X	69.80	69.80
General Journal	07/23/2025	9-#434	EDU Center Sales	X		69.80
General Journal	07/24/2025	9-#434	EDU Center Sales	X	24.11	93.91
General Journal	07/25/2025	9-#434	EDU Center Sales	X	22.37	116.28
General Journal	07/26/2025	9-#434	EDU Center Sales	X	9.84	126.12
General Journal	07/27/2025	9-#434	EDU Center Sales	X	24.84	150.96
General Journal	07/30/2025	9-#434	EDU Center Sales	X	26.66	177.62
General Journal	07/31/2025	9-#434	EDU Center Sales	X	42.26	219.88
General Journal	07/31/2025	9-#434	EDU Center Sales	X	160.98	380.86
General Journal	08/01/2025	9-#434	EDU Center Sales	X	2.24	383.10
General Journal	08/01/2025	9-#434	EDU Center Sales	X	128.45	511.55
Deposit	08/01/2025	SWEEP	Wells Fargo	X	14,628.57	15,140.12
General Journal	08/02/2025	9-#434	EDU Center Sales	X	5.58	15,145.70
General Journal	08/02/2025	9-#434	EDU Center Sales	X	169.99	15,315.69
General Journal	08/03/2025	9-#434	EDU Center Sales	X	3.18	15,318.87
General Journal	08/03/2025	9-#434	EDU Center Sales	X	119.56	15,438.43
General Journal	08/04/2025	9-#435	Heather Keating	X	1,346.38	16,784.81
General Journal	08/06/2025	9-#434	EDU Center Sales	X	28.41	16,813.22
General Journal	08/06/2025	9-#434	EDU Center Sales	X	115.94	16,929.16
General Journal	08/06/2025	9-#436	MISC.	X	3,004.93	19,934.09
General Journal	08/06/2025	9-#436	Leath Consulting, LLC	X	4,000.00	23,934.09
General Journal	08/07/2025	9-#434	EDU Center Sales	X	1.86	23,935.95
General Journal	08/07/2025	9-#434	EDU Center Sales	X	27.15	23,963.10
General Journal	08/08/2025	9-#434	EDU Center Sales	X	18.73	23,981.83
General Journal	08/08/2025	9-#434	EDU Center Sales	X	99.38	24,081.21
General Journal	08/08/2025	9-#435	Heather Keating	X	1,346.38	25,427.59
General Journal	08/09/2025	9-#434	EDU Center Sales	X	10.10	25,437.69
General Journal	08/09/2025	9-#434	EDU Center Sales	X	94.30	25,531.99
General Journal	08/10/2025	9-#434	EDU Center Sales	X		25,531.99
General Journal	08/10/2025	9-#434	EDU Center Sales	X	98.86	25,630.85
General Journal	08/11/2025	9-#435	EDU Center Sales	X	391.00	26,021.85
General Journal	08/11/2025	9-#477	FDACS	X	466.66	26,488.51
General Journal	08/12/2025	9-#434	EDU Center Sales	X		26,488.51
General Journal	08/12/2025	9-#434	EDU Center Sales	X	1.86	26,490.37
General Journal	08/13/2025	9-#434	EDU Center Sales	X	30.87	26,521.24
General Journal	08/13/2025	9-#434	EDU Center Sales	X	59.72	26,580.96
General Journal	08/14/2025	9-#434	EDU Center Sales	X	8.52	26,589.48
General Journal	08/14/2025	9-#434	EDU Center Sales	X	17.84	26,607.32
General Journal	08/14/2025	9-#437		X	12,000.00	38,607.32
General Journal	08/15/2025	9-#434	EDU Center Sales	X	5.15	38,612.47
General Journal	08/15/2025	9-#434	EDU Center Sales	X	38.15	38,650.62
General Journal	08/16/2025	9-#434	EDU Center Sales	X		38,650.62
General Journal	08/16/2025	9-#434	EDU Center Sales	X	45.89	38,696.51

Type	Date	Num	Name	Clr	Amount	Balance
General Journal	08/17/2025	9-#434	EDU Center Sales	X	5.00	38,701.51
General Journal	08/17/2025	9-#434	EDU Center Sales	X	47.35	38,748.86
General Journal	08/20/2025	9-#434	EDU Center Sales	X		38,748.86
General Journal	08/20/2025	9-#434	EDU Center Sales	X	27.53	38,776.39
General Journal	08/21/2025	9-#434	EDU Center Sales	X	10.74	38,787.13
General Journal	08/22/2025	9-#434	EDU Center Sales	X	86.24	38,873.37
General Journal	08/22/2025	9-#435	Leth & Son	X	241.50	39,114.87
General Journal	08/22/2025	9-#440	Surplus Sales	X	3,216.26	42,331.13
General Journal	08/23/2025	9-#434	EDU Center Sales	X		42,331.13
General Journal	08/23/2025	9-#434	EDU Center Sales	X	11.11	42,342.24
General Journal	08/24/2025	9-#434	EDU Center Sales	X	82.29	42,424.53
General Journal	08/27/2025	9-#434	EDU Center Sales	X		42,424.53
General Journal	08/27/2025	9-#434	EDU Center Sales	X	10.67	42,435.20
General Journal	08/28/2025	9-#434	EDU Center Sales	X		42,435.20
Check	08/31/2025		Wells Fargo	X	66,642.21	109,077.41
Check	08/31/2025	11	Wells Fargo	X	906,892.63	1,015,970.04
Total Deposits and Credits					1,015,970.04	1,015,970.04
Total Cleared Transactions						
Cleared Balance						1,500,000.00
Uncleared Transactions						
Checks and Payments - 5 items						
General Journal	07/30/2025	9-#435			-6,446.39	-6,446.39
General Journal	08/07/2025	9-#437	Wells Fargo		-36,006.92	-42,453.31
General Journal	08/08/2025	9-#438			-644.78	-43,098.09
General Journal	08/15/2025	9-#441			-14,553.14	-57,651.23
General Journal	08/22/2025	Direct ...			-60,790.80	-118,442.03
Total Checks and Payments					-118,442.03	-118,442.03
Deposits and Credits - 15 items						
General Journal	07/30/2025	9-#435			6,446.39	6,446.39
General Journal	08/07/2025	9-#437	Wells Fargo		36,006.92	42,453.31
General Journal	08/08/2025	9-#438			644.78	43,098.09
General Journal	08/15/2025	9-#441			14,553.14	57,651.23
General Journal	08/21/2025	9-#434	EDU Center Sales		2.40	57,653.63
General Journal	08/22/2025	9-#434	EDU Center Sales		2.24	57,655.87
General Journal	08/22/2025	Direct ...			60,790.80	118,446.67
General Journal	08/24/2025	9-#434	EDU Center Sales		1.86	118,448.53
General Journal	08/28/2025	9-#434	EDU Center Sales		4.26	118,452.79
General Journal	08/29/2025	9-#434	EDU Center Sales		2.66	118,455.45
General Journal	08/29/2025	9-#434	EDU Center Sales		90.00	118,545.45
General Journal	08/30/2025	9-#434	EDU Center Sales		2.24	118,547.69
General Journal	08/30/2025	9-#434	EDU Center Sales		135.67	118,683.36
General Journal	08/31/2025	9-#434	EDU Center Sales		11.70	118,695.06
General Journal	08/31/2025	9-#434	EDU Center Sales		66.25	118,761.31
Total Deposits and Credits					118,761.31	118,761.31
Total Uncleared Transactions					319.28	319.28
Register Balance as of 08/31/2025					319.28	1,500,319.28
New Transactions						
Checks and Payments - 1 item						
Bill Pmt -Check	09/04/2025	ACH	Austin Autry Lawn C...		-1,208.33	-1,208.33
Total Checks and Payments					-1,208.33	-1,208.33
Total New Transactions					-1,208.33	-1,208.33
Ending Balance					-889.05	1,499,110.95

Commercial Checking Acct Public Funds

Account number: 2330018000016 ■ August 1, 2025 - August 31, 2025 ■ Page 1 of 7

**WELLS
FARGO**

ANASTASIA MOSQUITO DISTRICT OF
ST JOHNS COUNTY
LOCAL FUND
120 EOC DR
SAINT AUGUSTINE FL 32092-0927

Questions?

Call your Customer Service Officer or Client Services
1-800-AT WELLS (1-800-289-3557)
5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: wellsfargo.com

Write: Wells Fargo Bank, N.A. (182)
PO Box 63020
San Francisco, CA 94163

Account summary

Commercial Checking Acct Public Funds

Account number	Beginning balance	Total credits	Total debits	Ending balance
2330018000016	\$1,500,000.00	\$1,015,970.04	-\$1,015,970.04	\$1,500,000.00

Credits

Deposits

Effective date	Posted date	Amount	Transaction detail
	08/11	1,172.93	Deposit
	08/22	3,516.62	Deposit
		\$4,689.55	Total deposits

Electronic deposits/bank credits

Effective date	Posted date	Amount	Transaction detail
	08/01	160.98	08/01Bankcard Deposit -0328148597
	08/01	14,628.57	Sweep Dividend Deposit ACH Dividend Tra
	08/04	119.56	08/04Bankcard Deposit -0328148597
	08/04	128.45	08/04Bankcard Deposit -0328148597
	08/04	169.99	08/04Bankcard Deposit -0328148597
	08/04	1,346.38	ACH Returns - St Johns County - File 7878782339 Coid 1596002334
	08/05	341,747.93	Sweep Transfer From Investment
	08/06	3,004.93	ACH Delete Setl - St Johns County - File 7878782339 Coid 1xxxxx2334
	08/06	4,000.00	ACH Reversal Setl - St Johns County - File 7878782339 Coid 1596002334
	08/06	1,346.38	Sweep Transfer From Investment
	08/07	115.94	08/07Bankcard Deposit -0328148597
	08/07	35,940.98	Sweep Transfer From Investment
	08/08	1.86	08/08Bankcard Deposit -0328148597
	08/08	1,346.38	ACH Returns - St Johns County - File 7878782339 Coid 1596002334
	08/08	4,504.87	Sweep Transfer From Investment
	08/11	94.30	08/11Bankcard Deposit -0328148597
	08/11	98.86	08/11Bankcard Deposit -0328148597
	08/11	99.38	08/11Bankcard Deposit -0328148597

**Electronic deposits/bank credits** (continued)

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
	08/12	340.95	Sweep Transfer From Investment
	08/13	1.86	08/13Bankcard Deposit -0328148597
	08/14	59.72	08/14Bankcard Deposit -0328148597
	08/14	12,000.00	W. C. Bradley CO TradePAY Anastasia Mosquito Con
	08/14	111,297.48	Sweep Transfer From Investment
	08/15	8.52	08/15Bankcard Deposit -0328148597
	08/15	16,828.65	Sweep Transfer From Investment
	08/18	38.15	08/18Bankcard Deposit -0328148597
	08/18	45.89	08/18Bankcard Deposit -0328148597
	08/18	47.35	08/18Bankcard Deposit -0328148597
	08/19	124,476.38	Sweep Transfer From Investment
	08/20	2,441.22	Sweep Transfer From Investment
	08/21	27.53	08/21Bankcard Deposit -0328148597
	08/21	22.42	Sweep Transfer From Investment
	08/22	10.74	08/22Bankcard Deposit -0328148597
	08/22	59,254.44	Sweep Transfer From Investment
	08/25	11.11	08/25Bankcard Deposit -0328148597
	08/25	82.29	08/25Bankcard Deposit -0328148597
	08/25	86.24	08/25Bankcard Deposit -0328148597
	08/25	4,521.01	Sweep Transfer From Investment
	08/27	124,360.92	Sweep Transfer From Investment
	08/28	10.67	08/28Bankcard Deposit -0328148597
	08/28	79,809.00	Sweep Transfer From Investment
	08/29	66,642.21	Sweep Transfer From Investment
		\$1,011,280.49	Total electronic deposits/bank credits
		\$1,015,970.04	Total credits

Debits**Electronic debits/bank debits**

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
	08/01	100.00	ACH Origination - Gardner - File 7878782339 Coid 1596002334 Gardner, Gayle
	08/01	100.00	ACH Origination - Leblanc - File 7878782339 Coid 1596002334 Leblanc, Gina
	08/01	100.00	ACH Origination - Burton - File 7878782339 Coid 1596002334 Burton, Timothy
	08/01	100.00	ACH Origination - - File 7878782339 Coid 1596002334 Mazzotta, Thomas
	08/01	14,389.55	Sweep Transfer to Investment
	08/04	1,764.38	Sweep Transfer to Investment
	08/05	1,796.60	ACH Origination - Summit Helicopt - File 7878782339 Coid 1596002334 Summit Helicopters,Inc
	08/05	134,846.33	WT Fed#03R01 Capital One, NA /Ftr/Bnf=Cadorath Aerospace Lafayette, LLC Srf# Gw00000078249340 Trn#250805168831 Rfb# 171
	08/06	1,208.33	ACH Origination - Austin Autry - File 7878782339 Coid 1596002334 Austin Autry Lawncare
	08/06	1,346.38	ACH Origination - Keating 2 - File 7878782339 Coid 1596002334 Keating, Heather
	08/06	1,796.60	ACH Origination - Summit Helicopt - File 7878782339 Coid 1596002334 Summit Helicopters,Inc

Electronic debits/bank debits (continued)

Effective date	Posted date	Amount	Transaction detail
	08/06	4,000.00	ACH Origination - Leath Consult - File 7878782339 Coid 1596002334 Leath Consulting, LLC
	08/07	50.00	WT Fed#03R01 Regions Bank /Ftr/Bnf=lbcces Srf# Gw00000078312170 Trn#250807190918 Rfb# 172
	08/07	36,006.92 <	Business to Business ACH Debit - Bill Manager Payables 016Bwlxao3Tk19E Multiple Payments Billmgr Payables 016Bwlxao3Tk19
	08/08	1,208.33	ACH Origination - Austin Autry - File 7878782339 Coid 1596002334 Austin Autry Lawncare
	08/08	4,000.00	ACH Origination - Leath Consult - File 7878782339 Coid 1596002334 Leath Consulting, LLC
	08/08	644.78 <	Business to Business ACH Debit - Bill Manager Payables 016Ldmrou3Tlyqd Walmart Billmgr P25073001 - 6855797 Acct
	08/11	1.99	Paypal Inst Xfer 250811 Google Google O Anastasia Mosquito Con
	08/11	997.48	Sweep Transfer to Investment
	08/12	17.80	Bankcard Discount Fee - 0328148597
	08/12	54.00	Bankcard Interchange Fee - 0328148597
	08/12	56.15	Bankcard Fee - 0328148597
	08/12	79.00	ACH Origination - Burton - File 7878782339 Coid 1596002334 Burton, Timothy
	08/13	1.86	Sweep Transfer to Investment
	08/14	45.00	ACH Origination - Duett2 - File 7878782339 Coid 1596002334 Duett, Morgan
	08/14	250.00	ACH Origination - Hanna2 - File 7878782339 Coid 1596002334 Hanna, Anne
	08/14	250.00	ACH Origination - Farooq3 - File 7878782339 Coid 1596002334 Farooq, Muhammad
	08/14	250.00	ACH Origination - Farooq2 - File 7878782339 Coid 1596002334 Farooq, Muhammad
	08/14	337.99	ACH Origination - Santiago - File 7878782339 Coid 1596002334 Santiago, Jade
	08/14	357.40	ACH Origination - Leblanc - File 7878782339 Coid 1596002334 Leblanc, Gina
	08/14	357.40	ACH Origination - - File 7878782339 Coid 1596002334 Mazzotta, Thomas
	08/14	357.40	ACH Origination - Burton - File 7878782339 Coid 1596002334 Burton, Timothy
	08/14	357.40	ACH Origination - Gardner - File 7878782339 Coid 1596002334 Gardner, Gayle
	08/14	383.71	ACH Origination - Schreiner - File 7878782339 Coid 1596002334 Schreiner, Chantel
	08/14	387.87	ACH Origination - Cawthon - File 7878782339 Coid 1596002334 Cawthon, Shannon
	08/14	450.00	ACH Origination - Allen_Secu - File 7878782339 Coid 1596002334 Allen, John
	08/14	500.00	ACH Origination - Iser2 - File 7878782339 Coid 1596002334 Iser, Jerry
	08/14	535.63	ACH Origination - Smith C - File 7878782339 Coid 1596002334 Smith, Corbyn
	08/14	539.81	ACH Origination - Badiali - File 7878782339 Coid 1596002334 Badiali, Katherine
	08/14	660.01	ACH Origination - Velez Cano - File 7878782339 Coid 1596002334 Velez Cano, Isabella
	08/14	738.80	ACH Origination - Fuller - File 7878782339 Coid 1596002334 Fuller, Markell
	08/14	946.10	ACH Origination - Brown - File 7878782339 Coid 1596002334 Brown, Breanna
	08/14	1,042.49	ACH Origination - Iser - File 7878782339 Coid 1596002334 Iser, Jerry
	08/14	1,100.00	ACH Origination - Hanna3 - File 7878782339 Coid 1596002334 Hanna, Scott
	08/14	1,159.15	ACH Origination - Johnson - File 7878782339 Coid 1596002334 Johnson, Bryce
	08/14	1,201.90	ACH Origination - Dussia - File 7878782339 Coid 1596002334 Dussia, Jon
	08/14	1,217.95	ACH Origination - Usina - File 7878782339 Coid 1596002334 Usina, Holly
	08/14	1,235.84	ACH Origination - Sierra - File 7878782339 Coid 1596002334 Sierra, Franchesca
	08/14	1,243.36	ACH Origination - Dexter - File 7878782339 Coid 1596002334 Dexter, Richard

**Electronic debits/bank debits** (continued)

Effective date	Posted date	Amount	Transaction detail
	08/14	1,257.50	ACH Origination - Blackwelder - File 7878782339 Coid 1596002334 Blackwelder, Nicole
	08/14	1,310.80	ACH Origination - McKinney 3 - File 7878782339 Coid 1596002334 McKinney, Aye
	08/14	1,359.51	ACH Origination - Hanna 4 - File 7878782339 Coid 1596002334 Hanna, Scott
	08/14	1,363.60	ACH Origination - Barnes - File 7878782339 Coid 1596002334 Barnes, Wesley
	08/14	1,363.60	ACH Origination - Stamey - File 7878782339 Coid 1596002334 Stamey, Jaslyn
	08/14	1,363.60	ACH Origination - Morris - File 7878782339 Coid 1596002334 Morris, Madison
	08/14	1,372.27	ACH Origination - Stokely_2 - File 7878782339 Coid 1596002334 Stokely, James
	08/14	1,373.08	ACH Origination - Graham - File 7878782339 Coid 1596002334 Graham, Kyle
	08/14	1,402.60	ACH Origination - Hairston - File 7878782339 Coid 1596002334 Hairston, Teresa
	08/14	1,412.60	ACH Origination - Negron - File 7878782339 Coid 1596002334 Negron, Irma
	08/14	1,432.43	ACH Origination - Hackney - File 7878782339 Coid 1596002334 Hackney, Dazmond
	08/14	1,432.60	ACH Origination - McDougal - File 7878782339 Coid 1596002334 McDougal, Suehellen
	08/14	1,439.56	ACH Origination - Vanrhee - File 7878782339 Coid 1596002334 Van Rhee, Lauren
	08/14	1,440.66	ACH Origination - Crews - File 7878782339 Coid 1596002334 Crews, Sharon
	08/14	1,458.04	ACH Origination - Allen - File 7878782339 Coid 1596002334 Allen, John
	08/14	1,554.25	ACH Origination - Allen_Uv - File 7878782339 Coid 1596002334 Allen, Uvina
	08/14	1,554.81	ACH Origination - Zeszutko2 - File 7878782339 Coid 1596002334 Zeszutko, Edward
	08/14	1,562.08	ACH Origination - Arber - File 7878782339 Coid 1596002334 Arber, Steven
	08/14	1,622.17	ACH Origination - Wohlforth - File 7878782339 Coid 1596002334 Wohlforth, Todd
	08/14	1,686.48	ACH Origination - - File 7878782339 Coid 1596002334 Monzon, Genhsy
	08/14	1,749.30	ACH Origination - Kuppe - File 7878782339 Coid 1596002334 Kuppe, Connor
	08/14	1,797.35	ACH Origination - Fisher - File 7878782339 Coid 1596002334 Fisher, Kody
	08/14	1,800.96	ACH Origination - Duett - File 7878782339 Coid 1596002334 Duett, Morgan
	08/14	1,839.27	ACH Origination - Stockley3 - File 7878782339 Coid 1596002334 Stockley, Rick
	08/14	2,019.96	ACH Origination - Hendricks - File 7878782339 Coid 1596002334 Hendricks, Cathy
	08/14	2,093.60	ACH Origination - Smolerooff - File 7878782339 Coid 1596002334 Smolerooff, Steven
	08/14	2,105.51	ACH Origination - Hirokawa - File 7878782339 Coid 1596002334 Hirokawa, Tomomi
	08/14	2,108.46	ACH Origination - - File 7878782339 Coid 1596002334 Clark, Cameron
	08/14	2,177.89	ACH Origination - Weir - File 7878782339 Coid 1596002334 Weir, William
	08/14	2,180.35	ACH Origination - Autry2 - File 7878782339 Coid 1596002334 Autry, Dena
	08/14	2,239.29	ACH Origination - Rivera - File 7878782339 Coid 1596002334 Rivera, Sheila
	08/14	2,249.40	ACH Origination - Blore - File 7878782339 Coid 1596002334 Blore, Kai
	08/14	2,261.83	ACH Origination - Sypes - File 7878782339 Coid 1596002334 Sypes, Olivia
	08/14	2,460.35	ACH Origination - Farooq - File 7878782339 Coid 1596002334 Farooq, Muhammad
	08/14	2,492.28	ACH Origination - Wynn - File 7878782339 Coid 1596002334 Wynn, James
	08/14	2,622.40	ACH Origination - Carter - File 7878782339 Coid 1596002334 Carter, Lee
	08/14	2,720.02	ACH Origination - Aryaprema - File 7878782339 Coid 1596002334 Aryaprema, Peduru H. K

**Electronic debits/bank debits** (continued)

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
	08/14	2,788.45	ACH Origination - Weaver2 - File 7878782339 Coid 1596002334 Weaver, James
	08/14	2,912.75	ACH Origination - - File 7878782339 Coid 1596002334 Diclaro, Joseph
	08/14	2,933.53	ACH Origination - Qualls - File 7878782339 Coid 1596002334 Qualls, Whitney
	08/14	3,951.76	ACH Origination - Xue - File 7878782339 Coid 1596002334 Xue, Ruide
	08/14	29,185.04	< Business to Business ACH Debit - IRS Usatxpymt 081425 220562680414694 Anastasia Mosquito Con
	08/15	304.00	ACH Origination - - File 7878782339 Coid 1596002334 Mazzotta, Thomas
	08/15	14,553.14	< Business to Business ACH Debit - Bill Manager Payables 016Absgea3Tv0Hn Multiple Payments Billmgr Payables 016Absgea3Tv0H
	08/18	131.39	Sweep Transfer to Investment
	08/19	13.34	ACH Origination - Hanna 4 - File 7878782339 Coid 1596002334 Hanna, Scott
	08/19	7,623.48	ACH Origination - Extex - File 7878782339 Coid 1596002334 Extex Engineered Prod.
	08/19	20,847.01	< Business to Business ACH Debit - Bank of America Qrmt Pymt 250818 Anastasia 4356220002074579 00
	08/20	2,441.22	ACH Origination - LF Staffing - File 7878782339 Coid 1596002334 LF Staffing Svcs, Inc.
	08/21	49.95	ACH Origination - Zeszutko2 - File 7878782339 Coid 1596002334 Zeszutko, Edward
	08/22	60,790.80	< Business to Business ACH Debit - Bill Manager Payables 016Bzziru3U3Kqz Multiple Payments Billmgr Payables 016Bzziru3U3Kqz
	08/25	6,691.65	WT 250825-108914 Jpmorgan Chase Bank /Bnf= Bell Helicopter Textron, Inc. Srf# Gw00000078637458 Trn#250825108914 Rfb# 173
	08/27	45.00	ACH Origination - Duett2 - File 7878782339 Coid 1596002334 Duett, Morgan
	08/27	48.00	ACH Origination - Hirokawa - File 7878782339 Coid 1596002334 Hirokawa, Tomomi
	08/27	250.00	ACH Origination - Farooq3 - File 7878782339 Coid 1596002334 Farooq, Muhammad
	08/27	250.00	ACH Origination - Farooq2 - File 7878782339 Coid 1596002334 Farooq, Muhammad
	08/27	250.00	ACH Origination - Hanna2 - File 7878782339 Coid 1596002334 Hanna, Anne
	08/27	450.00	ACH Origination - Allen_Secu - File 7878782339 Coid 1596002334 Allen, John
	08/27	500.00	ACH Origination - Iser2 - File 7878782339 Coid 1596002334 Iser, Jerry
	08/27	507.00	ACH Origination - Johnson - File 7878782339 Coid 1596002334 Johnson, Bryce
	08/27	563.33	ACH Origination - Cawthon - File 7878782339 Coid 1596002334 Cawthon, Shannon
	08/27	572.08	ACH Origination - Graham - File 7878782339 Coid 1596002334 Graham, Kyle
	08/27	600.00	ACH Origination - Smoleroff 2 - File 7878782339 Coid 1596002334 Smoleroff, Steven
	08/27	660.01	ACH Origination - Scarbrough - File 7878782339 Coid 1596002334 Scarbrough, Kaetherine
	08/27	961.00	ACH Origination - Brown - File 7878782339 Coid 1596002334 Brown, Breanna
	08/27	1,000.00	ACH Origination - Hanna3 - File 7878782339 Coid 1596002334 Hanna, Scott
	08/27	1,042.49	ACH Origination - Iser - File 7878782339 Coid 1596002334 Iser, Jerry
	08/27	1,151.34	ACH Origination - McKinney - File 7878782339 Coid 1596002334 McKinney, Aye
	08/27	1,255.00	ACH Origination - Velez Cano - File 7878782339 Coid 1596002334 Velez Cano, Isabella
	08/27	1,278.28	ACH Origination - Smoleroff - File 7878782339 Coid 1596002334 Smoleroff, Steven

Electronic debits/bank debits (continued)

Effective date	Posted date	Amount	Transaction detail
	08/27	1,343.69	ACH Origination - Fuller - File 7878782339 Coid 1596002334 Fuller, Markell
	08/27	1,362.60	ACH Origination - Dussia - File 7878782339 Coid 1596002334 Dussia, Jon
	08/27	1,363.60	ACH Origination - Sierra - File 7878782339 Coid 1596002334 Sierra, Franchesca
	08/27	1,384.91	ACH Origination - Stokely_2 - File 7878782339 Coid 1596002334 Stokely, James
	08/27	1,387.58	ACH Origination - Blackwelder - File 7878782339 Coid 1596002334 Blackwelder, Nicole
	08/27	1,419.52	ACH Origination - Negron - File 7878782339 Coid 1596002334 Negron, Irma
	08/27	1,423.86	ACH Origination - Morris - File 7878782339 Coid 1596002334 Morris, Madison
	08/27	1,439.56	ACH Origination - Fisher - File 7878782339 Coid 1596002334 Fisher, Kody
	08/27	1,439.56	ACH Origination - Vanrhee - File 7878782339 Coid 1596002334 Van Rhee, Lauren
	08/27	1,447.63	ACH Origination - McKinney 3 - File 7878782339 Coid 1596002334 McKinney, Aye
	08/27	1,458.03	ACH Origination - Allen - File 7878782339 Coid 1596002334 Allen, John
	08/27	1,475.47	ACH Origination - Usina - File 7878782339 Coid 1596002334 Usina, Holly
	08/27	1,499.42	ACH Origination - Hairston - File 7878782339 Coid 1596002334 Hairston, Teresa
	08/27	1,509.64	ACH Origination - Allen_Uv - File 7878782339 Coid 1596002334 Allen, Uvina
	08/27	1,537.51	ACH Origination - Hanna 4 - File 7878782339 Coid 1596002334 Hanna, Scott
	08/27	1,562.09	ACH Origination - Arber - File 7878782339 Coid 1596002334 Arber, Steven
	08/27	1,580.95	ACH Origination - Barnes - File 7878782339 Coid 1596002334 Barnes, Wesley
	08/27	1,586.87	ACH Origination - Stamey - File 7878782339 Coid 1596002334 Stamey, Jaslyn
	08/27	1,592.83	ACH Origination - Zeszutko2 - File 7878782339 Coid 1596002334 Zeszutko, Edward
	08/27	1,605.53	ACH Origination - McDougal - File 7878782339 Coid 1596002334 McDougal, Suehellen
	08/27	1,678.46	ACH Origination - Crews - File 7878782339 Coid 1596002334 Crews, Sharon
	08/27	1,686.48	ACH Origination - - File 7878782339 Coid 1596002334 Monzon, Genhsy
	08/27	1,687.48	ACH Origination - Sypes - File 7878782339 Coid 1596002334 Sypes, Olivia
	08/27	1,744.54	ACH Origination - Wohlforth - File 7878782339 Coid 1596002334 Wohlforth, Todd
	08/27	1,765.48	ACH Origination - Hirokawa - File 7878782339 Coid 1596002334 Hirokawa, Tomomi
	08/27	1,769.34	ACH Origination - - File 7878782339 Coid 1596002334 Clark, Cameron
	08/27	1,800.97	ACH Origination - Duett - File 7878782339 Coid 1596002334 Duett, Morgan
	08/27	1,989.09	ACH Origination - Hackney - File 7878782339 Coid 1596002334 Hackney, Dazmond
	08/27	1,996.58	ACH Origination - Kuppe - File 7878782339 Coid 1596002334 Kuppe, Connor
	08/27	2,019.94	ACH Origination - Hendricks - File 7878782339 Coid 1596002334 Hendricks, Cathy
	08/27	2,097.58	ACH Origination - Stockley3 - File 7878782339 Coid 1596002334 Stockley, Rick
	08/27	2,177.90	ACH Origination - Weir - File 7878782339 Coid 1596002334 Weir, William
	08/27	2,180.35	ACH Origination - Autry2 - File 7878782339 Coid 1596002334 Autry, Dena
	08/27	2,239.31	ACH Origination - Rivera - File 7878782339 Coid 1596002334 Rivera, Sheila
	08/27	2,280.31	ACH Origination - Blore - File 7878782339 Coid 1596002334 Blore, Kai
	08/27	2,460.36	ACH Origination - Farooq - File 7878782339 Coid 1596002334 Farooq, Muhammad
	08/27	2,489.25	ACH Origination - Dexter - File 7878782339 Coid 1596002334 Dexter, Richard
	08/27	2,492.28	ACH Origination - Wynn - File 7878782339 Coid 1596002334 Wynn, James
	08/27	2,622.40	ACH Origination - Carter - File 7878782339 Coid 1596002334 Carter, Lee

Electronic debits/bank debits (continued)

Effective date	Posted date	Amount	Transaction detail
	08/27	2,788.45	ACH Origination - Weaver2 - File 7878782339 Coid 1596002334 Weaver, James
	08/27	2,801.10	ACH Origination - Aryaprema - File 7878782339 Coid 1596002334 Aryaprema, Peduru H. K
	08/27	2,875.52	ACH Origination - Qualls - File 7878782339 Coid 1596002334 Qualls, Whitney
	08/27	2,912.77	ACH Origination - - File 7878782339 Coid 1596002334 Diclaro, Joseph
	08/27	3,951.76	ACH Origination - Xue - File 7878782339 Coid 1596002334 Xue, Ruide
	08/27	29,048.84	< Business to Business ACH Debit - IRS Usatapytmt 082725 220563924415398 Anastasia Mosquito Con
	08/28	29,031.51	ACH Origination - Summit Helicopt - File 7878782339 Coid 1596002334 Summit Helicopters, Inc
	08/28	50,788.16	< Business to Business ACH Debit - Bank of America Qrmt Pymt 250827 Anastasia 4356220002074579 00
	08/29	1,350.00	ACH Origination - Austin Autry - File 7878782339 Coid 1596002334 Austin Autry Lawncare
	08/29	1,627.57	ACH Origination - Kuppe - File 7878782339 Coid 1596002334 Kuppe, Connor
	08/29	63,664.64	< Business to Business ACH Debit - Bill Manager Payables 016McFhml3Ud1Pk Multiple Payments Billmgr Payables 016McFhml3Ud1P

\$712,292.46 Total electronic debits/bank debits

< **Business to Business ACH:** If this is a business account, this transaction has a return time frame of one business day from post date. This time frame does not apply to consumer accounts.

Checks paid

Number	Amount	Date	Number	Amount	Date	Number	Amount	Date
8660	600.00	08/12	8662	1,600.00	08/19	8664	1,980.03	08/15
8661	205,105.00	08/05	8663	94,392.55	08/19			

\$303,677.58 Total checks paid**\$1,015,970.04 Total debits****Daily ledger balance summary**

Date	Balance	Date	Balance	Date	Balance
07/31	1,500,000.00	08/11	1,500,466.00	08/20	1,500,000.00
08/01	1,500,000.00	08/12	1,500,000.00	08/21	1,500,000.00
08/04	1,500,000.00	08/13	1,500,000.00	08/22	1,501,991.00
08/05	1,500,000.00	08/14	1,500,000.00	08/25	1,500,000.00
08/06	1,500,000.00	08/15	1,500,000.00	08/27	1,500,000.00
08/07	1,500,000.00	08/18	1,500,000.00	08/28	1,500,000.00
08/08	1,500,000.00	08/19	1,500,000.00	08/29	1,500,000.00

Average daily ledger balance \$1,500,207.70

AUGUST 2025 Wells Fargo SWEEP Investment Acct. Pre-Reconcile

	DEBIT Account		CREDIT Account
	Return to DDA		Sweep Purchase
	SELL		PURCHASE
Externally Accrued ROI, Not transferred from Sweep Account, to Wells Acct. #110	\$ 14,628.57		14,389.55
	341,747.93		1,764.38
	1,346.38		997.48
	35,940.98		1.86
	4,504.87		131.39
	340.95		
	111,297.48		
	16,828.65		
	124,476.38		
	2,441.22		
	22.42		
	59,254.44		
	4,521.01		
	124,360.92		
	79,809.00		
	\$ 906,892.63	J/E	\$ 17,284.66
	\$ 66,642.21	J/E	
	\$ 973,534.84		
	Funds Pending Redemption		Funds Pending Investment

1:08 PM

09/03/25

Anastasia Mosquito Control District
Reconciliation Summary
111 · Wells Fargo- Sweep Account, Period Ending 08/31/2025

	Aug 31, 25
Beginning Balance	3,719,175.63
Cleared Transactions	
Checks and Payments - 2 items	-973,534.84
Deposits and Credits - 1 item	17,284.66
Total Cleared Transactions	-956,250.18
Cleared Balance	<u>2,762,925.45</u>
Register Balance as of 08/31/2025	2,762,925.45
Ending Balance	2,762,925.45

1:08 PM

09/03/25

Anastasia Mosquito Control District

Reconciliation Detail

111 · Wells Fargo- Sweep Account, Period Ending 08/31/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						3,719,175.63
Cleared Transactions						
Checks and Payments - 2 items						
Check	08/31/2025	11	Wells Fargo	X	-906,892.63	-906,892.63
Check	08/31/2025		Wells Fargo	X	-66,642.21	-973,534.84
Total Checks and Payments					-973,534.84	-973,534.84
Deposits and Credits - 1 item						
Deposit	08/31/2025		Wells Fargo	X	17,284.66	17,284.66
Total Deposits and Credits					17,284.66	17,284.66
Total Cleared Transactions					-956,250.18	-956,250.18
Cleared Balance					-956,250.18	2,762,925.45
Register Balance as of 08/31/2025					-956,250.18	2,762,925.45
Ending Balance					-956,250.18	2,762,925.45

PAGECOACH SWEEP

WELLS FARGO BANK, N.A.
P.O. BOX 63020
SAN FRANCISCO, CA 94163

Page 1 of 2

ANASTASIA MOSQUITO DISTRICT OF
ST JOHNS COUNTY
LOCAL FUND
120 EOC DR
SAINT AUGUSTINE FL 32092-0927

Account Number - DDA
2330018000016

THIS STATEMENT COVERS 08/01/2025 THROUGH 08/29/2025

FUND HELD ON COMPANY'S BEHALF IN THE OMNIBUS DEPOSIT ACCOUNT AT BANK ARE
DEPOSITS AND ARE ELIGIBLE FOR FDIC INSURANCE IN ACCORDANCE WITH FDIC RULES AND
LIMITS. COMPANY'S MMMF SHARES HELD IN THE OMNIBUS INVESTMENT ACCOUNT IN BANK'S
NAME AT THE CUSTODIAN OF THE MMMF ARE NOT DEPOSITS AND ARE NOT ELIGIBLE FOR
FDIC INSURANCE. COMPANY IS THE OWNER OF ITS MMMF SHARES.

LSPRING GOVERNMENT FUND INST CLS

FUND SUMMARY

Dividends Earned YTD
Federal Withholding YTD
Day Simple Yield
Federal Withholding

135,446.06
.00
4.17505 %
.00

Beginning Balance
Shares Purchased
Shares Redeemed
Ending Balance

4,007,049.84
17,284.66
1,194,766.84
2,829,567.66

Prior Month Dividends Paid to Checking
Dividends Earned in Current Month
Funds Pending Redemption

14,628.57
10,879.85
* 66,642.21

Transaction Detail

Date	Description	Amount
01-2025	Beginning Balance	4,007,049.84
01-2025	Sweep Funds Return To DDA	287,874.21
04-2025	Next Day Sweep Purchase	14,389.55
05-2025	Next Day Sweep Purchase	1,764.38
06-2025	Sweep Funds Return To DDA	341,747.93
07-2025	Sweep Funds Return To DDA	1,346.38
08-2025	Sweep Funds Return To DDA	35,940.98
11-2025	Sweep Funds Return To DDA	4,504.87
12-2025	Next Day Sweep Purchase	997.48
13-2025	Sweep Funds Return To DDA	340.95
14-2025	Next Day Sweep Purchase	1.86
15-2025	Sweep Funds Return To DDA	111,297.48
18-2025	Sweep Funds Return To DDA	16,828.65
19-2025	Next Day Sweep Purchase	131.39
20-2025	Sweep Funds Return To DDA	124,476.38
21-2025	Sweep Funds Return To DDA	2,441.22
22-2025	Sweep Funds Return To DDA	22.42
25-2025	Sweep Funds Return To DDA	59,254.44
26-2025	Sweep Funds Return To DDA	4,521.01
28-2025	Sweep Funds Return To DDA	124,360.92
29-2025	Sweep Funds Return To DDA	79,809.00
29-2025	Ending Balance	2,829,567.66

* (\$66,642.21)

Daily Balance Information

Ending Bal. \$ 2,762,925.45

10:40 AM
09/04/25

Anastasia Mosquito Control District
Reconciliation Summary
115 · SBA, Period Ending 08/31/2025

	Aug 31, 25
Beginning Balance	6,192,313.94
Cleared Transactions	
Deposits and Credits - 1 item	23,367.86
Total Cleared Transactions	23,367.86
Cleared Balance	6,215,681.80
Register Balance as of 08/31/2025	6,215,681.80
Ending Balance	6,215,681.80

Anastasia Mosquito Control District
Reconciliation Detail
115 · SBA, Period Ending 08/31/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						6,192,313.94
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	08/31/2025			X	23,367.86	23,367.86
Total Deposits and Credits					23,367.86	23,367.86
Total Cleared Transactions					23,367.86	23,367.86
Cleared Balance					23,367.86	6,215,681.80
Register Balance as of 08/31/2025					23,367.86	6,215,681.80
Ending Balance					23,367.86	6,215,681.80



State Board of Administration
Local Government Surplus Funds Trust Fund
Participant Statement

AGENCY ACCOUNT 101071
08/01/2025 - 08/31/2025

Page 1 of 1

ANASTASIA MOSQUITO CONTROL DIS
OF ST JOHNS COUNTY
120 EOC DRIVE
ST. AUGUSTINE, FL 32092

Participant Return 08/31/2025 : 4.44 %

Date	Transaction Type	Description	Amount	Balance
08/01/2025	BEGINNING BALANCE			6,192,313.94
08/31/2025	EARNED INCOME	INTEREST	23,367.86	6,215,681.80
	Totals:		23,367.86	6,215,681.80

10:28 AM

09/04/25

Anastasia Mosquito Control District
Reconciliation Summary
112 · Bank of America, Period Ending 08/31/2025

	Aug 31, 25
Beginning Balance	378,893.07
Cleared Transactions	
Checks and Payments - 6 items	-55,667.34
Deposits and Credits - 1 item	1,146.72
Total Cleared Transactions	-54,520.62
Cleared Balance	<u>324,372.45</u>
Register Balance as of 08/31/2025	<u>324,372.45</u>
Ending Balance	324,372.45

10:28 AM

09/04/25

Anastasia Mosquito Control District
Reconciliation Detail
112 · Bank of America, Period Ending 08/31/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						378,893.07
Cleared Transactions						
Checks and Payments - 6 items						
Bill Pmt -Check	08/14/2025	E-Pay	Nationwide Retirem...	X	-3,600.00	-3,600.00
Check	08/15/2025		Bank of America	X	-185.38	-3,785.38
Bill Pmt -Check	08/19/2025	Phone...	Blue Cross Blue Shi...	X	-47,632.08	-51,417.46
Bill Pmt -Check	08/19/2025	ACH ...	Guardian	X	-427.26	-51,844.72
Bill Pmt -Check	08/19/2025	ACH ...	UHS Premium Billing	X	-247.62	-52,092.34
Bill Pmt -Check	08/27/2025	E-Pay	Nationwide Retirem...	X	-3,575.00	-55,667.34
Total Checks and Payments					-55,667.34	-55,667.34
Deposits and Credits - 1 item						
Deposit	08/29/2025			X	1,146.72	1,146.72
Total Deposits and Credits					1,146.72	1,146.72
Total Cleared Transactions					-54,520.62	-54,520.62
Cleared Balance					-54,520.62	324,372.45
Register Balance as of 08/31/2025					-54,520.62	324,372.45
Ending Balance					-54,520.62	324,372.45



P.O. Box 15284
Wilmington, DE 19850

ANASTASIA MOSQUITO CONTROL DISTRICT OF
ST. JOHNS COUNTY
LOCAL GOVERNMENT
120 EOC DR
ST AUGUSTINE, FL 32092-0927

Customer service information

- Customer service: 1.888.400.9009
- bankofamerica.com
- Bank of America, N.A.
P.O. Box 25118
Tampa, Florida 33622-5118

Your Full Analysis Business Checking

for August 1, 2025 to August 31, 2025

Account number: 8981 0275 2170

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY LOCAL GOVERNMENT

Account summary

Beginning balance on August 1, 2025	\$378,893.07
Deposits and other credits	1,146.72
Withdrawals and other debits	-55,481.96
Checks	-0.00
Service fees	-185.38
Ending balance on August 31, 2025	\$324,372.45

of deposits/credits: 1
of withdrawals/debits: 7
of days in cycle: 31
Average ledger balance: \$357,665.08

Unfinished Business

#1

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, Florida 32092

PH: (904) 471-3107 • Fax (904) 471-3189 • Web Address: www.amcdsjc.org

BOARD OF COMMISSIONERS:

Gayle Gardner, Chairperson
T.J. Mazzotta, Vice-Chairperson
Tim Burton, Secretary/Treasurer
Anthony Timis, Commissioner
Gina LeBlanc, Commissioner



DISTRICT DIRECTOR:

Dr. Rui-De Xue

September 4, 2025

FROM: Dr. Rui-De Xue, Director

TO: Board of Commissioner

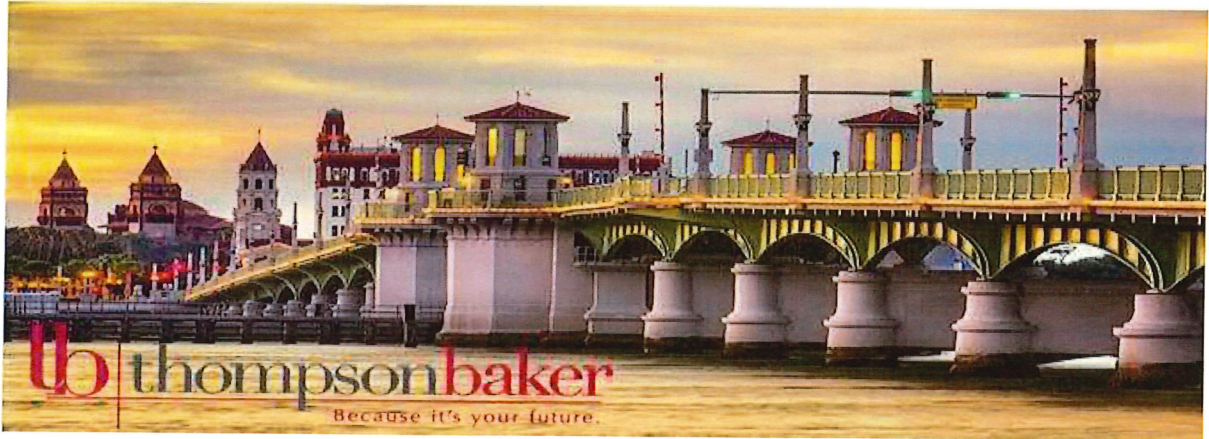
RE: Speech on St. Johns County Property Assessment and Millage Rate

We are very happy to invite & have St. Johns County Property Appraiser Mr. Eddie Creamer comes over to give a speech about our county property value assessments and millage rate at our Board of Commissioner Meeting, September 11. During the meeting, you may ask him for any questions related to the property value assessment, property tax, and millage rate.

Thank you very much for your support.

Unfinished Business

#2



2025/26
PROPOSAL

ANASTASIA MOSQUITO CONTROL DISTRICT

Presented on: September 5, 2025
Presented by: Matt Baker



Address

PO Drawer 3807
Saint Augustine, FL 32085-3807



Phone & Fax

P: (904) 824-1631
F: (904) 824-1675



Email & Website

thompsonbaker.com

THIS DOCUMENT SUMMARIZES THE PROPOSAL FOR YOUR INSURANCE. THIS IS NOT A CONTRACT. THE TERMS OF THE POLICY FORMS WILL CONTROL THE INSURANCE CONTRACT WITHOUT REGARD TO ANY STATEMENT MADE IN THIS PROPOSAL. IN EVENT OF A DIFFERENCE BETWEEN THE POLICY AND THE PROPOSAL, THE POLICY WILL PREVAIL. THIS PROPOSAL IS BASED UPON THE EXPOSURES TO LOSS MADE KNOWN TO US. ANY CHANGES IN EXPOSURES, I.E. NEW OPERATIONS, NEW PRODUCTS, ADDITIONAL STATES, ETC., NEED TO BE PROMPTLY REPORTED TO OUR OFFICE IN ORDER TO ENSURE PROPER COVERAGE(S) MAY BE PUT IN PLACE.

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INTRODUCTION

OUR AGENCY

As an agency, our purpose is to build generations of clients through the pursuit of excellence in everything that we do. We achieve this by taking a consultative approach to managing risk and protecting client assets. As a local independent agency, ThompsonBaker works with you to pinpoint appropriate coverage levels by working with a carefully selected group of financially sound, reputable insurance companies in order to place your policy with the company offering the best coverage at a competitive price.

EXPERTISE

In preparing your proposal, we have worked hard to build an insurance program that delivers superior protection at a reasonable cost. Our recommendations are based on careful analysis of exposures unique to your business operation and our expert knowledge of insurance products that are available in today's marketplace.

MARKETS

We offer you a complete insurance program. Depending on your business' insurance needs, we offer an array of coverage areas to make sure you are appropriately covered.

CORE VALUES

Focused on Professionalism:

Commitment to excellence in everything that we do and in every aspect of our business.

Growth Oriented: Dynamic Sales

Organization focusing on new business production and renewal retention.

Team Oriented: Individual commitment to a group effort.

Humbly Confident: Believing in oneself without being arrogant or falsely proud.

Do the Right Thing: Ask yourself what the right thing to do is and do that.

MEET YOUR SERVICE TEAM

Matt Baker
President

“

Matt joined ThompsonBaker in 1998 and is the second generation of his family in the insurance agency business. He began in the firm's Personal Lines department and moved in the Commercial Lines department in 2000. He became partner in the firm in 2002 and assumed the role of President in 2009. In addition to leading ThompsonBaker, he continues to work with major Commercial clients in areas of Manufacturing, Education, Healthcare, Trade Contracting, and Public Entities. He graduated with a Bachelor of Arts in English from the Citadel and holds a 2-20 Property and Casualty License from the State of Florida. Additionally, he has earned the designations of Certified Insurance Counselor (CIC), Certified Risk Manager (CRM), Associate in Risk Management (ARM), and Associate in Insurance Services (AIS). Matt is very active in the community, having served on numerous local boards including Rotary Club of St. Augustine (past President), Flagler Hospital, St. Augustine Historical Society, Ameris Bank Community Board, St. Johns County Chamber of Commerce, and City of St. Augustine Planning and Zoning Board (past Chairman). He resides in St. Augustine Beach with his wife and two children.

”

“

Chelsea Bloom
Commercial Lines
Account Manager

Chelsea joined ThompsonBaker in 2015 as a Commercial Lines Account Manager. Chelsea graduated with a Bachelor of Arts in Business Administration and Economics from Flagler College and continued with her Master of Business Administration from University of Florida. She holds both a 2-20 Property and Casualty and 2-15 Life, Health and Annuity Insurance Licenses from the State of Florida. She has also earned the designation of Certified Insurance Service Representative (CISR). She resides in St. Augustine with her husband, two sons and Boston Terrier. Chelsea enjoys running and spending time with her family.

”

COMMON CONDITIONS

NAMED INSUREDS

Anastasia Mosquito Control District
of St. Johns County

MAILING ADDRESS

120 EOC Drive
St. Augustine, FL 32092

LOCATION SCHEDULE

LOC	BLDG	ADDRESS
1	1-12	120 EOC Drive, St. Augustine, FL 32092

PROPERTY

COMPANY
Preferred Govt Insurance Trust

POLICY TERM
10/1/2025 to 10/1/2026

COVERAGES

LOCATION #1: 120 EOC DRIVE, ST. AUGUSTINE, FL 32092					
BLDG	SUBJECT	AMOUNT	VALUATION	CAUSE OF LOSS	DEDUCTIBLE
1	Building-Aircraft Hanger Bldg#900	\$1,156,022	R	SPECIAL	\$5,000/5% Named Storm
1	Contents	\$190,000	R	SPECIAL	\$5,000/5% Named Storm
2	Property in the Open (PITO)	\$278,600	R	SPECIAL	\$5,000/5% Named Storm
3	Building-Main Office	\$2,100,000	R	SPECIAL	\$5,000/5% Named Storm
3	Contents	\$500,000	R	SPECIAL	\$5,000/5% Named Storm
4	Building-Chemical Storage Bldg	\$238,895	R	SPECIAL	\$5,000/5% Named Storm
4	Contents	\$100,000	R	SPECIAL	\$5,000/5% Named Storm
5	Carport	\$5,400	R	SPECIAL	\$5,000/5% Named Storm
5	Contents-Carport	\$3,000	R	SPECIAL	\$5,000/5% Named Storm
6	Small Shed	\$3,400	R	SPECIAL	\$5,000/5% Named Storm
6	Contents- Small Shed	\$5,000	R	SPECIAL	\$5,000/5% Named Storm
7	Large Shed	\$3,400	R	SPECIAL	\$5,000/5% Named Storm
7	Contents-Large Shed	\$60,000	R	SPECIAL	\$5,000/5% Named Storm
8	Building-Dorm- Bldg #400	\$302,234	R	SPECIAL	\$5,000/5% Named Storm
8	Contents	\$15,000	R	SPECIAL	\$5,000/5% Named Storm
9	Building-Chicken Housing Bldg #700	\$261,136	R	SPECIAL	\$5,000/5% Named Storm
9	Contents	\$20,000	R	SPECIAL	\$5,000/5% Named Storm
10	Building-Multipurpose Lab Bldg#800	\$647,310	R	SPECIAL	\$5,000/5% Named Storm
10	Contents	\$1,300,000	R	SPECIAL	\$5,000/5% Named Storm
11	Building-Greenhouse/Insectary Bldg#500	\$267,777	R	SPECIAL	\$5,000/5% Named Storm
11	Contents	\$20,000	R	SPECIAL	\$5,000/5% Named Storm
12	Building-Screen Enclosure Bldg #600	\$240,000	R	SPECIAL	\$5,000/5% Named Storm
12	Contents	\$500,000	R	SPECIAL	\$5,000/5% Named Storm
13	Building-Education CenterBldg #450	\$4,000,000	R	SPECIAL	\$5,000/5% Named Storm

PROPERTY CONTINUED

13	Contents	\$500,000	R	SPECIAL	\$5,000/5% Named Storm
14	Building-SIT Building	\$2,800,000	R	SPECIAL	\$5,000/5% Named Storm
14	Contents	\$300,000	R	SPECIAL	\$5,000/5% Named Storm
15	Building- Garage/Vehicle Bays	\$1,750,000	R	SPECIAL	\$5,000/5% Named Storm
15	Contents	\$530,000	R	SPECIAL	\$5,000/5% Named Storm

VALUATION DEFINITIONS

(A) Actual Cash Value	(G) Guaranteed Replacement Cost	(R) Replacement Cost
(B) Business Income Changes	(I) Invoice Cost	(S) Stated Amount
(C) Agreed Amount (Waived Coinsurance) and Replacement Cost	(L) Actual Loss Sustained	(T) Total Insured Value
(D) Reproduction	(M) Market Value	(U) Full Value Replacement Cost
(E) Agreed Amount (Waived Coinsurance)	(O) Other	(V) Agreed Value
(F) Functional Replacement Cost	(P) Selling Price	(X) Extended Value Replacement Cost

EQUIPMENT FLOATER

COMPANY
Preferred Govt Insurance Trust

POLICY TERM
10/1/2025 to 10/1/2026

COVERAGE

ITEM	DESCRIPTION	DEDUCTIBLE	INSURANCE AMOUNT
1	Blanket Unscheduled	\$5,000	\$400,000
2	Laser Machine	\$5,000	\$77,911
3	1998 Tractor/Loader w/Backhoe	\$5,000	\$43,848
4	Generator 1	\$5,000	\$26,881
5	Generator	\$5,000	\$77,180
6	Car Wash System	\$5,000	\$29,380
7	Toyota 8FGCU15 Forklift	\$5,000	\$19,094
8	2018 Genie Articulating Boom	\$5,000	\$55,030
9	RS 2400-Q X-Ray Irradiator	\$5,000	\$248,000
10	Mosquito Pupae Sex Automatic	\$5,000	\$157,950
11	Larval Food Feeder	\$5,000	\$17,450
12	Generator 3	\$5,000	\$84,550
13	2024 Honda Pioneer 700	\$5,000	\$12,426
14	2 SCAG 61" Patriot Lawn Mowers	\$5,000	\$15,219
15	2025 Honda UTV	\$5,000	\$5,000
16	2025 Honda UTV	\$5,000	\$13,892
17	2024 Express L6 Valor Golf Cart	\$5,000	\$13,895
18	2019 EXGO TXT EFI Cargo Bed Golf Carts	\$5,000	\$5,900
19	2020 EXGO TXT EFI Cargo Bed Golf Carts	\$5,000	\$5,900
20	Scag Turf Tiger II 72" 40 HP EFI SCA	\$5,000	\$15,014
21	Unscheduled Items-Electronic Processing	\$5,000	\$350,000
22	CPJROBOT AI Intelligent Humanoid Welcome	\$5,000	\$14,966
23	2025 Mission Trailer	\$5,000	\$3,881
24	2024 Mission Trailer	\$5,000	\$5,881
25	Unscheduled Items-Rented, Borrowed, Leased	\$5,000	\$70,000
26	Unscheduled Items-Valuable Papers	\$5,000	\$90,000
27	2012 AON 18' Airboat 6.0L w/galvanized trail	\$5,000	\$38,610

CRIME

COMPANY
Preferred Govt Insurance Trust

POLICY TERM
10/1/2025 to 10/1/2026

COVERAGES

DESCRIPTION	LIMIT	DEDUCTIBLE
Employee Dishonesty	\$500,000	\$1,000
Forgery or Alteration	\$500,000	\$1,000
Theft of Money and Securities - Inside Premises	\$500,000	\$1,000
Computer Fraud	\$500,000	\$1,000

LIABILITY

COMPANY
Preferred Govt Insurance Trust

POLICY TERM
10/1/2025 to 10/1/2026

GENERAL LIABILITY

DESCRIPTION	LIMITS
Each Occurrence	\$2,000,000
Medical Expense (Any One Person)	\$2,500
Personal/Advertising Injury	Included
Products/Completed Operations	Included
Property Damage Legal Liability	Included
Sewer Backup & Water Damage Limit	\$10,000/ \$200,000
Employee Benefits Liability Limit, Per Person	\$2,000,000
Herbicide & Pesticide Aggregate Limit	\$1,000,000
PGIT MN-203 Part B Limit (Bert Harris, Inverse Condemnation, Takings Claims)	\$100,000

PUBLIC OFFICIALS LIABILITY

DESCRIPTION	LIMIT
Public Officials- Each Occurrence	\$2,000,000
Public Officials-Annual Aggregate	\$2,000,000
Deductible	\$5,000

EMPLOYEE PRACTICES LIABILITY

DESCRIPTION	LIMIT
Employment Practices Liability- Each Occurrence	\$2,000,000
Employment Practices Liability-Annual Aggregate	\$2,000,000
Deductible	\$5,000

CYBER LIABILITY

DESCRIPTION	LIMIT
Cyber Liability- Each Claim	\$2,000,000
Cyber Liability-Annual Aggregate	\$2,000,000
Cyber Extortion & Ransomware	\$500,000
PCI Sublimit	\$1,000,000
Cyber Crime & Utility Fraud	\$350,000

BUSINESS AUTO

COMPANY
Preferred Govt Insurance Trust

POLICY TERM
10/1/2025 to 10/1/2026

COVERAGES

DESCRIPTION	AUTO SYMBOL	LIMITS & DEDUCTIBLES
Combined Single Limit	1	\$3,000,000
Personal Injury Protection	5	Included
Medical Payments	2	\$5,000
Uninsured Motorists - Each Accident	2	\$100,000
Comprehensive Deductible	8	\$1,000
Collision Deductible	8	\$1,000
Hired / Borrowed Auto Liability	1	Included
Non-owned Auto Liability	1	Included

SYMBOL DEFINITIONS

(1) Any Auto	(4) Owned Autos Other Than Private Passenger	(7) Autos Specified on Schedule
(2) All Owned Autos	(5) All Owned Autos Requiring No-Fault Coverage	(8) Hired Autos
(3) Owned Private Passenger Autos	(6) Owned Autos Subject to Compulsory U.M. Law	(9) Non-Owned Autos

VEHICLES

VEH	YEAR, MAKE, & MODEL	VIN	COMP DED	COLL DED
1	2004 Chevrolet Colorado	1GCDT146348166369	N/A	N/A
2	2004 Chevrolet Colorado	1GCDT146148168671	N/A	N/A
3	2004 Chevrolet Colorado	1GCDT146848167503	N/A	N/A
4	2004 Chevrolet Colorado	1GCDT146148168959	N/A	N/A
5	2004 Chevrolet Colorado	1GCDT146748167007	N/A	N/A
6	2004 Chevrolet Colorado	1GCDT146448182922	N/A	N/A
7	2004 Chevrolet Colorado	1GCDT146548194058	N/A	N/A
8	2009 Ford F150	1FTRF14W19KB30865	N/A	N/A
9	2009 Ford F150	1FTRF14W39KB30866	N/A	N/A
10	2013 Ford F150	1FTMF1EF6DKD91474	N/A	N/A

BUSINESS AUTO CONTINUED

VEH	YEAR, MAKE, & MODEL	VIN	COMP DED	COLL DED
11	2014 Ford F150	1FTMF1EF9EFB77850	\$1,000	\$1,000
12	2015 Ford Explorer	1FM5K8B85FGC08498	\$1,000	\$1,000
13	2014 FORD F150	1FTNF1EF2EKF10708	\$1,000	\$1,000
14	2014 FORD F150	1FTNF1EF4EKF10709	\$1,000	\$1,000
15	2016 Ford F-150	1FTMF1EF5GFB29930	\$1,000	\$1,000
16	2016 Ford F-150	1FTMF1EF7GFB29931	\$1,000	\$1,000
17	2017 Ford F-250	1FTBF2B6XHEE05799	\$1,000	\$1,000
18	2017 Ford F-250	1FTBF2B64HEE05796	\$1,000	\$1,000
19	2017 Ford F-250	1FTBF2B66HEE05797	\$1,000	\$1,000
20	2017 Ford F-250	1FTBF2B68HEE05798	\$1,000	\$1,000
21	2019 Chevy Equinox	3GNAXHEV2KS632293	\$1,000	\$1,000
22	2019 Ford F250	1FTBF2B64KED00442	\$1,000	\$1,000
23	2019 Ford F250	1FTBF2B62KED00441	\$1,000	\$1,000
24	2020 Ford Expedition	1FMJU1FT0LEA40419	\$1,000	\$1,000
25	2020 Ford F-250	1FDBF2B64LED09204	\$1,000	\$1,000
26	2021 Ford F-250	1FTBF2B62MED51974	\$1,000	\$1,000
27	2022 Ford Maverick	3FTTW8F9XNRA09330	\$1,000	\$1,000
28	2023 Ford Ranger XLT	1FTER4FH2PLE33974	\$1,000	\$1,000
29	2023 Ford Ranger XLT	1FTER4FH2PLE30542	\$1,000	\$1,000
30	2024 Ford Maverick	3FTTW8B94RRA06211	\$1,000	\$1,000
31	2024 Ford Maverick	3FTTW8B94RRA08658	\$1,000	\$1,000
32	2023 Ford F150	3FTFW1E80PKF28908	\$1,000	\$1,000
33	2024 Ford Transit	1FTYE1Y80RKA62066	\$1,000	\$1,000
34	2024 Ford F350	1FTRF3BA6REC50131	\$1,000	\$1,000
35	2024 Ford F350	1FTRF3BA1REC49291	\$1,000	\$1,000
36	2024 Ford F350	1FTRF3BA7REC49635	\$1,000	\$1,000
37	2024 Ford F350	1FTRF3BA5REC49049	\$1,000	\$1,000
38	2025 Ford F150	1FTMF1L57SKD53775	\$1,000	\$1,000
39	2025 Ford F150	1FTMF1L57SKD52545	\$1,000	\$1,000

WORKERS COMPENSATION

COMPANY Preferred Govt Insurance Trust	POLICY TERM 10/1/2025 to 10/1/2026
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DESCRIPTION

DESCRIPTION	LIMITS OF LIABILITY
Employers Liability Each Accident	\$1,000,000
Employer Liability Disease Policy Limit	\$1,000,000
Employer Liability Disease Each Person	\$1,000,000

EXPOSURE BASIS

CLASS CODE	DESCRIPTION	PAYROLL
0251	Irrigation Works	\$1,805,458
8810	Clerical Office Employee	\$1,202,674
7425	Aviation-Helicopters-Flying Crew	\$328,576

STORAGE TANK LAIBILITY

COMPANY Commerce & Industry Insurance Company	CARRIER RATING A	POLICY TERM 10/1/2025 to 10/1/2026
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DESCRIPTION

DESCRIPTION	LIMITS OF LIABILITY
Limit of Liability Each Incident	\$1,000,000
Annual Aggregate	\$1,000,000
Deductible	\$5,000

EXPOSURE BASIS

LOCATION	CAPACITY	INSTALL YEAR/ RETRO DATE
120 EOC Drive, Saint Augustine, FL	5,200 Gallons	2016 - 3/22/16
120 EOC Drive, Saint Augustine, FL	1,500 Gallons	2016 - 5/2/16
120 EOC Drive, Saint Augustine, FL	5,100 Gallons	2019- 6/27/19
120 EOC Drive, Saint Augustine, FL	1,254 Gallons	2019- 8/20/19
120 EOC Drive, Saint Augustine, FL	865 Gallons	2024- 8/19/24

AVIATION

COMPANY Global Aerospace	CARRIER RATING A	POLICY TERM 10/23/2025 to 10/23/2026
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EXPOSURE BASIS

DRONE	HULL VALUE	LIABILITY LIMIT	MEDICAL LIMIT
2024 Precision Vision #11437N245ED	\$35,390	\$1,000,000	\$5,000
2023 Precision Vision #11420	\$44,275	\$1,000,000	\$5,000
Yellow Scan Lidar Mapper #MAP0110	\$60,000	\$1,000,000	\$5,000
Precision Vision Ground #HLBC-1001	\$6,990	\$1,000,000	\$5,000
UAS MISC Spares	\$16,805	\$1,000,000	\$5,000
Non-Owned Liability	-	\$1,000,000	\$5,000

PREMIUM COMPARISON

LINES OF BUSINESS	EXPIRING	RENEWAL
Commercial Package	\$299,304.00	\$283,581.00
Workers Compensation	\$33,895.00	\$38,750.00
Storage Tank Liability	\$1,222.21	\$1,233.21
Aviation	\$16,836.00	\$18,819.33
Total Premium	\$351,257.23	\$342,383.54

Coverage Comparison

LINES OF BUSINESS	EXPIRING	RENEWAL
Property Blanket	\$18,097,174	\$18,097,174
Inland Marine	\$2,083,529	\$1,897,858
Auto	40 Total Units Physical Damage-\$750,276	39 Total Units Physical Damage-\$1,060,031
Liability	Payroll \$2,836,828	Payroll \$3,336,708
Workers Compensation	Exp Mod-.74	Exp Mod-.74



Insuring Florida's Future

Founded in 1999, Preferred is a non-assessable insurance risk pool made of and for its members, focusing on the unique needs of Florida's public sector. Our robust membership and financial strength stem from a conservative platform of managed risk. Program administration is provided by Public Risk Underwriters of Florida (PRU).

A key distinguishing feature and advantage of Preferred is the exclusive utilization of independent agents who specialize in public sector risk throughout the state for distribution.

WHY IS THIS IMPORTANT?

Our members receive local, personalized service and have built-in representation and advocacy to achieve optimal results.

Preferred's membership is represented by Elected Officials from all segments of Florida's Public Sector. Our Board of Trustees understands your needs and works diligently to bring you enhanced programs and services.

Specialized member-oriented claims service is provided by Preferred Governmental Claims Solutions (PGCS). With more than 40 years in claims experience, PGCS is Florida's foremost governmental third-party administrator. The cornerstones of their claims administration are communication, quick access, and sound return-to-work policies.

Preferred is a proven structure of strength created to protect Florida's public sector.

Service is the heart of what we do

*Our Loss Control & Member Services team takes a proactive approach designed to reduce and prevent claims by customizing our services to your needs **at no additional cost.***

DEDICATED LOSS CONTROL CONSULTANTS PROVIDE:

- + Onsite safety inspections
- + Safety training on hundreds of topics
- + Safety program development, review & evaluation
- + Claims analysis & management
- + Claims reviews and Claims 101's
- + Disaster preparedness services



PREFERRED RISK MANAGEMENT RESOURCE CENTER FOR MEMBERS WHO PURCHASE THEIR EPLI COVERAGE FROM PREFERRED:

Cyber Security Resources

- + Breach health check
- + Customizable Incident Response Plan
- + Unlimited Access to Cybersecurity Experts
- + Immediate crisis management & response
- + Digital Forensic, IR Readiness and Data Review services and consultations available

HR Helpline Services

- + Unlimited access to HR and Employment Law experts

ADA Website Compliance Resources

- + WAVE by WebAIM accessibility evaluation tool
- + Expert guidance on ADA compliance

VECTOR SOLUTIONS Online training platform with over 600 training courses on HR/Employment Practices, OSHA Compliance, Motor Vehicle Safety, etc.

PREFERRED VIRTUAL TRAINING ACADEMY

Virtual training on a wide variety of topics provided by our Loss Control Consultants and industry experts.

STREAMERY 24/7 mobile streaming from anywhere with over 700 training topics

PREFERRED TIPS 50/50 matching safety & loss control grant program up to \$5,000.

60,000+
Completed Training Courses

\$3,500,000+
in TIPS Grants

74%
Risk Management Resource
Center Utilization

The brief description of coverage contained in this document is provided as an accommodation only and is not intended to cover or describe all Coverage Agreement terms. For more complete and detailed information relating to the scope and limits of coverage, please refer directly to the Coverage Agreement documents. Specimen forms are available upon request.

Your Member Services & Loss Control Team



Kevin Meehan oversees Trust Services. He is responsible for implementing service initiatives for Preferred members and agents. He develops and improves educational training programs, member service platforms, and member safety incentive programs. He is ultimately responsible for increasing member engagement to improve member loss experience and reduce out of pocket costs.



Christopher H. Kittleson has more than 25 years of risk management and loss control experience. Chris has developed industry expertise in the areas of Public Entity Safety Program Development, Return to Work Programs, Regulatory Compliance, Accident Investigation and Safety Training. Chris graduated Cum Laude from St. Cloud State University with a BS in Engineering Technology. He earned his Associate in Risk Management (ARM). He was awarded the 2013 Safety Professional of the Year Award by the South Florida Chapter of the American Society of Safety Engineers (ASSE). Chris has presented on behalf of National Associations and has published several articles in loss control and risk management trade publications.



Pam Hancock leads the Loss Control team. She has been in the insurance industry for the past 26 years and has worked primarily with governmental entities during her career. She provides safety training, program/policy development, safety committee oversight, performs claims reviews, trending analysis and inspections. With an emphasis on education and a deep understanding of the claims process, Pam has become a valuable resource to Preferred members. Pam is a Certified ADA Coordinator.



Mike Marinar has a degree in Industrial Safety Engineering and over 37 years experience in the safety and risk management field. Mike's primary objectives include safety and loss control initiatives, reconciling issues between Preferred members and third party claims administrators, and developing opportunities for the Trust's participants to gather knowledge, skills, and information to effectively govern and manage insurance costs. Mike is a member of ASSE, was appointed by the Governor to the Task Force on Workplace Safety and has provided multiple trainings to state agencies.



Mike Stephens has been involved with Loss Control and Member Services since 2004. Mike has completed the OSHA 501 Trainer Course in Occupational Safety and Health Standards (General Industry) and has attained certification as a Safety Auditor. Mike's safety awareness and dedication to customer service are what make him an essential part of the Member Services and Loss Control team. Mike is the resources and services coordinator and support specialist for all Preferred members.

Personalized Top-Tier Claims Service



450

Government Entities Served
by PGCS

20

Average Years of Teammate
Industry Experience

12

Average Years of Teammate
Tenure at PGCS

3

Decades of Claims Service

24/7

Claims Service



PGCS Leadership Team



Fred Tucker, Vice President Fred is responsible for the daily operations of PGCS. Fred began his career in the insurance industry as an independent adjuster in 1999, working his way into a management role with a national insurance agency where he led the risk services department. Fred joined PGCS in 2007 as a Senior Claims Specialist handling public entity automobile liability, general liability, employment liability with an emphasis on complex matters involving litigation management, working closely with defense counsel to ensure proactive handling of claims.

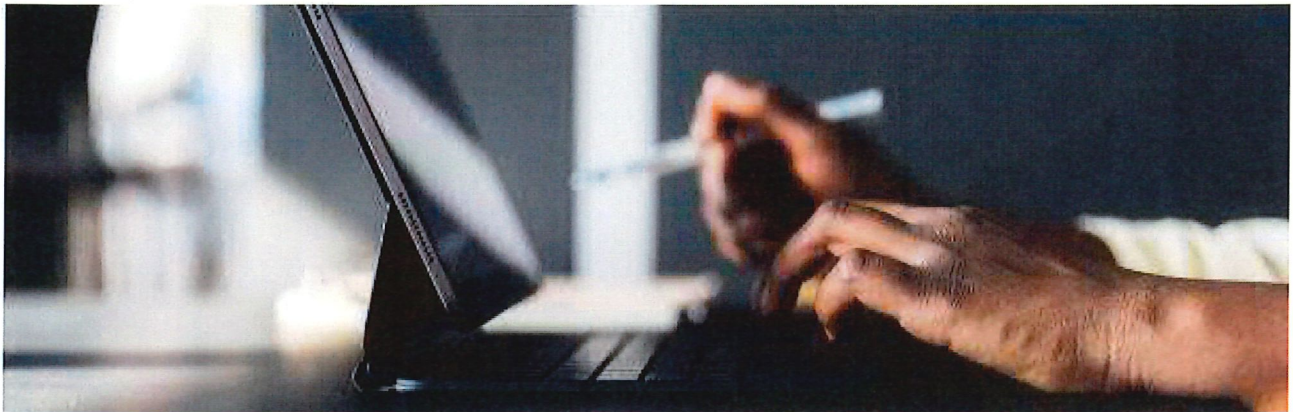


Cheryl Riley, Director of WC Claims Cheryl is responsible for the overall direction and leadership of the PGCS workers' compensation claims unit. While at PGCS, Cheryl has steadily promoted and held the positions of Account Manager, Quality Assurance Manager and Workers' Compensation Claims Manager prior to her current position of Director of Workers' Compensation Claims. Cheryl's dedication to customer-centric solutions and focus on building strong 'partner' relationships has been successful for PGCS and its customers. Cheryl holds a Florida All Lines license, and has earned the designation of a Board Certified Workers' Compensation Litigation Claims Specialist.



Stacy Hargrove, Director of Liability Claims Stacy Hargrove has more than 33 years of experience handling all types of liability claims and subrogation matters. She has held various positions within the claims industry and has proactively handled a variety of liability claim types including auto accident, slip and fall, premises liability, employer liability, and subrogation recovery; all with client accolades for excellent customer service and knowledge. Stacy has extensive litigation management experience and works directly with defense counsel in defending litigated claims. She has also monitored several trials and has been successful in partnering with her legal team to achieve favorable defense verdicts as well as other positive resolutions. Stacy has a wealth of knowledge in the liability arena and is an integral and valued member of the PGCS team.

Innovative Solutions. Accurate Valuations.



In partnership with Centurisk, Preferred provides property appraisals **for all property locations at no cost to our members.** The field appraisals provide critical information on primary and secondary building characteristics, flood zones, and valuations. Field appraisals are conducted by Centurisk on a rolling five-year schedule, trending reports are available in the interim upon request. Once the appraisal is completed, members then have the choice to insure at appraised values to maintain blanket coverage. If a Member chooses to underinsure the property, the coverage agreement will be endorsed to "stated value".



You receive exclusive access to the AMP platform, which offers an innovative approach for property tracking and valuation management. AMP provides dynamic reporting capabilities and features an intuitive design, which allows your team to get up and running in minutes. Vital property information is maintained in AMP, including a change history for each asset. Up-to-date property valuations and information are automatically imported into AMP and our experienced team offers personalized training to optimize your use of the system and reporting tools.



Disaster Preparedness and Response

Preferred Priority is with you every step of the way

Preferred Priority is an enhanced disaster recovery service designed for Preferred members to streamline the disaster recovery process. This customized service starts with preparedness. Our loss control consultants work with members to develop and implement a customized disaster recovery plan that will stand up to the worst of disasters. In advance of a storm, resources like temporary buildings, generators and dry out equipment are deployed to member locations. Members have priority status during a disaster and have access to a 24/7 Emergency Response Center, immediate onsite evaluations of property, complete build and restoration services, FEMA closeout packets and direct payments to vendors. When disaster strikes Preferred Priority is there for you.



Preferred Priority is a member-centric emergency response partnership with BluSky Restoration, ensuring each member receives top-priority service without delays. This partnership is designed to provide immediate access to essential resources and expertise in times of crisis. BluSky Restoration's dedicated team is ready 24/7, including holidays and weekends, to deliver rapid and effective mitigation and property restoration services. Our agreement guarantees that every member benefits from a seamless, efficient response, helping them quickly return to normal operations with minimal disruption.



When a named storm is approaching, our field adjusters from Engle Martin are staged nearby with all contact and policy information for each member so that they can provide damage inspections immediately after a storm. Engle Martin uses cutting edge drone technology to identify damage mitigation opportunities that you may not have known existed. The EM adjusters also have access to prior appraisals and COPE data, which helps streamline and expedite the claims process. This real time response enables us to get advance claim payments in your hands **within days**.

To finalize your claim, we provide a claim resolution packet, which includes all documentation to support your claim in addition to FEMA closeout assistance.

Liability Defense Panel



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Workers' Compensation Defense Panel



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& CARSON LLP**

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Coverage Advantages

- + **SUPERIOR WINDSTORM COVERAGE:** While other risk pools exclude wharves, piers, docks, signs, antennas, and communication towers, our program provides wind coverage for these scheduled locations.

- + **PREFERRED PROPERTY PROGRAM** is a shared limit. The amount of limit purchased is determined annually. In responding to numerous windstorm events for more than 20 years, Preferred's losses have never exceeded the shared limit purchased.



- + \$100,000 of Non Non-Monetary coverage for Injunctive Relief, EEOC, Public Records and Inverse Condemnation allegations.
- + Professional Liability offered on either claims made or occurrence form.
- + Cyber Liability limits up to \$2,000,000 for both 1st and 3rd party claims.
- + Available Limits up to \$10,000,000 on all liability lines.
- + Public Officials and Employment Practices liability with no aggregate limit.
- + Defense costs are outside of the limit of liability, deductible does not apply to defense.
- + Deadly Weapon protection coverage free of charge. Crisis Response provided by CrisisRisk, a leading national response firm.
- + Unmanned Aircraft (Drone) Liability coverage of \$500,000.

- + Most competitive windstorm deductibles in the state.
- + No wind exclusions for locations near the coast.
- + No additional premium charged for a single location or total site locations acquired or newly constructed during the year with values less than \$15,000,000.
- + Property in the open (PITO) coverage is provided up to 1,000 feet of an existing location with no valuation restrictions.
- + Blanket Inland Marine Coverage for individual equipment valued less than \$25,000.

PROPOSAL ACCEPTANCE

INSURED

Anastasia Mosquito Control

☐ As presented (all lines)
☐ With changes noted below

1.

2.

3.

4.

5.

Print Name

Title

Signature

Date

GLOSSARY OF TERMS

General Liability - A type of business insurance that helps cover claims that your company caused bodily injury to someone else or property damage to another person's belongings. General liability insurance is also known as commercial general liability insurance or business liability insurance.

Property Insurance - Business property insurance helps protect your company's building and equipment. This coverage applies whether it's owned or rented property.

Business Personal Property - Business personal property includes items your business owns such as inventory, equipment, and furniture.

Business Owner's Policy (BOP) - A Business Owner's Policy includes three essential coverages many business owners need to help protect them from claims of bodily injury or property damage to others. A BOP includes: General liability insurance, Business income insurance, Commercial property insurance

Builder's Risk Insurance - A specialized type of property insurance that helps protect buildings that are under construction. Builder's risk insurance is also known as course of construction insurance.

Business Income Insurance - Business income insurance helps replace your lost income if you can't run your operations because of covered property damage.

Business Interruption Insurance - Business interruption insurance is another name for business income insurance. It helps replace your business' lost income if you can't run your operations due to covered property damage.

Commercial Auto Insurance - If you or your employees use a car to drive for business, commercial auto insurance can help protect you on the road. It can help cover another person's injuries or property damage if an accident happens.

Commercial Flood Insurance - Commercial flood insurance helps protect your business from flood damage. You'll have to get this as a separate policy because a commercial property insurance policy usually doesn't cover these kinds of claims.

Commercial Umbrella Insurance - Commercial umbrella insurance extends the coverage limits of certain liability policies, such as general liability insurance. So, if a general liability claim costs more than your limit, this type of insurance can help pay the difference.

Cyber Liability - Cyber liability insurance includes a bundle of coverages to help your business respond to and recover from a cyberattack.

Directors and Officers Liability Insurance (D&O) - This insurance helps protect your directors' and officers' personal assets if someone sues them claiming wrongful acts in managing the business. D&O insurance can help pay for: Legal fees, Settlements, Judgments

Employer's Liability Insurance - Employer's liability insurance helps protect your business if an employee sues you after getting a work-related injury or illness that's not covered by workers' compensation insurance.

GLOSSARY CONTINUED

Employment Practices Liability Insurance (EPLI) - Employment practices liability insurance helps protect your business if a former or current employee sues you for employment-related claims such as harassment, discrimination or wrongful termination.

Equipment Breakdown Coverage - Typically included in commercial property insurance, equipment breakdown coverage helps repair or replace your business' property that uses electricity or operates through a pressure system if it breaks down due to causes like mechanical breakdown or a power surge.

Errors and Omissions Insurance (E&O) - Errors and omissions insurance helps protect your business if a client sues you for mistakes in the professional services given to them. This coverage is also known as professional liability insurance.

Extended Reporting Period (ERP) - An extended reporting period helps cover claims made against your business after your coverage expires. Businesses can buy this option after canceling coverage or when an insurer doesn't renew the policy. Another name for the ERP is tail coverage.

Extra Expense Coverage - Extra expense coverage helps pay for certain costs that your business has if it cannot operate after covered property damage. It can help pay expenses that keep your operations running after covered property damage. This could include utility bills, rent and payroll, as well as expedited shipping for replacement property or renting a temporary location.

Fidelity Bonds - Fidelity bonds help protect your business from losses if your employee conducts a fraudulent act.

Fiduciary Liability Insurance - Fiduciary liability insurance helps protect your business from lawsuits claiming the mismanagement of employee benefit plans.

Hired and Non-Owned Auto Insurance - Hired and non-owned auto insurance helps protect your employees if they drive their own personal vehicles or a rental car in the company's name for business.

Inland Marine Insurance - Inland marine insurance covers a range of specialized property that may be transported over land, such as: Medical diagnostic equipment, Fine art, Solar energy equipment

This coverage also helps protect property used for transportation or communication, like: Commuter rail systems, Cell phone towers

Marine Insurance - Ocean marine insurance helps protect a business' property and employees while transporting goods over water. This coverage applies to domestic and abroad travel and helps protect: Merchandise, Workers, Passengers, Crews, Shipping vessels, Cargo storage

Prior Acts Coverage - If you change insurance carriers, prior acts coverage helps protect your business from claims for events that occurred during an old policy.

Professional Liability Insurance - Helps cover claims that your business made a mistake in the professional services given to a client. Professional liability insurance is also known as errors and omissions (E&O) insurance.

GLOSSARY CONTINUED

Replacement Value - Replacement value is the cost it'll take to replace property with the same or similar property.

Retroactive Date - A feature in claims-made insurance policies. It helps protect your business from claims reported for incidents that occurred on or after a specific date.

Surety Bonds - Surety bonds involve three parties. It's a contract where one party will take on the financial responsibility of another party if they're unable to pay.

Tail Coverage - Helps cover claims reported after a business' policy expires. The claim has to be for an incident that occurred during the policy period to be eligible for coverage. Tail coverage is also known as an extended reporting period.

Vicarious Liability - Vicarious liability means your business can be liable for the actions of a third party, such as your employees or contractors you work with.

Workers' Compensation Insurance - Workers' compensation insurance gives employees benefits to help them recover from a work-related injury or illness. Most states require employers to carry this type of business insurance.



PO Drawer 3807
Saint Augustine, FL 32085-3807

LET'S GET SOCIAL



Unfinished Business

#3



WILTON SIMPSON
COMMISSIONER

Florida Department of Agriculture and Consumer Services
Division of Agricultural Environmental Services

ARTHROPOD CONTROL BUDGET AMENDMENT

Rule 5E-13.027, F.A.C.
Telephone: (850) 617-7911; Fax (850) 617-7939

Submit to:
Mosquito Control Program
MosquitoControlReports@FDACS.gov
3125 Conner Blvd, Suite E
Tallahassee, FL 32399-1650

A STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT.

Amendment No. 2025-07 Fiscal Year 2024 - 2025 Date 09/11/25

Amending: Local Funds X State Funds _____ (Check appropriate fund account to be amended. Use a separate form for each fund).

The Board of Commissioners for: _____ hereby submits to the Department of Agriculture and Consumer Services,
Mosquito Control Program for its consideration and approval, the following amendment for the current fiscal year as follows:

ESTIMATED RECEIPTS

NOTE: The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.

Total Available Cash and Receipts	Reserves	Present Budget	Increase Request	Decrease Request	Revised Budget
\$ 19,093,412.94	\$ 8,569,865.93	\$ 19,093,412.94	\$ 216,000.00	\$ 215,142.34	\$ 19,094,270.60

NAME SOURCE OF INCREASE: (Explain Decrease) _____

BUDGETED RECEIPTS

ACCT NO	Description	Present Budget	Increase Request	Decrease Request	Revised Budget
311	Ad Valorem (Current/Delinquent)	\$ 8,346,765.41	\$ -	\$ -	\$ 8,346,765.41
334.1	State Grant	\$ -	\$ -	\$ -	\$ -
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ 420,792.02	\$ 857.66	\$ -	\$ 421,649.68
361	Interest Earnings	\$ 378,151.58	\$ -	\$ -	\$ 378,151.58
364	Equipment and/or Other Sales	\$ -	\$ -	\$ -	\$ -
369	Misc./Refunds (prior yr expenditures)	\$ 75,000.00	\$ -	\$ -	\$ 75,000.00
380	Other Sources	\$ -	\$ -	\$ -	\$ -
389	Loans	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS		\$ 9,220,709.01	\$ 857.66	\$ -	\$ 9,221,566.67
Beginning Fund Balance		\$ 9,872,703.93	\$ -	\$ -	\$ 9,872,703.93
Total Budgetary Receipts & Balances		\$ 19,093,412.94	\$ 857.66	\$ -	\$ 19,094,270.60

BUDGETED EXPENDITURES

NOTE: Total increase must equal total decrease, unless the total "Present Budget" is revised.

ACCT NO	Uniform Accounting System Transaction	Present Budget	Increase Request	Decrease Request	Revised Budget
10	Personal Services	\$ 3,033,312.00	\$ 90,000.00	\$ -	\$ 3,123,312.00
20	Personal Services Benefits	\$ 1,494,082.60	\$ 70,000.00	\$ -	\$ 1,564,082.60
30	Operating Expense	\$ 1,098,596.00	\$ -	\$ -	\$ 1,098,596.00
40	Travel & Per Diem	\$ 56,293.00	\$ 6,000.00	\$ -	\$ 62,293.00
41	Communication Services	\$ 25,904.00	\$ -	\$ -	\$ 25,904.00
42	Freight Services	\$ 4,500.00	\$ -	\$ -	\$ 4,500.00
43	Utility Service	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00
44	Rentals & Leases	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
45	Insurance	\$ 383,051.00	\$ -	\$ -	\$ 383,051.00
46	Repairs & Maintenance	\$ 206,150.00	\$ 30,000.00	\$ -	\$ 236,150.00
47	Printing and Binding	\$ 500.00	\$ -	\$ -	\$ 500.00
48	Promotional Activities	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00
49	Other Charges	\$ 14,815.00	\$ -	\$ -	\$ 14,815.00
51	Office Supplies	\$ 33,000.00	\$ -	\$ -	\$ 33,000.00
52.1	Gasoline/Oil/Lube	\$ 143,280.00	\$ -	\$ -	\$ 143,280.00
52.2	Chemicals	\$ 1,190,475.92	\$ -	\$ -	\$ 1,190,475.92
52.3	Protective Clothing	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
52.4	Misc. Supplies	\$ 379,900.00	\$ -	\$ -	\$ 379,900.00
52.5	Tools & Implements	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
54	Publications & Dues	\$ 35,440.00	\$ -	\$ -	\$ 35,440.00
55	Training	\$ 66,000.00	\$ -	\$ -	\$ 66,000.00
60	Capital Outlay	\$ 2,042,385.56	\$ 20,000.00	\$ -	\$ 2,062,385.56
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ 227,361.93	\$ -	\$ 215,142.34	\$ 12,219.59
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
Other	Please Select Other Accounting Code	\$ -	\$ -	\$ -	\$ -
Other	Please Select Other Accounting Code	\$ -	\$ -	\$ -	\$ -
Other	Please Select Other Accounting Code	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET AND CHARGES		\$ 10,523,547.01	\$ 216,000.00	\$ 215,142.34	\$ 10,524,404.67
0.001	Reserves - Future Capital Outlay	\$ 6,579,678.93	\$ -	\$ -	\$ 6,579,678.93
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ 1,840,490.00	\$ -	\$ -	\$ 1,840,490.00
0.004	Reserves - Sick and Annual Leave	\$ 149,697.00	\$ -	\$ -	\$ 149,697.00
TOTAL RESERVES		\$ 8,569,865.93	\$ -	\$ -	\$ 8,569,865.93
TOTAL BUDGETARY EXPENDITURES and BALANCES		\$ 19,093,412.94	\$ 216,000.00	\$ 215,142.34	\$ 19,094,270.60
ENDING FUND BALANCE		\$ -	\$ (215,142.34)	\$ (215,142.34)	\$ -

APPROVED: _____
Chairman of the Board, or Clerk of Circuit Court

DATE _____

APPROVED: _____
FDACS Mosquito Control Program Representative

DATE _____

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY
FISCAL YEAR ENDING SEPTEMBER 30, 2025

BUDGET AMENDMENT NUMBER 2025-07

PAGE 1 OF 1

COMPUTATIONS

LOCAL FUND

I) Balance of Sources and Uses of Funds (Additional Revenues, above budget, matched to Expenditures)

Receipts (Excess, Collected above Budgeted Amount):

Revenue: Grants	\$	857.66	\$	857.66
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Less:

Expenditures (Amended):

Personal Services	90,000.00
Personal Service Benefits	70,000.00
Other Charges: Travel & Per Diem	6,000.00
Other Charges: Repairs & Maint.	30,000.00
Capital Outlay: Machinery and Equipment, Other	20,000.00

Total Amendment	\$	216,000.00
Net after Revenue Excess	\$	(215,142.34)
Balance from Budget Contingency	\$	215,142.34

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY
FISCAL YEAR ENDING SEPTEMBER 30, 2025

LOCAL BUDGET AMENDMENT NUMBER 2025-07

BUDGET ADJUSTMENT ENTRIES:

Dr) Personal Services		
Personal Service Benefits	90,000.00	
Other Charges: Travel & Per Diem	70,000.00	
Other Charges: Repairs & Maint.	6,000.00	
Capital Outlay: Machinery and Equipment, Other	30,000.00	
Cr) REVENUE: Grants	20,000.00	\$ 857.66
CONTINGENCY		\$ 215,142.34
	\$ 216,000.00	216,000.00

New Business #1

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, Florida 32092

PH: (904) 471-3107 • Fax (904) 471-3189 • Web Address: www.amcdsjc.org

BOARD OF COMMISSIONERS:

Gayle Gardner, Chairperson

T.J. Mazzotta, Vice-Chairperson

Tim Burton, Secretary/Treasurer

Anthony Timis, Commissioner

Gina LeBlanc, Commissioner



DISTRICT DIRECTOR:

Dr. Rui-De Xue

September 4, 2025

FROM: Dr. Rui-De Xue, Director

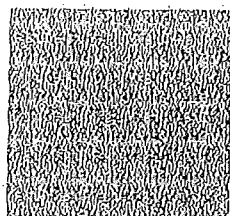
TO: Board of Commissioner

RE: New Commissioner Introduction and Statement

Mr. Anthony Timis has been appointed as a commissioner to replace former Commissioner Mrs. Trish Becker. He will introduce himself to the Board and community. He met me and took a tour of AMCD facility after his appointment.

Congratulations and welcome.

New Business #2



FLORIDIAN PARTNERS

August 27, 2025

Dr. Rui-De Xue
Anastasia Mosquito Control District
120 EOC Drive
St. Augustine, FL 32092

Re: Contract Extension Agreement

Dear Dr. Xue:

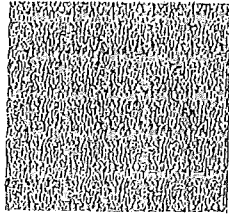
Please find enclosed a contract extension agreement for October 1, 2025 through September 30, 2026. Please note this contract extension agreement reflects the merger of Leath Consulting, LLC with Floridian Partners, LLC.

Let me know if you have any questions or need additional information.

We look forward to our continued collaboration.

Very truly yours,

Robert Hawken



FLORIDIAN PARTNERS

CONTRACT EXTENSION AGREEMENT

This CONTRACT EXTENSION AGREEMENT (the "Extension Agreement") is made as of October 1, 2025 between Floridian Partners, LLC (formerly Leath Consulting, LLC) and Anastasia Mosquito Control District.

WHEREAS, Parties entered into that certain Services Agreement dated March 18, 2025; and WHEREAS, the Parties wish to extend the term of the Original Contract under the terms and conditions set forth below.

AGREEMENT

1. Contractor:

The Contractor to this extension agreement is Floridian Partners, LLC, a Florida limited liability company, whose mailing address is 108 S. Monroe Street, Tallahassee, FL 32301. The Contract Manager remains Robert Hawken.

2. Extension of Term:

The Parties hereby agree to extend the term of the Original Contract for an additional period of 12 months, beginning on October 1, 2025 and ending September 30, 2026.

3. Insurance and Indemnification Requirements

Floridian Partners, LLC shall add Anastasia Mosquito Control District as an additional insured.

4. Terms and Conditions:

Except as expressly modified by this Extension Agreement, all terms and conditions of the Services Agreement shall remain in full force and effect.

5. Binding Effect

This Extension Agreement shall be binding upon and inure to the benefit of the Parties and their respective successors and assigns.

IN WITNESS WHEREOF, the Parties have executed this Extension Agreement as of the date first written above.

Sincerely,



ROBERT HAWKEN
FLORIDIAN PARTNERS, LLC

108 S. Monroe Street
Tallahassee, FL 32301
Phone (850) 681-0024
WWW.FLAPARTNERS.COM

ACCEPTED BY:

DR. RUI-DE XUE
ANASTASIA MOSQUITO CONTROL DISTRICT

MS. GAYLE GARDNER
CHAIRPERSON, BOARD OF COMMISSIONER

SERVICES AGREEMENT
(Florida Legislature Lobbying)

THIS SERVICES AGREEMENT ("Agreement" or "Contract"), made and entered into this day of March 18, 2025 (the "Effective Date"), by and between **ANASTASIA MOSQUITO CONTROL DISTRICT**, a special district and body politic and corporate existing under the laws of the State of Florida (the "District" or "Buyer"), and **LEATH CONSULTING, LLC**, a Florida limited liability company ("Contractor") authorized to transact business in Florida (individually, "Party" or collectively, "Parties").

WHEREAS, the District, pursuant to Section 6.3.12 of the Purchasing Policy, awarded a contract to Contractor to perform lobbying services with the Florida Legislature on the District's behalf as described on **Exhibit A** attached hereto (the "Services"); and

WHEREAS, Contractor agrees to perform the Services, subject to the terms and conditions provided herein.

NOW THEREFORE, in consideration of the premises and the mutual covenants contained below, the parties agree as follows:

1. **Performance of Services.** The Services will be performed by Contractor as specified in this Agreement.
2. **Compensation.** Contractor will be paid by the District for the Services in accordance with the monthly rates attached here to as **Exhibit B**.
3. **Maximum Indebtedness.** The District's maximum indebtedness for the Services under this Agreement shall be a fixed monetary amount not-to-exceed Twenty-four Thousand and 00/100 (\$24,000.00). Any increase to the maximum indebtedness amount in this Section 3 shall require approval by the District Board of Commissioners.
4. **Term.** The initial term of this Agreement shall commence on the Effective Date and shall expire on September 30, 2025, unless sooner terminated by either party in accordance with the terms of this Agreement.
5. **Notices.** All notices under this Agreement shall be in writing and shall be delivered by certified mail, return receipt requested, or by other delivery with receipt to the following:

As to the District: Anastasia Mosquito Control District
 120 EOC Drive
 St. Augustine, FL 32092
 Attn: Business Manager

With a copy to: Anastasia Mosquito Control District
 120 EOC Drive
 St. Augustine, FL 32092

Attn: District Attorney

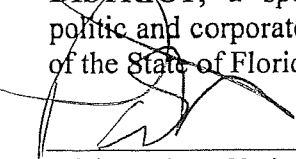
As to Contractor: Leath Consulting, LLC
150 South Monroe St., Suite 301
Tallahassee, FL 32301
Tel: 850/509-5900
Attn: Robert Hawken

6. **Contract Managers.** Each Party will designate a Contract Manager during the term of this Agreement whose responsibility shall be to oversee the Party's performance of its duties and obligations pursuant to the terms of this Agreement. As of the Effective Date, District's Agreement Manager is Richard Weaver, Business Manager, and the Contractor's Contract Manager is Robert Hawken. Each party shall provide prompt written notice to the other Party of any changes to the Party's Agreement Manager or his or her contact information; provided, such changes shall not be deemed Agreement amendments and may be provided via email.
7. **Human Trafficking Affidavit.** Contemporaneously with the execution of this Agreement, and as a condition precedent to the enforceability of this Agreement including the District's obligations hereunder, the Contractor shall deliver to the District an executed Human Trafficking Affidavit in the form attached hereto as **Exhibit C.**
8. **Insurance and Indemnification.** Contractor shall adhere to the insurance and indemnification requirements contained on **Exhibit D** attached hereto.
9. **Miscellaneous Required Contract Provisions.** Contractor shall adhere to the additional required contract provisions set forth on **Exhibit E** attached hereto.
10. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties hereto for the Services to be performed and furnished by the Contractor. No statement, representation, writing, understanding, agreement, course of action or course of conduct, made by either party or any representative of either party, which is not expressed herein shall be binding. Contractor may not unilaterally modify the terms of this Agreement by affixing additional terms to materials delivered to the District (e.g., "shrink wrap" terms accompanying or affixed to a deliverable) or by including such terms on a purchase order or payment document. Contractor acknowledges that it is entering into this Agreement for its own purposes and not for the benefit of any third party.
11. **Amendments.** All changes to, additions to, modifications of, or amendment to this Agreement, or any of the terms, provisions and conditions hereof, shall be binding only when in writing and signed by the authorized officer, agent or representative of each of the parties hereto.
12. **Counterparts.** This Agreement, and all amendments thereto, may be executed electronically and in several counterparts, each of which shall be deemed an original, and all of such counterparts together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have hereunto set their hands and affixed their seals as of the day and year set forth above.

DISTRICT:

ANASTASIA MOSQUITO CONTROL DISTRICT, a special district and body politic and corporate existing under the laws of the State of Florida



Trish Becker, Chairperson

7/10/25


Date:

Approved as to form and legal sufficiency:



District Attorney

I do certify that there is an unexpended, unencumbered and unimpounded balance in the appropriation sufficient to cover the foregoing contract or obligation and provision has been made for the payment of monies provided therein to be paid.

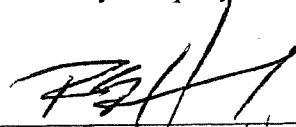


Chief Financial Officer

Contractor signature page to Services Agreement

CONTRACTOR:

LEATH CONSULTING, LLC, a Florida
limited liability company



Print Name: Robert Hawken

Title: President

Exhibit A

Services

The basic scope of work is to provide representation before the Florida Legislature relating to legislation regarding Special Districts, Mosquito Control Districts, environmental issues, aviation issues, as well as any other legislative matters as directed by the AMCD.

Additionally, Leath Consulting will:

- Make appointments and guide AMCD staff during the FMCA Tallahassee Days and at other times.
- Report to the Board and staff any developments that may impact the district from the Governor's office.
- Report to the Board and staff any developments that may impact the district from the Florida House of Representatives.
- Report to the Board and staff any developments that may impact the district from the Florida Senate.
- Report to the Board and staff any developments that may impact the district from the bureaucratic agencies, including, but not limited to, the Department of Agriculture & Consumer Services.
- Act as a go-between with the local Senate and House members, as well as Senate and House leadership.
- Educate our local Senate and House members and bring them to tour the AMCD facility and introduce staff.
- Advocate for the needs of AMCD, FMCA and mosquito control in general.
- Meet throughout the summer and fall with legislative leadership regarding the AMCD.

Exhibit B

Approved Monthly Fees

The approved monthly fee is \$4,000 per month. Invoices shall be submitted in accordance with the Agreement terms.

District shall not be responsible to pay Contractor any fees related to the Services performed under this Agreement other than the monthly fee above.

Exhibit C

Human Trafficking Affidavit

AFFIDAVIT OF COMPLIANCE WITH FLORIDA STATUTE
SECTION 787.06, HUMAN TRAFFICKING

1. I am over the age of 18 and I have personal knowledge of the matters set forth except as otherwise set forth herein.
2. I currently serve as President of Leath Consulting, LLC, a Florida limited liability company (the "Company").
3. The Company does not use coercion for labor or services, as those terms are defined in Florida Statute 787.06.
4. This declaration is made pursuant to Florida Statute 92.525. I understand that making a false statement in this declaration may subject me to criminal penalties. Therefore, under penalties of perjury, I declare that I have read the foregoing Human Trafficking Affidavit and that the facts stated herein are true.

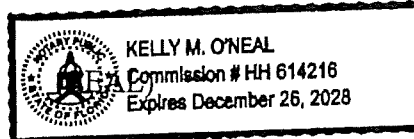
Further Affiant sayeth naught.

Executed to be effective as of 4/2, 2025.

[Signature]
Print Name: Robert Hawken

STATE OF FLORIDA
COUNTY OF Leon

The foregoing instrument was sworn and subscribed before me by means of ☒ physical presence or ☐ online notarization, this 2nd day of April, 2025, by Robert Hawken as President of Leath Consulting, a Florida LLC, on behalf of said LLC. Said individual ☒ is personally known to me or ☐ has produced _____ as identification.



[Signature]
Name: _____
NOTARY PUBLIC, State of Florida
Serial Number (if any) _____
My Commission Expires: _____

Exhibit D

Insurance and Indemnification Requirements

Without limiting its liability under this Contract, Contractor shall at all times during the term of this Contract procure prior to commencement of work and maintain at its sole expense during the life of this Contract (and Contractor shall require its, subcontractors, laborers, materialmen and suppliers to provide, as applicable), insurance of the types and limits not less than amounts stated below:

Insurance Coverages

Schedule	Limits
Worker's Compensation	Florida Statutory Coverage
General Commercial Liability	\$500,000 General Aggregate
	\$500,000 Each Occurrence
	\$50,000 Fire Damage
	\$5,000 Medical Expenses

Such insurance shall be no more restrictive than that provided by the most recent version of the standard Commercial General Liability Form (ISO Form CG 00 01) as filed for use in the State of Florida without any restrictive endorsements other than those reasonably required by the District. An Excess Liability policy or Umbrella policy can be used to satisfy the above limits.

Public Liability and Property Damage Insurance (including Independent Contractor's Liability, Owner's Protection Insurance, Contractual Liability and Completed Operations Insurance)

\$1,00,000 (One person in any one accident)
\$1,00,000 (Two or more persons in any one accident)
\$500,000 (Property Damage in any one accident)

Such insurance shall be no more restrictive than that provided by the most recent version of the standard Public Liability and Property Damage Insurance as filed for use in the State of Florida without any restrictive endorsements other than those reasonably required by the District. An Excess Liability policy or Umbrella policy can be used to satisfy the above limits.

Automobile Liability	\$500,000 Combined Single Limit (Coverage for all automobiles, owned, hired or non-owned used in performance of the Services)
-----------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------

Such insurance shall be no more restrictive than that provided by the most recent version of the standard Business Auto Coverage Form (ISO Form CA0001) as filed for use in the State of Florida without any restrictive endorsements other than those which are required by the State of Florida, or equivalent manuscript form, must be attached to the policy equivalent endorsement as filed with ISO (i.e., mandatory endorsement).

Professional Liability \$1,000,000 per Claim and Aggregate (Including Medical Malpractice when applicable)

Any entity hired to perform professional services as a part of this contract shall maintain professional liability coverage on an Occurrence Form or a Claims Made Form with a retroactive date to at least the first date of this Contract and with a three year reporting option beyond the annual expiration date of the policy.

Additional Insurance Provisions

- A. Contractor's Insurance Primary. The insurance provided by the Contractor shall apply on a primary basis to, and shall not require contribution from, any other insurance or self-insurance maintained by the District or any District members, officials, officers, employees and agents.
- B. Deductible or Self-Insured Retention Provisions. All deductibles and self-insured retentions associated with coverages required for compliance with this Contract shall remain the sole and exclusive responsibility of the named insured Contractor. Under no circumstances will the District and its members, officers, directors, employees, representatives, and agents be responsible for paying any deductible or self-insured retentions related to this Contract.
- C. Certificates of Insurance. Contractor shall provide the District Certificates of Insurance at Contract execution. The certificates of insurance shall be mailed to the Anastasia Mosquito Control District (Attention: Chief Financial Officer), 120 EOC Drive, St. Augustine, Florida 32092.
- D. Carrier Qualifications. The above insurance shall be written by an insurer holding a current certificate of authority pursuant to Chapter 624, Florida Statutes, or a company that is declared as an approved Surplus Lines carrier under Chapter 626, Florida Statutes. Such Insurance shall be written by an insurer with an A.M. Best Rating of A- VII or better.
- E. Notice. The Contractor shall provide an endorsement issued by the insurer to provide the District thirty (30) days prior written notice of any change in the above insurance coverage limits or cancellation, including expiration or non-renewal. If such endorsement is not available by the insurer, then the Contractor shall provide said thirty (30) days written notice of any change in the above coverages or limits, coverage being suspended, voided, cancelled, including expiration or non-renewal.

- F. Survival. Anything to the contrary notwithstanding, the liabilities of the Contractor under this Contract shall survive and not be terminated, reduced or otherwise limited by any expiration or termination of insurance coverage.
- G. Special Provisions. Prior to executing this Agreement, Contractor shall present this Contract, including this Exhibit D, to its insurance agent ("Agent") affirming: 1) that the Agent has personally reviewed the insurance requirements of the Contract Documents, and (2) that the Agent is capable (has proper market access) to provide the coverages and limits of liability required on behalf of Contractor.

Indemnification

Contractor and its subcontractors (the "Indemnifying Party") shall hold harmless, indemnify, and defend the District and their respective members, officers, officials, employees and agents (collectively the "Indemnified Parties") from and against, without limitation, any and all claims, suits, actions, losses, damages, injuries, liabilities, fines, penalties, costs and expenses of whatsoever kind or nature, which may be incurred by, charged to or recovered from any of the foregoing Indemnified Parties for:

1. General Tort Liability, for any negligent act, error or omission, recklessness or intentionally wrongful conduct on the part of the Indemnifying Party that causes injury (whether mental or corporeal) to persons (including death) or damage to property, whether arising out of or incidental to the Indemnifying Party's performance of the Agreement, operations, services or work performed hereunder; and

2. Environmental Liability, to the extent this Agreement contemplates environmental exposures, arising from or in connection with any environmental, health and safety liabilities, claims, citations, clean-up or damages whether arising out of or relating to the operation or other activities performed in connection with the Agreement; and

3. Intellectual Property Liability, to the extent this Agreement contemplates intellectual property exposures, arising directly or indirectly out of any allegation that the Services provided under this Agreement (the "Service(s)"), any product generated by the Services, or any part of the Services as contemplated in this Agreement, constitutes an infringement of any copyright, patent, trade secret or any other intellectual property right. If in any suit or proceeding, the Services, or any product generated by the Services, is held to constitute an infringement and its use is permanently enjoined, the Indemnifying Party shall, immediately, make every reasonable effort to secure within sixty (60) days, for the Indemnified Parties, a license, authorizing the continued use of the Service or product. If the Indemnifying Party fails to secure such a license for the Indemnified Parties, then the Indemnifying Party shall replace the Service or product with a non-infringing Service or product or modify such Service or product in a way satisfactory to the District, so that the Service or product is non-infringing.

If an Indemnified Party exercises its right under this Agreement, the Indemnified Party will (1) provide reasonable notice to the Indemnifying Party of the applicable claim or liability, and (2) allow Indemnifying Party, at its own expense, to participate in the litigation of such

claim or liability to protect its interests. **The scope and terms of the indemnity obligations herein described are separate and apart from, and shall not be limited by, any insurance provided pursuant to the Agreement or otherwise. Such terms of indemnity shall survive the expiration or termination of the Agreement.**

In the event that any portion of the scope or terms of this indemnity is in derogation of Section 725.06 or 725.08 of the Florida Statutes, all other terms of this indemnity shall remain in full force and effect. Further, any term which offends Section 725.06 or 725.08 of the Florida Statutes will be modified to comply with said statutes.

Exhibit E

Additional Required Contract Provisions

E.1. Provision of Services. Contractor shall provide Buyer with all of the agreed upon services and deliverables described in this Agreement (collectively, the "Services"). If any services, functions or responsibilities are not specifically described in this Agreement but are necessary for the proper performance and provision of the Services, they shall be deemed to be implied by and included within the scope of the Services to the same extent and in the same manner as if specifically described herein.

E.2. Relationship of the Parties. In performance of the Services, Contractor shall be acting in the capacity of an independent contractor and not as an agent, employee, partner, joint venture or associate of Buyer. Contractor shall be solely responsible for the labor, supplies, materials, means, methods, techniques, sequences and procedures utilized to perform the Services in accordance with the Contract.

E.3. Buyer's Right to Make Changes. Buyer may unilaterally require, by written order, changes altering, adding to, or deducting from the Services ("Changes"), provided that such Changes are within the general scope of the Contract. Buyer will make an equitable adjustment in the Contract price or delivery date if the Change materially affects the cost or time of performance. Such equitable adjustments require the written consent of Contractor, which shall not be unreasonably withheld. The Parties will cooperate with each other in good faith in discussing the scope and nature of the Change, the availability of Contractor personnel, the expertise and resources to provide such Change, and the time period in which such Change will be implemented.

E.4. Service Warranties. Contractor warrants that the Services shall be performed and delivered in a professional, first-class manner in accordance with the Contract and the standards prevailing in the industry.

E.5. Buyer Will Assist Contractor. At Contractor's request, Buyer will provide reasonable assistance and cooperation to Contractor, including the supply of any data and information necessary for Contractor to provide the Services. Buyer will also designate a Contract Manager who will, on behalf of Buyer, work with Contractor and administer the Contract in accordance with its terms.

E.6. Location Requirements for Services. The majority of the Services shall be performed in the State of Florida, including the City of Tallahassee and St. Johns County. No Services will be performed outside of the United States. When requested, Contractor will provide services on-site at the District offices. These restrictions may be modified in writing if Buyer determines, in its sole discretion, that the restrictions impose an undue burden on Contractor's ability to perform the Services as contemplated in the Contract.

E.8. Meetings and Reports. Contractor must attend all meetings and public hearings relative to the Services where its presence is determined to be necessary and requested by Buyer and Contractor can reasonably schedule its appearance. Contractor shall provide other periodic reports respecting the Services as Buyer reasonably requests.

E.9. Ownership of Works.

(a) As used in Sections E.9 and E.10, the term "Work" shall mean each deliverable, drawing, design, specification, rendering, notebook, tracing, photograph, reference book, equipment, expendable equipment and material, negative, report, finding, recommendation, data and memorandum of every description, shared with or delivered to Buyer pursuant to the Contract.

(b) With the exception of Contractor's pre-existing intellectual capital and third-party intellectual capital as described in Section E.10 below, Buyer shall own all right, title and interest, including ownership of copyright (limited to the extent permitted by the terms of any governing licenses), in and to each Work including, but not limited to, software, source code, reports, deliverable, or work product developed by Contractor specifically for Buyer in connection with the Contract, and derivative works relating to the foregoing. The use of these Works in any manner by Buyer shall not support any claim by Contractor for additional compensation.

(c) Each Work, and any portion thereof, shall be a "work made for hire" for Buyer pursuant to federal copyright laws. Any software, report, deliverable, or work product as used in connection with the Work, but previously developed by Contractor specifically for other customers of Contractor or for the purpose of providing substantially similar services to other Contractor customers, generally shall not be considered "work made for hire", so long as the foregoing are not first conceived or reduced to practice as part of the Work. To the extent any of the Works are not deemed works made for hire by operation of law, Contractor hereby irrevocably assigns, transfers, and conveys to Buyer, or its designee, without further consideration all of its right, title and interest in such Work, including all rights of patent, copyright, trade secret, trademark or other proprietary rights in such materials. Except as provided in the foregoing sentences, Contractor acknowledges that Buyer shall have the right to obtain and hold in its own name any intellectual property right in and to the Work. Contractor agrees to execute any documents or take any other actions as may reasonably be necessary, or as Buyer may reasonably request, to perfect or evidence Buyer's ownership of the Work.

E.10. Intellectual Property.

(a) Contractor grants to Buyer an irrevocable, perpetual, royalty free and fully paid-up right to use (and such right includes, without limitation, a right to copy, modify and create derivative works from the subject matter of the grant and the right to sublicense all, or any portion of, the foregoing rights to an affiliate or a third party who provides service to Buyer) Contractor's intellectual property (including, without limitation, all trade secrets, patents, copyright and know-how) that is contained or embedded in, required for the use of, that was used in the production of or is required

for the reproduction, modification, maintenance, servicing, improvement or continued operation of any applicable unit of Work.

(b) If the Work contains, has embedded in, or requires for the use of, any third-party intellectual property, or if the third party intellectual property is required for the reproduction, modification, maintenance, servicing, improvement or continued operation of the Work, Contractor shall secure for Buyer an irrevocable, perpetual, royalty free and fully paid-up right to use all third party intellectual property. Contractor shall secure such right at its expense and prior to incorporating any third party intellectual property (including, without limitation, all trade secrets, patents, copyright and know-how) into any Work, including, without limitation, all drawings or data provided under the Contract, and such right must include, without limitation, a right to copy, modify and create derivative works from the subject matter of the grant of the right and a right to sublicense all or any portion of the foregoing rights to an affiliate or a third party service provider. This subparagraph does not apply to standard office software (e.g., Microsoft Office).

(c) Should Buyer, or any third party obtaining such Work through Buyer, use the Work or any part thereof for any purpose other than that which is specified in the Contract, it shall be at Buyer's and such third party's sole risk.

E.11. Software Development Processes and Standards. To the extent any software is developed, modified, or otherwise procured under the Contract, Contractor will use commercially accepted software development and documentation processes and standards.

E.12. Limitation of Warranty for Buyer-Furnished Software. In lieu of any other warranty expressed or implied herein Buyer warrants that any programming aids and software packages supplied for Contractor use as Buyer-furnished property shall be suitable for their intended use on the system(s) for which designed. In the case of programming aids and software packages acquired by Buyer from a commercial source, such warranty is limited to that set forth in the contractual document covering the product(s). Should Buyer furnish Contractor with any programming aids or software packages that are found not to be suitable for their intended use on the system(s) for which designed, Contractor shall notify Buyer and supply documentation regarding any defects and their effect on progress on the Contract. Buyer will consider equitably adjusting the delivery performance dates or compensation, or both, and any other contractual provision affected by the Buyer-furnished property in accordance with the procedures provided for in Section E.3 above ("Buyer's Right to Make Changes").

E.13. Loss of Data. If any Buyer data or record is lost or corrupted due to the negligence of Contractor or any of its subcontractors or agents, Contractor shall be responsible for correcting and recreating all production, test, acceptance and training files or databases affected which are used in the provision of services, at no additional cost to the Customer in the manner and on the schedule set by Buyer. This remedy shall be in addition to any other remedy Buyer may be entitled to by law or the Contract.

E.16. Invoicing and Payment.

(a) Payment to Contractor for Services shall be made on a monthly basis for the Services provided by Contractor for the preceding month. Invoices shall contain the Contract number, purchase order number if applicable, and the appropriate vendor identification number. Buyer may require any other information from Contractor that Buyer deems necessary to verify its obligation to pay under the Contract. Payments will be made to Contractor approximately forty-five (45) days after receipt and acceptance of a proper invoice. Buyer does not pay service charges, interest or late fees unless required by law.

(b) To the extent Contractor's fees include reimbursement for travel or travel-related expenses, such travel and travel-related expenses shall be subject to and governed by the District's approved travel policy and applicable Florida laws.

(c) Buyer's obligations to make payment are contingent upon availability of lawfully appropriated funds for the Services.

E.17. Taxes. Buyer is generally exempt from any taxes imposed by the State of Florida or the Federal Government. Exemption certificates will be provided upon request. Contractor shall not include any state, local and federal taxes in any prices quoted to Buyer.

E.18. Right of Setoff. Buyer may, in addition to other remedies available at law or equity and upon notice to Contractor, retain such monies from amounts due Contractor as may be necessary to satisfy any claim for damages, penalties, costs and the like asserted in good faith by Buyer (or any other local government entity or authority located in St. Johns County, Florida) against Contractor.

E.19. Retention of Records / Audits.

(a) Contractor must establish and maintain books, records, contracts, sub-contracts, papers, financial records, supporting documents, statistical records and all other documents pertaining to the Contract (collectively, the "Records"), in whatsoever form or format (including electronic storage media) is reasonable, safe and sufficient.

(b) Contractor must retain all Records for a minimum period of three (3) years after the final payment is made under the Contract. If an audit has been initiated and audit findings have not been resolved at the end of the three (3) year period, the Records shall be retained until resolution of the audit findings or any litigation which may be based on the terms of the Contract, at no additional cost to Buyer. Records shall be retained for longer periods when the retention period exceeds the time frames required by law or ordinance.

(c) At all reasonable times for as long as the Records are maintained, Contractor must allow persons duly authorized by Buyer (including Buyer's auditor and inspector general offices), and to have full access to and the right to examine, copy or audit any of the Records, regardless of the form in which kept. Contractor will not charge Buyer for any setup, supervision or space in

connection with the examination and audit. Photocopying charges will not exceed the actual and reasonable cost of the copies to Contractor, and Buyer shall be permitted to bring his photocopying equipment if Buyer so desires.

(d) Consultant must comply with and cooperate in any audits or reports requested by Buyer and must ensure that all related party transactions are disclosed to the auditor.

(e) Consultant must permit Buyer to interview any of Consultant's employees, subcontractors and subcontractor employees to assure Buyer of the satisfactory performance of the terms and conditions of the Contract. Unless the parties agree otherwise or Buyer is willing to pay for the employee's reasonable travel expenses, the interviews will be conducted at the employee's primary place of work. Contractor will not charge Buyer for any employee time unless the interview time for that employee exceeds eight (8) hours in a calendar year.

(f) Following any audit or review, if performance of Consultant's, in the opinion of Buyer, deficient, Buyer will deliver to Contractor a written report of the deficiencies and request for development by Contractor of a corrective action plan. Contractor hereby agrees to prepare and submit, to Buyer, said corrective plan within ten (10) days of receiving Buyer's written report. Thereafter, Contractor must correct all deficiencies in the corrective action plan within a reasonable time after Buyer's receipt of the corrective action plan.

(g) All reports and other information provided by Contractor pursuant to this Section shall be submitted under penalties of perjury, under Section 837.06, Florida Statutes.

(h) Contractor must include the aforementioned audit, inspection, investigation and record-keeping requirements in all subcontracts and Contract assignments.

(i) Contractor agrees to reimburse Buyer for the reasonable costs of investigation incurred by Buyer for audits, inspections and investigations that uncover a material violation of the Contract. Such costs shall include the salaries of investigators, including overtime, travel and lodging expenses, and expert witness and documentary fees. Contractor shall not be responsible for any costs of investigations that do not uncover a material violation of the Contract.

E.20. Indemnification. See Exhibit D.

E.21. Insurance. See Exhibit D.

E.22. Buyer's Right to Suspend Work. Buyer may in its sole discretion suspend any or all activities under the Contract by providing a written notice to Contractor at least five (5) days in advance that outlines the particulars of suspension. Within ninety (90) days of providing such notice, or within any longer period agreed to by Contractor, Buyer shall either (1) authorize the resumption of work, at which time activity shall resume, or (2) terminate the Contract in accordance with the applicable termination provisions. Suspension of work shall not entitle Contractor to any additional compensation. The parties will reasonably amend any schedules relating to performance of the Services to reflect the suspension of work hereunder. Contractor

shall not be entitled to receive compensation for any work it performs after being excused from providing it hereunder.

E.23. Buyer's Right to Terminate for Convenience. Buyer reserves the right to terminate the Contract at any time and for any reason by giving written notice to Contractor. If the Contract is terminated for convenience as provided herein, Buyer will be relieved of all further obligations other than payment for that amount of Services actually performed to the date of termination. Access to any and all work papers will be provided to Buyer after the termination of the Contract. The parties understand and agree that Contractor shall not have a reciprocal right to terminate the Contract for convenience; it being understood that Buyer's payment for Services forms the consideration for Contractor not having this right. In the event of Buyer's termination of the Contract, Buyer (in its sole discretion) may also require Contractor to provide the Transition Services as set forth in Section E.26 below.

E.24. Buyer's Remedies Upon Contractor Default. Any one or more of the following events, if not cured within ten (10) calendar days after Contractor's receipt of written notice thereof, shall constitute an "Event of Default" on the part of Contractor: (1) Contractor fails to perform the Services within the time specified in the Contract or any extension, (2) Contractor fails to maintain adequate progress, thus endangering performance of the Contract, (3) Contractor fails to honor any other material term of the Contract, or (4) Contractor fails to abide by any statutory, regulatory, or licensing requirement. Buyer may extend the 10-day cure period in its discretion.

In addition, the following shall constitute an immediate Event of Default with no right cure: (i) Contractor is found to have made a false representation or certification in this Agreement, or (ii) Contractor has been placed on the list maintained under Section 287.135, Florida Statutes, of companies with activities in Sudan or in Iran Petroleum Energy Sector. Upon an "Event of Default" on the part of Contractor, Buyer will be entitled to terminate the Contract and pursue such other remedies available at law or equity, including the recovery of any procurement costs and delay damages. The rights and remedies available to Buyer under the Contract are distinct, separate and cumulative remedies, and no one of them, whether or not exercised by a party, shall be deemed to be in exclusion of any other. If, after termination, it is determined that Contractor was not in default, or that the default was excusable, the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience.

E.25. Contractor Remedies Upon Buyer Default. Buyer shall be in default if Buyer fails to honor any material term of the Contract, and such failure is not cured within forty-five (45) calendar days after receipt of written notice thereof from Contractor. In the event of Buyer's default, Contractor will be entitled to terminate the Contract and pursue such other remedies available at law or equity as it deems appropriate. Except as expressly provided elsewhere in the Contract, Contractor will not be entitled to recover any lost profits or consequential damages. The rights and remedies available to Contractor under the Contract are distinct, separate and cumulative remedies, and no one of them shall be deemed to be in exclusion of any other.

E.26. Transition Services. At any time prior to the date the Contract expires or terminates for any reason (the "Termination Date"), Buyer may direct Contractor to provide reasonable transition assistance services ("Transition Assistance"). Contractor shall provide such Transition Assistance until such time as Buyer notifies Contractor that Buyer no longer requires such Transition Assistance, but in no event for more than 180 days following the Termination Date. Transition Assistance shall mean any services, functions or responsibilities that are ordinarily or customarily provided to a purchaser to ensure that the services provided to that purchaser by a contractor are fully transitioned in a smooth and efficient manner to a new service provider (either Buyer itself or a third party contractor). Transition Assistance includes the development and implementation of a detailed transition plan. To the extent that Transition Assistance will involve third parties hired by Buyer, those third parties shall cooperate with Contractor in its provision of Transition Assistance and sign any reasonable non-disclosure agreements required by Contractor. Transition Assistance rendered before the Termination Date shall be provided at no additional cost to Buyer. Transition Assistance rendered after the Termination Date shall be provided at the rates negotiated by the parties prior to the rendering of such service, which rates shall not exceed the standard market rates that Contractor charges to government entities for comparable services; provided however, that if Buyer terminates the Contract because of a breach by Contractor, then (i) the Transition Assistance shall be provided at no cost to Buyer, and (ii) Buyer will be entitled to any other remedies available to it under law. Contractor may withhold Transition Assistance after the Termination Date if Buyer does not provide reasonable assurance that the charges for such Transition Assistance will be paid to Contractor in accordance with the invoicing and payment provisions of the Contract.

E.27. Force Majeure, Notice of Delay, and No Damages for Delay. Neither party shall be responsible for delays in performance if the delay was beyond that party's control (or the control of its employees, subcontractors or agents). Contractor shall notify Buyer in writing of any such delay or potential delay and describe the cause of the delay either (1) within ten (10) calendar days after the cause that creates or will create the delay first arose, if Contractor could reasonably foresee that a delay could occur as a result, or (2) if delay is not reasonably foreseeable, within five (5) calendar days after the date Contractor first had reason to believe that a delay could result. Based upon such notice, Buyer will give Contractor a reasonable extension of time to perform; provided, however, that Buyer may elect to terminate the Contract in whole or in part if Buyer determines, in its sole judgment, that such a delay will significantly impair the value of the Contract to Buyer. Providing notice in strict accordance with this paragraph is a condition precedent to such remedy. THE FOREGOING SHALL CONSTITUTE CONTRACTOR'S SOLE REMEDY OR EXCUSE WITH RESPECT TO DELAY. No claim for damages, other than for an extension of time, shall be asserted against Buyer. Contractor shall not be entitled to an increase in the Contract price or payment of any kind from Buyer for direct, indirect, consequential, impact or other costs, expenses or damages, including but not limited to costs of acceleration or inefficiency arising because of delay, disruption, interference, or hindrance from any cause whatsoever.

E.28. No Waiver. The delay or failure by a party to exercise or enforce any of its rights under the Contract shall not constitute or be deemed a waiver of that party's right thereafter to enforce those rights, nor shall any single or partial exercise of any such right preclude any other or further exercise thereof or the exercise of any other right. Unless otherwise agreed in writing, Buyer's payment for the Services shall not release Contractor of its obligations under the Contract and shall not be deemed a waiver of Buyer's right to insist upon strict performance hereof.

E.29. Qualification of Contractor Employees, Subcontractors, and Agents. All Contractor employees, subcontractors and agents performing work under the Contract shall be properly trained and qualified. Upon request, Contractor shall furnish a copy of technical certification or other proof of qualification. All employees, subcontractors and agents performing work under the Contract must comply with all reasonable administrative requirements of Buyer and with all controlling laws and regulations relevant to the services they are providing under the Contract. Buyer may conduct, and Contractor shall cooperate in, a security background check or other assessment of any employee, subcontractor or agent furnished by Contractor. Buyer may refuse access to, or require replacement of, any personnel for reasonable cause. Contractor shall take all actions necessary to ensure that Contractor's employees, subcontractors and agents are not considered employees of Buyer. Such actions include, but are not limited to, ensuring that Contractor's employees, subcontractors and agents receive payment and any legally mandated insurance (e.g., workers' compensation and unemployment compensation) from an employer other than Buyer. As a condition to providing services to Buyer, Contractor (and any subcontractor) will enroll and participate in the federal E-Verify Program within thirty days of the effective date of the Contract. Proof of enrollment and participation will be made available to Buyer upon request.

E.30. Security Procedures. Contractor and its employees, subcontractors and agents shall comply fully with all generally applicable security procedures of the United States, the State of Florida and Buyer in performance of the Contract. Buyer agrees that any security procedures imposed by Buyer specifically for the Contract will be reasonable and will not impose any unreasonable costs or hardships.

E.31. Restrictions on the Use or Disclosure of Buyer's Information. Contractor shall not use, copy or disclose to third parties, except in connection with performing the Services, any information obtained by Contractor or its agents, subcontractors or employees in the course of performing the Services, including, but not limited to, security procedures, business operations information, or commercial proprietary information in the possession of Buyer. At Buyer's request, all information furnished by Buyer will be returned to Buyer upon completion of the Services. Contractor shall not be required to keep confidential any information that has already been made publicly available through no fault of Contractor or that Contractor developed independently without relying on Buyer's information. To ensure confidentiality, Contractor shall take appropriate steps as to its employees, agents, and subcontractors, including the insertion of these restrictions in any subcontract agreement. The warranties of this paragraph shall survive the Contract.

E.32. Protection of Contractor's Trade Secrets and Other Confidential Information. All documents received by Buyer in connection with this Agreement are subject to Chapter 119, Florida Statutes (the "Florida Public Records Law"). Any specific information that Contractor claims to be a trade secret or otherwise exempt from the Florida Public Records Law must be clearly identified as such by Contractor on all copies furnished to Buyer. Buyer agrees to notify Contractor of any third party request to view such information, but it is Contractor's obligation to obtain a court order enjoining disclosure. If Contractor fails to obtain a court order enjoining disclosure within five (5) business days of Contractor's receiving notice of the request, Buyer may release the requested information. Such release shall be deemed for purposes of the Contract to be made with Contractor's consent and will not be deemed to be a violation of law, including but not limited to laws concerning trade secrets, copy right or other intellectual property.

E.33. Assignment. Each party binds itself and its respective successors and assigns in all respects to all of the terms, conditions, covenants and provisions of the Contract. Contractor shall not sell, assign or transfer any of its rights (including rights to payment), duties or obligations under the Contract without the prior written consent of Buyer. In the event of any assignment, Contractor shall remain liable for performance of the Contract unless Buyer expressly waives such liability. Buyer may assign the Contract with prior written notice to Contractor of its intent to do so. Nothing herein shall be construed as creating any personal liability on the part of any officer, employee or agent of Buyer.

E.34. Notice and Approval of Changes in Ownership. Because the award of the Contract may have been predicated upon Contractor's ownership structure, Contractor agrees that any transfer of a substantial interest in Contractor by any of its owners shall require Buyer's prior written approval, which approval shall not be unreasonably withheld or unreasonably delayed. By execution of the Contract, Contractor represents that it has no knowledge of any intent to transfer a substantial interest in Contractor. A substantial interest shall mean at least 25% of the voting shares in Contractor. This section shall not apply to (i) transfers occurring upon the incapacitation or death of an owner; (ii) transfers associated with an initial public offering on the NYSE or NASDAQ markets; or (iii) transfers to a company whose stock is publicly traded on the NYSE or NASDAQ markets.

E.35. Assignment of Antitrust Claims. Contractor and Buyer recognize that in actual economic practice, overcharges resulting from antitrust violations are in fact usually borne by Buyer. Therefore, Contractor hereby assigns to Buyer any and all claims under the antitrust laws of Florida or the United States for overcharges of goods, materials or services purchased in connection with the Contract.

E.36. Equal Employment Opportunity. The Equal Opportunity clause in Title 41, Part 60-1.4 of the Code of Federal Regulations (Paragraphs 1 through 7 of President's Executive Order 11246), the provisions of the Equal Opportunity for Individuals with Disabilities Act in 42 U.S.C. Section 12112, the Listing of Employment Openings for Veterans Clause in Title 41, Part 50-260.2 of the

Code of Federal Regulations and the Disabled Veterans and Veterans of the Vietnam era Clause in Title 41, Part 60-250.5 of the Code of Federal Regulations, are incorporated herein by reference if and to the extent applicable. If Contractor is exempt from any of the above cited terms, written evidence of such exempt status must be provided to Buyer.

E.37. Other Non-Discrimination Provisions. Contractor represents that it has adopted and will maintain throughout the term of this contract a policy of nondiscrimination or harassment against any person with regard to race, color, sex (including pregnancy), sexual orientation, gender identity or expression, religion, national origin, disability, age, marital status, or any other impermissible factor in recruitment, hiring, compensation, training, placement, promotion, discipline, demotion, transfers, layoff, recall, termination, working conditions and related terms and conditions of employment. Contractor agrees that, on written request, it will permit reasonable access to its records of employment, employment advertisement, application forms and other pertinent data and records by the District for the purpose of investigation to ascertain compliance with the non-discrimination provisions of the Contract; provided however, that Contractor shall not be required to produce, for inspection, records covering periods of time more than one (1) year prior to the effective date of the Contract. Contractor agrees that, if any of the products or Services to be provided pursuant to the Contract are to be provided by a subcontractor, the provisions of this Section shall be incorporated into and become a part of the subcontract.

E.38. Prompt Payment to Subcontractors and Suppliers. The District shall adhere to applicable Local Government Prompt Pay Act provisions in Chapter 218, Part VII, Florida Statutes, as may be amended.

E.39. Conflicts of Interest. Contractor acknowledges that pursuant to Chapter 112, Part III, Florida Statutes, a public official who has a financial interest in a bid or contract make a disclosure at the time that the bid or contract is submitted or at the time that the public official acquires a financial interest in the bid or contract, including but not limited to the public official's name, public office or position held, bid or proposal number, and the position or relationship of the public official with the bidder or contractor.

E.40. Contingent Fees Prohibited. Pursuant to Section 287.055, Florida Statutes, as applicable, Contractor warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure the Contract and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona-fide employee working solely for Contractor, any fee, commission, percentage, gift or any other consideration, contingent upon or resulting from the award or making of the Contract. For the breach or violation of these provisions, Buyer shall have the right to terminate the Contract without liability and, at its discretion, to deduct from the contract price, or otherwise recover, the full amount of such fee, commission, percentage, gift or consideration.

E.41. Truth in Negotiation Certificate. Pursuant to Section 287.055, Florida Statutes, as applicable, the execution of the Contract by Contractor shall be deemed to be a simultaneous

execution of a TruthIn-Negotiation Certificate, whereby Contractor states that the wage rates and other factual unit costs supporting the compensation hereunder are accurate, complete and current at the time of contracting. Further Contractor agrees that the compensation hereunder shall be adjusted to exclude any significant sums where Buyer determines the contract price was increased due to inaccurate, incomplete or non-current wage rates and other factual unit costs, provided that any and all such adjustments shall be made within one (1) year following the completion date of the Contract.

E.42. Compliance with Applicable Laws. Contractor (and any subcontractors) must comply with all applicable federal, state and local laws, rules and regulations as the same exist and as may be amended from time to time, including, but not limited to:

- a. Chapter 119, Florida Statutes (the Florida Public Records Law);
- b. Section 286.011, Florida Statutes (the Florida Sunshine Law);
- c. District Procurement Policy, as applicable; and
- d. All licensing and certification requirements applicable to performing the Services.

E.43. Cooperative Purchasing. Pursuant to their own governing laws, and subject to the agreement of Contractor, other entities may be permitted to make purchases at the terms and conditions contained herein. These purchases are independent of the agreement between Buyer and Contractor, and Buyer shall not be a party to such transactions.

E.44. Warranty of Ability to Perform. Contractor warrants that (i) it is ready, willing and able to perform its obligations under the Contract, and (ii) to the best of Contractor's knowledge, there are no pending or threatened actions, proceedings, investigations or any other legal or financial conditions that would in any way prohibit, restrain, or diminish Contractor's ability to satisfy its Contract obligations. Contractor shall immediately notify Buyer in writing if its ability to perform is compromised in any manner during the term of the Contract.

E.45. Warranty of Authority to Sign Contract. Each person signing the Contract warrants that he or she is duly authorized to do so and to bind the respective party to the Contract.

E.46. Governing State Law/Severability/Venue. The rights, obligations and remedies of the parties as specified under the Contract shall be interpreted and governed in all aspects by the laws of the State of Florida. Should any provision of the Contract be determined by the courts to be illegal, unenforceable or in conflict with any applicable law, the validity of the remaining provisions shall not be impaired. Venue for litigation of the Contract shall be exclusively in courts of competent jurisdiction located in St. Johns County, Florida.

E.47. Construction. Both parties acknowledge that they have had the opportunity to provide meaningful input into the terms and conditions contained in the Contract. Therefore, any doubtful or ambiguous provisions contained herein shall not be construed against the party who physically prepared the Contract. Article headings appearing herein are inserted for convenience or reference only and shall in no way be construed to be interpretations of text.

E.48. Inspector General. The State Auditor Inspector General's authority includes but is not limited to the power to: review past, present, and proposed District contracts, transactions, accounts, and records; require the production of records; and, audit, investigate, monitor, and inspect the activities of the District, its officials, employees, contractors, their subcontractors and lower tier subcontractors, and other parties doing business with the District and/or receiving District funds in order to ensure compliance with contract requirements and detect corruption and fraud. Failure to cooperate with the State Auditor Inspector General or interfering with or impeding any investigation shall be a violation of the Contract and applicable laws.

E.49. Ethics Provisions for Vendors/Suppliers. The bidder, by affixing its signature to the proposal form, and/or the acceptance of a purchase order, represents that it has reviewed the provisions of the District's procurement and ethics policies.

E.50. Employment Eligibility. The employment of unauthorized aliens by any respondent is considered a violation of Section 274A(e) of the Immigration and Nationality Act. In accordance with Chapter 2020-149, Laws of Florida, the Contractor confirms that it does not currently, and will not in the future, employ, contract with, or subcontract with unauthorized aliens and that it has registered accordingly with the E-Verify platform. Contractor acknowledges that any violation with the aforementioned will result in a default to the Agreement and the City shall be entitled to any and all relief available, including but not limited to, consequential damages, rebate of fees, costs and expenses, etc., resulting from the voiding of this Agreement.

E.51. Prohibition against Considering Social, Political or Ideological Interests in Government Contracting. Pursuant to Section 287.05701, Florida Statutes, as amended, Contractor is hereby notified that City in awarding contracts to vendors may not: (a) Request documentation or consider a vendor's social, political, or ideological interests when determining if the vendor is a responsible vendor; and (b) Give preference to a vendor based on the vendor's social, political, or ideological interests.

E.52. Scrutinized Vendors. Pursuant to Section 287.135(2), Florida Statutes, a company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with an agency or local government entity for goods or services of:

i. Any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the Contractor is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel; or

ii. One million dollars or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the Contractor:

(1) Is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List created pursuant to Section 215.473, Florida Statutes; or

(2) Is engaged in business operations in Cuba or Syria.

iii. Pursuant to Section 287.135(3)(a)4, Florida Statutes, the District may terminate this Agreement at the District's option if the Agreement is for goods or services in an amount of one million dollars or more and the Contractor:

(1) Is found to have submitted a false certification under Section 287.135(5), Florida Statutes;

(2) Has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List created pursuant to Section 215.473, Florida Statutes; and

(3) Is engaged in business operations in Cuba or Syria.

iv. Pursuant to Section 287.135(3)(b), Florida Statutes, the District may terminate this Agreement at the District's option if the Agreement is for goods and services of any amount and the Contractor:

(1) Is found to have been placed on the Scrutinized Companies that Boycott Israel List;
or

(2) Is engaged in a boycott of Israel.

E.53. Convicted Vendor List. A person or affiliate placed on the State of Florida convicted vendor list pursuant to Section 287.133, Florida Statutes, following a conviction for a public entity crime may not do any of the following for a period of thirty-six (36) months from the date of being placed on the convicted vendor list:

- submit a bid on a Agreement to provide any goods or services to a public entity;
- submit a bid on a Agreement with a public entity for the construction or repair of a public building or public work;
- submit bids on leases of real property to a public entity;
- be awarded or perform work as a Contractor, supplier, subcontractor, or consultant under a Agreement with any public entity; and
- transact business with any public entity in excess of the Category Two threshold amount provided in Section 287.017, Florida Statutes.

E.54. Discriminatory Vendor List. An entity or affiliate placed on the State of Florida discriminatory vendor list pursuant to Section 287.134, Florida Statutes, may not:

- submit a bid on a Agreement to provide any goods or services to a public entity;
- submit a bid on a Agreement with a public entity for the construction or repair of a public building or public work;
- submit bids on leases of real property to a public entity;
- be awarded or perform work as a Contractor, supplier, sub-Contractor, or consultant under a Agreement with any public entity; or
- transact business with any public entity.

E.55. Public Records. The District is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law. Specifically, the Contractor shall:

- a) Keep and maintain public records required by the District in order to perform the service.
- b) Upon request from the District's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
- c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the District.
- d) Upon completion of the Agreement, transfer, at no cost to the District, all public records in possession of the Contractor, or keep and maintain public records required by the District to perform the service. If the Contractor transfers all public records to the District upon completion of the Agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the District, upon request from the District's custodian of public records in a format that is compatible with the information technology systems of the District.
- e) It is the Firm's practice to retain files for any concluded matter in electronic format and reserve the right to destroy all documents after they have been maintained for seven years, absent a written client request for such documents to be returned. By execution of this agreement, the District is requesting that all Firm files be returned and provided to the District to circumvent destruction of the files.
- f) During the term of the Agreement, the Contractor shall maintain all books, reports and records in accordance with generally accepted accounting practices and standards for records directly related to this Agreement. The form of all records and reports shall be subject to the approval of the District's Director. The Contractor agrees to make available to the District's Director, during normal business hours and in St. Johns County, all books of account, reports and records relating to this Agreement.
- g) Public Records Custodian

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS

**RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN
OF PUBLIC RECORDS AT:**

**RECEPTIONIST
120 AOC Drive
ST. AUGUSTINE, FL 32092
(904) _____
akeating@amcd.com**

**THE CONTRACTOR ACKNOWLEDGES THAT THE DISTRICT
CANNOT AND WILL NOT PROVIDE LEGAL ADVICE OR
BUSINESS ADVICE TO CONTRACTOR WITH RESPECT TO ITS
OBLIGATIONS PURSUANT TO THIS SECTION RELATED TO
PUBLIC RECORDS. THE CONTRACTOR FURTHER
ACKNOWLEDGES THAT IT WILL NOT RELY ON THE DISTRICT
OR ITS DISTRICT ATTORNEY TO PROVIDE SUCH BUSINESS OR
LEGAL ADVICE, AND THAT CONTRACTOR HAS BEEN ADVISED
TO SEEK PROFESSIONAL ADVICE WITH REGARD TO PUBLIC
RECORDS MATTERS ADDRESSED BY THIS AGREEMENT. THE
CONTRACTOR ACKNOWLEDGES THAT FAILURE TO COMPLY
WITH FLORIDA LAW AND THIS AGREEMENT WITH RESPECT
TO PUBLIC RECORDS SHALL CONSTITUTE A MATERIAL
BREACH OF THIS AGREEMENT AND GROUNDS FOR
TERMINATION PURSUANT TO THIS AGREEMENT.**




CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/01/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  KIERSTEN SMITH 23 AZALEA DRIVE UNIT A CRAWFORDVILLE FL, 32327 UNITED STATES	CONTACT NAME: KIERSTEN SMITH PHONE (A/C, No, Ext): 850-745-2148 FAX (A/C, No): E-MAIL ADDRESS: KIERSTEN@KIERSTENSMITHINSURANCE.COM
	INSURER(S) AFFORDING COVERAGE INSURER A: State Farm Florida Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED LEATH CONSULTING LLC 150 SOUTH MONROE STREET SUITE 300 TALLAHASSEE FL, 32301 UNITED STATES	NAIC # 10739

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<input checked="" type="checkbox"/>	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE \$ 1,000,000
	CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
	OTHER:						POLICY DEDUCTIBLE \$ 2,500
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	ANY AUTO						BODILY INJURY (Per person) \$
	OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
	HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
	SCHEDULED AUTOS						\$
	NON-OWNED AUTOS ONLY						\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> \$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N						E.L. EACH ACCIDENT \$
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

ANASTASIA
MOSQUITO CONTROL DISTRICT
120 EOC DRIVE
ST AUGUSTINE FL, 32092

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Completed by an authorized State Farm representative. If signature is required, please contact a State Farm agent.

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ADDENDUM ONE

This Addendum supplements that certain Engagement Agreement entered between Leath Consulting and Anastasia Mosquito Control District on January 12, 2024.

Lobbyist shall perform all Services during the Agreement Term on a non-exclusive basis for AMCD. Lobbyist acknowledges and agrees that it will receive specific lobbying assignments from the Director, which assignments may be expanded, modified, or removed as necessary to accomplish the goals of AMCD and are deemed to be within the definition of Services.

Short Term Extension. The term of the Agreement shall be extended until September 30, 2024 (“Short-Term Extension”).

Method of Billing and Payment. Lobbyists will be compensated \$100,000 for the Term and its Short-Term Extension. Lobbyist will submit invoices for compensation on the 15th of each month. AMCD shall pay Lobbyist within 30 days of receipt of invoice.

Reimbursable Expenses. Lobbyist shall not be reimbursed for any expenses it incurs under this Agreement.

Renewals. AMCD shall have the option to renew this Agreement for up to two (2) additional one (1) year terms (each a “Renewal Term”) by sending notice of renewal to Lobbyist at least thirty (30) days prior to September 30. During any Renewal Term Extension, Lobbyist shall perform the Services in accordance with the terms and conditions of this Agreement, and shall be compensated at a monthly retainer rate of \$4,000 per month.

Termination for Convenience. This Agreement may be terminated for convenience by the Board. Termination for convenience by the Board shall be effective on the termination date stated in written notice provided by AMCD, which termination date shall be not less than fifteen (15) days after the date of such written notice.

Payment Post-Termination. If this Agreement is terminated for convenience by AMCD, Lobbyist shall be paid for any Services properly performed under this Agreement, with the monthly amount prorated through the termination date specified in the written notice of termination.

Time of the Essence. Time is of the essence in performing the duties, obligations, and responsibilities required by this Agreement.

Conflict of Interest. As of the effective date of this Agreement, Lobbyist does not represent any client whose interest is currently adverse to the interests of AMCD. If, during the term of this Agreement, Lobbyist determines that a client it represents has or may potentially have an interest adverse to the interest of AMCD, or Lobbyist is notified by the Director of an existing or potential adverse interest with a client of Lobbyist, then Lobbyist shall disclose such conflicting interest. Additionally, before proposing, advocating, or otherwise advancing any legislation, administrative rule, regulation, or policy on behalf of a client, where such legislation, rule, regulation, or policy may potentially impact AMCD and its operations, Lobbyist shall, disclose the representation and

provide a copy of the legislation, administrative rule, regulation, or policy to the Director. Lobbyist further agrees that, in the performance of this Agreement, if any conflict of interest arises, Lobbyist shall disclose, in writing, such interest to AMCD within three (3) days after the date the conflict arises, or within three (3) days after Lobbyist receives verbal or written notification from the Director of an existing or potential adverse interest with a client of Lobbyist. Such written disclosure shall provide sufficient information concerning Lobbyist's conflict including, but not limited to, name of the client presenting the conflicting position, the nature of the conflict, and the extent to which Lobbyist is unable to provide the Services. The Director shall report the disclosed conflict to the Board. The Board may, in its sole discretion, take any action it deems appropriate, such as termination of this Agreement or waiver of the conflict, to address the conflict of interest disclosed by Lobbyist. **Waiver of any conflict of interest or termination of this Agreement is expressly reserved to the Board.**

Public Records. To the extent Lobbyist is acting on behalf of AMCD as stated in Section 119.0701, Florida Statutes, Lobbyist shall:

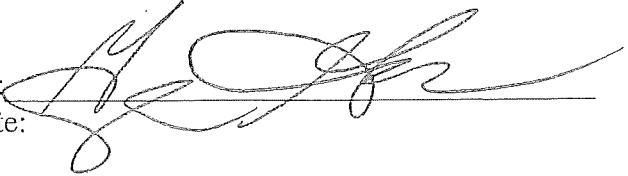
1. Keep and maintain public records required by AMCD to perform the services under this Agreement;
2. Upon request from AMCD, provide AMCD with a copy of the requested records or allow the records to be inspected or copied within a reasonable time and at a cost that does not exceed that provided in Chapter 119, Florida Statutes, or as otherwise provided by law;
3. Ensure that public records that are exempt or confidential and exempt from public record requirements are not disclosed except as authorized by law for the duration of this Agreement and following completion or termination of this Agreement if the records are not transferred to AMCD; and
4. Upon completion or termination of this Agreement, transfer to AMCD, at no cost, all public records in possession of Lobbyist or keep and maintain public records required by AMCD to comply with applicable public records law. If Lobbyist transfers the records to AMCD, Lobbyist shall destroy any duplicate public records that are exempt or confidential and exempt. If Lobbyist keeps and maintains the public records, Lobbyist shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to AMCD upon request in a format that is compatible with the information technology systems of AMCD.

A request for public records regarding this Agreement must be made directly to AMCD, who will be responsible for responding to any such public records requests. Lobbyist will provide any requested records to AMCD to enable AMCD to respond to the public records request.

IF LOBBYIST HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119 , FLORIDA STATUTES, TO LOBBYIST'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT [], [], 120 EOC DRIVE, ST. AUGUSTINE, FLORIDA, 32092.

The parties have caused this Addendum One to be executed by their duly authorized officers as of the date written below.

ANASTASIA MOSQUITO CONTROL DISTRICT

By: 
Date: _____

ATTEST:



LEATH CONSULTING

By: _____
Date: _____

New Business #3

³⁵ PUBLIC COMMENT

I. RECOGNITION BY THE CHAIR

Except for Commissioners and Anastasia Mosquito Control District ("AMCD") staff, no person shall approach or address the AMCD Board of Commissioners ("Board") until the Chair permits the person to approach or address the Board.

II. PROCEDURES FOR PROVIDING COMMENTS TO THE BOARD FROM THE PUBLIC

Prior to addressing the Board, the person desiring to speak should fill out a speaker's request slip, provided by AMCD staff, and return the speaker's request slip to the designated AMCD staff member. The speaker's request slip should contain the name and address ³⁶(*optional*) for the speaker or entity the speaker may be representing, and the subject matter or agenda item number the speaker desires to address.

III. TIME LIMIT FOR COMMENTS ON MATTERS NOT SPECIFICALLY ON THE AGENDA

A general public comment period shall be provided on the agenda for items that are not a proposition being considered by the Board or that may reasonably need the attention of the Board. Each speaker providing public comment during on such matters shall limit comments to three (3) minutes, unless extended by the Chair for good cause.

IV. TIME LIMIT FOR COMMENTS ON MATTERS ON THE AGENDA

Each person addressing the Board on a specific agenda item shall limit comments to three (3) minutes. Where a two or more residents sharing common interest in a specific agenda item designate a representative to speak on their behalf, the designated speaker shall limit comments to five (5) minutes. The Chair may elect to extend the time available to individual members of the public or designated representatives for an additional time for good cause. A member of the public or designated representative may not assign his or her time or any part of his or her time to another speaker. A member of the public, in speaking on any matter, shall confine him/herself to the question, or matter before the Board, shall not use unbecoming, abusive or unparliamentary language and shall avoid commenting on personalities or character of any Board members, former Board members, other officials, staff or the public.

V. MANNER OF ADDRESSING THE BOARD

Members of the public and designated representatives shall address their comments to the Board as a whole and not to any Commissioner individually or any group of Commissioners. Imposing a demand for an immediate response from the Board or any member thereof during public comment shall be considered out of order.

Persons shall not address the Board with personal, impertinent or slanderous remarks, or become boisterous. A Commissioner shall not engage in dialogue with persons making public comment unless the question or comment is directed through the Chair or made with the permission of the Chair.

[BACK to "TOC"](#)

³⁵ As approved by the Board of Commissioners on 9-8-16

³⁶ As approved by a Consensus of the Board of Commissioner 3-15-18



Proposed Board Meeting Public Comment Policy

This policy establishes procedures for public comment at Special District Board Meetings, aiming to balance public participation with the efficient and orderly conduct of Board business, in compliance with Florida's Sunshine Law requirements.

I. Authority

Florida Statute 286, provides "Members of the public shall be given an opportunity to be heard on a proposition before a board or commission."

II. Application

This policy shall uniformly apply to all requests for public comment, the Anastasia Mosquito Control District Board of Commissioners, and personnel.

III. General Principles

Right to be Heard: The Anastasia Mosquito Control District Board recognizes the right of the public to offer comments on matters within the Board's jurisdiction during open public meetings. This policy is intended to ensure an orderly and respectful environment for these comments.

Orderly Conduct: To ensure the efficient and orderly transaction of Board business, public comments will be conducted in accordance with this policy and the direction of the presiding Chair.

Decorum: All participants are expected to maintain proper decorum, refrain from disruptive behavior, and direct all comments to the Chair.

IV. Public Comment Periods

The Board will designate three (3) specific periods for public comment on the agenda:

Public Comment on Agenda Items: An initial opportunity for public comment will be provided at the beginning of the meeting for the public to be heard on agenda items prior to the agenda approval and before the Board takes action on any items.

A second opportunity for public comment will be included on the agenda to provide an additional opportunity for the public to be heard on agenda items mid-meeting during the "Unfinished Business" portion of the agenda.

Citizen Participation: A third and final opportunity for public comment on *matters not on the agenda* but related to the Special District's business provided towards the end of the meeting during the "New Business" portion of the agenda.

Interruptive calls for public comment at random times during regularly scheduled meetings will not be accepted by the Chair as they disrupt the meetings and deviate the Board from the approved agenda.

V. Speaking Procedures

Recognition by the Chair: Except for Commissioners and AMCD staff, no person shall approach or address the AMCD Board until the Chair permits the person to approach or address the Board.

Sign-Up: Individuals wishing to speak during either public comment period must sign up on the designated form available at the meeting location at least five (5) minutes before the scheduled start of the meeting. The form will include spaces for the speaker's name and address, and the agenda item(s) or topic(s) they wish to address.

Addressing the Chair: All comments must be directed to the Chair and not to individual Board members or the audience. A Commissioner shall not engage in dialog with persons making public comment unless the question or comment is directed through the Chair or made with the recognition of the Chair.

Time Limit: Each speaker will be allowed three (3) minutes to present their comments. The time allotted for speaking may be adjusted by the Chair for good cause shown or based on the number of individuals desiring to speak. The Chair's decision regarding time limits is final.

Designated Representative: Speakers may designate a representative to speak on their behalf. The designated representative will be allowed an additional one minute for each person they represent, not to exceed 10 minutes, provided those persons are present at the meeting and have designated the representative on the sign-up form.

No Time Donation: Speakers may not donate their allotted time to other individuals.

Subject Matter Relevance: Comments should be relevant to the business of the Special District or the specific agenda item under discussion.

Respectful Communication: Speakers are expected to be respectful in their language and avoid personal attacks, slanderous, obscene, profane language, or become boisterous. Such comments shall be considered out of order.

Board Response: The Board is not obligated to respond to public comments or engage in a dialogue with speakers during the public comment period.

VI. Maintaining Order

Chair's Authority: The Chair has the responsibility and authority to maintain order and enforce the rules of conduct at all times.

Warning and Removal: Any individual disrupting the meeting, engaging in disrespectful or inappropriate behavior, or violating these rules may be issued a warning by the Chair. Continued interference with the orderly process of the meeting may result in the individual being removed from the meeting at the Chair's direction.

Enforcement: Law enforcement authorities may be called upon to remove any person ordered removed by the Chair.

VII. Compliance with Florida Law

This policy is adopted and will be implemented in accordance with Florida Statutes, including but not limited to Chapter 286 (Sunshine Law) and Chapter 189 (Uniform Special District Accountability Act). The opportunity for the public to be heard on propositions before the Board will be provided as required by law.

VIII. Conflicts

Nothing herein is intended in any way to conflict with or abrogate Chapter 286, Florida Statutes or any other Florida or federal laws. In the event of any conflict between this policy and any other Florida or federal law, including Chapter 286, Florida Statutes, the conflicting provision of the Florida or federal law shall prevail and apply over the conflicting provisions of this policy

X. Reservation Authority

The authority to modify or amend this policy is reserved to the District Board of Commissioners.

Adopted by District Board of Commissioners on September ___, 2025.

Director Report (August 2025)

Program Management:

Customer and professional service, as well as the service request process: A total of 251 service requests have been received and provided. Scientists reviewed six manuscripts in response to the editors' invitations. Staff reviewed several grant applications for mosquito foundation and reviewed AMCA nominations for awards and office elections. The District used the GLP standard to assist the industry in evaluating its new formulations/products.

Surveillance: One asymptomatic blood donor has tested positive with WNV in St. Johns County in late June, and St. Johns County is under a mosquito-borne illness advisory. Three chickens have tested positive for any arbovirus in August. The CDC traps collected 607 adult mosquitoes. BG traps with dry ice collected 1,333 adult mosquitoes. *Psorophora columbiae*, *Aedes taeniorhynchus*, *Culex* and *Aedes* mosquitoes are the majority. The inspectors continued to survey and treat larvae when they were found, with 681 positive dips of larvae.

Ground and aerial operations: The MC Technician conducted a ULV spray operation 43 times for 33,247 acres. Conducted hand fogger 67 times, 18 times for barrier treatment to cover about 19 acres, and ground larvicide 246 times for 678 acres. Drone larvicide 33 times for 214 acres. The surveillance helicopter has been back in service. The maintenance and inspection for the other two helicopters are in progress.

Applied research: SIT dose testing has been done. A collaboration NIH grant R21 subaward-kickoff project has been scheduled for meeting and implementation. A couple of GLP study projects about adulticides were conducted in August. AMCD staff published two manuscripts in WingBeats and revised two manuscripts for the JAMCA for publication. Egg counting machines and several other projects are under discussion and in process.

Education: AMCD's DVEC has hosted 1,805 visitors (871 were adults and 70% were first-time visitors) and conducted tours. DVEC & Education Specialist organized and hosted 107 students at events on Monday and Tuesday, and ES attended annual back to school festival in Hastings (about 100 students) on Aug 2. Social media had about 11,800 views.

Business Management & Administration:

Serve the Board of Commissioners: Staff prepared for August 14's Board meeting, board books, meeting minutes, and proposed agenda for September 11, 12 (1st hearing) and 25 (final hearing) Board meetings. Staff prepared all documents and met new Commissioner for orientation.

Budget and Auditor: The Board approved the new auditor contract. The new budget has been updated. The 1st public hearing for tentative millage rate and budget has been rescheduled from September 11 to 12 due to conflict with School Board. The county property appraiser made the announcement.

Insurance & Policy: The fleet, liability, and work comp insurances have been worked out with the Insurance Company for the Board to discuss and approve. The district's public record request policy has

been implemented after the Board approved it. The draft policy for public comments has been worked for the board to discuss and approve.

Contract: The Mobisoft database and fire inspection service contract amendments have been worked out for the Board to approve after the attorney review.

HR: Five candidates for receptionist position have been interviewed and Katasha Fuber has been hired as the new receptionist and started from August 25. Two college interns have ended on August 29. Several job descriptions have been updated based on updated new chart and district needs. The public comments policy has been updated and presented to the Board for discussion and approval.

Meeting:

Aug 1. Noon. Met chairperson Ms. Gardner about August meeting and signing checks.

Aug 4. Met the new A & P Mechanic about training.

Aug 5. 2 pm Zooming meeting with District Attorney about draft public record request policy.

Aug 6. 8 am. Met Pilot Lee Carter about equipment and other items. 9am. Attended a group meeting about aerial document archive. 2:30 pm. Attended Well Fargo bank webinar on security.

Aug 7. 10 am. Met Chairperson about projected agenda.

Aug 8. 3 pm. Met A scientist from USDA and showed all facility.

Aug 11. 9 am. Met Commissioner Mr. Mazzotta about agenda. 10:30 am. Met Commissioner Mr. Burton about agenda and showed him facility. 1:30 pm. Attended receptionist interview.

Aug 12. Noon-1:30 pm. Attended receptionist interview. 2 pm. Attended AI technology webinar.

Aug 13. 10 am. Met Mr. M. Baker about fleet and work comp insurance. 1pm. Attended receptionist interview.

Aug 14. 1-3 pm. Attended receptionist interview. 5 pm. Attended Board meeting.

Aug 15. Implement of Board meeting decision.

Aug 18. Answer and conversation with former Commissioner Mr. Girvan about Board appointment and his SIT suggestion.

Aug 19. Met HR person and related managers about public comments policy draft and HR hiring items.

Aug 20. 10 am. Visit Dep and P.V. fields to check several hot spots after receiving residents' complaints.

Aug 21. 10 am. Met new commissioner Mr. Anthony Timis and showed him facility.

Aug 22. Process hiring of receptionist with HR person.

Aug 25. Met new receptionist about her orientation.

Aug 26. Provide training about Board items for receptionists.

Aug 27. Held monthly management meeting.

Aug 29. 2pm. Visited Hastings field where accident happened and met towing company about towing of damaged vehicle.

Treatment Summary

From Date :

08-01-2025

To Date :

08-31-2025

Zone :

All

Material :

All

Task :

All

Printed on 2025-09-02 10:01:16 EST

Material	Amount	Area Treated	Application Rate	Times
Altosid WSP	11431 ea	35.42 acre	322.68 ea / acre	67 times
Altosid XR	598 ea	1.37 acre	435.54 ea / acre	27 times
Altosid XRG	160 lb	26.67 acre	6 lb / acre	3 times
Altosid XRG Drone	520 lb	52 acre	10 lb / acre	8 times
Aqua-Kontrol 30-30	6197.83 fl oz	23991.6 acre	0.26 fl oz / acre	31 times
B.t.i. Briquets	989 ea	2.27 acre	435.54 ea / acre	14 times
Cocobear	188 fl oz	0.49 acre	384.02 fl oz / acre	6 times
Duet 50%	640 fl oz	407.64 acre	1.57 fl oz / acre	3 times
Mosquitomist Two	5840 fl oz	8848.48 acre	0.66 fl oz / acre	9 times
Natular DT	2 ea	0 acre	6666.67 ea / acre	1 times
Talstar P	6.42 gal	19.03 acre	0.34 gal / acre	18 times
VectoBac 12AS	11791 fl oz	736.74 acre	16 fl oz / acre	118 times
VectoBac G	1400 lb	215.48 acre	6.5 lb / acre	10 times
VectoBac G Drone Air	1620 lb	162 acre	10 lb / acre	25 times

Task Time Summary

From Date : 08-01-2025

To Date : 08-31-2025

Zone : All

Employee Name : All

Printed on 2025-09-02 10:00:16 EST

Task Time Summary			
Task	Total Time	Total Timesheets	Total Time
Administrative	1187:10 hrs	238	8308:45 hrs
Aerial Larvicide Drone	52:30 hrs	33	
Aerial Maint	469:40 hrs	132	
Aerial Site Inspection	06:15 hrs	5	
Aerial Survey	50:00 hrs	30	
AM Briefing	61:15 hrs	152	
Assist	307:30 hrs	81	
Building & Grounds Work	795:05 hrs	254	
Chicken Program	63:15 hrs	10	
Computer Repair	170:15 hrs	24	
Daily Paperwork	173:35 hrs	218	
DVEC	468:00 hrs	62	
Field Experiment	181:00 hrs	38	
Fish Placement	00:45 hrs	1	
Fish Program	11:00 hrs	9	
Fog Mission Serv Req	07:55 hrs	24	
GLP Management	10:00 hrs	1	
Ground Adulticide	196:20 hrs	58	
Ground Larvicide	524:32 hrs	248	
Ground Site Inspection	627:01 hrs	541	
Hand Adulticide	40:50 hrs	67	
Insectary	771:15 hrs	120	
Inventory	20:45 hrs	7	
Lab Experiment	161:30 hrs	34	
Mechanics Time	231:00 hrs	30	
Meeting	48:15 hrs	39	
Molecular Lab Work	194:00 hrs	23	
Mosquito Trap BG	140:30 hrs	15	
Mosquito Trap CDC CO2	06:00 hrs	1	
Mosquito Trap CDC Oc	83:55 hrs	34	
Mosquito Trap ID	35:30 hrs	14	
Mosquito Trap OV	01:00 hrs	1	
Mosquito Traps Misc	06:00 hrs	4	
Produce Papers & Programs	191:30 hrs	35	
Project Research	133:30 hrs	17	
Public Relations	37:00 hrs	11	
Public School Program	17:30 hrs	6	
Resupplying Trucks	129:48 hrs	193	
Source Reduction (tires)	01:30 hrs	1	
Supervisory	23:50 hrs	19	
Training Classroom	48:34 hrs	17	
Training Field	79:15 hrs	10	
Travel	09:45 hrs	8	
Vehicle Maintenance	22:15 hrs	23	
Annual Leave	242:00 hrs	41	
Leave Without Pay	146:30 hrs	18	

Task Time Summary			
Task	Total Time	Total Timesheets	Total Time
Sick Leave	106:15 hrs	20	
Sick Personal Leave	16:00 hrs	2	