

# Anastasia Mosquito Control District

of St. Johns County

[www.amedsjc.org](http://www.amedsjc.org)



District Board Meeting

**October 09, 2025**

Thursday at

**5:00 P.M**





**ANASTASIA MOSQUITO CONTROL DISTRICT  
ST. JOHNS COUNTY  
PROPOSED AGENDA**

Thursday, October 9, 2025  
5:00 P.M.

Invocation and Pledge: Commissioner Mrs. LeBlanc

**Consent items:** Approval of

1. Chemical purchases and inventory
2. Board Meeting Minutes of September 11 (regular meeting), September 12 (1<sup>st</sup> public hearing), & September 25 (final public hearing)
3. Update on vehicle insurance policy about collision coverage from 7 years to 10 years
4. Holiday work schedule
5. Annual physical inventory
6. Update job description of Field Biologist
7. MGIS service extension for mapping portion of the database
8. No Board meeting in November due to 3 meetings in September & the FMCA meeting
9. Name correction of legislation lobby firm from Leath Consulting to Floridian Partners
10. Treasure report and cancelled checks

**Unfinished Business:**

1. Discussion and approval of the HR consulting contract amendment for compensation study ... Director, Dr. Xue (15 min)
2. Discussion and approval of Attorney contract renewal ... Chairperson Ms. Gardner (15 min)

**New Business:**

1. Discussion and approval of COL adjustment & budget amendment ... C.F.O., Mr. Scott Hanna (15 min)
2. Discussion and approval of updated public comments policy ... HR Generate, Mrs. Sheila Rivera (15 min)

**Report:**

Director  
Attorney

**Commissioner reports and comments:**



# Consents



**ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY**  
**CHEMICAL & FUEL INVENTORY**  
 MONTH OF AUGUST 2025

**DISTRICT TOTALS**

CHEMICAL DESCRIPTION (indicate lbs., gals. or ea.)	BEGINNING PHYSICAL COUNT	AMOUNT PURCHASED	TRANSFER IN	TRANSFER OUT	AMOUNT AVAILABLE	AMOUNT USED	ENDING "BOOK" BALANCE	PHYSICAL COUNT	OVER / (UNDER)
ALTOSID WSP	EA.	17,230.00			37,230.00	11431.00	25,799.00	25,799.00	0.00
ALTOSID XR	LBS.	2,553.00			2,553.00	598.00	1,955.00	1,955.00	0.00
ALTOSID XRG	LBS.	22,920.00			34,120.00	680.00	33,440.00	33,440.00	0.00
AQUAKONTROL 30-30	GALS.	445.60			445.60	46.10	399.50	401.80	2.30
AQUALUER 20-20	GALS.	0.00			0.00	0.00	0.00	0.00	0.00
B. t. i. BRIQUETS (Dunks)	EA.	6,478.00			6,478.00	989.00	5,489.00	5,489.00	0.00
COCO BEAR	GALS.	101.29			101.29	1.47	99.82	99.82	0.00
DIBROM CONCENTRATE (Naled)	GALS.	1,200.00			1,200.00	0.00	1,200.00	1,200.00	0.00
DUET	GALS.	298.75			298.75	5.00	293.75	293.13	-0.62
MOSQUITOMIST TWO	GALS.	752.00			752.00	62.49	689.51	692.50	2.99
NATULAR DT	EA.	8,346.00			8,346.00	2.00	8,344.00	8,344.00	0.00
TALSTAR P	GALS.	44.30			44.30	6.42	37.88	37.83	-0.05
VECTOBAC 12AS	GALS.	316.28			416.28	92.12	324.16	324.16	0.00
VECTOBAC G	LBS.	14,455.00			14,455.00	3100.00	11,355.00	11,355.00	0.00
GASOLINE	GALS.	2,866.00			5,866.00	2654.81	3,211.19	3,182.00	-29.19
JET A	GALS.	3,156.00			3,156.00	298.40	2,857.60	2,841.00	-16.60
<b>TOTALS</b>		<b>81,162.22</b>	<b>0.00</b>	<b>0.00</b>	<b>115,462.22</b>	<b>19,966.81</b>	<b>95,495.41</b>	<b>95,454.24</b>	<b>-41.17</b>

Prepared by Richard Weaver: 

Reviewed by Aye McKinney: 

Reviewed & Approved by Dr. Rui-De Xue: 

Date: 9/3/25

Date: 9/4/25

Date: 9/4/25



**ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY**  
**CHEMICAL & FUEL INVENTORY**  
**VALUE**  
**MONTH OF AUGUST 2025**

CHEMICAL DESCRIPTION (indicate lbs., gals. or ea.)	PHYSICAL COUNT	ACTUAL COST PER LB/GAL/EA	TOTAL INVENTORY VALUE	INVOICE DATE	PURCHASED FROM
ALOTOSID WSP	EA. 5,799.00	\$1.0000	\$5,799.00	6/19/25	VESERIS
ALOTOSID WSP	EA. 20,000.00	\$1.0000	\$20,000.00	8/22/25	VESERIS
ALOTOSID XR	LBS. 1,955.00	\$3.83	\$7,487.65	11/12/24	VESERIS
ALOTOSID XR	LBS. 0.00	\$0.00	\$0.00		VESERIS
ALOTOSID XRG	LBS. 6,240.00	\$10.0500	\$62,712.00	6/28/24	VESERIS
ALOTOSID XRG	LBS. 16,000.00	\$10.0500	\$160,800.00	10/1/2024	VESERIS
ALOTOSID XRG	LBS. 11,200.00	\$10.3000	\$115,360.00	8/22/25	VESERIS
ALOTOSID XRG	LBS. 0.00	\$0.0000	\$0.00		VESERIS
AQUAKONTROL 30-30	GALS. 101.80	\$110.1000	\$11,208.18	11/1/24	VESERIS
AQUAKONTROL 30-30	GALS. 210.00	\$110.1000	\$23,121.00	11/13/24	VESERIS
AQUAKONTROL 30-30	GALS. 90.00	\$110.1000	\$9,909.00	11/19/24	VESERIS
AQUAKONTROL 30-30	GALS. 0.00	\$0.0000	\$0.00		
B. t. i. DUNKS (Doughnuts)	EA. 489.00	\$0.8500	\$415.65	4/5/23	TARGET
B. t. i. DUNKS (Doughnuts)	EA. 5,000.00	\$0.8500	\$4,250.00	4/15/25	TARGET
B. t. i. DUNKS (Doughnuts)	EA. 0.00	\$0.0000	\$0.00		TARGET
COCO BEAR	GALS. 99.82	\$28.4100	\$2,835.89	6/13/22	CLARKE
COCO BEAR	GALS. 0.00	\$0.0000	\$0.00		CLARKE
DUET	GALS. 18.13	\$245.0100	\$4,442.03	11/13/23	CLARKE
DUET	GALS. 55.00	\$255.5500	\$14,055.25	9/20/24	CLARKE
DUET	GALS. 220.00	\$255.5500	\$56,221.00	11/14/24	CLARKE
MOSQUITOMIST TWO	GALS. 197.50	\$126.0100	\$24,886.98	10/30/24	CLARKE
MOSQUITOMIST TWO	GALS. 330.00	\$126.0100	\$41,583.30	11/6/24	CLARKE
MOSQUITOMIST TWO	GALS. 165.00	\$125.8080	\$20,758.32	2/10/25	CLARKE
MOSQUITOMIST TWO	GALS. 0.00	\$0.0000	\$0.00		CLARKE
NALED	GALS. 330.00	\$277.5940	\$91,606.02	9/18/24	AZELIS
NALED	GALS. 360.00	\$277.5100	\$99,903.60	11/15/24	AZELIS
NALED	GALS. 510.00	\$285.7000	\$145,707.00	5/23/25	AZELIS
NATULAR DT	EA. 8,344.00	\$0.4168	\$3,477.78	9/9/16	CLARKE
TALSTAR P	GALS. 37.83	\$63.0000	\$2,383.29	5/11/23	VESERIS
TALSTAR P	GALS. 0.00	\$0.0000	\$0.00		VESERIS
VECTOBAC 12AS	GALS. 224.16	\$39.9000	\$8,943.98	5/6/24	AZELIS
VECTOBAC 12AS	GALS. 100.00	\$40.2800	\$4,028.00	8/5/25	AZELIS
VECTOBAC G	LBS. 11,355.00	\$1.7519	\$19,892.82	11/7/23	AZELIS
VECTOBAC G	LBS. 0.00	\$0.0000	\$0.00		AZELIS
GASOLINE	GALS. 182.00	\$2.7904	\$507.85	7/19/25	L. V. HERS
GASOLINE	GALS. 3,000.00	\$2.7397	\$8,219.10	8/20/25	L. V. HERS
JET A	GALS. 2,841.00	\$2.8065	\$7,973.27	9/26/24	Avfuel
JET A	GALS. 0.00	\$0.0000	\$0.00		Avfuel
TOTAL	95,454.24	\$2,523.07	\$978,487.96		

Subtract Green first

Prepared by Richard Weaver:

Date: 9/13/25

Reviewed by Aye McKinney:

Date: 9/14/25

Reviewed & Approved by Dr. Rui-De Xue:

Date: 9/14/25



# ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY

## CHEMICAL & FUEL INVENTORY

MONTH OF AUGUST 2025

120 EOC DRIVE  
TAKEN BY: DENA OLIVA

CHEMICAL DESCRIPTION (indicate lbs., gals. or ea.)	BEGINNING PHYSICAL COUNT	AMOUNT PURCHASED	TRANSFER IN	TRANSFER OUT	AMOUNT AVAILABLE	AMOUNT USED	ENDING "BOOK" BALANCE	PHYSICAL COUNT	OVER / (UNDER)
ALTOSID WSP	EA.	20,000.00			37,230.00	11431.00	25,799.00	25,799.00	0.00
ALTOSID XR	LBS.				2,553.00	598.00	1,955.00	1,955.00	0.00
ALTOSID XRG	LBS.	11,200.00			34,120.00	680.00	33,440.00	33,440.00	0.00
AQUAKONTROL 30-30	GALS.				445.60	46.10	399.50	401.80	2.30
AQUALUER 20-20	GALS.				0.00	0.00	0.00	0.00	0.00
B. t. i. BRIQUETS (Dunks)	EA.				6,478.00	989.00	5,489.00	5,489.00	0.00
COCO BEAR	GALS.				101.29	1.47	99.82	99.82	0.00
DIBROM CONCENTRATE (Naled	GALS.				1,200.00	0.00	1,200.00	1,200.00	0.00
DUET	GALS.				298.75	5.00	293.75	293.13	-0.62
MOSQUITOMIST TWO	GALS.				752.00	62.49	689.51	692.50	2.99
NATULAR DT	EA.				8,346.00	2.00	8,344.00	8,344.00	0.00
TALSTAR P	GALS.				44.30	6.42	37.88	37.83	-0.05
VECTOBAC 12AS	GALS.	100.00			416.28	92.12	324.16	324.16	0.00
VECTOBAC G	LBS.				14,455.00	3100.00	11,355.00	11,355.00	0.00
GASOLINE	GALS.	3,000.00			5,866.00	2654.81	3,211.19	3,182.00	-29.19
JET A	GALS.				3,156.00	298.40	2,857.60	2,841.00	-16.60
TOTALS		34300.00	0.00	0.00	115,462.22	19,966.81	95,495.41	95,454.24	-41.17



**ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY**  
**CHEMICAL & FUEL INVENTORY**  
August 2025

TAKEN BY: Dena Oliva

CHEMICAL DESCRIPTION (indicate lbs., gals. or ea.)	BEGINNING PHYSICAL COUNT	AMOUNT PURCHASED	TRANSFER IN	TRANSFER OUT	AMOUNT AVAILABLE	AMOUNT USED	ENDING "BOOK" BALANCE	PHYSICAL COUNT	OVER / (UNDER)	Actual
ALTOSID WSP	EA. 17,230.00	20,000.00			37,230.00	11,431.00	25,799.00	25,799.00	0.00	0.0000
ALTOSID XR	EA. 2,553.00				2,553.00	598.00	1,955.00	1,955.00	0.00	0.0000
ALTOSID XRG	LBS. 22,920.00	11,200.00			34,120.00	680.00	33,440.00	33,440.00	0.00	0.0000
AQUAKONTROL 30-30	GALS. 445.60				445.60	46.10	399.50	401.80	2.30	46.1016
AQUALUER 20-20	GALS. 0.00				0.00	0.00	0.00		0.00	0.0000
B. t. i. BRIQUETS	EA. 6,478.00				6,478.00	989.00	5,489.00	5,489.00	0.00	0.0000
COCO BEAR	GALS. 101.29				101.29	1.47	99.82	99.82	0.00	1.4688
DUET	GALS. 298.75				298.75	5.00	293.75	293.13	-0.62	5.0000
MOSQUITOMIST TWO	GALS. 752.00				752.00	62.49	689.51	692.50	2.99	62.4922
NALED	GALS. 1,200.00				1,200.00	0.00	1,200.00	1,200.00	0.00	0.0000
NATULAR DT	EA. 8,346.00				8,346.00	2.00	8,344.00	8,344.00	0.00	0.0000
TALSTAR P	GALS. 44.30				44.30	6.42	37.88	37.83	-0.05	0.0000
VECTOBAC 12AS	GALS. 316.28	100.00			416.28	92.12	324.16	324.16	0.00	92.1172
VECTOBAC G	LBS. 14,455.00				14,455.00	3,100.00	11,355.00	11,355.00	0.00	0.0000
GASOLINE (120 EOC DR.)	GALS. 2,866.00	3,000.00			5,866.00	2,654.81	3,211.19	3,182.00	-29.19	0.0000
JET A FUEL	GALS. 3,156.00				3,156.00	298.40	2,857.60	2,841.00	-16.60	0.0000
TOTALS	81,162.22	34,300.00	0.00	0.00	115,462.22	19,966.81	95,495.41	95,454.24	-41.17	207.18

\*\*\*\*\* Azelis is holding 510 gallons of Naled for storage purposes.

\*\*\* New drum Dipped 32.5 (2.5 over)

## Invoice



LV Hiers Inc Stone Transport Svc LLC  
PO Box 1229  
Macclenny, FL 32063  
9042592314

Invoice Number: 0488702-IN

Invoice Date: 8/20/2025

Due Date: 8/20/2025

Order Number:

Order Date

Salesperson: AS

Customer Number: ANAMOS

## Sold To:

Anastasia Mosquito Control  
District of St. John's County  
120 EOC Drive  
SAINT AUGUSTINE, FL 32092  
904.471.3107

## Ship To:

Anastasia Mos. Ctrl - EOC Dr.  
District of St. John's County  
120 EOC Drive  
ST. AUGUSTINE, FL 32080

## Confirm To:

\* Due to the ongoing rise in cost of basic goods and services, beginning May 1, 2024 we will implement a \$20.00 service fee on every delivery (except state/government entities). We appreciate your understanding. Please call our office with any questions.

Customer P.O.	Ship VIA	BOL #		Terms		
	TAN			Due Immediately		
Item Number	Unit	Ordered	Shipped	Back Ordered	Price	Amount
E10UNL	GAL	3,000.00	3,000.00	0.00	2.3393	7,017.90
E10 Regular Unl. Gas 87 Octane		Whse: 000				
FL STATE EXCISE TAX					0.21500	645.00
FL POLLUTION TAX					0.02070	62.10
FET - L.U.S.T. Fee					0.00100	3.00
FL INSP FEE					0.00120	3.60
Federal Oil Spill Tax					0.00190	5.70
Federal Superfund Fee					0.00360	10.80
ST JOHNS LOCAL OPT TAX					0.15700	471.00
					2.73970	8,219.10

*\$2,739.70*

\* A CONVENIENCE FEE OF 3% MAY BE ADDED TO CREDIT CARD PAYMENTS.

\* A LATE FEE OF 1% OR \$30.00, THE GREATER OF WHICH, WILL BE CHARGED ON ALL PAST DUE INVOICES.

The undersigned Buyer grants to the Seller, L. V. Hiers, Inc. a Security Interest under the Uniform Commercial Code for the goods sold under this Invoice. If payment is not made as agreed then the Seller may peacefully repossess same and/or take legal action to recover such goods as well as to collect the amount due under this invoice together with reasonable attorney's fees, costs and out-of-pocket expenses.

Net Invoice:	8,219.10
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
<b>Invoice Total:</b>	<b>8,219.10</b>

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_



**Invoice Address:** (3011000104)  
Anastasia Mosq Ctrl Dist  
Accounts Payable  
120 Eoc Dr  
St Augustine, FL 32092  
United States of America

**INVOICE : SI301002056**

Document Date : 08/05/2025  
Order No. : SO301002175  
Sales Rep : Chris Pederson  
Customer Ref : VERBAL DENA 080425

**Details**

**30 days from invoice date**  
Due : 09/04/2025  
Payment terms  
30 days from invoice date

**Delivery Address (3011000105)**  
Anastasia Mosq Ctrl Dist  
120 Eoc Dr  
Saint Augustine, FL 32092  
United States of America

**Delivery Terms**  
Road Freig  
Prepaid Saint Augustine  
**Warehouse shipped from**  
STAR DISTRIBUTION (115AE1)  
5101 Great Oak Dr  
Lakeland, FL 33815  
United States of America

Item no	Text	Quantity/Packs	Price	Amount
452084- BXCBO00005GU0	Vectobac 12 AS Vectobac 12 AS GEN 5 gal Card/Fibreboard Box (20) VEC12AS Gross weight :107.69 SDN301002428 Collection Date 08/05/2025 100.00gal Batch no : 368191N930 Country of origin: USA EPA registration number: 73049-38	100.00 gal 884.6131 Lb	39.9000/1 gal 4.5104 /1.00 Lb	3,990.00
D711-1R	ELS Impact Fee (Enviro., Logistics, Sustainability & Safety)			38.00

100  
\$ 40.28

All purchases shall be subject to the Azelis General Terms and Conditions of Sale (the ADAPCO Terms). Purchaser agrees that placing any order or accepting any goods or services from ADAPCO constitutes acceptance of the ADAPCO Terms. No modification of the ADAPCO Terms shall be effective unless in writing and signed by an authorized representative of ADAPCO. Return Policy: Unless otherwise set forth below, returns will only be accepted within 30 days of delivery and must be accompanied by a Return Goods Authorization (RGA) issued by ADAPCO in its sole discretion. Contact ADAPCO Customer Service to inquire as to whether ADAPCO will accept a return of the products (and to obtain an RGA). Returns will only be accepted for undamaged, unopened products in their original packaging, with original labels and markings, and may be subject to a restocking fee. The Purchaser is responsible for all return shipping charges. Refunds will only be processed if ADAPCO accepts the products after a thorough examination after receipt. In the event of a quality concern that relates to product performance and specifications, contact your local ADAPCO Account Manager. Items that are ineligible for return under any circumstances include the following: opened or partially consumed products; products that are no longer in their original packaging or that do not have their original labels and markings; products that are leaking or in compromised/damaged packaging; products that are exclusive to the Purchaser; products that ADAPCO did not sell to Purchaser; and products that are past their shelf life.

Credit questions: aes.vectorar@azelis.com  
Customer Service questions: aes.vectororders@azelis.com

<b>Misc. charges</b>	<b>Net amount</b>	<b>USD</b>	<b>Total</b>
38.00	3,990.00		4,028.00

Adapco LLC  
100 Colonial Center Parkway, Suite  
170  
Lake Mary, FL 32746  
United States of America

Phone : 800-367-0659  
Remittance address:  
P.O. Box 736662 Dallas, TX 75373-6662

Bank  
IBAN  
SWIFT

JP MORGAN DEP ACCOUNT  
821872196  
CHASUS33



Corporate Office  
10800 Pecan Park Blvd., Suite 300  
Austin, TX 78750

RETURN SERVICE REQUESTED

ANASTASIA MOSQUITO DIST  
120 EOC DR  
SAINT AUGUSTINE FL 32092-0927

# INVOICE

Page 1 of 1

REMITTANCE	
ACH/EFT	CHECK
Account Name: ES OPCO USA LLC	ES OPCO USA LLC
Account #: 334037180288	PO Box 7410137
ACH ABA Routing #: 061000052	Chicago, IL 60674-0137

Please send ACH/EFT payment remittances to: [payments@veseris.com](mailto:payments@veseris.com)

CUSTOMER NO.	100400947	TERMS	Net30
INVOICE NO.	CINV105268762	DUE DATE	09/21/2025
INVOICE DATE	08/22/25	INVOICE AMOUNT	\$135,360.00 (USD)

SHIP TO TAX EXEMPT NUMBER  
ANASTASIA MOSQUITO DIS  
120 Eoc Dr  
Saint Augustine, FL 32092

VESERIS  
PO BOX 7410137  
CHICAGO, IL 60674-0137

PLEASE DETACH HERE AND RETURN TOP PORTION WITH YOUR PAYMENT

INVOICE NO. CINV105268762	INVOICE DATE 08/22/25	ORDER NO. SO11932720	CUSTOMER PO dena	FREIGHT TERMS PPA
SHIP DATE	SALES REP Scott Artman	ENTERED BY Nicole Hegeman	WAREHOUSE LOC FL32819-D-Orlando - Hub -	SHIP METHOD BEST -LTL

Buyer agrees that all orders or purchases are subject to Vesperis' Standard Terms and Conditions of Sale as of the date of shipment available at <https://veseris.com/sales-terms/>. All sales and orders are expressly limited to such terms, which may be updated from time to time. No other terms and conditions apply to any sales order unless agreed to in writing by both parties.

Vesperis' Policy Notice is posted on <https://veseris.com/privacy-policy/>  
To access invoice copies, access your account on <https://veseris.osgview.com/>

Enrollment Token: PK7XD814  
Billor Code: 100

PRODUCT DESCRIPTION	TAX	QUANTITY ORDERED	QUANTITY SHIPPED/ B.O.	PRICE PER UNIT	EXTENDED AMOUNT
714485 ALTOSID XR-G 40LB BAG WELLMARK MATL AGCY BG NA 2724-451		280.00	280.00 0.00	\$412.00	\$115,360.00
744528 ALTOSID PELLETS WSP 50/PACK 16PACKS/CASE 38540 AGCY NA 2724-448		25.00	25.00 0.00	\$800.00	\$20,000.00

MERCHANDISE TOTAL \$135,360.00

SUBTOTAL \$135,360.00

OTHER CHARGES \$0.00

INVOICE TOTAL \$135,360.00

Total Due \$135,360.00 (USD)

Other Charges may include state mandated mill tax.

Returns must be initiated within 30 days from date of purchase/invoice/delivery  
- Product must be unused, in their original packaging, and in resalable condition  
- Private label or customized items are not eligible for return unless they arrive damaged or defective

Please call 1-800-888-4897 to speak to our customer service team with any questions.

Vesperis is the agent for the sale of any agency product. The seller name is identified on the product line of an agency invoice.

[www.Vesperis.com](http://www.Vesperis.com) | 800.888.4897



# Treatment Summary

From Date : 08-01-2025

To Date : 08-31-2025

Zone : All

Material : All

Task : All

Printed on 2025-09-02 13:28:06 EST

Material	Amount	Area Treated	Application Rate	Times
Altosid WSP	11431 ea	35.42 acre	322.68 ea / acre	67 times
Altosid XR	598 ea	1.37 acre	435.54 ea / acre	27 times
Altosid XRG	160 lb	26.67 acre	6 lb / acre	3 times
Altosid XRG Drone	520 lb	52 acre	10 lb / acre	8 times
Aqua-Kontrol 30-30	5901 fl oz	22842.57 acre	0.26 fl oz / acre	28 times
B.t.i. Briquets	989 ea	2.27 acre	435.54 ea / acre	14 times
Cocobear	188 fl oz	0.49 acre	384.02 fl oz / acre	6 times
Duet 50%	640 fl oz	407.64 acre	1.57 fl oz / acre	3 times
Mosquitomist Two	7999 fl oz	12119.69 acre	0.66 fl oz / acre	12 times
Natular DT	2 ea	0 acre	6666.67 ea / acre	1 times
Talstar P	6.42 gal	19.03 acre	0.34 gal / acre	18 times
VectoBac 12AS	11791 fl oz	736.74 acre	16 fl oz / acre	118 times
VectoBac G	1480 lb	227.79 acre	6.5 lb / acre	10 times
VectoBac G Drone Air	1620 lb	162 acre	10 lb / acre	25 times

LDate	ProdName	TankID	ProdHeight	ProdGross	ProdNet	WaterHgt	ProdTemp	ProdType	Ullage	PercentVol
9/1/2025 1:00	Jet A	1	51.8	2844	2818	0	79.6		1808	55
8/31/2025 1:00	Jet A	1	51.8	2844	2817	0	80.6		1808	55
8/30/2025 1:00	Jet A	1	51.8	2844	2817	0	80.8		1808	55
8/29/2025 1:00	Jet A	1	51.8	2844	2817	0	80.8		1808	55
8/28/2025 1:00	Jet A	1	52.1	2862	2834	0	81.1		1790	55.3
8/27/2025 1:00	Jet A	1	52.1	2862	2833	0	81.2		1790	55.3
8/26/2025 1:00	Jet A	1	52	2862	2833	0	80.9		1790	55.3
8/25/2025 1:00	Jet A	1	52.4	2883	2856	0	79.8		1769	55.7
8/24/2025 1:00	Jet A	1	52.4	2884	2856	0	80.4		1768	55.7
8/23/2025 1:00	Jet A	1	52.4	2885	2856	0	81.9		1767	55.8
8/22/2025 1:00	Jet A	1	52.4	2885	2853	0	83.5		1767	55.8
8/21/2025 1:00	Jet A	1	52.9	2920	2887	0	83.8		1732	56.4
8/20/2025 1:00	Jet A	1	52.9	2920	2887	0	84.4		1732	56.4
8/19/2025 1:00	Jet A	1	53.2	2942	2909	0	83.9		1710	56.9
8/15/2025 1:00	Jet A	1	53.2	2941	2909	0	83.3		1711	56.8
8/14/2025 1:00	Jet A	1	53.2	2939	2907	0	83.3		1713	56.8
8/13/2025 1:00	Jet A	1	53.2	2939	2907	0	83.3		1713	56.8
8/12/2025 1:00	Jet A	1	53.7	2977	2944	0.1	83.3		1675	57.5
8/11/2025 1:00	Jet A	1	53.8	2979	2948	0	81.8		1673	57.6
8/10/2025 1:00	Jet A	1	53.8	2979	2948	0	82.5		1673	57.6
8/9/2025 1:00	Jet A	1	53.8	2979	2947	0	82.8		1673	57.6
8/8/2025 1:00	Jet A	1	54.4	3025	2992	0.1	83.4		1627	58.5
8/7/2025 1:00	Jet A	1	54.4	3025	2992	0	83.1		1627	58.5
8/6/2025 1:00	Jet A	1	55.1	3068	3033	0	84.3		1584	59.3
8/5/2025 1:00	Jet A	1	55.7	3111	3074	0	85.4		1541	60.1
8/4/2025 1:00	Jet A	1	56.4	3157	3119	0	85.1		1495	61
8/3/2025 1:00	Jet A	1	56.4	3157	3116	0	87.5		1495	61
8/2/2025 1:00	Jet A	1	56.4	3157	3114	0.1	89		1495	61
8/1/2025 1:00	Jet A	1	56.4	3157	3115	0	88.3		1495	61
7/31/2025 1:00	Jet A	1	56.7	3176	3134	0.1	87.8		1476	61.4



# AMCD

## Product Totals For Sites

Date Range From : 08/01/2025 12:00:00AM

To : 08/31/2025 11:59:59PM

Pump - Hose		Transactions	Total Quantity
Product :	01     Unleaded		
Site Id :	003     Anasatisia Moquito Control		
01-1		248	2654.806
	Totals For Site :	248	2654.806
	Totals For Product :	248	2654.806
Product :	02     Jet-A		
Site Id :	003     Anasatisia Moquito Control		
02-1		16	298.480
	Totals For Site :	16	298.480
	Totals For Product :	16	298.480

# Current Alarm Status

Mosquito Control  
128 EDC Drive

09/02/25  
13:29

Site id 00001  
Unit id 00

## Tank Alarms

Tank	Alarm
1	P
2	R
3	R
4	H
5	T
6	S
7	T
8	S
9	T
10	S
11	T
12	S
13	T
14	S
15	T
16	S
17	T
18	S
19	T
20	S
21	T
22	S
23	T
24	S
25	T
26	S
27	T
28	S
29	T
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38	S
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73	T
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76	S
77	T
78	S
79	T
80	S
81	T
82	S
83	T
84	S
85	T
86	S
87	T
88	S
89	T
90	S
91	T
92	S
93	T
94	S
95	T
96	S
97	T
98	S
99	T
100	S

## Leak Sensor Alarms

Leak Sensor	Alarm
1	P
2	R
3	R
4	H
5	T
6	S
7	T
8	S
9	T
10	S
11	T
12	S
13	T
14	S
15	T
16	S
17	T
18	S
19	T
20	S
21	T
22	S
23	T
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70	S
71	T
72	S
73	T
74	S
75	T
76	S
77	T
78	S
79	T
80	S
81	T
82	S
83	T
84	S
85	T
86	S
87	T
88	S
89	T
90	S
91	T
92	S
93	T
94	S
95	T
96	S
97	T
98	S
99	T
100	S

Alarm	Status
01	disarm
02	disarm
03	disarm

## Alarm Status Key

0 = GENERAL ALARM  
1 = GENERAL FAULT  
0 = OPEN-CIRCUIT FAULT  
P = PRODUCT ALARM  
S = SHORT-CIRCUIT FAULT  
W = WATER ALARM

\*\*\*\*\*



August 2025 Mileage (2)

Backhoe	1018	883
Fog MM2 (26)	1195	98,449
Surveillance (26)	1197	85,779
Service (26)	1198	86,779
Fog MM2 (26)	1199	64,838
Fog MM2 (26)	1200	85,523
TF Truck (26)	1201	83,603
Service (26)	1203	83,765
F150 (26)	1342	118,730
Buffalo T (26)	1343	92,599
Air Boat	1422	224
Service Truck	1426	108,957
Seasonal	1462	81,629
Ford Explorer	1479	76,530
Seasonal	1484	85,820
Seasonal	1485	78,116
Seasonal	1493	79,116
Kody Fisher	1494	79,472
Fork Lift	1536	356
Holly Usina	1544	93,360
Wesley	1546	92,634
James S	1548	74,153
Seasonal	1550	101,614
Kyle Graham	1611	38,587
Cameron Clark	1613	46,906
Ruide Xue	1615	31,326
Service Expedition	1630	28,669
Jerry Iser	1633	43,807
Gator	1666	480
Jeremy Wohlforth	1692	11,119
Maverick Science	1708	37,037
ATV	1718	129
ATV	1719	213
ATV	1734	394
ATV	1735	431
Science Truck	1755	14,892
Science Truck	1756	16,893
UTV	1766	691
Science Truck	1789	20,554
Science Truck	1788	17,883
Gator	1223	797
Aviation Truck	1790	5,467
Science Van	1859	3,375
Cathy Hendricks	1860	5,887
Dazmond Hackney	1861	6,346
Nicole Blacwelder	1862	3,691
Mechanics	1863	1,048
Red Honda	1866	132
F150 Science	1894	2,278
F150 Science	1895	2,653
F350	1940	81





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T.J. Mazzotta, Vice-Chairperson  
Tim Burton, Secretary/Treasurer  
Anthony Timis, Commissioner  
Gina LeBlanc, Commissioner



## DISTRICT DIRECTOR

Dr. Rui-De Xue



Thursday, September 11, 2025 – 5:00 PM~ Regular Meeting

## MINUTES

The regular Board meeting for the Anastasia Mosquito Control District of St. Johns County was held on Thursday, September 11<sup>th</sup>, 2025, at 5:00 P.M.

Board members in attendance:

Mr. Anthony Timis  
Ms. Gayle Gardner, Chair  
Mrs. Gina LeBlanc, Commissioner  
Mr. Tim Burton, Secretary/Treasurer

Also in attendance:

Dr. Rui-De Xue, Director  
Ms. Lawsikia Hodges, District Attorney

*Chairperson Gardner called the meeting to order.*

*Commissioner LeBlanc led the invocation honoring the victims of September 11<sup>th</sup> followed by the Pledge of Allegiance.*

**ROLL CALL:** Chairperson Gardner noted all were present apart from Mr. Mazzotta, Commissioners agreed to start the meeting without Mr. Mazzotta

**CEREMONY:** New Commissioner Mr. Anthony Timis was sworn in by Judge Casey Woolsey of St. Johns County and Judge James Nealis of Duval County.

## **PARTICIPATION FOR ITEMS NOT ON THE AGENDA:**

- One member of the public expressed concern about rising property taxes and requested a line-item budget for transparency. The board clarified that AMCD is an independent taxing district and does not oversee county or school board budgets. Dr. Qualls provided the speaker with AMCD's line-item budget.

**APPROVAL OF AGENDA:** Chairperson Gardner called for approval of the agenda as presented.

### **A. A motion was made to approve the Agenda as presented.**

- Motioned by: Commissioner LeBlanc
- Seconded by: Commissioner Burton
- VOTE: Accepted by all Commissioners
- **MOTION PASSED UNANIMOUSLY**

**APPROVAL OF CONSENT AGENDA: Chairperson Gardner called for approval of the Consent Agenda.**

**A. A motion was made to approve the Consent Agenda as presented**

- Motioned by: Commissioner LeBlanc
- Seconded by: Commissioner Burton
- VOTE: Accepted by all Commissioners
- **MOTION PASSED UNANIMOUSLY**

**Consent Items ~ APPROVAL OF:**

1. Chemical Purchase and Inventory
2. Minutes: August 14, 2025, Regular Board Meeting Minutes
3. Updated job descriptions (Assistant Supervisor, Operation Manager, Molecular Biologist)
4. Approval of the new fire inspection service contract
5. Approval for Dr. Xue to attend AMCA Interim Board Meeting (Portland, OR, Nov 12–15, 2025) with AMCA covering hotel stay
6. Approval of the contract extension with Mobisoft for database service
7. Treasure's Report and Cancelled Checks

**UNFINISHED BUSINESS:**

**1. Item 1: County Property value assessment and millage rate.... Mr. Eddie Creamer, County Property Appraiser (15 min)**

- **Cancelled due to sickness**

**2. Item 2: Fleet, Liability, and Worker Compensation Insurance ~ Mr. Matt Baker**

Mr. Baker presented an overview of insurance renewals, highlighting an increase in staff and payroll that raised workers' comp calculations.

- The district has excellent workers' comp performance with a 0.74 experience modification factor, indicating strong safety and loss control. Coverage includes commercial package insurance, workers' compensation, drone insurance, and storage tank liability.
- Despite growth, there was an overall year-over-year premium decrease. Liability for unpaid interns and documentation for student intern coverage were also discussed.

**A. A motion was made to approve the contract**

- Motioned by: Commissioner Burton
- Seconded by: Commissioner Timis
- VOTE: Accepted by all Commissioners
- **MOTION PASSED UNANIMOUSLY**

**3. Item 3: FY24/25 budget update, financial analysis, and budget amendment ~ Mr. Scott Hanna, CFO**

- CFO Scott Hanna presented the final budget amendment to ensure all accounts balance before fiscal year-end. Adjustments included:

- \$90,000 for payroll
- \$70,000 for benefits
- \$6,000 for travel per diem
- \$30,000 for repairs/maintenance, capital outlay (aviation)
- Total transfer: \$215,000, covered primarily by contingency funds

**A. A motion was made to approve the budget amendment as is**

- Motioned by: Commissioner Burton
- Seconded by: Commissioner LeBlanc



- VOTE: Accepted by all Commissioners
- **MOTION PASSED UNANIMOUSLY**

## **NEW BUSINESS:**

### **1. Item 1: New Commissioner Introduction ~ Mr. Anthony Timis**

- Commissioner Timis introduced himself and shared his background
  - Lifelong resident of St. Augustine, FL
  - Graduated from Pedro Menendez High School
  - Professional background includes being a former math teacher, former prosecutor, and currently a private practice attorney
- Expressed his commitment to transparency, accountability, and fiscal responsibility.

#### **A. No motion was made**

### **2. Item 2: Legislative Lobby Contract Amendment ~ Mr. Robert Hawkens**

- Mr. Hawkens updated the board on the upcoming legislative session starting January 13, 2026, with a focus on property tax reform.
- FMCA Days at the Capitol are scheduled for February 2026
- Discussion focused on procurement compliance for his contract renewal. The board has decided to extend the contract for six months under an emergency designation while staff prepares for a proper RFP.

#### **A. A motion was made to approve a six-month emergency extension and direct staff to draft an RFP**

- Motioned by: Commissioner Timis
- Seconded by: Commissioner Burton
- VOTE: Accepted unanimously by all Commissioners
- **MOTION PASSED UNANIMOUSLY**

### **3. Item 3: Discussion and Approval of updated public records comments policy ~ Mrs. Shelia Rivera, HR Generalist**

- Ms. Rivera presented a revised public comment policy to align with Florida Statute Chapter 286.
- Key changes include:
  - Three designated public comment periods
  - Defined speaking limits for individuals and groups
- Attorney Hodges recommended removing certain language to comply with First Amendment case law.
- The revised policy will be reviewed and presented at the next board meeting.

#### **A. No vote was taken pending attorney review**

## **REPORTS:**

### **Director ~ Dr. Xue**

- Dr. Xue reported increase mosquito populations following recent rains, especially in the salt marsh areas.
- Three confirmed West Nile cases were reported in chickens.
- Emphasized collaboration with other agencies
- Introduced a new staff member to assist with board preparation and operations.

**Attorney ~ Ms. Hodges** had no report.

## **COMMISSIONER COMMENTS:**

**Commissioner Gardner** ~ No Comments

**Commissioner Timmis** ~ No Comments

**Commissioner LeBlanc** ~ Thanked staff for their hard work during heavy rains and increased hatch-offs.

**Commissioner Burton** ~ No Comments

**ADJOURNMENT:** Chairperson Gardner adjourned the meeting at 6:07 PM

**ATTEST**

\_\_\_\_\_  
**Chairperson, Commissioner Gayle Gardner, Secretary/Treasurer, Commissioner Tim Burton**

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Tim Burton, Secretary/Treasurer  
Anthony Timis, Commissioner  
Gina LeBlanc, Commissioner



## DISTRICT DIRECTOR

Dr. Rui-De Xue



Friday, September 12, 2025

Next Meeting(s)

Final Public Hearing, Thursday, September 25, 2025 – 5:30 PM

Regular Meeting, Thursday, October 9, 2025 – 5:00 PM

## MINUTES

The First Public Hearing for the Anastasia Mosquito Control District of St. Johns County was held on Thursday, September 12, 2025, at 5:30 P.M.

Board members in attendance:

Ms. Gina LeBlanc, Commissioner  
Ms. Gayle Gardner, Chair  
Mr. Tim Burton, Secretary/Treasurer  
Mr. Anthony Timis, Commissioner

Also in attendance:

Dr. Rui-De Xue, Director  
Ms. Lawsikia Hodges, District Attorney

*Chairperson Gardner called the meeting to order.*

*Commissioner LeBlanc led the invocation followed by the Pledge of Allegiance.*

**ROLL CALL:** Chairperson Gardner noted all commissioners present except Vice-Chairperson Mazzotta.

## BUSSINESS:

**Item 1: PUBLIC COMMENT ON THE TENTATIVE MILLAGE REATE and BUDGET FY 25/26**

### **PUBLIC COMMENT:**

- No public comments were offered at the start of the hearing.
- One member of the public later attended, expressed appreciation for mosquito control, and observed the process without providing formal comment.

○ **THERE WAS NO MOTION ON THIS ITEM**



## **Item 2: BOARD DISCUSSION ON THE TENTATIVE MILLAGE and BUDGET FY 25/26**

### **Adoption of Tentative Millage Rate**

- Proposed tentative millage rate: 0.1600, unchanged from FY 2024/25.
- CFO Scott Hanna explained that although the budget reflects a deficit of \$643,000, AMCD maintains sufficient surpluses. This approach reduces reserves and passes savings to taxpayers.
- Dr. Xue noted that keeping the millage rate flat still increases revenues due to rising property values and growth in St. Johns County. Additional funding sources include grants and investment interest.
- District Attorney Hodges advised that under TRIM regulations, the rollback rate and percentage increase must be read into the record. Mr. Hanna complied:
  - Rollback Rate: **0.1518**
  - Percentage Increase: 5.4%
  - Millage Rate to be levied: 0.1600

#### **A. A motion was made to adopt the millage rate of 0.1600**

- Motioned by: Commissioner Burton
- Seconded by: Commissioner Timis
- VOTE: Accepted by all Commissioners
- **MOTION PASSED UNANIMOUSLY**

### **FY 2025/2026 Tentative Budget**

- Commissioners discussed travel expenses and clarified that attendance at conferences is budgeted for three commissioners, with potential flexibility using grant funds.
- Capital Outlay – Storage Facility (\$800,000):
  - Planned 4,000 sq. ft. facility with vehicle storage, AC rooms for equipment, and carport space.
  - Commissioners raised concerns about approving the allocation without updated cost-benefit analysis or legal review.
  - Staff confirmed no contract currently exists; prior bids (two years old) were tabled.
  - Future expenditures would require Board approval through the RFP and contracting process.

#### **A. A motion was made to approve the tentative FY 25/26 budget**

- Motioned by: Commissioner LeBlanc
- Seconded by: Commissioner Gardner
- VOTE: Accepted by all Commissioners
- **MOTION PASSED UNANIMOUSLY**

**ADJOURNMENT:** Chairperson Gardner adjourned the meeting at 6:07 PM

**ATTEST**

---

**Chairperson, Commissioner Gayle Gardner, Secretary/Treasurer, Commissioner Tim Burton**

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Tim Burton, Secretary/Treasurer  
Gina LeBlanc, Commissioner  
Anthony Timis, Commissioner



## DISTRICT DIRECTOR

Dr. Rui-De Xue



Thursday, September 25, 2025 – 5:30 PM ~ Final Public Hearing

Next Meeting(s):

Regular Meeting, Thursday, October 9, 2025 - 5:00 PM

## MINUTES

The Final Public Hearing for the Anastasia Mosquito Control District of St. Johns County was held on Thursday, September 25, 2025, at 5:30 PM.

### Board members in attendance:

Mrs. Gayle Gardner, Chairperson  
Mr. Tim Burton, Secretary/Treasurer  
Mrs. Gina LeBlanc, Commissioner  
Mr. Anthony Timis, Commissioner

### Also in attendance:

Dr. Rui-De Xue, Director  
Ms. Lawsikia Hodges, Attorney

*Chairperson Gardner called the meeting to order.*

*Commissioner LeBlanc led the Invocation and pledge of allegiance.*

**ROLL CALL:** Chairperson Gardner noted all commissioners were present except Vice-Chairperson Mazzotta due to sickness.

## BUSINESS:

Chairperson Gardner Welcomed our new Auditor Mr. Daniel Anderson.

- Mr. Anderson Introduced himself, stated his gratitude for the tour and how impressive the facility is, he also thanked the commissioners.

## Item 1: TAX INCREASE STATEMENT

- Mr. Scott Hanna, CFO, read aloud the following statement, "Pursuant the Section 200.65, Florida Statute, the following statement concerning the adoption of a final millage rate and final budget for fiscal year 2025-2026 by the Anastasia Mosquito control District of St. Johns County must be read publicly into the record: the Anastasia Mosquito Control District of St, Johns Conty is the taxing authority. The proposed millage rate to be levied to fund the fiscal year 2025-2026 general operating

budget is .1600 mills. The current year rolled back rate is .1518 mills. The proposed millage rate of .1600 exceeds the rolled back rate of .1518 by 5.4%. State law requires that the final millage rate is adopted by the taxing authority prior to the adoption of the final budget. The final millage rate adopted cannot exceed the tentatively adopted millage rate.”

**Item 2: BOARD DISCUSSION and APPROVAL OF FINAL MILLAGE RATE OF 0.016 FOR FY 2025/2026**

- Chairperson Gardner opened the floor for public comment
- Commissioner Timis asked about having a buffer between rollback rate and millage rate.
- Mr. Hannah explained that the reserve funds were being used to keep the millage rate the same
- No other public comments
- Chairperson Gardener closed public comments

**A. A motion was made to approve resolution 2025-04 & final millage rate of 0.1600 for FY 25-26**

- Motioned by: Commissioner Burton
- Seconded by: Commissioner LeBlanc
- VOTE accepted by all commissioners
- **MOTION PASSED UNANIMOUSLY**

**Item 3: BOARD DISCUSSION and APPROVAL OF FINAL BUDGET FY2025/2026**

- Chairperson Gardner opened the floor for public comment
- Dr. Xue expressed his apologies for the confusion during First Public Hearing regarding the storage facility
- No other public comments
- Chairperson Gardener closed public comments

**A. A motion was made to approve resolution 2025-05 & certified budget for FY25/26**

- Motioned by: Commissioner Burton
- Seconded by: Commissioner LeBlanc
- VOTE: Accepted by all Commissioners
- **MOTION PASSED UNANIMOUSLY**

**COMMISSIONER COMMENTS**

**Commissioner Gardner** – no comments

**Commissioner Timmis** – no comments

**Commissioner LeBlanc** – no comments

**Commissioner Burton** – no comments

**ADJOURNMENT:**

Chairperson Gardner adjourned this meeting at 5:37 P.M.



**ATTEST**

\_\_\_\_\_  
**Chairperson, Commissioner Gayle Gardner**

\_\_\_\_\_  
**Secretary/Treasurer, Commissioner Tim Burton**

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*Anthony Timis, Commissioner*  
*Gina LeBlanc, Commissioner*



## **DISTRICT DIRECTOR:**

*Dr. Rui-De Xue*

October 3, 2025

**TO: Board of Commissioners**

**FROM: Dr. Rui-De Xue, Director**

**C.C. Mr. Scott Hanna, C.F.O.**

**RE: Update vehicle insurance policy**

---

AMCD vehicle insurance policy about collision coverage was only for under 7 years and 7 years old vehicles. Based on current increases in used vehicle value, cost for body repair, and high number of over 7- year- old vehicles in AMCD, I would ask the Board to extend the insurance for collision coverage from 7- year- old to 10- year- old (attached). The extended 3- year coverage for AMCD vehicles will not change the insurance price according to our agent's information.

Thanks for your support.



### 1.3 Regulatory Review

1.3.1 A broad review of the EHS regulatory compliance status of the intended acquisition's operations shall be part of the due diligence to identify the estimated costs and resources for bringing the operations into full EHS regulatory compliance.

1.3.2 The District shall coordinate/conduct a comprehensive EHS regulatory compliance audit of the new acquisition's operations, products, packaging, and/or services, no later than 6 months after completing the acquisition.

1.3.3 The District shall ensure that all major EHS regulatory non-compliances of the new acquisition shall be addressed (i.e., documented action plan) as soon as possible.

### 1.4 Integration

1.4.1 The District shall establish, implement, and maintain a plan with identified resources, to bring the newly acquired District into compliance with all applicable EHS standards no later than 36 months after closing.

## <sup>20</sup>**SALVAGE PROPERTY ITEMS**

The disposition of salvage inventory shall be done according to the Florida Statutes and a report shall be completed on the final disposition.

## <sup>21</sup>**VEHICLE REPLACEMENT**

The Anastasia Mosquito Control District will evaluate vehicles for replacement on a case-by-case basis when they are either 10 years old or have reached 100,000 miles. The vehicles will be evaluated for overall condition and safety, useful life and maintenance history and those that are scheduled to be replaced will be budgeted accordingly.

## <sup>22</sup>**VEHICLE INSURANCE on OLDER VEHICLES**

All vehicles, ten (10) years - and older, will have the collision and comprehensive insurance cancelled on them.

## <sup>23</sup>**AMCD HIRING POLICY AND PROCEDURE**

In all areas of recruiting, selection and appointment, whether for initial, promotion, demotion or transfer appointments, the District must ensure full compliance with its Equal Employment Opportunity policy.

The District will pursue recruitment efforts with the goal of obtaining applications and/or bids from the most qualified candidates available. For positions hired within the District, employees will submit a "Letter of Intent" in place of an application for the position.

<sup>20</sup> As approved by the Board of Commissioners on September 9, 2004

<sup>21</sup> Policy 2009-03, Version I; As approved by the Board of Commissioners on 2/12/09

<sup>22</sup> As approved by the Board of Commissioners on October 9th, 2025

<sup>23</sup> As Updated & approved by the Board of Commissioners on May 10, 2012; Policy 2012-01; (original Policy 2006-10 Approved by the BOC on 3-9-06)

### 1.3 Regulatory Review

1.3.1 A broad review of the EHS regulatory compliance status of the intended acquisition's operations shall be part of the due diligence to identify the estimated costs and resources for bringing the operations into full EHS regulatory compliance.

1.3.2 The District shall coordinate/conduct a comprehensive EHS regulatory compliance audit of the new acquisition's operations, products, packaging, and/or services, no later than 6 months after completing the acquisition.

1.3.3 The District shall ensure that all major EHS regulatory non-compliances of the new acquisition shall be addressed (i.e., documented action plan) as soon as possible.

### 1.4 Integration

1.4.1 The District shall establish, implement, and maintain a plan with identified resources, to bring the newly acquired District into compliance with all applicable EHS standards no later than 36 months after closing.

## **<sup>20</sup>SALVAGE PROPERTY ITEMS**

The disposition of salvage inventory shall be done according to the Florida Statutes and a report shall be completed on the final disposition.

## **<sup>21</sup>VEHICLE REPLACEMENT**

The Anastasia Mosquito Control District will evaluate vehicles for replacement on a case-by-case basis when they are either 10 years old or have reached 100,000 miles. The vehicles will be evaluated for overall condition and safety, useful life and maintenance history and those that are scheduled to be replaced will be budgeted accordingly.

## **<sup>22</sup>VEHICLE INSURANCE on OLDER VEHICLES**

All vehicles, seven years and older, will have the collision and comprehensive insurance cancelled on them.

## **<sup>23</sup>AMCD HIRING POLICY AND PROCEDURE**

In all areas of recruiting, selection and appointment, whether for initial, promotion, demotion or transfer appointments, the District must ensure full compliance with its Equal Employment Opportunity policy.

The District will pursue recruitment efforts with the goal of obtaining applications and/or bids from the most qualified candidates available. For positions hired within the District, employees will submit a "Letter of Intent" in place of an application for the position.

<sup>20</sup> As approved by the Board of Commissioners on September 9, 2004

<sup>21</sup> Policy 2009-03, Version I; As approved by the Board of Commissioners on 2/12/09

<sup>22</sup> As approved by the Board of Commissioners on February 10, 2005

<sup>23</sup> As Updated & approved by the Board of Commissioners on May 10, 2012; Policy 2012-01; (original Policy 2006-10 Approved by the BOC on 3-9-06)







Holiday Dates 2025			
2 Week Closing (week 1)			
Day of Week	Holiday Name or Leave Needed	AMCD Public Access	DVEC Public Access
Monday 22nd	Administrative Leave (8)	Closed	Closed
Tuesday 23rd	Annual Leave (8 hrs.)	Closed	Closed
Wednesday 24th	Christmas Eve (8 hrs.)	Closed	Closed
Thursday 25th	Christmas Day (8 hrs.)	Closed	Closed
Friday 26th	Annual Leave (8 hrs.)	Closed	Open
Saturday 27th	N/A	Closed	Open
Sunday 28th	N/A	Closed	Open
2 Week Closing (week 2)			
Day of Week	Holiday Name or Leave Needed	AMCD Public Access	DVEC Public Access
Monday 29th	Administrative Leave (8)	Closed	Closed
Tuesday 30th	Annual Leave (8 hrs.)	N/A	Closed
Wednesday 31st	New Years Eve (8 hrs.)	Closed	Closed
Thursday 1st	New Years Day (8 hrs.)	Closed	Closed
Friday 2nd	Annual Leave (8 hrs.)	Closed	Open
Saturday 3rd	N/A	Closed	Open
Sunday 4th	N/A	Closed	Open
Closed from Saturday December 20, 2025 to Sunday January 4, 2026, return to work Monday January 5, 2026.		Doors locked, phones set to closed mode	Closed: Doors locked, main gate closed

If Annual Leave is not available for an employee they may work during this closure with prior approval





# Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, Florida 32092

PH: (904) 471-3107 • Fax (904) 471-3189 • Web Address: [www.amcdsjc.org](http://www.amcdsjc.org)

## MEMO 2025

### BOARD OF COMMISSIONERS:

Gayle Gardner, Chairperson  
T.J. Mazzotta, Vice-Chairperson  
Tim Burton, Secretary/Treasurer  
Gina LeBlanc, Commissioner  
Anthony Timis, Commissioner



### DISTRICT DIRECTOR:

Dr. Rui-De Xue

TO: Board of Commissioners

FROM: Dr. Rui-De Xue, Director, Richard Weaver Business Manager

DATE: October 9, 2025

RE: Annual Physical Inventory

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The Business Manager Richard Weaver, Operations Manager Dena Olvia, Accountant Aye McKinney and Assistant Supervisor for Ground Operations Cathy Hendricks did a physical count of AMCD's property inventory, which was completed September 23, 2025.

The following are our findings, out of 684 property items:

- Items to be added - 14
- Changes/Property Transfers - 184
- Salvaged/ Sold Removed - 42
- Missing items - None
- Consume - None
- DVEC Retail items to be corrected - 45



## **SALVAGE PROCESS OVERVIEW SUMMARY**

Based on AMCD policy established on September 9, 2004 which is in accordance with F.S. 388.323 and F.S. 274.05

1. "Serviceable Equipment no longer needed by the Board shall be first offered to any or all other counties or districts engaged in arthropod control at a price established by the board of commissioners owning the equipment." F.S. 388.323 (exception to F.S. 274.05)
2. Mosquito Control Districts- All in the state are notified and have first option to bid.
3. Governmental Units or Private Nonprofit agencies- Are given second tier, right to bid.
4. If no other county, district, governmental unit or private nonprofit agency has the need for the equipment, alternate procedure under F.S. 274.06 should be followed.
5. Alternate procedure under F.S. 274.06- "Having consideration for the best interests of the county or district..."(this phrasing most likely input as a deterrent to eliminate self dealing), any obsolete or inefficient equipment may be offered to any person for value, to any government unit for no value, or if determined to have no commercial value, may be donated, destroyed or abandoned.

**The following pages exemplify AMCD's proper implementation of this process.**

**PHYSICAL INVENTORY 24/25****ADD ITEMS TO ASSEST KEEPER****AMCD \$1000 AND ABOVE SEPTEMBER 2025**

PROPERTY #	ITEM
New Number	Drop Vision Laptop (replacement for old laptop)
New Number	Used Drone
New Number	PP-Bot Bldg 450 DVEC
1529	Camera (number surplused FY 23/24 but wrong item)
1827	Palet Scale Bldg 800 Chem Rm
1947	Monitor Flex W/Q Term, Stock
1948	Monitor Flex W/Q Term , Stock
1949	Monitor Flex W/Q Term, Stock
1950	Monitor Flex W/Q Term, Stock
1951	Monitor Flex W/Q Term, Stock

**AMCD OVER \$500 AND UNDER \$999 SEPTEMBER 2025**

PROPERTY #	ITEM
1919	Safety Cable 7" tool

**AMCD UNDER \$500 SEPTEMBER 2025**

PROPERTY #	ITEM
1696A	Samsung tablet DVEC for Robot, Bldg 450 DVEC
1891	Hotwav R9 Pro Tablet
1929	Hotwav R9 Pro Tablet, Bldg 100 Ast. Director

Richard Weaver

SIGNATURE

DATE

Dena Oliva

SIGNATURE

DATE

Aye McKinney

SIGNATURE

DATE

Catyy Hendricks

SIGNATURE

DATE

**PHYSICAL INVENTORY 24/25**  
**CHANGES/TRANSFERS TO BE DONE IN ASSEST KEEPER Page 1**

**AMCD \$1000 AND ABOVE SEPTEMBER 2025**

#	PROPERTY #	ITEM	ADD / CHANGE TO
1	No Number	8 ea. Truck Bed Liners	CHANGE TO: 6
2	No Number	Benchmaster single on 30L& 20S Tables.....	ADD: Surplus 24/25
3	No Number	Onset MX Tempature Logger w/Install	ADD: 10 of 16 remaining
4	1118	Plasma Cutter w/Filter	ADD: Bldg. 200
5	1157	Adulticiding Unit - Truck# 1200	CHANGE TO: Warehouse
6	1170	Mig Welder - Miler Regency	ADD: Surplus 24/25, Keeping
7	1326	Monitor IV Trk# 1462	CHANGE TO: Stock
8	1348	Monitor 4 w/MFC Pump-1133	CHANGE TO: 1203
9	1350	Monitor 4 w/ MFC Pump, Shop Repaires-1463	CHANGE TO: Stock
10	1351	Monitor 4 w/MFC Pump-Truck# 1493	CHANGE TO: Stock
11	1353	Monitor 4 w/ MFC Pump - 1425	CHANGE TO: Stock
12	1354	Monitor IV w/ MFC Pump - 1495	CHANGE TO: Stock
13	1372	Monitor IV W/MFC Pump, TRK# 1485	CHANGE TO: Stock
14	1373	Monitor IV W/MFC Pump - 1494	CHANGE TO: Stock
15	1376	Monitor IV W/MFC Pump, TRK# 1499	CHANGE TO: Stock
16	1384	Adulticiding Monitor IV Truck# 1546	CHANGE TO: Stock
17	1385	Adulticiding Monitor IV Truck# 1200	CHANGE TO: Stock
18	1386	Adulticiding Monitor IV Truck# 1544	CHANGE TO: Stock
19	1388	Adulticiding Monitor IV Truck# 1484	CHANGE TO: Stock
20	1389	Adulticiding Monitor IV Truck# 1548	CHANGE TO: Stock
21	1402	Larvicide Unit, Truck #1613 (prev. Expensed)	CHANGE TO: FMI pump, Stock
22	1430	Dell Optiplex 9010 Computer- Bldg #400	CHANGE TO: Surplus 25/26
23	1476	Dell Optiplex 9020 Desktop- Tax Lab	CHANGE TO: Surplus 24/25
24	1492	Dell Optiplex 9020 Director	CHANGE TO: Surplus 25/26
25	1534	Optiplex Desktop 5050 Desktop- Weir Bldg #900	CHANGE TO: Surplus 25/26
26	1562	Autoclave, Tuttnaure 2540M-Arbo Lab Bldg #900	CHANGE TO: 1000
27	1563	Tire Changer, Ranger (tilt Back), Mechanic Shop	CHANGE TO: Surplus 25/26
28	1564	Tire Balancer, Ranger DST2420, Mechanic Shop	CHANGE TO: Surplus 25/26
29	1587	Optiplex 5050 -Chemical Rm Bldg #300	CHANGE TO: Surplus 25/26
30	1588	Optiplex 5050 SFF- Stock	CHANGE TO: Surplus 25/26
31	1589	Optiplex 5050 SFF- Stock	CHANGE TO: Surplus 25/26
32	1590	Optiplex 5050 SFF- Pilot, Bldg #900 Dana	CHANGE TO: Surplus 25/26
33	1608	Optiplex 7060 Desktop- Duett Bldg #900	CHANGE TO: Stock
34	1610	Optiplex 7060 Desktop-DVEC	CHANGE TO: Classroom
35	1620	Richo IM C5400 Color Copier- Bldg #100	CHANGE TO: 1000
36	1627	Dell Precis 773 w/Dock Port Genhsy-DVEC	ADD: Bldg. Stock
37	1638	Dell Lat. 5310 Laptop-SIT Bldg #1000	ADD: Bldg. Eddie
38	1659	Scotsman CO5230 Full Cube Ice Machine w/Bin	ADD: Surplus 25/26
39	1661	Fog Unit - Truck 1433	CHANGE TO: 1203
40	1663	Optiplex 5050 SFF 32GB Memory - Stock	CHANGE TO: IT Rick
41	1676	Stereo Microscope w/Camera-Tax Lab	CHANGE TO: Bldg. 100 Tech Rm
42	1677	Latitude 5310 13.3 Touch Screen-Dr. Peper Bldg. #1000	CHANGE TO: DVEC General
43	1679	Latitude 5310 13.3" Touch Screen -Stock	CHANGE TO: Farooq
44	1680	Latitude 7310, XCTO-IT Laptop	ADD: Bldg. 100 IT Rick
45	1696	QIAcube Connect Device w/ Samsung Tablet	NOTE: Tablet getting new number
46	1697	Monitor-5 Sys. w/MFC Pump- Trk 1633	CHANGE TO: Flex
47	1698	Monitor-5 Sys. w/MFC Pump- Trk 1550	CHANGE TO: Flex
48	1711	Swingfog Truck Mount Thermal Fogger- Trk 1473	CHANGE TO: 1201
49	1716	Monitor-5 Sys. w/Software- Trk 1613	CHANGE TO: Flex & 1462
50	1717	Monitor-5 Sys. w/Software- Trk 1611	CHANGE TO: Flex
51	1722	Dell Optiplex 7000 SFF i7, 32GB-IT Rick	CHANGE TO: Stock
52	1724	Dell Optiplex Service Tag: 2M7Lpr3-Bldg 800	CHANGE TO: 900 & ADD: Dexter
53	1727	Dell Latitude 5330-Genner	CHANGE TO: Bldg. 800 Lab
54	1750	Vortex Airboat Granular Sprayer-Bldg 900	CHANGE TO: 200
55	1752	Olympus SZ-61 Stereo Microscope-Bldg #1000	CHANGE TO: 100 Tax Lab
56	1761	Frrder hemotek system/reservoirs-Bldg #500	CHANGE TO: 100
57	1763	Dell Precision 3840 Laptop-3Dprinter Bldg #800	CHANGE TO: Bldg #100 Stock Rick
58	1770	Gas Cylinder Rack-12 Cylinder Capacity	ADD: Bldg. Laser Lab
59	1771	Gas Cylinder Rack-12 Cylinder Capacity	ADD: Bldg. Laser Lab
60	1772	BG Counter- Bldg #800 Warehouse	CHANGE TO: Laser Lab
61	1773	BG Counter	ADD: Bldg. 800 Laser Lab
62	1774	BG Counter	ADD: Bldg. 800 Laser Lab
63	1775	BG Counter	ADD: Bldg. 800 Laser Lab
64	1776	BG Counter	ADD: Bldg. 800 Laser Lab
65	1777	BG Counter	ADD: Bldg. 800 Laser Lab
66	1778	BG Counter	ADD: Bldg. 800 Laser Lab
67	1779	BG Counter	ADD: Bldg. 800 Laser Lab
68	1780	BG Counter	ADD: Bldg. 800 Laser Lab
69	1781	BG Counter	ADD: Bldg. 800 Laser Lab
70	1782	BG Counter	ADD: Bldg. 800 Laser Lab
71	1783	BG Counter	ADD: Bldg. 800 Laser Lab



**PHYSICAL INVENTORY 24/25**  
**CHANGES/TRANSFERS TO BE DONE IN ASSEST KEEPER Page 2**

**AMCD \$1000 AND ABOVE SEPTEMBER 2025 continued**

#	PROPERTY #	ITEM	ADD / CHANGE TO
72	1784	BG Counter	ADD: Bldg. 800 Laser Lab
73	1785	BG Counter	ADD: Bldg. 800 Laser Lab
74	1791	Nikon Camera-Commissioner-Becker	CHANGE TO: Bldg 100 Reception
75	1792	SN50-PE SwingFog	ADD: Bldg. 900 Aviation
76	1799	Dell Precision 3840 Laptop-Scott Bldg #100	CHANGE TO: Aye
77	1800	Dell Precision 3840 Laptop-Aye Bldg #100	CHANGE TO: Scott
78	1803	Dell Latitude w/Docking Station-Steck-	CHANGE TO: DVEC Genhsy
79	1805	BG Counter Trap Stn/Solar-Bldg #800 Wrhse	CHANGE TO: Laser Lab
80	1806	BG Counter Trap Stn/Solar-Bldg #800 Wrhse	CHANGE TO: Laser Lab
81	1807	BG Counter Trap Stn/Solar-Bldg #800 Wrhse	CHANGE TO: Laser Lab
82	1808	BG Counter Trap Stn/Solar-Bldg #800 Wrhse	CHANGE TO: Laser Lab
83	1813	Accu Dose+Digitizer-Arbe Lab Bldg #1000	CHANGE TO: X-Ray Rm
84	1819	Digital Microscopes Contriller-Joe Bldg #100	CHANGE TO: Seperating Rm Bldg #1000
85	1820	Free-angle Performance Camera-Research Mgr	CHANGE TO: Seperating Rm Bldg #1000, Part of #1890
86	1823	Olympus SZ61 Stereo Microscope Bldg #SIT	CHANGE TO: 1000 Seperating Rm
87	1824	Olympus SZ61 Stereo Microscope Bldg #SIT	CHANGE TO: 500
88	1825	Analytical Balance	ADD: Seperating Rm Bldg #1000
89	1826	Analytical Balance	ADD: Arbo Lab Bldg #1000
90	1829	Monitor Flex W/Q Term	ADD: Trk 1613
91	1830	Monitor Flex W/Q Term	ADD: Trk 1862
92	1831	Monitor Flex W/Q Term	ADD: Stock
93	1832	Monitor Flex W/Q Term	ADD: Trk 1544
94	1833	Monitor Flex W/Q Term	ADD: Trk 1861
95	1834	Monitor Flex W/Q Term	ADD: Trk 1692
96	1835	Monitor Flex W/Q Term	ADD: Trk 1199
97	1836	Monitor Flex W/Q Term	ADD: Trk 1200
98	1837	Monitor Flex W/Q Term	ADD: Trk 1548
99	1838	Monitor Flex W/Q Term	ADD: Trk 1546
100	1839	Monitor Flex W/Q Term	ADD: Trk 1494
101	1840	Monitor Flex W/Q Term	ADD: Trk 1493
102	1841	Monitor Flex W/Q Term	ADD: Trk 1195
103	1842	Monitor Flex W/Q Term	ADD: Trk 1860
104	1843	Guardian 95G4 Vari. Flow Spryer	ADD: Trk 1633
105	1844	Guardian 95G4 Vari. Flow Spryer	ADD: Trk 1548
106	1845	Guardian 95G4 Vari. Flow Spryer	ADD: Trk 1550
107	1846	Guardian 95G4 Vari. Flow Spryer	ADD: Trk 1611
108	1847	Guardian 95G4 Vari. Flow Spryer	ADD: Trk 1861
109	1851	Guardian 95G4 Vari. Flow Spryer	ADD: Trk 1613
110	1852	Guardian 95G4 Vari. Flow Spryer	ADD: Trk 1544
111	1853	Guardian 95G4 Vari. Flow Spryer	ADD: Trk 1199
112	1854	Guardian 95G4 Vari. Flow Spryer	ADD: Trk 1200
113	1855	Guardian 95G4 Vari. Flow Spryer	ADD: Trk 1692
114	1856	Guardian 95G4 Vari. Flow Spryer	ADD: Trk 1862
115	1857	Guardian 95G4 Vari. Flow Spryer	ADD: Trk 1860
116	1867	Dell Latitude w/Docking Power Supply	ADD: Bldg 800 Lab
117	1868	Dell Latitude w/Docking Power Supply	ADD: Bldg 800 Lab
118	1869	Dynafold PF-380S	ADD: Bldg 100 Reception
119	1870	Uline Undercounter Storage cabinet	ADD: Bldg 800 Windtunnel Lab
120	1872	Dell Latitude 3550+power supply	ADD: Bldg 100 Ast. Director
121	1873	Dell Latitude 3550+power supply	ADD: Bldg 100 HR
122	1874	Camera Bldg #SIT	CHANGE TO: 1000
123	1875	Thermo Scientiffic Freezer	ADD: Bldg 1000 Arbo Lab
124	1876	Thermo Scientiffic Refrigerator	ADD: Bldg 1000 Arbo Lab
125	1877	Nobel Commercial Dishwasher	ADD: Bldg 1000 Washroom
126	1878	Turmoil Chiller	ADD: Bldg 1000 X-ray Room
127	1879	BioChem Gard	ADD: Bldg 1000 Claen Room
128	1880	BioChem Gard	ADD: Bldg 1000 Arbo Lab
129	1881	Wolbaki Pupal Seperator	ADD: Bldg 1000 Seperating Rm
130	1882	Wolbaki Pupal Seperator	ADD: Bldg 1000 Seperating Rm
131	1883	Wolbaki Pupal Seperator	ADD: Bldg 1000 Seperating Rm
132	1884	Wolbaki Larval Feeder	ADD: Bldg 1000 Seperating Rm
133	1885	Wolbaki Larval Mass Rearing	ADD: Bldg 1000 Insectaries 1-4
134	1886	Percival Incubator	ADD: Bldg 800 Lab
135	1887	Percival Incubator	ADD: Bldg 800 Lab
136	1888	Sahara S7 SS Health bath Circulator	ADD: Bldg 100 Arbo Lab
137	1890	Manyis PIXO/ERGO Object Lens	ADD: Bldg 1000 Seperating Rm, Part of #1822
138	1892	MetroMax shelf with 2 xtra shelf Bldg #1000	ADD: Insectaries
139	1898	Precision 3680 Tower - Server-RM	ADD: Bldg. 800 Lab Lidar
140	1900	Olympus SZ61 Stereo Microscope	ADD: Bldg 100 Tax Lab
141	1901	Olympus SZ61 Stereo Microscope	ADD: Bldg 1000

**PHYSICAL INVENTORY 24/25**  
**CHANGES/TRANSFERS TO BE DONE IN ASSEST KEEPER Page 3**

**AMCD \$1000 AND ABOVE SEPTEMBER 2025 continued**

#	PROPERTY #	ITEM	ADD / CHANGE TO
142	1902	Olympus SZ61 Stereo Microscope	ADD: Bldg 100 Tax Lab
143	1903	Olympus SZ61 Stereo Microscope	ADD: Bldg 800 Lab
144	1905	MetroMax shelf with 2 xtra shelf Bldg #1000	ADD: Insectaries
145	1906	MetroMax shelf with 2 xtra shelf Bldg #1000	ADD: Insectaries
146	1907	Dell Pro 14+ Laptop+Dock	ADD: Bldg 900 Drone Duett
147	1908	Dell Pro 14+ Laptop+Dock	ADD: Bldg 900 Drone Arber
148	1926	MetroMax shelf with 2 xtra shelf Bldg #1000	ADD: Insectaries
149	1927	MetroMax shelf with 2 xtra shelf Bldg #1000	ADD: Insectaries
150	1928	Advantco 53" sliding door fridge	ADD: Bldg 1000 Seperating Rm
151	1930	Dell Pro Slim QCS1250	ADD: Bldg 100 Director
152	1931	Dell Pro Slim QCS1250, 32 GB Ram	ADD: Bldg 300
153	1932	Dell Pro Slim QCS1250, 32 GB Ram	ADD: Bldg 200 James
154	1933	Dell Pro Slim QCS1250, 32 GB Ram	ADD: Bldg 900 Brandon
155	1934	Dell Pro Slim QCS1250, 32 GB Ram	ADD: Bldg 900 Scott
156	1935	Dell Pro Slim QCS1250, 32 GB Ram	ADD: Bldg 900 Rolling Display
157	1936	1X81-F Series Dual-Stage General Flowmeter	ADD: Bldg 800 Lab
158	1937	1X81-F Series Dual-Stage General Flowmeter	ADD: Bldg 800 Lab
159	1938	6 Feeder Hemotek System w/3ML resevoirs	ADD: Bldg 1000 Seperating Rm
160	1941	Tire changer Tilt-Back/Wheel balancer	ADD: Bldg: 200 Shop
161	1942	Ricoh IM C7010 Color Copier/Folder	ADD: Bldg. 100 Mail Rm

**AMCD OVER \$500 UNDER \$999 SEPTEMBER 2025**

#	PROPERTY #	ITEM	ADD / CHANGE TO
162	1057	Plasma Cutter- Parts Room	ADD: Bldg 200
163	1247	Larviciding Unit-Stock (outside)	CHANGE TO: Trk 1633
164	1248	Larviciding Unit-Truck 4463	CHANGE TO: 1861
165	1279	LARV UNIT IN - TRUCK # 1633	CHANGE TO: 1485
166	1292	LARV UNIT - Stock Bldg #800	CHANGE TO: Trk 1860
167	1313	LARV UNIT-STOCK	CHANGE TO: Trk 1613
168	1478	Dell Optiplex 7020 - Bldg-200 James	CHANGE TO: Surplus 25/26
169	1538	LED Trinocular Zoom Stereo Microscop- Tax Lab	ADD: Bldg 100
170	1539	LED Trinocular Zoom Sterero Microscope-Bldg. 500	CHANGE TO: Bldg. 100 Arbo Lab
171	1540	LED Trinocular Zoom Sterero Microscope-DVEC Bldg. 450	CHANGE TO: DVEC Bldg. 100 Tax Lab
172	1571	Epson DC-1 Camera-RDU Office Bldg #100	CHANGE TO: EDU Projector & EDU Spec
173	1637	Dell Laptop Latitude 3310 2-in-1 - Bldg 400 Qualls	CHANGE TO: Bldg 1000 Uvina
174	1709	Apple iPad Mini, 256 GB Hangar	CHANGE TO: Bldg 900 Pilot
175	1897	Dell Latitude 3450 Laptop	ADD: Bldg 100 Tech Rm
176	1929	Hotwave R9 Pro Black 11" Tablet	ADD: DVEC Classroom Bldg. 1000 SIT Program

**AMCD UNDER \$500 SEPTEMBER 2025**

#	PROPERTY #	ITEM	ADD / CHANGE TO
177	No Number	3 each-Contour Biol. Microscope w/LED \$389 ea (4,2)	CHANGE TO: 3 to 2 & #4 Tax Lab, #2 Tax Lab
178	613	Hand Trucks - Barrel - Bldg 800 Lab	CHANGE TO: Chemical Room
179	649	Tool Box- Shop	ADD: Bldg 200
180	659	2 Ton Chain Hoist- Parts Room	ADD: Bldg 200
181	1001	Tool Box w/Chest	ADD: Bldg 200, Shop Floor
182	1216	Larviciding Unit - Truck #1425	CHANGE TO: 1862
183	1237	LARVICIDE UNIT - Stock (outside)	CHANGE TO: Trk 1692
184	1560	London Fog ULV-Bldg 800	ADD: Warehouse

Richard Weaver

SIGNATURE

DATE

Dena Oliva

SIGNATURE

DATE

Aye McKinney

SIGNATURE

DATE

Catly Hendricks

SIGNATURE

DATE



PHYSICAL INVENTORY 25/25		
ITEM TO BE REMOVED FROM ASSET KEEPER		
AMCD \$1000 AND ABOVE SEPTEMBER 2025		
PROPERTY #	ITEM	REASON
No Number	SAS Amalytics Pro-Includes Base SAS, SAS/STAT.....	No Longer Use
No Number	SAS Analytics Pro Software, 1 User-PC	No Longer Use (note: if software is subscription make sure subscription is closed)
993B	Larvididing Unit - Stock	Gone surplus
1008	ULV Fog Unit - Truck # 1463	Gone surplus
1015	10x-30x Stereo microscopoe, Bldg 800 lab	Gone surplus
1042	Fogging Unit Cougar - Truck 1425	Gone surplus
1071	London Aire Fogging Unit - Truck # 1199	Gone surplus
1132	2002 Ford Ranger 4 X 4 Compact Truck	Gone surplus
1133	2002 Ford Ranger 4 X 4 Compact Truck	Gone surplus
1154	Fog Unit - Trk # 1485	Gone surplus
1158	Adulticiding Unit - Truck # 1484	Gone surplus
1209	Incubator 120 VAC 60 HZ-800 Laser	Gone surplus
1210	Incubator 120 VAC 60 HZ-800 Laser	Gone surplus
1215	Larviciding Unit - Stock	Gone surplus
1287	Backpack fogger Dyna - Fog Twister	Gone surplus
1345	Spectrophotometer - Wrhs Bldg 800	Gone surplus
1410	Ford F150 Truck 2012	Gone surplus
1416	Acoustic Larvicide System - Trap Room	Gone surplus
1425	Ford F150 Truck 2013	Gone surplus
1459	Hobo Weather Station - Building 800	Gone surplus
1463	Ford F150 Truck	Gone surplus
1474	Dell Optiplex 9020 Desktop-Bruner	Gone surplus
1501B	Drp Vision Laptop - Bldg 800 Lab	Gone surplus
1504	Genie III - Arbo Lab Bldg # 100	Gone surplus
1516	Ramp Reader, 1516B Arbo Lab Bldg # 100	Gone surplus
1530	Thermal Cycler - Arbo Lab Bldg # 100	Gone surplus
1543	Thermal Fogger TS-95 - Stock	Gone surplus
1649	BG Counter W/BG 2 Trap & Sub - Parts Room	Gone surplus
AMCD OVER \$500 AND UNDER \$999 SEPTEMBER 2025		
PROPERTY #	ITEM	REASON
1100	Trailer 4' X 8' w/Tailgate	Gone surplus
1314	SW GE Generator - parts rm Bldg #200	Gone surplus
1407	Dell Opti 790 desktop - Stock	Gone surplus
1568	Swing Fogger Truck Mount Thermal Fogger - Parts	Gone surplus
1893	HotWav R8 Tablet 10.1"	Gone surplus
AMCD UNDER \$500 SEPTEMBER 2025		
PROPERTY #	ITEM	REASON
265	Tap & Die Set Part Rm Bldg #200	Gone surplus
1443	Thermal Fogger (truck mount) TS-95-Trk 1132	Gone surplus
1553	London Fog Adulticide Unit-Truck 1611	Gone surplus
1554	London Fog Adulticide Unit-Trk 1613	Gone surplus
1558	London Fog Adulticide Unit, SN 10349-TRK#1548	Gone surplus
1559	London Fog Adulticide Unit, SN 10941, TRK#1544	Gone surplus
1561	Fog Unit- Trk 1550	Gone surplus
1596	UV Transluminator - Bldg 100 Arbo Lab	Gone surplus
1701	Guardian 1950SS ULV - 1633	Gone surplus

Richard Weaver

SIGNATURE

DATE

Dena Oliva

SIGNATURE

DATE

Aye McKinney

SIGNATURE

DATE

Catyy Hendricks


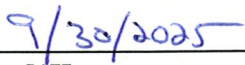



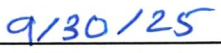
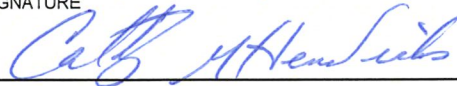
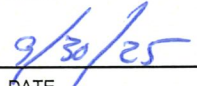
SIGNATURE

DATE



**PHYSICAL INVENTORY 24/25**  
**MISSING ITEMS THAT WERE TAKEN OFF OF ASSEST KEEPER**  
**AMCD SEPTEMBER 2025**

PROPERTY #	ITEM	COMMENTS
None		


Richard Weaver		
	SIGNATURE	DATE
Dena Oliva		
	SIGNATURE	DATE
Aye McKinney		
	SIGNATURE	DATE
Catyy Hendricks		
	SIGNATURE	DATE


PHYSICAL INVENTORY 24/25


CONSUMED ITEMS


AMCD SEPTEMBER 2025

PROPERTY #	ITEM	CONSUMED ITEMS
None		

Richard Weaver  9/30/25  
SIGNATURE DATE

Dena Oliva  9/30/25  
SIGNATURE DATE

Aye McKinney  9/30/25  
SIGNATURE DATE

Catyy Hendricks  9/30/25  
SIGNATURE DATE

**PHYSICAL INVENTORY 24/25**  
**DVEC Retail Sales Items (to be corrected)**  
**AMCD SEPTEMBER 2025**

Item #	Name	Inventory	Count	Adjustment
1001	CoCola, 20 oz. bottle	10	12	2.00
1112	3D Puzzle Mosquito	667	647	-20.00
1113	Coke (Diet), 20 oz. bottle	3	0	-3.00
1114	Powerade Mountain Berry Blast	7	8	1.00
1115	Sprite, 20 oz. bottle	3	0	-3.00
1117	Water (Dasani Purified), 20 oz. bottle	21	20	-1.00
1120	Powerade Fruit Punch, 20 oz. bottle	-1	0	1.00
1125	Gel Pen (Green Grass Bug, Light Green)	128	138	10.00
1126	Mini Pocket Microscope	101	97	-4.00
1127	Flip Flop Elephant S	8	9	1.00
1128	Flip Flop Crab M	1	3	2.00
1130	Flip Flop Blue Whale M	2	0	-2.00
1134	Flip Flop Turtle S	8	9	1.00
1138	Flip Flop Shark M	4	3	-1.00
1139	Flip Flop Shark S	7	8	1.00
1142	Magic Marble Teleidoscope	104	103	-1.00
1143	Big Bug Kaleidoscope	-2	0	2.00
1144	Gel Pen (Bugs on a Leaf, Dark Green)	6	0	-6.00
1145	Coke (Cherry)	15	12	-3.00
1146	Flip Flop Hippo S	1	0	-1.00
1147	Flip Flop Giraffe S	2	3	1.00
1149	Flip Flop Reef Fish S	3	4	1.00
1151	Insect Magnifier	-1	0	1.00
1152	Bee Shoe Charm	241	239	-2.00
1153	Spike & Skeeta Shoe Charm	233	232	-1.00
1154	Cricket & Millipede Shoe Charm	253	254	1.00
1155	Eggs Larva Pupa Shoe Charm	264	263	-1.00
1157	Powerade Zero	1	0	-1
1162	Bug Builder	660	659	-1.00
1165	Plush Black Tarantula	-1	0	1.00
1166	Sparkly Key Chain Lady Bug	33	32	-1.00
1167	Dragonfly Necklace	31	28	-3.00
1168	Lemonade Tea (Gold Peak)	5	3	-2.00
1169	Amazing Mosquitos (ENG, PAPERBACK)	34	32	-2.00
1170	Mosquitos Asombrosos (SPA, PAPERBACK)	3	4	1.00
1172	Fanta (Strawberry)	4	0	-4.00
1173	Vitamin Water (Focus, Strawberry Kiwi)	15	14	-1.00
1174	Vitamin Water (Refresh, Tropical Mango)	15	14	-1.00
1177	Plush Brown Tarantula	78	77	-1.00
1182	Gel Pen (Butterfly)	77	72	-5.00
1183	Big Butterfly Kaleidoscopes	88	84	-4.00

**DVEC Retail Sales Items (to be corrected)**

Item #	Name	Inventory	Count	Adjustment
1188	Flip Flop Manatee M	2	1	-1.00

**DVEC Retail Sales Items (unfit for sale)**

Item #	Name	Reason	Adjustment
1126	Mini Pocket Microscopes	Damaged	-1
1160	Bug Nets	Damaged	-1
1163	Bobble Magnet Lady Bug	Damaged	-4

Richard Weaver

SIGNATURE

DATE

Dena Oliva

SIGNATURE

DATE

Aye McKinney

SIGNATURE

DATE

Catyy Hendricks

SIGNATURE

DATE







## **Field Biologist**

**Classification:** Exempt

**Reports to:** Operations Manager

**Division:** Operations

### **Job Summary:**

Manage the operational surveillance and field studies in entomological research within the District. Conduct the scientific analysis of collection data and identification of mosquito species.

**Supervisory Responsibilities:** Biologic Technician(s), Seasonal Laboratory Assistant(s), Interns

**Safety Sensitive:** No

### **Duties/Responsibilities:**

- Develop and manage all surveillance trapping program and all supporting materials such as batteries, chargers and attractants.
- Develop mosquito surveillance protocols.
- Conduct mosquito trapping, species identification, and systematic cataloging of results.
- Maintain detail trapping records, including route books, GPS data, and location updates.
- Assist in the development and management of the mapping program, in coordination with District personnel, to identify breeding sites of mosquitoes.
- Conduct field collection of adult and larval mosquitoes for operational and research purposes.
- Coordinate and participate in presentations related to operations
- Assist with peer review on scientific manuscript.
- Collaborate and participate in experimental field trials for vector control research.
- Assist in the instruction of employees in larval and adult mosquito identification to fit operational needs of the District.
- Manage and develop the Gambusia fish program for operational biological control methods
- Conduct surveillance and larval treatments at high-priority salt marsh breeding sites within the arthropod managed lands.
- Assist with aviation and operations in salt marsh management
- Prepare reports, inventories, and data summaries in a timely manner as assigned.
- Conduct monthly maintenance and safety checklists vehicles.
- Assist in the maintenance of surveillance facilities.
- Perform other duties as assigned by the department manager and the directors.

### **Minimum Qualifications**

- A master's degree or higher in entomology, zoology, biology, or related science field from an accredited college or university and at least three (3) years of professional experience in mosquito control in a field, laboratory or biological technician position or similar.

- Proficiency in fundamental statistical analysis is required, MS Suite, and familiarity with the use of GPS (Geopositioned satellite) imagery systems is required.
- Must possess strong written and verbal communication skills. Public speaking skills are desirable.
- Must possess a valid Florida Driver's License with an acceptable driving record.
- Must possess and or obtain within six (6) months of hire a Public Health Pesticide Applicator License per Florida regulations.
- Must have the ability to travel.

### **Work Environment:**

The work environment varies but is typically outdoors or in a vehicle, and may include warehouses, office buildings, boats, marshes, fields, islands, open water, laboratories, and animal rearing/storage facilities. Regular exposure to all types of weather is required as the position requires working outside, exposed to high temperatures and humidity, sun, rain, and wind. Frequent local travel is required. Exposure to moderate noise levels will occur regularly when around tanker trucks, spray equipment, and a variety of other equipment, motors, and engines. Working with and around chemicals, which are stored, handled, applied/used, and disposed of according to exact labeling instructions, is required frequently. Regular exposure to moving mechanical parts, mud, manure, chickens, blood, fuel, fumes and insects is required.

### **Physical Requirements:**

Moderate physical activity is required regularly, including lifting, reaching for, pulling, and carrying up to fifty pounds, reaching and pulling with arms, stooping, standing, bending frequently, and sitting for long periods while driving a vehicle, walking for long distances and climbing over and around natural obstacles, and in and out of cars and variety of other equipment. Must be able to use hands and fingers to type, and grip and operate a variety of hand tools and other equipment. Be able to pull spray hoses through rough terrain for extended periods of time and be capable of carrying backpack spray equipment. Excellent vision, both close and distance, is frequently required.

**I have read and understand this job description.**

---

*Signature*

---

*Date*

---

*Printed Name*

*Revised 8.2025*





# Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, Florida 32092

PH: (904) 471-3107 • Fax (904) 471-3189 • Web Address: [www.amcdsjc.org](http://www.amcdsjc.org)

## MEMO 2025

### BOARD OF COMMISSIONERS:

*Gayle Gardner, Chairperson*  
*T.J. Mazzotta, Vice-Chairperson*  
*Tim Burton, Secretary/Treasurer*  
*Gina LeBlanc, Commissioner*  
*Trish Becker, Commissioner*



### DISTRICT DIRECTOR:

*Dr. Rui-De Xue*

TO: Board of Commissioners

FROM: Dr. Rui-De Xue, Director, Richard Weaver, Business Manager

DATE: October 9, 2025

RE: Approval of the extension of the MGIS Maintenance & Hosting Contract for 3 months or until the new replacement database is in place and operational

---

AMCD is in the process of moving its main database software from Mobisoft/MGIS to Frontier Precision, this change will not be done by the end of the contract terms of Mobisoft & MGIS (contracts ending 9/30/2025). To keep the district operational and in compliance, the district needs to extend the MGIS Maintenance & Hosting Contract for 3 months or until the new replacement database is in place and operational. MGIS has offered to extend the current contract for the first quarter of FY25/26 ending 12/31/2025 to match the expected start date of the new database 1/1/2026. The monthly cost for the first quarter is \$2,550.00 and if we need to go to a month-to-month contract after January 1, 2026 due to a delay in the roll out of the Frontier platform the monthly cost will be \$850.00.

Staff recommends approving the MGIS Maintenance & Hosting Contract extension for 3 months or until the new replacement database is in place and operational.







# Anastasia Mosquito Control District of St. Johns County

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*Tim Burton, Secretary/Treasurer*

*Anthony Timis, Commissioner*

*Gina LeBlanc, Commissioner*



## **DISTRICT DIRECTOR:**

*Dr. Rui-De Xue*

October 3, 2025

**TO: Board of Commissioners**

**FROM: Dr. Rui-De Xue, Director**

**RE: No Board meeting in November due to three meetings in September and FMCA meeting in November**

Anastasia Mosquito Control District Board of Commissioners held 3 Board meetings in September (September 11, September 12, and September 25, 2025) and will not have the regular Board meeting in November. Also, the Florida Mosquito Control Association (FMCA) usually holds their annual meeting in middle of November and Staff and Board members plan to attend.

Thanks for your support.



# Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, Florida 32092

PH: (904) 471-3107 • Fax (904) 471-3189 • Web Address: [www.amcdsjc.org](http://www.amcdsjc.org)

## **BOARD OF COMMISSIONERS:**

*Gayle Gardner, Chairperson*

*T.J. Mazzotta, Vice-Chairperson*

*Tim Burton, Secretary/Treasurer*

*Anthony Timis, Commissioner*

*Gina LeBlanc, Commissioner*



## **DISTRICT DIRECTOR:**

*Dr. Rui-De Xue*

October 2, 2025

**TO: Board of Commissioners**

**FROM: Dr. Rui-De Xue, Director**

**RE: Correction of the name of legislation lobby from Leath Consulting to Florida Partners (Robert Hawken)**

On 11 September Board meeting, Board motioned to approve the 6 months extension (end of March 31, 2026) of current contract after Mr. Hawken presentation. Mr. Hawken mentioned that he has switched his service from the Leath Consulting to Florida Partners with the same scope of work and month service fee at \$4,000 per month. This MEMO is making the correction of name of legislation lobby firm **from Leath Consulting to Florida Partner** in the minutes and amendment of contract.



## Dr. Rui-De Xue

---

**From:** Hodges, Lawsikia <lhodges@sgrlaw.com>  
**Sent:** Tuesday, September 30, 2025 11:18 PM  
**To:** Meredith Snowden; Robert Hawken; Dr. Rui-De Xue; Dr. Whitney Qualls  
**Subject:** RE: First Amendment to Services Agreement (Professional Lobbying).9.19.2025(80980813.1)

Thank you, Meredith. No, I missed this email. It must have gone to my spam. This is a new company.

**Dr. Xue** – The motion was to extend the existing contract for 6 months with Leath Consulting. Please have this corrected at the next board meeting. The board needs to approve a new emergency contract with Floridian Partners, LLC at the October meeting. Please make sure this item is added to the agenda. The prior motion should be rescinded.

Lawsikia

**Lawsikia J. Hodges**  
*Counsel*

---

p | 904-598-6140  
f | 904-598-6240  
e | lhodges@sgrlaw.com  
50 N. Laura Street | Suite 2600 | Jacksonville, FL 32202  
www.sgrlaw.com | vCard



---

**From:** Meredith Snowden <Meredith@flapartners.com>  
**Sent:** Tuesday, September 30, 2025 1:18 PM  
**To:** Robert Hawken <Hawk@flapartners.com>; Hodges, Lawsikia <lhodges@sgrlaw.com>; Dr. Rui-De Xue <rxue@amcdf.org>; wqualls@amcdf.org  
**Subject:** Re: First Amendment to Services Agreement (Professional Lobbying).9.19.2025(80980813.1)

You don't often get email from [meredith@flapartners.com](mailto:meredith@flapartners.com). [Learn why this is important](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Lawsikia:

Just wanted to make sure you saw the email below that was sent on September 19.

Let us know if you have additional questions

Thank you

**Meredith Woodrum Snowden**

*Director of Policy*

P O Box 1698

Tallahassee, FL 32302

850-681-0024 Office

850-510-9257 Cell

[meredith@flapartners.com](mailto:meredith@flapartners.com)

[www.flapartners.com](http://www.flapartners.com)



On Sep 19, 2025, at 11:19 AM, Meredith Snowden <[Meredith@flapartners.com](mailto:Meredith@flapartners.com)> wrote:

Lawsikia:

Leath Consulting is still active because Hawk is using it for some internal accounting issues. Hawk and I are now with Floridian Partners LLC, where he is a Partner. Here is a link to the Floridian Partners website: <https://flapartners.com>

Let us know if you have any additional questions.

Thank you

**Meredith Woodrum Snowden**

*Director of Policy*

P O Box 1698

Tallahassee, FL 32302

850-681-0024 Office

850-510-9257 Cell

[meredith@flapartners.com](mailto:meredith@flapartners.com)

[www.flapartners.com](http://www.flapartners.com)

<image001.png>

On Sep 19, 2025, at 9:42 AM, Robert Hawken <[Hawk@flapartners.com](mailto:Hawk@flapartners.com)> wrote:

Sent from my iPad

-Hawk

Begin forwarded message:

**From:** "Hodges, Lawsikia" <lhodges@sgrlaw.com>  
**Date:** September 19, 2025 at 6:13:40 AM EDT  
**To:** "Dr. Rui-De Xue" <rxue@amcdfi.org>, Robert Hawken  
<Hawk@flapartners.com>  
**Cc:** "Dr. Whitney Qualls" <wqualls@amcdfi.org>  
**Subject:** First Amendment to Services Agreement (Professional  
Lobbying).9.19.2025(80980813.1)

Dr. Xue – See the attached draft first amendment for your review. Let me know if you have any comments or concerns.

I've copied Mr. Hawken in the interest of time. Mr. Hawken, you mentioned that the company had merged with another company. Can you provide more detail on this? The current company is still listed on Sunbiz. Did the name change? Are you still a principal?

Thanks so much,

Lawsikia

**Lawsikia J. Hodges**  
*Counsel*

---

p | 904-598-6140  
f | 904-598-6240  
e | lhodges@sgrlaw.com  
50 N. Laura Street | Suite 2600 | Jacksonville, FL 32202  
www.sgrlaw.com | vCard

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<image828129.jpg>

<First Amendment to Services Agreement (Professional  
Lobbying).9.19.2025(80980813.1).pdf>



**SERVICES AGREEMENT**  
(Florida Legislature Lobbying)

**THIS SERVICES AGREEMENT** (“Agreement” or “Contract”), made and entered into this day of September 11, 2025 (the “Effective Date”), by and between **ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY**, a special district and body politic and corporate existing under the laws of the State of Florida (the “District” or “Buyer”), and **FLORIDIAN PARTNERS, LLC**, a Florida limited liability company (“Contractor”) authorized to transact business in Florida (individually, “Party” or collectively, “Parties”).

**WHEREAS**, the District, pursuant to Section 6.3.12 of the Purchasing Policy, on September 11, 2025, awarded a contract to Contractor to perform lobbying services with the Florida Legislature on the District’s behalf as described on **Exhibit A** attached hereto (the “Services”); and

**WHEREAS**, Contractor agrees to perform the Services, subject to the terms and conditions provided herein.

**NOW THEREFORE**, in consideration of the premises and the mutual covenants contained below, the parties agree as follows:

1. **Performance of Services.** The Services will be performed by Contractor as specified in this Agreement.
2. **Compensation.** Contractor will be paid by the District for the Services in accordance with the monthly rates attached here to as **Exhibit B.**
3. **Maximum Indebtedness.** The District’s maximum indebtedness for the Services under this Agreement shall be a fixed monetary amount not-to-exceed Twenty-four Thousand and 00/100 (\$24,000.00). Any increase to the maximum indebtedness amount in this Section 3 shall require approval by the District Board of Commissioners.
4. **Term.** The initial term of this Agreement shall commence on the Effective Date and shall expire on March 31, 2026, unless sooner terminated by either party in accordance with the terms of this Agreement.
5. **Notices.** All notices under this Agreement shall be in writing and shall be delivered by certified mail, return receipt requested, or by other delivery with receipt to the following:

As to the District:      Anastasia Mosquito Control District  
   120 EOC Drive  
   St. Augustine, FL 32092  
   Attn: Business Manager

With a copy to:            Anastasia Mosquito Control District  
   120 EOC Drive

St. Augustine, FL 32092  
Attn: District Attorney

As to Contractor: Floridian Partners, LLC

\_\_\_\_\_  
\_\_\_\_\_  
Tel: (850) 509-5900  
Attn: Robert Hawken

6. **Contract Managers.** Each Party will designate a Contract Manager during the term of this Agreement whose responsibility shall be to oversee the Party's performance of its duties and obligations pursuant to the terms of this Agreement. As of the Effective Date, District's Agreement Manager is Richard Weaver, Business Manager, and the Contractor's Contract Manager is Robert Hawken. Each party shall provide prompt written notice to the other Party of any changes to the Party's Agreement Manager or his or her contact information; provided, such changes shall not be deemed Agreement amendments and may be provided via email.

7. **Human Trafficking Affidavit.** Contemporaneously with the execution of this Agreement, and as a condition precedent to the enforceability of this Agreement including the District's obligations hereunder, the Contractor shall deliver to the District an executed Human Trafficking Affidavit and Entities of Foreign Countries of Concern Affidavit in the forms attached hereto as **Exhibit C-1** and **Exhibit C-2**, respectively.

8. **Insurance and Indemnification.** Contractor shall adhere to the insurance and indemnification requirements contained on **Exhibit D** attached hereto.

9. **Miscellaneous Required Contract Provisions.** Contractor shall adhere to the additional required contract provisions set forth on **Exhibit E** attached hereto.

10. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties hereto for the Services to be performed and furnished by the Contractor. No statement, representation, writing, understanding, agreement, course of action or course of conduct, made by either party or any representative of either party, which is not expressed herein shall be binding. Contractor may not unilaterally modify the terms of this Agreement by including such terms on a purchase order or payment document. Contractor acknowledges that it is entering into this Agreement for its own purposes and not for the benefit of any third party.

11. **Amendments.** All changes to, additions to, modifications of, or amendment to this Agreement, or any of the terms, provisions and conditions hereof, shall be binding only when in writing and signed by the authorized officer, agent or representative of each of the parties hereto.

12. **Counterparts.** This Agreement, and all amendments thereto, may be executed electronically and in several counterparts, each of which shall be deemed an original, and all of such counterparts together shall constitute one and the same instrument.

**IN WITNESS WHEREOF**, the parties have hereunto set their hands and affixed their seals as of the day and year set forth above.

**DISTRICT:**

**ANASTASIA MOSQUITO CONTROL DISTRICT**, a special district and body politic and corporate existing under the laws of the State of Florida

\_\_\_\_\_  
Gayle Gardner, Chair

\_\_\_\_\_  
Date

**CONTRACTOR:**

**FLORIDIAN PARTNERS, LLC**, a Florida limited liability company

\_\_\_\_\_  
Print Name: \_\_\_\_\_

Title: \_\_\_\_\_



## Exhibit A

### Services

The basic scope of work is to provide representation before the Florida Legislature relating to legislation regarding Special Districts, Mosquito Control Districts, environmental issues, aviation issues, as well as any other legislative matters as directed by the AMCD. Additionally, Contractor will:

- Make appointments and guide AMCD staff during the FMCA Tallahassee Days and at other times;
- Report to the Board and staff any developments that may impact the district from the Governor's office;
- Report to the Board and staff any developments that may impact the district from the Florida House of Representatives;
- Report to the Board and staff any developments that may impact the district from the Florida Senate;
- Report to the Board and staff any developments that may impact the district from the bureaucratic agencies, including, but not limited to, the Department of Agriculture & Consumer Services;
- Act as a go-between with the local Senate and House members, as well as Senate and House leadership;
- Educate our local Senate and House members and bring them to tour the AMCD facility and introduce staff; and
- Advocate for the needs of AMCD, FMCA and mosquito control in general.

Meet throughout the summer and fall with legislative leadership regarding the AMCD.

**Exhibit B**

**Approved Monthly Fees**

The approved monthly fee is \$4,000 per month. Invoices shall be submitted in accordance with the Agreement terms.

District shall not be responsible to pay Contractor any fees related to the Services performed under this Agreement other than the monthly fee above.

**Exhibit C-1**

**Human Trafficking Affidavit**

(Section 787.06, F.S.)

1. I am over the age of 18 and I have personal knowledge of the matters set forth except as otherwise set forth herein.
2. I currently serve as \_\_\_\_\_ of \_\_\_\_\_, a Florida \_\_\_\_\_  
\_\_\_\_\_ (the "Company").
3. The Company does not use coercion for labor or services, as those terms are defined in Florida Statute 787.06.
4. This declaration is made pursuant to Florida Statute 92.525. I understand that making a false statement in this declaration may subject me to criminal penalties. Therefore, under penalties of perjury, I declare that I have read the foregoing Human Trafficking Affidavit and that the facts stated herein are true.

Further Affiant sayeth naught.

Executed to be effective as of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Print Name: \_\_\_\_\_

STATE OF FLORIDA

COUNTY OF \_\_\_\_\_

The foregoing instrument was sworn and subscribed before me by means of ☐ physical presence or ☐ online notarization, this \_\_\_\_ day of \_\_\_\_\_, 2025, by \_\_\_\_\_ as \_\_\_\_\_ of \_\_\_\_\_, a \_\_\_\_\_, on behalf of said \_\_\_\_\_. Said individual ☐ is personally known to me or ☐ has produced \_\_\_\_\_ as identification.

(SEAL)

\_\_\_\_\_  
Name: \_\_\_\_\_  
NOTARY PUBLIC, State of Florida  
Serial Number (if any) \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_



**Exhibit C-2**

**Entities of Foreign Countries of Concern Affidavit**

(Section 287.138, Florida Statutes)

1. I am over the age of 18 and I have personal knowledge of the matters set forth except as otherwise set forth herein.
2. I currently serve as \_\_\_\_\_ of \_\_\_\_\_, a Florida \_\_\_\_\_  
\_\_\_\_\_ (the "Entity").
3. The Entity is not owned by the government of a foreign country of concern.
4. The government of a foreign country of concern does not have a controlling interest in the Entity.
5. The Entity is not organized under the laws of or has its principal place of business in a foreign country of concern.
6. This declaration is made pursuant to Florida Statute 92.525. I understand that making a false statement in this declaration may subject me to criminal penalties. Therefore, under penalties of perjury, I declare that I have read the foregoing Human Trafficking Affidavit and that the facts stated herein are true.

Further Affiant sayeth naught.

Executed to be effective as of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Print Name: \_\_\_\_\_

STATE OF FLORIDA  
COUNTY OF \_\_\_\_\_

The foregoing instrument was sworn and subscribed before me by means of ☐ physical presence or ☐ online notarization, this \_\_\_\_ day of \_\_\_\_\_, 2025, by \_\_\_\_\_ as \_\_\_\_\_ of \_\_\_\_\_, a \_\_\_\_\_, on behalf of said \_\_\_\_\_. Said individual ☐ is personally known to me or ☐ has produced \_\_\_\_\_ as identification.

(SEAL)

\_\_\_\_\_  
Name: \_\_\_\_\_  
NOTARY PUBLIC, State of Florida  
Serial Number (if any) \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

**Exhibit D**

**Insurance and Indemnification Requirements**

[Attach Contractor Insurance Certificate]

### Indemnification

Contractor and its subcontractors (the “Indemnifying Party”) shall hold harmless, indemnify, and defend the District and their respective members, officers, officials, employees and agents (collectively the “Indemnified Parties”) from and against, without limitation, any and all claims, suits, actions, losses, damages, injuries, liabilities, fines, penalties, costs and expenses of whatsoever kind or nature, which may be incurred by, charged to or recovered from any of the foregoing Indemnified Parties for:

1. General Tort Liability, for any negligent act, error or omission, recklessness or intentionally wrongful conduct on the part of the Indemnifying Party that causes injury (whether mental or corporeal) to persons (including death) or damage to property, whether arising out of or incidental to the Indemnifying Party’s performance of the Agreement, operations, services or work performed hereunder; and

2. Environmental Liability, to the extent this Agreement contemplates environmental exposures, arising from or in connection with any environmental, health and safety liabilities, claims, citations, clean-up or damages whether arising out of or relating to the operation or other activities performed in connection with the Agreement; and

3. Intellectual Property Liability, to the extent this Agreement contemplates intellectual property exposures, arising directly or indirectly out of any allegation that the Services provided under this Agreement (the “Service(s)”), any product generated by the Services, or any part of the Services as contemplated in this Agreement, constitutes an infringement of any copyright, patent, trade secret or any other intellectual property right. If in any suit or proceeding, the Services, or any product generated by the Services, is held to constitute an infringement and its use is permanently enjoined, the Indemnifying Party shall, immediately, make every reasonable effort to secure within sixty (60) days, for the Indemnified Parties, a license, authorizing the continued use of the Service or product. If the Indemnifying Party fails to secure such a license for the Indemnified Parties, then the Indemnifying Party shall replace the Service or product with a non-infringing Service or product or modify such Service or product in a way satisfactory to the District, so that the Service or product is non-infringing.

If an Indemnified Party exercises its right under this Agreement, the Indemnified Party will (1) provide reasonable notice to the Indemnifying Party of the applicable claim or liability, and (2) allow Indemnifying Party, at its own expense, to participate in the litigation of such claim or liability to protect its interests. **The scope and terms of the indemnity obligations herein described are separate and apart from, and shall not be limited by, any insurance provided pursuant to the Agreement or otherwise. Such terms of indemnity shall survive the expiration or termination of the Agreement.**

In the event that any portion of the scope or terms of this indemnity is in derogation of Section 725.06 or 725.08 of the Florida Statutes, all other terms of this indemnity shall remain in full force and effect. Further, any term which offends Section 725.06 or 725.08 of the Florida Statutes will be modified to comply with said statutes.



## **Exhibit E**

### **Additional Required Contract Provisions**

**E.1. Provision of Services.** Contractor shall provide Buyer with all of the agreed upon services and deliverables described in this Agreement (collectively, the “Services”). If any services, functions or responsibilities are not specifically described in this Agreement but are necessary for the proper performance and provision of the Services, they shall be deemed to be implied by and included within the scope of the Services to the same extent and in the same manner as if specifically described herein.

**E.2. Relationship of the Parties.** In performance of the Services, Contractor shall be acting in the capacity of an independent contractor and not as an agent, employee, partner, joint venture or associate of Buyer. Contractor shall be solely responsible for the labor, supplies, materials, means, methods, techniques, sequences and procedures utilized to perform the Services in accordance with the Contract.

**E.3. Buyer’s Right to Make Changes.** Buyer may unilaterally require, by written order, changes altering, adding to, or deducting from the Services (“Changes”), provided that such Changes are within the general scope of the Contract. Buyer will make an equitable adjustment in the Contract price or delivery date if the Change materially affects the cost or time of performance. Such equitable adjustments require the written consent of Contractor, which shall not be unreasonably withheld. The Parties will cooperate with each other in good faith in discussing the scope and nature of the Change, the availability of Contractor personnel, the expertise and resources to provide such Change, and the time period in which such Change will be implemented.

**E.4. Service Warranties.** Contractor warrants that the Services shall be performed and delivered in a professional, first-class manner in accordance with the Contract and the standards prevailing in the industry.

**E.5. Buyer Will Assist Contractor.** At Contractor’s request, Buyer will provide reasonable assistance and cooperation to Contractor, including the supply of any data and information necessary for Contractor to provide the Services. Buyer will also designate a Contract Manager who will, on behalf of Buyer, work with Contractor and administer the Contract in accordance with its terms.

**E.6. Location Requirements for Services.** The majority of the Services shall be performed in the State of Florida, including the City of Tallahassee and St. Johns County. No Services will be performed outside of the United States. When requested, Contractor will provide services on-site at the District offices. These restrictions may be modified in writing if Buyer determines, in its sole discretion, that the restrictions impose an undue burden on Contractor’s ability to perform the Services as contemplated in the Contract.

**E.7. Use of Subcontractors; Flow-Down Provisions.** Except to the extent the use of subcontractors is consented to in writing by Buyer, Contractor shall not be allowed to subcontract or assign any of its duties and obligations hereunder.

**E.8. Meetings and Reports.** Contractor must attend all meetings and public hearings relative to the Services where its presence is determined to be necessary and requested by Buyer and Contractor can reasonably schedule its appearance. Contractor shall provide other periodic reports respecting the Services as Buyer reasonably requests.

**E.9. Ownership of Works.**

(a) As used in Sections E.9 and E.10, the term "Work" shall mean each deliverable, drawing, design, specification, rendering, notebook, tracing, photograph, reference book, equipment, expendable equipment and material, negative, report, finding, recommendation, data and memorandum of every description, shared with or delivered to Buyer pursuant to the Contract.

(b) With the exception of Contractor's pre-existing intellectual capital and third-party intellectual capital as described in Section E.10 below, Buyer shall own all right, title and interest, including ownership of copyright (limited to the extent permitted by the terms of any governing licenses), in and to each Work including, but not limited to, software, source code, reports, deliverable, or work product developed by Contractor specifically for Buyer in connection with the Contract, and derivative works relating to the foregoing. The use of these Works in any manner by Buyer shall not support any claim by Contractor for additional compensation.

(c) Each Work, and any portion thereof, shall be a "work made for hire" for Buyer pursuant to federal copyright laws. Any software, report, deliverable, or work product as used in connection with the Work, but previously developed by Contractor specifically for other customers of Contractor or for the purpose of providing substantially similar services to other Contractor customers, generally shall not be considered "work made for hire", so long as the foregoing are not first conceived or reduced to practice as part of the Work. To the extent any of the Works are not deemed works made for hire by operation of law, Contractor hereby irrevocably assigns, transfers, and conveys to Buyer, or its designee, without further consideration all of its right, title and interest in such Work, including all rights of patent, copyright, trade secret, trademark or other proprietary rights in such materials. Except as provided in the foregoing sentences, Contractor acknowledges that Buyer shall have the right to obtain and hold in its own name any intellectual property right in and to the Work. Contractor agrees to execute any documents or take any other actions as may reasonably be necessary, or as Buyer may reasonably request, to perfect or evidence Buyer's ownership of the Work.

**E.10. Intellectual Property.**

(a) Contractor grants to Buyer an irrevocable, perpetual, royalty free and fully paid-up right to use (and such right includes, without limitation, a right to copy, modify and create derivative works from the subject matter of the grant and the right to sublicense all, or any portion of, the foregoing

rights to an affiliate or a third party who provides service to Buyer) Contractor's intellectual property (including, without limitation, all trade secrets, patents, copyright and know-how) that is contained or embedded in, required for the use of, that was used in the production of or is required for the reproduction, modification, maintenance, servicing, improvement or continued operation of any applicable unit of Work.

(b) If the Work contains, has embedded in, or requires for the use of, any third-party intellectual property, or if the third party intellectual property is required for the reproduction, modification, maintenance, servicing, improvement or continued operation of the Work, Contractor shall secure for Buyer an irrevocable, perpetual, royalty free and fully paid-up right to use all third party intellectual property. Contractor shall secure such right at its expense and prior to incorporating any third party intellectual property (including, without limitation, all trade secrets, patents, copyright and know-how) into any Work, including, without limitation, all drawings or data provided under the Contract, and such right must include, without limitation, a right to copy, modify and create derivative works from the subject matter of the grant of the right and a right to sublicense all or any portion of the foregoing rights to an affiliate or a third party service provider. This subparagraph does not apply to standard office software (e.g., Microsoft Office).

(c) Should Buyer, or any third party obtaining such Work through Buyer, use the Work or any part thereof for any purpose other than that which is specified in the Contract, it shall be at Buyer's and such third party's sole risk.

**E.11. Software Development Processes and Standards.** To the extent any software is developed, modified, or otherwise procured under the Contract, Contractor will use commercially accepted software development and documentation processes and standards.

**E.12. Limitation of Warranty for Buyer-Furnished Software.** In lieu of any other warranty expressed or implied herein Buyer warrants that any programming aids and software packages supplied for Contractor use as Buyer-furnished property shall be suitable for their intended use on the system(s) for which designed. In the case of programming aids and software packages acquired by Buyer from a commercial source, such warranty is limited to that set forth in the contractual document covering the product(s). Should Buyer furnish Contractor with any programming aids or software packages that are found not to be suitable for their intended use on the system(s) for which designed, Contractor shall notify Buyer and supply documentation regarding any defects and their effect on progress on the Contract. Buyer will consider equitably adjusting the delivery performance dates or compensation, or both, and any other contractual provision affected by the Buyer-furnished property in accordance with the procedures provided for in Section E.3 above ("Buyer's Right to Make Changes").

**E.13. Loss of Data.** If any Buyer data or record is lost or corrupted due to the negligence of Contractor or any of its subcontractors or agents, Contractor shall be responsible for correcting and recreating all production, test, acceptance and training files or databases affected which are used in the provision of services, at no additional cost to the Customer in the manner and on the



schedule set by Buyer. This remedy shall be in addition to any other remedy Buyer may be entitled to by law or the Contract.

**E.14. Intentionally deleted.**

**E.15. Intentionally deleted.**

**E.16. Invoicing and Payment.**

(a) Payment to Contractor for Services shall be made on a monthly basis for the Services provided by Contractor for the preceding month. Invoices shall contain the Contract number, purchase order number if applicable, and the appropriate vendor identification number. Buyer may require any other information from Contractor that Buyer deems necessary to verify its obligation to pay under the Contract. Payments will be made to Contractor approximately forty-five (45) days after receipt and acceptance of a proper invoice. Buyer does not pay service charges, interest or late fees unless required by law.

(b) To the extent Contractor's fees include reimbursement for travel or travel-related expenses, such travel and travel-related expenses shall be subject to and governed by the District's approved travel policy and applicable Florida laws.

(c) Buyer's obligations to make payment are contingent upon availability of lawfully appropriated funds for the Services.

**E.17. Taxes.** Buyer is generally exempt from any taxes imposed by the State of Florida or the Federal Government. Exemption certificates will be provided upon request. Contractor shall not include any state, local and federal taxes in any prices quoted to Buyer.

**E.18. Right of Setoff.** Buyer may, in addition to other remedies available at law or equity and upon notice to Contractor, retain such monies from amounts due Contractor as may be necessary to satisfy any claim for damages, penalties, costs and the like asserted in good faith by Buyer (or any other local government entity or authority located in St. Johns County, Florida) against Contractor.

**E.19. Retention of Records / Audits.**

(a) Contractor must establish and maintain books, records, contracts, sub-contracts, papers, financial records, supporting documents, statistical records and all other documents pertaining to the Contract (collectively, the "Records"), in whatsoever form or format (including electronic storage media) is reasonable, safe and sufficient.

(b) Contractor must retain all Records for a minimum period of three (3) years after the final payment is made under the Contract. If an audit has been initiated and audit findings have not been resolved at the end of the three (3) year period, the Records shall be retained until resolution of the audit findings or any litigation which may be based on the terms of the Contract, at no additional

cost to Buyer. Records shall be retained for longer periods when the retention period exceeds the time frames required by law or ordinance.

(c) At all reasonable times for as long as the Records are maintained, Contractor must allow persons duly authorized by Buyer (including Buyer's auditor and inspector general offices), and to have full access to and the right to examine, copy or audit any of the Records, regardless of the form in which kept. Contractor will not charge Buyer for any setup, supervision or space in connection with the examination and audit. Photocopying charges will not exceed the actual and reasonable cost of the copies to Contractor, and Buyer shall be permitted to bring his photocopying equipment if Buyer so desires.

(d) Consultant must comply with and cooperate in any audits or reports requested by Buyer and must ensure that all related party transactions are disclosed to the auditor.

(e) Consultant must permit Buyer to interview any of Consultant's employees, subcontractors and subcontractor employees to assure Buyer of the satisfactory performance of the terms and conditions of the Contract. Unless the parties agree otherwise or Buyer is willing to pay for the employee's reasonable travel expenses, the interviews will be conducted at the employee's primary place of work. Contractor will not charge Buyer for any employee time unless the interview time for that employee exceeds eight (8) hours in a calendar year.

(f) Following any audit or review, if performance of Consultant's, in the opinion of Buyer, deficient, Buyer will deliver to Contractor a written report of the deficiencies and request for development by Contractor of a corrective action plan. Contractor hereby agrees to prepare and submit, to Buyer, said corrective plan within ten (10) days of receiving Buyer's written report. Thereafter, Contractor must correct all deficiencies in the corrective action plan within a reasonable time after Buyer's receipt of the corrective action plan.

(g) All reports and other information provided by Contractor pursuant to this Section shall be submitted under penalties of perjury, under Section 837.06, Florida Statutes.

(h) Contractor must include the aforementioned audit, inspection, investigation and record-keeping requirements in all subcontracts and Contract assignments.

(i) Contractor agrees to reimburse Buyer for the reasonable costs of investigation incurred by Buyer for audits, inspections and investigations that uncover a material violation of the Contract. Such costs shall include the salaries of investigators, including overtime, travel and lodging expenses, and expert witness and documentary fees. Contractor shall not be responsible for any costs of investigations that do not uncover a material violation of the Contract.

**E.20. Indemnification.** See **Exhibit D.**

**E.21. Insurance.** See **Exhibit D.**

**E.22. Buyer's Right to Suspend Work.** Buyer may in its sole discretion suspend any or all activities under the Contract by providing a written notice to Contractor at least five (5) days in advance that outlines the particulars of suspension. Within ninety (90) days of providing such notice, or within any longer period agreed to by Contractor, Buyer shall either (1) authorize the resumption of work, at which time activity shall resume, or (2) terminate the Contract in accordance with the applicable termination provisions. Suspension of work shall not entitle Contractor to any additional compensation. The parties will reasonably amend any schedules relating to performance of the Services to reflect the suspension of work hereunder. Contractor shall not be entitled to receive compensation for any work it performs after being excused from providing it hereunder.

**E.23. Buyer's Right to Terminate for Convenience.** Buyer reserves the right to terminate the Contract at any time and for any reason by giving written notice to Contractor. If the Contract is terminated for convenience as provided herein, Buyer will be relieved of all further obligations other than payment for that amount of Services actually performed to the date of termination. Access to any and all work papers will be provided to Buyer after the termination of the Contract. The parties understand and agree that Contractor shall not have a reciprocal right to terminate the Contract for convenience; it being understood that Buyer's payment for Services forms the consideration for Contractor not having this right. In the event of Buyer's termination of the Contract, Buyer (in its sole discretion) may also require Contractor to provide the Transition Services as set forth in Section E.26 below.

**E.24. Buyer's Remedies Upon Contractor Default.** Any one or more of the following events, if not cured within ten (10) calendar days after Contractor's receipt of written notice thereof, shall constitute an "Event of Default" on the part of Contractor: (1) Contractor fails to perform the Services within the time specified in the Contract or any extension, (2) Contractor fails to maintain adequate progress, thus endangering performance of the Contract, (3) Contractor fails to honor any other material term of the Contract, or (4) Contractor fails to abide by any statutory, regulatory, or licensing requirement. Buyer may extend the 10-day cure period in its discretion.

In addition, the following shall constitute an immediate Event of Default with no right cure: (i) Contractor is found to have made a false representation or certification in this Agreement, or (ii) Contractor has been placed on the list maintained under Section 287.135, Florida Statutes, of companies with activities in Sudan or in Iran Petroleum Energy Sector. Upon an "Event of Default" on the part of Contractor, Buyer will be entitled to terminate the Contract and pursue such other remedies available at law or equity, including the recovery of any re-procurement costs and delay damages. The rights and remedies available to Buyer under the Contract are distinct, separate and cumulative remedies, and no one of them, whether or not exercised by a party, shall be deemed to be in exclusion of any other. If, after termination, it is determined that Contractor was not in default, or that the default was excusable, the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience.



**E.25. Contractor Remedies Upon Buyer Default.** Buyer shall be in default if Buyer fails to honor any material term of the Contract, and such failure is not cured within forty-five (45) calendar days after receipt of written notice thereof from Contractor. In the event of Buyer's default, Contractor will be entitled to terminate the Contract and pursue such other remedies available at law or equity as it deems appropriate. Except as expressly provided elsewhere in the Contract, Contractor will not be entitled to recover any lost profits or consequential damages. The rights and remedies available to Contractor under the Contract are distinct, separate and cumulative remedies, and no one of them shall be deemed to be in exclusion of any other.

**E.26. Transition Services.** At any time prior to the date the Contract expires or terminates for any reason (the "Termination Date"), Buyer may direct Contractor to provide reasonable transition assistance services ("Transition Assistance"). Contractor shall provide such Transition Assistance until such time as Buyer notifies Contractor that Buyer no longer requires such Transition Assistance, but in no event for more than 180 days following the Termination Date. Transition Assistance shall mean any services, functions or responsibilities that are ordinarily or customarily provided to a purchaser to ensure that the services provided to that purchaser by a contractor are fully transitioned in a smooth and efficient manner to a new service provider (either Buyer itself or a third-party contractor). Transition Assistance includes the development and implementation of a detailed transition plan. To the extent that Transition Assistance will involve third parties hired by Buyer, those third parties shall cooperate with Contractor in its provision of Transition Assistance and sign any reasonable non-disclosure agreements required by Contractor. Transition Assistance rendered before the Termination Date shall be provided at no additional cost to Buyer. Transition Assistance rendered after the Termination Date shall be provided at the rates negotiated by the parties prior to the rendering of such service, which rates shall not exceed the standard market rates that Contractor charges to government entities for comparable services; provided however, that if Buyer terminates the Contract because of a breach by Contractor, then (i) the Transition Assistance shall be provided at no cost to Buyer, and (ii) Buyer will be entitled to any other remedies available to it under law. Contractor may withhold Transition Assistance after the Termination Date if Buyer does not provide reasonable assurance that the charges for such Transition Assistance will be paid to Contractor in accordance with the invoicing and payment provisions of the Contract.

**E.27. Force Majeure, Notice of Delay, and No Damages for Delay.** Neither party shall be responsible for delays in performance if the delay was beyond that party's control (or the control of its employees, subcontractors or agents). Contractor shall notify Buyer in writing of any such delay or potential delay and describe the cause of the delay either (1) within ten (10) calendar days after the cause that creates or will create the delay first arose, if Contractor could reasonably foresee that a delay could occur as a result, or (2) if delay is not reasonably foreseeable, within five (5) calendar days after the date Contractor first had reason to believe that a delay could result. Based upon such notice, Buyer will give Contractor a reasonable extension of time to perform; provided, however, that Buyer may elect to terminate the Contract in whole or in part if Buyer

determines, in its sole judgment, that such a delay will significantly impair the value of the Contract to Buyer. Providing notice in strict accordance with this paragraph is a condition precedent to such remedy. THE FOREGOING SHALL CONSTITUTE CONTRACTOR'S SOLE REMEDY OR EXCUSE WITH RESPECT TO DELAY. No claim for damages, other than for an extension of time, shall be asserted against Buyer. Contractor shall not be entitled to an increase in the Contract price or payment of any kind from Buyer for direct, indirect, consequential, impact or other costs, expenses or damages, including but not limited to costs of acceleration or inefficiency arising because of delay, disruption, interference, or hindrance from any cause whatsoever.

**E.28. No Waiver.** The delay or failure by a party to exercise or enforce any of its rights under the Contract shall not constitute or be deemed a waiver of that party's right thereafter to enforce those rights, nor shall any single or partial exercise of any such right preclude any other or further exercise thereof or the exercise of any other right. Unless otherwise agreed in writing, Buyer's payment for the Services shall not release Contractor of its obligations under the Contract and shall not be deemed a waiver of Buyer's right to insist upon strict performance hereof.

**E.29. Qualification of Contractor Employees, Subcontractors, and Agents.** All Contractor employees, subcontractors and agents performing work under the Contract shall be properly trained and qualified. Upon request, Contractor shall furnish a copy of technical certification or other proof of qualification. All employees, subcontractors and agents performing work under the Contract must comply with all reasonable administrative requirements of Buyer and with all controlling laws and regulations relevant to the services they are providing under the Contract. Buyer may conduct, and Contractor shall cooperate in, a security background check or other assessment of any employee, subcontractor or agent furnished by Contractor. Buyer may refuse access to, or require replacement of, any personnel for reasonable cause. Contractor shall take all actions necessary to ensure that Contractor's employees, subcontractors and agents are not considered employees of Buyer. Such actions include, but are not limited to, ensuring that Contractor's employees, subcontractors and agents receive payment and any legally mandated insurance (e.g., workers' compensation and unemployment compensation) from an employer other than Buyer. As a condition to providing services to Buyer, Contractor (and any subcontractor) will enroll and participate in the federal E-Verify Program within thirty days of the effective date of the Contract. Proof of enrollment and participation will be made available to Buyer upon request.

**E.30. Security Procedures.** Contractor and its employees, subcontractors and agents shall comply fully with all generally applicable security procedures of the United States, the State of Florida and Buyer in performance of the Contract. Buyer agrees that any security procedures imposed by Buyer specifically for the Contract will be reasonable and will not impose any unreasonable costs or hardships.

**E.31. Restrictions on the Use or Disclosure of Buyer's Information.** Contractor shall not use, copy or disclose to third parties, except in connection with performing the Services, any information obtained by Contractor or its agents, subcontractors or employees in the course of

performing the Services, including, but not limited to, security procedures, business operations information, or commercial proprietary information in the possession of Buyer. At Buyer's request, all information furnished by Buyer will be returned to Buyer upon completion of the Services. Contractor shall not be required to keep confidential any information that has already been made publicly available through no fault of Contractor or that Contractor developed independently without relying on Buyer's information. To ensure confidentiality, Contractor shall take appropriate steps as to its employees, agents, and subcontractors, including the insertion of these restrictions in any subcontract agreement. The warranties of this paragraph shall survive the Contract.

**E.32. Protection of Contractor's Trade Secrets and Other Confidential Information.** All documents received by Buyer in connection with this Agreement are subject to Chapter 119, Florida Statutes (the "Florida Public Records Law"). Any specific information that Contractor claims to be a trade secret or otherwise exempt from the Florida Public Records Law must be clearly identified as such by Contractor on all copies furnished to Buyer. Buyer agrees to notify Contractor of any third-party request to view such information, but it is Contractor's obligation to obtain a court order enjoining disclosure. If Contractor fails to obtain a court order enjoining disclosure within five (5) business days of Contractor's receiving notice of the request, Buyer may release the requested information. Such release shall be deemed for purposes of the Contract to be made with Contractor's consent and will not be deemed to be a violation of law, including but not limited to laws concerning trade secrets, copy right or other intellectual property.

**E.33. Assignment.** Each party binds itself and its respective successors and assigns in all respects to all of the terms, conditions, covenants and provisions of the Contract. Contractor shall not sell, assign or transfer any of its rights (including rights to payment), duties or obligations under the Contract without the prior written consent of Buyer. In the event of any assignment, Contractor shall remain liable for performance of the Contract unless Buyer expressly waives such liability. Buyer may assign the Contract with prior written notice to Contractor of its intent to do so. Nothing herein shall be construed as creating any personal liability on the part of any officer, employee or agent of Buyer.

**E.34. Notice and Approval of Changes in Ownership.** Because the award of the Contract may have been predicated upon Contractor's ownership structure, Contractor agrees that any transfer of a substantial interest in Contractor by any of its owners shall require Buyer's prior written approval, which approval shall not be unreasonably withheld or unreasonably delayed. By execution of the Contract, Contractor represents that it has no knowledge of any intent to transfer a substantial interest in Contractor. A substantial interest shall mean at least 25% of the voting shares in Contractor. This section shall not apply to (i) transfers occurring upon the incapacitation or death of an owner; (ii) transfers associated with an initial public offering on the NYSE or NASDAQ markets; or (iii) transfers to a company whose stock is publicly traded on the NYSE or NASDAQ markets.

**E.35. Assignment of Antitrust Claims.** Contractor and Buyer recognize that in actual economic practice, overcharges resulting from antitrust violations are in fact usually borne by Buyer. Therefore, Contractor hereby assigns to Buyer any and all claims under the antitrust laws of Florida or the United States for overcharges of goods, materials or services purchased in connection with the Contract.

**E.36. Equal Employment Opportunity.** The Equal Opportunity clause in Title 41, Part 60-1.4 of the Code of Federal Regulations (Paragraphs 1 through 7 of President's Executive Order 11246), the provisions of the Equal Opportunity for Individuals with Disabilities Act in 42 U.S.C. Section 12112, the Listing of Employment Openings for Veterans Clause in Title 41, Part 50-260.2 of the Code of Federal Regulations and the Disabled Veterans and Veterans of the Vietnam era Clause in Title 41, Part 60-250.5 of the Code of Federal Regulations, are incorporated herein by reference if and to the extent applicable. If Contractor is exempt from any of the above cited terms, written evidence of such exempt status must be provided to Buyer.

**E.37. Other Non-Discrimination Provisions.** Contractor represents that it has adopted and will maintain throughout the term of this contract a policy of nondiscrimination or harassment against any person with regard to race, color, sex (including pregnancy), sexual orientation, gender identity or expression, religion, national origin, disability, age, marital status, or any other impermissible factor in recruitment, hiring, compensation, training, placement, promotion, discipline, demotion, transfers, layoff, recall, termination, working conditions and related terms and conditions of employment. Contractor agrees that, on written request, it will permit reasonable access to its records of employment, employment advertisement, application forms and other pertinent data and records by the District for the purpose of investigation to ascertain compliance with the non-discrimination provisions of the Contract; provided however, that Contractor shall not be required to produce, for inspection, records covering periods of time more than one (1) year prior to the effective date of the Contract. Contractor agrees that, if any of the products or Services to be provided pursuant to the Contract are to be provided by a subcontractor, the provisions of this Section shall be incorporated into and become a part of the subcontract.

**E.38. Prompt Payment to Subcontractors and Suppliers.** The District shall adhere to applicable Local Government Prompt Pay Act provisions in Chapter 218, Part VII, Florida Statutes, as may be amended.

**E.39. Conflicts of Interest.** Contractor acknowledges that pursuant to Chapter 112, Part III, Florida Statutes, a public official who has a financial interest in a bid or contract make a disclosure at the time that the bid or contract is submitted or at the time that the public official acquires a financial interest in the bid or contract, including but not limited to the public official's name, public office or position held, bid or proposal number, and the position or relationship of the public official with the bidder or contractor.

**E.40. Contingent Fees Prohibited.** Pursuant to Section 287.055, Florida Statutes, as applicable, Contractor warrants that it has not employed or retained any company or person, other than a bona



fide employee working solely for Contractor, to solicit or secure the Contract and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona-fide employee working solely for Contractor, any fee, commission, percentage, gift or any other consideration, contingent upon or resulting from the award or making of the Contract. For the breach or violation of these provisions, Buyer shall have the right to terminate the Contract without liability and, at its discretion, to deduct from the contract price, or otherwise recover, the full amount of such fee, commission, percentage, gift or consideration.

**E.41. Truth in Negotiation Certificate.** Pursuant to Section 287.055, Florida Statutes, as applicable, the execution of the Contract by Contractor shall be deemed to be a simultaneous execution of a Truth In-Negotiation Certificate, whereby Contractor states that the wage rates and other factual unit costs supporting the compensation hereunder are accurate, complete and current at the time of contracting. Further Contractor agrees that the compensation hereunder shall be adjusted to exclude any significant sums where Buyer determines the contract price was increased due to inaccurate, incomplete or non-current wage rates and other factual unit costs, provided that any and all such adjustments shall be made within one (1) year following the completion date of the Contract.

**E.42. Compliance with Applicable Laws.** Contractor (and any subcontractors) must comply with all applicable federal, state and local laws, rules and regulations as the same exist and as may be amended from time to time, including, but not limited to:

- a. Chapter 119, Florida Statutes (the Florida Public Records Law);
- b. Section 286.011, Florida Statutes (the Florida Sunshine Law);
- c. District Procurement Policy, as applicable; and
- d. All licensing and certification requirements applicable to performing the Services.

**E.43. Cooperative Purchasing.** Pursuant to their own governing laws, and subject to the agreement of Contractor, other entities may be permitted to make purchases at the terms and conditions contained herein. These purchases are independent of the agreement between Buyer and Contractor, and Buyer shall not be a party to such transactions.

**E.44. Warranty of Ability to Perform.** Contractor warrants that (i) it is ready, willing and able to perform its obligations under the Contract, and (ii) to the best of Contractor's knowledge, there are no pending or threatened actions, proceedings, investigations or any other legal or financial conditions that would in any way prohibit, restrain, or diminish Contractor's ability to satisfy its Contract obligations. Contractor shall immediately notify Buyer in writing if its ability to perform is compromised in any manner during the term of the Contract.

**E.45. Warranty of Authority to Sign Contract.** Each person signing the Contract warrants that he or she is duly authorized to do so and to bind the respective party to the Contract.

**E.46. Governing State Law/Severability/Venue.** The rights, obligations and remedies of the parties as specified under the Contract shall be interpreted and governed in all aspects by the laws

of the State of Florida. Should any provision of the Contract be determined by the courts to be illegal, unenforceable or in conflict with any applicable law, the validity of the remaining provisions shall not be impaired. Venue for litigation of the Contract shall be exclusively in courts of competent jurisdiction located in St. Johns County, Florida.

**E.47. Construction.** Both parties acknowledge that they have had the opportunity to provide meaningful input into the terms and conditions contained in the Contract. Therefore, any doubtful or ambiguous provisions contained herein shall not be construed against the party who physically prepared the Contract. Article headings appearing herein are inserted for convenience or reference only and shall in no way be construed to be interpretations of text.

**E.48. Inspector General.** The State Auditor Inspector General's authority includes but is not limited to the power to: review past, present, and proposed District contracts, transactions, accounts, and records; require the production of records; and, audit, investigate, monitor, and inspect the activities of the District, its officials, employees, contractors, their subcontractors and lower tier subcontractors, and other parties doing business with the District and/or receiving District funds in order to ensure compliance with contract requirements and detect corruption and fraud. Failure to cooperate with the State Auditor Inspector General or interfering with or impeding any investigation shall be a violation of the Contract and applicable laws.

**E.49. Ethics Provisions for Vendors/Suppliers.** The bidder, by affixing its signature to the proposal form, and/or the acceptance of a purchase order, represents that it has reviewed the provisions of the District's procurement and ethics policies.

**E.50. Employment Eligibility.** The employment of unauthorized aliens by any respondent is considered a violation of Section 274A(e) of the Immigration and Nationality Act. In accordance with Chapter 2020-149, Laws of Florida, the Contractor confirms that it does not currently, and will not in the future, employ, contract with, or subcontract with unauthorized aliens and that it has registered accordingly with the E-Verify platform. Contractor acknowledges that any violation with the aforementioned will result in a default to the Agreement and the City shall be entitled to any and all relief available, including but not limited to, consequential damages, rebate of fees, costs and expenses, etc., resulting from the voiding of this Agreement.

**E.51. Prohibition against Considering Social, Political or Ideological Interests in Government Contracting.** Pursuant to Section 287.05701, Florida Statutes, as amended, Contractor is hereby notified that City in awarding contracts to vendors may not: (a) Request documentation or consider a vendor's social, political, or ideological interests when determining if the vendor is a responsible vendor; and (b) Give preference to a vendor based on the vendor's social, political, or ideological interests.

**E.52. Scrutinized Vendors.** Pursuant to Section 287.135(2), Florida Statutes, a company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with an agency or local government entity for goods or services of:

i. Any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the Contractor is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel; or

ii. One million dollars or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the Contractor:

(1) Is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List created pursuant to Section 215.473, Florida Statutes; or

(2) Is engaged in business operations in Cuba or Syria.

iii. Pursuant to Section 287.135(3)(a)4, Florida Statutes, the District may terminate this Agreement at the District's option if the Agreement is for goods or services in an amount of one million dollars or more and the Contractor:

(1) Is found to have submitted a false certification under Section 287.135(5), Florida Statutes;

(2) Has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List created pursuant to Section 215.473, Florida Statutes; and

(3) Is engaged in business operations in Cuba or Syria.

iv. Pursuant to Section 287.135(3)(b), Florida Statutes, the District may terminate this Agreement at the District's option if the Agreement is for goods and services of any amount and the Contractor:

(1) Is found to have been placed on the Scrutinized Companies that Boycott Israel List;  
or

(2) Is engaged in a boycott of Israel.

**E.53. Convicted Vendor List.** A person or affiliate placed on the State of Florida convicted vendor list pursuant to Section 287.133, Florida Statutes, following a conviction for a public entity crime may not do any of the following for a period of thirty-six (36) months from the date of being placed on the convicted vendor list:

- submit a bid on a Agreement to provide any goods or services to a public entity;
- submit a bid on a Agreement with a public entity for the construction or repair of a public building or public work;
- submit bids on leases of real property to a public entity;
- be awarded or perform work as a Contractor, supplier, subcontractor, or consultant under a Agreement with any public entity; and
- transact business with any public entity in excess of the Category Two threshold amount provided in Section 287.017, Florida Statutes.

**E.54. Discriminatory Vendor List.** An entity or affiliate placed on the State of Florida discriminatory vendor list pursuant to Section 287.134, Florida Statutes, may not:

- submit a bid on a Agreement to provide any goods or services to a public entity;
- submit a bid on a Agreement with a public entity for the construction or repair of a public building or public work;
- submit bids on leases of real property to a public entity;
- be awarded or perform work as a Contractor, supplier, sub-Contractor, or consultant under a Agreement with any public entity; or
- transact business with any public entity.

**E.55. Public Records.** The District is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law. Specifically, the Contractor shall:

- a) Keep and maintain public records required by the District in order to perform the service.
- b) Upon request from the District's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
- c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the District.
- d) Upon completion of the Agreement, transfer, at no cost to the District, all public records in possession of the Contractor, or keep and maintain public records required by the District to perform the service. If the Contractor transfers all public records to the District upon completion of the Agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the District, upon request from the District's custodian of public records in a format that is compatible with the information technology systems of the District.
- e) It is the Firm's practice to retain files for any concluded matter in electronic format and reserve the right to destroy all documents after they have been maintained for seven years, absent a written client request for such documents to be returned. By execution of this agreement, the District is requesting that all Firm files be returned and provided to the District to circumvent destruction of the files.
- f) During the term of the Agreement, the Contractor shall maintain all books, reports and records in accordance with generally accepted accounting practices and standards for records directly related to this Agreement. The form of all records and reports shall be subject to the approval



of the District's Director. The Contractor agrees to make available to the District's Director, during normal business hours and in St. Johns County, all books of account, reports and records relating to this Agreement.

g) Public Records Custodian

**IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

**RECEPTIONIST  
120 AOC Drive  
ST. AUGUSTINE, FL 32092  
(904) 471-3107  
[akeating@amcd.com](mailto:akeating@amcd.com)**

**THE CONTRACTOR ACKNOWLEDGES THAT THE DISTRICT CANNOT AND WILL NOT PROVIDE LEGAL ADVICE OR BUSINESS ADVICE TO CONTRACTOR WITH RESPECT TO ITS OBLIGATIONS PURSUANT TO THIS SECTION RELATED TO PUBLIC RECORDS. THE CONTRACTOR FURTHER ACKNOWLEDGES THAT IT WILL NOT RELY ON THE DISTRICT OR ITS DISTRICT ATTORNEY TO PROVIDE SUCH BUSINESS OR LEGAL ADVICE, AND THAT CONTRACTOR HAS BEEN ADVISED TO SEEK PROFESSIONAL ADVICE WITH REGARD TO PUBLIC RECORDS MATTERS ADDRESSED BY THIS AGREEMENT. THE CONTRACTOR ACKNOWLEDGES THAT FAILURE TO COMPLY WITH FLORIDA LAW AND THIS AGREEMENT WITH RESPECT TO PUBLIC RECORDS SHALL CONSTITUTE A MATERIAL BREACH OF THIS AGREEMENT AND GROUNDS FOR TERMINATION PURSUANT TO THIS AGREEMENT.**



# ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY



## TREASURER'S REPORT

September 2025 Reconcile

Report for October 2025 Meeting

Cash Balances Ending:

9/30/25

Wells Fargo (Local Fund)	\$	1,197,781.24	
<b>Wells Fargo, Stagecoach Sweep (Investment)</b>	\$	1,914,378.45	
Florida Prime Investment Fund	\$	6,238,133.58	
Bank of America	\$	268,237.23	(E-Pay Account)
<b>Total Available Funds as of 08/31/25</b>	<b>\$</b>	<b>9,618,530.50</b>	

Sources of Income Local/ SBA Fund:

9/30/25

Local Fund- Taxes	\$	-	(Gross before Commission),
<b>Wells Fargo, Sweep- Ret. On Invest.</b>	\$	11,510.47	<b>4.01% ROI</b>
<b>Florida Prime- Ret. On Invest.</b>	\$	22,451.78	<b>4.39% ROI</b>
Grant Money	\$	1,609.00	Grant Autism Activity, DVEC Center, St. Johns County Chamber of Commerce
EDU Cntr. Concessions	\$	848.30	
EDU Donations Box	\$	202.00	
Salvage Sales	\$	4,609.76	Vehicles, Equip., Fixtures, Scrap Metal
<b>Total Deposits by 08/31/25</b>	<b>\$</b>	<b>41,231.31</b>	

DVEC Center	September '25	Oct. to Sept. '25	Budget	Over/ (Under) Budget
Income:				
Concession Sales	848.30	12,993.72	\$ 15,000.00	(2,006.28)
Donations	202.00	1,360.00	\$ 2,400.00	(1,040.00)
<b>Total Income</b>	<b>\$ 1,050.30</b>	<b>\$ 14,353.72</b>	<b>\$ 17,400.00</b>	<b>\$ (3,046.28)</b>
Expenditures:				
701.1 · Supplies	724.30	6,476.26	\$ 5,000.00	1,476.26
701.2 · Inventory	230.51	12,907.36	\$ 25,000.00	(12,092.64)
701.3 · Utilities	721.67	6,052.90	\$ 20,000.00	(13,947.10)
701.4 · Maintenance, Misc.	2,461.05	14,544.35	\$ 15,000.00	(455.65)
<b>701.5 · Display's Maintenance *</b>	<b>2,561.64</b>	<b>12,135.90</b>	<b>\$ 8,000.00</b>	<b>4,135.90</b>
701.6 · Advertising	-	3,093.09	\$ 5,000.00	(1,906.91)
701.7 · Building & Grounds Maint.	-	4,421.50	\$ 10,000.00	(5,578.50)
701.8 · Wages	5,382.00	61,546.68	\$ 60,000.00	1,546.68
701.9 · Benefits	1,153.36	13,189.45	12,900.00	289.45
<b>Total Supply, Utilities, Maint.</b>	<b>\$ 13,234.53</b>	<b>\$ 134,367.49</b>	<b>\$ 160,900.00</b>	<b>\$ (26,532.51)</b>
Capital Outlay:	-			
945.010 · Construct. EDU Cntr (Bldg)	-	86,722.31	\$ -	
<b>Total Capital Outlay</b>	<b>-</b>	<b>86,722.31</b>	<b>\$ -</b>	<b>-</b>
<b>Total Expenditures</b>	<b>\$ 13,234.53</b>	<b>\$ 221,089.80</b>	<b>\$ 160,900.00</b>	<b>\$ (26,532.51)</b>
<b>Surplus/ (Deficit)</b>	<b>\$ (12,184.23)</b>	<b>\$ (206,736.08)</b>	<b>\$ (143,500.00)</b>	<b>\$ 23,486.23</b>



**Anastasia Mosquito Control District**  
**VOUCHERS (Electronic Bill Pay Canceled Checks)**  
**From 09/01/25 thru 09/30/25**

Date	Num	Name	Memo	Clr	Amount	Accrual Basis
						Balance
						\$ 1,500,319.28
09/02/2025	Direct Dep	Gayle Gardner	September 2025, Commissioner Supplie	√	-100.00	1,500,219.28
09/02/2025	Direct Dep	Thomas J. Mazzotta	September 2025, Commissioner Supplie	√	-100.00	1,500,119.28
09/02/2025	Direct Dep	Gina LeBlanc	September 2025, Commissioner Supplie	√	-100.00	1,500,019.28
09/02/2025	Direct Dep	Timothy J. Burton	September 2025, Commissioner Supplie	√	-100.00	1,499,919.28
09/02/2025	Direct Dep	Anthony Timis	September 2025, Commissioner Supplie	√	-100.00	1,499,819.28
09/02/2025	SWEEP	Wells Fargo	Deposit	√	11,510.47	1,511,329.75
09/04/2025	ACH	Austin Autry Lawn Care	DVEC Lawn Care	√	-1,208.33	1,510,121.42
09/04/2025	9-#435	EDU Center Sales	DVEC Donations Box August, Salvage	√	1,808.76	1,511,930.18
09/04/2025	WIRE	Bell Textron, Inc. (Forthworth)		√	-48,214.80	1,463,715.38
09/04/2025	9-#434	EDU Center Sales	EDU SALES, CASH	√	0.00	1,463,715.38
09/04/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	√	60.29	1,463,775.67
09/04/2025	Direct Dep	Olivia Sypes	UF Masters Reimb., ENY 6934, Anthro	√	-1,622.43	1,462,153.24
09/05/2025	ACH Debit	LF Staffing Services, Inc.		√	-2,413.16	1,459,740.08
09/05/2025	Bill.com	FPL - EDU CENTER	https://app01.us.bill.com/BillPay?id=blpt	√	-721.67	1,459,018.41
09/05/2025	Bill.com	Florida Pest Control	https://app01.us.bill.com/BillPay?id=blpt	√	-94.74	1,458,923.67
09/05/2025	Bill.com	Florida Janitor & Paper Supply	https://app01.us.bill.com/BillPay?id=blpt	√	-187.04	1,458,736.63
09/05/2025	Bill.com	Humidifirst	https://app01.us.bill.com/BillPay?id=blpt	√	-3,448.00	1,455,288.63
09/05/2025	Bill.com	Clarke Mosquito Products, Inc.	https://app01.us.bill.com/BillPay?id=blpt	√	-561.60	1,454,727.03
09/05/2025	Bill.com	Bozard Ford	https://app01.us.bill.com/BillPay?id=blpt	√	-447.33	1,454,279.70
09/05/2025	Bill.com	Cronin Ace Hardware	https://app01.us.bill.com/BillPay?id=blpt	√	-179.91	1,454,099.79
09/05/2025	Bill.com	St. Johns County Solid Waste	https://app01.us.bill.com/BillPay?id=blpt	√	-49.77	1,454,050.02
09/05/2025	Bill.com	Reliant Atlantic Group, LLC	https://app01.us.bill.com/BillPay?id=blpt	√	-3,640.00	1,450,410.02
09/05/2025	Bill.com	Hagan Ace Mgmt. Corp- 704012	https://app01.us.bill.com/BillPay?id=blpt	√	-16.38	1,450,393.64
09/05/2025	Bill.com	Veseris (Formerly Univar)	https://app01.us.bill.com/BillPay?id=blpt	√	-135,360.00	1,315,033.64
09/05/2025	Bill.com	Feedin' Time	https://app01.us.bill.com/BillPay?id=blpt	√	-200.00	1,314,833.64
09/05/2025	9-#438	Wells Fargo	Bill Manager 09/05/25 Payables Fundin	√	144,906.44	1,459,740.08
09/05/2025	9-#438	Wells Fargo	Bill Manager 09/05/25 Payables Fundin	√	-144,906.44	1,314,833.64
09/05/2025	9-#434	EDU Center Sales	EDU SALES, CASH	√	15.00	1,314,848.64
09/05/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	√	8.52	1,314,857.16
09/06/2025	9-#434	EDU Center Sales	EDU SALES, CASH	√	3.18	1,314,860.34
09/06/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	√	13.38	1,314,873.72
09/07/2025	9-#434	EDU Center Sales	EDU SALES, CASH	√	0.00	1,314,873.72
09/07/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	√	47.46	1,314,921.18
09/08/2025	Phone Pay	Bank of America	4356 2200 0207 4579	√	-24,731.44	1,290,189.74
09/08/2025	9-#417	Florida Retirement System	FRS June 2025, Payment	√	-39,027.48	1,251,162.26
09/09/2025	WIRE	Bell Textron, Inc. (Forthworth)		√	-3,701.55	1,247,460.71
09/10/2025	9-#434	EDU Center Sales	EDU SALES, CASH	√	0.00	1,247,460.71
09/10/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	√	18.29	1,247,479.00



**Anastasia Mosquito Control District**  
**VOUCHERS (Electronic Bill Pay Canceled Checks)**

**From 09/01/25 thru 09/30/25**

09/11/2025	9-#437	Payroll	Taxes Withheld	√	-30,041.66	1,217,437.34
09/11/2025	9-#437	Payroll	Bank Account, Other	√	-1,045.00	1,216,392.34
09/11/2025	9-#437	Payroll	Credit Union	√	-1,500.00	1,214,892.34
09/11/2025	9-#437	Payroll	Net Pay to Bank	√	-96,224.99	1,118,667.35
09/11/2025	9-#436	Muhammad Farooq	Reimburse. for battery	√	-14.99	1,118,652.36
09/11/2025	8665	Happy Heart Farms			-500.00	1,118,152.36
09/11/2025	9-#434	EDU Center Sales	EDU SALES, CASH	√	2.40	1,118,154.76
09/11/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	√	7.99	1,118,162.75
09/11/2025	9-#427	Wells Fargo CC Processing	EDU Center, Credit Card Processing Fe	√	-105.76	1,118,056.99
09/11/2025	ACH Debit	Paypal	Gmail, CFO, Memory Expansion	√	-1.99	1,118,055.00
09/11/2025	9-#428	Per Diems	Gainesville Per Diems, Uvina Allen, Ger	√	-222.00	1,117,833.00
09/12/2025	Bill.com	Comcast Business-phone	https://app01.us.bill.com/BillPay?id=blpt	√	-408.85	1,117,424.15
09/12/2025	Bill.com	FPL - EOC DR - Research-4600	https://app01.us.bill.com/BillPay?id=blpt	√	-2,346.69	1,115,077.46
09/12/2025	Bill.com	COMCAST TV-Internet - 120 EC	https://app01.us.bill.com/BillPay?id=blpt	√	-513.54	1,114,563.92
09/12/2025	Bill.com	FPL - EOC DR-Main33191	https://app01.us.bill.com/BillPay?id=blpt	√	-1,806.64	1,112,757.28
09/12/2025	Bill.com	Qualtrics, LLC	https://app01.us.bill.com/BillPay?id=blpt	√	-2,431.01	1,110,326.27
09/12/2025	Bill.com	Florida Janitor & Paper Supply	https://app01.us.bill.com/BillPay?id=blpt	√	-251.60	1,110,074.67
09/12/2025	Bill.com	Ring Power Corporation	https://app01.us.bill.com/BillPay?id=blpt	√	-2,331.00	1,107,743.67
09/12/2025	Bill.com	The Vomela Companies	https://app01.us.bill.com/BillPay?id=blpt	√	-2,155.00	1,105,588.67
09/12/2025	Bill.com	Air Solutions Heating & Cooling,	https://app01.us.bill.com/BillPay?id=blpt	√	-4,889.66	1,100,699.01
09/12/2025	Bill.com	A/C Designs	https://app01.us.bill.com/BillPay?id=blpt	√	-94.50	1,100,604.51
09/12/2025	Bill.com	TPH The Parts House	https://app01.us.bill.com/BillPay?id=blpt	√	-948.64	1,099,655.87
09/12/2025	Bill.com	Augustine Alarm, Fire & Sound,	https://app01.us.bill.com/BillPay?id=blpt	√	-234.94	1,099,420.93
09/12/2025	Bill.com	Air Solutions Heating & Cooling,	https://app01.us.bill.com/BillPay?id=blpt	√	-457.50	1,098,963.43
09/12/2025	Bill.com	The Home Depot	https://app01.us.bill.com/BillPay?id=blpt	√	-1,218.17	1,097,745.26
09/12/2025	Bill.com	WM Waste Management	https://app01.us.bill.com/BillPay?id=blpt	√	-365.78	1,097,379.48
09/12/2025	Bill.com	COPYFAX	https://app01.us.bill.com/BillPay?id=blpt	√	-10,895.00	1,086,484.48
09/12/2025	Bill.com	Beck Auto Sales	https://app01.us.bill.com/BillPay?id=blpt	√	-97,140.54	989,343.94
09/12/2025	9-#435	Wells Fargo	Bill Manager 09/12/25 Payables Fundin	√	128,489.06	1,117,833.00
09/12/2025	9-#435	Wells Fargo	Bill Manager 09/12/25 Payables Fundin	√	-128,489.06	989,343.94
09/12/2025	9-#434	EDU Center Sales	EDU SALES, CASH	√	0.00	989,343.94
09/12/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	√	2.40	989,346.34
09/13/2025	9-#434	EDU Center Sales	EDU SALES, CASH	√	0.00	989,346.34
09/13/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	√	22.62	989,368.96
09/14/2025	9-#434	EDU Center Sales	EDU SALES, CASH	√	2.24	989,371.20
09/14/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	√	17.66	989,388.86
09/15/2025	9-#435	Leth & Son	Scrap Metal Surplus	√	2,619.00	992,007.86
09/15/2025	ACH	LF Staffing Services, Inc.		√	-3,198.84	988,809.02
09/16/2025	Phone Pay	Bank of America	4356 2200 0207 4579	√	-24,484.35	964,324.67
09/17/2025	8666	SWI Fence, LLC		√	-54,842.61	909,482.06
09/17/2025	9-#434	EDU Center Sales	EDU SALES, CASH	√	0.00	909,482.06
09/17/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	√	9.84	909,491.90
09/18/2025	9-#434	EDU Center Sales	EDU SALES, CASH	√	18.10	909,510.00
09/18/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	√	110.86	909,620.86

**Anastasia Mosquito Control District**  
**VOUCHERS (Electronic Bill Pay Canceled Checks)**

**From 09/01/25 thru 09/30/25**

09/19/2025	Bill.com	Rays Commercial	<a href="https://app01.us.bill.com/BillPay?id=blpt">https://app01.us.bill.com/BillPay?id=blpt</a>	√	-4,547.92	905,072.94
09/19/2025	Bill.com	St. Johns County Property Appraiser	<a href="https://app01.us.bill.com/BillPay?id=blpt">https://app01.us.bill.com/BillPay?id=blpt</a>	√	-22,730.67	882,342.27
09/19/2025	Bill.com	UHS Premium Billing	<a href="https://app01.us.bill.com/BillPay?id=blpt">https://app01.us.bill.com/BillPay?id=blpt</a>	√	-328.22	882,014.05
09/19/2025	Bill.com	St. Johns County Property Appraiser	<a href="https://app01.us.bill.com/BillPay?id=blpt">https://app01.us.bill.com/BillPay?id=blpt</a>	√	-379.38	881,634.67
09/19/2025	Bill.com	LOCALiQ Florida	<a href="https://app01.us.bill.com/BillPay?id=blpt">https://app01.us.bill.com/BillPay?id=blpt</a>	√	-46.88	881,587.79
09/19/2025	Bill.com	L.V. Hiers, Inc.	<a href="https://app01.us.bill.com/BillPay?id=blpt">https://app01.us.bill.com/BillPay?id=blpt</a>	√	-1,320.00	880,267.79
09/19/2025	Bill.com	Adapco, Inc.	<a href="https://app01.us.bill.com/BillPay?id=blpt">https://app01.us.bill.com/BillPay?id=blpt</a>	√	-12,060.00	868,207.79
09/19/2025	Bill.com	American Crossroads Apparel Co	<a href="https://app01.us.bill.com/BillPay?id=blpt">https://app01.us.bill.com/BillPay?id=blpt</a>	√	-777.00	867,430.79
09/19/2025	Bill.com	CINTAS- 120 EOC- MAIN	<a href="https://app01.us.bill.com/BillPay?id=blpt">https://app01.us.bill.com/BillPay?id=blpt</a>	√	-294.65	867,136.14
09/19/2025	Bill.com	Pathway Technologies, Inc.	<a href="https://app01.us.bill.com/BillPay?id=blpt">https://app01.us.bill.com/BillPay?id=blpt</a>	√	-2,599.40	864,536.74
09/19/2025	9-#434	EDU Center Sales	EDU SALES, CASH	√	2.76	864,539.50
09/19/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	√	110.06	864,649.56
09/19/2025	9-#436	Wells Fargo	Bill Manager 09/19/25 Payables Funding	√	45,084.12	909,733.68
09/19/2025	9-#436	Wells Fargo	Bill Manager 09/19/25 Payables Funding	√	-45,084.12	864,649.56
09/20/2025	9-#434	EDU Center Sales	EDU SALES, CASH	√	7.19	864,656.75
09/20/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	√	96.64	864,753.39
09/21/2025	9-#434	EDU Center Sales	EDU SALES, CASH	√	3.73	864,757.12
09/21/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	√	90.38	864,847.50
09/22/2025	Phone Pay	Bank of America	4356 2200 0207 4579	√	-9,959.24	854,888.26
09/22/2025	8667	ThompsonBaker Agency, Inc.	Acct#ANAST-3		-301,725.54	553,162.72
09/24/2025	Bill.com	Frontier Precision Inc.	<a href="https://app01.us.bill.com/BillPay?id=blpt">https://app01.us.bill.com/BillPay?id=blpt</a>	√	-11,025.00	542,137.72
09/24/2025	Bill.com	Air Solutions Heating & Cooling, Inc.	<a href="https://app01.us.bill.com/BillPay?id=blpt">https://app01.us.bill.com/BillPay?id=blpt</a>	√	-1,120.00	541,017.72
09/24/2025	Bill.com	Mosquito Mate	<a href="https://app01.us.bill.com/BillPay?id=blpt">https://app01.us.bill.com/BillPay?id=blpt</a>	√	-5,500.00	535,517.72
09/24/2025	Bill.com	Heat Beaters LLC Heating and Air Conditioning	<a href="https://app01.us.bill.com/BillPay?id=blpt">https://app01.us.bill.com/BillPay?id=blpt</a>	√	-6,425.50	529,092.22
09/24/2025	Bill.com	Verizon Wireless Cell Phones	<a href="https://app01.us.bill.com/BillPay?id=blpt">https://app01.us.bill.com/BillPay?id=blpt</a>	√	-1,142.05	527,950.17
09/24/2025	Bill.com	United Concordia	<a href="https://app01.us.bill.com/BillPay?id=blpt">https://app01.us.bill.com/BillPay?id=blpt</a>	√	-2,051.80	525,898.37
09/24/2025	Bill.com	DOH Radiation Machine Section	<a href="https://app01.us.bill.com/BillPay?id=blpt">https://app01.us.bill.com/BillPay?id=blpt</a>	√	-47.00	525,851.37
09/24/2025	9-#435	EDU Center Sales	DVEC Donations Box March, Salvage Sales	√	1,918.00	527,769.37
09/24/2025	9-#436	Wells Fargo	Bill Manager 09/24/25 Payables Funding	√	27,311.35	555,080.72
09/24/2025	9-#436	Wells Fargo	Bill Manager 09/24/25 Payables Funding	√	-27,311.35	527,769.37
09/24/2025	9-#434	EDU Center Sales	EDU SALES, CASH		0.00	527,769.37
09/24/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	√	18.44	527,787.81
09/25/2025	9-#435	Payroll	Taxes Withheld	√	-28,822.98	498,964.83
09/25/2025	9-#435	Payroll	Bank Account, Other	√	-1,645.00	497,319.83
09/25/2025	9-#435	Payroll	Credit Union	√	-1,700.00	495,619.83
09/25/2025	9-#435	Payroll	Net Pay to Bank	√	-89,399.55	406,220.28
09/25/2025	9-#434	EDU Center Sales	EDU SALES, CASH		6.78	406,227.06
09/25/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	√	64.94	406,292.00
09/26/2025	WIRE	Matheson	Lab Supplies	√	-11,697.84	394,594.16
09/26/2025	Bill.com	AFLAC	<a href="https://app01.us.bill.com/BillPay?id=blpt">https://app01.us.bill.com/BillPay?id=blpt</a>	√	-52.08	394,542.08
09/26/2025	Bill.com	American Crossroads Apparel Co	<a href="https://app01.us.bill.com/BillPay?id=blpt">https://app01.us.bill.com/BillPay?id=blpt</a>	√	-1,304.50	393,237.58
09/26/2025	Bill.com	PGIT	<a href="https://app01.us.bill.com/BillPay?id=blpt">https://app01.us.bill.com/BillPay?id=blpt</a>	√	-38,750.00	354,487.58
09/26/2025	Bill.com	Florida Pest Control	<a href="https://app01.us.bill.com/BillPay?id=blpt">https://app01.us.bill.com/BillPay?id=blpt</a>	√	-94.74	354,392.84
09/26/2025	Bill.com	Clarke Mosquito Products, Inc.	<a href="https://app01.us.bill.com/BillPay?id=blpt">https://app01.us.bill.com/BillPay?id=blpt</a>	√	-435.00	353,957.84

**Anastasia Mosquito Control District**  
**VOUCHERS (Electronic Bill Pay Canceled Checks)**

**From 09/01/25 thru 09/30/25**

09/26/2025	9-#434	EDU Center Sales	EDU SALES, CASH		0.00	353,957.84
09/26/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	√	32.20	353,990.04
09/27/2025	9-#434	EDU Center Sales	EDU SALES, CASH		0.00	353,990.04
09/27/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	√	64.11	354,054.15
09/28/2025	9-#434	EDU Center Sales	EDU SALES, CASH	√	0.00	354,054.15
09/28/2025	9-#434	EDU Center Sales	EDU SALES, CREDIT CARD	√	36.22	354,090.37
09/29/2025	ACH	LF Staffing Services, Inc.		√	-3,647.80	350,442.57
09/29/2025	ACH	Austin Autry Lawn Care	DVEC Lawn Care	√	-1,208.33	349,234.24
09/30/2025	SWEEP	Wells Fargo	SWEEP Transfer	√	-12,788.70	336,445.54
09/30/2025		Wells Fargo	SWEEP Transfer	√	4,856.13	341,301.67
09/30/2025	SWEEP	Wells Fargo	SWEEP Transfer	√	856,479.57	1,197,781.24
					<u><u>\$ (302,538.04)</u></u>	<u><u>\$ 1,197,781.24</u></u>

3:13 PM

10/01/25

**Anastasia Mosquito Control District**  
**Reconciliation Summary**  
**110 - Wells Fargo Bank - Local, Period Ending 09/30/2025**

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	Sep 30, 25
Beginning Balance	1,500,000.00
Cleared Transactions	
Checks and Payments - 93 items	-1,408,295.75
Deposits and Credits - 60 items	1,408,295.75
Total Cleared Transactions	
Cleared Balance	1,500,000.00
Uncleared Transactions	
Checks and Payments - 2 items	-302,225.54
Deposits and Credits - 4 items	6.78
Total Uncleared Transactions	-302,218.76
Register Balance as of 09/30/2025	1,197,781.24
Ending Balance	1,197,781.24



# Anastasia Mosquito Control District Reconciliation Detail

## 110 - Wells Fargo Bank - Local, Period Ending 09/30/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,500,000.00
Cleared Transactions						
Checks and Payments - 93 items						
General Journal	07/30/2025	9-#435	Wells Fargo	X	-6,446.39	-6,446.39
General Journal	08/07/2025	9-#437	Wells Fargo	X	-36,006.92	-42,453.31
General Journal	08/08/2025	9-#438	Wells Fargo	X	-644.78	-43,098.09
General Journal	08/15/2025	9-#441	Wells Fargo	X	-14,553.14	-57,651.23
General Journal	08/22/2025	Direct ...	Wells Fargo	X	-60,790.80	-118,442.03
General Journal	08/29/2025	9-#436	Wells Fargo	X	-63,664.64	-182,106.67
General Journal	09/02/2025	Direct ...	Anthony Timis	X	-100.00	-182,206.67
General Journal	09/02/2025	Direct ...	Timothy J. Burton	X	-100.00	-182,306.67
General Journal	09/02/2025	Direct ...	Gayle Gardner	X	-100.00	-182,406.67
General Journal	09/02/2025	Direct ...	Thomas J. Mazzotta	X	-100.00	-182,506.67
General Journal	09/02/2025	Direct ...	Gina LeBlanc	X	-100.00	-182,606.67
Bill Pmt -Check	09/04/2025	WIRE	Bell Textron, Inc. (F...	X	-48,214.80	-230,821.47
General Journal	09/04/2025	Direct ...	Olivia Sypes	X	-1,622.43	-232,443.90
Bill Pmt -Check	09/04/2025	ACH	Austin Autry Lawn C...	X	-1,208.33	-233,652.23
General Journal	09/05/2025	9-#438	Wells Fargo	X	-144,906.44	-378,558.67
Bill Pmt -Check	09/05/2025	Bill.com	Veseris (Formerly U...	X	-135,360.00	-513,918.67
Bill Pmt -Check	09/05/2025	Bill.com	Reliant Atlantic Grou...	X	-3,640.00	-517,558.67
Bill Pmt -Check	09/05/2025	Bill.com	Humidfirst	X	-3,448.00	-521,006.67
Bill Pmt -Check	09/05/2025	ACH ...	LF Staffing Services...	X	-2,413.16	-523,419.83
Bill Pmt -Check	09/05/2025	Bill.com	FPL - EDU CENTER	X	-721.67	-524,141.50
Bill Pmt -Check	09/05/2025	Bill.com	Clarke Mosquito Pro...	X	-561.60	-524,703.10
Bill Pmt -Check	09/05/2025	Bill.com	Bozard Ford	X	-447.33	-525,150.43
Bill Pmt -Check	09/05/2025	Bill.com	Feedin' Time	X	-200.00	-525,350.43
Bill Pmt -Check	09/05/2025	Bill.com	Florida Janitor & Pa...	X	-187.04	-525,537.47
Bill Pmt -Check	09/05/2025	Bill.com	Cronin Ace Hardware	X	-179.91	-525,717.38
Bill Pmt -Check	09/05/2025	Bill.com	Florida Pest Control	X	-94.74	-525,812.12
Bill Pmt -Check	09/05/2025	Bill.com	St. Johns County So...	X	-49.77	-525,861.89
Bill Pmt -Check	09/05/2025	Bill.com	Hagan Ace Mgmt. C...	X	-16.38	-525,878.27
General Journal	09/08/2025	9-#417	Florida Retirement S...	X	-39,027.48	-564,905.75
Bill Pmt -Check	09/08/2025	Phone...	Bank of America	X	-24,731.44	-589,637.19
Bill Pmt -Check	09/09/2025	WIRE	Bell Textron, Inc. (F...	X	-3,701.55	-593,338.74
General Journal	09/11/2025	9-#437	Payroll	X	-96,224.99	-689,563.73
General Journal	09/11/2025	9-#437	Payroll	X	-30,041.66	-719,605.39
General Journal	09/11/2025	9-#437	Payroll	X	-1,500.00	-721,105.39
General Journal	09/11/2025	9-#437	Payroll	X	-1,045.00	-722,150.39
General Journal	09/11/2025	9-#428	Per Diems	X	-222.00	-722,372.39
General Journal	09/11/2025	9-#427	Wells Fargo CC Pro...	X	-105.76	-722,478.15
General Journal	09/11/2025	9-#436	Muhammad Farooq	X	-14.99	-722,493.14
Bill Pmt -Check	09/11/2025	ACH ...	Paypal	X	-1.99	-722,495.13
General Journal	09/12/2025	9-#435	Wells Fargo	X	-128,489.06	-850,984.19
Bill Pmt -Check	09/12/2025	Bill.com	Beck Auto Sales	X	-97,140.54	-948,124.73
Bill Pmt -Check	09/12/2025	Bill.com	COPYFAX	X	-10,895.00	-959,019.73
Bill Pmt -Check	09/12/2025	Bill.com	Air Solutions Heatin...	X	-4,889.66	-963,909.39
Bill Pmt -Check	09/12/2025	Bill.com	Qualtrics, LLC	X	-2,431.01	-966,340.40
Bill Pmt -Check	09/12/2025	Bill.com	FPL - EOC DR - Re...	X	-2,346.69	-968,687.09
Bill Pmt -Check	09/12/2025	Bill.com	Ring Power Corpora...	X	-2,331.00	-971,018.09
Bill Pmt -Check	09/12/2025	Bill.com	The Vomela Compa...	X	-2,155.00	-973,173.09
Bill Pmt -Check	09/12/2025	Bill.com	FPL - EOC DR-Main...	X	-1,806.64	-974,979.73
Bill Pmt -Check	09/12/2025	Bill.com	The Home Depot	X	-1,218.17	-976,197.90
Bill Pmt -Check	09/12/2025	Bill.com	TPH The Parts House	X	-948.64	-977,146.54
Bill Pmt -Check	09/12/2025	Bill.com	COMCAST TV-Inter...	X	-513.54	-977,660.08
Bill Pmt -Check	09/12/2025	Bill.com	Air Solutions Heatin...	X	-457.50	-978,117.58
Bill Pmt -Check	09/12/2025	Bill.com	Comcast Business...	X	-408.85	-978,526.43
Bill Pmt -Check	09/12/2025	Bill.com	WM Waste Manage...	X	-365.78	-978,892.21
Bill Pmt -Check	09/12/2025	Bill.com	Florida Janitor & Pa...	X	-251.60	-979,143.81
Bill Pmt -Check	09/12/2025	Bill.com	Augustine Alarm, Fir...	X	-234.94	-979,378.75
Bill Pmt -Check	09/12/2025	Bill.com	A/C Designs	X	-94.50	-979,473.25
Bill Pmt -Check	09/15/2025	ACH	LF Staffing Services...	X	-3,198.84	-982,672.09
Bill Pmt -Check	09/16/2025	Phone...	Bank of America	X	-24,484.35	-1,007,156.44
Bill Pmt -Check	09/17/2025	8666	SWI Fence, LLC	X	-54,842.61	-1,061,999.05
General Journal	09/19/2025	9-#436	Wells Fargo	X	-45,084.12	-1,107,083.17
Bill Pmt -Check	09/19/2025	Bill.com	St. Johns County Pr...	X	-22,730.67	-1,129,813.84
Bill Pmt -Check	09/19/2025	Bill.com	Adapco, Inc.	X	-12,060.00	-1,141,873.84
Bill Pmt -Check	09/19/2025	Bill.com	Rays Commercial	X	-4,547.92	-1,146,421.76
Bill Pmt -Check	09/19/2025	Bill.com	Pathway Technologi...	X	-2,599.40	-1,149,021.16
Bill Pmt -Check	09/19/2025	Bill.com	L.V. Hiers, Inc.	X	-1,320.00	-1,150,341.16
Bill Pmt -Check	09/19/2025	Bill.com	American Crossroad...	X	-777.00	-1,151,118.16
Bill Pmt -Check	09/19/2025	Bill.com	St. Johns County Pr...	X	-379.38	-1,151,497.54
Bill Pmt -Check	09/19/2025	Bill.com	UHS Premium Billing	X	-328.22	-1,151,825.76

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	09/19/2025	Bill.com	CINTAS- 120 EOC- ...	X	-294.65	-1,152,120.41
Bill Pmt -Check	09/19/2025	Bill.com	LOCALIQ Florida	X	-46.88	-1,152,167.29
Bill Pmt -Check	09/22/2025	Phone...	Bank of America	X	-9,959.24	-1,162,126.53
General Journal	09/24/2025	9-#436	Wells Fargo	X	-27,311.35	-1,189,437.88
Bill Pmt -Check	09/24/2025	Bill.com	Frontier Precision Inc.	X	-11,025.00	-1,200,462.88
Bill Pmt -Check	09/24/2025	Bill.com	Heat Beaters LLC H...	X	-6,425.50	-1,206,888.38
Bill Pmt -Check	09/24/2025	Bill.com	Mosquito Mate	X	-5,500.00	-1,212,388.38
Bill Pmt -Check	09/24/2025	Bill.com	United Concordia	X	-2,051.80	-1,214,440.18
Bill Pmt -Check	09/24/2025	Bill.com	Verizon Wireless Ce...	X	-1,142.05	-1,215,582.23
Bill Pmt -Check	09/24/2025	Bill.com	Air Solutions Heatin...	X	-1,120.00	-1,216,702.23
Bill Pmt -Check	09/24/2025	Bill.com	DOH Radiation Mac...	X	-47.00	-1,216,749.23
General Journal	09/25/2025	9-#435	Payroll	X	-89,399.55	-1,306,148.78
General Journal	09/25/2025	9-#435	Payroll	X	-28,822.98	-1,334,971.76
General Journal	09/25/2025	9-#435	Payroll	X	-1,700.00	-1,336,671.76
General Journal	09/25/2025	9-#435	Payroll	X	-1,645.00	-1,338,316.76
Bill Pmt -Check	09/26/2025	Bill.com	PGIT	X	-38,750.00	-1,377,066.76
Bill Pmt -Check	09/26/2025	WIRE	Matheson	X	-11,697.84	-1,388,764.60
Bill Pmt -Check	09/26/2025	Bill.com	American Crossroad...	X	-1,304.50	-1,390,069.10
Bill Pmt -Check	09/26/2025	Bill.com	Clarke Mosquito Pro...	X	-435.00	-1,390,504.10
Bill Pmt -Check	09/26/2025	Bill.com	Florida Pest Control	X	-94.74	-1,390,598.84
Bill Pmt -Check	09/26/2025	Bill.com	AFLAC	X	-52.08	-1,390,650.92
Bill Pmt -Check	09/29/2025	ACH	LF Staffing Services...	X	-3,647.80	-1,394,298.72
Bill Pmt -Check	09/29/2025	ACH	Austin Autry Lawn C...	X	-1,208.33	-1,395,507.05
Deposit	09/30/2025	SWEEP	Wells Fargo	X	-12,788.70	-1,408,295.75

Total Checks and Payments

-1,408,295.75

-1,408,295.75

**Deposits and Credits - 60 items**

General Journal	07/30/2025	9-#435	Wells Fargo	X	6,446.39	6,446.39
General Journal	08/07/2025	9-#437	Wells Fargo	X	36,006.92	42,453.31
General Journal	08/08/2025	9-#438	Wells Fargo	X	644.78	43,098.09
General Journal	08/15/2025	9-#441	Wells Fargo	X	14,553.14	57,651.23
General Journal	08/21/2025	9-#434	EDU Center Sales	X	2.40	57,653.63
General Journal	08/22/2025	9-#434	EDU Center Sales	X	2.24	57,655.87
General Journal	08/22/2025	Direct ...	Wells Fargo	X	60,790.80	118,446.67
General Journal	08/24/2025	9-#434	EDU Center Sales	X	1.86	118,448.53
General Journal	08/28/2025	9-#434	EDU Center Sales	X	4.26	118,452.79
General Journal	08/29/2025	9-#434	EDU Center Sales	X	2.66	118,455.45
General Journal	08/29/2025	9-#434	EDU Center Sales	X	90.00	118,545.45
General Journal	08/29/2025	9-#436	Wells Fargo	X	63,664.64	182,210.09
General Journal	08/30/2025	9-#434	EDU Center Sales	X	2.24	182,212.33
General Journal	08/30/2025	9-#434	EDU Center Sales	X	135.67	182,348.00
General Journal	08/31/2025	9-#434	EDU Center Sales	X	11.70	182,359.70
General Journal	08/31/2025	9-#434	EDU Center Sales	X	66.25	182,425.95
Deposit	09/02/2025	SWEEP	Wells Fargo	X	11,510.47	193,936.42
General Journal	09/04/2025	9-#434	EDU Center Sales	X		193,936.42
General Journal	09/04/2025	9-#434	EDU Center Sales	X	60.29	193,996.71
General Journal	09/04/2025	9-#435	EDU Center Sales	X	1,808.76	195,805.47
General Journal	09/05/2025	9-#434	EDU Center Sales	X	8.52	195,813.99
General Journal	09/05/2025	9-#434	EDU Center Sales	X	15.00	195,828.99
General Journal	09/05/2025	9-#438	Wells Fargo	X	144,906.44	340,735.43
General Journal	09/06/2025	9-#434	EDU Center Sales	X	3.18	340,738.61
General Journal	09/06/2025	9-#434	EDU Center Sales	X	13.38	340,751.99
General Journal	09/07/2025	9-#434	EDU Center Sales	X		340,751.99
General Journal	09/07/2025	9-#434	EDU Center Sales	X	47.46	340,799.45
General Journal	09/10/2025	9-#434	EDU Center Sales	X		340,799.45
General Journal	09/10/2025	9-#434	EDU Center Sales	X	18.29	340,817.74
General Journal	09/11/2025	9-#434	EDU Center Sales	X	2.40	340,820.14
General Journal	09/11/2025	9-#434	EDU Center Sales	X	7.99	340,828.13
General Journal	09/12/2025	9-#434	EDU Center Sales	X		340,828.13
General Journal	09/12/2025	9-#434	EDU Center Sales	X	2.40	340,830.53
General Journal	09/12/2025	9-#435	Wells Fargo	X	128,489.06	469,319.59
General Journal	09/13/2025	9-#434	EDU Center Sales	X		469,319.59
General Journal	09/13/2025	9-#434	EDU Center Sales	X	22.62	469,342.21
General Journal	09/14/2025	9-#434	EDU Center Sales	X	2.24	469,344.45
General Journal	09/14/2025	9-#434	EDU Center Sales	X	17.66	469,362.11
General Journal	09/15/2025	9-#435	Leth & Son	X	2,619.00	471,981.11
General Journal	09/17/2025	9-#434	EDU Center Sales	X		471,981.11
General Journal	09/17/2025	9-#434	EDU Center Sales	X	9.84	471,990.95
General Journal	09/18/2025	9-#434	EDU Center Sales	X	18.10	472,009.05
General Journal	09/18/2025	9-#434	EDU Center Sales	X	110.86	472,119.91
General Journal	09/19/2025	9-#434	EDU Center Sales	X	2.76	472,122.67
General Journal	09/19/2025	9-#434	EDU Center Sales	X	110.06	472,232.73

Type	Date	Num	Name	Clr	Amount	Balance
General Journal	09/19/2025	9-#436	Wells Fargo	X	45,084.12	517,316.85
General Journal	09/20/2025	9-#434	EDU Center Sales	X	7.19	517,324.04
General Journal	09/20/2025	9-#434	EDU Center Sales	X	96.64	517,420.68
General Journal	09/21/2025	9-#434	EDU Center Sales	X	3.73	517,424.41
General Journal	09/21/2025	9-#434	EDU Center Sales	X	90.38	517,514.79
General Journal	09/24/2025	9-#434	EDU Center Sales	X	18.44	517,533.23
General Journal	09/24/2025	9-#435	EDU Center Sales	X	1,918.00	519,451.23
General Journal	09/24/2025	9-#436	Wells Fargo	X	27,311.35	546,762.58
General Journal	09/25/2025	9-#434	EDU Center Sales	X	64.94	546,827.52
General Journal	09/26/2025	9-#434	EDU Center Sales	X	32.20	546,859.72
General Journal	09/27/2025	9-#434	EDU Center Sales	X	64.11	546,923.83
General Journal	09/28/2025	9-#434	EDU Center Sales	X		546,923.83
General Journal	09/28/2025	9-#434	EDU Center Sales	X	36.22	546,960.05
Check	09/30/2025		Wells Fargo	X	4,856.13	551,816.18
Check	09/30/2025	SWEEP	Wells Fargo	X	856,479.57	1,408,295.75
Total Deposits and Credits					1,408,295.75	1,408,295.75
Total Cleared Transactions						
Cleared Balance						1,500,000.00
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Bill Pmt -Check	09/11/2025	8665	Happy Heart Farms		-500.00	-500.00
Bill Pmt -Check	09/22/2025	8667	ThompsonBaker Ag...		-301,725.54	-302,225.54
Total Checks and Payments					-302,225.54	-302,225.54
<b>Deposits and Credits - 4 items</b>						
General Journal	09/24/2025	9-#434	EDU Center Sales			
General Journal	09/25/2025	9-#434	EDU Center Sales		6.78	6.78
General Journal	09/26/2025	9-#434	EDU Center Sales			6.78
General Journal	09/27/2025	9-#434	EDU Center Sales			6.78
Total Deposits and Credits					6.78	6.78
Total Uncleared Transactions					-302,218.76	-302,218.76
Register Balance as of 09/30/2025					-302,218.76	1,197,781.24
<b>Ending Balance</b>					<b>-302,218.76</b>	<b>1,197,781.24</b>

# Commercial Checking Acct Public Funds

Account number: 2330018000016 ■ September 1, 2025 - September 30, 2025 ■ Page 1 of 7



ANASTASIA MOSQUITO DISTRICT OF  
ST JOHNS COUNTY  
LOCAL FUND  
120 EOC DR  
SAINT AUGUSTINE FL 32092-0927

## Questions?

Call your Customer Service Officer or Client Services  
1-800-AT WELLS (1-800-289-3557)  
5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: [wellsfargo.com](https://wellsfargo.com)

Write: Wells Fargo Bank, N.A. (182)  
PO Box 63020  
San Francisco, CA 94163

## Account summary

### Commercial Checking Acct Public Funds

Account number	Beginning balance	Total credits	Total debits	Ending balance
2330018000016	\$1,500,000.00	\$880,398.11	-\$880,398.11	\$1,500,000.00

## Credits

### Deposits

Effective date	Posted date	Amount	Transaction detail
	09/04	1,836.12	Deposit
	09/15	2,637.18	Deposit
	09/24	1,954.42	Deposit
		\$6,427.72	Total deposits

### Electronic deposits/bank credits

Effective date	Posted date	Amount	Transaction detail
	09/02	66.25	09/02Bankcard Deposit -0328148597
	09/02	90.00	09/02Bankcard Deposit -0328148597
	09/02	135.67	09/02Bankcard Deposit -0328148597
	09/02	11,510.47	Sweep Dividend Deposit ACH Dividend Tra
	09/04	10.14	09/04Bankcard Deposit -0328148597
	09/04	49,714.97	Sweep Transfer From Investment
	09/05	50.15	09/05Bankcard Deposit -0328148597
	09/05	145,789.62	Sweep Transfer From Investment
	09/08	8.52	09/08Bankcard Deposit -0328148597
	09/08	13.38	09/08Bankcard Deposit -0328148597
	09/08	47.46	09/08Bankcard Deposit -0328148597
	09/08	39,922.28	Sweep Transfer From Investment
	09/09	28,432.99	Sweep Transfer From Investment
	09/11	18.29	09/11Bankcard Deposit -0328148597
	09/11	129,123.11	Sweep Transfer From Investment
	09/12	7.99	09/12Bankcard Deposit -0328148597
	09/12	128,496.06	Sweep Transfer From Investment



*Electronic deposits/bank credits (continued)*

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
	09/15	2.40	09/15Bankcard Deposit -0328148597
	09/15	17.66	09/15Bankcard Deposit -0328148597
	09/15	22.62	09/15Bankcard Deposit -0328148597
	09/16	26,050.19	Sweep Transfer From Investment
	09/18	9.84	09/18Bankcard Deposit -0328148597
	09/19	110.86	09/19Bankcard Deposit -0328148597
	09/19	99,815.87	Sweep Transfer From Investment
	09/22	90.38	09/22Bankcard Deposit -0328148597
	09/22	96.64	09/22Bankcard Deposit -0328148597
	09/22	110.06	09/22Bankcard Deposit -0328148597
	09/23	9,959.24	Sweep Transfer From Investment
	09/24	25,356.93	Sweep Transfer From Investment
	09/25	18.44	09/25Bankcard Deposit -0328148597
	09/25	121,549.09	Sweep Transfer From Investment
	09/26	64.94	09/26Bankcard Deposit -0328148597
	09/26	52,269.22	Sweep Transfer From Investment
	09/29	32.20	09/29Bankcard Deposit -0328148597
	09/29	36.22	09/29Bankcard Deposit -0328148597
	09/29	64.11	09/29Bankcard Deposit -0328148597
	09/30	4,856.13	Sweep Transfer From Investment
		\$873,970.39	Total electronic deposits/bank credits
		\$880,398.11	Total credits

**Debits**

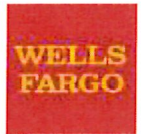
## Electronic debits/bank debits

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
	09/02	100.00	ACH Origination - Leblanc - File 7878782339 Coid 1596002334 Leblanc, Gina
	09/02	100.00	ACH Origination - Burton - File 7878782339 Coid 1596002334 Burton, Timothy
	09/02	100.00	ACH Origination - Timis - File 7878782339 Coid 1596002334 Timis, Anthony
	09/02	100.00	ACH Origination - - File 7878782339 Coid 1596002334 Mazzotta, Thomas
	09/02	100.00	ACH Origination - Gardner - File 7878782339 Coid 1596002334 Gardner, Gayle
	09/02	11,302.39	Sweep Transfer to Investment
	09/04	1,622.43	ACH Origination - Sypes - File 7878782339 Coid 1596002334 Sypes, Olivia
	09/04	48,214.80	WT 250904-160117 Jpmorgan Chase Bank /Bnf= Bell Helicopter Textron, Inc. Srf# Gw00000078876622 Trn#250904160117 Rfb# 174
	09/05	1,208.33	ACH Origination - Austin Autry - File 7878782339 Coid 1596002334 Austin Autry Lawncare
	09/05	144,906.44	< Business to Business ACH Debit - Bill Manager Payables 016Udxwly3Ulobn Multiple Payments Billmgr Payables 016Udxwly3Ulob
	09/08	2,413.16	ACH Origination - LF Staffing - File 7878782339 Coid 1596002334 LF Staffing Svcs, Inc.
	09/08	39,027.48	< Business to Business ACH Debit - Fla Dept Revenue Crc xxxxx4682 Anastasia Mosquito Con
	09/09	3,701.55	WT 250909-154958 Jpmorgan Chase Bank /Bnf= Bell Helicopter Textron, Inc. Srf# Gw00000078968132 Trn#250909154958 Rfb# 175
	09/09	24,731.44	< Business to Business ACH Debit - Bank of America Qrmt Pymt 250908 Anastasia 4356220002074579 00

*Electronic debits/bank debits (continued)*

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
	09/11	13.02	Bankcard Discount Fee - 0328148597
	09/11	37.35	Bankcard Interchange Fee - 0328148597
	09/11	45.00	ACH Origination - Duett2 - File 7878782339 Coid 1596002334 Duett, Morgan
	09/11	55.39	Bankcard Fee - 0328148597
	09/11	74.00	ACH Origination - Allen_Uv - File 7878782339 Coid 1596002334 Allen, Uvina
	09/11	74.00	ACH Origination - Stamey - File 7878782339 Coid 1596002334 Stamey, Jaslyn
	09/11	74.00	ACH Origination - - File 7878782339 Coid 1596002334 Monzon, Genhsy
	09/11	184.70	ACH Origination - Cawthon - File 7878782339 Coid 1596002334 Cawthon, Shannon
	09/11	250.00	ACH Origination - Farooq3 - File 7878782339 Coid 1596002334 Farooq, Muhammad
	09/11	250.00	ACH Origination - Farooq2 - File 7878782339 Coid 1596002334 Farooq, Muhammad
	09/11	250.00	ACH Origination - Hanna2 - File 7878782339 Coid 1596002334 Hanna, Anne
	09/11	357.40	ACH Origination - - File 7878782339 Coid 1596002334 Mazzotta, Thomas
	09/11	357.40	ACH Origination - Burton - File 7878782339 Coid 1596002334 Burton, Timothy
	09/11	357.40	ACH Origination - Gardner - File 7878782339 Coid 1596002334 Gardner, Gayle
	09/11	357.40	ACH Origination - Timis - File 7878782339 Coid 1596002334 Timis, Anthony
	09/11	357.40	ACH Origination - Leblanc - File 7878782339 Coid 1596002334 Leblanc, Gina
	09/11	450.00	ACH Origination - Allen_Secu - File 7878782339 Coid 1596002334 Allen, John
	09/11	500.00	ACH Origination - Iser2 - File 7878782339 Coid 1596002334 Iser, Jerry
	09/11	659.99	ACH Origination - Scarbrough - File 7878782339 Coid 1596002334 Scarbrough, Kaetherine
	09/11	716.80	ACH Origination - Sierra - File 7878782339 Coid 1596002334 Sierra, Franchesca
	09/11	738.80	ACH Origination - McDougal - File 7878782339 Coid 1596002334 McDougal, Suehellen
	09/11	800.00	ACH Origination - Hanna3 - File 7878782339 Coid 1596002334 Hanna, Scott
	09/11	880.50	ACH Origination - Dussia - File 7878782339 Coid 1596002334 Dussia, Jon
	09/11	961.01	ACH Origination - Brown - File 7878782339 Coid 1596002334 Brown, Breanna
	09/11	1,206.17	ACH Origination - Iser - File 7878782339 Coid 1596002334 Iser, Jerry
	09/11	1,255.00	ACH Origination - Velez Cano - File 7878782339 Coid 1596002334 Velez Cano, Isabella
	09/11	1,321.69	ACH Origination - McKinney 3 - File 7878782339 Coid 1596002334 McKinney, Aye
	09/11	1,340.00	ACH Origination - Blackwelder - File 7878782339 Coid 1596002334 Blackwelder, Nicole
	09/11	1,372.21	ACH Origination - Johnson - File 7878782339 Coid 1596002334 Johnson, Bryce
	09/11	1,412.60	ACH Origination - Negron - File 7878782339 Coid 1596002334 Negron, Irma
	09/11	1,436.15	ACH Origination - Huber - File 7878782339 Coid 1596002334 Huber, Katasha
	09/11	1,439.56	ACH Origination - Allen_Uv - File 7878782339 Coid 1596002334 Allen, Uvina
	09/11	1,458.03	ACH Origination - Allen - File 7878782339 Coid 1596002334 Allen, John
	09/11	1,526.63	ACH Origination - Stokely_2 - File 7878782339 Coid 1596002334 Stokely, James
	09/11	1,554.25	ACH Origination - Fisher - File 7878782339 Coid 1596002334 Fisher, Kody
	09/11	1,557.24	ACH Origination - Stamey - File 7878782339 Coid 1596002334 Stamey, Jaslyn
	09/11	1,559.16	ACH Origination - Vanrhee - File 7878782339 Coid 1596002334 Van Rhee, Lauren
	09/11	1,562.08	ACH Origination - Arber - File 7878782339 Coid 1596002334 Arber, Steven
	09/11	1,600.21	ACH Origination - Hackney - File 7878782339 Coid 1596002334 Hackney, Dazmond



*Electronic debits/bank debits (continued)*

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
	09/11	1,604.58	ACH Origination - Graham - File 7878782339 Coid 1596002334 Graham, Kyle
	09/11	1,654.42	ACH Origination - Zeszutko2 - File 7878782339 Coid 1596002334 Zeszutko, Edward
	09/11	1,664.68	ACH Origination - Usina - File 7878782339 Coid 1596002334 Usina, Holly
	09/11	1,673.15	ACH Origination - Morris - File 7878782339 Coid 1596002334 Morris, Madison
	09/11	1,687.48	ACH Origination - Sypes - File 7878782339 Coid 1596002334 Sypes, Olivia
	09/11	1,715.40	ACH Origination - Fuller - File 7878782339 Coid 1596002334 Fuller, Markell
	09/11	1,731.10	ACH Origination - Barnes - File 7878782339 Coid 1596002334 Barnes, Wesley
	09/11	1,736.18	ACH Origination - Crews - File 7878782339 Coid 1596002334 Crews, Sharon
	09/11	1,754.66	ACH Origination - Smoleroff - File 7878782339 Coid 1596002334 Smoleroff, Steven
	09/11	1,757.66	ACH Origination - Wohlforth - File 7878782339 Coid 1596002334 Wohlforth, Todd
	09/11	1,765.48	ACH Origination - Hirokawa - File 7878782339 Coid 1596002334 Hirokawa, Tomomi
	09/11	1,796.12	ACH Origination - Hairston - File 7878782339 Coid 1596002334 Hairston, Teresa
	09/11	1,800.97	ACH Origination - Duett - File 7878782339 Coid 1596002334 Duett, Morgan
	09/11	1,839.28	ACH Origination - Stockley3 - File 7878782339 Coid 1596002334 Stockley, Rick
	09/11	1,893.51	ACH Origination - Hanna 4 - File 7878782339 Coid 1596002334 Hanna, Scott
	09/11	2,012.48	ACH Origination - Kuppe - File 7878782339 Coid 1596002334 Kuppe, Connor
	09/11	2,026.07	ACH Origination - Blore - File 7878782339 Coid 1596002334 Blore, Kai
	09/11	2,098.94	ACH Origination - - File 7878782339 Coid 1596002334 Monzon, Genhsy
	09/11	2,144.27	ACH Origination - Hendricks - File 7878782339 Coid 1596002334 Hendricks, Cathy
	09/11	2,147.77	ACH Origination - Weir - File 7878782339 Coid 1596002334 Weir, William
	09/11	2,180.35	ACH Origination - Autry2 - File 7878782339 Coid 1596002334 Autry, Dena
	09/11	2,239.29	ACH Origination - Rivera - File 7878782339 Coid 1596002334 Rivera, Sheila
	09/11	2,377.48	ACH Origination - - File 7878782339 Coid 1596002334 Clark, Cameron
	09/11	2,460.35	ACH Origination - Farooq - File 7878782339 Coid 1596002334 Farooq, Muhammad
	09/11	2,489.26	ACH Origination - Dexter - File 7878782339 Coid 1596002334 Dexter, Richard
	09/11	2,492.28	ACH Origination - Wynn - File 7878782339 Coid 1596002334 Wynn, James
	09/11	2,622.40	ACH Origination - Carter - File 7878782339 Coid 1596002334 Carter, Lee
	09/11	2,788.46	ACH Origination - Weaver2 - File 7878782339 Coid 1596002334 Weaver, James
	09/11	2,801.09	ACH Origination - Aryaprema - File 7878782339 Coid 1596002334 Aryaprema, Peduru H. K
	09/11	2,875.53	ACH Origination - Qualls - File 7878782339 Coid 1596002334 Qualls, Whitney
	09/11	2,912.76	ACH Origination - - File 7878782339 Coid 1596002334 Diclaro, Joseph
	09/11	3,951.76	ACH Origination - Xue - File 7878782339 Coid 1596002334 Xue, Ruide
	09/11	1.99	Paypal Inst Xfer 250911 Google Google O Anastasia Mosquito Con
	09/11	30,041.66	< Business to Business ACH Debit - IRS Usatapytmt 091125 220565430217279 Anastasia Mosquito Con
	09/12	14.99	ACH Origination - Farooq - File 7878782339 Coid 1596002334 Farooq, Muhammad
	09/12	128,489.06	< Business to Business ACH Debit - Bill Manager Payables 016Luxmvy3Uv2Jc Multiple Payments Billmgr Payables 016Luxmvy3Uv2J
	09/15	1,046.86	Sweep Transfer to Investment
	09/16	3,198.84	ACH Origination - LF Staffing - File 7878782339 Coid 1596002334 LF Staffing Svcs, Inc.

*Electronic debits/bank debits (continued)*

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
	09/16	24,484.35	< Business to Business ACH Debit - Bank of America Qrmt Pymt 250915 Anastasia 4356220002074579 00
	09/18	9.84	Sweep Transfer to Investment
	09/19	45,084.12	< Business to Business ACH Debit - Bill Manager Payables 016Hvoqcm3V41U4 Multiple Payments Billmgr Payables 016Hvoqcm3V41U
	09/22	297.08	Sweep Transfer to Investment
	09/23	9,959.24	< Business to Business ACH Debit - Bank of America Qrmt Pymt 250922 Anastasia 4356220002074579 00
	09/24	27,311.35	< Business to Business ACH Debit - Bill Manager Payables 016Kpltai3V98Oa Multiple Payments Billmgr Payables 016Kpltai3V98O
	09/25	45.00	ACH Origination - Duett2 - File 7878782339 Coid 1596002334 Duett, Morgan
	09/25	92.35	ACH Origination - Cawthon - File 7878782339 Coid 1596002334 Cawthon, Shannon
	09/25	250.00	ACH Origination - Farooq2 - File 7878782339 Coid 1596002334 Farooq, Muhammad
	09/25	250.00	ACH Origination - Hanna2 - File 7878782339 Coid 1596002334 Hanna, Anne
	09/25	250.00	ACH Origination - Farooq3 - File 7878782339 Coid 1596002334 Farooq, Muhammad
	09/25	371.80	ACH Origination - Brown - File 7878782339 Coid 1596002334 Brown, Breanna
	09/25	450.00	ACH Origination - Allen_Secu - File 7878782339 Coid 1596002334 Allen, John
	09/25	500.00	ACH Origination - Iser2 - File 7878782339 Coid 1596002334 Iser, Jerry
	09/25	600.00	ACH Origination - Smoleroff 2 - File 7878782339 Coid 1596002334 Smoleroff, Steven
	09/25	660.01	ACH Origination - Scarbrough - File 7878782339 Coid 1596002334 Scarbrough, Kaetherine
	09/25	1,000.00	ACH Origination - Hanna3 - File 7878782339 Coid 1596002334 Hanna, Scott
	09/25	1,041.20	ACH Origination - Dussia - File 7878782339 Coid 1596002334 Dussia, Jon
	09/25	1,042.50	ACH Origination - Iser - File 7878782339 Coid 1596002334 Iser, Jerry
	09/25	1,154.65	ACH Origination - Smoleroff - File 7878782339 Coid 1596002334 Smoleroff, Steven
	09/25	1,182.08	ACH Origination - Fuller - File 7878782339 Coid 1596002334 Fuller, Markell
	09/25	1,255.00	ACH Origination - Velez Cano - File 7878782339 Coid 1596002334 Velez Cano, Isabella
	09/25	1,255.01	ACH Origination - Johnson - File 7878782339 Coid 1596002334 Johnson, Bryce
	09/25	1,257.50	ACH Origination - Blackwelder - File 7878782339 Coid 1596002334 Blackwelder, Nicole
	09/25	1,295.19	ACH Origination - Usina - File 7878782339 Coid 1596002334 Usina, Holly
	09/25	1,328.16	ACH Origination - McKinney 3 - File 7878782339 Coid 1596002334 McKinney, Aye
	09/25	1,363.19	ACH Origination - Negron - File 7878782339 Coid 1596002334 Negron, Irma
	09/25	1,376.45	ACH Origination - Morris - File 7878782339 Coid 1596002334 Morris, Madison
	09/25	1,400.15	ACH Origination - Stamey - File 7878782339 Coid 1596002334 Stamey, Jaslyn
	09/25	1,409.13	ACH Origination - Barnes - File 7878782339 Coid 1596002334 Barnes, Wesley
	09/25	1,410.16	ACH Origination - Graham - File 7878782339 Coid 1596002334 Graham, Kyle
	09/25	1,432.45	ACH Origination - Hackney - File 7878782339 Coid 1596002334 Hackney, Dazmond
	09/25	1,439.56	ACH Origination - Fisher - File 7878782339 Coid 1596002334 Fisher, Kody
	09/25	1,439.56	ACH Origination - Vanrhee - File 7878782339 Coid 1596002334 Van Rhee, Lauren
	09/25	1,458.05	ACH Origination - Allen - File 7878782339 Coid 1596002334 Allen, John



*Electronic debits/bank debits (continued)*

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
	09/25	1,490.54	ACH Origination - Allen_Uv - File 7878782339 Coid 1596002334 Allen, Uvina
	09/25	1,490.70	ACH Origination - Stokely_2 - File 7878782339 Coid 1596002334 Stokely, James
	09/25	1,498.52	ACH Origination - Hanna 4 - File 7878782339 Coid 1596002334 Hanna, Scott
	09/25	1,511.27	ACH Origination - Hairston - File 7878782339 Coid 1596002334 Hairston, Teresa
	09/25	1,562.08	ACH Origination - Arber - File 7878782339 Coid 1596002334 Arber, Steven
	09/25	1,592.84	ACH Origination - Zeszutko2 - File 7878782339 Coid 1596002334 Zeszutko, Edward
	09/25	1,616.13	ACH Origination - Crews - File 7878782339 Coid 1596002334 Crews, Sharon
	09/25	1,628.82	ACH Origination - Huber - File 7878782339 Coid 1596002334 Huber, Katasha
	09/25	1,717.52	ACH Origination - Kuppe - File 7878782339 Coid 1596002334 Kuppe, Connor
	09/25	1,800.97	ACH Origination - Duett - File 7878782339 Coid 1596002334 Duett, Morgan
	09/25	1,948.48	ACH Origination - Sypes - File 7878782339 Coid 1596002334 Sypes, Olivia
	09/25	1,955.26	ACH Origination - Blore - File 7878782339 Coid 1596002334 Blore, Kai
	09/25	1,965.09	ACH Origination - Wohlforth - File 7878782339 Coid 1596002334 Wohlforth, Todd
	09/25	2,007.24	ACH Origination - Hirokawa - File 7878782339 Coid 1596002334 Hirokawa, Tomomi
	09/25	2,019.96	ACH Origination - Hendricks - File 7878782339 Coid 1596002334 Hendricks, Cathy
	09/25	2,112.73	ACH Origination - Stockley3 - File 7878782339 Coid 1596002334 Stockley, Rick
	09/25	2,168.88	ACH Origination - - File 7878782339 Coid 1596002334 Monzon, Genhsy
	09/25	2,180.35	ACH Origination - Autry2 - File 7878782339 Coid 1596002334 Autry, Dena
	09/25	2,239.31	ACH Origination - Rivera - File 7878782339 Coid 1596002334 Rivera, Shella
	09/25	2,309.97	ACH Origination - Weir - File 7878782339 Coid 1596002334 Weir, William
	09/25	2,407.13	ACH Origination - - File 7878782339 Coid 1596002334 Clark, Cameron
	09/25	2,489.25	ACH Origination - Dexter - File 7878782339 Coid 1596002334 Dexter, Richard
	09/25	2,492.29	ACH Origination - Wynn - File 7878782339 Coid 1596002334 Wynn, James
	09/25	2,578.08	ACH Origination - Farooq - File 7878782339 Coid 1596002334 Farooq, Muhammad
	09/25	2,622.41	ACH Origination - Carter - File 7878782339 Coid 1596002334 Carter, Lee
	09/25	2,788.45	ACH Origination - Weaver2 - File 7878782339 Coid 1596002334 Weaver, James
	09/25	2,801.10	ACH Origination - Aryaprema - File 7878782339 Coid 1596002334 Aryaprema, Peduru H. K
	09/25	2,875.52	ACH Origination - Qualls - File 7878782339 Coid 1596002334 Qualls, Whitney
	09/25	2,912.75	ACH Origination - - File 7878782339 Coid 1596002334 Diclaro, Joseph
	09/25	3,951.76	ACH Origination - Xue - File 7878782339 Coid 1596002334 Xue, Ruide
	09/25	28,822.98	< Business to Business ACH Debit - IRS Usatapytmt 092525 220566832715327 Anastasia Mosquito Con
	09/26	11,697.84	WT 250926-062258 Bank of America, N. /Bnf=Matheson Srf# Gw00000079350707 Trn#250926062258 Rfb# 176
	09/26	40,636.32	< Business to Business ACH Debit - Bill Manager Payables 016Fxpblw3Vcq0H Multiple Payments Billmgr Payables 016Fxpblw3Vcq0
	09/29	132.53	Sweep Transfer to Investment



*Electronic debits/bank debits (continued)*

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
	09/30	1,208.33	ACH Origination - Austin Autry - File 7878782339 Coid 1596002334 Austin Autry Lawncare
	09/30	3,647.80	ACH Origination - LF Staffing - File 7878782339 Coid 1596002334 LF Staffing Svcs, Inc.
		\$825,555.50	Total electronic debits/bank debits

< Business to Business ACH: If this is a business account, this transaction has a return time frame of one business day from post date. This time frame does not apply to consumer accounts.

Checks paid

<i>Number</i>	<i>Amount</i>	<i>Date</i>	
8666	54,842.61	09/19	
		\$54,842.61	Total checks paid
		\$880,398.11	Total debits

Daily ledger balance summary

<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>
08/31	1,500,000.00	09/12	1,500,000.00	09/23	1,500,000.00
09/02	1,500,000.00	09/15	1,501,633.00	09/24	1,500,000.00
09/04	1,501,724.00	09/16	1,500,000.00	09/25	1,500,000.00
09/05	1,501,449.00	09/18	1,500,000.00	09/26	1,500,000.00
09/08	1,500,000.00	09/19	1,500,000.00	09/29	1,500,000.00
09/09	1,500,000.00	09/22	1,500,000.00	09/30	1,500,000.00
09/11	1,500,000.00				
Average daily ledger balance		\$1,500,256.80			

SEPTEMBER 2025 Wells Fargo SWEEP Investment Acct. Pre-Reconcile

DEBIT Account		CREDIT Account	
Return to DDA		Sweep Purchase	
SELL		PURCHASE	
Externally Accrued ROI, Not transferred from Sweep Account, to Wells Acct. #110	\$ 11,510.47		11,302.39
	49,714.97		1,046.86
	145,789.62		9.84
	39,922.28		297.08
	28,432.99		132.53
	129,123.11		
	128,496.06		
	26,050.19		
	99,815.87		
	9,959.24		
	25,356.93		
	121,549.09		
	52,269.22		
	\$ 856,479.57	J/E	\$ 12,788.70
	\$ 66,642.21	J/E	
	\$ 923,121.78		
Funds Pending Redemption		Funds Pending Investment	

3:36 PM

10/01/25

# Anastasia Mosquito Control District

## Reconciliation Summary

111 · Wells Fargo- Sweep Account, Period Ending 09/30/2025

	Sep 30, 25
Beginning Balance	2,762,925.45
Cleared Transactions	
Checks and Payments - 2 items	-861,335.70
Deposits and Credits - 1 item	12,788.70
Total Cleared Transactions	-848,547.00
Cleared Balance	1,914,378.45
Register Balance as of 09/30/2025	1,914,378.45
Ending Balance	1,914,378.45



## Anastasia Mosquito Control District

## Reconciliation Detail

111 · Wells Fargo- Sweep Account, Period Ending 09/30/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						2,762,925.45
Cleared Transactions						
Checks and Payments - 2 items						
Check	09/30/2025	SWEEP	Wells Fargo	X	-856,479.57	-856,479.57
Check	09/30/2025		Wells Fargo	X	* -4,856.13	-861,335.70
Total Checks and Payments					-861,335.70	-861,335.70
Deposits and Credits - 1 item						
Deposit	09/30/2025		Wells Fargo	X	12,788.70	12,788.70
Total Deposits and Credits					12,788.70	12,788.70
Total Cleared Transactions					-848,547.00	-848,547.00
Cleared Balance					-848,547.00	1,914,378.45
Register Balance as of 09/30/2025					-848,547.00	1,914,378.45
Ending Balance					-848,547.00	1,914,378.45

\* Pending Redemption

## STAGECOACH SWEEP

WELLS FARGO BANK, N.A.  
P.O. BOX 63020  
SAN FRANCISCO, CA 94163

ANASTASIA MOSQUITO DISTRICT OF  
ST JOHNS COUNTY  
LOCAL FUND  
120 EOC DR  
SAINT AUGUSTINE FL 32092-0927

Account Number - DDA  
2330018000016

THIS STATEMENT COVERS 09/01/2025 THROUGH 09/30/2025

FUNDS HELD ON COMPANY'S BEHALF IN THE OMNIBUS DEPOSIT ACCOUNT AT BANK ARE DEPOSITS AND ARE ELIGIBLE FOR FDIC INSURANCE IN ACCORDANCE WITH FDIC RULES AND LIMITS. COMPANY'S MMMF SHARES HELD IN THE OMNIBUS INVESTMENT ACCOUNT IN BANK'S NAME AT THE CUSTODIAN OF THE MMMF ARE NOT DEPOSITS AND ARE NOT ELIGIBLE FOR FDIC INSURANCE. COMPANY IS THE OWNER OF ITS MMMF SHARES.

WELLSFARGO GOVERNMENT FUND INST CLS

## FUND SUMMARY

Dividends Earned YTD  
Federal Withholding YTD  
-Day Simple Yield  
Federal Withholding

143,916.40  
.00  
4.01391  
.00

Beginning Balance	2,829,567.66
Shares Purchased	12,788.70
Shares Redeemed	923,121.78
Ending Balance	1,919,234.58
Prior Month Dividends Paid to Checking	11,510.47
Dividends Earned in Current Month	7,839.72
Funds Pending Redemption	4,856.13

## Transaction Detail

Date	Description	Amount
-01-2025	Beginning Balance	2,829,567.66
-02-2025	Sweep Funds Return To DDA	66,642.21
-03-2025	Next Day Sweep Purchase	11,302.39
-05-2025	Sweep Funds Return To DDA	49,714.97
-08-2025	Sweep Funds Return To DDA	145,789.62
-09-2025	Sweep Funds Return To DDA	39,922.28
-10-2025	Sweep Funds Return To DDA	28,432.99
-12-2025	Sweep Funds Return To DDA	129,123.11
-15-2025	Sweep Funds Return To DDA	128,496.06
-16-2025	Next Day Sweep Purchase	1,046.86
-17-2025	Sweep Funds Return To DDA	26,050.19
-19-2025	Next Day Sweep Purchase	9.84
-22-2025	Sweep Funds Return To DDA	99,815.87
-23-2025	Next Day Sweep Purchase	297.08
-24-2025	Sweep Funds Return To DDA	9,959.24
-25-2025	Sweep Funds Return To DDA	25,356.93
-26-2025	Sweep Funds Return To DDA	121,549.09
-29-2025	Sweep Funds Return To DDA	52,269.22
-30-2025	Next Day Sweep Purchase	132.53
-30-2025	Ending Balance	1,919,234.58

# (4,856.13) \*

Daily Balance Information

Ending Bal. \$ 1,914,378.45

Anastasia Mosquito Control District  
Reconciliation Summary  
115 · SBA, Period Ending 09/30/2025

---

	Sep 30, 25
Beginning Balance	6,215,681.80
Cleared Transactions	
Deposits and Credits - 1 item	22,451.78
Total Cleared Transactions	22,451.78
Cleared Balance	6,238,133.58
Register Balance as of 09/30/2025	6,238,133.58
Ending Balance	6,238,133.58

**Anastasia Mosquito Control District**  
**Reconciliation Detail**  
**115 · SBA, Period Ending 09/30/2025**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						6,215,681.80
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	09/30/2025			X	22,451.78	22,451.78
Total Deposits and Credits					22,451.78	22,451.78
Total Cleared Transactions					22,451.78	22,451.78
Cleared Balance					22,451.78	6,238,133.58
Register Balance as of 09/30/2025					22,451.78	6,238,133.58
Ending Balance					22,451.78	6,238,133.58





**State Board of Administration  
Local Government Surplus Funds Trust Fund  
Participant Statement**

**AGENCY ACCOUNT 101071**  
09/01/2025 - 09/30/2025

Page 1 of 1

ANASTASIA MOSQUITO CONTROL DIS  
OF ST JOHNS COUNTY  
120 EOC DRIVE  
ST. AUGUSTINE, FL 32092

Participant Return 09/30/2025 : 4.39 %

Date	Transaction Type	Description	Amount	Balance
09/01/2025	BEGINNING BALANCE			6,215,681.80
09/30/2025	EARNED INCOME	INTEREST	22,451.78	6,238,133.58
	Totals:		22,451.78	6,238,133.58

4:30 PM

10/01/25

**Anastasia Mosquito Control District**  
**Reconciliation Summary**  
**112 · Bank of America, Period Ending 09/30/2025**

---

	Sep 30, 25
Beginning Balance	324,372.45
Cleared Transactions	
Checks and Payments - 5 items	-56,135.22
Total Cleared Transactions	-56,135.22
Cleared Balance	<u>268,237.23</u>
Register Balance as of 09/30/2025	268,237.23
Ending Balance	268,237.23

**Anastasia Mosquito Control District**  
**Reconciliation Detail**  
**112 · Bank of America, Period Ending 09/30/2025**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						324,372.45
<b>Cleared Transactions</b>						
<b>Checks and Payments - 5 items</b>						
Bill Pmt -Check	09/11/2025	E-Pay	Nationwide Retirem...	X	-3,375.00	-3,375.00
Check	09/15/2025		Bank of America	X	-217.74	-3,592.74
Bill Pmt -Check	09/22/2025	Phone...	Blue Cross Blue Shi...	X	-48,421.44	-52,014.18
Bill Pmt -Check	09/22/2025	ACH	Guardian	X	-496.04	-52,510.22
Bill Pmt -Check	09/25/2025	E-Pay	Nationwide Retirem...	X	-3,625.00	-56,135.22
<b>Total Checks and Payments</b>					-56,135.22	-56,135.22
<b>Total Cleared Transactions</b>					-56,135.22	-56,135.22
<b>Cleared Balance</b>					-56,135.22	268,237.23
<b>Register Balance as of 09/30/2025</b>					-56,135.22	268,237.23
<b>Ending Balance</b>					<b>-56,135.22</b>	<b>268,237.23</b>



P.O. Box 15284  
Wilmington, DE 19850

ANASTASIA MOSQUITO CONTROL DISTRICT OF  
ST. JOHNS COUNTY  
LOCAL GOVERNMENT  
120 EOC DR  
ST AUGUSTINE, FL 32092-0927

Customer service information

- Customer service: 1.888.400.9009
- bankofamerica.com
- Bank of America, N.A.  
P.O. Box 25118  
Tampa, Florida 33622-5118

Your Full Analysis Business Checking

for September 1, 2025 to September 30, 2025

Account number: 8981 0275 2170

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY LOCAL GOVERNMENT

Account summary

Beginning balance on September 1, 2025	\$324,372.45
Deposits and other credits	0.00
Withdrawals and other debits	-55,917.48
Checks	-0.00
Service fees	-217.74
Ending balance on September 30, 2025	\$268,237.23

# of deposits/credits: 0  
# of withdrawals/debits: 6  
# of days in cycle: 30  
Average ledger balance: \$308,253.19



# Unfinished Business #1

**FIRST AMENDMENT TO SERVICES AGREEMENT**  
(Human Resources)

**THIS FIRST AMENDMENT TO SERVICES AGREEMENT** (this "Amendment") made and entered into this day of \_\_\_\_\_, 2025 (the "Effective Date"), by and between **ANASTASIA MOSQUITO CONTROL DISTRICT**, a special district and body politic and corporate existing under the laws of the State of Florida (the "District" or "Buyer"), and **MGT IMPACT SOLUTIONS, LLC**, a Florida limited liability company (the "Contractor") authorized to transact business in Florida (individually, "Party" or collectively, "Parties").

**RECITALS**

**WHEREAS**, the District and Contractor executed the Services Agreement dated February 13, 2025, for Contractor to human resources services as described therein ("Agreement"); and

**WHEREAS**, the District and Contractor desire to amend the Agreement as provided herein.

**NOW THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be mutually bound do hereby agree as follows:

1. **Defined Terms.** Capitalized terms used herein and not otherwise defined shall have the meaning as set forth in the Agreement.

2. **Amendment to Section 3 (Maximum Indebtedness).** Section 3 (Maximum Indebtedness) of the Agreement is amended to increase funding to provide for a Compensation Study in an amount of \$18,720, and as amended shall read as follows:

4. **Maximum Indebtedness.** The District will authorize and allocate its maximum indebtedness in periodic approval of work plans and task orders. The initial maximum indebtedness for the Services under this Agreement shall be a fixed monetary amount not-to-exceed Forty-eight Thousand Seven Hundred Twenty Dollars and 00/100 (\$48,720.00), as approved by the District. Any increase to the maximum indebtedness amount in this Section 3 shall require approval by the District Board of Commissioners.

3. **Compensation Study Task Order Approved.** Contractor shall provide a compensation study for \$18, 720 pursuant to the terms of a detailed task order approved by the District Contract Manager.

4. **Required Contractor Affidavits.** Contemporaneously with the execution of this Agreement, and as a condition precedent to the enforceability of this Agreement including the District's obligations hereunder, the Contractor shall deliver to the District an executed Human Trafficking Affidavit and Entities of Foreign Countries of Concern Affidavit in the form attached

hereto as Exhibit A-1 and Exhibit A-2, respectively.

5. **Authority.** Each party represents and warrants to the other party that such party has full right and authority to execute and perform its obligations under the Agreement as amended by this Amendment, and each party and the person signing this Amendment on behalf of each party represent and warrant to the other party that such person is duly authorized to execute this Amendment on behalf of such party without further consent or approval by anyone. Each party shall promptly deliver to the other party upon request all documents reasonably requested by the other party to evidence such authority.

6. **Effectiveness; Ratification.** This Amendment shall become effective as of the Effective Date. Except as expressly amended by this Amendment, the provisions, terms and conditions in the Agreement shall remain unchanged and shall continue in full force and effect. The District and Contractor hereby ratify and affirm the Agreement as modified by this Amendment.

7. **Execution.** This Amendment may be executed electronically and, in several counterparts, each of which when so executed and delivered shall be original, but such counterparts shall together constitute one and the same Amendment.

[Signatures on following page.]

**IN WITNESS WHEREOF**, the parties have hereunto set their hands and affixed their seals as of the day and year set forth above.

**DISTRICT:**

**ANASTASIA MOSQUITO CONTROL DISTRICT**, a special district and body politic and corporate existing under the laws of the State of Florida

---

Mrs. Gayle Gardner, Chair

---

Date

**CONTRACTOR:**

**MGT IMPACT SOLUTIONS, LLC**,  
a Florida limited liability company



---

Print Name: A. Trey Traviesa

Title: CEO



**Exhibit A-1**

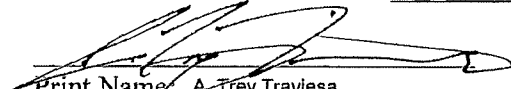
**Human Trafficking Affidavit**

**AFFIDAVIT OF COMPLIANCE WITH FLORIDA STATUTE  
SECTION 787.06, HUMAN TRAFFICKING**

1. I am over the age of 18 and I have personal knowledge of the matters set forth except as otherwise set forth herein.
2. I currently serve as CEO of MGT Impact Solutions, LLC, a Florida LLC (the "Company").
3. The Company does not use coercion for labor or services, as those terms are defined in Florida Statute 787.06.
4. This declaration is made pursuant to Florida Statute 92.525. I understand that making a false statement in this declaration may subject me to criminal penalties. Therefore, under penalties of perjury, I declare that I have read the foregoing Human Trafficking Affidavit and that the facts stated herein are true.

Further Affiant sayeth naught.

Executed to be effective as of September 24, 2025.

  
Print Name: A. Trey Traviesa

STATE OF FLORIDA  
COUNTY OF Hillsborough

The foregoing instrument was sworn and subscribed before me by means of ☐ physical presence or ☒ online notarization, this 24th day of September, 2025, by A. Trey Traviesa as CEO of MGT Impact Solutions, LLC, on behalf of said LLC. Said individual ☒ is personally known to me or ☐ has produced \_\_\_\_\_ as identification.

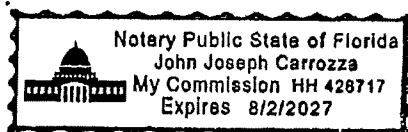
  
Name: John Carrozza

NOTARY PUBLIC, State of Florida

Serial Number (if any) \_\_\_\_\_

My Commission Expires: 8-2-2027

(SEAL)



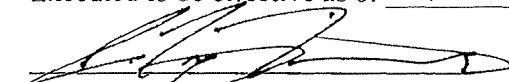
**Exhibit A-2**

**AFFIDAVIT OF COMPLIANCE WITH FLORIDA STATUTE  
SECTION 287.138 ENTITIES OF FOREIGN COUNTRIES OF CONCERN**

1. I am over the age of 18 and I have personal knowledge of the matters set forth except as otherwise set forth herein.
2. I currently serve as CEO of MGT Impact Solutions, LLCa Florida LLC (the "Entity").
3. The Entity is not owned by the government of a foreign country of concern.
4. The government of a foreign country of concern does not have a controlling interest in the Entity.
5. The Entity is not organized under the laws of or has its principal place of business in a foreign country of concern.
6. This declaration is made pursuant to Florida Statute 92.525. I understand that making a false statement in this declaration may subject me to criminal penalties. Therefore, under penalties of perjury, I declare that I have read the foregoing Human Trafficking Affidavit and that the facts stated herein are true.

Further Affiant sayeth naught.

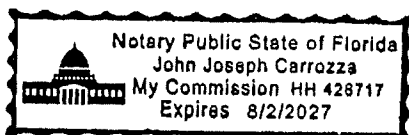
Executed to be effective as of September 24, 2025.

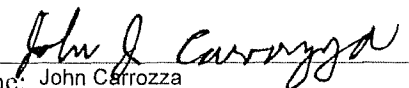
  
Print Name: A. Trey Traviesa

STATE OF FLORIDA  
COUNTY OF Hillsborough

The foregoing instrument was sworn and subscribed before me by means of [ ] physical presence or [☒] online notarization, this 24th day of September, 2025, by A. Trey Traviesa as CEO of MGT Impact Solutions, LLC, on behalf of said LLC. Said individual [☒] is personally known to me or [ ] has produced \_\_\_\_\_ as identification.

(SEAL)



  
Name: John Carrozza  
NOTARY PUBLIC, State of Florida  
Serial Number (if any) \_\_\_\_\_  
My Commission Expires: 8-2-2027



# Project Approach & Methodology

*A detailed work plan and schedule designed for conducting a quality compensation study with clear reporting dates for each major activity.*

## Project Understanding

AMCD is interested in a review of its current classification and compensation plan for employees in approximately 30 positions in the organization.

Building on our existing partnership, MGT will evaluate current classifications, compensation levels, and job duties, and provide data-driven recommendations that promote equity, support recruitment and retention, and align with the District's evolving operational needs. The conducted Study will ensure an equitable compensation system is in place that is both fair and competitive, enabling the AMCD to recruit and retain qualified employees. The system will also be easy to administer in an organized and consistent fashion, as well as sustainable for years to come.

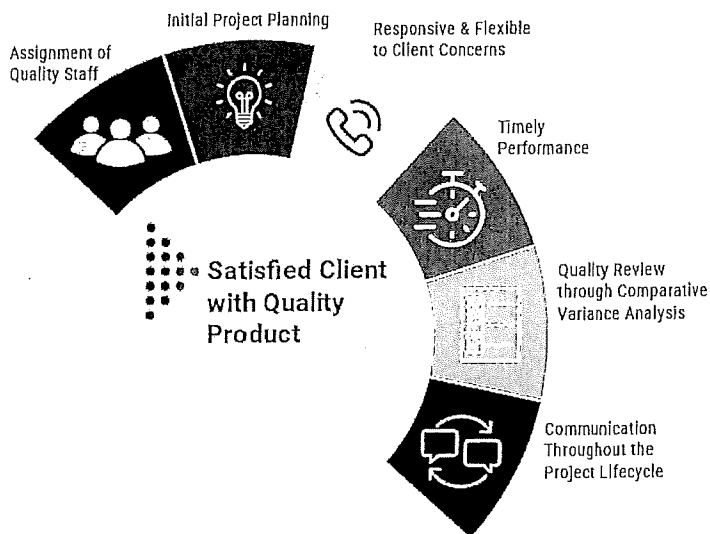
## Project Management

MGT uses proven project management methodologies to ensure we deliver project results that are on time, on budget, and meet or exceed client expectations by identifying long-term, decision-making solutions.

We find that the two most critical keys to project success are **planning** and **communication**.

We take very intentional measures to define milestones, responsibilities, and delivery dates in our **planning** process, and to track work progress against the work plan daily, providing regular project status reports. After the contract is awarded, we enhance the project work plan that was included in our proposal by adding specific milestones, delivery dates, and consultant responsibilities. We refine this plan with input from our project initiation meeting(s) with the client. We employ problem-solving skills, technology, and staff adaptability to react to variances between work plan projections and actuals to meet the AMCD's deadline.

Throughout this process, we remain in frequent **communication** with the client to avoid surprises or conflict. Our project teams are in regular contact with the AMCD Project Manager, providing regular project status updates and calls to provide a summary of progress and to address any risks or variances from the planned schedule.



Our team's approach to compensation studies is based on the methodologies, models, and tools that we have developed for this specific type of work, coupled with **50 years** of service to public sector organizations across the country. To successfully conduct a study, it is important to fully understand the environment in which an organization operates and the objectives of the study to provide a complete, forward-thinking compensation program and final report.

## Proposed Work Plan

To accomplish the AMCD's objectives, MGT will take the following steps listed in the order in which the work will be performed. Please note, we have specified those areas where we will need the AMCD's input/assistance.

---

### TASK 1.0: MEETINGS, SALARY SURVEY, & JOB ANALYSIS

---

#### Activities

##### 1.1 Study Preparation and Project Meeting

Meet with AMCD representatives to discuss study methods, review organization charts, personnel policies/practices, and the current classification and pay plans. MGT will review the timeline, answer questions, and review the scope and schedule of work. MGT will require the AMCD to submit a data collection worksheet along with the following information (if available): copies of organizational charts for each department, pay plans, the current personnel manual, and any other relevant information related to salaries.

##### 1.2 Establishing Comparables

Working with AMCD staff and using our broad-based cohort methodology, MGT will determine a logical survey sample of "like" entities that impact the compensation market for the AMCD. In selecting comparable jurisdictions, we use criteria such as number of employees, population served, Equalized Assessed Value (EAV), budget size, and proximity.

In addition, MGT partners with Salary.com and uses their CompAnalyst tool to collect employer reported market data, updated monthly, which is designed to support unique situations, such as hybrid positions, or for collecting private sector market data. CompAnalyst data can be controlled for geographic area, industry, and/or organizational full-time equivalent (FTE) or budget size. All positions included in the scope of this study can be benchmarked to this data source. This data source is also utilized to address gaps in peer data responses from the Market Survey and to provide additional data verification for gathered market survey data. This tool is the most reliable way to gather private sector data.

##### 1.3 Preparing for and Hosting Employee Kick Off Meeting

Shortly after the initial project meeting with the AMCD representatives, MGT will meet virtually with employees to explain the scope of the project and distribute Job Analysis Questionnaire (JAQ) forms. MGT understands many employees have not participated in this type of process before, and we take the time to carefully explain the purpose of the project to the employees and to answer any questions they may have. If any of the employees are not available when these first meetings are held, a recorded presentation of the meeting will be made available to them. Employees will then be allowed two weeks to complete the questionnaire. The questionnaires will also be reviewed by each employee's supervisor and returned to MGT within four weeks of distribution.



## PROJECT APPROACH & METHODOLOGY

### 1.4 Prepare Market Survey, Survey Distribution, and Follow-Up

MGT will prepare the market surveys to gather data for benchmark classifications in the comparable entities. To accomplish this, the Project Manager will work with AMCD representatives to select benchmark classifications. These positions will be chosen on the criteria of those that are most common in all entities and that cover all the various pay grades in the AMCD. In addition to job titles, brief position descriptions are included in the market survey to make sure we are receiving salary data for “like” positions in the comparable entities. MGT will also use the CompAnalyst tool from Salary.com to gather market data for positions in the Study. The criteria will be determined at the time of analysis.

**Note:** While MGT will prepare all the materials to be sent out for the market surveys, we have found sending out the survey under the client’s email generates a better/faster response than when it is sent out under our letterhead/name. In addition, the AMCD may be asked to make one follow-up contact with those entities that do not initially respond to the survey request.

### 1.5 Job Evaluation Analysis and Establishment of Job Classification System

Upon return of the JAQs by the AMCD, MGT will perform the following:

- A. Read each JAQ and corresponding Job Description (up to 30), in their entirety.
- B. Prepare for and conduct a virtual interview with at least one employee from each position to further understand the scope of their job.
- C. Analyzing Data, Assigning Skill Levels, and Establishing a Classification Plan:  
Apply a measurement system of job evaluation factors, using nine main factors used in our job evaluation instrument to evaluate the internal/comparable worth of each job classification. Upon completion of the job evaluation measurements, a new Classification Plan will be developed. It is important to emphasize the job, not the qualifications or performance of the incumbents, is being evaluated. Part of this process will include the evaluation of current job titles and the recommendation for any changes, assuring the job title and related recommended pay range match the employee’s actual tasks.

**Note:** A formal job evaluation system, such as the one utilized by MGT, is an attempt to objectify the reasons jobs are compensated differently. Most compensation practitioners agree that three basic factors are important in determining compensation. These are: (1) skills required, (2) responsibility, and (3) working conditions. The Equal Employment Opportunity Commission (EEOC) recognizes these three basic factors, along with seniority and performance, as valid determinants of compensation. The nine factors used by MGT are essentially subdivisions of the first three factors mentioned above. In addition, it is MGT’s practice that – under Title VII of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and the Age Discrimination of Employment Act (ADEA) – it is illegal to discriminate in any aspect of employment. MGT will not use discriminatory practices on the basis of race, color, religion, sex, national origin, disability, or age when performing a classification analysis. Decisions and recommendations will not be based on stereotypes or assumptions about the abilities, traits, or performance of individuals of a certain sex, race, age, religion, or ethnic group, or individuals with disabilities.

Based on the results of the job evaluation process outlined above, assign all

## PROJECT APPROACH & METHODOLOGY

classifications to skill levels. Logical breaks in the continuum of points determine the skill levels used for determining the classification system. For example, skill level 1 might contain jobs that scored between 185 and 200 points, skill level 2 between 205 and 220 points, and so on.

Review the results of the job evaluation exercise with AMCD representatives and revise, as necessary.

### Deliverables

- Start Up Documents
- JAQ Form

---

## TASK 2.0: DATA ANALYSIS

---

### Activities

#### 2.1 Compiling and Analyzing Market Data and Creating the New Compensation Plan

Tabulate, summarize, and analyze comparative market data. MGT's pay tabulations compare the AMCD's salaries for the positions, with the minimum and the maximum of the market data for each position, when possible. Data is displayed for each jurisdiction and summarized in an overall table. This data is analyzed to determine the percentage difference between the AMCD's present pay for each position and the market data.

MGT will incorporate the market data with the Skill Levels described in Task 1.5 to put together the new Compensation Plan. MGT will work with the AMCD to determine the AMCD's policy (or MGT will make a recommendation) with respect to compensation (i.e., 50th percentile; 75th percentile, etc.). Once this is determined, MGT will use the market data to develop and recommend new salary schedules for the AMCD's 30 classifications. This process will include a recommendation regarding how employees are inserted into the new plan and how they move through the proposed pay plan (either via a merit system or defined merit increment plan), with recommendations for a specific performance-oriented program with respect to salary advancement through the new salary ranges. The salary schedules will outline what the specific percentages are between ranges and grades.

#### 2.2 Preliminary Analysis Review and Training

MGT will meet with the AMCD to review the preliminary analysis. The preliminary analysis is a draft version of the proposed Classification and Compensation Plan. The review can take multiple meetings to ensure that everything is covered, and all questions are answered. MGT will also require feedback from the AMCD on certain aspects of the proposed Plan.

During these meetings, MGT will train designated staff on the use of the system, maintenance, and upkeep of the Plan. A manual outlining the process will be provided to the AMCD.

Additionally, MGT will provide **support services at no additional cost** to the AMCD for one year from the date of an executed contract. This will include any communication regarding questions concerning the report.

### Deliverables

- Market Data
- Proposed Pay Plan(s)

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## TASK 3.0: PROGRESS COMMUNICATION AND UPDATES

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### Activities

- MGT prides itself on our attention to and communication with our clients as the project proceeds. As such, MGT will strive to maintain regular contact with the AMCD's representative and to be available to address the AMCD's questions, concerns, and needs.
- MGT will share updates with the AMCD as requested, and particularly at critical points in the Study. Additionally, the Project Manager will meet with the AMCD representative, and, if requested, other key staff such as department heads, to review the results of the job evaluation exercise and the proposed new salary schedules.

### Deliverables

- Ongoing communication with the AMCD
- Progress Updates

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## TASK 4.0: DRAFT AND FINAL REPORT PREPARATION

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### Activities

4.1 A draft report will be prepared by the Consultants and sent electronically to the AMCD that includes:

- Executive Summary highlighting the overall scope of the Study and the general observations, outcomes, and recommendations contained within the Report.
- Summary of all aspects of the Study, including recommendations, methods, and guidelines for achieving the overall aspects of the Study, as well as recommendations for annual maintenance and review of the new plans.
- Pay ranges that are consistent with the AMCD's pay policy, outlining the pros and cons of each option.
- Assignment of each position to an appropriate classification and pay grade based on internal equity and marketplace considerations.
- Maintenance plan with recommendations on keeping the plan equitable and up to date over the next 5-10 years, and recommendations on review of position descriptions as vacancies arise, evaluation of new position requests, etc.
- Implementation plan and cost estimates of implementing the Study's findings and recommendations.

**Note:** Overtime costs will not be included, and the analysis will be estimates only, with sufficient detail to allow the AMCD to compare various options.

4.2 Once the AMCD representatives return review comments, a final report will be prepared and sent to the AMCD.

### Deliverables

- Draft Report
- Final Report

## TASK 5.0: PRESENTATION OF FINDINGS

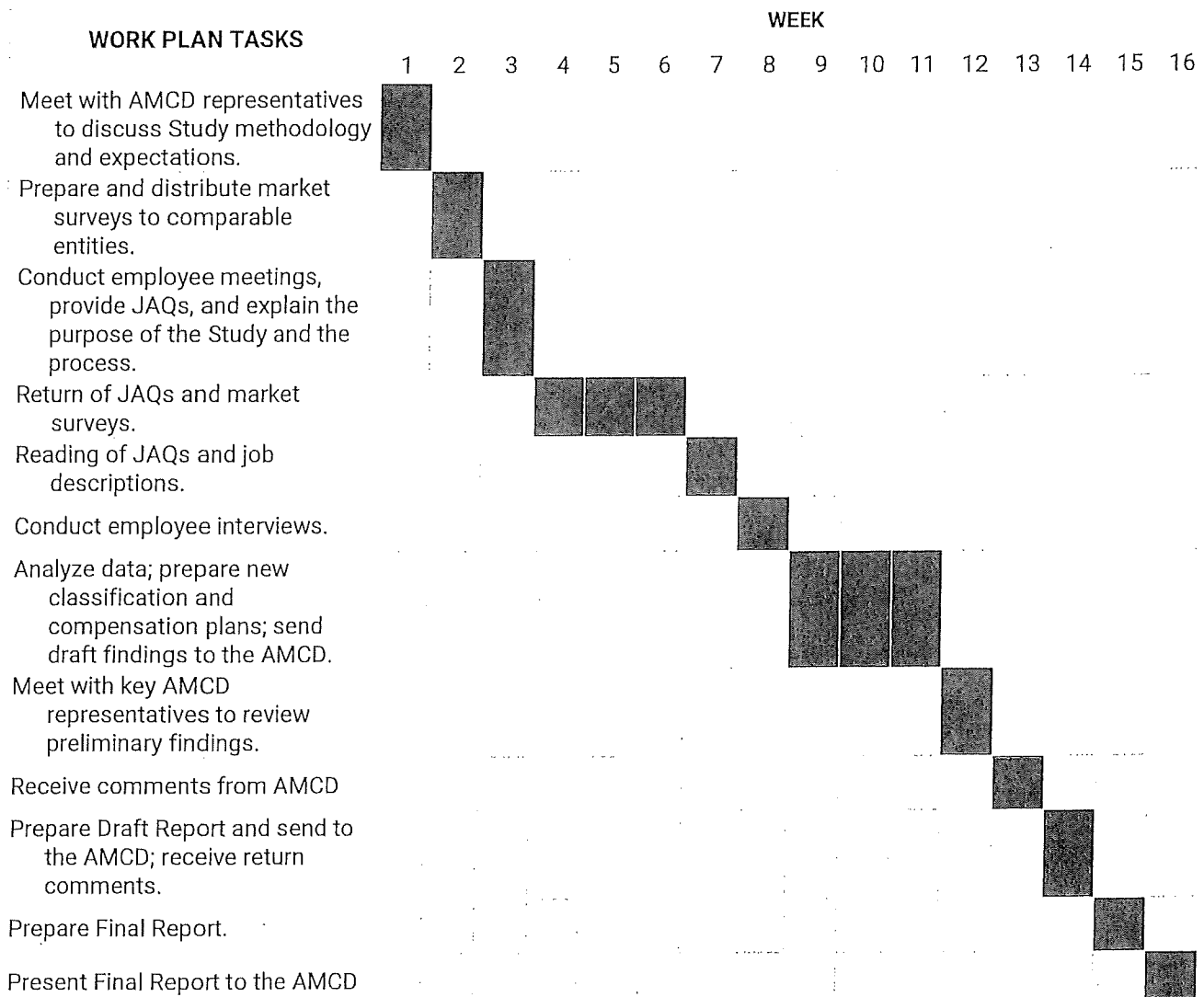
### Activities

The MGT Project Manager will present the finalized plan recommendations and final report to the AMCD.

### Project Timeline

MGT is available to start this project within four to six weeks of acceptance of the proposal. Based on MGT's experience conducting similar projects, we anticipate the proposed project can be completed within approximately 16 weeks of project initiation as illustrated in **Exhibit 1**. The schedule is contingent, however, upon the timely response from the comparable entities supplying the market data, and the employees and supervisors in returning the completed JAQs. Any delays in receipt of this information are beyond the control of MGT and may lengthen the completion of the report.

*Exhibit 1. Proposed Schedule*







# Cost Proposal

*Defined by Impact. Driven by People. Dedicated to the Community.*

Our cost proposal reflects our interpretation of the written requirements within your solicitation. **We take pride in customizing our client's needs — and we will work with you to ensure our fees are aligned with your expectations and budget.** We have proposed the entire Study be conducted virtually; however, if the AMCD requests any in-person meetings, MGT will provide an additional estimate for travel and related expenses. By conducting our studies virtually, we can provide significant cost savings for our clients.

In keeping with the above statement of our usual practices, we estimate the fixed fee for the entire study to be **\$18,720** plus other Optional Services (see below). We have listed the cost of our professional fee for each study component below. Payment will be due as follows: 50% of the professional fees will be due after the initial project meeting, and the balance will be billed after the Study is completed. Invoices will be sent to the AMCD and are payable within 30 days of receipt.

**NOTE:** MGT prides itself on employee inclusion as a vital part of the Study process. This is done by conducting individual interviews with at least one employee in each position. We understand this can be a significant cost. While we highly recommend this process be included, we can remove item B under Task 1.5 if no employee interviews are needed.

*Exhibit 2. Proposed Cost by Task*

Milestones and Tasks		Professional Hours	TOTAL (\$)
<b>1.0</b>	<b>Meetings, Salary Survey and Job Analysis</b>		
1.1	Study Preparation and Project Meeting	4	\$780
1.2	Establishing Comparables	8	\$1,560
1.3	Preparing for and Hosting Employee Kick Off Meeting	2	\$390
1.4	Prepare Survey, Survey Distribution and Follow Up	4	\$780
	A. Review and Reading of JAQs and Job Descriptions	7	\$1,365
1.5	B. Preparation for Interviews and Conducting Employee Interviews	15	\$2,925
	C. Analyzing Data, Assigning Skill Levels and Establishing a Classification Plan	12	\$2,340
<b>2.0</b>	<b>Data Analysis</b>		
2.1	Compiling, Analyzing and Reviewing Salary Survey Data	15	\$2,925
2.2	Preliminary Analysis Review and Training	10	\$1,950
<b>3.0</b>	<b>Progress Reports and Project Meetings</b>	5	\$975
<b>4.0</b>	<b>Draft and Final Report Preparation</b>		
4.1	Preparing Draft Report	8	\$1,560
4.2	Final Report	4	\$780
<b>5.0</b>	<b>Presentation of Findings</b>	2	\$390
<b>Total Hours and Cost:</b>		<b>96</b>	<b>\$18,720</b>

## COST PROPOSAL

**NOTE:** If the AMCD accepts our proposal for this project, MGT will provide **support services at no additional cost for one year** from contract execution. This will include any communication regarding questions concerning the report.

### **Optional Services/Cost**

**PROGRESS REPORTS** – It is customary to have periodic telephone conversations throughout the Study to provide progress reports. There will be no charge for these periodic telephone updates.

**SITE VISITS** – If the AMCD requests any on-site visits, there will be additional costs for the MGT's time and expenses.

**JOB DESCRIPTIONS** – Updates to existing job descriptions cost \$250 each; new job descriptions, if needed, cost \$300 each. Job descriptions will be completed upon conclusion of the Study and are billed separately.

**ADDITIONAL SERVICES** – Any additional services not covered in this proposal and requested by the AMCD will be billed at the rate of \$195 per hour plus expenses, including assistance with employee appeals.

*This quote is firm and irrevocable for a period of three months, after which prices may increase.*

# Unfinished Business #2



## MEMORANDUM

**To:** Anastasia Mosquito Control District of St. Johns County Commissioners

**From:** Lawsikia J. Hodges, Town Attorney *LJH*  
Smith, Gambrell & Russell, LLP (“Firm”)

**CC:** Daniel K. Bean, SGR

**Date:** October 9, 2025

**Re:** Anastasia Mosquito Control District of St. Johns County (the “District” or “AMCD”) – District Attorney Agreement; First Amendment

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As you know, the Firm and the District executed an Agreement on December 14, 2024, for the Firm to serve as District Attorney (the “Existing Agreement”), a copy of which is attached hereto for your reference.

After serving as District Attorney for the past ten (10) months, I am requesting your approval of the proposed First Amendment to the Existing Agreement to clarify provisions related to the type of legal services provided to the District by the Firm. The First Amendment extends the Existing Agreement by one (1) year and creates two distinct categories of legal services to be provided under the Existing Agreement: 1) Basic Legal Services; and 2) Additional Legal Services. This type of arrangement for legal services is quite common for governmental entities such as the District to have with law firms serving as outside counsel.

Under this structure, the Firm would perform the following Basic Legal Services:

- Attendance at regular and special meetings of AMCD Board of Commissioners, which will include being well versed in the conduct of governmental meetings and Roberts Rules of Order and being able to guide the Commissioners in the proper conduct of meeting rules and edict;
- Advise on and/or review of routine and non-labor contracts as requested by the Executive Director or the AMCD Board of Commissioners;



- Respond by telephone, e-mail or regular mail to requests for advice from the Chairperson, Commissioners, Director and designated staff regarding legal issues related to AMCD matters, subject to applicable AMCD's policies; and
- Preparation of routine resolutions for consideration at AMCD meetings, upon request by the Executive Director or AMCD Board of Commissioners.

The Firm would also perform the following Additional Legal Services as needed at the District's option:

- Any work performed for Basic Legal Services beyond the estimated eight (8) hours per month;
- Attendance and participation at all relevant seminars and continuing legal education classes that are recommended by AMCD, provided that AMCD may, by further agreement of the parties, reimburse the Firm for the reasonable costs associated with same;
- Legal research and preparation of legal memoranda to assist AMCD in the conduct of its business;
- Representation of AMCD in lawsuits filed against AMCD which are not defended by legal services provided by AMCD's insurers;
- Representation of AMCD in a controversy where another attorney is involved or before a government or an administrative agency;
- Legal work associated with labor and employment matters;
- Legal work associated with the issuance of bonds by AMCD;
- Legal work associated with major revisions of or amendments to AMCD policies; and
- When requested by the AMCD Board of Commissioners, perform investigations that may require interviewing witnesses, taking testimony, review of reports and legal research;
- Matters which necessitate legal advice or use of the Districts Attorney's office, as determined by the Board of Commissioners. These matters may include attendance at meetings between AMCD District officials and officials or representatives of other business entities or governmental entities, or attendance at mediation; and
- Other specialized matters or extraordinary and substantial legal work as determined by mutual agreement of the parties.

The Firm's compensation for the Basic Legal Services described above would be billed under the existing monthly retainer fee of \$3,000, which is based on an estimated 8 hours of legal work performed a month. Any hours worked beyond the eight (8) hours per month would constitute Additional Legal Services. If the District uses the Firm for any Additional Legal Services, at the District's option, these services would be billed separately at discounted hourly rates of \$375 per hour for partner/counsel, \$275 for associates, and \$200 for paralegals or at a flat fee as mutually agreed upon by the parties.

If approved, the First Amendment would be effective upon approval.

Please do not hesitate to contact me if you have any questions regarding the First Amendment. The Firm values working with the District, and we look forward to continuing our working relationship throughout the remainder of the agreement term.

Attachments

Existing Agreement

Proposed First Amendment

Redlined Copy of Existing Agreement (incorporating First Amendment changes)

**FIRST AMENDMENT TO AGREEMENT**  
(AMCD District Attorney)

**THIS FIRST AMENDMENT TO AGREEMENT** is made and entered into this \_\_\_\_ day of October, 2025 (“Amendment”), by and between the **ANASTASIA MOSQUITO CONTROL DISTRICT**, an independent special district existing under the laws of the State of (“AMCD” or “District”) and **SMITH, GAMBRELL & RUSSELL, LLP**, a Georgia limited liability partnership (“Firm” or “Contractor”).

**RECITALS**

**WHEREAS**, AMCD and the Firm executed an Agreement dated December 14, 2024 (the “Agreement”); and

**WHEREAS**, AMCD and the Firm desire to amend the Agreement as provided herein.

**NOW THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be mutually bound do hereby agree as follows:

1. **Recitals.** The foregoing recitals are true and correct and are hereby incorporated herein by this reference.

2. **Defined Terms.** Capitalized terms used herein and not otherwise defined shall have the meaning as set forth in the Agreement.

3. **Amendment to Section 2 (Legal Services).** Section 2 (Legal Services) is deleted in its entirety and replaced with the following new Section 2 (Legal Services):

Legal Services. The Firm shall be responsible for the performance of the legal services as follows:

A. Basic Legal Services. The Firm shall be responsible for the performance of all the following basic legal services (collectively, the “Basic Legal Services”):

- i. Attendance at regular and special meetings of AMCD Board of Commissioners, which will include being well versed in the conduct of governmental meetings and Roberts Rules of Order and being able to guide the Commissioners in the proper conduct of meeting rules and edict;
- ii. Advise on and/or review of routine and non-labor contracts as requested by the Executive Director or the AMCD Board of Commissioners;
- iii. Respond by telephone, e-mail or regular mail to requests for advice from the Chairperson, Commissioners, Director and designated staff regarding

legal issues related to AMCD matters, subject to applicable AMCD's policies; and

- iv. Preparation of routine resolutions for consideration at AMCD meetings, upon request by the Executive Director or AMCD Board of Commissioners.

B. Additional Legal Services. The Firm may provide the following Additional Legal Services at the Executive Director or the AMCD Board of Commissioners' request. The monthly retainer does not compensate the Firm for the following Additional Legal Services:

- i. Any work performed for Basic Legal Services beyond the estimated eight (8) hours per month;
- ii. Attendance and participation at all relevant seminars and continuing legal education classes that are recommended by AMCD, provided that AMCD may, by further agreement of the parties, reimburse the Firm for the reasonable costs associated with same;
- iii. Legal research and preparation of legal memoranda to assist AMCD in the conduct of its business;
- iv. Representation of AMCD in lawsuits filed against AMCD which are not defended by legal services provided by AMCD's insurers;
- v. Representation of AMCD in a controversy where another attorney is involved or before a government or an administrative agency;
- vi. Legal work associated with labor and employment matters;
- vii. Legal work associated with the issuance of bonds by AMCD;
- viii. Legal work associated with major revisions of or amendments to AMCD policies; and
- ix. When requested by the AMCD Board of Commissioners, perform investigations that may require interviewing witnesses, taking testimony, review of reports and legal research;
- x. Matters which necessitate legal advice or use of the Districts Attorney's office, as determined by the Board of Commissioners. These matters may include attendance at meetings between AMCD District officials and officials or representatives of other business entities or governmental entities, or attendance at mediation; and
- xi. Other specialized matters or extraordinary and substantial legal work as determined by mutual agreement of the parties.

4. **Amendment to Section 3 (Compensation)**. Section 3 (Compensation) is deleted in its entirety and replaced with the following new Section 3 (Compensation):

Compensation. AMCD shall pay the Firm a monthly fee of \$3,000.00 for the performance of Basic Legal Services ("Compensation"), which amount generally represents an estimated 8 hours of legal work per month (\$375 x 8). Any work

performed beyond the estimated eight (8) hours of legal work for Basic Legal Services will constitute Additional Legal Services.

5. **Amendment to Section 4 (Compensation for Extraordinary Services).** Section 4 (Compensation for Extraordinary Services) is deleted in its entirety and replaced with the following new Section 4 (Additional Legal Services):

Compensation for Additional Legal Services. If AMCD uses the Firm for the performance of any Additional Legal Services set forth in Section 2 above, the District will compensate the Firm at hourly rates of \$375 for partner/counsel, \$275 for associates, and \$200 for paralegals or at a flat fee as mutually agreed upon by the parties. The rates above are only applicable to attorneys SGR attorneys in the Jacksonville office.

6. **Amendment to Section 6 (Office Hours).** Section 6 (Office Hours) is deleted in its entirety and replaced with the following amended Section 6 (Meetings):

Agreement Term. This Agreement shall commence on January 1, 2025, and end on December 31, 2026. Upon mutual agreement of the parties, the agreement shall have one (1) option to renew for an additional one (1) year term for a total of three (3) years.

7. **Amendment to Section 6 (Office Hours).** Section 6 (Office Hours) is deleted in its entirety and replaced with the following amended Section 6 (Meetings):

Meetings. The District Attorney will be available to meet with AMCD commissioners, officials, and staff upon request at AMCD offices or such other mutually agreeable location regarding AMCD legal matters.

8. **Amendment to Section 7 (Designee).** Section 7 (Designee) is deleted in its entirety and replaced with the following amended Section 7 (Designee):

Designee. In instances in which Basic Legal Services or Additional Legal Services are required and Ms. Hodges is not available to perform the services due to a scheduling or other conflict, Ms. Hodges will designate a substitute attorney to include Mr. Daniel K. Bean or any other attorney in the Jacksonville office of Smith, Gambrell & Russell, LLP, to perform the legal work. Additionally, the Firm may also use other Jacksonville office attorneys, including partners, counsel, and associates, to assist with providing legal services to AMCD under this Agreement provided however that use of any such other attorneys shall be supervised by Ms. Hodges.

9. **Authority.** Each party represents and warrants to the other party that such party has full right and authority to execute and perform its obligations under the Agreement as amended by this Amendment, and each party and the person signing this Amendment on behalf of each party represent and warrant to the other party that such person is duly authorized to execute this



Amendment on behalf of such party without further consent or approval by anyone. Each party shall promptly deliver to the other party upon request all documents reasonably requested by the other party to evidence such authority.

**10. Effectiveness; Ratification.** This Amendment shall become effective as of the Effective Date. Except as expressly amended by this Amendment, the provisions, terms and conditions in the Agreement shall remain unchanged and shall continue in full force and effect. The Town and the Firm hereby ratify and affirm the Agreement as modified by this Amendment.

**11. Execution.** This Amendment may be executed electronically and, in several counterparts, each of which when so executed and delivered shall be original, but such counterparts shall together constitute one and the same Amendment.

**[Signatures on following page.]**

IN WITNESS WHEREOF, the Town and the Firm have signed and sealed these presents to be effective the day and year first written above.

**AMCD:**

**ANASTASIA MOSQUITO CONTROL DISTRICT**, an independent special district existing under the laws of the State of Florida

By: \_\_\_\_\_  
Board Chair

**FIRM/CONTRACTOR:**

**SMITH, GAMBRELL & RUSSELL, LLP**, a Georgia limited liability partnership

By: \_\_\_\_\_  
Lawsikia J. Hodges, Counsel

**PROFESSIONAL LEGAL SERVICES AGREEMENT**  
(AMCD Attorney)

THIS PROFESSIONAL LEGAL SERVICES AGREEMENT is made and entered into this \_\_\_\_ day of ~~December~~October, 2025 ("Agreement"), by and between the ANASTASIA MOSQUITO CONTROL DISTRICT, an independent special district existing under the laws of the State of ("AMCD" or "District") and SMITH, GAMBRELL & RUSSELL, LLP, a Georgia limited liability partnership ("Firm" or "Contractor").

**RECITALS**

WHEREAS, AMCD issued Request for Proposal #24/25-1: Soliciting Proposals to Hire a Qualified Attorney and/or Firm to Provide Legal Services ("RFP"); and

WHEREAS, Smith, Gambrell & Russell, LLP, as represented by Lawsikia J. Hodges, was selected by AMCD as the successful responder to the RFP; and

WHEREAS, pursuant to the terms in the RFP and the parties have negotiated the terms and conditions contained in this Agreement.

NOW, THEREFORE, for and in consideration of the foregoing recitals and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Position.** The Firm is hereby engaged by AMCD to serve as and to perform the duties and responsibilities of AMCD's legal counsel pursuant to this Agreement and the RFP terms ("AMCD Attorney"). Lawsikia J. Hodges, an attorney at the Firm, will be the lead attorney for AMCD's legal work.
2. **Legal Services.** The Firm shall be responsible for the performance of the legal services ~~described in the RFP and attached hereto as Exhibit A (the "Legal Services").~~ as follows:

A. Basic Legal Services. The Firm shall be responsible for the performance of all the following basic legal services (collectively, the "Basic Legal Services"):

- i. Attendance at regular and special meetings of AMCD Board of Commissioners, which will include being well versed in the conduct of governmental meetings and Roberts Rules of Order and being able to guide the Commissioners in the proper conduct of meeting rules and edict;
- ii. Advise on and/or review of routine and non-labor contracts as requested by the Executive Director or the AMCD Board of Commissioners;
- iii. Respond by telephone, e-mail or regular mail to requests for advice from the Chairperson, Commissioners, Director and designated staff regarding

legal issues related to AMCD matters, subject to applicable AMCD's policies; and

- iv. Preparation of routine resolutions for consideration at AMCD meetings, upon request by the Executive Director or AMCD Board of Commissioners.

B. Additional Legal Services. The Firm may provide the following Additional Legal Services at the Executive Director or the AMCD Board of Commissioners' request. The monthly retainer does not compensate the Firm for the following Additional Legal Services:

- i. Any work performed for Basic Legal Services beyond the estimated eight (8) hours per month;
- ii. Attendance and participation at all relevant seminars and continuing legal education classes that are recommended by AMCD, provided that AMCD may, by further agreement of the parties, reimburse the Firm for the reasonable costs associated with same;
- iii. Legal research and preparation of legal memoranda to assist AMCD in the conduct of its business;
- iv. Representation of AMCD in lawsuits filed against AMCD which are not defended by legal services provided by AMCD's insurers;
- v. Representation of AMCD in a controversy where another attorney is involved or before a government or an administrative agency;
- vi. Legal work associated with labor and employment matters;
- vii. Legal work associated with the issuance of bonds by AMCD;
- viii. Legal work associated with major revisions of or amendments to AMCD policies; and
- ix. When requested by the AMCD Board of Commissioners, perform investigations that may require interviewing witnesses, taking testimony, review of reports and legal research;
- x. Matters which necessitate legal advice or use of the Districts Attorney's office, as determined by the Board of Commissioners. These matters may include attendance at meetings between AMCD District officials and officials or representatives of other business entities or governmental entities, or attendance at mediation; and
- xi. Other specialized matters or extraordinary and substantial legal work as determined by mutual agreement of the parties.

- 3. **Compensation.** AMCD shall pay the Firm a monthly fee of \$3,000.00 for the performance of Basic Legal Services ("Compensation"), which amount generally represents an estimated 8-10 hours of legal work per month— (\$375 x 8). Any work performed beyond the estimated eight (8) hours of legal work for Basic Legal Services will constitute Additional Legal Services.



~~4. Compensation for Extraordinary Additional Legal Services.~~ Additional Compensation If AMCD uses the Firm for matters that fall outside the performance of the scope of services, as requested by AMCD, any Additional Legal Services set forth in Section 2 above, the District will be billed compensate the Firm at the following government discounted SGR Jacksonville office attorney hourly rates:

Partner	_____	\$400
Counsel	_____	\$375
Associates	_____	\$300
Paralegals	_____	of \$375 for partner/counsel, \$275 for associates, and \$200

~~5.4.~~ The above discounted hourly billing rates will apply to matters that fall outside of the scope of services referenced in the RFP. Hourly rates will also apply for any matters or projects that require substantial work led by the Firm (e.g., overhaul or rewrite of district employment or procurement policies). for paralegals or at a flat fee structure in lieu of an hourly rate for any such projects requiring substantial work may be negotiated as mutually agreed upon by the parties. The rates above are only applicable to attorneys SGR attorneys in the Jacksonville office.

~~6.5.~~ Agreement Term. This Agreement shall have an initial term of one (1) year from the Effective Date, commence on January 1, 2025, and end on December 31, 2026. Upon mutual agreement of the parties, the agreement shall have two (2) options one (1) option to renew for an additional one (1) year term term for a total of three (3) years.

~~7.6.~~ Office Hours Meetings. The Firm may maintain minimal office hours as District Attorney will be available to meet with AMCD commissioners, officials, and staff upon request at AMCD offices or such other mutually agreed upon by the parties at the AMCD offices. The physical agreeable location within AMCD offices and the specific day(s) of the week and hours will be coordinated with the regarding AMCD Director. legal matters.

~~8.7.~~ Designee. In an emergency instances in which Basic Legal Services or Additional Legal Services are required and Ms. Hodges is not available to perform; the services due to a scheduling or other conflict, Ms. Hodges will designate a substitute attorney to include Mr. Daniel K. Bean, an or any other attorney in the Jacksonville office of Smith, Gambrell & Russell, LLP, is designated to provide Legal Services to AMCD to perform the legal work. Additionally, the Firm may also use other Jacksonville office attorneys to support the Legal Services provided, including partners, counsel, and associates, to assist with providing legal services to AMCD under this Agreement provided however that use of any such other attorneys shall be supervised by Ms. Hodges.

~~9.8.~~ Termination by Parties. Either party may terminate this Agreement with cause at any time. Either party may terminate this Agreement without cause by giving written notice to the other within ninety (90) days of the intent to terminate.



~~10.9.~~ **Insurance.** The Firm shall provide proof of insurance in the types and amounts required pursuant to the RFP terms. All coverage must be disclosed by the Firm annually to AMCD.

~~11.10.~~ **Records.** AMCD is a public agency subject to Chapter 119, Florida Statutes. The Firm shall comply with Florida's Public Records Law. Specifically, the Contractor shall:

- a) Keep and maintain public records required by AMCD in order to perform the service.
- b) Upon request from AMCD's custodian of public records, provide AMCD with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
- c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to AMCD.
- d) Upon completion of the Agreement, transfer, at no cost to AMCD, all public records in possession of the Contractor, or keep and maintain public records required by AMCD to perform the service. If the Contractor transfers all public records to AMCD upon completion of the Agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to AMCD, upon request from AMCD's custodian of public records in a format that is compatible with the information technology systems of AMCD.
- e) During the term of the Agreement, the Contractor shall maintain all books, reports and records in accordance with generally accepted accounting practices and standards for records directly related to this Agreement. The form of all records and reports shall be subject to the approval of AMCD. The Contractor agrees to make available to AMCD, during normal business hours and in St. Johns County, all books of account, reports and records relating to this Agreement.

**f) PUBLIC RECORDS CUSTODIAN**

**IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: AMCD, ATTN: PUBLIC RECORDS MANAGER, 120 EOC DRIVE, ST. AUGUSTINE, FL 32092, PHONE: (904) 471-3107.**

- g) THE CONTRACTOR ACKNOWLEDGES THAT AMCD CANNOT AND WILL NOT PROVIDE LEGAL ADVICE OR BUSINESS ADVICE TO CONTRACTOR WITH RESPECT TO ITS OBLIGATIONS PURSUANT TO THIS SECTION RELATED TO PUBLIC RECORDS. THE CONTRACTOR FURTHER**

ACKNOWLEDGES THAT IT WILL NOT RELY ON AMCD OR ITS ATTORNEY TO PROVIDE SUCH BUSINESS OR LEGAL ADVICE, AND THAT CONTRACTOR HAS BEEN ADVISED TO SEEK PROFESSIONAL ADVICE WITH REGARD TO PUBLIC RECORDS MATTERS ADDRESSED BY THIS AGREEMENT. THE CONTRACTOR ACKNOWLEDGES THAT FAILURE TO COMPLY WITH FLORIDA LAW AND THIS AGREEMENT WITH RESPECT TO PUBLIC RECORDS SHALL CONSTITUTE A MATERIAL BREACH OF THIS AGREEMENT AND GROUNDS FOR TERMINATION PURSUANT TO PARAGRAPH 8 (TERMINATION BY THE PARTIES).

11. **Severability.** If any provision or portion of this Agreement is held to be unconstitutional, invalid, or unenforceable, the remainder of this Agreement or portions thereof shall be deemed severable, shall not be affected, and shall remain in full force and effect.
12. **Governing Law.** This Agreement shall be interpreted and construed under the laws of the United States and the State of Florida. Venue shall be in St. Johns County, Florida.
13. **Entire Agreement Between the Parties.** The parties agree that this is the entire agreement between the parties. This Agreement overrides and replaces all prior negotiations and terms proposed or discussed, whether in writing or orally, about the subject matter of this Agreement. No modification of this Agreement will be valid unless it is in writing identified as an Amendment to the Agreement and is signed by an authorized representative of the Firm and AMCD. This Agreement may be executed electronically and in counterparts, each of which shall be deemed an original.
14. **Effective Date.** This Agreement shall become effective on January 1, 2025 ("Effective Date").

(Remainder of page left blank)

WITNESS the following signatures pursuant to due authority.

**AMCD:**

**ANASTASIA MOSQUITO CONTROL DISTRICT**, an independent special district existing under the laws of the State of Florida

By: \_\_\_\_\_  
Board Chair

**FIRM/CONTRACTOR:**

**SMITH, GAMBRELL & RUSSELL, LLP**, a Georgia limited liability partnership

By: \_\_\_\_\_  
Lawsikia J. Hodges, Counsel

**PROFESSIONAL LEGAL SERVICES AGREEMENT**  
(AMCD Attorney)

**THIS PROFESSIONAL LEGAL SERVICES AGREEMENT** is made and entered into this 13<sup>th</sup> day of December, 2024 ("Agreement"), by and between the **ANASTASIA MOSQUITO CONTROL DISTRICT**, an independent special district existing under the laws of the State of ("AMCD") and **SMITH, GAMBRELL & RUSSELL, LLP**, a Georgia limited liability partnership ("Firm" or "Contractor").

**RECITALS**

WHEREAS, AMCD issued Request for Proposal #24/25-1: Soliciting Proposals to Hire a Qualified Attorney and/or Firm to Provide Legal Services ("RFP"); and

WHEREAS, Smith, Gambrell & Russell, LLP, as represented by Lawsikia J. Hodges, was selected by AMCD as the successful responder to the RFP; and

WHEREAS, pursuant to the terms in the RFP and the parties have negotiated the terms and conditions contained in this Agreement.

NOW, THEREFORE, for and in consideration of the foregoing recitals and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Position.** The Firm is hereby engaged by AMCD to serve as and to perform the duties and responsibilities of AMCD's legal counsel pursuant to this Agreement and the RFP terms ("AMCD Attorney"). Lawsikia J. Hodges, an attorney at the Firm, will be the lead attorney for AMCD's legal work.
2. **Legal Services.** The Firm shall be responsible for the performance of the legal services described in the RFP and attached hereto as Exhibit A (the "Legal Services").
3. **Compensation.** AMCD shall pay the Firm a monthly fee of \$3,000.00 for the performance of Legal Services ("Compensation"), which amount generally represents an estimated 8-10 hours of legal work per month.
4. **Compensation for Extraordinary Services.** Additional Compensation for matters that fall outside of the scope of services, as requested by AMCD, will be billed at the following government discounted SGR Jacksonville office attorney rates:

Partner	\$400
Counsel	\$375
Associates	\$300
Paralegals	\$200

The above discounted hourly billing rates will apply to matters that fall outside of the scope of services referenced in the RFP. Hourly rates will also apply for any matters or projects that require substantial work led by the Firm (e.g., overhaul or rewrite of district employment or procurement policies). A flat fee structure in lieu of an hourly rate for any such projects requiring substantial work may be negotiated by the parties. The rates above are only applicable to attorneys SGR attorneys in the Jacksonville office.

5. **Agreement Term.** This Agreement shall have an initial term of one (1) year from the Effective Date. Upon mutual agreement of the parties, the agreement shall have two (2) options to renew for additional one (1) year terms for a total of three (3) years.
6. **Office Hours.** The Firm may maintain minimal office hours as mutually agreed upon by the parties at the AMCD offices. The physical location within AMCD offices and the specific day(s) of the week and hours will be coordinated with the AMCD Director.
7. **Designee.** In an emergency in which Legal Services are required and Ms. Hodges is not available to perform, Mr. Daniel K. Bean, an attorney in the Jacksonville office of Smith, Gambrell & Russell, LLP, is designated to provide Legal Services to AMCD. The Firm may also use other Jacksonville office attorneys to support the Legal Services provided under this Agreement.
8. **Termination by Parties.** Either party may terminate this Agreement with cause at any time. Either party may terminate this Agreement without cause by giving written notice to the other within ninety (90) days of the intent to terminate.
9. **Insurance.** The Firm shall provide proof of insurance in the types and amounts required pursuant to the RFP terms. All coverage must be disclosed by the Firm annually to AMCD.
10. **Records.** AMCD is a public agency subject to Chapter 119, Florida Statutes. The Firm shall comply with Florida's Public Records Law. Specifically, the Contractor shall:
  - a) Keep and maintain public records required by AMCD in order to perform the service.
  - b) Upon request from AMCD's custodian of public records, provide AMCD with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
  - c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to AMCD.
  - d) Upon completion of the Agreement, transfer, at no cost to AMCD, all public records in possession of the Contractor, or keep and maintain public records required by AMCD to perform the service. If the Contractor transfers all public records to AMCD upon completion of the Agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Agreement,



the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to AMCD, upon request from AMCD's custodian of public records in a format that is compatible with the information technology systems of AMCD.

- e) During the term of the Agreement, the Contractor shall maintain all books, reports and records in accordance with generally accepted accounting practices and standards for records directly related to this Agreement. The form of all records and reports shall be subject to the approval of AMCD. The Contractor agrees to make available to AMCD, during normal business hours and in St. Johns County, all books of account, reports and records relating to this Agreement.

**f) PUBLIC RECORDS CUSTODIAN**

**IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: AMCD, ATTN: PUBLIC RECORDS MANAGER, 120 EOC DRIVE, ST. AUGUSTINE, FL 32092, PHONE: (904) 471-3107.**

- g) **THE CONTRACTOR ACKNOWLEDGES THAT AMCD CANNOT AND WILL NOT PROVIDE LEGAL ADVICE OR BUSINESS ADVICE TO CONTRACTOR WITH RESPECT TO ITS OBLIGATIONS PURSUANT TO THIS SECTION RELATED TO PUBLIC RECORDS. THE CONTRACTOR FURTHER ACKNOWLEDGES THAT IT WILL NOT RELY ON AMCD OR ITS ATTORNEY TO PROVIDE SUCH BUSINESS OR LEGAL ADVICE, AND THAT CONTRACTOR HAS BEEN ADVISED TO SEEK PROFESSIONAL ADVICE WITH REGARD TO PUBLIC RECORDS MATTERS ADDRESSED BY THIS AGREEMENT. THE CONTRACTOR ACKNOWLEDGES THAT FAILURE TO COMPLY WITH FLORIDA LAW AND THIS AGREEMENT WITH RESPECT TO PUBLIC RECORDS SHALL CONSTITUTE A MATERIAL BREACH OF THIS AGREEMENT AND GROUNDS FOR TERMINATION PURSUANT TO PARAGRAPH 8 (TERMINATION BY THE PARTIES).**

- 11. **Severability.** If any provision or portion of this Agreement is held to be unconstitutional, invalid, or unenforceable, the remainder of this Agreement or portions thereof shall be deemed severable, shall not be affected, and shall remain in full force and effect.
- 12. **Governing Law.** This Agreement shall be interpreted and construed under the laws of the United States and the State of Florida. Venue shall be in St. Johns County, Florida.
- 13. **Entire Agreement Between the Parties.** The parties agree that this is the entire agreement between the parties. This Agreement overrides and replaces all prior negotiations and terms proposed or discussed, whether in writing or orally, about the subject matter of this Agreement. No modification of this Agreement will be valid unless it is in writing identified as an

Amendment to the Agreement and is signed by an authorized representative of the Firm and AMCD. This Agreement may be executed electronically and in counterparts, each of which shall be deemed an original.

14. Effective Date. This Agreement shall become effective on January 1, 2025 (“Effective Date”).

(Remainder of page left blank)

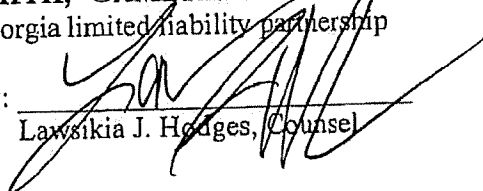
WITNESS the following signatures pursuant to due authority.

**ANASTASIA MOSQUITO CONTROL  
DISTRICT**, an independent special district existing  
under the laws of the State of Florida

By:   
Board Chair

**Firm/Contractor**

**SMITH, GAMBRELL & RUSSELL, LLP**, a  
Georgia limited liability partnership

By:   
Lawsikia J. Hodges, Counsel

# New Business

## #1

# Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, Florida 32092

PH: (904) 471-3107 • Fax (904) 471-3189 • Web Address: [www.amcdsjc.org](http://www.amcdsjc.org)

## **BOARD OF COMMISSIONERS:**

*Gayle Gardner, Chairperson*  
*T.J. Mazzotta, Vice-Chairperson*  
*Tim Burton, Secretary/Treasurer*  
*Anthony Timis, Commissioner*  
*Gina LeBlanc, Commissioner*



## **DISTRICT DIRECTOR:**

*Dr. Rui-De Xue*

October 2, 2025

**TO: Board of Commissioners**

**FROM: Dr. Rui-De Xue, Director & Mr. Scott Hanna, C.F.O.**

**RE: Discussion and approval of COL adjustment & budget amendment**

---

St. Johns County Board of Commissioners gave their employee at 7% COL raise for the FY 25/26 (Leaththeir budget and confirmation). AMCD Board of Commissioners approved to give 3% COL raise when AMCD worked on the draft budget in April. This year, AMCD does not plan to give the bonuses and employees request for additional 4% COL raise to match the County's 7% COL raise. Due to the increase of costs of house, food, and inflation in St. Johns County, I would like to ask Board to consider about the additional 4% COL raise adjustment and the adjustment should start from October 1, 2025.

Motion to approve or not approve additional 4% COL raise adjustment and effect October 1, 2025.

Motion to approve or not approve attached budget amendment for additional 4% COL adjustment.

Thank you for your support.



## Dr. Rui-De Xue

---

**From:** Sheila Rivera  
**Sent:** Friday, September 26, 2025 11:43 AM  
**To:** Dr. Rui-De Xue  
**Subject:** Fw: FY26 Cost of living adjustment

Dr. Xue,

Please see below confirmation from the County that the 7% increase passed.

Thank you,

### ***Sheila Rivera***

Human Resources Generalist  
Anastasia Mosquito Control District  
120 EOC Dr  
St. Augustine FL, 32092  
Phone: 904-471-3107 Ext. 341  
srivera@amcdf.org



*All government correspondence is subject to public records laws.*

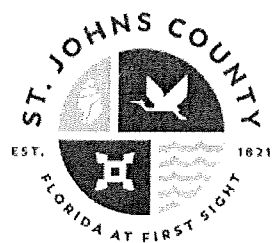
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**From:** Jessica Detmer <jdetmer@sjcfl.us>  
**Sent:** Thursday, September 25, 2025 8:43 AM  
**To:** Sheila Rivera <srivera@amcdf.org>  
**Subject:** RE: FY26 Cost of living adjustment

Hey Sheila!

Yes, it did pass, and it is 7%.

Hope all is going well!



**Jessica Detmer**  
Senior Compensation Analyst  
Human Resources Department  
St. Johns County Board of County Commissioners  
500 San Sebastian View, St. Augustine FL 32084  
904-209-0644 | [www.sjcfl.us](http://www.sjcfl.us)

# FY26 Budget Recommendation Highlights



## Staffing

### \*64 New Full Time Employees (FTEs) and Related Expenses

- 2 Animal Control Officers, vehicles, equipment, and supplies to address public safety (\$338,000)
- 1 Crew Chief and 4 Maintenance Workers, 2 vehicles, equipment/supplies for additional Public Works litter crew (\$413,000)
- 33 partial year Firefighter positions, uniforms, equipment/supplies to staff new Fire Station 22 (\$3,036,776)
- 7 partial year library positions and operating supplies to staff Shearwater Community Center & Library (\$490,000)
- 4 partial year library positions and supplies for Hastings Library & Community Center (\$120,000)
- 7 library positions across the Library System (\$254,373)
- 4 positions, 2 vehicles, and supplies for new Utility Hydrant Team (\$421,000)
- 2 positions, 1 vehicle, and supplies for new Public Works Sidewalk Crew (\$208,000)

### \*Recommending 7% employee pay increase

With your investment in workforce, employee turnover went from 17% in 2023 to 7% today.

## PROPOSED 4% COLA INCREASE

### SALARIES/ WAGES:

COLA proposed 4% Additional	As Passed Budget 9-25-25 Meeting	Increase
\$ 3,092,387	\$ 2,973,449	\$ 118,938

### BENEFITS:

#### FICA

Resulting Δ FICA	As Passed Budget 9-25-25 Meeting	Increase
\$ 264,357	\$ 255,258	\$ 9,099

Resulting Δ FRS	As Passed Budget 9-25-25 Meeting	Increase
\$ 518,087	\$ 501,876	\$ 16,211

Resulting Δ Workers Comp. Insurance	As Passed Budget 9-25-25 Meeting	Increase
\$ 69,003	\$ 64,919	\$ 4,084

TOTAL BUDGET AMENDMENT \$ 148,332



WILTON SIMPSON  
COMMISSIONER

Florida Department of Agriculture and Consumer Services  
Division of Agricultural Environmental Services

ARTHROPOD CONTROL BUDGET AMENDMENT

Rule 5E-13.027, F.A.C.  
Telephone: (850) 617-7933; Fax (850) 617-7939

Submit to:  
Mosquito Control Program  
MosquitoControlReports@FDACS.gov  
3125 Conner Blvd, Suite E  
Tallahassee, FL 32399-1650

A STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT.

Amendment No. 2026-01 Fiscal Year 2025 - 2026 Date 10/09/25

Amending: Local Funds X State Funds \_\_\_\_\_ (Check appropriate fund account to be amended. Use a separate form for each fund).

The Board of Commissioners for: \_\_\_\_\_ hereby submits to the Department of Agriculture and Consumer Services, Mosquito Control Program for its consideration and approval, the following amendment for the current fiscal year as follows:

ESTIMATED RECEIPTS

NOTE: The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.

Total Available Cash and Receipts	Reserves	Present Budget	Increase Request	Decrease Request	Revised Budget
\$ 18,772,370.00	\$ 7,293,669.00	\$ 18,772,370.00	\$ 686,228.50	\$ 148,332.00	\$ 19,310,266.50

NAME SOURCE OF INCREASE: (Explain Decrease)

BUDGETED RECEIPTS

ACCT NO	Description	Present Budget	Increase Request	Decrease Request	Revised Budget
311	Ad Valorem (Current/Delinquent)	\$ 8,991,736.00	\$ -	\$ -	\$ 8,991,736.00
334.1	State Grant	\$ -	\$ -	\$ -	\$ -
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ 300,000.00	\$ -	\$ -	\$ 300,000.00
361	Interest Earnings	\$ 325,000.00	\$ -	\$ -	\$ 325,000.00
364	Equipment and/or Other Sales	\$ -	\$ -	\$ -	\$ -
369	Misc./Refunds (prior yr expenditures)	\$ 75,000.00	\$ -	\$ -	\$ 75,000.00
380	Other Sources	\$ -	\$ -	\$ -	\$ -
389	Loans	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS		\$ 9,691,736.00	\$ -	\$ -	\$ 9,691,736.00
Beginning Fund Balance		\$ 9,080,634.00	\$ 537,896.50	\$ -	\$ 9,618,530.50
Total Budgetary Receipts & Balances		\$ 18,772,370.00	\$ 537,896.50	\$ -	\$ 19,310,266.50

BUDGETED EXPENDITURES

NOTE: Total increase must equal total decrease, unless the total "Present Budget" is revised.

ACCT NO	Uniform Accounting System Transaction	Present Budget	Increase Request	Decrease Request	Revised Budget
10	Personal Services	\$ 3,336,708.00	\$ 118,938.00	\$ -	\$ 3,455,646.00
20	Personal Services Benefits	\$ 1,824,116.00	\$ 29,394.00	\$ -	\$ 1,853,510.00
30	Operating Expense	\$ 1,022,236.00	\$ -	\$ -	\$ 1,022,236.00
40	Travel & Per Diem	\$ 67,703.00	\$ -	\$ -	\$ 67,703.00
41	Communication Services	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00
42	Freight Services	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
43	Utility Service	\$ 65,000.00	\$ -	\$ -	\$ 65,000.00
44	Rentals & Leases	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00
45	Insurance	\$ 417,000.00	\$ -	\$ -	\$ 417,000.00
46	Repairs & Maintenance	\$ 259,000.00	\$ -	\$ -	\$ 259,000.00
47	Printing and Binding	\$ 500.00	\$ -	\$ -	\$ 500.00
48	Promotional Activities	\$ 22,000.00	\$ -	\$ -	\$ 22,000.00
49	Other Charges	\$ 12,775.00	\$ -	\$ -	\$ 12,775.00
51	Office Supplies	\$ 44,500.00	\$ -	\$ -	\$ 44,500.00
52.1	Gasoline/Oil/Lube	\$ 116,280.00	\$ -	\$ -	\$ 116,280.00
52.2	Chemicals	\$ 882,100.00	\$ -	\$ -	\$ 882,100.00
52.3	Protective Clothing	\$ 13,500.00	\$ -	\$ -	\$ 13,500.00
52.4	Misc. Supplies	\$ 339,250.00	\$ -	\$ -	\$ 339,250.00
52.5	Tools & Implements	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
54	Publications & Dues	\$ 32,435.00	\$ -	\$ -	\$ 32,435.00
55	Training	\$ 63,000.00	\$ -	\$ -	\$ 63,000.00
60	Capital Outlay	\$ 1,785,069.00	\$ -	\$ -	\$ 1,785,069.00
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ 1,137,529.00	\$ -	\$ 148,332.00	\$ 989,197.00
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
Other	Please Select Other Accounting Code	\$ -	\$ -	\$ -	\$ -
Other	Please Select Other Accounting Code	\$ -	\$ -	\$ -	\$ -
Other	Please Select Other Accounting Code	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET AND CHARGES		\$ 11,478,701.00	\$ 148,332.00	\$ 148,332.00	\$ 11,478,701.00
0.001	Reserves - Future Capital Outlay	\$ 5,056,982.00	\$ 537,896.50	\$ -	\$ 5,594,878.50
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ 2,068,234.00	\$ -	\$ -	\$ 2,068,234.00
0.004	Reserves - Sick and Annual Leave	\$ 168,453.00	\$ -	\$ -	\$ 168,453.00
TOTAL RESERVES		\$ 7,293,669.00	\$ 537,896.50	\$ -	\$ 7,831,565.50
TOTAL BUDGETARY EXPENDITURES and BALANCES		\$ 18,772,370.00	\$ 686,228.50	\$ 148,332.00	\$ 19,310,266.50
ENDING FUND BALANCE		\$ -	\$ (148,332.00)	\$ (148,332.00)	\$ -

APPROVED: \_\_\_\_\_  
Chairman of the Board, or Clerk of Circuit Court

DATE \_\_\_\_\_

APPROVED: \_\_\_\_\_  
FDACS Mosquito Control Program Representative

DATE \_\_\_\_\_

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY  
FISCAL YEAR ENDING SEPTEMBER 30, 2026

BUDGET AMENDMENT NUMBER 2026-01

PAGE 1 OF 1

COMPUTATIONS

LOCAL FUND

I) Cost of Living Adjustments:

Personal Services:	
Personal Services Benefits:	\$ 118,938.00
Regular Budget Amendment	\$ 29,394.00
	<u>\$ 148,332.00</u>

II) Beginning Fund Balance, Increase:

ACTUAL	Beginning Fund Balance, (Actual) 25/26 as verified/ reconciled Post-Budget Passing 10/01/25	\$ 9,618,530.50
ESTIMATE	Less: Beginning Fund Balance, (Estimate) as Passed in Budget Hearing, 9/25/25	\$ (9,080,634.00)
	Increase: Amendment to Beginning Fund Balance 25/26, Local Fund	<u>\$ 537,896.50</u>



ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY  
FISCAL YEAR ENDING SEPTEMBER 30, 2026

LOCAL BUDGET AMENDMENT NUMBER 2026-01

BUDGET ADJUSTING ENTRIES:

I) Cost of Living Adjustments:

Dr) Personal Services	118,938.00	
Personal Service Benefits	29,394.00	
Cr) CONTINGENCY		\$ 148,332.00
	\$ 148,332.00	148,332.00

II) Beginning Fund Balance, Increase:

Beginning Fund Balance, Local Fund  
(Increase of Beginning Fund Balance from Estimated amount per  
DACS Annual Certified Budget to Actual as of Beginning of Fiscal Year)

Reserves- Future Capital Outlay

INCREASE	DECREASE
\$ 537,896.50	
\$ 537,896.50	



## ARTHROPOD CONTROL BUDGET AMENDMENT

**Submit to:**  
Mosquito Control Program  
MosquitoControlReports@FDACS.gov  
3125 Conner Blvd, Suite E  
Tallahassee, FL 32399-1650

Rule 5E-13.027, F.A.C.

Telephone: (850) 617-7933; Fax (850) 617-7939

A STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT.

Amendment No. 2026-01 Fiscal Year 2025 - 2026 Date 10/09/25

Amending: Local Funds X State Funds \_\_\_\_\_ (Check appropriate fund account to be amended. Use a separate form for each fund).

The Board of Commissioners for: \_\_\_\_\_ (check appropriate fund account to be amended. Use a separate form for each fund),  
Mosquito Control Program for its consideration and approval, the following amendment for the current fiscal year as follows:

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**NOTE:** The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.

Total Available Cash and Receipts	Reserves	Present Budget	Increase Request	Decrease Request	Revised Budget
\$ 18,772,370.00	\$ 7,293,669.00	\$ 18,772,370.00	\$ 686,228.50	\$ 148,332.00	\$ 19,310,266.50

NAME SOURCE OF INCREASE: (Explain Decrease)

## BUDGETED RECEIPTS

BUDGETED RECEIPTS					
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334.1	State Grant	\$ -	\$ -	\$ -	\$ -
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ 300,000.00	\$ -	\$ -	\$ 300,000.00
361	Interest Earnings	\$ 325,000.00	\$ -	\$ -	\$ 325,000.00
364	Equipment and/or Other Sales	\$ -	\$ -	\$ -	\$ -
369	Misc./Refunds (prior yr expenditures)	\$ 75,000.00	\$ -	\$ -	\$ 75,000.00
380	Other Sources	\$ -	\$ -	\$ -	\$ -
389	Loans	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS		\$ 9,691,736.00	\$ -	\$ -	\$ 9,691,736.00
Beginning Fund Balance		\$ 9,080,634.00	\$ 537,896.50	\$ -	\$ 9,618,530.50
Total Budgetary Receipts & Balances		\$ 18,772,370.00	\$ 537,896.50	\$ -	\$ 19,310,266.50

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<b>TOTAL BUDGET AND CHARGES</b>		\$ 11,478,701.00	\$ 148,332.00	\$ 148,332.00	\$ 11,478,701.00
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<b>ENDING FUND BALANCE</b>		\$ -	\$ (148,332.00)	\$ (148,332.00)	\$ -

APPROVED: \_\_\_\_\_  
Chairman of the Board, or Clerk of Circuit Court

DATE \_\_\_\_\_

APPROVED: \_\_\_\_\_  
FDACS Mosquito Control Program Representative

DATE \_\_\_\_\_

ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY  
FISCAL YEAR ENDING SEPTEMBER 30, 2026

BUDGET AMENDMENT NUMBER 2026-01

PAGE 1 OF 1

COMPUTATIONS

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ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY  
FISCAL YEAR ENDING SEPTEMBER 30, 2026

LOCAL BUDGET AMENDMENT NUMBER 2026-01

BUDGET ADJUSTING ENTRIES:

I) Cost of Living Adjustments:

Dr) Personal Services	118,938.00	
Personal Service Benefits	29,394.00	
Cr) CONTINGENCY		\$ 148,332.00
	<b>\$ 148,332.00</b>	<b>148,332.00</b>

II) Beginning Fund Balance, Increase:

Beginning Fund Balance, Local Fund  
(Increase of Beginning Fund Balance from Estimated amount per  
DACS Annual Certified Budget to Actual as of Beginning of Fiscal Year)

Reserves- Future Capital Outlay

INCREASE	DECREASE
\$ 537,896.50	
\$ 537,896.50	

# New Business

## #2





## **Anastasia Mosquito Control District of St. Johns County** **Public Comment Policy**

This Policy establishes procedures for public comment at Anastasia Mosquito Control District of St. Johns County ("District" or "AMCD") meetings aiming to balance public participation with the efficient and orderly conduct of District business, in compliance with Florida's Sunshine Law requirements.

### **I. Authority.**

Section 286.0114, Florida Statutes, requires that members of the public be given an opportunity to be heard on a proposition before a board or commission.

### **II. Application.**

This Policy shall apply to regular, special, and emergency District meetings. Unless otherwise determined by the Chair, Public comment shall be permitted at any District workshop meeting at the end of the workshop meeting and prior to adjournment of the meeting as time permits. All other District committee meetings or meetings of more than one commissioner shall be governed by the requirements of Section 286.0114, Florida Statutes.

### **III. General Principles and Intent.**

The District recognizes the right of the public to offer comments on matters within the District's jurisdiction during public meetings. This Policy is intended to ensure the opportunity for the public to be heard and the efficient and orderly transaction of District business, public comments will be conducted in accordance with this Policy.

### **VI. Designated Public Comment Periods During Meetings.**

The Board will designate three (3) specific periods for public comment on the agenda:

- i. A first opportunity for public comment will be allowed at the beginning of the meeting for the public to be heard on consent agenda items immediately prior to the District's vote on the consent agenda;
- ii. A second opportunity for public comment will be allowed for the public to be heard on all other agenda items listed on the agenda immediately prior to "Unfinished Business" portion of the agenda; and
- iii. A third opportunity for public comment will be allowed at the end of the meeting after the District Attorney's report on *matters not on the agenda* but related to the District's business.

If a member of the public makes successive loud outbursts during a District meeting and outside of a public comment period, the Chair or the Executive Director may request that law enforcement remove the member from the District meeting.

## **VII. Procedures for proving Public Comments.**

A. Recognition by the Chair. Except for Commissioners and AMCD staff, no person shall approach or address the AMCD Board of Commissioners until the Chair permits the person to approach or address the AMCD Board of Commissioners.

B. Speaker Card. Individuals wishing to speak during a public comment period must fill out a speaker card. An individual shall have a total of five (5) minutes to speak during any public comment speaking period. Each speaker card will include spaces for the speaker's name and address, and the agenda item(s) or topic(s) the speaker wishes to address. The speaker may also indicate on the speaker card his or her support, opposition, or neutrality on a proposition or his or her designation of a representative to speak for him or her or his or her group on a proposition if he or she so chooses.

C. Time Limit. Each speaker will be allowed a total of five (5) minutes to present their comments. The time allotted for speaking may be adjusted by the Chair for good cause shown or based on the number of individuals desiring to speak. The Chair's decision regarding time limits is final.

D. Designated Representative. Speakers may designate a representative to speak on their behalf. The designated representative will be allowed an additional one minute for each person they represent, not to exceed ten (10) minutes, provided those persons are present at the meeting and have designated the representative on the speaker card.

E. No Time Donation. Speakers may not donate their allotted time to other individuals.

F. Subject Matter Relevance. Speaker comments should be relevant to the business of the District or an agenda item on the agenda.

G. Board Response. The Commissioners are not obligated to respond to public comments or engage in a dialogue with speakers during a public comment period.

## **VIII. Maintaining Meeting Decorum.**

This Policy does not prohibit the District from maintaining orderly conduct or proper decorum in a public meeting. All participants, including commissioners, staff, contractors/vendors, and members of the public are expected to maintain orderly conduct and proper decorum during District meetings. The Chair or the Executive Director may request law enforcement authorities to remove any person who exhibits disorderly conduct or improper decorum.

## **IX. Policy Exceptions.**

This Policy does not apply to:

- i. An official act that must be taken to deal with an emergency situation affecting the public health, welfare, or safety, if compliance with the requirements would cause an unreasonable delay in the ability of the District to act;
- ii. An official act involving no more than a ministerial act, including, but not limited to, approval of minutes and ceremonial proclamations;
- iii. A meeting that is exempt from Section 286.011; or
- iv. A meeting during which the District is acting in a quasi-judicial capacity. This paragraph does not affect the right of a person to be heard as otherwise provided by law.

## **X. Compliance with Florida Law.**

This policy is adopted and will be implemented in accordance with Florida Statutes, including but not limited to Chapter 286 (Sunshine Law) and Chapter 189 (Uniform Special District Accountability Act). The opportunity for the public to be heard on propositions before the Board shall be provided as required by law. By adopting and adhering to this Policy, the District is deemed to be acting in compliance with Section 286.0114, Florida Statutes.

## **VIII. Conflicts.**

Nothing herein is intended in any way to conflict with or abrogate Chapter 286, Florida Statutes or any other Florida or federal laws. In the event of any conflict between this policy and any other Florida or federal law, including Chapter 286, Florida Statutes, the conflicting provision of the Florida or federal law shall prevail and apply over the conflicting provisions of this policy.

## **XI. Prior Public Comment Policies Repealed.**

The prior Public Comment Policy approved by the Board of Commissioners on September 8, 2016, and further amended by the Board of Commissioners on March 15, 2018, is hereby repealed in its entirety effective as October \_\_\_\_, 2025.

## **XII. Reservation Authority.**

The authority to modify or amend this policy is reserved to the District Board of Commissioners. Adopted by District Board of Commissioners on October \_\_\_\_, 2025.

# Reports

## Director Report (September 2025)

### Program Management:

**Customer and professional service, as well as the service request process:** A total of 341 service requests have been received and provided. Scientists reviewed five manuscripts in response to the editors' invitations. Dr. Xue, AMCA past president with nomination and award committee members made the recommendations for 2026 AMCA awards and office elections. Staff met several Entomologists from Military, CDC/DVBD, and University of Nevada (LV) about collaboration projects.

**Surveillance:** One asymptomatic blood donor has tested positive with WNV in St. Johns County in late June, and St. Johns County left the mosquito-borne illness advisory from September. Six chickens have tested positive for arbovirus (2 EEE and 4 WNV). The CDC traps collected 1,206 adult mosquitoes. BG traps with dry ice collected 3,824 adult mosquitoes. *Psorophora columbiae*, *Aedes taeniorhynchus*, *Culex nigripalpus* mosquitoes are the majority. The inspectors continued to survey and treat larvae when they were found, with 681 positive dips of larvae.

**Ground and aerial operations:** The MC Technician conducted a ULV spray operation 74 times for 74,241 acres. Conducted hand fogger 69 times, 17 times for barrier treatment to cover about 23 acres, and ground larvicide 176 times for 848 acres. Drone larvicide 16 times for 132 acres. The surveillance helicopter has flown several times. The maintenance and inspection for the other two helicopters are in progress.

**Applied research:** A collaboration NIH grant R21 subaward project using AMCD mosquitoes and semi-field enclosures has been started on September 22. A GLP study project about adulticides has been done and the final report has been worked on. AMCD staff published one article in the JAMCA. Egg counting machines, SIT and several other projects are under processed.

**Education:** AMCD's DVEC has hosted 1,090 visitors (561 were adults, 529 children, and 71% were first-time visitors) and conducted tours. DVEC & Education Specialist organized and hosted 189 students and adults at different events. AMCD Pilot provided training for 2 lady pilots from Tampa and Australia who received the scholarship for a week. Social media had about 4,400 views.

### Business Management & Administration:

**Serve the Board of Commissioners:** Staff prepared for September 11's Board meeting, board books, meeting minutes, and September 12 (1<sup>st</sup> hearing) and 25 (final hearing) Board meetings. Staff prepared all documents followed the TRIM law for publication, public notices, and met new Commissioner for several times about TRIM and proposed project & budget.

**Budget and Auditor:** The new budget has been updated and start to implement from October 1. The new auditor, Mr. D. Anderson visited AMCD and met related staff. Staff submitted all required documents and resolutions to related TRIM agencies and the certified budget to DACS after the Board approval.

**Insurance, Inventory & Policy:** The fleet, liability, and work comp insurances have been renewed and effect from October 1. Annual physical inventory has been carried out. Several related policies have been updated after the Board approval.



**Contract:** The Mobisoft database and fire inspection service, legislation lobby (6 months) contract amendments have been approved for extension. HR for compensation study contract amendment and mapping software service extension have been worked out for Board to approve.

**HR:** A seasonal employee has been promoted as a full time MCT and effect from October 6. New job opportunities for Janitor and MCT have been posted at websites. Field Biologist job description has been updated based on the district needs. The public comments policy has been updated and presented to the Board for discussion and approval by Attorney and staff. Vehicle insurance coverage for body damage has been proposed from 7 years to 10 years due to increase of used vehicle value and repair. Tuition reimbursement policy has been worked on and update for December Board meeting to discuss and approve.

**Meeting:**

Sept 2. 10am. Met Commissioner Mr. TJ Mazzotta about agenda. 3pm. Attended zoom meeting with Dr. Louisa Messenger, University of Nevada, Las Vegas about a collaboration project funded by the NIH.

Sept 3. 10am. Attended zoom meeting with BioCent company about egg counting project. 2 pm. Attended AMCA zoom meeting about committee.

Sept 4. 7:30 am. Attended Kiwanis meeting. 9am. Field hot spot checks. Pm. Visit Island and check salt marsh mosquito population.

Sept 5. Am. Field visit and visited PV area 3 hot spots for mosquito population and residential complaints.

Sept 8. 2:30pm. Meeting appointment with a group meeting about field testing. 5:30pm. Met Commissioner Mr. A. Timis about budget and visited GLP trails.

Sept. 9. Meet aviation staff about the organization chart, plan & leadership.

Sept 10. 10am. Held commercial insurance meeting. Commissioner T. Burton and agent M. Baker, CFO S. Hanna, Busi Manager R. Weaver join the meeting. 4pm. Met Commissioner TJ Mazzotta about agenda.

Sept 11. 7:30am. Attended Kiwanis meeting. 5pm. Attended Board meeting.

Sept 12. Am. Implement of Board meeting decision. 5:30pm. Attended the 1<sup>st</sup> public hearing.

Sept 15 & 16. AM. Field mosquito population checks in several hot spots.

Sept 17. 10am. Held all employee meeting about program update and budget...

Sept 18. 7am. Attended science group meeting. 9:45 am. Met Commissioner A. Timis about storage project. 11:30am. Met Dr. Jodi Fiorenzano, Entomologist/Research Officer, DoD about collaboration for AI tech, training ... 3:30pm. Attended AMCA board meeting by zooming.

Sept 19. Update draft budget with changes of several items due to completion of a couple of projects in FY24/25.

Sept 22. Met two visitors (Dr. Messenger & Ms. Rachel, a pilot from Australia) for collaboration projects and training. Attended semi field set up. 1pm. Met Dr. Casey Parker, Research Entomologist, CDC/DVBD about collaboration and showed our DVEC.

Sept 23. Attended labor and employment law workshop/training with HRG, Mrs. S. Rivera.

Sept 24. 9am. Held management meeting about storage project concepts and what we need. Reviewed a repellent manuscript for Natural and Life Science Communication.

Sept 25. 7:30am. Attended Dr. L. Messenger's seminar and science group meeting and promotion about AI tech. 2pm. Met District Attorney about open carry weapon policy and public hearing. 3pm. Met new Auditor Mr. D. Anderson with CFO Mr. S. Hanna and Accountant Aye McKenny. 4:30pm. Met Chairperson about meeting agenda. 5pm. Showed policemen about the DVEC before Board meeting. 5:30pm. Attended the board meeting about final public hearing. 6pm. Met Commissioner Timis and showed him a semi-filed project and possible site and plan for the storage building.

Sept 26. 8am. Attended St. Johns County Chamber of Commerce event about county infrastructure projects at World Golf Village. 12:10. Attended CDC regional centers' intern student presentation. One summer intern from AMCD gave his presentation.

Sept 29. 10am. Joined UF Library zooming meeting about journal of the FMCA.

Sept 30. 9am. Joined the DACS research workshop.

AMCD

## Treatment Summary

**From Date :** 09-01-2025

**To Date :** 09-30-2025

**Zone :** All

**Material :** All

**Task :** All

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Material	Amount	Area Treated	Application Rate	Times
Altosid WSP	9051 ea	28.05 acre	322.68 ea / acre	60 times
Altosid XR	173 ea	0.25 acre	700.77 ea / acre	8 times
Altosid XRG	600 lb	100 acre	6 lb / acre	7 times
Altosid XRG Drone	260 lb	26 acre	10 lb / acre	4 times
Aqua-Kontrol 30-30	9881.17 fl oz	55729.78 acre	0.18 fl oz / acre	48 times
B.t.i. Briquets	869 ea	2 acre	435.54 ea / acre	11 times
Cocobear	18 fl oz	0.05 acre	384.02 fl oz / acre	4 times
Duet 50%	2192 fl oz	1396.18 acre	1.57 fl oz / acre	10 times
Mosquitomist Two	11296 fl oz	17115.02 acre	0.66 fl oz / acre	16 times
Talstar P	7.77 gal	23.03 acre	0.34 gal / acre	17 times
VectoBac 12AS	9824 fl oz	613.97 acre	16 fl oz / acre	80 times
VectoBac G	675 lb	103.94 acre	6.49 lb / acre	6 times
VectoBac G Drone Air	1060 lb	106 acre	10 lb / acre	12 times

# Task Time Summary

From Date : 09-01-2025

To Date : 09-30-2025

Zone : All

Employee Name : All

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Task Time Summary			
Task	Total Time	Total Timesheets	Total Time
Administrative	1239:30 hrs	213	8232:10 hrs
Aerial Larvicide Drone	27:30 hrs	16	
Aerial Maint	477:40 hrs	124	
Aerial Survey	24:40 hrs	15	
AM Briefing	44:53 hrs	109	
Assist	285:40 hrs	81	
Building & Grounds Work	785:35 hrs	263	
Chicken Program	105:15 hrs	14	
Computer Repair	138:55 hrs	19	
Daily Paperwork	156:50 hrs	196	
DVEC	361:30 hrs	49	
Field Experiment	225:10 hrs	40	
Fish Program	05:00 hrs	6	
Fog Mission Serv Req	15:48 hrs	33	
GLP Management	33:30 hrs	6	
Ground Adulticide	323:45 hrs	81	
Ground Larvicide	373:21 hrs	176	
Ground Site Inspection	576:47 hrs	523	
Hand Adulticide	66:45 hrs	69	
Holiday	384:00 hrs	48	
Insectary	657:20 hrs	107	
Inventory	92:37 hrs	21	
Lab Experiment	38:00 hrs	8	
Mechanics Time	239:00 hrs	35	
Meeting	66:35 hrs	54	
Molecular Lab Work	140:00 hrs	14	
Mosquito Trap BG	150:00 hrs	17	
Mosquito Trap CDC CO2	03:30 hrs	1	
Mosquito Trap CDC Oc	72:45 hrs	15	
Mosquito Trap ID	77:45 hrs	18	
Mosquito Trap OV	01:00 hrs	1	
Mosquito Traps Misc	19:30 hrs	5	
Produce Papers & Programs	186:30 hrs	33	
Project Research	56:00 hrs	8	
Public Relations	42:00 hrs	15	
Rain Gauges	00:05 hrs	1	
Resupplying Trucks	156:59 hrs	193	
Source Reduction (tires)	08:45 hrs	4	
Supervisory	06:45 hrs	5	
Training Classroom	37:10 hrs	13	
Training Field	42:00 hrs	6	
Travel	02:50 hrs	4	
Vehicle Maintenance	18:15 hrs	19	
Administrative Leave	10:00 hrs	1	
Annual Leave	194:45 hrs	40	
Leave Without Pay	108:45 hrs	15	

Task Time Summary			
Task	Total Time	Total Timesheets	Total Time
Sick Leave	111:15 hrs	20	
Sick Personal Leave	40:00 hrs	5	



# Attachments

**Anastasia Mosquito Control District**  
**Consolidated Financial Statement-August-YTD 2024-2025**

	Aug 25	YTD Budget	Budget	\$ Over/(Under) Budget
<b>Income</b>				
360 · Taxes	-	8,346,765	8,346,765	-
386 · Interest Earned	37,996	416,148	378,152	37,996
388 · Prior Year Tax Distribution	-	848		848
390 · Grants				
391.2 · Grant Money, Other	14,004	434,796	420,792	14,004
Total 390 · Grants	14,004	434,796	420,792	14,004
392 · Miscellaneous				
392.1 · Workshops	-	14,090	20,000	(5,910)
392.3 · Salvage	3,458	3,879	16,000	(12,121)
392.5 · Other				
392.6 · Dormitory Rent	-	776	8,000	(7,224)
392.5 · Other - Other	-	1,736	16,000	(14,264)
Total 392.5 · Other	-	2,512	24,000	(21,488)
Total 392 · Miscellaneous	3,458	20,481	60,000	(39,519)
393 · EDU Center Sales	1,642	12,145	15,000	(2,855)
<b>Total Income</b>	<b>57,101</b>	<b>9,231,184</b>	<b>9,220,709</b>	<b>10,475</b>
<b>Expenditure</b>				
405 · Personal Services				
410 · Executive Salaries	1,600	20,800	24,000	(3,200)
412 · Full-Time Employees				
414 · Salaries & Wages	183,039	1,866,658	2,129,697	(263,039)
415 · Full-Time Administrative Leave	-	87,156		87,156
416 · Overtime	7,855	45,612	10,000	35,612
418 · Sick Leave	4,202	110,675	110,000	675
420 · Annual Leave	9,637	188,291	140,000	48,291
421 · Holiday Pay	-	156,332	130,000	26,332
423 · Annual Leave/ Sick Leave Payout	-	-	50,000	(50,000)
424 · Reserves for Promotions/Other	-	-	20,000	(20,000)
425 · Internal Recognition	-	-	12,583	(12,583)
412 · Full-Time Employees - Other	-	-	185,402	(185,402)
Total 412 · Full-Time Employees	204,733	2,454,725	2,787,682	(332,957)
426 · Seasonal Employees				
428 · Salaries & Wages	40,629	369,302	219,630	149,672
428.4 · Seasonal Annual Leave	130	370	-	370
429 · Seasonal Holiday Pay				
429.1 · Seasonal Administrative Leave	-	6,262	-	6,262
429 · Seasonal Holiday Pay - Other	-	13,540	-	13,540
Total 429 · Seasonal Holiday Pay	-	19,802	-	19,802
430 · Overtime	1,281	12,644	2,000	10,644
Total 426 · Seasonal Employees	42,040	402,117	221,630	180,487
<b>Total 405 · Personal Services</b>	<b>248,373</b>	<b>2,877,642</b>	<b>3,033,312</b>	<b>(155,670)</b>

**Anastasia Mosquito Control District**  
**Consolidated Financial Statement-August-YTD 2024-2025**

	Aug 25	YTD Budget	Budget	\$ Over/(Under) Budget
<b>445 · Personal Service Benefits</b>				
448 · FICA	18,567	213,622	243,416	(29,794)
450 · Retirement	(5,997)	366,821	384,888	(18,067)
452 · Life/Health/Dental	42,642	687,824	795,925	(108,101)
454 · Workers' Comp Ins	-	43,932	29,854	14,078
455 · Employee Education	4,401	29,430	30,000	(570)
456 · Unemployment Comp	-	-	10,000	(10,000)
<b>Total 445 · Personal Service Benefits</b>	<b>59,613</b>	<b>1,341,629</b>	<b>1,494,083</b>	<b>(152,454)</b>
<b>461 · Operating Expenses</b>				
462 · Property Appraiser	-	110,405	110,000	405
464 · Tax Collector	-	167,363	164,238	3,125
466 · Attorney	3,000	69,916	92,000	(22,084)
<b>468 · Medical Exams</b>				
468.1 · Pre-Employment Admin.	20	860	300	560
468 · Medical Exams - Other	-	264	1,000	(736)
<b>Total 468 · Medical Exams</b>	<b>20</b>	<b>1,124</b>	<b>1,300</b>	<b>(176)</b>
<b>470 · Audit</b>	<b>-</b>	<b>14,950</b>	<b>9,000</b>	<b>5,950</b>
<b>474 · Other Contract Svs</b>				
478 · Cleaning Service	-	11,600	100,000	(88,400)
482.1 · CopyFax (prev. Aztec)	287	5,339	3,500	1,839
488 · Data Hosting	-	-	5,400	(5,400)
489 · MACTEC Engineering	-	460		460
489.0 · Software Subscriptions	623	22,264	18,500	3,764
489.01 · Software Subscription-Aviation	-	-	5,292	(5,292)
489.22 · DropVision Software Maint.	-	-	9,900	(9,900)
489.23 · Fieldseeker ULV Adulti. softwar	-	3,450	3,795	(345)
489.24 · Fieldseeker ULV Adulti. annual	-	-	1,012	(1,012)
489.25 · MosquitoMate Supply SIT	5,500	65,515	82,500	(16,985)
489.26 · Reagent costs for DNA extract.	-	-	13,200	(13,200)
489.27 · Whole-Genome Sequenc. UF ICBR	-	-	22,000	(22,000)
489.28 · BG Counter Sftwre. Licenc.	-	9,524	22,414	(12,890)
489.3 · Towing Services	-	-	1,000	(1,000)
489.4 · Pest Control	95	1,542	3,500	(1,958)
489.6 · Adjunct Positions, 4 @ \$5,000	-	17,418	30,000	(12,582)
489.7 · District Program Review	-	-	12,000	(12,000)
<b>490.5 · Database Maint./ Upgrades</b>				
490.57 · Computer Server	-	10,504	25,000	(14,496)
490.55 · Drone/ Mapping Software Maint.	-	4,299	10,000	(5,701)
490.5 · Database Maint./ Upgrades - Other	-	13,200	15,000	(1,800)
<b>Total 490.5 · Database Maint./ Upgrades</b>	<b>-</b>	<b>28,003</b>	<b>50,000</b>	<b>(21,997)</b>
<b>493 · Human Resources</b>	<b>-</b>	<b>-</b>	<b>24,000</b>	<b>(24,000)</b>
<b>494 · Website Maintenance</b>	<b>-</b>	<b>1,171</b>	<b>6,000</b>	<b>(4,829)</b>
<b>556 · Uniform Service</b>	<b>1,753</b>	<b>31,779</b>	<b>39,100</b>	<b>(7,321)</b>



**Anastasia Mosquito Control District**  
**Consolidated Financial Statement-August-YTD 2024-2025**

	Aug 25	YTD Budget	Budget	\$ Over/(Under) Budget
560 · Bottled Water	-	276	1,700	(1,424)
562 · Waste Tires	50	342	5,000	(4,658)
571 · Other Professional Services				
571.1 · IT Consultants	7,950	34,253	20,000	14,253
571 · Other Professional Services - Other	-	77,399		77,399
Total 571 · Other Professional Services	7,950	111,652	20,000	91,652
474 · Other Contract Svs - Other	29,891	75,460	42,245	33,215
Total 474 · Other Contract Svs	46,149	385,795	522,058	(136,263)
564 · Aerial OPS	-	-	200,000	(200,000)
569 · Attorney Fees, Other	-	220		
461 · Operating Expenses - Other	30	720		720
Total 461 · Operating Expenses	49,198	750,493	1,098,596	(348,103)
572 · Travel & Per Diem				
573 · SOVE Meetings	-	6,283	8,518	(2,235)
574 · AMCA - Meetings	85	23,463	19,715	3,748
575 · AMCD Events	-	1,308	2,000	(692)
576 · FMCA - Meetings	-	11,712	11,060	652
578 · Training, Other	-	1,474		1,474
579 · Travel Associated w/ Training	-	7,691	15,000	(7,309)
572 · Travel & Per Diem - Other	917	5,822		5,822
Total 572 · Travel & Per Diem	1,003	57,754	56,293	1,461
580 · Telephone/Commun	1,523	20,808	25,904	(5,096)
582 · Freight Service	2,253	8,643	4,500	4,143
584 · Utility Service	5,552	58,440	60,000	(1,560)
586 · Rentals\Leases	-	-	1,000	(1,000)
588 · Fleet/Prop/Liab Insurance				
592 · Above Ground Tank Ins	-	-	1,082	(1,082)
593 · Aerial Insurance	-	-	70,000	(70,000)
588 · Fleet/Prop/Liab Insurance - Other	-	330,967	311,969	18,998
Total 588 · Fleet/Prop/Liab Insurance	-	330,967	383,051	(52,084)
605 · Repairs & Maintenance				
606 · Outside Maintenance				
608 · Buildings/Grounds	2,652	33,091	16,000	17,091
610 · Trucks	-	3,048	5,000	(1,952)
614 · Misc. Equipment	-	5,160	6,000	(840)
616 · Boats	-	698	250	448
618 · Heavy Equipment	-	-	5,000	(5,000)
620 · Office Equipment	14	2,805	1,000	1,805
622 · Computers	-	-	5,000	(5,000)
624 · Telephones	-	204	1,000	(796)
626 · Other	-	128	1,000	(872)
606 · Outside Maintenance - Other	608	914		914
Total 606 · Outside Maintenance	3,274	46,047	40,250	5,797

**Anastasia Mosquito Control District**  
**Consolidated Financial Statement-August-YTD 2024-2025**

	Aug 25	YTD Budget	Budget	\$ Over/(Under) Budget
<b>627 · Aerial Maintenance Costs</b>				
627.10 · Mechanical Maint. Contract Serv	-	-	4,000	(4,000)
627.2 · Avionics Repair (radios)	-	-	5,000	(5,000)
627.4 · Aircraft Spray System Maint.	-	912	2,500	(1,588)
627.7 · Night Vision Goggles (semi-annu	-	390	1,000	(610)
627.8 · Misc. Aerial Tools & Equipment	87	10,612	4,000	6,612
627 · Aerial Maintenance Costs - Other	56,940	120,194	50,400	69,794
<b>Total 627 · Aerial Maintenance Costs</b>	<b>57,027</b>	<b>132,108</b>	<b>66,900</b>	<b>65,208</b>
<b>635 · Inside Maintenance</b>				
636 · Maintenance of Equipment- Other	742	5,122		5,122
638 · Trucks	1,239	7,845	20,000	(12,155)
642 · Boats	-	22	500	(478)
644 · Heavy Equipment	-		7,500	(7,500)
646 · Misc. Equipment	(278)	19,754	25,000	(5,246)
648 · Batteries	-	3,842	5,000	(1,158)
650 · Tires	-	255	10,000	(9,745)
652 · Welding Supplies	-	222	2,000	(1,778)
654 · Cleaning Supplies	408	6,567	4,000	2,567
655 · Minor Structural Improv & Maint	-	3,905	10,000	(6,095)
657 · Materials for Const. & Maint.	-	112	12,000	(11,888)
659 · Computers	-	510	3,000	(2,490)
635 · Inside Maintenance - Other	285	1,328		1,328
<b>Total 635 · Inside Maintenance</b>	<b>2,397</b>	<b>49,484</b>	<b>99,000</b>	<b>(49,516)</b>
<b>605 · Repairs &amp; Maintenance - Other</b>	<b>1,270</b>	<b>1,408</b>		<b>1,408</b>
<b>Total 605 · Repairs &amp; Maintenance</b>	<b>63,967</b>	<b>229,046</b>	<b>206,150</b>	<b>22,896</b>
<b>663 · Printing/ Reproduction</b>				
664 · Printing	112	282	500	(219)
663 · Printing/ Reproduction - Other	-	632		632
<b>Total 663 · Printing/ Reproduction</b>	<b>112</b>	<b>914</b>	<b>500</b>	<b>414</b>
<b>667 · Public Promotional Expense</b>				
668 · Avertising/ Education	30	9,939	20,000	(10,061)
667 · Public Promotional Expense - Other	76	249		249
<b>Total 667 · Public Promotional Expense</b>	<b>106</b>	<b>10,187</b>	<b>20,000</b>	<b>(9,813)</b>
<b>673 · Other Current Charges</b>				
66900 · Reconciliation Discrepancies	-	2		2
<b>676 · Advertising, Other</b>				
676.1 · Legal Notices	-	2,681	2,000	681
676.2 · Public Notices	-	3,380	1,000	2,380
676.3 · Position Openings	-	1,975	1,000	975
<b>Total 676 · Advertising, Other</b>	<b>-</b>	<b>8,036</b>	<b>4,000</b>	<b>4,036</b>
677 · Bank Charges	316	2,832	6,000	(3,168)
678 · Registration/Tags	-	924	250	674
680 · State Community Service Fee	-	4	300	(296)



**Anastasia Mosquito Control District**  
**Consolidated Financial Statement-August-YTD 2024-2025**

	Aug 25	YTD Budget	Budget	\$ Over/(Under) Budget
682 · Tank Registrations	-	125	275	(150)
673 · Other Current Charges - Other	-	-	3,990	(3,990)
<b>Total 673 · Other Current Charges</b>	<b>316</b>	<b>11,923</b>	<b>14,815</b>	<b>(2,892)</b>
693 · Office Supplies				
694 · Office Supplies & Expense				
694.1 · Software	31	824	3,000	(2,176)
694 · Office Supplies & Expense - Other	2,661	28,502	20,000	8,502
<b>Total 694 · Office Supplies &amp; Expense</b>	<b>2,692</b>	<b>29,326</b>	<b>23,000</b>	<b>6,326</b>
695 · Commissioner Supplies	400	4,800	10,000	(5,200)
693 · Office Supplies - Other	-	797		797
<b>Total 693 · Office Supplies</b>	<b>3,092</b>	<b>34,923</b>	<b>33,000</b>	<b>1,923</b>
696 · Protective Clothing	-	808	2,500	(1,692)
698 · Misc. Supplies				
698.2 · Phones	-	-	1,500	(1,500)
698.3 · Phones, Parts & Repairs	-	-	1,000	(1,000)
698.4 · Sunshine Fund	(27)	111	500	(389)
699 · Other Misc. Supplies	-	-	500	(500)
700 · Chicken/ Surveillance Supplies	822	16,378	19,000	(2,622)
701 · DVEC				
701.1 · Supplies	358	5,752	5,000	752
701.2 · Inventory	2,712	12,677	25,000	(12,323)
701.3 · Utilities	-	5,331	20,000	(14,669)
701.4 · Maintenace	1,208	12,083	15,000	(2,917)
701.5 · Display's Maintenance	901	9,574	8,000	1,574
701.6 · Advertising	-	3,093	5,000	(1,907)
701.7 · Building & Grounds Repair	-	4,422	10,000	(5,579)
<b>Total 701 · DVEC</b>	<b>5,179</b>	<b>52,932</b>	<b>88,000</b>	<b>(35,068)</b>
702 · Entomology Supplies				
702.2 · Molecular Lab	-	29,588	80,000	(50,412)
702.3 · Insectary	372	2,657	25,000	(22,343)
702.4 · Insectary, SIT	1,375	14,968	50,000	(35,032)
702 · Entomology Supplies - Other	10,874	96,711	80,000	16,711
<b>Total 702 · Entomology Supplies</b>	<b>12,621</b>	<b>143,924</b>	<b>235,000</b>	<b>(91,076)</b>
704 · Safety Equip/Supplies/Checks				
704.1 · Safety Inspect (Fire, Alarm, Em	-	5,271		5,271
704.2 · FDEP Annual Fuel System Check	-	1,669	2,500	(831)
704.3 · FDEP Annual Generator Tank Chck	-	2,545	2,000	545
704.4 · FDEP Fuel Syst. Repairs	-	242	1,500	(1,258)
704.5 · Crain Inspection, Annual	-	1,250	1,500	(250)
704 · Safety Equip/Supplies/Checks - Other	2,132	18,085	18,500	(415)
<b>Total 704 · Safety Equip/Supplies/Checks</b>	<b>2,132</b>	<b>29,062</b>	<b>26,000</b>	<b>3,062</b>
705 · Hazardous Waste Disposal	-	3,714	6,000	(2,286)
698 · Misc. Supplies - Other	-	1,860	2,400	(540)

**Anastasia Mosquito Control District**  
**Consolidated Financial Statement-August-YTD 2024-2025**

	Aug 25	YTD Budget	Budget	\$ Over/(Under) Budget
Total 698 · Misc. Supplies	20,726	247,980	379,900	(131,920)
708 · Tools/Implements				
708.3 · Hand Tools (Foggers, etc.)	-	375		375
708 · Tools/Implements - Other	-	2,966	5,000	(2,034)
Total 708 · Tools/Implements		3,341	5,000	(1,659)
709 · Publications & Dues				
710 · Books/Pub/Sub/Mem	-	9,850	20,500	(10,650)
712 · FMCA Corp Dues	-	7,500	7,000	500
714 · FMCA Emp Dues	-	-	1,225	(1,225)
716 · AMCA Dues	-	5,650	5,560	90
717 · FICPA Dues	-	-	275	(275)
718 · AHMP/ACHMM Dues	-	-	100	(100)
719 · SOVE Dues	-	750	780	(30)
709 · Publications & Dues - Other	-	2,174		2,174
Total 709 · Publications & Dues	-	25,924	35,440	(9,516)
720 · Training	607	71,102	66,000	5,102
723 · Gas, Oil & Lube				
724 · Gasoline	8,219	47,799	108,000	(60,201)
726 · Hydraulic Oil	-	-	500	(500)
728 · Transmission Fluid	-	-	120	(120)
730 · Diesel Fuel	-	847	500	347
731 · Aerial Fuel (Jet A)	-	-	31,280	(31,280)
732 · Motor Oil	-	-	2,880	(2,880)
723 · Gas, Oil & Lube - Other	341	1,355		1,355
Total 723 · Gas, Oil & Lube	8,561	50,000	143,280	(93,280)
741 · Chemicals/Solvents				
744 · Adulticide Products				
758 · Aqualeur 20-20	-	16,515	88,000	(71,485)
744 · Adulticide Products - Other	-	181,356	360,526	(179,169)
Total 744 · Adulticide Products	-	197,871	448,526	(250,654)
745 · NALED	-	245,649	247,500	(1,851)
746 · BTI Granules	-	5,100	55,000	(49,900)
748 · BTI Liquid	4,028	15,998	49,500	(33,502)
753 · Altosid WSP	-	42,948	44,000	(1,052)
754 · Altosid Xrg Granules				
754.1 · Altosid XR	-	8,426	4,400	4,026
754 · Altosid Xrg Granules - Other	135,360	135,360	330,000	(194,640)
Total 754 · Altosid Xrg Granules	135,360	143,786	334,400	(190,614)
755 · Oil (Coco Bear)	-	-	6,600	(6,600)
756 · Chemicals/ Solvents- Other				
756.1 · Chemical- OTC Non-inventory	-	1,252		
756 · Chemicals/ Solvents- Other - Other	-	113	4,400	(4,287)
Total 756 · Chemicals/ Solvents- Other	-	1,365	4,400	(3,035)



**Anastasia Mosquito Control District**  
**Consolidated Financial Statement-August-YTD 2024-2025**

	Aug 25	YTD Budget	Budget	\$ Over/(Under) Budget
759 · Natular DT	-		550	(550)
Total 741 · Chemicals/Solvents	139,388	652,717	1,190,476	(537,759)
900 · Capital Outlay				
924.07 · Laptop w/ docking capab. (3)	-	10,190	12,200	(2,010)
945 · LAND & FACILITY				
945.005 · SIT Building/Misc.	-	-		
945.110 · SIT Bldg./ Equipt.(Bld1000)	-	56,061		56,061
Total 945.005 · SIT Building/Misc.	-	56,061		56,061
945.007 · Capital Replacements/ Upgrades	6,378	38,518	105,000	(66,482)
945.009 · Drainage Repair Project	80,229	365,507	400,000	(34,493)
945.010 · Construct. EDU Cntr (Bldg. 450)	-	84,801		84,801
945.015 · Construct EDU Display(Bldg.450)	-	1,921		1,921
Total 945 · LAND & FACILITY	86,607	546,808	505,000	41,808
950 · Machinery and Equipment				
949.07 · AVIATION				
949.081 · TT Straps	-	33,803	36,000	(2,197)
949.07 · AVIATION - Other	144,266	201,055	234,210	(33,155)
Total 949.07 · AVIATION	144,266	234,858	270,210	(35,352)
950.002 · Forklift, to stock chemical	-	586		
950.005 · ATV/ UTV	-	13,892	16,500	(2,608)
950.34 · Computers	1,845	12,544	10,000	2,544
950.36 · Handheld Foggers (4 @ \$2,000)	4,963	4,963	5,555	(592)
950.38 · Lawn Mower	-	15,014	17,745	(2,731)
950.42 · Tire Machine/ Balancer	10,195	10,195	16,500	(6,305)
950.44 · Guardian Chemical Spryer/remote	-	-	4,849	(4,849)
950.62 · Guardian Variable Flow Sprayer	-	160,157	162,666	(2,509)
950.63 · BG Counter Traps (22*3136.10)	-	-	68,994	(68,994)
950.64 · Dual-Stage Regulator w/Flowmete	-	-	14,037	(14,037)
950.65 · Monitor Flex w/Qterm(14*\$4,400)	-	30,127	61,600	(31,473)
950 · Machinery and Equipment - Other	7,004	127,711	122,861	4,850
Total 950 · Machinery and Equipment	168,274	610,047	771,516	(161,470)
951 · Software/ Hardware				
951.01 · Upgrading Mapping Software	12,600	69,095	200,000	(130,905)
951.10 · Robot/ AI Recepitonist EDU Cntr	-	14,966	13,000	1,966
951.11 · Educations Center Website Build	-	12,279		
951.12 · Meteomatics	-		4,400	(4,400)
Total 951 · Software/ Hardware	12,600	96,340	217,400	(121,060)
952 · Furniture & Fixtures	1,905	1,905	10,340	(8,435)
955 · Vehicles				
955.02 · Pickup Trucks 4 x 4 1/2 Ton (2)	48,570	48,570	136,724	(88,154)
955.04 · Golf Cart/ Small Vehicle	-	29,895	27,280	2,615
955.14 · Utility Trailer w/ Gate	-	9,762	10,318	(556)
955 · Vehicles - Other	-	331,551	351,607	(20,056)

**Anastasia Mosquito Control District**  
**Consolidated Financial Statement-August-YTD 2024-2025**

	Aug 25	YTD Budget	Budget	\$ Over/(Under) Budget
Total 955 · Vehicles	48,570	419,778	525,929	(106,151)
900 · Capital Outlay - Other	2,203	2,203		
Total 900 · Capital Outlay	320,159	1,687,271	2,042,386	(355,115)
Total Expenditure	\$ 924,550	\$ 8,472,512	\$ 10,296,185	\$ (1,823,673)
Surplus/(Deficit)	\$ (867,449)	\$ 758,672	\$ (1,075,476)	\$ 1,834,148