

Anastasia Mosquito Control District of St. Johns County

120 EOC Drive, St. Augustine, FL 32092

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BOARD OF COMMISSIONERS

Gayle Gardner, Chairperson
T. J. Mazzotta, Vice-Chairperson
Tim Burton, Secretary/Treasurer
Gina LeBlanc, Commissioner
Anthony Timis, Commissioner



DISTRICT DIRECTOR

Dr. Rui-De Xue



Thursday, October 9, 2025
5:00 P.M.

1. **CALL TO ORDER**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE**: Commissioner Mrs. Gina LeBlanc
3. **ROLL CALL**
4. **CITIZEN PARTICIPATION FOR ITEMS NOT ON THE AGENDA**
5. **APPROVAL OF THE AGENDA: ADDITIONS, CORRECTIONS, OR DELETIONS**
6. **APPROVAL OF THE CONSENT AGENDA**: Items on the consent agenda are defined as routine in nature, not warranting detailed discussion or individual action by the Board, therefore, all items on the consent agenda shall be approved and adopted by a single motion, second, and vote by the Board. Items on the consent agenda are not subject to discussion. Any member of the Board may remove any item from the consent agenda simply by verbal request at the Board meeting. Removing an item from the consent agenda does not require a motion, second or vote, it would simply be a unilateral request of an individual Board member. This item would then be added as the last item under New Business.

Consent items: Approval of

1. Chemical purchases and inventory
2. Board Meeting Minutes of September 11 (regular meeting), September 12 (1st public hearing), & September 25 (final public hearing)
3. Update on vehicle insurance policy about collision coverage from 7 years to 10 years
4. Holiday work schedule
5. Annual physical inventory
6. Update job description of Field Biologist
7. MGIS service extension for mapping portion of the database
8. No Board meeting in November due to 3 meetings in September & the FMCA meeting
9. Name correction of legislation lobby firm from Leath Consulting to Florida Partner
10. Treasure report and cancelled checks

7. Unfinished Business:

1. Discussion and approval of the HR consulting contract amendment for compensation study ... Director, Dr. Xue (15 min)
2. Discussion and approval of Attorney contract renewal ... Chairperson Ms. Gardner (15 min)

8. New Business:

1. Discussion and approval of COL adjustment & budget amendment ... C.F.O., Mr. Scott Hanna (15 min)
2. Discussion and approval of updated public comments policy ... HR Generate, Mrs. Sheila Rivera (15 min)

9. Report:

Director

Attorney

10. Commissioner reports and comments:**11. Announcements/Upcoming Meetings:**

- November 17-20, 2025. FMCA annual meeting.
- December 11, 2025. Regular Board Meeting at 5:00 P.M. All items for inclusion in the December 11, 2025 agenda must be received by 4:00 P.M., no later than Monday, December 3, 2025.
- January 29-February 2, 2026. FMCA Dodd Short Course.

NOTE: Pursuant to Section 286.0150, Florida Statutes, if an individual decides to appeal any decision made by the District Board with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. Such a person must provide a method for recording the proceedings.

NOTE: By the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact Brandy Huber at (904) 471-3107 before the meeting to request such assistance.

A Proposed Agenda and a complete copy of the materials for this Agenda are available on AMCD's website (www.amcdsjc.org) or at the District office.