

Anastasia Mosquito Control District of St. Johns County
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BOARD OF COMMISSIONERS

Gayle Gardner, Chairperson
Tim Burton, Vice Chair
Anthony Timis, Secretary / Treasurer
Johnny Counts, Commissioner
Gina LeBlanc, Commissioner



DISTRICT DIRECTOR

Dr. Rui-De Xue

Tuesday, July 7, 2026 - 5:30 PM ~ Regular Meeting

MINUTES

The regular Board meeting for the Anastasia Mosquito Control District of St. Johns County was held on Tuesday, July 7, 2026, at 5:30 P.M.

Board members in attendance:

Ms. Gayle Gardner, Chair
Mr. Tim Burton, Vice Chair
Mrs. Gina LeBlanc, Commissioner

Also in attendance:

Dr. Rui-De Xue, Director
Ms. Sabrina Smith, Attorney

Chairperson Gardner called the meeting to order.

Commissioner LeBlanc led the invocation followed by the Pledge of Allegiance.

ROLL CALL: Commissioners LeBlanc, Burton, and Gardner were physically present and constituted a quorum.

PUBLIC COMMENTS:

➤ No Public Comments

APPROVAL OF AGENDA:

A. A motion was made to approve the Agenda

- Motioned by: Commissioner Burton
- Seconded by: Commissioner LeBlanc
- VOTE: Accepted by all Commissioners
- **MOTION PASSED UNANIMOUSLY**

APPROVAL OF CONSENT AGENDA:

A. A motion was made to approve the Consent Agenda

- Motioned by: Commissioner Burton
- Seconded by: Commissioner LeBlanc
- VOTE: Accepted by all Commissioners
- **MOTION PASSED UNANIMOUSLY**

CONSENT ITEMS ~ APPROVAL OF:

1. Board meeting minutes (June 11th at 5:30pm, 2026).
2. Public hearing dates: 1st hearing on Wednesday, September 9th at 5:30m & Final hearing on Thursday, September 24th at 5:30pm.
3. Integrated Mosquito Management plan for DACS

PUBLIC COMMENTS:

- No Public Comments

UNFINISHED BUSINESS:

Item 1: Helicopter Insurance renewal ... Director, Dr. Rui-De Xue (15 min)

- Dr. Xue presented the annual helicopter insurance renewal with the same coverage, and effect from August 1, 2026 to August 1, 2027. He reported that the annual insurance premium decreased by \$1.01 compared to the previous year. The Board discussed the procurement process and the District's insurance coverage.

A. A motion was made to approve the helicopter insurance renewal while waiving the procurement policy

- Motioned by: Commissioner Burton
- Seconded by: Commissioner LeBlanc
- VOTE: Accepted by all Commissioners
- **MOTION PASSED UNANIMOUSLY**

Item 2: TRIM Presentation ... Director, Dr. Rui-De Xue (10 min)

- Dr. Xue presented an overview of the Truth in Millage (TRIM) process, statutory deadlines, public hearing requirements, rollback-rate calculations, recent legislative changes, and the potential future effects of proposed property-tax changes on District revenue and operations, and the district preparation plans. The Board discussed long-term financial planning, reserves, staffing, capital projects, grants, and other potential revenue sources.

A. No motion was made

NEW BUSINESS:

Item 1: Discussion and approval of millage rate for FY26/27 ... Director, Dr. Rui-De Xue (10 min)

- Dr. Xue recommended adopting the rollback rate of 0.1553 mills as the tentative millage rate. Mr. Hanna explained the rollback calculation, projected revenue, and the relationship between assessed property values and the millage rate. Mr. Hanna noted that the tentative rate may be reduced later but cannot be increased after adoption. The rate reflects a decrease from last year's rate of 0.16.

A. A motion was made to approve the tentative millage rate of 0.1553 mills

- Motioned by: Commissioner Gardner
- Seconded by: Commissioner Burton
- VOTE: Accepted by all Commissioners
- **MOTION PASSED UNANIMOUSLY**

ITEM 2: Discussion and approval of DACS workplan budget ... CFO, Mr. Scott Hanna (10 min)

- Mr. Hanna presented the FY 26/27 workplan budget required by the Florida Department of Agriculture and Consumer Services (FDACS). He stated that the expenditures were consistent with the District's draft budget and that projected revenue reflected the tentative rollback rate. We have to follow and transfer our budget to the FDACS firm, then submit it to the FDACS by July 15, deadline of the FDACS workplan budget after Board approval. Dr. Xue mentioned that district still has more than 2 months to update and revise our draft budget until final public hearing on September 24. If Board members have any more inputs and corrections, please let him and Mr. Hanna know.

A. A motion was made to approve the FY 26/27 workplan budget

- Motioned by: Commissioner Burton
- Seconded by: Commissioner LeBlanc
- VOTE: Accepted by all Commissioners
- **MOTION PASSED UNANIMOUSLY**

PUBLIC COMMENTS:

- No public comments

REPORTS:

Director ~ Dr. Xue reported on mosquito-borne disease surveillance, including a travel related dengue case, two sentinel chickens that tested positive for Eastern equine encephalitis, and one suspected West Nile virus result. He also reported increased mosquito activity and service requests following rainfall, salt marsh mosquito activity near Davis Shores and the Lighthouse area, coordination with Anastasia State Park, and planning for hosting the annual Florida Entomological Society meeting at AMCD, July 13-15, 2026. Additional updates included grant applications, research collaborations involving artificial intelligence and smart-trap technology, staffing changes, and ongoing research into nuisance insects.

Attorney ~ No Report

COMMISSIONER COMMENTS:

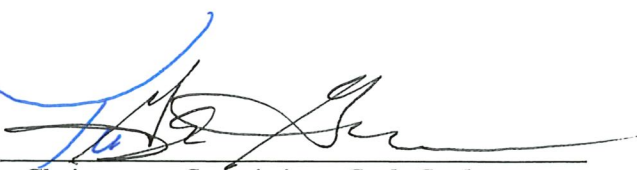
Commissioner LeBlanc ~ Thanked staff for all their hard work.

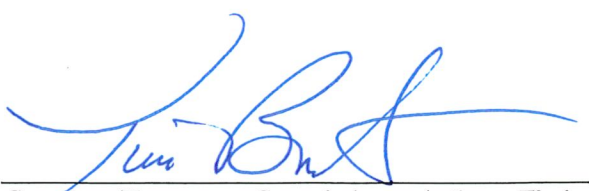
Commissioner Burton ~ No Comment

Commissioner Gardner ~ No Comment

ADJOURNMENT: Chairperson Gardner adjourned the meeting at 6:25pm.

ATTEST


Chairperson, Commissioner Gayle Gardner


Secretary/Treasurer, Commissioner Anthony Timis

TIMI BURTON

These minutes are not intended to be a verbatim transcript of this meeting and could easily be misinterpreted by a reader who was not present. To obtain a full and accurate record of the meeting, an individual should view/listen to the entire proceedings.

