

Anastasia Mosquito Control District of St. Johns County
120 EOC Drive, St. Augustine, FL 32092
Telephone: (904)-471-3107 * Fax (904) 471-3189 * Web: www.amcdsjc.org

BOARD OF COMMISSIONERS

Gayle Gardner, Chairperson
Tim Burton, Vice Chair
Anthony Timis, Secretary / Treasurer
Johnny Counts, Commissioner
Gina LeBlanc, Commissioner



DISTRICT DIRECTOR

Dr. Rui-De Xue

Wednesday, September 9, 2026 - 5:55 PM ~ Regular Meeting

MINUTES

The **regular Board meeting** for the Anastasia Mosquito Control District of St. Johns County was held on Wednesday, September 9, 2026, at 5:55 P.M. after the 1st public hearing on the millage rate and budget.

Board members in attendance:

Mr. Tim Burton, Vice Chair
Mr. Johnny Counts, Commissioner
Mrs. Gina LeBlanc, Commissioner

Also in attendance:

Dr. Rui-De Xue, Director
Ms. Sabrina Smith, Attorney

Vice-Chairperson Burton called the meeting to order.

ROLL CALL: Three Commissioners were present, constituting a quorum.

PUBLIC COMMENTS:

➤ No Public Comments

APPROVAL OF AGENDA:

- A. A motion was made to approve the Agenda**
- Motioned by: Commissioner LeBlanc
 - Seconded by: Commissioner Burton
 - VOTE: Accepted by all Commissioners
 - **MOTION PASSED UNANIMOUSLY**

APPROVAL OF CONSENT AGENDA:

- A. A motion was made to approve the Consent Agenda with the exception of Item #2**
- Motioned by: Commissioner LeBlanc
 - Seconded by: Commissioner Counts
 - VOTE: Accepted by all Commissioners
 - **MOTION PASSED UNANIMOUSLY**

CONSENT ITEMS ~ APPROVAL OF:

1. Board meeting minutes (August 13, 2026, at 5:30pm)
2. ~~Contract between AMCD and Floridian Partners (6 months)~~ - moved to New Business #3
3. DVEC Coordinator job description update - Contract to Full-Time; Education Specialist job description update
4. MOU between Johns Hopkins University and AMCD for VETCAM test

PUBLIC COMMENTS:

- No Public Comments

UNFINISHED BUSINESS:

Item 1: Discussion and approval of district package insurance (property, fleet, workers comp, and tanks) ... Baker Insurance Agency, Mr. Matt Baker

- Mr. Baker reviewed the District's insurance renewal and reported an approximate 4% overall decrease despite increases in payroll and insured equipment. The Board discussed current coverage, market conditions, and the option of a two-year rate guarantee before approving the one-year insurance package.

A. A motion was made to approve the district package insurance for a one-year period

- Motioned by: Commissioner LeBlanc
- Seconded by: Commissioner Counts
- VOTE: Accepted by all Commissioners
- **MOTION PASSED UNANIMOUSLY**

Item 2: Budget amendment ... C.F.O, Mr. Scott Hanna

- Mr. Hanna presented the final FY 2025/2026 Budget Amendment and explained that revenues exceeded budget, including approximately \$160,000 in additional tax revenue. The amendment was primarily needed to balance revenues and expenditures to meet FDACS budget-compliance requirements.

A. A motion was made to approve the budget amendment

- Motioned by: Commissioner LeBlanc
- Seconded by: Commissioner Counts
- VOTE: Accepted by all Commissioners
- **MOTION PASSED UNANIMOUSLY**

NEW BUSINESS:

Item 1: Database update and customer service request and service procedures ... Operations

Manager, Ms. Dena Oliva

- Ms. Oliva gave a presentation and provided an update on the District's transition to the Field Seeker/Frontier Precision database system, which consolidates several programs into one cloud-based platform and provides real-time access to service requests, treatment records, storm drains, ULV tracking, restricted areas, and other field data. The project has spent about \$191,000 of the \$211,000 approved, and the new system is expected to save about \$5,000 annually.

- **NO MOTION WAS MADE**

Item 2: Arbovirus report and molecular laboratory condition/capabilities ... Molecular Biologist, Dr. Sarah McComic

- Dr. McComic presented an overview of the District's arbovirus surveillance program, including Sentinel chicken and mosquito testing, and reported two Sentinel chickens positive for Eastern Equine Encephalitis and three mosquito pools positive for West Nile virus during the year. She also discussed current laboratory projects, increased testing capabilities, equipment needs, and future research opportunities.

- **NO MOTION WAS MADE**

PUBLIC COMMENTS:

- A member of the public asked a question about mosquito control and our operations. Dr. Qualls addressed the questions and concerns raised.

Item 3: Discussion of Floridian Partners Legislative Lobby Contract; item moved from Consent Agenda #2

- The Board discussed the proposed six-month contract with Floridian Partners, including the scope of services, legislative representation, property-tax issues, and possible future District expansion. Legal counsel clarified that the previous Board action awarded the RFP and that the Board must approve the contract.

A. A motion was made to postpone the contract with Floridian Partners until the next meeting

- Motioned by: Commissioner Burton
- Seconded by: Commissioner LeBlanc
- VOTE: Accepted by all Commissioners
- **MOTION PASSED UNANIMOUSLY**

REPORTS:

Director ~ Dr. Xue provided updates on recent District outreach and activities, including World Mosquito Day, visits from Congressman Mr. Randy Fein and National Geographic, CDC research collaborations, and upcoming meetings. He also reminded the Board of the upcoming Director evaluation. He also reminded them to turn in the performance evaluation form after Board members fill it out, and he is available to meet Board members the following week if any members want to.

Attorney ~ No Report

COMMISSIONER COMMENTS:

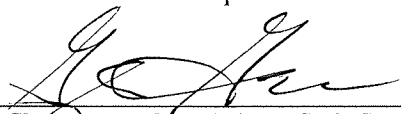
Commissioner LeBlanc ~ No Comments

Commissioner Burton ~ No Comments

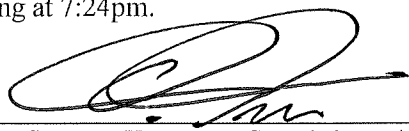
Commissioner Counts ~ No Comments

ADJOURNMENT: Vice-Chairperson Burton adjourned the meeting at 7:24pm.

ATTEST



Chairperson, Commissioner Gayle Gardner



Secretary/Treasurer, Commissioner Anthony Timis

These minutes are not intended to be a verbatim transcript of this meeting and could easily be misinterpreted by a reader who was not present. To obtain a full and accurate record of the meeting, an individual should view/listen to the entire proceedings.

